



Ordinary Meeting of Council

Minutes

17 September 2013

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 17 SEPTEMBER 2013

Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the Minutes will be confirmed subject to any amendments made by the Council.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Council Meeting are put together as an addendum to these Minutes with the exception of Confidential Items.

Confidential Items or attachments that are confidential are compiled as separate Confidential Minuted Agenda Items.

Unconfirmed Minutes

These minutes were approved for distribution on 18 September 2013.



Stan Scott
CHIEF EXECUTIVE OFFICER

18 September 2013.

Confirmed Minutes

These minutes were confirmed at a meeting held on 15 October 2013.

Signed: 

Presiding person at the meeting at which the minutes were confirmed.

15 October 2013.

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Shire of Toodyay

ORDINARY MEETING – 17 SEPTEMBER 2013

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 9.13 am.

2. RECORDS OF ATTENDANCE

Members

Cr K Hogg	Shire President
Cr P Greenway	
Cr A McCann	
Cr D Dow	
Cr B Lloyd	
Cr C Firns	<i>Arrived at 9.19 am.</i>
Cr S Craddock	
Cr R Madacsi	

Staff

Mr S Scott	Chief Executive Officer
Ms A Bell	Manager Community Development
Ms C Delmage	Manager Corporate Services
Mr G Bissett	Manager Planning & Development
Mrs M Rebane	Executive Assistant

Visitors

E Copley
B Copley
P Coffey
G Murray

2.1 APOLOGIES

Cr J Prater Deputy Shire President

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Dow requested that he be granted Approved Leave of Absence from 25 September 2013 to 5 October 2013 inclusive.

COUNCIL RESOLUTION NO 277/09/13

MOVED Cr Lloyd

That the Application for Leave of Absence by Cr Dow from 25 September 2013 to 5 October 2013 inclusive be granted.

MOTION CARRIED 7/0

3. DISCLOSURE OF INTERESTS

The Chief Executive Officer advised that Councillors Craddock and Greenway had submitted a disclosure of interest in the form of a written notice prior to the commencement of the meeting.

Cr Greenway declared a proximity interest in Item 9.5.6 Lot P23 Toodyay West Road, West Toodyay – 3 to 6 Dog Application as the proponent is her neighbour.


*Cr Craddock declared **an impartiality** proximity interest in Item 9.5.4 Proposed Scheme Amendment No.6 - Rezoning properties south of railway line to R10/30, as in the recent past I had my name down for a Butterly Cottage Unit and also may be on the Committee. As a consequence there may be a perception that my impartiality may be affected. I declare that I will consider the matter on its merits and vote accordingly.*

*Cr Craddock declared **an impartiality** proximity interest in Item 9.4.2 Lot 4 Anzac Terrace – Butterly Cottages Rates Waiver as in the recent past I had my name down for a Butterly Cottage Unit and also may be on the Committee. As a consequence there may be a perception that my impartiality may be affected. I declare that I will consider the matter on its merits and vote accordingly.*

4. PUBLIC QUESTIONS

4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the Ordinary Meeting of Council held on 20 August 2013, no questions were taken on notice.

Signed: 
Cr K Hogg - Shire President
Date: 15.10.13

4.2 PUBLIC QUESTION TIME

B Copley

Summary of Question One

In relation to the disclosures of interest that Cr Craddock submitted, what is a disclosure of interest?

The Shire President responded as follows:

Both matters relate in total or in part to Butterly Cottages. There is a requirement for Councillors to declare impartiality interests at which time they are also able to declare that they will consider the matter on its merits and vote accordingly; thus signifying to the world at large that there is an association between Cr Craddock and Butterly Cottages.

The Shire President invited Cr Craddock to repeat what her association was.

Cr Craddock responded as follows:

In relation to Agenda Item 9.4.2 Lot 4 Anzac Terrace – Butterly Cottages Rates Waiver I disclosed an association with the Applicant as being in the recent past I had my name down for one of the Butterly Cottages Units and also may be on the Committee. As a consequence there may be a perception that this will affect my impartiality. I declare that I will consider the matter on its merits and vote accordingly.

In relation to Agenda Item 9.5.4 Proposed Scheme Amendment No.6 - Rezoning properties south of railway line to R10/30, I disclosed an association with the Applicant as being in the recent past I had my name down for one of the Butterly Cottages Units and also may be on the Committee. As a consequence there may be a perception that this will affect my impartiality. I declare that I will consider the matter on its merits and vote accordingly.

Cr Firms entered Council Chambers at 9.19 am.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council held on 20 August 2013.

Cr Lloyd moved a motion as follows:

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 20 August 2013 be confirmed.

Cr Hogg moved an amendment as follows:

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 20 August 2013 be confirmed subject to the following amendment:

That the third paragraph on page 57 be re-worded to read as follows:

The Shire President ruled that as there was a procedural motion that the question be now put Standing Order 10.8 (1) therefore does not apply. Therefore there is no right of reply and the motion will be put to the vote without further debate.

Cr Lloyd accepted the amendment.

The motion was put.

COUNCIL RESOLUTION NO 278/09/13

MOVED Cr Lloyd

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 20 August 2013 be confirmed subject to the following amendment:

That the third paragraph on page 57 be re-worded to read as follows:

The Shire President ruled that as there was a procedural motion that the question be now put Standing Order 10.8 (1) therefore does not apply. Therefore there is no right of reply and the motion will be put to the vote without further debate.

MOTION CARRIED 8/0

5.2 Special Meeting of Council held on 30 August 2013.

Cr Madacsi moved a motion as follows:

That the Unconfirmed Minutes of the Special Meeting of Council held on 30 August 2013 be confirmed.

Cr Hogg moved an amendment as follows:

That the Unconfirmed Minutes of the Special Meeting of Council held on 30 August 2013 be confirmed subject to the following amendment:

That the fifth paragraph on page 18 be re-worded to read as follows:

The Shire President ruled that this motion would be out of order as there was no change to the substantive motion so it would require a change to the Standing Orders.

Cr Madacsi accepted the amendment.

The motion was put.

COUNCIL RESOLUTION NO 279/09/13

MOVED Cr Madacsi

That the Unconfirmed Minutes of the Special Meeting of Council held on 30 August 2013 be confirmed subject to the following amendment:

That the fifth paragraph on page 18 be re-worded to read as follows:

The Shire President ruled that this motion would be out of order as there was no change to the substantive motion so it would require a change to the Standing Orders.

MOTION CARRIED 8/0

5.3 Council Forum held on 3 September 2013.

COUNCIL RESOLUTION NO 280/09/13

MOVED Cr Dow

That the notes of the Council Forum held on 3 September 2013 be received.

MOTION CARRIED 8/0

6. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

6.1 PETITIONS

Nil.

6.2 DEPUTATIONS

Nil.

6.3 PRESENTATIONS

Nil.

6.4 SUBMISSIONS

B Copley addressed Council regarding Agenda Item 9.5.4 Proposed Scheme Amendment No.6 - Rezoning properties south of railway line to R10/30.

7. BUSINESS FROM PREVIOUS MEETING (IF ADJOURNED)

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER

8.1 PRESIDENT'S REPORT

On behalf of the Community and Council I congratulate Councillor Dow and Councillor Greenway on their re-election to Council for the Central Ward and West Ward respectively.

Elections are to be held in the East and North Wards on 19 October 2013 with two candidates nominating in each ward. The elections will result in further change in the make-up of Council and for Toodyay in its 142 year history of Local Government.

Like it or not change has and will no doubt be a continuing feature of the so-called third tier of government. At the outset the principal

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business of our local government was roads, hence the name Road Board with the ongoing concern of how to pay for its sphere of responsibility. A name change for the town and local government amalgamation have already occurred in Toodyay with the renaming of this town-site in 1910 and amalgamation of the Municipality (town) and the outer district (Road Board) in 1912.

Now it is difficult to identify if there is a principal business for local government. "Roads, Rates and Rubbish" are often mentioned but our business is now so much more and few areas would not have a major impact on the fabric of our community if dispensed with.

Although this list is not exhaustive:

Planning, Building, Heritage, Recreation, Tourism, Environment, Health, Fencing, Injured animals, Bush Fire Brigades, Disaster Recovery and of course Roads, Rates and Rubbish all now feature in local government.

There is however one common thread in local government and that is the closeness of the local government to its community. It is the grass-roots nature of local government and the ability of the community to have a direct voice in the affairs of the local government. Members of our community have the opportunity (and take it) to make submissions, representations and ask questions of their local government. The dilution of that directness and the sense of identity that goes with it are the real reasons for opposition to amalgamations. So-called Metropolitan local government reform is now well and truly underway and the cracks are appearing with vociferous opposition from a number of Councils. The City of Stirling is to "lose" some suburbs, the Town of Victoria Park to "lose" Burswood. The Town of Vincent is to be split amongst new Councils. The Western Suburbs Councils to lose their identities, Mundaring to be swallowed by the City of Swan to name but a few disgruntled areas.

There is one common thread in the moves to amalgamate; so-called "Economies" variously expressed as sustainability, savings or economies of scale.

I have yet to see how there are any economics delivered – the source of income for local governments fall into two broad categories, Rates and Grants. Over several decades via various cost-shifting strategies the spread of responsibility of local government has grown and the level of grants commensurate with that growth in responsibility has diminished.

How does this cost-shifting occur?

I will give two simple examples but there are many ways:

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Toodyay Bindi-Bindi Road and Bindoon Dewars Pool Roads were for many years the responsibility of the Main Roads Department with no direct cost to our ratepayers. Then, at separate times the responsibility of these roads was handed over to the Shire. Yes we do get some road grants for these roads but there is still an ongoing cost where grants for particular works are only for partial funding or there is no funding for minor maintenance works.

The Newcastle Park footbridge was once the State Government's total responsibility now it is our Shire's total responsibility, a direct cost on our ratepayers but an essential community asset.

Amalgamations will not solve the cost-shifting trends and in the end there are no more ratepayers in total to pay for services provided. There is also no diminution of the services communities need and demand. Put simply the total pool of ratepayers is no larger and the totality of grants will not be larger. The only benefit is governments have fewer local governments to engage with.

Already in the Australian States to the east of us there are moves to de-amalgamate Councils. In the Northern Territory there is legislation proposed to introduce a further level of governance into the community to address the downgrading of the community/government links.

The Northern Territory through amalgamation saw the introduction of Super-Shires (a term that is often used when reference is made to many of the Perth Metropolitan amalgamation proposals). Now the Northern Territory is proposing to introduce local authorities and Regional Councils (i.e. 4 tiers of government, Local, Regional, Territory equivalent to our State and Federal government).

Although the amalgamation question for Toodyay is not front and centre at the moment I consider it will be a challenge for the Shire of Toodyay into the future and planning on how to get the best outcome for our local community should be a matter that the next incoming Council gives earnest consideration to.

COUNCIL RESOLUTION NO 281/09/13

MOVED Cr Dow

That Council suspend Standing Order 7.5(1) (b) in relation to the requirement when invited by the Presiding Member to speak, for Members to stand during proceedings and when addressing the meeting through the Presiding Member.

MOTION CARRIED 8/0

Standing Order 7.5(1) (b) was suspended at 9.35 am.

*The Shire President ruled **that** in accordance with Standing Order **4.6 9.3** that Council **could would** consider **business for adoption by exception. unopposed business.** The Shire President advised that the CEO had collated the Council Meeting Running Sheets and the items to be considered as **unopposed business** were as follows:*


- 9.2.2 Nomination for Avon Tourism Incorporated Board of Management;*
- 9.2.3 Newcastle Convict Depot Interpretation Plan;*
- 9.3.1 List of Payments – August 2013;*
- 9.5.2 Lot 100 Duke Street North, Toodyay – Proposed Shop and Signage;*
- 9.5.3 Dawn Atwell Reserve Transfer to Dept of Parks and Wildlife;*
- 9.5.5 Lot 90 Howard Road, Julimar – 3 to 6 Dog Application;*
- 9.5.7 Lot 110 Howard Road, Julimar – 3 to 6 Dog Application;*
- 9.4.3 Appointment of Acting CEO.*

Cr Dow moved a motion as follows:

That Council adopt the Officer's Recommendation contained in the following reports:

- 9.2.2 Nomination for Avon Tourism Incorporated Board of Management;**
- 9.2.3 Newcastle Convict Depot Interpretation Plan;**
- 9.3.1 List of Payments – August 2013;**
- 9.5.2 Lot 100 Duke Street North, Toodyay – Proposed Shop and Signage;**
- 9.5.3 Dawn Atwell Reserve Transfer to Dept of Parks and Wildlife;**
- 9.5.5 Lot 90 Howard Road, Julimar – 3 to 6 Dog Application;**
- 9.5.7 Lot 110 Howard Road, Julimar – 3 to 6 Dog Application;**
- 9.4.3 Appointment of Acting CEO.**

by ~~"exception resolution"~~ in accordance with Standing Order 4.6.

Signed: 
Cr K Hogg - Shire President
Date: *15 October 2013*

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In accordance with Standing Order 4.6 9.3 the Shire President sought clarification as to whether any member ~~opposed the motion to move the substantive motion~~ wished to make a statement or move a motion other than the Officer's recommendation.

Cr Firns moved an amendment to the motion as follows:

That Agenda Item 9.5.2 Lot 100 Duke Street North, Toodyay – Proposed Shop and Signage be deleted.

Cr Dow accepted the amendment.

In accordance with Standing Order 9.3(2) 4.6 the Shire President declared the motion carried without debate and without taking a vote.

The Shire President ruled that the motion was carried in accordance with Standing Order 9.3 (3) and is to be recorded in the minutes as a unanimous decision of the Council. 4.6 the officer's recommendation be recorded as the Council's resolution in the minutes as a unanimous decision of the Council "

COUNCIL RESOLUTION NO 282/09/13


MOVED Cr Dow

That Council adopt the Officer's Recommendation contained in the following reports:

- 9.2.2 Nomination for Avon Tourism Incorporated Board of Management;
- 9.2.3 Newcastle Convict Depot Interpretation Plan;
- 9.3.1 List of Payments – August 2013;
- 9.5.3 Dawn Atwell Reserve Transfer to Dept of Parks and Wildlife;
- 9.5.5 Lot 90 Howard Road, Julimar – 3 to 6 Dog Application;
- 9.5.7 Lot 110 Howard Road, Julimar – 3 to 6 Dog Application;
- 9.4.3 Appointment of Acting CEO.

by "exception resolution" in accordance with Standing Order 4.6.

MOTION CARRIED UNANIMOUSLY 8/0

Signed: 
Cr K Hogg - Shire President
Date: 15 October 2013

9. REPORTS OF COMMITTEES AND EMPLOYEE REPORTS

9.1 COMMITTEE REPORTS

9.1.1 Community Depot Management Advisory Committee – Membership

Date of Report:	6 September 2013
Proponent:	Shire of Toodyay
File Ref:	COC10
Author:	Maria Rebane – Executive Assistant
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil.
Voting Requirements:	Absolute majority

INTRODUCTION

This report is for the purpose of Council considering expressions of interest received from community members / prospective tenants in relation to becoming voting members on the Community Depot Management Advisory Committee.

BACKGROUND

At an Ordinary Meeting of Council held on 19 February 2013, Council resolved that the members of the Community Depot Management Advisory Committee would be as follows:

Members Cr R Madacsi Cr A McCann Cr P Greenway

At this meeting Council also resolved to invite expressions of interest from prospective tenants for interest in membership to the Committee.

