



Stallholder Application

This application is for a Stallholders permit under the Shire of Toodyay Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

APPLICANT DETAILS

Full Name: _____

Organisation name: _____ ABN: _____

Main Address: _____
(Residential / Premises Address including Suburb and Postcode)

Postal Address: _____
(if different from above)

Phone (H): _____ (M): _____ (W): _____

Email: _____

PROPOSED STALL ASSISTANT(S)

Specify names of assistants and addresses

Number of Stall Assistants: _____

Name (1): _____ Name (2): _____

Contact No: _____ Contact No: _____

Name (3): _____ Name (4): _____

Contact No: _____ Contact No: _____

Name (5): _____ Name (6): _____

Contact No: _____ Contact No: _____

DETAILS OF PROPOSED STALL

Will this be a regular stall or a one off event?

Regular Occurrence One-Off Event

Date (s): _____

Time(s): _____

Location: _____

FOOD

Will this stall sell food or provide food services:

Food / drink No Food / Drink

GOODS OR SERVICES - *Specify goods or services to be sold, hired, or offered for sale from the stall*



Administration Centre
15 Fiennes Street (PO Box 96)
TOODYAY WA 6566

T (08) 9574 9300
F (08) 9574 2158
E records@toodyay.wa.gov.au
W www.toodyay.wa.gov.au

DESCRIPTION OF PROPOSED STALL

Provide an accurate floor plan and description of the stall

- TYPE:** Van Trailer Marquee Tables Other
SIZE: 3mx3m 3mx6m Over 3mx6m Other
POWER: Invertor Generator Needs 10 amp Needs 15 amp

Please note if more than a single 15amp power supply or the provision of a Marquee is needed

PLAN / LAYOUT OF PROPOSED STALL *(attach photographs of the van, trailer, marquee or set up stall if available)*

Plans attached

OTHER INFORMATION REQUIRED

- Copy of Public Liability Insurance Certificate is attached.

All Stallholders are required to have current and adequate Public Liability Insurance.

- Copy of Certificate of Registration of a Food Business submitted. (Obtained from your local Council)

All food stallholders must be registered under requirements of the Food Act 2008 and notify any LGA where they trade

- Payment of the amount of: \$ _____ to cover the application and permit fee.

Stalls run entirely for Charitable purposes may be exempt from any fee

Signature: _____

Date: _____

APPROVAL FROM EVENT ORGANISER *(if applicable)*

Stalls that are part of an event require the approval from the event organiser

Event Name: _____

Contact Name: _____ Title: _____

Phone (H): _____ (M): _____ (W): _____

Event Site Location: _____
(include Suburb and Postcode)

Signature: _____ Date: _____

OFFICE USE ONLY

Fees payable \$: _____ Permit approved

Conditions of approval: _____

Receipt No: _____ Assigned Registration No: _____

Date received: _____ Signature of Registration Officer: _____