



Works Advisory Committee

MINUTES

Section 5.8 of the *Local Government Act 1995*

Committee Brief:

To provide guidance and assistance to the Local Government on matters relating to maintaining and developing transport and other infrastructure assets of the Shire in ways that are socially, financially and environmentally responsible.

General Meeting of Works Advisory Committee
Held in Council Chambers
4.00 pm 19 October 2017

Committee Members as per Council Resolution No. 201/10/15

Council Members:	Cr D Dow, Cr Greenway, Cr Rayner, Cr Chitty
Community Member:	G Forsyth
Staff Members:	S Scott - CEO, L Slater - AMWS
Deputies:	Cr Twine, Cr Welburn

Preface

When the CEO approves these Minutes for distribution they are in essence "Unconfirmed" until the following Works Advisory Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 30 October 2017



Stan Scott
CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 19 October 2018
11/2/18

Signed: Shesee Chetty

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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ATTACHMENT *with separate index follows Item 12*

MINUTES OF WORKS ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 19 APRIL 2017

Shire of Toodyay

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 4.08 pm.

2. RECORDS OF ATTENDANCE / APOLOGIES

Record of Attendance

Members

Mr Scott Patterson	Manager Works and Services
Cr D Dow	Council Member
Cr P Greenway	Council Member
Cr T Chitty	Council Member
Cr B Rayner	Council Member

Staff

Mrs E Francis	Works Administration Officer
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Visitors

Nil.

Apologies

Nil.

3. DISCLOSURE OF INTERESTS

The Chairperson advised no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

4. PUBLIC QUESTIONS

4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the Works Advisory Committee Meeting held on 19 October 2017, no questions were taken on notice.

4.2 PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF MINUTES

5.1 Works Advisory Committee Meeting held on 19 October 2017

OFFICER'S RECOMMENDATION/MOTION

MOVED Cr. Rayner

SECONDED Cr. Chitty

That the Unconfirmed Minutes of the Works Advisory Committee Meeting held on 20 July 2017 be confirmed with the following amendments

MOTION CARRIED

5.2 Matters arising from previous minutes

5.2.1 RAV network Heavy Haulage

In light of the funding uncertainty created by the State Government, will the CEO please clarify the situation of funding for the Heavy Haulage Route and bring to forum for discussion.

5.2.2 Anzac Park Upgrade

Close to completion with minor finishing touches (i.e. Handrail, grass and silhouettes).

5.2.3 Sport & Recreation Precinct

Previous Sports and Recreation Precinct works complete. Currently investigating pledges and further funding opportunities.

5.2.4 Morangup Bus Stop

Look for alternative places for a new bus stop. Contact is required with Main Roads to provide funding for construction of a new bus area.

5.3 Review of the WAC Status Report

Review and discussion about the status report and how it is tracking for this time of year including the following:

- Spraying around Duke Street building
- Cemetery Niche Wall – In the current budget 2017/2018 for completion.
- Cemetery Maintenance
- Phone Box Maintenance
- Water Station by tennis courts needs to be turned on after testing.

MINUTES OF WORKS ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 19 OCTOBER 2017

- Hockey Field maintenance
- Internal reporting of road issues
- Other Councils are using apps that allow people to take a photo using their phone and directly report the issue through the app with the included photo.
- Fitzgerald Terrace – between Collett Way & North Street use issues being investigated
- Preventative Maintenance Strategy Priority - Link Road

6. PUBLIC SUBMISSIONS (relating to the purpose of the meeting)

Nil.

7. BUSINESS LEFT OVER FROM PREVIOUS MEETING (if adjourned)

Nil

8. REPORTS OF OFFICERS

8.1 General Report

- Construction program is progressing smoothly
- Coondle fire shed planning has commenced
- Sealing contract is due
- Construction Truck Maintenance

9. REPORTS OF COMMITTEE MEMBERS

9.1 Potential for Speed limit indicators that display your speed as you drive past in the main street fixed or temporary.

10. NEW BUSINESS OF AN URGENT NATURE

Nil.

11. NEXT MEETING

The next meeting is scheduled for January 2018 (Date TBA), commencing at 4.00 pm.

12. CLOSURE OF MEETING

The Chairperson declared the meeting closed at 5.15 pm.



STATUS REPORT

Works Advisory Committee

Including Recommendations made to Council, Action List and Completed items

Recommendations made to Council					
Meeting Date	Item	Title/Description of Item	Resp. Officer	Proposed / Notes / Actions to be taken	Deadline
19/10/17	5.2.1	RAV Network Heavy Haulage	MWS	Question: In light of the funding uncertainty created by the State Government, will the CEO please clarify the situation of funding for the Heavy Haulage Route and bring to forum for discussion?	Forum

Action List					
Meeting Date	Item	Title/Description of Item	Resp. Officer	Proposed / Notes / Actions to be taken	Deadline
19/10/17	5.3.4	Morangup Bus Stop	MWS	Look for alternative places for a new bus stop. Contact is required with Main Roads to provide funding for construction of a new bus area.	January 2018
19/10/17	5.4	Fitzgerald Terrace	MWS	Use issues. MWS to investigate and discuss with CESM	January 2018
19/10/17	5.4	Reporting an issue App	MWS	Other Councils are using apps that allow people to take a photo using their phone and directly report the issue through the app with the included photo. To discuss with CEO.	January 2018



STATUS REPORT Works Advisory Committee

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COMPLETED RECOMMENDATIONS THAT HAVE GONE TO COUNCIL (and ACTIONS Completed)					
Meeting Date	Item	Title/Description of Item	Resp. Officer	Status / Action / Notes	RESOLUTION NO.