

Special Meeting of Council

Minutes

Section 5.22 of the Local Government Act 1995

5 June 2018

Unconfirmed Minutes

These minutes were approved for distribution on 14 June 2018.



Stan Scott
CHIEF EXECUTIVE OFFICER

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the Minutes will be confirmed subject to any amendments made by the Council.

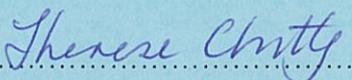
The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Council Meeting are put together as attachments to these Minutes with the exception of Confidential Items.

Confidential Items or attachments that are confidential are compiled as separate Confidential Minuted Agenda Items.

Confirmed Minutes

These minutes were confirmed at a meeting held on 26 June 2018.

Signed: .....

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

Shire of Toodyay

SPECIAL MEETING – 5 JUNE 2018

CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2. RECORDS OF ATTENDANCE	1
3. DISCLOSURE OF INTERESTS	1
4. PUBLIC QUESTIONS (relating to the purpose of the meeting)	1
5. PUBLIC SUBMISSIONS (relating to the purpose of the meeting)	1
6. PURPOSE OF MEETING	1
6.1 DRAFT Strategic Community Plan	2
6.2 Change of Venue – Council Forum 12 June 2018	8
7. CLOSURE OF MEETING	10

ATTACHMENTS *with separate index follows Item 7.*

Shire of Toodyay

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Cr B Rayner, Shire President, declared the meeting open at 4.08pm.

2. RECORDS OF ATTENDANCE

Members

Cr B Rayner	Shire President
Cr T Chitty	Deputy Shire President
Cr P Greenway	
Cr E Twine	
Cr R Welburn	

Staff

Mrs C Luangala	Acting Chief Executive Officer
Ms A Bell	Manager Community Development
Mr S Patterson	Manager Works and Services
Mrs M Rebane	Executive Assistant

Visitors

Nil

2.1 APOLOGIES

Cr J Dow
Cr B Bell

3. DISCLOSURE OF INTERESTS

The Chief Executive Officer advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

4. PUBLIC QUESTIONS (relating to the purpose of the meeting)

Nil

5. PUBLIC SUBMISSIONS (relating to the purpose of the meeting)

Nil

6. PURPOSE OF MEETING

The Special Meeting of Council was called by the Shire President in accordance with section 5.4 of the *Local Government Act 1995*.

The Special Meeting of Council was for the purpose of:

1. considering the adoption of the *Draft Strategic Community Plan* for community consultation and matters related thereto; and
2. considering the venue change for the Council Forum scheduled on 12 June 2018, commencing at 4.00pm.

6.1 DRAFT Strategic Community Plan

Date of Report:	29 May 2018
Name of Applicant / Proponent/s:	Shire of Toodyay / Tuna Blue Facilitation
File Reference:	MAN2
Author:	C Luangala – Acting CEO
Responsible Officer:	C Luangala – Acting CEO
Previously Before Council:	As part of the Budget Deliberations in August 2017.
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	1. DRAFT Strategic Community Plan; and 2. Local public notice advertisement.
Voting Requirements:	Absolute Majority

PURPOSE OF THE REPORT

To consider the adoption of the DRAFT Strategic Community Plan for community consultation and matters related thereto (**Attachment 1**).

BACKGROUND

A Strategic Community Plan as defined by r.19BA of the *Local Government (Administration) Regulations 1996* means a plan made under regulation 19C that, together with a Corporate Business Plan, forms a plan for the future of a district.

The plan for the future is made in accordance with section 5.56 of the *Local Government Act 1995* which states that:

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

CONSULTATION IMPLICATIONS

The process followed to review and update the current Shire of Toodyay Strategic Community Plan is summarised in the table below.

<i>Summary of Council Consultation</i>	
Date	Detail
14 November 2017	Councillors made aware of the engagement of a facilitator in respect to the Strategic Planning Process
5 December 2017	The Facilitator provided an overview and read the Vision, Mission and Council's Values directly from the current copy of the

MINUTES OF SPECIAL MEETING OF COUNCIL
HELD IN SHIRE OF TOODYAY COUNCIL CHAMBERS ON 5 JUNE 2018

Summary of Council Consultation	
Date	Detail
	Strategic Community Review. The priorities were set for the Strategic Plan together with setting out the Strategic Analysis and Key Strategies.
16 January 2018	This initial planning session was part of a larger initiative that involved Shire employees and a community engagement process.
10 April 2018	The first draft of the Strategic Community Plan was taken to a Council Forum. It was after this date that the survey time period was extended to get more community input.

Community consultation, in respect to the SCP took place as follows:

Summary of Community Consultation	
Date	Detail
15 February 2018	Two sessions - Shire of Toodyay staff engagement.
21 February 2018	Two sessions - Community Groups Memorial Hall.
22 February 2018	One session - Morangup Community
26 February 2018	One session - Bejoording Community
18 March 2018	One session - Strategic Community Plan Engagement Sessions - Toodyay Farmer's Markets
15 April 2018	One session - Strategic Community Plan Engagement Sessions - Toodyay Farmer's Markets

STRATEGIC IMPLICATIONS

There are no adverse strategic implications envisaged from this report.

POLICY IMPLICATIONS

There are no adverse policy implications envisaged from this report.

FINANCIAL IMPLICATIONS

The *Local Government Act 1995* (Section 6.2) states that in the preparation of the annual budget, the local government is to have regard to the contents of the Plan for the future of the district made in accordance with s.5.56.