As of 16 April 2013, two applications from the community are as follows:

<u>Name</u>	<u>Representing</u>
Bethan Lloyd	Toodyay Seed Orchard Group
Mr Lance Owen	Toodyay Theatre Group.

At an Ordinary Meeting of Council held on 16 April 2013 (adjourned 17 April 2013 and resumed 18 April 2013) Council resolved to:-

1. adopt the Concept Plan and Authorise the Chief Executive Officer to proceed with the project; and

2. Form a Community Depot Management Advisory Committee including representatives of the three (3) remaining keystone tenants.

CONSULTATION

At its first meeting on 18 July 2013, the CDMAC resolved as follows:

The Community Depot Management Advisory Committee recommend to Council:

1. That Council authorise the CEO or delegated Senior Manager to be a voting member of the Community Depot Management Advisory Committee with the authority to take forward any recommendations made by the Committee to Council;
2. That the number of key-stone tenants permitted to vote as members be increased to twelve (12);
3. That the Terms of Reference document be endorsed by Council;
4. That Council authorise the CEO to make minor amendments to this document relating only to keystone tenant information as and when required, provided a copy of such changes is provided to Council.

STATUTORY ENVIRONMENT

Sections 5.9 and 5.10 of the *Local Government Act 1995* provide for the (a) types of committees; and (b) Appointment of Committee Members (i.e. membership) as follows:

5.9. Committees, types of

- (1) In this section —
other person means a person who is not a council member or an employee.
- (2) A committee is to comprise —
 - (a) council members only; or
 - (b) council members and employees; or
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons; or
 - (f) other persons only.

5.10. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

* *Absolute majority required.*

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member

of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.

- (3) Section 52 of the *Interpretation Act 1984* applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

At the Ordinary Council Meeting held on 20 August 2013 Council resolved as follows:

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That in accordance with Shire of Toodyay Standing Order 10.1 (a) the meeting proceed to the next item of business.

The Officer's Recommendation for the August meeting was to include:

2. That the number of key-stone tenants permitted to vote as members be increased to twelve (12);

The CDMAC met the day after the August Council Meeting took place. Unfortunately though the site visit portion of the meeting was able to have occurred, the meeting itself had to be abandoned due to a lack of a quorum.

At the Ordinary Council Meeting held on 20 August 2013 informal advice was given in that voting members should be limited to one (1) person per community organisation.

Expressions of interest have been received from the following community organisations:

- Toodyay Community Singers Inc
Trish Young (Musical Director)
Nuala Ennis (Secretary)
- Toodyay Community Radio
Len Anderson (founding Member)
Steve Bannister (has lease with the Shire of Toodyay)
- Toodyay Festivals Inc
Jasmin Devlin (Member)
- Avon Woodturning Group
Andrea McCandlish (Secretary)

As the Community Depot Management Advisory Committee (CDMAC) Meetings are open to the public, additional representatives of community organisations, may attend but there will be only one voting delegate per community group.

It is recommended that Council consider the appointment of additional voting members, including the CEO or a delegated Senior Manager for the purposes of at the very least, ensuring that future meetings can take place because the likelihood of a quorum is more probable.

OFFICER'S RECOMMENDATION

That:

1. Council confirm the appointment of one (1) voting member for each of the following community groups:

Community Group

Toodyay Seed Orchard Group
Toodyay Theatre Group
Toodyay Community Singers Inc
Toodyay Community Radio
Toodyay Festivals Inc
Avon Woodturning Group

2. Council appoint the CEO or delegated Senior Manager to be a voting member of the Community Depot Management Advisory Committee.

Cr Lloyd moved the Officer's Recommendation.

Cr Firms objected to the motion.

Cr Craddock seconded the motion.

Discussion ensued.

Cr Firms moved an amendment as follows:

That Point 2 of the motion be deleted.

Cr Lloyd objected to the amendment.

Cr McCann seconded the amendment.

Debate commenced.

Cr Lloyd departed Council Chambers at 9.49 am.

Cr Lloyd returned to Council Chambers at 9.50 am.

The amendment to the motion was put.

MOTION

MOVED Cr Firms

SECONDED Cr McCann

That Point 2 of the motion be deleted.

MOTION LOST 2/6

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Discussion resumed on the substantive motion ensued.


Cr Greenway raised a point of order moved a motion as follows:

That Council appoint the CEO or delegated Senior Manager to be a non-voting member of the Community Depot Management Advisory Committee.

The Shire President ruled that Cr Greenway's motion was out of order because it is beyond the power of Council to override the Local Government Act 1995 in regard to the voting rights of a member once appointed as a member to a committee.

Debate on the substantive motion continued.

The motion was put.

Signed: 
Cr K Hogg - Shire President
Date: 15-10-13

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 283/09/13

MOVED Cr Lloyd

SECONDED Cr Craddock

That:

1. Council confirm the appointment of one (1) voting member for each of the following community groups:

Community Group

Toodyay Seed Orchard Group
Toodyay Theatre Group
Toodyay Community Singers Inc
Toodyay Community Radio
Toodyay Festivals Inc
Avon Woodturning Group

2. Council appoint the CEO or delegated Senior Manager to be a voting member of the Community Depot Management Advisory Committee.

MOTION CARRIED 6/2

9.1.2 Foggarthorpe Estate Design Advisory Committee Meeting – Recommendation to Council

Date of Report:	11 September 2013
Proponent:	Shire of Toodyay
File Ref:	COC11
Author:	Maria Rebane – Executive Assistant
Responsible Officer:	Graeme Bissett – Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Local Planning Policy LLP.5 Foggarthorpe Design Guidelines.
Voting Requirements:	Simple Majority

INTRODUCTION

The purpose of this report is to present to Council a recommendation made by the Foggarthorpe Estate Design Advisory Committee (FEDAC) in relation to the Foggarthorpe Design Guidelines.

BACKGROUND

At an Ordinary Meeting of Council held on 16 July 2013, Council resolved (Council Resolution 211/07/13) the following:

That Council form the Foggarthorpe Estate Design Advisory Committee consisting of Cr McCann, Cr Dow, Cr Craddock and Cr Prater and that the purpose of the committee is as follows:

To review the provisions of LPP No. 5 Foggarthorpe Design in relation to the building guidelines with a view to bringing this matter back to Council for further consideration on any changes proposed.

CONSULTATION

The FEDAC met on 28 August 2013.

STATUTORY ENVIRONMENT

This proposal does not contain any notable statutory environment implications.

POLICY IMPLICATIONS

If the recommendation made by the FEDAC is carried then the new Policy LPP.5 Foggarthorpe Design Guidelines would be adopted.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

If changes were implemented to LPP 5 this may accelerate the development of this subdivision bringing a new community to this area faster. This could result in positive social change.

OFFICER'S COMMENT

The Committee with input from Mr Carmody reviewed the provisions of LPP.5 clause by clause with the exception of the noise requirements.

The Committee then agreed on the scope of the changes and these were altered on a copy of the Guidelines for consideration by Council (refer to **Attachment 1**).

COMMITTEE RECOMMENDATION

That:

1. the Manager of Planning and Development follow up with the Western Australian Planning Commission and obtain legal advice if needed on the obligations of the Department of Main Roads in relation to the construction of the highest standard of noise mitigation construction under the State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning;
2. the Guidelines (LPP.5) be modified as per the attached document showing the proposed changes as tracked changes; and
3. the amended Local Planning Policy LPP. 5 Foggarthorpe Design Guidelines be re-adopted by Council after following the process required by clause 2.4 of the Shires Local Planning Scheme No.4.

COUNCIL RESOLUTION NO 284/09/13

MOVED Cr Dow

That:

1. the Manager of Planning and Development follow up with the Western Australian Planning Commission and obtain legal advice if needed on the obligations of the Department of Main Roads in relation to the construction of the highest standard of noise mitigation construction under the State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning;
2. the Guidelines (LPP.5) be modified as per the attached document showing the proposed changes as tracked changes but with further amendments as follows:
 - (a) the re-insertion of point 2.0 as follows:

"2.0 Roof Pitch

2.1 The minimum roof pitch for the main roof shall be 15 degrees."
 - (b) and the consequential renumbering of remaining points.
3. the amended Local Planning Policy LPP. 5 Foggarthorpe Design Guidelines be re-adopted by Council after following the process required by clause 2.4 of the Shires Local Planning Scheme No.4 as per the attached document as amended.

MOTION CARRIED 8/0

9.2 COMMUNITY DEVELOPMENT

9.2.1 Corporate Business Plan

Date of Report:	6 September 2013
Proponent:	Shire of Toodyay
File Ref:	COC1/MAN2
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil.
Attachments:	1. Corporate Business Plan.
Voting Requirements:	Simple Majority

INTRODUCTION

This item recommends that Council adopts the Shire of Toodyay 2013-2017 Corporate Business Plan.

The Strategic Community Plan from which this plan has been derived has been under development since mid-2012.

The Strategic Community Plan is a strategy and planning document that has been developed to show the community vision, our strategic direction, and priorities for action over the next 10 years. It clearly links the community's aspirations with Council's vision and long-term strategy. The Corporate Business Plan converts these strategies into actions.

BACKGROUND

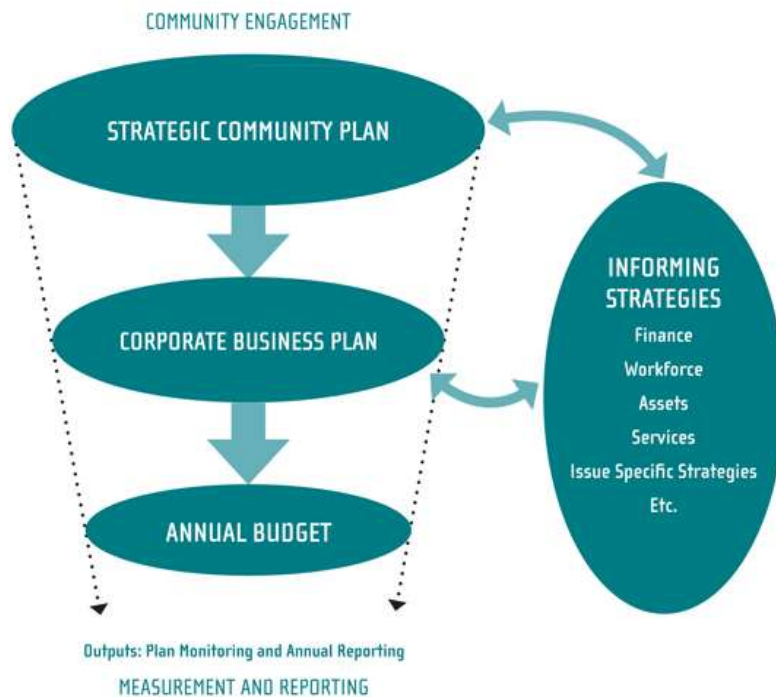
The State Government's Local Government Reform Program requires local governments in Western Australia to introduce an Integrated Planning and Reporting Framework (IPRF). The IPRF is designed to ensure more effective delivery of the local government's strategic intentions, and to provide a process to:

- Ensure that community input is invited and recorded;
- Inform the long term objectives of the local government with these inputs;
- Identify the resourcing required to deliver against the long term objectives;
- Clearly articulate long term financial implications and strategies; and
- Provide the capacity for place planning where appropriate.

The IPRF will deliver:

- A long term strategic community plan that clearly links the community's aspirations with the Council's vision and long-term strategy;
- A corporate business plan that integrates resourcing plans and specific Council plans with the strategic plan; and
- A clearly stated vision for the future of the local government.

This integrated planning framework is set out in the figure below.



The Department describes the Corporate Business Plan as follows:

The Corporate Business Plan is an internal business planning tool that translates Council priorities into operations within the resources available.

The plan details the services, operations and projects a local government will deliver within a defined period. It also includes the processes for delivering these and the costs associated.

CONSULTATION

Council has participated in workshops with Localise, the Consultancy Firm assisting us with this project. The CBP is informed by the Strategic Community Plan which involved extensive formal and informal consultation.

STATUTORY ENVIRONMENT

The Shire of Toodyay is required to implement the IPRF pursuant to s.5.56 (2) of the *Local Government Act 1995*.

Regulation 19DA(1) of the *Local Government Administration Regulations 1996* requires that "A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013."

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

Formal adoption of the Strategic Community Plan in May 2013 formed the will be the basis from which the Corporate Business Plan and the Long Term Financial Plan are developed, and from which the annual budget was derived.

The adoption of the annual budget has allowed staff to populate the remaining elements of the Corporate Business Plan.

STRATEGIC IMPLICATIONS

The Strategic Community Plan is the foundation document for the Shire of Toodyay that articulates the community's strategic long-term vision, values, and aspirations.

The Corporate Business Plan translates those strategies into actions. Council also decided that the CEO's performance review will in part be measured by achieving the outcomes set out in the CBP.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

The Corporate Business Plan, once adopted, will utilise the informing strategies of our finance, workforce and asset management plan to translate into actions that accommodate the expectations of the community.

OFFICER'S COMMENT

The Corporate Business Plan is the key working document to be used by the administration to deliver the community's vision as adopted by council in the Strategic Community Plan.

The three core elements of the integrated planning framework are now complete. These are:

1. The Strategic Community Plan;
2. The Corporate Business Plan (to be adopted today); and
3. The Annual Budget (adopted on 30 August 2013).

The Department also requires the following supporting strategies to be completed:

Workforce Plan

This is to ensure that our staffing profile and structure now and into the future is aligned with adopted strategies. This plan is all but complete.

Asset Management Plan

This plan was completed and presented to council at the May 2013 Forum. The Plan has not progressed to Council as there is still work to complete. Council will recall that there were significant issues with the quality of roads data, the treatment of heritage buildings and some perverse conclusions in terms of immediate and urgent needs. We have since done a complete pick up of roads data and have signed up for the Asset Management Program offered through the ACELG which should allow us to take greater ownership in the asset management planning process rather than relying on consultants.

Long Term Financial Plan

This document is in the advanced stages of development but is unlikely to be complete before the end of September. We are continuing to advertise for an Accountant to assist with compliance requirements. While the report has been delayed we did financial projections for the Strategic Community Plan and have a good understanding of our asset issues so we are not expecting any surprises.

The Strategic Community Plan and Corporate Business Plan were both due to be submitted to the Department of Local Government by 6 September 2013. The Corporate Business Plan is now overdue.

OFFICER'S RECOMMENDATION

That Council:

1. Adopts the Shire of Toodyay 2013-2017 Corporate Business Plan; and
2. Authorises the CEO and Shire President to sign off the final published and formatted version.

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 17 SEPTEMBER 2013

Cr Lloyd moved the Officer's Recommendation.

Clarification was sought.

The Shire President adjourned the meeting in accordance with Standing Order 8.6 at 10.25 am.

The Shire President resumed the meeting at 10.35 am..

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 285/09/13

MOVED Cr Lloyd

That Council:

1. Adopts the Shire of Toodyay 2013-2017 Corporate Business Plan; and
2. Authorises the CEO and Shire President to sign off the final published and formatted version.

MOTION CARRIED 8/0.

Manager Corporate Services departed Council Chambers at 10.40 am.

Manager Community Development departed Council Chambers at 10.40 am.

