MEMORANDUM



MEMO TO:

Chief Executive Officer

FROM:

Shire President

DATE:

29 September 2020

FILE NO:

MTG8

SUBJECT:

Calling a Special Council Meeting

Administration Centre

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Dear CEO

This memorandum is notice, in accordance with the *Local Government Act* 1995 5.4(a)(i), that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

Date:

Monday 5 October 2020

Time:

4.00pm

Venue:

Council Chambers, Shire of Toodyay Administration Centre,

15 Fiennes Street, Toodyay WA 6566

For the purpose of considering the Revised 2020/2021 Annual Budget and all matters related thereto.

Yours sincerely

(Sign)

(Print Name)

ROSEMARY MADACSI

Shire President – Shire of Toodyay