It is for this reason that the budget for the Review of the Community Strategic Plan was approved by Council at an Ordinary Council Meeting held on 22 August 2017, wherein it was proposed that the budget include the requirements for the Integrated Strategic Planning documents.

There will be advertising costs associated with the adoption of the SCP that can be accommodated within existing budgetary allocations.

LEGAL AND STATUTORY IMPLICATIONS

Division 3 – Planning for the future, Regulation 19C of the *Local Government (Administration) Regulations 1996* states as follows:

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

[Regulation 19C inserted in Gazette 26 Aug 2011 p. 3483-4.]

19D. Adoption of plan, public notice of to be given

- (1) After the adoption of a strategic community plan, or modifications of a strategic community plan, under regulation 19C, the local government is to give local public notice in accordance with subregulation (2).
- (2) The local public notice is to contain —
 - (a) notification that —
 - (i) a strategic community plan for the district has been adopted by the council and is to apply to the district for the period specified in the plan; and
 - (ii) details of where and when the plan may be inspected;or
 - (b) where a strategic community plan for the district has been modified —
 - (i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for the period specified in the plan; and
 - (ii) details of where and when the modified plan may be inspected.

RISK IMPLICATIONS (including Disability Access Inclusion Plans)

There are no adverse risk implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

The Shire of Toodyay has, through Tuna Blue Facilitation, completed the process of reviewing its current Strategic Community Plan.

In accordance with regulation 19D when Council adopts the DRAFT Strategic Community Plan (Toodyay 2028) it must then give local public notice (**Attachment 2**).

The *Local Government Act 1995* defines local public notice as being:

1.7. Local public notice

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
 - (a) published in a newspaper circulating generally throughout the district; and
 - (b) exhibited to the public on a notice board at the local government's offices; and

- (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is —
 - (a) published under subsection (1)(a) on at least one occasion; and
 - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
 - (i) the time prescribed for the purposes of this paragraph; or
 - (ii) if no time is prescribed, 7 days.

When Council has gone through the Strategic Planning Process in the past, it has advertised in accordance with Members Policy M.2 – Public Consultation Formal Matters (Consultation F). It is worth noting that the legislation only requires it to be local public notice in accordance with the above.

OFFICER'S RECOMMENDATION

That Council:

1. Adopts the DRAFT Strategic Community Plan (Toodyay 2028);
2. Authorises the Acting CEO to advertise the DRAFT Strategic Community Plan (Toodyay 2028) via local public notice in accordance with s.1.7 of the *Local Government Act 1995*; and
3. Considers any submissions made by the closing date of Friday 29 June 2018 at 4.00pm in respect to the DRAFT Strategic Community Plan (Toodyay 2028) at the Ordinary Council Meeting scheduled to be held on 26 July 2018, which is the target date for the adoption of the Strategic Community Plan.

Cr Welburn moved the Officer's Recommendation.

Cr Chitty seconded the officer's recommendation.

Clarification was sought in relation to the following typographical amendments being made to the draft:

- Page four of the draft strategic outcomes add the word "like" at the end of the word "look"; and
- Page six of the draft community aspirations "Reconciliation plan" and not "inclusion plan".

Further clarification was sought on community outcomes.

- Under facilitate public transport including an improved Avon Link Service- will look at this at the July Council Forum.

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 96/06/18

MOVED Cr Welburn

SECONDED Cr Chitty

That Council:

1. Adopts the DRAFT Strategic Community Plan (Toodyay 2028);
2. Authorises the Acting CEO to advertise the DRAFT Strategic Community Plan (Toodyay 2028) via local public notice in accordance with s.1.7 of the *Local Government Act 1995*; and
3. Considers any submissions made by the closing date of Friday 29 June 2018 at 4.00pm in respect to the DRAFT Strategic Community Plan (Toodyay 2028) at the Ordinary Council Meeting scheduled to be held on 26 July 2018, which is the target date for the adoption of the Strategic Community Plan.

MOTION CARRIED BY ABSOLUTE MAJORITY 5/0

6.2 Change of Venue – Council Forum 12 June 2018

Date of Report:	30 May 2018
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	MTG4
Author:	C Luangala – Acting CEO
Responsible Officer:	C Luangala – Acting CEO
Previously Before Council:	October 2017 Special Meeting March 2018 Ordinary Meeting – venue change
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	Nil
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To consider a venue change for the June 2018 Council Forum.

BACKGROUND

At the March 2018 Council Meeting Council resolved to change the venue of some select Council and Committee Meetings that were to be held whilst the Administration building underwent refurbishments.

In accordance with the provisions of the *Local Government (Administration) Regulations 1996*, a local government is to give local public notice of the dates on and the time and place of which Ordinary Council Meetings and Committee Meetings are to be held.

The dates for handover of the administration building have been pushed back due to the availability of a glazier.

As a result the venue for the Council Forum, scheduled to be held on 12 June 2018 will need to be amended and details published in a Local Public Notice:

CONSULTATION IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

There are no adverse strategic implications envisaged from this report.

POLICY IMPLICATIONS

There are no adverse policy implications envisaged from this report.

FINANCIAL IMPLICATIONS

There are no adverse financial implications envisaged from this report.