9.2.2 Nomination for Avon Tourism Incorporated Board of Management

Date of Report:	September 5, 2013
Proponent:	Avon Tourism
File Ref:	T1.1
Author:	Audrey Bell – Manager Community Development
Responsible Officer:	Audrey Bell – Manager Community Development
Officer's Disclosure of Interest:	Nil
Attachments:	<ol style="list-style-type: none">1. Constitution of Avon Tourism;2. Current Board Membership and Tenure;3. Prospectus for Board Membership; and4. Nomination form for Board of Management.
Voting Requirements:	Simple majority

INTRODUCTION

Avon Tourism is the Regional Board for promotion and marketing of tourism.

In recent years the Shire has not had a conducive partnership with Avon Tourism. With our focus to work more with our regional partners, it is now time for the Shire of Toodyay to consider becoming a stronger member of the Board and in the Region.

BACKGROUND

Avon Tourism Overview

Resulting from a state-wide review during 2003, the Western Australian Tourism industry was restructured, with the sector being reduced from eleven to five zones, one of those being Experience Perth. The Avon Valley, inclusive of the towns of Beverley, Brookton, Goomalling, New Norcia, Northam, Toodyay, York, with the recent addition of Chittering, is one of the six sub regions within the Perth Zone.

Competing for the marketing dollar with regions such as Perth, Fremantle, Rottnest Island, and the Sunshine Coast, concern was expressed that the Avon Valley would not receive due recognition as a result of its perceived lack of industry development, in comparison to the other major players in the Experience Perth Region.

As a result of this concern, the community, with the support of Local Governments formed Avon Tourism to address the issue of Marketing the Region and increasing visitation numbers to the Avon Valley. Avon Tourism was launched in November 2003. Funding for Avon Tourism is through the Local Governments, along with New Norcia also contributing financial support.

The Association is managed by a voluntary Board consisting of an Independent Chairperson, vice Chairperson, and not less than 4 other persons all of who are members of the Association and representative of Tourism Industry based business, including Special Expertise Members and Local Government Representation nominated by their respective Council.

With financial support from the Local Governments, financial and in-kind support of Members, on a limited budget Avon Tourism Board have been able to increase and improve the marketing and promotional activities. This funding has also provided increased opportunities for Avon Tourism to continue working together with the Experience Perth team and industry. This has involved leveraging increased exposure for the Avon Valley Region, through cooperative participation in strategic print media campaigns and key consumer shows aimed at the international, intrastate and interstate domestic markets.

Currently the Shire of Toodyay does not have a place on the Board. Lesley Hug from Toodyay Holiday Park is the only Toodyay representative with Avon Tourism.

CONSULTATION

In February 2013 both the CEO and Manager of Community Development attended the Avon Tourism Stakeholders meeting. This meeting was to give future direction for Avon Tourism.

Since this meeting the Manager of Community Development has attended further meetings with Avon Tourism to gather details and plan for the way forward in working in partnership as a regional team member.

Both Crs Greenway and Madacsi were invited to attend the July meeting of Avon Tourism, with the next meeting to be hosted by the Shire of Toodyay (10 Sept 2013).

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council with the adoption of the 2013/2014 Budget has allocated \$10,000 to Avon Tourism.

STRATEGIC IMPLICATIONS

In the Avon Sub-Regional Economic Strategy

Tourism is one of three identified for economic opportunities for the Shire of Toodyay.

There is a strong spatial relationship between retail and tourism opportunities, reflecting the role that lifestyle, amenity and proximity to Perth play in the distribution of this economic activity. Toodyay's proximity to Perth has encouraged daytrip tourists to the shire. As such, the daytrip market is expected to continue to dominate local tourism in coordination with Northam, York and Beverley. Toodyay is committed to taking advantage of the natural amenity, increasing environmental awareness and heritage of the town to attract tourists to the shire.

In our Strategic Community Plan

Responsible and responsive Civic Leadership – Collaboration – Effective collaboration with relevant regional stakeholders – With the desired trend - Increasing.

ENVIRONMENTAL IMPLICATIONS

Nil

SOCIAL IMPLICATIONS

With the strategic direction being set, this paves the way ahead for the Shire of Toodyay to have a stronger presence in the Region and on the Regional Tourism Board.

The Shire will continue to also work together with Local tourism operators and work towards building a stronger inclusive network.

OFFICER'S COMMENT

Historically linkage with Avon Tourism hasn't been strong. Attendance at Avon Tourism meetings, along with general conversations with current Board Members has re-opened the possibilities of working together in a regional partnership.

Timing is tight with this nomination as:

Council Elections are to be held on Saturday 19 October, 2013.

Special Council Meeting for the swearing in of New Councillors and appointment to Committees/Boards is to be held on Monday 21 October, 2013.

The Avon Tourism AGM is to be held on Tuesday 22 October, 2013 in Northam.

Please note -Those elected to the Avon Tourism Board are elected for two years.

**OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION
RESOLUTION 282/09/13**

That:

1. Council nominate an Elected Member to serve on the Avon Tourism Board for 2 years, at the Special Council Meeting Monday 21 October, 2013, following Local Government Elections.
2. Nomination Form must be completed and given to the Manager of Community Development following this meeting for the Avon Tourism AGM Tuesday 22 October, 2013.

MOTION CARRIED UNANIMOUSLY 8/0

9.2.3 Newcastle Convict Depot Interpretation Plan

Date of Report:	September 5, 2013
Proponent:	Shire of Toodyay.
File Ref:	COC1
Author:	Audrey Bell – Manager Community Development
Responsible Officer:	Audrey Bell – Manager Community Development
Officer's Disclosure of Interest:	Nil.
Attachments:	Nil.
Voting Requirements:	Simple majority

INTRODUCTION

This report is to progress the Newcastle Convict Depot Interpretation Plan.

The next step is to seek Community/Stakeholder input through our consultation process and seek support for this project.

BACKGROUND

As per Forum reports 2 July and 6 August 2013.

At the 2 July 2013 Forum, Council was presented with the report for the Newcastle Convict Depot.

- 1. It was received with comment from Council that they would like time to comprehend the report.*

As per forum report 2 July 2013

In February 2012 Council Resolution No 53/02/12 adopted the following:

- 1. Receive the Conservation and Management Plan provided by Eureka Archaeological research and consulting;*
- 2. Investigate possible funding options to prepare an Interpretation Plan for the Newcastle Convict Depot, Goal, Police Stables, 1907 Lock-up and archaeological remains on Reserves 2281 and 21791;*
- 3. Explore and report on opportunities for the archaeological sites to be displayed to the public by integrating them into the Local Tourist Product; and*
- 4. Investigate a method and likely funding opportunities to develop an overall "Heritage Master Plan" which will include all products of Shire Controlled Heritage Sites and artefacts (including products of Tourist Interest) in one document.*

In May 2012 Calls for Expression of Interest were requested from suitable Consultants to prepare an Interpretation Plan of the Newcastle Convict Depot site, with Expressions of Interest closing on 29 June 2012.

Hocking Heritage Studio (in association with Eureka Archaeological Research and consulting) were engaged as the Consultants to undertake this Plan.

Lotterywest funding was sought following the EOIs and on 29 November 2012 the Shire was approved a grant of \$26,000 to undertake the Interpretation Plan. Total of fee for project from Hocking Heritage Studio is \$39,005 + GST.

A meeting was held between our Museum Heritage Officer and Consultants on 4th February 2013 to commence the works required to complete the plan.

Hocking Heritage Studio has now completed the plan (as attached). 85% of the fee has been paid, as well as the Lotterywest Grant being acquitted.

CONSULTATION

At Council Forum - 6 August 2013, Consultants from Hocking Heritage Studio and Jager Studio delivered a presentation which encompassed:

- What is an interpretation plan
- Where does it fit within the Shire of Toodyay planning process
- What is this archaeological site
- What are the stories that it tells about our past, present and future
- How do we tell these stories – effectively and engagingly so that people are drawn to Toodyay
- How do you get funding/grants for these projects

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Areas of further exploration/re-dig, conservation and interpretation are within the in the Central Toodyay Heritage area.

The areas of future conservation and interpretation also fall within the Clinton Street – Culture and Heritage Precinct – Review and Action Plan.

FINANCIAL IMPLICATIONS

Grant as well as Council funds will need to be sought for any future progress of this Plan; however this community consultation does not impose any financial implications.

STRATEGIC IMPLICATIONS

Although not a Major Capital Project in our Community Strategic Plan, the Shire of Toodyay recently won two State Heritage awards in 2013, these being – Interpretation and Local Government.

Council is also waiting on further advice from the State Heritage Office for possible inclusion on the Site Register of Heritage Places for the Central Depot Site.

ENVIRONMENTAL IMPLICATIONS

Nil

SOCIAL IMPLICATIONS

The Toodyay Historical Society was invited to attend the 6 August 2013 Forum to share the journey of discovery with the Council on this exciting project. They were thankful for being invited to attend and are keen to work with the Shire of Toodyay.

This project could involve further community groups, volunteers as well as increase visitors to Toodyay once complete.

OFFICER'S COMMENT

This project is of historical importance to Toodyay. The report has come thus far and with the importance of Heritage to Toodyay, it would be prudent to continue on with this project in a timely manner.

As part of the process to continue the project, community consultation needs to be undertaken as per Council Policy M.2 – Level F:

- Specific objectives of the consultation
Raise awareness of project;
Establish communication links with the community;
Collect views and opinions.
- Consultation measures to be used
Letters of invite to Stakeholders (a listing of these can be found on Pages 35 & 36 of the plan which you have all received a copy of previously), local Historical Society and community groups;
Council website;
Adverts in 2 local newspapers;
Hard copies of report for public viewing at Administration Centre and Library;
Small posters placed on town noticeboards.

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 17 SEPTEMBER 2013

- Timeline of the process and subsequent determination;
Formal comment period of 21 days;
Plan to be updated and finalised by Hocking Heritage Studio;
Further report to Council of updated plan with adoption by Council to continue progress of the project (time and budget allowing).
- Responsible officers and level of delegation;
Manager of Community Development, Manager of Planning and Development, Museum Curator and Regional Heritage Advisor, will work together as a team.
- Costs and budget implications and;
Cost involved for this step minimal – general administration costs;
Future budget item to commence works for project would form budget determination in 2014/2015, or grant funding sooner, with possible matching funds from council. This would need to be determined in a further report/s to Council.
- Method of informing submitters and the community of any outcomes;
Letters of response to submitters, along with copy of adopted Council minutes.

**OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION
RESOLUTION 282/09/13**

That Council endorse the Newcastle Convict Depot Interpretation Plan and release it for public and stakeholder comment, with a report back to Council to include a table of submissions, and plan for the progress of project.

MOTION CARRIED UNANIMOUSLY 8/0

9.3 CORPORATE SERVICES

9.3.1 List of Payments – August 2013

Date of Report:	3 September 2013
Proponent:	Shire of Toodyay
File Ref:	FIN6
Author:	Kerry Wandless – Accounts Officer
Responsible Officer:	Cherie Delmage – Manager Corporate Services
Officer's Disclosure of Interest:	Nil
Attachments:	1. List of Payments – August 2013.
Voting Requirements:	Simple majority

INTRODUCTION

The purpose of this report is to present all payments made during the month of August 2013.

BACKGROUND

All creditor invoices are processed as they are received and payments are made on the 15th and final day of every month.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 5.42 of the *Local Government Act 1995* allows the Local Government to delegate its powers to the Chief Executive Officer.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that where the Chief Executive Officer has delegated authority to make payments from the Municipal and Trust accounts, a list of such payments is to be presented to Council at the next meeting.

POLICY IMPLICATIONS

Council has delegated authority to the Chief Executive Officer to make payments from the Municipal and Trust accounts.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Electronic Funds Transfers (EFT) are for payments transferred directly to creditor bank accounts.

Bank Payment Vouchers (BPV) are for direct debits against the bank account such as bank fees and charges etc.

Internal Payment Vouchers (IPV) are vouchers raised internally for payroll related expenditures which are paid through Council's on-line (internet) banking system.

Trust Payment Vouchers (TPV) are vouchers raised internally for direct debits against the trust bank account such as bank fees and charges etc.

The balance of creditors after the final cheque run for the month of August 2013 was \$(395.00)

**OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION
RESOLUTION 282/09/13**

That the following payments listed and presented for the month of August 2013:

- a) Trust fund payments numbered 1276 to 1280 amounting to \$2,302.17
- b) Electronic Fund Transfers (EFT) payments numbered EFT14376 To EFT14563 and Municipal fund cheques numbered 11730 to 11754 amounting to \$636,790.32; and
- c) Direct Debits numbered IPV467 to IPV468 and BPV1357 to BPV1408 Amounting to \$284,014.79.

be noted as being paid.

MOTION CARRIED UNANIMOUSLY 8/0

9.3.2 Financial Statements – July 2013

Date of Report:	4 September 2013
Proponent:	Shire of Toodyay
File Ref:	FIN3
Author:	Cherie Delmage - Manager Corporate Services
Responsible Officer:	Cherie Delmage - Manager Corporate Services
Officer's Disclosure of Interest:	Nil
Attachments:	1. Monthly Financial Statements including Outstanding Rates Debtors and Outstanding Sundry Debtors for the month ending 31 July 2013 and Bank Reconciliations for Periods Ending 30 June 2013 and 31 July 2013.
Voting Requirements:	Simple Majority

INTRODUCTION

Local Governments must prepare monthly financial statements and the attached bank reconciliations and reports are for Council's consideration.

BACKGROUND

Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* states:

A statement of financial activity and the accompanying documents referred to in sub regulation (2) is to be –

- a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- b) Recorded in the minutes of the meeting at which it is presented.

These reports are prepared after all the end of month payments and receipts have been processed.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require a statement of Financial Activity to be prepared each month which is to contain the following details:

- a) Annual budget estimates

- b) Budget estimates to the end of the month;
- c) Actual amount of expenditure and revenue;
- d) Material variances between comparable amounts in b) and c) and above;
and
- e) The net current assets at the end of the month to which the statements relates i.e.: surplus/deficit position.

The Statement is to be accompanied by:

- a) Explanation of the composition of net current assets, less committed assets and restricted assets;
- b) Explanation of the material variances; and
- c) Such other information considered relevant by the local government.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* sets out the form and content of the financial reports.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Attached are the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors report for the period ending 31 July 2013 and the bank reconciliations for the periods ending 30 June 2013 and 31 July 2013.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 285/09/13

MOVED Cr Lloyd

That Council accepts the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors information for the period ending 31 July 2013 and the bank reconciliations for the periods ending 30 June 2013 and 31 July 2013.

MOTION CARRIED 8/0

9.4 EXECUTIVE SERVICES

9.4.1 Local Government Ordinary Election – First Meeting After Election

Date of Report:	28 August 2013
Proponent:	Shire of Toodyay
File Ref:	ELT1
Author:	Maria Rebane – Executive Assistant
Responsible Officer:	Stan Scott –Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	1. Notice of Special Meeting of Council.
Voting Requirements:	Simple majority

INTRODUCTION

The purpose of this report is for Council to consider the calling of a Special Meeting of Council following the Local Government Ordinary Election on Saturday 19 October 2013.

BACKGROUND

The Shire of Toodyay called for nominations for vacancies in relation to an Ordinary Election to be held on Saturday 19 January 2013.

Nominations opened on Thursday 5 September 2013 and closed at 4.00pm Thursday 12 September 2013.

CONSULTATION

The CEO conducted a Public Information Session on running for Council on 4 September 2013. Two prospective candidates attended this session.

STATUTORY ENVIRONMENT

Schedule 2.3 of the *Local Government Act 1995* specifies when and how mayors, presidents, deputy mayors and deputy presidents are elected by Council (Sections 2.11(b) and 2.15).

