MEMORANDUM

Administration Centre

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MEMO TO: Chief Executive Officer

FROM: Shire President

DATE: 19 November 2026

SUBJECT: **Calling a Special Council Meeting**

Dear CEO

This memorandum is notice, in accordance with the *Local Government Act 1995 5.4(a)(i),* that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

Date: Thursday, 26 November 2026

Time: 4:30 pm

Venue: Council Chambers, Shire of Toodyay Administration Centre, 15 Fiennes Street, Toodyay WA 6566

For the purpose of considering all matters related to the following:-

- Australia Day Community Citizen of the Year Awards 2027
- Councillor Madacsi Notice of Motion OCM272/11/26

Yours sincerely,

(Sign) MV McK

(Print Name) MICHAEL V McKEOWN

Shire President – Shire of Toodyay