LEGAL AND STATUTORY IMPLICATIONS

The public notice of meetings is in accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996* which states as follows:

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
 - (a) *the ordinary council meetings; and*
 - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.*
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*

RISK IMPLICATIONS (including DAIP)

There are no adverse risk implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

The initial plan was to move back into the renovated administration offices after 4 June 2018. Unfortunately a few issues have resulted in some delay to the schedule. The revised schedule is as follows:

Date	Task
13 June 2018	Handover of site from Corporate Living
18 June 2018	Final electrical works; IT prepare for staff relocation on 19/06/2018; and Admin staff start packing in preparation to move on 19/06/2018.
19 June 2018	Works Depot staff to assist with moving back desks and other heavy items into new offices (including setting up Council chambers); and Admin staff move out of Council chambers into new office.
22 June 2018	Reception to move to new offices

Several options were considered in respect to the venue change. The only places available were the Masonic Lodge or the CWA Hall.

OFFICER'S RECOMMENDATION

That Council, in accordance with r.12(1) of the *Local Government (Administration) Regulations 1996*, resolves that the June 2018 Council Forum scheduled for 12 June 2018, commencing at 4.00pm, will be held in the Masonic Lodge, across from the Toodyay Administration Centre, Fiennes Street, Toodyay.

Cr Greenway moved the Officer's Recommendation.

Cr Twine seconded the motion.

Clarification was sought.

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 97/06/18

MOVED Cr Greenway

SECONDED Cr Twine

That Council, in accordance with r.12(1) of the *Local Government (Administration) Regulations 1996*, resolves that the June 2018 Council Forum scheduled for 12 June 2018, commencing at 4.00pm, will be held in the Masonic Lodge, across from the Toodyay Administration Centre, Fiennes Street, Toodyay.

MOTION CARRIED 5/0

7. CLOSURE OF MEETING

The Chairperson declared the meeting closed at 4.20pm.

Attachments to Minutes

Special Meeting of Council

Tuesday 5 June 2018

PURPOSE

6.1	DRAFT Strategic Community Plan	1
1.	DRAFT Strategic Community Plan; and	1
2.	Local public notice advertisement.	20
6.2	Change of Venue – Council Forum 12 June 2018	N/A
	No Attachments	



DRAFT

STRATEGIC COMMUNITY PLAN

TOODYAY 2028



MAJOR REVIEW 2017 / 18

Message from the Shire President



On behalf of the Shire of Toodyay, I am pleased to present our Strategic Community Plan, *Toodyay 2028*. The Strategic Community Plan is the highest level planning document that guides Council's strategic priorities and directions over the next 10 years. This plan meets the legislated requirements of the Integrated Planning and Reporting Framework, implemented through the State Government's Local Government Reform Program since 2013.

The plan has been developed as a result of a comprehensive engagement process that reached out to community members through forums and market days, online survey respondents and staff workshops, giving a response from 11.4% of our estimated resident population. As respondents, you have informed us of your aspirations and the priority areas for achievements over the next 10 years.

We have heard clear messages that you want to retain the rural feel and the sense of community in the Shire. To meet our vision of a vibrant, rural community that celebrates our past and embraces a sustainable future, you want more support for local businesses and jobs, increased transparency and accountability from the Council, improvement of recreational facilities and road infrastructure and protection of the natural environment. Particular emphasis is placed on services and facilities for our increasing senior community and on retaining youth in the district.

Strategies have been put in place to build on our strengths as a sought after environment, our foundations of agriculture, resources and light industries and our advantage as a place of heritage, history and culture.

The Shire is embracing a series of governance initiatives to improve community engagement, increase community awareness, seek support for Shire priorities and reduce disharmony and friction in our community.

This Strategic Community Plan will be delivered through a four year Corporate Business Plan, an Annual Budget cycle and a series of Informing Strategies. We look forward to working with all members of the Toodyay community to achieve our vision.

Cr Brian Rayner
Shire President
May 2018

An overview of our community

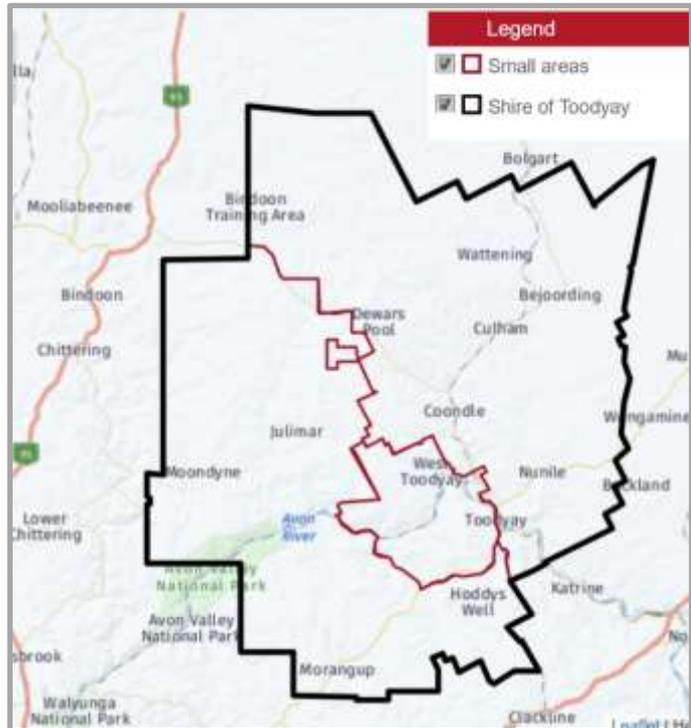
Our Shire

Location

The Shire borders the north-eastern edge of the Perth Metropolitan Region and adjoins the City of Swan and Shire of Mundaring to the south, the Shires of Northam and Goomalling to the east, the Shire of Victoria Plains to the North and the Shire of Chittering to the west. The Shire covers an area of 1,693 square kilometres and is situated at a gateway of the Avon Valley. The Toodyay townsite is situated approximately 85 kilometres from the Perth CBD.