Local Government (Elections) Regulations 1997 specify the way local government elections are to be conducted.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

It is the practice of this Council to elect the Shire President and Deputy Shire President at the first meeting to be held following a local government ordinary election.

As the next Ordinary Meeting of Council following the election to be held on Saturday 19 October 2013 will be more than three weeks following the election, a special meeting of the Council is to be held within the period for the purpose of filling the office of Shire President and Deputy Shire President.

A notice of meeting has been prepared (refer to **Attachment 1**).

OFFICER'S RECOMMENDATION

It is recommended that Council set a date for a Special Meeting of Council to be held on Monday 21 October 2013 at 2.00 pm for the purpose of:

1. Election of a Shire President;
2. Election of a Deputy Shire President;
3. Allocation of Seats in Chamber; and
4. Nomination of Members/Delegates to external bodies and Council Committees as necessary; and
5. Receiving the Returning Officer's Report.

Clarification was sought in relation to the swearing in ceremony.

The CEO advised that the swearing in ceremony for the newly elected and re-elected Councillors will occur at 1.45 pm on Monday 21 October 2013.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 286/09/13

MOVED Cr Lloyd

That Council set a date for a Special Meeting of Council to be held on Monday 21 October 2013 at 2.00 pm for the purpose of:

1. Election of a Shire President;
2. Election of a Deputy Shire President;
3. Allocation of Seats in Chamber; and
4. Nomination of Members/Delegates to external bodies and Council Committees as necessary;
5. Receiving the Returning Officer's Report; and
6. Nomination of Delegate to serve on the Avon Tourism Board.

MOTION CARRIED 8/0

Cr Craddock declared an *impartiality* ~~proximity~~ interest in Item 9.4.2 Lot 4 Anzac Terrace – Butterly Cottages Rates Waiver as in the recent past I had my name down for a Butterly Cottage Unit and also may be on the Committee. As a consequence there may be a perception that my impartiality may be affected. I declare that I will consider the matter on its merits and vote accordingly.

9.4.2 Lot 4 Anzac Terrace – Butterly Cottages Rates Waiver

Date of Report:	9 September 2013
Proponent:	Shire of Toodyay
File Ref:	FIN10
Author:	Narelle Rodger – Rates/Finance Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	1. Correspondence from Butterly Cottages Association Inc.
Voting Requirements:	Absolute Majority

INTRODUCTION

Butterly Cottages have written to Council requesting that rates be waived for the vacant land they own at Lot 4 Anzac Terrace, Toodyay.


BACKGROUND

Butterly Cottages Association owns three other properties within the Shire of Toodyay and all properties have a rate exemption.

At an Ordinary Meeting of Council in August 2005 Council resolved (Council Resolution No 131/08/05) by Absolute Majority the following:

That:

- 1. Council declare that Lot 28 Clinton Street, Lot 11 Harper Road and Lot 55 Henry Street are exempt from rates while they are in the care and control of the Butterly Cottages Association Inc and used exclusively for aged persons homes. This arrangement will be reviewed after a period of three years.***
- 2. Council request that the Butterly Cottages Association Inc. supply a copy of their audited financial statements to Council on an annual basis.***
- 3. Council write off the rates of \$1,268.85 that have been raised for Lot 28 Clinton Street.***

Signed: 
Cr K Hogg - Shire President
Date: 15/10/13

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Part 6 – Financial Management, Sub Division 6 of the *Local Government Act 1995* relates to the raising and reporting of rates and service charges.

Part 6 – Financial Management, Sub Division 6, Section 6.47 of the *Local Government Act 1995* allows Council to waive Rates & Charges.

“Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge”

POLICY IMPLICATIONS

This proposal does not contain any policy implications.

FINANCIAL IMPLICATIONS

The property was previously owned by the uniting Church and therefore was non-rateable

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Butterly Cottages Association Inc has continued to provide homes for the aged and has a total of twelve units.

It is recommended that Lot 4 Anzac Terrace be exempt from rates while being used exclusively for aged care.

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OFFICER'S RECOMMENDATION

It is recommended that: Council allow Lot 4 Anzac Terrace to be exempt from rates while they are in the care and control of the Butterly Cottages Association Inc and used exclusively for aged persons homes.

Cr Lloyd moved a motion as follows:

That Council allow Lot 4 Anzac Terrace to be exempt from rates while they are in the care and control of the Butterly Cottages Association Inc and used exclusively for aged persons' homes or related purposes.

Cr Hogg proposed an amendment to the motion as follows:

That the words "or infirmed" be inserted following the word "aged".

Cr Lloyd accepted the amendment.


The motion was put.

COUNCIL RESOLUTION NO 287/09/13

MOVED Cr Lloyd

That Council allow Lot 4 Anzac Terrace to be exempt from rates while they are in the care and control of the Butterly Cottages Association Inc and used exclusively for aged or infirmed persons' homes or related purposes.

MOTION CARRIED 8/0

Signed: 
Cr K Hogg - Shire President
Date: 15 October 2013

9.4.3 Appointment of Acting CEO

Date of Report:	10 September 2013
Proponent:	Stan Scott – Chief Executive Officer
File Ref:	HR317
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

INTRODUCTION

Council is requested to appoint Cherie Delmage as Acting CEO while the CEO is absent on leave.

BACKGROUND

The CEO will be absent on annual leave from 23 September 2013 to 8 October 2013.

CONSULTATION

The absence has been discussed with senior staff and there are no significant events or activities during the proposed absence.

STATUTORY ENVIRONMENT

Local Government Act S 5.36 requires the appointment of a CEO.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any significant financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Ms Delmage is Manager of Corporate Services and the longest serving officer in Senior Management Group.

**OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION
RESOLUTION 282/09/13**

That Council appoint Ms Cherie Delmage as Acting CEO while the CEO is absent on annual leave from 23 September 2013 to 8 October 2013.inclusive.

MOTION CARRIED UNANIMOUSLY 8/0

9.5 PLANNING AND DEVELOPMENT

9.5.1 Lot S42 Folewood Road, Toodyay – Proposed Ancillary Accommodation

Date of Report:	3 September 2013
Applicant:	Mr P Sutton and Mrs D Sutton
File Ref:	S42FOL/A2760
Author:	Daniel Hills – Planning Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Site Plan; 2. Floor Plan; and 3. Elevation Plan.
Voting Requirements:	Simple Majority

INTRODUCTION

Council is requested to consider an application from Mr and Mrs Sutton, seeking planning approval for an ancillary accommodation unit at Lot S42 Folewood Road, Toodyay.

The application is being referred to Council for consideration as the applicant is requesting a variation to Council's Local Planning Policy No.2 – Ancillary Accommodation.

BACKGROUND

Lot S42 Folewood Road, Toodyay is a 2.83ha property zoned 'Special Residential' under the provisions of Local Planning Scheme No 4. It has a density coding of R2.5. The property has an existing dwelling and outbuilding. The property is also bound by Nottingham Road.

The applicant is proposing to build a red painted colorbond ancillary accommodation unit with a zincalume roof 12.5m to the north of an existing red brick dwelling with a zincalume roof. The proposed ancillary accommodation will have colorbond custom orb walls in a rusty red with cream for the dado rails and a zincalume roof. The ancillary accommodation has two bedrooms and one bathroom and is 70m² in area. The applicants are proposing a variation to the normal materials requirement of the ancillary accommodation in order to quickly erect the ancillary accommodation to house their relatives and because of the considered higher costs of a brick structure.

The application is brought before Council because the applicant requires a variation to LPP. No 2 – Ancillary Accommodation in relation to the materials of the proposed ancillary accommodation not matching the existing dwelling.

CONSULTATION

In accordance with Council's Policy M2 - Public Consultation Formal Matters, consultation has been undertaken in accordance with Level 'C'.

At the end of the 14 day consultation period, no letter of objection was received from adjoining landowners.

STATUTORY ENVIRONMENT

The *Planning and Development Act 2005* and its Regulations provides for the creation of a Local Planning Scheme.

The Shire of Toodyay Local Planning Scheme No 4 (the Scheme) provides the mechanism for protecting and enhancing the environment of the district and its historical associations, controlling land and building development, setting aside land for future use as reserves and other matters authorised by the *Planning and Development Act 2005*.

The application is considered to comply with the provisions of Local Planning Scheme No 4.

POLICY IMPLICATIONS

Council's Policy LPP.2 – Ancillary Accommodation is applicable to the assessment of this application.

The application complies with the requirements of the policy, with the exception of clause 1.e), which states that ancillary accommodation is to be of a similar design and appearance as the existing house.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

It is considered that a variation to the Local Planning Policy requiring the ancillary accommodation to match the appearance of the dwelling in this case is an acceptable outcome for the following reasons:

- It is considered that the red colorbond cladding is a high quality material and will complement the red brick dwelling;
- The proposed ancillary accommodation will not be visible from Folewood Road due to an existing row of trees which will block the structure from view. In addition, Nottingham Road is currently only used by the applicants themselves.

In order to confirm in the approved plans what the applicant has stated, it is recommended that conditions be placed stating that the wall cladding is to be red. No objections from neighbouring properties were received during the consultation period.

Given the above considerations, it is recommended that the application is approved.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 288/09/13

MOVED Cr Lloyd

That Council grant planning approval for the proposed dwelling and ancillary accommodation at Lot S42 Folewood Road, Toodyay, subject to the following conditions:

1. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
2. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
3. The ancillary accommodation must be accessed from the same crossover and driveway as the main dwelling.
4. A building permit being obtained prior to commencement of any building works.
5. The ancillary accommodation unit must be provided with an additional 22,500 litre potable water supply in addition to the 92,000 litre potable water supply of the existing residence.
6. Prior to the issue of a Building Permit, a notification in the form of a section 70A notification, pursuant to the Transfer of Land Act 1893 (as amended) is to be placed on the Certificate of Title of the lot advising:

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"The ancillary accommodation is only to be occupied by a member or members of the same family as the occupiers of the main dwelling. The existence of ancillary accommodation on the property should not be construed to mean that the property is suitable for subdivision."

All costs associated with the lodgement of the Notification on the Certificate of Title will be borne by the applicant.

7. The ancillary accommodation is only to be occupied by a member or members of the same family that occupy the main dwelling.
8. The wall cladding of the ancillary accommodation is to be of red in colour to match the existing external colouring of the main dwelling.

MOTION CARRIED 8/0

9.5.2 Lot 100 Duke Street North, Toodyay – Proposed Shop and Signage

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9.5.3 Dawn Atwell Reserve Transfer to Dept of Parks and Wildlife

Date of Report:	10 September 2013
Proponent:	Toodyay Naturalists Club Inc.
File Ref:	A2201/RES5273
Author:	Graeme Bissett - Manager Planning & Development
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Aerial Map of the Location; and 2. Correspondence from Toodyay Naturalists Club Inc including supporting documentation.
Voting Requirements:	Simple majority

INTRODUCTION

The proponents have requested that Council offer the Management of the Dawn Atwell Reserve (Reserve 5237) located on lot 351 Julimar Road to the Department of Parks and Wildlife (Formerly the DEC) (refer to **Attachment 2**).

BACKGROUND

The Toodyay Naturalists Club, who have put a lot of work into this reserve in collaboration with the World Wildlife Fund, feel this reserve could be better protected if were managed as a "A" Class Reserve by the Department of Parks and Wildlife giving it more protection from mining and other development. It also believes this Department could allocate sufficient funds to manage the reserve effectively.

This reserve is 59.6Ha almost 332m wide and over 2440m long.

The Naturalist's base this request on having carried out a lot of remedial work on the reserve in the past, having also been instrumental in having the original vesting changed from "Camping" to "Conservation", obtaining assistance from the WWF to improve the reserve and assisting with the Fire management Plan.

CONSULTATION

Consultation was held with the Shire's CEO and Environment Officer who both support this proposal.

STATUTORY ENVIRONMENT

If Council were to agree to relinquish the Management Order for this Crown Land Reserve and the Department of Parks and Wildlife were to accept the new Order this would be done by the Department of Regional Development and Lands under the Land Administration Act 1997.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

While there are some costs involved in managing his reserve they are not significant in the total context of the Shire's budget.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

If this reserve were given a higher classification to "A" Class it would afford it greater protection from future potential degrading activities.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Given the investment this group has put into this reserve and the importance they place on it this request is not seen as unreasonable for Council to Consider. The Department of parks and Wildlife will not give an indication on their preference in this matter until a formal application is made.

If the Management Order were to be accepted the impact on Council's activities and budget would be minimal. On balance if a new order was accepted by the Department of Parks and Wildlife this would be positive for the reserve and reduce some impacts on Council's budget and risk profile because the Shire would no longer be responsible for its care and maintenance.

OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION RESOLUTION 282/09/13

That:

1. Council advise the Toodyay Naturalist's that they will offer the Management of Reserve No 5273 known as the "Dawn Atwell" reserve to the Department of Parks and Wildlife for conversion to a "A" Class reserve.
2. If the Department of Parks and Wildlife agree to accept a Management Order for the continued conservation of this reserve that the Shire write to the Minister of Regional Development and Lands to request its Management Order for Reserve No. 5273 be relinquished in favour of giving a new one to the Department of Parks and Wildlife.

MOTION CARRIED UNANIMOUSLY 8/0

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[Handwritten signature]
Cr K Hogg - Shire President
Date: 15/10/13

Cr Craddock declared *an impartiality proximity* interest in Item 9.5.4 Proposed Scheme Amendment No.6 - Rezoning properties south of railway line to R10/30, as in the recent past I had my name down for a Butterly Cottage Unit and also may be on the Committee. As a consequence there may be a perception that my impartiality may be affected. I declare that I will consider the matter on its merits and vote accordingly.

Cr Lloyd sought clarification in relation to the order of business.

The Shire President ruled that in accordance with Shire of Toodyay Standing Order 4.2 (2) the order of business of the meeting be altered to allow Agenda Item 9.5.4 Proposed Scheme Amendment No 6 – Rezoning properties south of railway line to R10/30 be heard as the next item of business.

9.5.4 Proposed Scheme Amendment No.6 - Rezoning properties south of railway line to R10/30

Date of Report:	9 September 2013
Applicant:	Shire of Toodyay
File Ref:	LPS4/6
Author:	Daniel Hills - Planning Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	<ol style="list-style-type: none"> 1. Site Plan; 2. Proposed Rezoning; 3. Current Local Planning Scheme and Local Planning Strategy Maps; and 4. Schedule of Submissions.
Voting Requirements:	Simple majority

INTRODUCTION

At the April 2013 Ordinary Council Meeting, Council resolved to initiate an amendment to Local Planning Scheme No 4 to rezone Lots 3,2,5,23 & 75 Anzac Terrace, Lot 8 Rosedale Street, Lots 9, 10 and 11 Folewood Road, Lots 23, 24 and 200 Fiennes Street, Lots 2,3,4,5,6 & 23 Clinton Street, Lots 50, 500 and 501 Duke Street and Lots 176 & 177 Hamersley Street from 'Residential R10' to 'Residential R10/30', In accordance with the resolution of Council the amendment was forwarded to the Environmental Protection Authority and once clearance was provided was advertised for public comment.

The public consultation period closed on 3 September 2013. The application is now brought before Council to determine in accordance with the *Town Planning Regulations* 1967 whether to proceed with the amendment with or without modification or not proceed with the amendment. Regardless of Council's

decision, Council must notify the Western Australian Planning Commission of its decision, who makes the final recommendation to the Minister of Planning.

