

MEMORANDUM



MEMO TO: Chief Executive Officer
FROM: Shire President
DATE: 22 June 2026
FILE NO: MTG8
SUBJECT: **Calling a Special Council Meeting**

Administration Centre

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Dear CEO

This memorandum is notice, in accordance with the *Local Government Act 1995 5.4(a)(i)*, that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

Date: Thursday 25 June 2026

Time: 4.30pm

Venue: Council Chambers, Shire of Toodyay Administration Centre,
15 Fiennes Street, Toodyay WA 6566

For the purpose of considering the Administrative Review of the Delegations Register and all matters related thereto.

Yours sincerely

(Sign)

(Print Name)

Shire President – Shire of Toodyay