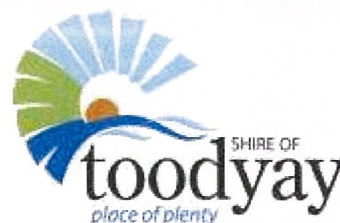


# MEMORANDUM



**MEMO TO:** Chief Executive Officer  
**FROM:** Shire President  
**DATE:** 8 March 2021  
**FILE NO:** MTG8  
**SUBJECT:** Calling a Special Council Meeting

**Administration Centre**

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PO Box 96  
TOODYAY WA 6566

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Dear CEO

This memorandum is notice, in accordance with the *Local Government Act 1995 5.4(a)(i)*, that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

**Date:** Monday 8 March 2021

**Time:** 1.00pm

**Venue:** Council Chambers, Shire of Toodyay Administration Centre,  
15 Fiennes Street, Toodyay WA 6566

For the purpose of :-

1. Intention to Borrow - Conversion of existing short-term facilities into long-term facility (Toodyay Recreation Centre Construction Loan)
2. Tender - Culvert conversion of Bridge 0700, Bindi-Bindi Toodyay Road.  
and other matters related thereto.

Yours sincerely

(Sign)

(Print Name)

ROSEMARY MADACS

**Shire President – Shire of Toodyay**