BACKGROUND

The subject site consists of the area bound by Lot PtS2 Anzac Terrace to the west, the railway line to the north and east and Folewood Road and Fiennes Street to the south. The subject site excludes the tennis courts and Anzac War Memorial. The area is currently mostly single dwelling in character, except for the former Parks and Gardens depot, which is located in the centre of the area. This area is identified as having existing reticulated water and sewerage connections.

The subject site is currently zoned Residential R10, with the exception of Lot 200 Fiennes Street, which is currently a Public Purpose Reserve. The area is identified as possible Business / Town Centre in the Local Planning Strategy.

In November 2012 the Shire of Toodyay was approached by Butterfly Cottages in relation to the provision of aged care. The applicant wished to have a site density above what is currently permitted under the Residential Design Code provisions. In order to facilitate the number of units proposed a Scheme Amendment would be required to increase the Residential density coding. In order to provide consistent planning in the locality, Council was subsequently recommended by Shire Administration at the November 2012 Ordinary Council Meeting to consider the rezoning of not only Lot 4 Anzac Avenue, Toodyay, but also the area bound by Charles Street (to the west), the railway line (to the north and east) and Folewood Road and Fiennes Street (to the south) to the Town Centre zone and to a higher residential density. At the November 2012 Ordinary Council Meeting, Council resolved to delegate authority to the CEO to prepare Scheme Amendment documentation to amend the site to Residential R50 instead and to exclude the properties to the south of Westview Place and Lot 1 Harper Road from any Scheme Amendment. In addition, at this meeting, the landowners whose land would be rezoned to were notified of the proposal and given opportunity to comment. One letter of support was received for the proposal, one letter of objection was received and one telephone call of objection was received. These details can be found in the report for Scheme Amendment Initiation in the April 2013 Ordinary Council Meeting minutes.

At the April 2013 Ordinary Council Meeting the Council was requested to consider whether or not to initiate the Scheme Amendment. Upon review of Councils previous Resolution and having regard for the non-statutory comments received from landowners and the rural ambience of the Toodyay town site, it was considered by Staff that a residential density of R10/30 was more appropriate. At the meeting, Council made the following resolution:

That Council:

1. Under Section 75 of the Planning and Development Act 2005 (as amended) initiate Scheme Amendment No.6 to its Shire of Toodyay Local Planning Scheme No.4 to;

- (a) Rezoned to R10/30 Lots 3,4,5,13 & 75 Anzac Terrace,8 Rosedale Street, 9,10 & 11 Folewood Road, 23,24 & 200 Fiennes Street, 2,3,4,5,6 & 23 Clinton Street, 50, 500 & 501 Duke Street and 176 & 177 Hamersley Street, and;
 - (b) Amend the Scheme maps accordingly.
2. Authorise the Shire President and Chief Executive Officer to execute the necessary documents.
 3. Proceed to Public Notice under the provisions of the Town Planning Regulations 1967 including referral to the Environmental Protection Agency and;
 4. Upon the cessation of Public Notice require the proposal to be referred back to Council, together with all Submissions for final consideration.

After this resolution of Council the amendment was forwarded to the Environmental Protection Authority and once clearance was provided was advertised for public comment. The advertising period has now been completed and Council is now requested whether to consider whether or not to adopt the proposed Scheme Amendment.

Local Planning Scheme No 4

Under the provisions of Local Planning Scheme No 4, the lots except for Lot 200 Fiennes Street are zoned Residential R10.

The objectives of the Residential zone are to:

- (i) *maintain the predominantly single residential character and amenity of established residential areas;*
- (ii) *provide the opportunity for medium/high density dwellings in selected locations to ensure a variety of housing is available in the town;*
- (iii) *allow for closer subdivision in areas where sewer becomes available;*
- (iv) *provide the opportunity for aged persons housing; and*
- (v) *provide for the preservation of the historical character of Toodyay.*

CONSULTATION

In accordance with the *Town Planning Regulations 1967*, the Scheme Amendment was advertised for a 47 day period and the advertising undertaken consisted of an advertisement placed in the Avon Valley Advocate on 20 July 2013 and the August 2013 edition of the Toodyay Herald. A notice was placed on Council's website, a sign was located on site and all the adjoining

landowners located within 500m of the site were advised of the proposal and provided with an opportunity to make comment. Further to this, the Department of Environment and Conservation (DEC) (now Department of Environmental Regulation and Department of Parks and Wildlife), Department of Water, Water Corporation, Western Power, Department of Health, Telstra, Department of Fire and Emergency Services, the Western Australian Planning Commission, the Public Transport Authority and Alinta Gas were advised of the proposal and requested to make comment.

The advertising period concluded on 3 September 2013. At the end of the consultation period ten (10) submissions were received with four (4) of the submissions from government departments/servicing authorities. None of the servicing agencies had any objection to the proposal. Out of the six letters from the public, two submitters objected to the proposal while another two submitters requested that the Shire of Toodyay consider a number of items before determining whether to adopt the scheme amendment.

The key points raised in the submission period were concerns relating to:

- Block sizes being too small;
- Site costs associated with infill development;
- Traffic impact and proximity of possible future aged care to heavy haulage routes;
- Need for local pathways to support the development;
- Social ramifications of people in “high density” development;
- Possible loss of views;
- Noise increase;
- Environmental impact;
- Impact on existing medical services; and
- Possible loss of heritage values due to development.

STATUTORY ENVIRONMENT

The *Planning and Development Act 2005* permits Council to prepare Local Planning Schemes and amendments to be made to those Schemes subject to compliance with the requirements of the prescribed procedures in the *Town Planning Regulations 1967*.

The *Town Planning Regulations 1967* make the provision for Amendments to be made to Local Planning Schemes and the procedures to be followed in doing so. In accordance with the *Town Planning Regulations 1967* Council must first resolve to initiate an amendment to its Local Planning Scheme. Once initiated the amendment is forwarded to the Environmental Protection Authority for consent to advertise. Once issued, the amendment is then advertised for public comment for a period of 42 days.

All these actions have been undertaken. Now the consultation period has closed, under section 17(2) Council must resolve to either adopt the

Amendment with or without modification or resolve not to proceed with the Amendment.

If the Amendment is adopted with or without modification, the Amendment is referred to the WAPC with a request that the Amendment be submitted to the Minister for Planning for final approval.

If the Council resolves not to proceed with the Amendment, advice of that decision is to be forwarded to the WAPC and the Minister for Planning. The WAPC then considers the planning merits of the proposed Amendment and recommends to the Minister whether or not final approval should be granted.

POLICY IMPLICATIONS

Local Planning Policy No 20 - Central Toodyay Heritage Area

All the properties except for the westernmost property Lot Pt2 Anzac Terrace (shown as Lot 13) are located in the Central Toodyay Heritage Area. Development in this area is guided by Local Planning Policy No 20 - Central Toodyay Heritage Area, which provides development guidelines in order to ensure that the development is in keeping with the historical character of the area. As the Residential R30 zone may result in the creation of smaller blocks, developers may be encouraged to build double storey dwellings. The following provisions in LPP No 20 - Central Toodyay Heritage Area applies to second storey development.

- 3.4.2. *Two storey buildings will only be supported on lots of a size consistent with the R30 density code or higher.*
- 3.4.3. *On lots less than the R30 density, residential development shall maintain the appearance of a predominantly single storey streetscape. Two storey buildings may be considered on lots of a size less than the R30 density code where:*
 - a) *The additional storey is situated under the natural ground level at the street, due to the slope of the land and without the need for substantial cut and fill; or*
 - b) *Where the bulk of the second storey is situated towards the rear of the building.*

Other architectural design techniques, such as the breaking up of long walls into bays, the arrangement of openings and fragmenting roof forms, should be considered to reduce the scale of larger buildings.

- 3.4.11. *Double storey extensions to an existing building should be set well back towards the rear of the property to minimise the visual impact on the streetscape or could be accommodated within the existing roof space.*

Please note that there are no specific provisions for new second storey development in the policy except for the design guidelines which apply to all other residential development in the area.

State Planning Policies

State Planning Policies are prepared and adopted by the Commission under the statutory procedures set out within the *Planning and Development Act 2005*. Local Governments must have due regard for State Planning Policies when preparing or amending local planning schemes and when making decisions on planning matters.

State Planning Policy 3 – Urban Growth and Settlement prescribes the State planning frameworks and how urban growth and settlement should be planned throughout the State. The Policy details that proposals for urban growth will be determined having regard to local planning strategies prepared by the Local Government and endorsed by the WAPC. It is considered that the proposal complies with this policy.

State Planning Policy No 3.1 - Residential Design Codes stipulates the characteristics of development under different zonings. The table below provides a comparison between the proposed characteristics of R10 density and a possible R30:

	R10	R30
Minimum site area per dwelling	875m ²	260 m ²
Minimum average site area per dwelling	1000m ²	300 m ²
Minimum lot area/rear battle-axe	925m ²	410 m ²
Minimum open space requirement (percentage of total site area)	60%	45%
Minimum outdoor living area (two thirds of this is required to be uncovered)	No stated requirement	24m ²
Minimum setback to the primary street	7.5m	4m
Minimum setback to the rear	6m	Can be as low as 1m

State Planning Policy No 5.4 - Road and Rail Transport Noise and Freight Considerations in Land Use Planning relates to this proposal due to the proximity of several properties to the Perth to Kalgoorlie freight line and to the heavy haulage bypass on Fiennes Street, Clinton Street and Anzac Avenue. The policy states that where noise sensitive land uses such as residential development is located near to freight routes, that noise assessments and noise mitigation should be undertaken to reduce the impact of noise on the noise sensitive land uses.

FINANCIAL IMPLICATIONS

The proposal will result in an increase in the maximum density allowable for the residential lots and will most likely increase the land value of the site, as there is greater development potential. Higher land values may also lead to an increase

in rates, though this is not expected to be a significant amount as the properties in the town centre are rated under GRV (Gross Rental Value) rating. This value is determined by the value of the buildings that are on the property such as a house, shed, swimming pool, with only a small percentage of the value being attributed to the estimated land value.

STRATEGIC IMPLICATIONS

The Local Planning Strategy identifies much of the site for future rezoning to Town Centre at higher residential densities. The Local Planning Strategy justifies this because it:

- Reinforces the existing town centre by expanding it south of the railway line;
- Provides for higher density development close to public transport and close to existing services in the town centre;
- Provides for a variety of housing types for a variety of demographics close to public transport and close to existing services in the town centre; and
- Minimises the visual impact of development on the landscape setting of Toodyay by restricting development to the lower foothills;

The Local Planning Strategy states the following about the area identified for Town Centre south of the railway line:

“While it is intended that the area south of the rail line will accommodate some commercial uses, certain constraints may be imposed to ensure that this area does not detract from the central business area.

The Local Planning Scheme No 4 does not zone the land south of the rail line as Town Centre and a scheme amendment will be required in order to facilitate its redevelopment. The scheme amendment for this land will include preferred land use, structure planning and possibly design guidelines to ensure that the future use, streetscape design and appearance of buildings reflects the Shire’s aims for the area. The scheme amendment will also consider the appropriateness of the Town Centre’s residential density of R10/R50 south of the rail line. It may be possible that a density of R30 is more appropriate to the land south of the rail line, though this is dependent upon current land tenure, lot layout and lot size. The residential density should be high enough to encourage redevelopment and provide for medium density housing close to the train station, though not so high as to facilitate residential development that may be out of keeping with the village atmosphere of Toodyay.”

ENVIRONMENTAL IMPLICATIONS

The proposal has the potential to raise noise assessment criteria in relation to potential noise emanating from the nearby railway land use. Developers may need to demonstrate that development in the vicinity complies with State Planning Policy No. 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning.

SOCIAL IMPLICATIONS

Planning for sustainable development encourages locating higher residential densities near railway stations and close to existing commercial facilities.

OFFICER'S COMMENT

The proposed Scheme Amendment is consistent with the Local Planning Strategy adopted by the Shire of Toodyay in 2007. While the Local Planning Strategy identifies the land as possible future Town Centre or Residential R10/50, as stated in the April 2013 Ordinary Council Meeting report for the initiation of the Scheme Amendment, it is considered that an R30 coding is more appropriate. The whole site is approximately 3.7ha and in the event new dwellings were constructed (including the development of the former Parks and Gardens depot) an R30 code would result in a total of 123 dwellings on the site from an existing potential of 37. It should be noted that aged persons accommodation are permitted a thirty per cent land ratio bonus.

The submissions received, in general, are not considered to raise concerns that would prevent Council from supporting the proposed scheme amendment. While full comments to each submission are located in the Schedule of Submissions, a summary of the main points will be now outlined.

Future size of the blocks:

One of the concerns raised was in regards to the small size of the blocks, which was considered by some submitters to not be in keeping with the "village atmosphere" of Toodyay, creating traffic problems, compromising views (especially if developers were encouraged to build up) and creating additional noise problems. Firstly it should be noted that the land in the Scheme Amendment area has been identified since 2007 as per the Local Planning Strategy for higher density development. This is to allow Toodyay to create opportunities for diverse housing opportunities that cater to those who do not necessarily wish to have a larger block. It is also considered beneficial for higher density development to be located closer to the town centre, to allow for more residents to easily access the services in the town centre. This is especially important for elderly residents, who in some instances may not have access to a car. In regards to the comments about the possible loss of views from Westview Place in particular, it should also be noted that the existing lots to the south are at a higher level than the areas to the north which are undergoing rezoning.

While it is expected that there will most likely be an increase in traffic and noise in the area if the entire area is built to a higher density, it is not considered that this will significantly negatively impact the area. While this is subjective, it should be noted that the Local Planning Strategy originally identified the area for even more intensive development and it should be noted that the town centre and the area near Herbert Street, Henry Street and Arthur Street are already zoned at the higher R50 residential coding.

Road network capacity:

It is considered that the current road network will be able to handle the expected increase in traffic, as will the local pedestrian network. Paths currently exist along Fiennes Street and Clinton Street and a shared footpath is planned to the north of the site. In the future and if the area undergoes redevelopment in the future, Council may wish to consider reviewing the quality of the surrounding paths and consider whether the Toodyay Bike Plan needs to be reviewed.

Medical facilities:

One of the concerns raised in the submission period has to do with the ability of the town to cater for elderly residents, especially in terms of medical provision. Whilst the submitter raises social matters those matters are not considered relevant in relation to the scheme amendment process. The proposal would provide an opportunity for the aged care provider to provide any service level to the aged, which is determined by market forces, not land use planning. The consideration of medical facilities in the long term should however be something considered by Council.

Heritage values:

Another concern raised during the submission period was in regards to the heritage values in the area. It should be noted that any development in this area except for Lot S2 Anzac Avenue to the far west of the Scheme Amendment site (shown as Lot 13) is required to be developed according the heritage principles of LPP No 20 - Central Toodyay Heritage Area. A concern was also raised in regards to the possible loss of heritage sites not yet identified in the Municipal Inventory as a result of redevelopment. A future review of the Municipal Inventory can capture additional sites of significance, though it should be noted that the Municipal Inventory was last reviewed in 2012. It should also be noted that any proposed development or demolition in the Central Toodyay Heritage Area requires the prior approval of the Shire of Toodyay. Nothing at present fetters land owners the right to develop the subject land in any event for residential purposes.

Exposure to noise from the freight networks:

Concerns relating to the impact of the road and rail freight routes that border parts of the Scheme Amendment area have been raised by both a submitter and State Planning Policy No 5.4. It should be noted that future developers near the railway line and Fiennes Street, Clinton Street and Anzac Avenue, will most likely be required to address noise as part of any subdivision or grouped development proposal.

