

Planning Approval Application

The signature of the owner(s) is required on all applications. This application will not proceed without the required signature(s). For the purpose of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).

PROPERTY DETAILS

House/Street No: _____ Assessment No.: _____
Location No: _____ Lot No: _____ Street Name: _____
Plan/Diagram No: _____ Certificate of Title Vol: _____ Folio: _____
Nearest Street Intersection: _____ Suburb: _____
Title encumbrances
(e.g. easements, restrictive covenants): _____

OWNER DETAILS

Full Name: _____
(include Title, initials and surname of the person)
Postal Address: _____
Phone (H): _____ (M): _____ (W): _____
Email: _____
Owner 1 Signature: _____ Date: _____
Owner 2 Signature: _____ Date: _____
Business Name: _____ ABN: _____
(include if company, trust, or other organisation is owner)
Postal Address: _____ (if different from above)
Contact person for correspondence: _____
(include Title, initials and surname)
Contact Phone: _____ Email: _____

APPLICANT DETAILS (if different from owner)

Full Name: _____
(include Title, initials and surname of the person making this request)
Business Name: _____ ABN: _____
(include if application is on behalf of organisation)
Postal Address: _____ (if different from above)
Phone (H): _____ (M): _____ (W): _____
Email: _____

The information and plans provided with this application may be made available by the local government for public viewing in connection with the application: Yes No

Applicant Signature: _____ Date: _____

OFFICE USE ONLY

P/A Fee (Account) \$: _____ Receipt No: _____
Date received: _____



PROPOSED DEVELOPMENT

Nature of Development: Works Use Works and Use

- (a) Is an exemption from development claimed for part of the development? Yes No
- (b) If yes, is the exemption for: Works Use
- (c) Description for proposed works and/or land use: _____

- (d) Description of exemption claimed (if relevant): _____

- (e) Nature of any existing buildings and/or land use: _____

- (f) Approximate cost of proposed development: _____
- (g) Estimated time of completion: _____

APPLICATION FOR PLANNING APPROVAL

If planning approval is required, it must be obtained prior to the commencement of development.

Information Required

An application for planning approval should be accompanied by the following information:

1. A site plan to scale of not less than 1:200 and a floor plan not less than 1:100 showing:
 - (a) the location of the site including street names, lot numbers, north point and the dimensions of the site;
 - (b) the existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures and structures and vegetation proposed to be removed;
 - (c) the existing and proposed use of the site, including hours of operation, and building and structures to be erected on the site;
 - (d) the existing and proposed means of access for pedestrians and vehicles to and from the site;
 - (e) the location and dimensions and layout of all car parking spaces intended to be provided;
 - (f) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;
 - (g) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same; and
 - (h) the nature and extent of any open space and landscaping proposed for the site;

2. Plans, elevations and sections of any building proposed to be erected or altered and of any building it is intended to retain;
3. Any specialist studies that local government may require the applicant to undertake in support of the application such as traffic, heritage, environment, engineering or urban design studies; and
4. Any other plan or information that the local government may require to enable the application to be determined.

The Council reserves the right to seek any further information that it may require to make a complete assessment of the development application.

Additional Information for Heritage Matters

Where an application relates to a place entered on the State Register of Heritage Places, the Shire's Municipal Inventory or located within an identified heritage area, the Council may require an applicant to provide one or more of the following to assist in its determination of the application:

1. Street elevations drawn to a scale not smaller than 1:100 showing the proposed development and the whole of the existing development on each lot immediately adjoining the land the subject of the application, and drawn as one elevation;
2. A detailed schedule of all finishes, including materials and colours of the proposed development and, unless the local government exempts the applicant from the requirement or any part of it, the finishes of the existing developments on the subject lot and on each lot immediately adjoining the subject lot.

Planning Fees

Development application fees are to be paid at the time of lodging the application for planning approval. Please refer to the Shire of Toodyay's Schedule of Fees and Charges for further information,

Advice

You are encouraged to contact the Shire's Development and Regulation Department to discuss your application.

NOTE:

1. *This application can only be signed by the owner, purchaser under option of the land on which the development is proposed.*
2. *This is not an application for a building licence. Separate application forms and plans are to be submitted for such, after Planning Consent has been obtained.*

Please contact the Shire's Development and Regulation Department to discuss your application or obtain further information.