Settlement is consolidated primarily around the Toodyay townsite or accommodated within one of the rural residential areas located throughout the Shire. The Shire represents the localities of Bejoording, Bindoon Training Area, Coondle, Culham, Dewar’s Pool, Dumbarton, Hoddys Well, Julimar, Moondyne, Morangup, Nunile, Toodyay, Wattening and West Toodyay.



The Shire is built on a solid agricultural foundation and along with neighbouring Shires, it plays a key role as a transport and logistics hub for the Avon subregion. In recent years tourism, retail and lifestyle sectors have become economically important to the region.

...id the population experts

The key industries employing people are metal ore mining, local government administration, secondary education, supermarkets and hospitals. The significant workforce in metal ore mining reflects the popularity of the Shire as a base for Fly in Fly out workers.

Toodyay today

Strategic Context

Over the past four years, the key demographics for Toodyay indicate:

- A static population base, living in more dwellings with smaller household sizes;
- Significant changes in age structure with less young people, less mid lifers and significantly more aged people;
- Continuing pressure on jobs and employment.



Estimated Resident Population

- 4,546 in 2017
- Increase of 1.3% since 2011

Number of Dwellings

- 2,354 in 2016
- Increase of 4.2% since 2011

Households Size

- 2.23 average household size in 2016
- Decline of 5.9% since 2011

Median Age

- 51 years in Toodyay
- 36 years in Western Australia

Changes in Age Structure, 2011 - 2016

- 5 – 19 year olds decline of 20%
- 40 – 44 year olds decline of 35%
- 55 – 59 year olds increase of 28%
- 65 – 69 year olds increase of 76%

Employment and Jobs

- Total labour force of 2,015 in 2016
- Unemployment increase of 2.5% since 2011

Median weekly household income

- \$1,164 cf \$1,393 Regional WA

Household financing

- 12% renting (31% Regional WA)
- 38% mortgage (27% Regional WA)

Households in Toodyay

- 20% couples with children (26% Regional WA)
- 16% older couples without children (9% Regional WA)
- 24% lone person households (22% Regional WA)

We see our **key opportunities and challenges** as being:

Opportunities:	Challenges:
<ul style="list-style-type: none"> • Our rural lifestyle and environment are an attractor; • Proximity to Perth as a peri-urban location; • Built and natural heritage and history; • A range of tourism options; • Value adding to our agricultural base; • NBN and digital economy growth. 	<ul style="list-style-type: none"> • Limited financial capacity and economies of scale for the facilities required; • Lack of medical and allied services for our population; • Attracting and retaining our young families; • Limited employment opportunities; • Building community cohesion.

Our vision, purpose and values

Determined in 2013, our vision, purpose and values continue to reflect how we see ourselves as a community and provide the foundations for our strategic direction for the next 10 years.

Vision: We are a vibrant rural community that celebrates our past and embraces a sustainable future.

Purpose: Local Government and community working together to obtain the best possible social, economic and environmental outcomes for the people of Toodyay.

Shire Values:

- Integrity:* We behave honestly to the highest ethical standard
- Accountability:* We are transparent in our actions and accountable to the community.
- Inclusiveness:* We are responsive to the community and we encourage involvement by all people.
- Commitment:* We translate our plans into actions and demonstrate the persistence that produces results.

How this plan is used

Our Strategic Community Plan clearly outlines community priority areas within the planning period from 2018 to 2028. Our priority areas are contained in five Key Result Areas: Social, Economic, Natural environment, Built environment and Governance.

Within each KRA, the following elements give the overall blueprint for the Shire of Toodyay:

- Strategic Outcome** – What does the end result look?
- Objective** – What do we want to strive for as a community?
- Strategy** – How will we get there?
- Measures** – How do we know we are on track?

The strategic direction is delivered by the Shire of Toodyay in the form of projects and services delivered through our Corporate Business Plan which we review annually.

Key result areas

Social: Our community wellbeing and connection

Our Strategic Outcome: *Toodyay is a safe, cohesive and healthy community.*

“Close the gap between young and old and get the community to come together and enjoy life.”

Toodyay Community Member

Objectives and measures

Objective 1:

Maintain and develop services that meet the requirements of our diverse community

- S 1.1 *Develop the sport and recreational precinct, including aquatic facilities.*
- S 1.2 *Support the development of community groups and sponsorships.*
- S 1.3 *Build partnerships that strengthen our community wellbeing.*
- S 1.4 *Continue services and facilities to support our senior residents.*
- S 1.5 *Build services and facilities to support our younger residents.*

Objective 2:

Facilitate community safety and wellbeing

- S 2.1 *Implement or lobby for safety initiatives in the community.*
- S 2.2 *Partner with health, medical and aged care services provided by others.*
- S 2.3 *Collaborate with fire and emergency services, law and order programs and other volunteer services.*

Objective 3:

Support the development of places and spaces for recreation, learning, art and culture

- S 3.1 *Continue to support community focused facilities and services.*
- S 3.2 *Support and encourage growth in events that utilise the talents of the community.*
- S 3.3 *Utilise the river space more effectively as a natural recreational facility.*
- S 3.4 *Maintain open space for recreation and connection.*

Measure

Community satisfaction with services offered.