Capacity of existing infrastructure:

The relevant servicing authorities have provided comment on the proposal and have not raised any objections. Assessments that are undertaken by service

providers to determine whether they have surplus capacity for an individual development is usually done at the subdivision or development stage.

Lastly, it should be noted that the scheme amendment does not automatically require land owners in the Scheme Amendment area to be required to build to a higher density. Whether or not the land owners develop at a higher density or do nothing is up to their individual choice. The Scheme Amendment does provide a freedom of choice to do so on part of the development if the Scheme Amendment is approved by the Minister for Planning.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION 289/09/13

MOVED Cr Dow

That Council:

1. In accordance with Section 87 of the Planning and Development Act 2005 and Pursuant to Section 17 (2) of the Town Planning Regulations 1967, adopts for final approval, Amendment No 6 to Local Planning Scheme No 4 by:
 - (a) Rezoning Lots 3,2,5,23 & 75 Anzac Terrace, Lot 8 Rosedale Street, Lots 9,10 & 11 Folewood Road, Lots 23,24 & 200 Fiennes Street, Lots 2,3,4,5,6 & 23 Clinton Street, Lots 50,500 & 501 Duke Street and Lots 176 & 177 Hamersley Street, Toodyay from 'Residential R10' to 'Residential R10/30'; and
 - (b) Amend the Scheme Map accordingly.
2. Endorse the attached schedule of submissions and adopt the recommendations contained therein.
3. Authorise the Shire President and Chief Executive Officer to sign and execute the amendment documents and development plan and attach the Shire's common seal; and
4. Forward the signed and executed amendment documents and development plan and Council's decision to the Western Australian Planning Commission for final approval.

MOTION CARRIED 8/0

9.5.5 Lot 90 Howard Road, Julimar – 3 to 6 Dog Application

Date of Report:	10 September 2013
Proponent:	D Ferrari
File Ref:	DOG7/90HOW/A1639
Officer:	Tobie Prater – Development Support Officer
Senior Officer:	Graeme Bissett – Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Schedule of submissions.
Voting Requirements:	Simple Majority

INTRODUCTION

Council is requested to consider an application for the keeping of more than two (2) dogs at Lot 90 Howard Road, Julimar.

The application is referred to Council as the applicant is proposing a variation to Council's Policy.

BACKGROUND

Lot 90 Howard Road, Julimar has an area of 4.5 ha and is zoned 'Rural Residential' under the provisions of Local Planning Scheme No 4.

The owner is seeking approval to have three dogs in total; one (1) Staffordshire terrier, one (1) Jack Russell terrier cross and one (1) Chihuahua. Approval is being sought for the Chihuahua, an inside dog.

The application is being referred to Council as a submission was received.

CONSULTATION

In accordance with Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, consultation has been undertaken with all adjoining landowners whose property boundaries are within a fifty (50) metre radius of the subject land. Adjoining landowners had fourteen (14) days from the date of referral to lodge a written submission on the proposed application.

The application was referred to eight adjoining landowners and one submission was received being an objection.

Details of the submissions received and the Officer's response is outlined in the attached schedule of submissions.

STATUTORY ENVIRONMENT

Section 26 of the *Dog Act 1976* outlines the limitations on dog numbers. The Act allows for the local government to create Local Laws to control the number of dogs on a property.

Clause 3.2(3) of the Shire of Toodyay Dogs Local Law which is made pursuant to the *Dog Act 1976*, outlines that Council may approve more than two dogs on a property. Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, provides clarification on this clause in the Local Law.

The application therefore complies with the Act and the Shire of Toodyay's Dogs Local Law.

POLICY IMPLICATIONS

Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, applies to the proposal. As an objection was received during the public consultation period, it is required to be referred to Council for consideration.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

The proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

The proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

The proposal does not contain any notable social implications.

OFFICER'S COMMENT

The application for the keeping of three (3) dogs at Lot 90 Howard Road, Julimar can be entertained under the provisions of Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs.

The Rangers have been consulted regarding this application and they have advised that there are no issues with this application and are in support of it.

The objection raised by the adjoining landowner does not state a reason for objection.

Based on the above comments it is the officers position that Council support this application.

**OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION
RESOLUTION 282/09/13**

That:

1. Council approve the application for the keeping of 3 to 6 dogs on Lot 90 Howard Road, Julimar subject to the following conditions:
 - a) All dogs must be confined to the property and kept under control by the following means:
 - (i) Fencing and gates on the premises or a portion of the premises where the dogs are to be contained, must be of a suitable type, height and construction to prevent the dogs at all times from passing over, under or through it, or
 - (ii) an approved electronic confinement.
 - b) Any proven complaints regarding the dogs offending against the *Dog Act 1976* will result in the permit being revoked and the number of dogs having to be reduced to a maximum of two (2) within fourteen (14) days.
 - c) All dogs must be registered and registration must be maintained.
 - d) The approval only applies to the following dogs;

Name	Breed	Sex	Reg No	Age	Colour
Jack	Staffordshire Terrier	M	1500506	9yrs	White
Sumo	Jack Russell Cross	M	1500507	2yrs	Tan/Black
Bella	Staffordshire Terrier	F	TBA	8 months	Black

- e) Upon the death or disposal of one or more of the above dogs, the permit will cease and the number of dogs permitted will revert to two.
- f) Ranger services need to be notified in writing of the dogs' details and any change to details, this includes change of address and/or change of ownership

MOTION CARRIED UNANIMOUSLY 8/0

Cr Greenway declared a proximity interest in Item 9.5.6 Lot P23 Toodyay West Road, West Toodyay – 3 to 6 Dog Application as the proponent is her neighbour.

Cr Greenway departed Council Chambers at 11.06 am.

Cr Lloyd sought clarification in relation to the order of business.

The Shire President ruled that in accordance with Shire of Toodyay Standing Order 4.2 (2) the order of business of the meeting be altered to allow Agenda Item 9.5.6 Lot P23 Toodyay West Road, West Toodyay – 3 to 6 Dog Application be heard as the next item of business.

9.5.6 Lot P23 Toodyay West Road, West Toodyay – 3 to 6 Dog Application.
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Date of Report:	9 September 2013
Proponent:	M Adamson.
File Ref:	DOG7/P23TOOW/A1274
Officer:	Tobie Prater – Development Support Officer
Senior Officer:	Graeme Bissett – Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Schedule of submissions.
Voting Requirements:	Simple Majority

INTRODUCTION

Council is requested to consider an application for the keeping of more than two (2) dogs at Lot P23 Toodyay West Road, West Toodyay.

The application is referred to Council as the applicant is proposing a variation to Council's Policy.

BACKGROUND

Lot P23 Toodyay West Road, West Toodyay has an area of 1.2 ha and is zoned 'Special Residential' under the provisions of Local Planning Scheme No 4.

The owner is seeking approval to have five dogs in total; four (4) Silky Terrier x Maltese Terriers and one (1) Labrador retriever cross. Approval is being sort for three of the dogs as they were discovered to be unregistered after the ranger visited the property due to a barking complaint. At the time of the complaint the owner was in hospital, with a friend looking after her dogs.

The application is being referred to Council as it is a variation to Council's policy.

CONSULTATION

In accordance with Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, consultation has been undertaken with all adjoining landowners whose property boundaries are within a fifty (50) metre radius of the subject land. Adjoining landowners had fourteen (14) days from the date of referral to lodge a written submission on the proposed application.

The application was referred to six adjoining landowners and two submissions were received. Both submissions conditionally supported the application, stating the following conditions: No nuisance barking and when a dog dies it is not replaced.

Details of the submissions received and the Officer's response is outlined in the attached schedule of submissions.

STATUTORY ENVIRONMENT

Section 26 of the *Dog Act* 1976 outlines the limitations on dog numbers. The Act allows for the local government to create Local Laws to control the number of dogs on a property.

Clause 3.2(3) of the Shire of Toodyay Dogs Local Law which is made pursuant to the *Dog Act* 1976, outlines that Council may approve more than two dogs on a property. Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, provides clarification on this clause in the Local Law.

The application therefore complies with the Act and the Shire of Toodyay's Dogs Local Law.

POLICY IMPLICATIONS

Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, applies to the proposal. The policy states that a maximum of 3 dogs is permitted in a Special Residential zone and the applicant is seeking approval for 5.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

The proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

The proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

It is considered that the keeping of animals which can be difficult to contain on an owner's property or animals that may create excessive noise levels that may negatively impact upon the adjoining landowners.

OFFICER'S COMMENT

The application for the keeping of 5 dogs on Lot P23 Toodyay West Road, West Toodyay, would be a variation to Councils Policy as it details a maximum of 3 dogs can be considered in Special Residential zone. Prior to this application being received, a complaint had been received in relation to nuisance barking and both submitters' have alluded to concerns in regards to potential future barking issues. In summary, given the close proximity of adjoining landowners and the potential again of nuisance barking, it is recommended that this application not be supported at this time.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION 290/09/13

MOVED Cr Lloyd

That:

1. Council refuse the application for the keeping of more than three dogs on the property due to the previous issues with the dogs barking.
2. Council advise the applicant that only three dogs are authorised on the property and that the additional dogs must be removed from the property within 14 days.

MOTION CARRIED 7/0

Cr Greenway returned to Council Chambers at 11.07 am.

The Shire President read aloud resolution 291/09/13 for the benefit of Cr Greenway.

9.5.2 Lot 100 Duke Street North, Toodyay – Proposed Shop and Signage

Date of Report:	9 September 2013
Applicant:	Mrs C Love.
File Ref:	100DUKN/A2052
Author:	Daniel Hills – Planning Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Business Plan; 2. Site Plan; 3. Floor Plan; and 4. Proposed Signage.
Voting Requirements:	Simple Majority

INTRODUCTION

Council is requested to consider an application from Ms Love of Clare Love Beauty Therapist, seeking planning approval for a shop land use and associated sign at Lot 100 Duke Street North, Toodyay.

The application is being referred to Council for consideration as the applicant is requesting a variation to Council's Local Planning Policy No.11 – Car Parking and Local Planning Policy No 20 - Central Toodyay Heritage Area.

BACKGROUND

Lot 100 Duke Street North, Toodyay is a 1100m² property zoned 'Town Centre' under the provisions of Local Planning Scheme No 4. It is also known as the Schoolmasters House (fmr) and is on the Municipal Inventory (No 109, Category 3). It was originally built as a residence and has recently been used as a place for the Community Centre. It is currently a vacant building.

An application has been received from Ms Love to operate a beauty therapist at Lot 100 Duke Street North. This land use is considered to be a shop, which is defined in the Local Planning Scheme as:

“premises used to sell goods by retail, hire goods, or provide services of a personal nature (including a hairdresser or beauty therapist) but does not include a showroom or fast food outlet;”

The applicant has stated the following regarding her business:

- Four car spaces can be provided (a site visit has identified only three can be provided);
- Business is appointment based and only requires two bays at any one time.

- Ratio of appointment customers verses retail customers is expected to be approximately 95% to 5%
- The business owner is the only employee and will park in the rear garage.
- All vehicles will be reversing on to a quiet cul-de-sac.
- The car park is rolled gravel. The applicant considers this to be iconic of Toodyay and similar to other public places such as the library.
- Deliveries will be received from Australia Post or collected directly at Australia Post.
- All stock items are small and less than 5kg, except furniture which would be delivered on a non-trading day.
- Each room in the building will serve a different need and will not all be used at once as there is only one operator.
- One room will be used for personal office space.

An application has also been received for a sign for the proposed business. This sign was located at the previous location of the business at Lot 48 Stirling Terrace, being Shoemaker's Cottage. The sign was approved at this location on 4 May 2010. The applicant has clarified that the sign is on the other side of the fence shown in Attachment 4 and as such will be located completely on Lot 100 Duke Street North.

Local Planning Scheme No 4

The subject site is zoned 'Town Centre' under the provisions of Local Planning Scheme No 4.

The objectives of the Town Centre zone are:

- (i) *establish a strong town focus;*
- (ii) *develop the town centre as the principal place for retail shopping, office and commercial development in the district;*
- (iii) *provide for expansion of commercial activity to meet future demands;*
- (iv) *provide for a variety of housing types and tourism related accommodation;*
- (v) *provide for social, recreational and community facilities;*
- (vi) *provide for the efficient and safe movement of vehicles and pedestrians; and*
- (vii) *provide for the preservation of the historical character of Toodyay.*

CONSULTATION

Nil. The "Shop" land use is a "P" use under the zoning table and as such does not require to be advertised.

The sign application was advertised to the Regional Heritage Advisor, who provided the following comments:

Further to your referral, I make the following comment:

No specific site inspection has taken place.

The site plan shows the location of the proposed freestanding sign.

The proposed sign is shown as temporarily held in the proposed location.

Information provided advises the size of the sign.

Evidence is provided to verify that the same sign was approved in 2010.

With reference to LPP Central Toodyay Area Policy Objectives 5.2, the proposed signage is consistent in identifying business advertising, and does not impact on the associated building. The proposed signage is generally consistent with Policy 5.4.1, although the colours and background requirement are not in accordance with the policy. Policy 5.4.2 a) does not permit modern standardized corporate signage, although all other sections of Policy 5.4.2 are compliant.

Given the proposed signage is compliant in general terms including; size and location, although not in terms of background colour requirements; the same signage was previously approved by the Shire of Toodyay.

In my opinion, business identification is essential; the proposed signage has minimal impact on the heritage ambience of the subject property or streetscape, and is supported.

STATUTORY ENVIRONMENT

The *Planning and Development Act 2005* and its Regulations provides for the creation of a Local Planning Scheme.

The Shire of Toodyay Local Planning Scheme No 4 (the Scheme) provides the mechanism for protecting and enhancing the environment of the district and its historical associations, controlling land and building development, setting aside land for future use as reserves and other matters authorised by the *Planning and Development Act 2005*.

The application is considered to comply with the provisions of Local Planning Scheme No 4.

POLICY IMPLICATIONS

Council's Policy LPP.11 – Car Parking is applicable to the assessment of the shop application. The application complies with the requirements of this policy except for the following provisions:

Clause 1.1 states:

Unless otherwise provided within this policy, all development shall provide on-site car parking in accordance with the requirements set out in "Table 1 – Car Parking Requirements"

Four standard bays and one loading bay are required under Table 1 of the policy.

Clause 2.2 states:

The Council may consider a cash contribution in lieu of the provision of car spaces in the following circumstances:

- a) *Where the development is of a minor nature and additional parking bays are not considered essential to the functioning of the land use;*
- b) *Where the majority of the required parking bays are constructed on site, there is only a minor deficiency in the total number of bays provided and the remaining bays cannot be accommodated on the land; or*
- c) *Within the Town Centre zone, in accordance with the provisions of Part 4.0.*

Under the car parking policy, Council can consider a cash contribution where a shortfall of parking bays exists. Under the Shire of Toodyay 2013-2014 Budget this is set at \$7202.50 per bay.

Clause 5.5 states:

Unless otherwise stated in this policy, all parking bays shall be constructed, bitumen sealed, kerbed, drained, line-marked, landscaped and maintained to the satisfaction of the Council and in accordance with the relevant Australian Standards.

No modification to the parking area is proposed.

Clause 5.8 states:

All parking areas must be designed such that vehicles may egress or ingress the parking area in a forward direction.

There is not enough room in the parking area to allow vehicles to egress and ingress in a forward direction.

