



MEMORANDUM

MEMO TO: Chief Executive Officer
FROM: Shire President
DATE: 27 September 2023
FILE NO: MTG8
SUBJECT: **Calling a Special Council Meeting**

Administration Centre

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Dear CEO

This memorandum is notice, in accordance with the *Local Government Act 1995 5.4(a)(i)*, that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

Date: Monday 2 October 2023

Time: 1.00 pm

Venue: Council Chambers, Shire of Toodyay Administration Centre,
15 Fiennes Street, Toodyay WA 6566

For the purpose of considering the 2023 CEO Performance and Remuneration Review and all matters related thereto.

Yours sincerely

(Sign)

(Print Name)

ROSEMARY MADÁCSI

Shire President – Shire of Toodyay