We will also monitor

- Population growth;
- Age group changes;
- Socio-economic indices;
- Crime rates.

Plans and projects**Shire focus**

We are currently working on ...

- Public Health plan;
- Sport and Recreational Precinct;
- Early years network;
- Youth engagement;
- Maintained medical services including more doctors;
- Age Friendly and Dementia Friendly plans.

Community aspirations

Possible improvement areas based on what you said you would like us to do ...

- Facilitate public transport including an improved Avon Link service;
- Provide appropriate recreational facilities, including a swimming pool;
- Improve communication about opportunities for youth work experience placements;
- Mental health and support against online bullying for youth;
- Develop an Aboriginal Inclusion Plan.

“Swimming pool ... nothing fancy, just get it done.”

Toodyay Markets response

Economic: Business and jobs in the community

Our Strategic Outcome: *We will attract, develop and maintain business in Toodyay.*

“Ensuring diverse employment for all ages, supporting business and industry to be sustainable.”

Toodyay Community Member

Objectives and measures

Objective 1:

Encourage and support investment into new and existing businesses in Toodyay

- S 1.1 *Work collaboratively with business stakeholders to minimise impediments.*
- S 1.2 *Encourage new businesses and new business sectors to come to Toodyay.*
- S 1.3 *Identify land for industrial and commercial development.*
- S 1.4 *Partner with local businesses on Shire procurement opportunities.*

Objective 2:

Promote Toodyay as a tourist destination

- S 2.1 *Develop successful and collaborative partnerships that support the Tourism Strategy.*
- S 2.2 *Support the focus on boosting overnight experiential tourism.*
- S 2.3 *Advocate for infrastructure to support tourism.*
- S 2.4 *Support the development of cultural, heritage and environmental tourism.*

Objective 3:

Encourage economic diversification

- S 3.1 *Advocate for increased opportunities for premium food production.*
- S 3.2 *Encourage the development of responsible extractive industries.*
- S 3.3 *Engage with local manufacturing, building and construction sectors.*
- S 3.4 *Facilitate participation in the digital economy and knowledge intensive enterprises.*

Measures

- *Retention and or growth of existing businesses.*
- *Number of new businesses in the region.*
- *Share of Perth visitors.*
- *Satisfaction with business support services offered by the Shire.*

We will also monitor

- Number of people employed per industry type;
- Unemployment rate;
- Employment self-sufficiency;
- Household disposable income.

Plans and projects

Shire focus

We are currently working on ...

- Implementing the Tourism Strategy;
- Major review of the Local Planning Scheme and Policies;
- Implementing the Economic Development Plan;
- Supporting biosecurity measures to protect our industries.

Community aspirations

Possible improvement areas based on what you said you would like us to do ...

- Create business opportunities using local assets;
- Facilitate improvement of the communications network to the region;
- Increase employment and work opportunities in the district;
- Reduce regulations and restrictions on businesses.

“We are one hour from Perth, we need to promote that we are a country experience on Perth's doorstep, we need to take advantage of this.”

Toodyay Community Member

Natural environment: Protecting where we live

Our Strategic Outcome: *Toodyay is a proud, rural lifestyle community with many natural assets that are maintained and protected for future generations.*

"Conserving and promoting our unique natural environment."

Toodyay Community Member

Objectives and measures

Objective 1:

Preserve and protect our natural assets for future generations

- S 1.1 Promote environmentally sustainable development that is consistent with our rural setting.*
- S 1.2 Support the mitigation of adverse environmental impact in our Shire.*
- S 1.3 Enhance and protect biodiversity and natural ecosystems in Shire controlled reserves.*
- S 1.4 Reduce the impact of extreme weather conditions through emergency management planning.*
- S 1.5 Develop strategies to interpret and utilise the natural environment for recreation, eco-tourism and land conservation.*

Objective 2:

Ensure sustainable operating practices

- S 2.1 Embed environmental awareness and impact into operational decision making and activities.*
- S 2.2 Continue to implement the Environmental Management Strategy.*
- S 2.3 Support resources and opportunities that minimise waste and improve recycling.*
- S 2.4 Introduce targeted initiatives to reduce our carbon footprint.*
- S 2.5 Support conservation protection covenants and planning policies to safeguard native vegetation.*

Measures

- *Waterways and aquifers do not exceed ANZECC guidelines for contamination.*
- *Total percentage of waste recycled.*
- *Community satisfaction with the Shire's Environmental Management.*

We will also monitor

- Planning approvals for sustainable activities;
- Condition of natural reserves;
- Tonnes of waste per household;
- Reduction in carbon footprint.

Plans and projects

Shire focus

We are currently working on ...

- The Shire's Local Planning Strategy and Planning Scheme;
- Walk and mountain bike trails;
- Developing a biodiversity strategy to protect flora and fauna within the region;
- Better managing Shire controlled reserves;
- Developing a Bushfire Management Plan.

Community aspirations

Possible improvement areas based on what you said you would like us to do ...

- Retain natural and cultural heritage;
- Encourage by example, environmentally friendly buildings;
- Improve the natural recreational facilities, like the river frontage;
- Maintain and improve waste management, including recycling;
- Improve trails and footpaths to manage erosion;
- Plant native trees for shade and aesthetic value;
- Monitor all emissions and discharges from landfills and new developments within the Shire region.