The policy under clauses 1.2 and 4.2 provides the opportunity for Council to vary the number of car bays required, subject to the following:

- The number of vehicles likely to be attracted to the development;
- Maintenance of safety and amenity standards;
- The traffic generating potential of the proposed development;
- The car parking availability in the immediate locality;
- The proposed development meeting any requirements of any design guidelines adopted by the Council and significantly enhancing the streetscape, amenity and economic viability of the Town Centre

Council's Policy LPP.20 – Central Toodyay Heritage Area is applicable to the assessment of the signage application. The application complies with the requirements of this policy except for clauses 5.4.1.g), 5.4.2.a) and 5.4.9 relating to background colours used.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Shop land use comments:

It is considered that the variations to LPP No 11 – Car Parking are acceptable for the proposed shop land use in this instance. Each main issue will now be discussed in turn:

Car parking shortfall:

It is considered that the proposed number of car bays provided is acceptable because it is considered that only three standard bays are required, two for the customers by appointment and one spare bay for any off the street customers. The applicant also states that there is only one staff member (herself), who can use the garage at the rear of the property. Given the above, it is not considered reasonable to ask for a cash-in-lieu contribution for parking from the applicant, as these bays elsewhere in the town site are not required.

No provision for a loading bay:

The applicant states that deliveries are from Australia Post or collected by the business owner from Australia Post. All stock items are small and are less than 5kg. Larger items will be delivered when the shop is closed. Given these considerations, it is considered that a specialised loading bay is not required.

Unsealed car park:

It is considered that requiring the applicant to seal the driveway is not a good outcome for the town given the low parking requirements expected for the site versus the high cost to upgrade the area, which would most likely make the business unviable. In addition, the proposed parking area is currently rolled gravel which is similar to the existing library car park. However it is recommended that the applicant be still required to mark the car bays to provide orderly parking.

Inability for cars to enter and leave from the site in forward gear:

There is not enough room in the parking area to allow vehicles to egress and ingress in a forward direction. It is considered that this variation is acceptable as the cars will back on to a cul-de-sac and because there are only three more lots before the end of the street, so this variation will not result in disruptions to traffic flow in the town.

Signage comments:

The proposed signage does not comply with several requirements under LPP No 20 – Central Toodyay Heritage Area. It is considered that the sign should be approved in this instance, due to its prior use three years ago at Lot 48 Stirling Terrace. It is also considered that the existing signage should be retained for the business in order to provide brand recognition for the business.

OFFICER'S RECOMMENDATION

It is recommended that Council grant planning approval for the proposed shop and signage at Lot 100 Duke Street North, Toodyay, subject to the following conditions:

- (a) Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
- (b) Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- (c) That all parking bays are marked as per the approved plans.
- (d) The free standing sign does not exceed 1.8m in height at any point.
- (e) The free standing sign is permanently fixed to the ground.

- (f) The free standing sign is located completely on Lot 100 Duke Street North, Toodyay.
- (g) The application is for two customers by appointment at any one time and for a predominately service based land use. Any further intensification of the proposal and/or modification to the land use so that retail is the predominant use cannot be undertaken without a new planning application.

Cr Lloyd moved the Officer's Recommendation.

Cr Firms objected to the motion.

Cr Dow seconded the motion.

Discussion ensued.

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 291/09/13

MOVED Cr Lloyd

SECONDED Cr Dow

It is recommended that Council grant planning approval for the proposed shop and signage at Lot 100 Duke Street North, Toodyay, subject to the following conditions:

- (a) Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
- (b) Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- (c) That all parking bays are marked as per the approved plans.
- (d) The free standing sign does not exceed 1.8m in height at any point.
- (e) The free standing sign is permanently fixed to the ground.
- (f) The free standing sign is located completely on Lot 100 Duke Street North, Toodyay.
- (g) The application is for two customers by appointment at any one time and for a predominately service based land use. Any further intensification of the proposal and/or modification to the land use so that retail is the predominant use cannot be undertaken without a new planning application.

MOTION CARRIED 7/1

9.5.7 Lot 110 Howard Road, Julimar – 3 to 6 Dog Application

Date of Report:	10 September 2013
Proponent:	J Bradley
File Ref:	DOG7/110HOW/A1908
Officer:	Tobie Prater – Development Support Officer
Senior Officer:	Graeme Bissett – Manager Planning & Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Schedule of submission.
Voting Requirements:	Simple Majority

INTRODUCTION

Council is requested to consider an application for the keeping of more than two (2) dogs at Lot 110 Howard Road, Julimar.

The application is referred to Council as the applicant is proposing a variation to Council's Policy.

BACKGROUND

Lot 110 Howard Road, Julimar has an area of 3.72 ha and is zoned 'Rural Residential' under the provisions of Local Planning Scheme No 4.

The owner is seeking approval to have four dogs in total; one (1) Staffordshire terrier, one (1) Blue Heeler, one (1) Maltese and one (1) American Staffordshire terrier. Approval is being sort for the Staffordshire terrier and the American Staffordshire terrier.

The application is being referred to Council as it is a variation to Council's policy.

CONSULTATION

In accordance with Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, consultation has been undertaken with all adjoining landowners whose property boundaries are within a fifty (50) metre radius of the subject land. Adjoining landowners had fourteen (14) days from the date of referral to lodge a written submission on the proposed application.

The application was referred to seven (7) adjoining landowners and one submission was received being an objection.

Details of the submissions received and the Officer's response is outlined in the attached schedule of submissions.

STATUTORY ENVIRONMENT

Section 26 of the *Dog Act 1976* outlines the limitations on dog numbers. The Act allows for the local government to create Local Laws to control the number of dogs on a property.

Clause 3.2(3) of the Shire of Toodyay Dogs Local Law which is made pursuant to the *Dog Act 1976*, outlines that Council may approve more than two dogs on a property. Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, provides clarification on this clause in the Local Law.

The application therefore complies with the Act and the Shire of Toodyay's Dogs Local Law.

POLICY IMPLICATIONS

Local Planning Policy LPP.15 – Keeping of 3 to 6 Dogs, applies to the proposal. As this application is a variation to Councils policy, it is therefore required to be referred to Council for consideration.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

The proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

The proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

It is considered that the keeping of animals which can be difficult to contain on an owner's property or animals that may create excessive noise levels may negatively impact upon the adjoining landowners.

OFFICER'S COMMENT

The application for the keeping of four (4) dogs on Lot 110 Howard Road, Julimar would be a variation to Councils Policy as it details a maximum of 3 of dogs considered as acceptable in a Rural Residential zone. The ranger has been consulted regarding this application. The dogs are confined to the property by an electronic collar system, but the system has failed in the past and one of the current dogs was found on a neighbour's property shortly after a sheep was attacked and killed. Considering the history of the existing dogs and the size and breeds of the dogs proposed, it is officer's position that the application be not supported at this time.

**OFFICER'S RECOMMENDATION/ADOPTION BY EXCEPTION
RESOLUTION 282/09/13**

That:

1. Council refuse the application for the keeping of more than two dogs on the property due to the previous issues with the dogs and due to the size and breed of the dogs proposed.
2. Council advise the applicant that only two dogs are authorised on the property and that the additional dogs must be removed from the property within 14 days.

MOTION CARRIED UNANIMOUSLY 8/0

9.6 WORKS AND TECHNICAL SERVICES

Nil.

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.1 Councillor Craddock – Notices of Motion – Report 1 – Council Meetings and Forums

Date of Report:	9 September 2013
Proponent:	Cr Craddock
File Ref:	MTG6/MTG4
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

INTRODUCTION

The purpose of this report is to present, for the consideration of Council, the notices of motion submitted by Councillor Craddock at the August Ordinary Meeting of Council.

BACKGROUND

On 20 August 2013 Councillor Craddock provided the Chief Executive Officer written notice of eleven (11) motions for consideration at the September Ordinary Meeting of Council. At the meeting two of the notices were withdrawn and two others were modified. The final list is as follows:

1. *That a Policy be developed for the taking and distribution of minutes/notes from forums;*
2. *That Councillors' be encouraged to attend the ten WALGA courses in the Diploma during their first two years as Councillors;*

That Councillors be encouraged to redo these Courses during their third term; and

That Councillors' be encouraged to attend WALGA week every year during their first term.

3. *That Council assess the impact of the TARGA WEST rally this year (2013) and make an informed decision as to whether or not to continue*

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 17 SEPTEMBER 2013

this event in Toodyay in 2014. This decision to be made before Christmas;

4. *That Council have two Council meetings per month;*
5. *That the Agendas for Council meetings be received in hard copy by the Wed before the Council meetings;*
6. *That protocols for the running of Forums be developed;*
7. *That Councillors' only receive email attachments from ADMIN that that particular Councillor can download;*
8. *That the final correct version of meeting times and places be sent out, rather than ten several incorrect versions;*
9. *That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors.*

To deal effectively with these motions, and manage the administration cost the motions will be grouped. This report deals with the following Motions which deal with the operation of Council meetings and forums:

1. That a Policy be developed for the taking and distribution of minutes/notes from forums.
4. That Council have two Council meetings per month;
5. That the Agendas for Council meetings be received in hard copy by the Wed before the Council meetings;
6. That protocols for the running of Forums be developed; and
9. That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors.

Following a meeting with Councillor Craddock on Monday 9 September 2013, Cr Craddock advised that she will not be moving the following motions:

7. That Councillors' only receive email attachments from ADMIN that that particular Councillor can download; and
8. That the final correct version of meeting times and places be sent out, rather than ten several incorrect versions.

It is reasonable to expect the implementation of Council iPads and the associated Council Dashboard program will resolve these issues. These are in any event, administrative rather than policy or governance issues.

CONSULTATION

The CEO met with Cr Craddock to discuss her proposed motions.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* deal with the conduct of Council Meetings.

In relation to the distribution of Agendas for Council Meetings, Section 5.5 (1) of the Act requires that members are given 72 hours' notice of the Agenda of the meeting.

These legislative instruments are complemented by the Shire of Toodyay Standing Orders Local Law.

Council forums are not contemplated by the Act or regulations, but are covered by guidelines published by the Department of Local Government. Guideline Number 5 covers Council forums. The Department and indeed the Minister have limited powers to direct Local Governments. The intent of the Act is to recognise the general competence of Local Governments. Each Guideline has the following disclaimer:

This document and others in the series are intended as a guide to good practice and should not be taken as a compliance requirement.

POLICY IMPLICATIONS

Council has no written policy on Council forums.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this item.

STRATEGIC IMPLICATIONS

The Act says that: *the general function of Local Government is to provide for the good government of persons in its district.* How Council goes about that function is of fundamental strategic importance.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications relative to this item.

SOCIAL IMPLICATIONS

There are no social implications relative to this item.

OFFICER'S COMMENT

Council has spent considerable time in the last few months discussing the way it transacts the business of Council, and in particular means for improving the transparency and effectiveness of decision making. This has included:

- Moving Council meetings and forums from evening to morning for Council meetings and to afternoon for forums;
- Opening Council forums to the public;
- Applying confidentiality only to forum items meeting the requirements for meeting behind closed doors under Section 5.23 of the Act; and
- Separately identifying agenda and concept discussion papers.

The specific suggestions from Cr Craddock are dealt with one by one below:

That a Policy be developed for the taking and distribution of minutes/notes from forums.

One of the issues that arose in the past in Toodyay was the lack of consistency in recording the outcomes or directions from concept items at Council Forums so that such outcomes and decisions would be recorded rather than being reliant on memory.

The solution was to have a minute-taker present at Council Forums to record the outcomes or directions from concept items. This has occurred consistently since September 2012. However, as these gatherings have been behind closed doors the default position was that the contents of the meeting were to remain private, even though in some circumstances there was otherwise no particular justification for privacy.

Guidelines produced by the Department of Local Government in relation to Council Forums state that "a record should be kept of all forums. As no decisions will be made, the record need only be a general record of items covered but should record disclosures of interest with appropriate departures and returns."

The administration would support the development of a policy for this purpose. This could for example reference some of the Standing Orders (e.g. Part 7 - Conduct of Members and Part 11 - Disclosure of Interests) without invoking all the formal meeting requirements.

That Council have two Council meetings per month.

As discussed at the September Forum there are some benefits to be derived for meeting twice per month:

- It takes some pressure off the preparation of officer reports as there will always be another Council Meeting within a 3 week period;
- The meetings may be shorter if there is less business to transact; and

- The meetings could become more specific in nature so that the first meeting of the month is focussed on finance and governance and the second meeting on planning and development, or vice versa.

Having two meetings per month will present some issues in relation to Council Forums, as these are presently scheduled for the first Tuesday of the month and could be displaced by Council meetings. Council has the option of holding Council forums preceding the twice monthly Council meetings. This would have the effect of limiting the time of forums as they would be constrained by the starting time of the Council Meeting to follow.

That the Agendas for Council meetings be received in hard copy by the Wednesday before the Council meetings.

It is already informal Council policy that Agendas are available on the Wednesday prior to the Council meeting. Members are advised when they are available, and that the agenda is available on-line. This gives Members the opportunity to read it on-line prior to picking up their hard-copy. Hardcopies are rarely actually collected on the Wednesday afternoon and anecdotally the most common time for collection is Friday afternoon.

When Agendas are delayed it is always for good reason, and usually because important reports are still incomplete. As Council only meets once per month it can have a significant impact on customers and stakeholders and even compliance whether or not a matter makes the cut for a particular meeting.

In some cases larger attachments have been circulated ahead of the agenda to reduce the amount of reading required immediately prior to the meeting.

It is likely that meeting twice monthly would take some pressure off agenda preparation and make it easier to achieve the Wednesday prior to the meeting for distribution of Agendas.

That protocols for the running of Forums be developed

Council has not had a formal policy for Council Forums and has relied on relevant Local Government guidelines. How forums are run will depend to a degree on what Council decides in relation to when forums are to be run. If for example Council opts to have fortnightly meetings the nature and timing of Forums becomes more problematic.

Below is an example of a simple Council policy that could be applied to Council forums.

Council's Forum Policy is as follows:

1. *Forum Papers will be distributed to Elected Members one week prior to the forum.*
2. *The President will chair Council Forums*

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HELD IN COUNCIL CHAMBERS ON 17 SEPTEMBER 2013

3. *The Standing Order will not apply to forums except for Part 7 - Conduct of Members and Part 11 - Disclosure of Interests.*
4. *Elected members and staff will disclose financial and conflicts of interest in relation to matters discussed at forums. Persons disclosing interest will leave the room while the matter in which they declared an interest is discussed.*
5. *A record of matters discussed at forums will be kept, but shall not form part of the Council Meeting minutes.*
6. *Forums will generally be open to the public, except when matters of a confidential nature are discussed. Council shall be guided by the principles set out in Section 5.23 of the Act when determining when to go behind closed doors.*
7. *All questions and discussions will be directed through the chair.*
8. *Forums shall not be used to debate matters listed for resolution at a Council meeting.*
9. *Forums are not Council Meetings and shall not make decisions or resolutions.*

That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors.

In principle it is good for Councillors to be well informed about matters coming before Council. This is why we arrange an annual roads trip to examine roads that may be included on the roads program and Council buildings that may require repair, upgrade or renewal. When it comes to important planning matters similar principles apply.

It is when decisions relate to more routine matters that it becomes more problematic. If someone lodges an application to build a carport on a rural residential block, and that application requires a variation to a Council policy, I do not think they would anticipate a delegation of Councillors and staff traipsing around their property a week after the planning officer has made a similar inspection.

