



Special Council Meeting

12 May 2026

Minutes

To: The President and Councillors.

Here within are the Minutes of the Special Council Meeting of the Shire of Toodyay held on the above-mentioned date in the Shire of Toodyay Council Chambers, 15 Fiennes Street, Toodyay WA 6566.

Alan Hart

ACTING CEO

Our Vision, Purpose and Values

The Shire of Toodyay's Plan for the Future (Council Plan 2023-2033) is the Community's Strategic Plan outlining the direction that the Shire is undertaking to meet the needs and aspirations of its community.

Our Vision

A caring and visionary rural community, working together to preserve and enrich Toodyay's environment, character and lifestyle.

Our Purpose

The Shire of Toodyay exists to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

Our Values

We conduct ourselves in line with values the local community cares deeply about:

- **Integrity** - we behave honestly to the highest ethical standard;
- **Accountability** – we are transparent in our actions and accountable to the community;
- **Inclusiveness** – we are responsive to the community and we encourage involvement by all people; and
- **Commitment** – we translate our plans into actions and demonstrate the persistence that will provide results.

Community Aspirations

There are five core performance areas in this plan: People, Planet, Place, Prosperity, and Performance. These areas are interrelated, and each must be satisfied to deliver excellent quality of life in the Shire of Toodyay.

For each area, there is an overarching aspirational statement and desired outcomes, summarised in the Council Plan which is available on the Shire's website at: <https://www.toodyay.wa.gov.au/documents/432/council-plan-plan-for-the-future-2023-2033>

Disclaimer

Any discussion regarding a planning matter or other application that any statement or intimation of approval made by any member or officer of the Shire of Toodyay during the course of any meeting is not intended to be and is not to be taken a notice of approval from Council. No action should be taken on any item discussed at a Council Meeting prior to written advice on the resolution of the Council being received. Any plans or documents contained in this document may be subject to copyright law provisions (*Copyright Act 1998*, as amended) and the express permission of the copyright owner(s) should be sought prior to reproduction.

Availability of Meeting Agenda and its Attachments

Information about Council Meetings is located on the website

<http://www.toodyay.wa.gov.au/Council/Council-Meetings>

Agendas & Minutes are located under the heading "Council Meetings" at

<http://www.toodyay.wa.gov.au/Council/Council-Meetings/Agendas-Minutes-and-Notes>

Public copies are available by contacting the Shire on (08) 9574 9300.

CONTENTS

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS 5

2 RECORDS OF ATTENDANCE 5

2.1 APOLOGIES 5

2.2 APPROVED LEAVE OF ABSENCE 5

3 DISCLOSURE OF INTEREST 5

4 PUBLIC QUESTIONS 6

4.1 PUBLIC QUESTION TIME 6

5 PUBLIC SUBMISSIONS 6

6 CONFIDENTIAL BUSINESS 6

6.1 Appointment of Temporary Chief Executive Officer 7

7 CLOSURE OF MEETING 8

Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following a Special Meeting of Council, where the Minutes will be confirmed subject to any amendments made by the Council.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Council Meeting are put together as a separate attachment to these Minutes with the exception of Confidential Items.

Confidential Items or attachments that are confidential are compiled as separate Confidential Minuted Agenda Items.

Unconfirmed Minutes

These minutes were approved for distribution on 14 May 2026.



Alan Hart

ACTING CEO

Confirmed Minutes

These minutes were confirmed at a meeting held on 4 June 2026.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Cr M McKeown, Shire President, declared the meeting open at 10.13am and read aloud an Acknowledgement of Country:

"I acknowledge the Ballardong Noongar people, the traditional custodians of the land where we meet today and the Yued and Whadjuk people, who are traditional custodians of respective lands within the wider Shire of Toodyay. I pay my respect to their Elders, past, present and emerging."

The Shire President read through other preliminaries.