"Being proactive with protection and thinking long term."

Toodyay Community Member

Built environment: Our buildings, roads and transport

Our Strategic Outcome: *Our community can live, work and play through planned development and maintenance.*

“Protection of the integrity of historic buildings is important for the beautification and sustainability of the town centre, but I believe if we are truly being strategic, roads and facilities may look very different in the future.”

Toodyay Community Member

Objectives and measures

Objective 1:

Ensure safe and sustainable transport options

- S 1.1 *Apply metrics to local road upgrades and maintenance to ensure best value for expenditure.*
- S 1.2 *Continue to advocate for investment into State roads and drainage systems.*
- S 1.3 *Improve footpaths and streetscapes.*
- S 1.4 *Advocate for improved public transport options for residents.*

Objective 2:

Ensure our built environment meets community needs

- S 2.1 *Encourage diverse housing and development options.*
- S 2.2 *Upgrade local infrastructure to cater for seniors.*
- S 2.3 *Ensure appropriate facilities to engage and retain young people.*
- S 2.4 *Reinforce our heritage vision in the Central Toodyay Heritage Precinct.*
- S 2.5 *Enhance and maintain our parks, gardens and public green spaces.*

Objective 3:

Improve processes to support the built environment

- S 3.1 *Adjust regulatory processes to be more enabling and accessible.*
- S 3.2 *Implement asset rationalisation and consolidation.*
- S 3.3 *Review the Heritage Strategy to streamline building approvals.*

Measures

- Resident satisfaction with transport options.
- Condition of Shire assets.
- Community satisfaction with public spaces.
- Heritage protection in the district.

We will also monitor

- Number of Shire assets;
- Number of heritage assets;
- Number of dwellings;
- Use of public transport.

Plans and projects

Shire focus

We are currently working on ...

- The development of Engineering Standards;
- Creating a Parks Master Plan including upgrades to Duidgee Park, Windmill Cutting and Pelham Reserve;
- Morangup co-location incident control centre;
- Developing the Convict Depot walk;
- Currently moving forward on increased camping facilities at the sportsground;
- Upgrading and building disability access to all public toilets.

Community aspirations

Possible improvement areas based on what you said you would like us to do ...

- Upgrade the footpaths;
- Facilitate and encourage the Avon Link to run throughout the day;
- Develop a local public transport system to allow the youth and aged to move freely between the localities within the Shire;
- Build a recreational facility which caters to a range of sports and has a swimming pool;
- Advocate for the upgrade of the Toodyay Road to make it safer;
- Improve access to the river;
- Advocate for improved internet and phone coverage.

“Continue the townscaping and the community events happening, which have picked up with the markets.”

Toodyay Market Respondent

Governance: The way the Shire operates

Our Strategic Outcome: *A Council that engages with the community and provides good governance on behalf of the community.*

“Collaboration, understanding and facilitation.”

Toodyay Community Member

Objectives and measures

Objective 1:

Provide accountable and transparent leadership for the community

- S 1.1 Use the Strategic Community Plan as the blueprint for Council policy development and decisions.*
- S 1.2 Provide clear and engaged leadership on behalf of the community.*
- S 1.3 Increase communication on advocacy undertaken for services and initiatives that benefit Toodyay.*

Objective 2:

Consistently improve our governance practices

- S 2.1 Build a positive culture of engagement between the Shire and the community.*
- S 2.2 Improve internal and external communication to maximise transparency.*
- S 2.3 Ensure appropriate induction and skills for all elected representatives.*

Objective 3:

Ensure rigorous organisational systems

- S 3.1 Maintain long term financial and resourcing plans.*
- S 3.2 Operate under best practice project management guidelines.*
- S 3.3 Constantly review customer service and satisfaction.*
- S 3.4 Embrace innovation in information and communication technologies.*

Measures

- *Community satisfaction with the Shire's responsiveness.*
- *Improving Net Promoter Scores for Council.*
- *DLGC financial health indicator.*

We will also monitor

- Community engagement rates;
- Voter turnout for elections.
- Shire communications;
- Compliance with statutory requirements.

Plans and projects

Shire focus

We are currently working on ...

- Document information management and policy review;
- ICT upgrades;
- Updated Asset Management Plan;
- Updated Risk Management Plan;
- Community engagement;
- Dedicated Councillor intranet;
- Local planning policy review;
- Better avenues for social media engagement with the community.

Community aspirations

Possible improvement areas based on what you said you would like us to do ...

- Hire additional resources in the Shire;
- Review existing governance systems for relevancy and currency;
- Develop a plan to improve communication both internally and externally;
- Develop standards of local governance;
- Continue to provide appropriate local governance training for Councillors and senior management;
- Implement strategies to improve trust between the Community & the Shire/ Council.

