

POLICY MANUAL

POLICY NO	OSH.1
PROCEDURE SUBJECT	OCCUPATIONAL SAFETY AND HEALTH
FILE NUMBER	SAF2
ADOPTION DATE	22 APRIL 2014 (Council Resolution 99/04/14)
REVIEW DATE	

STATEMENT OF INTENT

The Shire of Toodyay is committed to providing a safe and healthy working environment for employees at all levels, its contractors and volunteers by conforming with current safety legislation, regulations, codes of practice and appropriate national standards.

OBJECTIVES

- 1) avoid, eliminate and control foreseeable workplace hazards;
- 2) provide all necessary training and instruction to enable employees to perform their work safely and effectively.
- 3) provide continuous improvement in the standard of occupational safety and health for all employees.

POLICY STATEMENT

The responsibility for implementing this policy rests with the Chief Executive Officer (CEO). The CEO may appoint a delegated Safety Coordinator who is authorised and is responsible for initiating and driving all safety and health strategies on behalf of the CEO.

Safety and health issues will be dealt with in consultation with employees directly or through safety forums. The Council will provide the time and resources necessary to:

- implement this policy
- identify hazards,
- assess risks; and
- develop plans and procedures to improve workplace safety and health.

This policy will be kept under continuous review and will be formally reviewed every two years.

Adopted Council Meeting 22 April 2014 (Council Resolution 99/04/14)