2 RECORDS OF ATTENDANCE

Members

Cr M McKeown	Shire President
Cr M Dival	Deputy Shire President (online)
Cr R Madacsi	Councillor (online)
Cr S McCormick	Councillor
Cr R Mills	Councillor
Cr J Prater	Councillor
Cr S Van der Heyden	Councillor

Staff

Mr A Hart	Acting CEO / Executive Manager Finance and Corporate Services
Mrs M Rebane	Governance Coordinator

Visitors

Nil.

Cr Dival and Cr Madacsi made a statement as follows:

I disclose under the provisions of regulation 14CA of the Local Government (Administration) Regulations 1996 that I can maintain confidentiality during the meeting or the closed part of the meeting if required, in accordance with 14CA(5).

2.1 APOLOGIES

Nil

2.2 APPROVED LEAVE OF ABSENCE

Nil

3 DISCLOSURE OF INTEREST

The Acting Chief Executive Officer advised that he had a declaration of interest in the form of a written notice.

4 PUBLIC QUESTIONS**4.1 PUBLIC QUESTION TIME**

Nil.

5 PUBLIC SUBMISSIONS

Nil.

6 CONFIDENTIAL BUSINESS**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. SCM092/05/26**

MOVED Cr J Prater

SECONDED Cr S Van der Heyden

That Council considers the confidential report listed below in a meeting closed to the public at 10.17am in accordance with Section 5.23(2) of the *Local Government Act 1995*:

6.1 Appointment of Temporary Chief Executive Officer

This matter is considered to be confidential under Section 5.23 - (3) (a) and (4) (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matter required to be confidential under a written law, excluding this act and local laws; and information relating to the personal affairs of an individual;

Voted For: Crs M McKeown, M Dival, R Madacsi, S McCormick, R Mills, J Prater and S Van der Heyden

Voted Against: Nil

MOTION CARRIED 7/0

In accordance with Standing Orders 5.2 (3) the Presiding Member directed everyone to leave except the Members; and the minute-taker specified by the Presiding Member.

The livestream went behind closed doors at 10.17am.

The Acting Chief Executive Officer departed Council Chambers at 10.17am.

6.1 Appointment of Temporary Chief Executive Officer**VOTING REQUIREMENTS**

Absolute Majority

ALTERNATE MOTION/COUNCIL RESOLUTION NO. SCM093/05/26**MOVED** Cr M Dival**SECONDED** Cr R Madacsi

That Council:

1. **appoints** Mr Alan Hart to the position of Temporary Chief Executive Officer for the period from 12 May 2026 up to 12 May 2027, in accordance with section 5.39C of the *Local Government Act 1995* and the Shire of Toodyay's *Temporary Employment or Appointment of CEO Policy* (GOV15);
2. **Notes** in accordance with Council Policy GOV15 Temporary Employment or Appointment of CEO, clause 5(a) Council confirms the Temporary CEO shall be remunerated at the cash component of the substantive CEO's total reward package;
3. **Notes** in accordance with the *Local Government Act 1995*, s.5.39 (1a) (a) an employee may act in the position of a CEO for a term not exceeding one year without a written contract for the position in which the employee is acting; and
4. **Notes** in accordance with Council Policy GOV15 Temporary Employment or Appointment of CEO; clause 4 (c): The Shire President is authorised to execute in writing the appointment of a Temporary CEO in accordance with Councils resolution(s), with administrative assistance from the Executive Manager Finance and Corporate Services.

Voted For: Crs M McKeown, M Dival, R Madacsi, S McCormick, R Mills, J Prater and S Van der Heyden

Voted Against: Nil

MOTION CARRIED 7/0 BY ABSOLUTE MAJORITY**MOTION/COUNCIL RESOLUTION NO. SCM094/05/26****MOVED** Cr J Prater**SECONDED** Cr R Mills

That Council come from behind closed doors at 10.45am.

Voted For: Crs M McKeown, M Dival, R Madacsi, S McCormick, R Mills, J Prater and S Van der Heyden

Voted Against: Nil

MOTION CARRIED 7/0

The Council Chambers were re-opened at 10.45am at which point the livestream recommenced.

7 CLOSURE OF MEETING

The Shire President declared the meeting closed at 10.48am.