Western Australia Local Government integrated planning and reporting framework

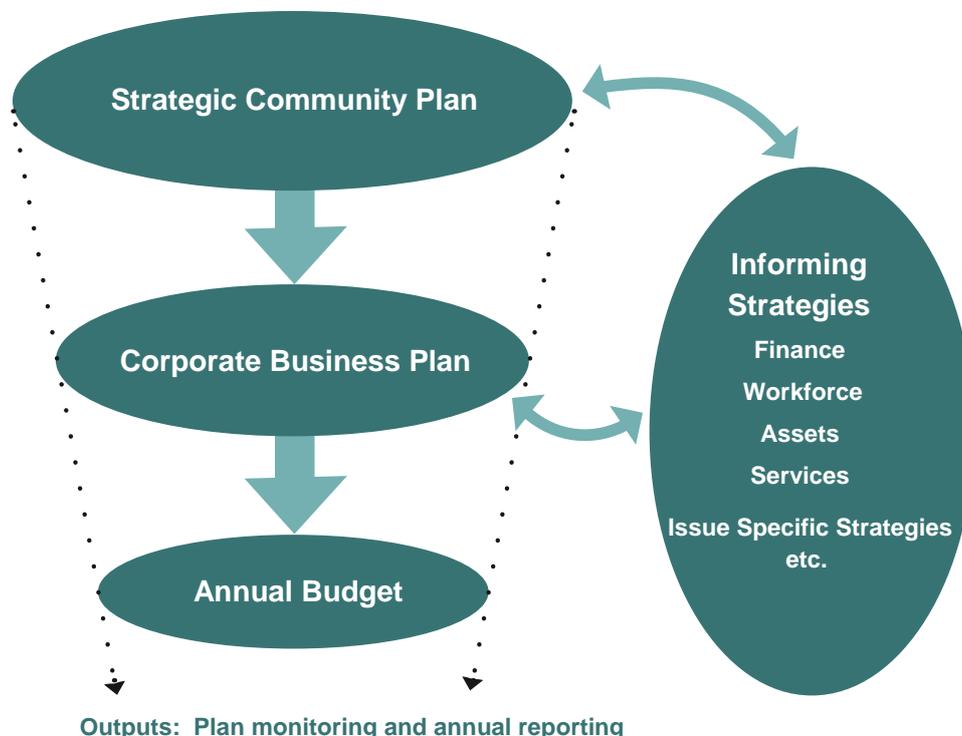
The Integrated Planning and Reporting Framework is shown in the diagram below. The framework ensures that the Council’s decisions take the community’s aspirations into account and deliver the best results possible with the available resources.

The Strategic Community Plan sets the scene for the whole framework – it expresses the community’s vision and priorities for the future and shows how the Council and community intend to make progress over a ten-year period.

Detailed implementation for the next four years is covered in the Corporate Business Plan. The “Informing Strategies” – particularly the Long Term Financial Plan, Asset Management Plans and Workforce Plan – show how the Plan will be managed and resourced. In addition, the Shire of Toodyay has a number of issue-specific plans and strategies that are listed in Annex 1.

The Annual Budget relates to each year’s “slice” of the Corporate Business Plan, with any necessary adjustments made through the Annual Budget process.

Community engagement



The Western Australia Integrated Planning and Reporting Framework.

The planning cycle

Although the Strategic Community Plan is a ten-year plan, it is not fixed for ten years – it would be long out of date by then. Rather, it is a “rolling” plan which is reviewed every two years, as shown in the diagram below. The two-yearly reviews alternate between a minor review (updating as needed) and a major review (going through the steps again) which is undertaken every four years.

The plan is continuously looking ahead, so each review keeps a ten-year horizon. This is to ensure that the best decisions are made in the short to medium term.



How we reviewed our strategic community plan in 2017/18

Community priority areas were revisited starting with a review of current census data, new emerging trends and undertaking an analysis of what has been done over the past four years. The review ensured that everyone in our Shire from the Councillors, Shire Senior Management and staff and members of our community were all given an opportunity to have input and help set the direction for the next four years.

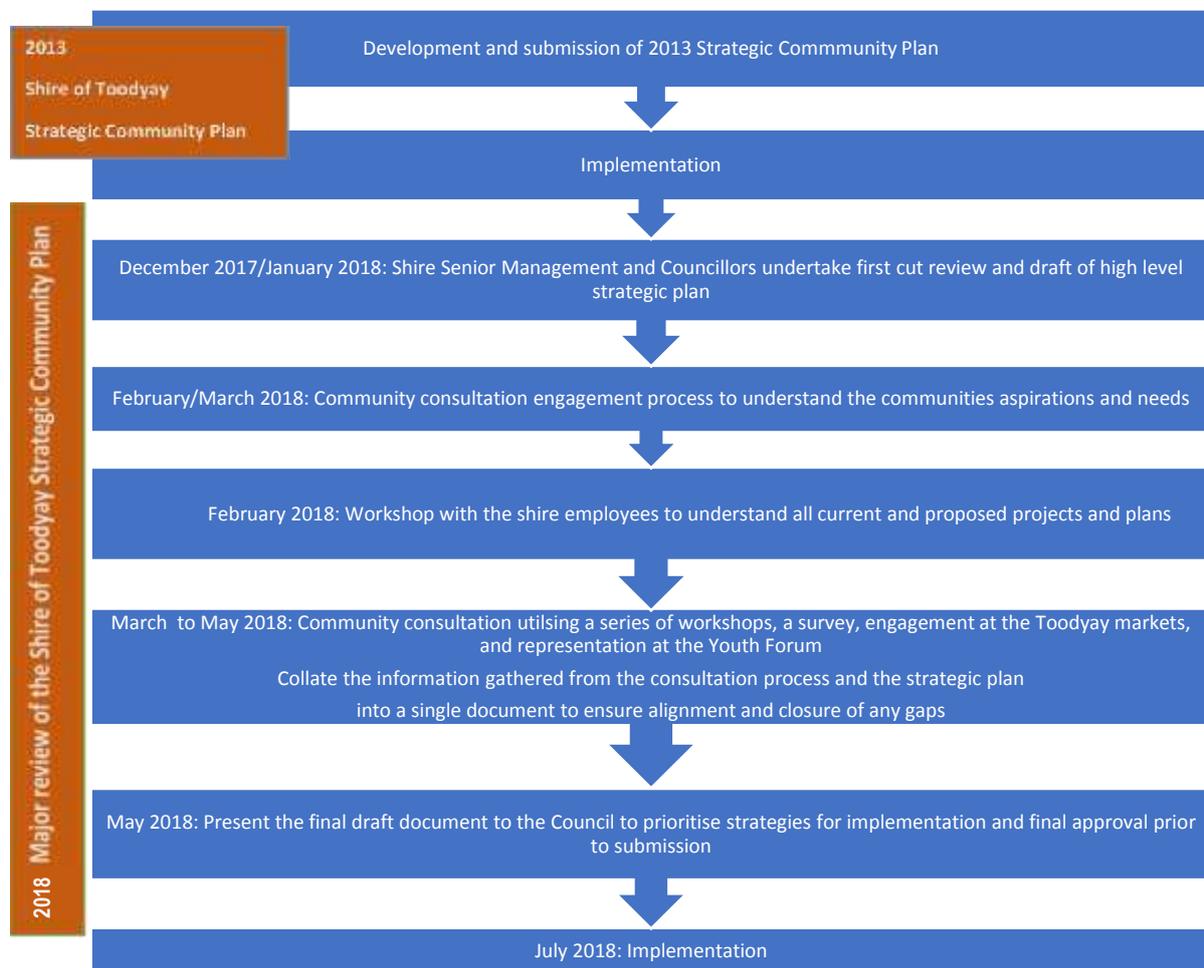
Our review confirmed that the following major projects were completed in the 2013 – 2017 period:

