



MEMORANDUM

MEMO TO: Chief Executive Officer
FROM: Shire President
DATE: 05 March 2026
SUBJECT: **Calling a Special Council Meeting**

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Dear CEO

This memorandum is notice, in accordance with the *Local Government Act 1995 5.4(a)(i)*, that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

Date: Monday, 30 March 2026

Time: 5:30 pm

Venue: Council Chambers, Shire of Toodyay Administration Centre,
15 Fiennes Street, Toodyay WA 6566

For the purpose of considering all matters related to the following:-

- Adoption of the Mid-Year Budget Review

Yours sincerely,

(Sign) MICHAEL MCKEOWN

(Print Name) MV MCKEOWN
Shire President – Shire of Toodyay