- Acquiring land for the Sport and Recreational Precinct;
- Town Pathways for Toodyay;
- Community Depot in Toodyay;
- Railway Road depot;
- Parks and Gardens Depot;
- Regional Cat Management Facility established;
- Skate Park Stage 2 in Duidgee Park;
- Charcoal Lane infrastructure upgrade; and
- Entry Statement and Information Bay established.

Appendix 1: Our engagement

In order to review and renew the Strategic Community Plan, we sought the view of as many members of the community as possible through an engagement process that included:

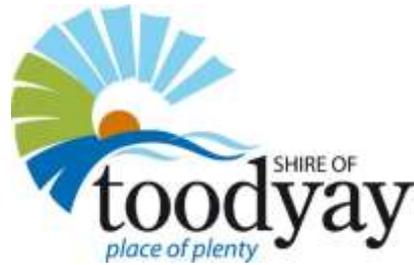
- Staff sessions with employees at the Shire Depot and the Community Centre;
- Community meetings in the Memorial Hall and in rural localities;
- Public input at Toodyay Markets one month apart;
- Online and paper based surveys for residents;
- Input from a youth forum;
- Feedback from Councillor sessions.



In all, input was received from 520 community members which is 11.4% of the estimated resident population. Suggestions and recommendations came from 326 community members through forums and market day interviews, 147 online survey respondents and 47 staff in workshops, plus further feedback and profile in other Shire events, publications and processes.

Connect with the Shire of Toodyay

Where we are	Contact us	Connect with us
<p>Administration</p> <p>The 'Old Court House' 15 Fiennes Street TOODYAY WA 6566</p> <p>PO Box 96 TOODYAY WA 6566</p> <p>Opening hours: Monday to Friday 8.30 am - 4.30 pm</p>	<p>Email: records@toodyay.wa.gov.au</p> <p>Phone: (08) 9574 9300</p> <p>Fax: (08) 9574 2158</p>	<p></p> <p> https://www.youtube.com/results?search_query=toodyay</p>



PUBLIC NOTICE

DRAFT Strategic Community Plan

Local Government (Administration) Regulations 1996 s.19D(2)
Local Government Act 1995 s.1.7 and s.5.56

The Shire of Toodyay has adopted a DRAFT Strategic Community Plan (Toodyay 2028) for its district for the period 2018 to 2028, at a Special Meeting of Council held on 5 June 2018.

A **copy** of this notice and the Strategic Community Plan (Toodyay 2028) is available from the Shire of Toodyay Administration Centre, 15 Fiennes Street, Toodyay between the hours of 8.30am and 4.00pm.

A public copy of this notice and the Strategic Community Plan (Toodyay 2028) is held at the Toodyay and Morangup Public Libraries in accordance with s.1.7 of the *Local Government Act 1995*.

An electronic copy of this notice and the Strategic Community Plan (Toodyay 2028) can download from the Shire of Toodyay website at <http://www.toodyay.wa.gov.au/for-public-comment.aspx>

Written submissions regarding the Strategic Community Plan (Toodyay 2028) may be submitted to the Shire of Toodyay before 4.00pm on Friday 29 June 2018 using the following methods:

- By mail to PO Box 96, Toodyay WA 6566;
- In person to the Admin Centre, 15 Fiennes Street Toodyay;
- In person to the Toodyay Library, Stirling Terrace, Toodyay; or
- Via Email to records@toodyay.wa.gov.au

CHILEYA LUANGALA
ACTING CHIEF EXECUTIVE OFFICER