There is nothing to prevent individual Elected Members doing a drive by or walk by of affected properties. If an Elected Member considers a matter is significant enough to justify a joint inspection Elected Members can approach the relevant Manager who will canvas interest amongst members to see if they wish to visit the site. In most cases Councillors should be able to rely on the officer's report and recommendation when making a decision.

Conclusion

As indicated earlier Council has spent considerable time in the last few months discussing the way it transacts the business of Council, and in particular means

for improving the transparency and effectiveness of decision making. This group of Motions is another manifestation of dissatisfaction and frustration with the length of time taken to deal with the business of Council.

While each is a stand-alone motion, they all inter-related, and there are other influences that should also be considered. Two Councillors, that is, the President and Deputy President are not standing for re-election to Council, so we will have at least two (2) new elected members and a new leadership team. Two (2) other Councillors may face contested elections. There is a case for deferring consideration of these matters until new Councillors have been appointed and have acclimatised.

Council is also part way through a three (3) month trial of day-time Council and forum meetings. The decision on whether to make these changes permanent will also have an influence.

As with all important policy decisions there should be a period of gestation prior to the adoption of the policy. In the CEO's view consideration of these suggestions should be deferred until early 2014, by which time the new leadership team will be in place and new Councillors will be able to contribute. To facilitate the decision making the CEO is proposing to develop a discussion paper which would include the matters raised in this notice of motion.

An alternative resolution could be:

- 1. That the CEO prepares a discussion paper on improving the efficiency and effectiveness of Council meetings and forums.**
- 2. The discussion paper will include, but not be limited to consideration of the following options:**
 - (a) That Council have two Council meetings per month;**
 - (b) That the Agendas for Council meetings be received in hard copy by the Wednesday before the Council meetings;**
 - (c) That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors;**
 - (d) That protocols for the running of Forums be developed; and**
 - (e) That a Policy be developed for the taking and distribution of minutes/notes from forums.**
- 3. That the discussion paper be presented to the February Ordinary Meeting of Council.**

Councillor Craddock's Notices of Motion

1. That a Policy be developed for the taking and distribution of minutes/notes from forums.
2. That Council have two Council meetings per month.
3. That the Agendas for Council meetings be received in hard copy by the Wed before the Council meetings.
4. That protocols for the running of Forums be developed
5. That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors.

COUNCIL RESOLUTION NO 292/09/13

MOVED Cr Craddock

1. That the CEO prepares a discussion paper on improving the efficiency and effectiveness of Council meetings and forums.
2. The discussion paper will include, but not be limited to consideration of the following options:
 - (a) That Council have two Council meetings per month;
 - (b) That the Agendas for Council meetings be received in hard copy by the Wednesday before the Council meetings;
 - (c) That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors;
 - (d) That protocols for the running of Forums be developed; and
 - (e) That a Policy be developed for the taking and distribution of minutes/notes from forums.
3. That the discussion paper be presented to the February Ordinary Meeting of Council.

MOTION CARRIED 8/0

10.2 Councillor Craddock – Notices of Motion – Report 2 – Professional Development

Date of Report:	9 September 2013
Proponent:	Cr Craddock
File Ref:	M5.5/MEM4
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	1. Policy M.4 – Conferences and Professional Development.
Voting Requirements:	Simple Majority

INTRODUCTION

The purpose of this report is to present, for the consideration of Council, the notices of motion submitted by Councillor Craddock at the August Ordinary Meeting of Council.

BACKGROUND

On 20 August 2013 Councillor Craddock provided the Chief Executive Officer written notice of eleven (11) motions for consideration at the September Ordinary Meeting of Council. At the meeting two of the notices were withdrawn and two others were modified. The final list is as follows:

- 1. That a Policy be developed for the taking and distribution of minutes/notes from forums;*
- 2. That Councillors' be encouraged to attend the ten WALGA courses in the Diploma during their first two years as Councillors;*
That Councillors be encouraged to redo these Courses during their third term; and
That Councillors' be encouraged to attend WALGA week every year during their first term.
- 3. That Council assess the impact of the TARGA WEST rally this year (2013) and make an informed decision as to whether or not to continue this event in Toodyay in 2014. This decision to be made before Christmas;*
- 4. That Council have two Council meetings per month;*

5. *That the Agendas for Council meetings be received in hard copy by the Wed before the Council meetings;*
6. *That protocols for the running of Forums be developed;*
7. *That Councillors' only receive email attachments from ADMIN that that particular Councillor can download;*
8. *That the final correct version of meeting times and places be sent out, rather than ten several incorrect versions;*
9. *That on the Monday preceding the Council meeting, interested Councillors' can go with the relevant Officer for site visits to relevant venues, these to be decided by the Officer in consultation with the Councillors.*

To deal effectively with these motions, and manage the administration cost the motions will be grouped. This report deals with the following Motions which deal with elected member professional development.

That Councillors be encouraged to:

1. Attend the ten WALGA courses in the Diploma during their first two years as Councillors;
2. Redo these Courses during their third term; and
3. Attend WALGA week every year during their first term.

CONSULTATION

The CEO met with Cr Craddock to discuss her proposed motions.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* and the *Local Government (Constitution) Regulations 1998* deal with the qualifications to become or remain a Councillor. There are no compulsory academic or training requirements.

POLICY IMPLICATIONS

Council has no written policy on professional development. A draft policy was presented to the September Ordinary Meeting of Council but was rejected because it required further development. A revised version is attached (refer to **Attachment 1**).

FINANCIAL IMPLICATIONS

If each new member participated in all of the recommended professional development activities it would require an increase in that allocation.

STRATEGIC IMPLICATIONS

In its Community Strategic Plan, Council identified excellence in governance as a key priority, and elected member training as a supporting strategy.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications relative to this item.

SOCIAL IMPLICATIONS

There are no social implications relative to this item.

OFFICER'S COMMENT

Council cannot impose training requirements on elected members. The Robson Report into Metropolitan Local Government Reform recommended compulsory Local Government training, but this recommendation was rejected by both WALGA and the State Government.

As Cr Craddock points out, there is a difference between not discouraging to actively encouraging training. A revised version of the conferences and professional development policy could be a vehicle for achieving greater encouragement. It has been modified to make it clear that members are not only permitted but actively encouraged to participate.

An alternative resolution could be:

That Council adopts the members Policy M4 – Conferences and Professional Development.

Councillor Craddock's Notice of Motion (reworded for clarity)

That Councillors be encouraged to:

1. Attend the ten WALGA courses in the Diploma during their first two years as Councillors;
2. Redo these Courses during their third term; and
3. Attend WALGA week every year during their first term.

COUNCIL RESOLUTION NO 292/09/13

MOVED Cr Craddock

That Council adopts the members Policy M4 – Conferences and Professional Development.

MOTION CARRIED 8/0

10.3 Councillor Craddock – Notices of Motion – Report 3 – Quit Targa West Rally

Date of Report:	10 September 2013
Proponent:	Cr Craddock
File Ref:	EVT14
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

INTRODUCTION

The purpose of this report is to present, for the consideration of Council, one of the notices of motion submitted by Councillor Craddock at the August Ordinary Meeting of Council.

This report relates to the Quit Targa West Rally.

BACKGROUND

On 20 August 2013 Councillor Craddock provided the Chief Executive Officer written notice of eleven (11) motions for consideration at the September Ordinary Meeting of Council.

To deal effectively with these motions, and manage the administration cost the motions were grouped. This report deals with the following motion:

3. That Council assess the impact of the TARGA WEST rally this year (2013) and make an informed decision as to whether or not to continue this event in Toodyay in 2014. This decision to be made before Christmas.

CONSULTATION

The CEO met with Cr Craddock to discuss her proposed motions.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* gives Local government powers in relation to thoroughfares under its control, including temporary closure (Section 3.50).

POLICY IMPLICATIONS

Council Policy A13 Temporary Road Closures applies to the Quit Targa West Rally.

FINANCIAL IMPLICATIONS

Council's contribution to the event consists of road sweeping prior to the event. Any damage to public or private property is recovered from the event and ultimately the individual competitor.

Quit Targa West is planning a promotional event later this year which will allow locals to, for a small fee, have a ride in a rally car. Proceeds from the event will be donated to a "Toodyay cause." A similar event was considered last year but did not proceed because the proposed location was not available.

STRATEGIC IMPLICATIONS

The Avon Sub-Regional Economic Strategy which is referenced by Council in its Community Strategic Plan has identified tourism and retail as key areas for growth and development.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications relative to this item.

SOCIAL IMPLICATIONS

Quit Targa West seems to polarise opinions. Separating quality information from polarised views can be challenging.

OFFICER'S COMMENT

Toodyay is well known as the venue for events to attract visitors. Its annual calendar of events now includes:

- The Moondyne Festival;
- International Food Festival (and Avon Decent);
- Toodyay Picnic Races;
- Toodyay Agricultural Show;
- Toodyay Christmas Party; and
- Quit Targa West Rally.

There are also a number of smaller low key events that are relatively new or evolving such as:

- The Bush Poet's Festival;
- Avon Valley Writers Festival;
- Freedom of Entry Parade;
- Earth Mother Day; and
- A proposed fibre festival.

Council also participates in Australia Day and Anzac Day celebrations.

Most of these events are organised locally and have significant local stakeholders. In other words they have local champions which should help mitigate any local concerns about inconvenience.

Quit Targa West conducts part of its rally in Toodyay because some of the roads make for excellent rallying conditions, and the town of Toodyay is a picturesque backdrop for both the event and the service park. The service park has been situated in various locations such as the Showgrounds, in Charcoal Lane and in Stirling Terrace. They do not have the benefit of a local champion.

All activities of the Shire should be reviewed regularly, and the Quit Targa West Rally is no different. Any review should include not only the impact, positive and negative on the day, but also the economic value of the event for Toodyay. Further, there seems to be very little leveraging from the event. The International Food Festival gains from its association and the publicity surrounding the Act Belong Commit Avon Decent. There is the opportunity to develop complementary activities that could benefit from the crowds attracted to the rally.

Following the review, if the assessment is positive, the CEO would prefer Council to make a 4 or 5 year commitment to the event to give certainty to the organisers and maximise the opportunity to develop complementary activities.

Councillor Craddock's Notice of Motion

That Council assess the impact of the TARGA WEST rally this year (2013) and make an informed decision as to whether or not to continue this event in Toodyay in 2014. This decision to be made before Christmas.

Cr Craddock moved a motion as follows:

That Council assess the impact of the TARGA WEST rally this year (2013) and make an informed decision as to whether or not to continue this event in Toodyay in 2014. This decision to be made before Christmas.

Clarification was sought.

Cr McCann moved an amendment as follows:

That the words "end of February 2014" replace the word "Christmas".

Cr Craddock accepted the amendment.

Manager Planning and Development departed Council Chambers at 11.30 am.

The Shire President adjourned the meeting in accordance with Standing Order 8.6 at 11.35 am.

The Shire President resumed the meeting at 12.04 pm.

Cr Craddock sought leave to withdraw the motion under Standing Orders 9.15 (1).

COUNCIL RESOLUTION NO 293/09/13

MOVED Cr Craddock

SECONDED Cr McCann

That the motion be withdrawn in accordance with Standing Orders 9.15 (1).

MOTION CARRIED 8/0

Cr Craddock moved a motion as follows:

That the CEO prepare a report for Council by February 2014, after consultation with stakeholders, on the impact of the TARGA West Rally.

Cr Lloyd objected to the motion.

Cr Dow seconded the motion.

Discussion ensued.

The motion was put.

COUNCIL RESOLUTION NO 294/09/13

MOVED Cr Craddock

SECONDED Cr Dow

That the CEO prepare a report for Council by February 2014, after consultation with stakeholders, on the impact of the TARGA West Rally.

MOTION CARRIED 5/3

In accordance with Section 5.21(4)(b) of the Local Government Act 1995, Cr Hogg requested that the vote of all members present be recorded. Councillors McCann, Firms, Madacsi, Greenway and Craddock voted for the motion. Councillors Hogg, Lloyd and Dow voted against the motion.

**11. NOTICES OF MOTION GIVEN AT THE MEETING FOR
CONSIDERATION AT NEXT MEETING**

Nil.

**12. QUESTIONS OF MEMBERS OF WHICH DUE NOTICE HAS BEEN
GIVEN**

Nil.

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF MEETING**

13.1 MEMBERS

Nil.

13.2 EMPLOYEES

13.2.1 The Chief Executive Officer requested for Council to consider Item 13.2.1 Changes to Poll Provisions as a matter of urgent business.

COUNCIL RESOLUTION NO 295/09/13

MOVED Cr Lloyd

That Council consider Item 13.2.1 Changes to Poll Provisions as new business of an urgent nature in accordance with Standing Order 4.5.

MOTION CARRIED 8/0

13.2.1 Changes to Poll Provisions

Date of Report:	12 September 2013
Proponent:	City of Subiaco
File Ref:	
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	1. WALGA InfoPage; 2. Email from City of Subiaco; and 3. Email from Councils for Democracy.
Voting Requirements:	Simple Majority

INTRODUCTION

The WALGA State Council at its 2 September Meeting adopted a resolution to lobby for alternative less stringent poll provisions for the metropolitan area as an alternative to the proposed abolition of the poll provisions for metropolitan Local Governments. The City of Subiaco is lobbying for WALGA to rescind that motions and defend its longstanding policy position that there should be no changes to the poll provisions.

BACKGROUND

Details of State Council's decision are in the attached Infopage.

It appears that State Council took the view that it would be better to have some poll provisions rather than none. The City of Subiaco, and at least 6 State Council members take the view that the alternative poll provisions provide no protection are akin to capitulation, and are in any event contrary to the longstanding policy that has the broad based support of the sector.

In addition to the email from City of Subiaco, there is a further email from a group calling themselves Councils for Democracy, an alliance of the Cities of Nedlands and Subiaco, Towns of Claremont, Cottesloe and Mosman Park and the Shire of Peppermint Grove. This group is promoting the retention of the existing poll provisions in the Metropolitan area.

CONSULTATION

The CEO consulted with the President who asked that the matter be brought to Council.

STATUTORY ENVIRONMENT

The poll provisions are set out in Schedule 2.1 of the Local Government Act.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

The current State Government proposal is that the poll provisions for the metropolitan area be removed.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

The motivation for the revised State Council resolution is based on the premise that having some poll provision for the metropolitan area would be better than having no poll provision. While this seems to be a pragmatic position, it may make it difficult to defend the country poll provisions in the future. It will be difficult enough to defend the position of having poll provisions in the country but not the city, without having the further complication of two different sets of poll provisions. If it ever becomes a debate in which we need to engage the public, the distinction may be lost.

If changes agreed by State Council became the norm across the State it would have a significant impact on structural reform in the country. If for example State Government proposed an amalgamation of Northam and Toodyay and the Toodyay community wanted a poll the comparative requirements are as set out below:

	Current Arrangements	Proposed arrangements
Signatures required on petition for a poll	250	761
Where poll conducted	Only in Toodyay	Both local governments
Voter turnout required	50% of Toodyay (1,522)	50% of both (4,891)
'No' Votes required to prevent amalgamation	762 Toodyay	2,447 combined

In previous amalgamations such as those in Albany, Northam and Geraldton the people promoting the YES case have argued successfully that if you want the amalgamation to proceed, don't vote. In each case the NO votes substantially

exceeded the yes votes but the polls failed to achieve 50% voter turnout and were therefore not binding on the Minister.

The City of Subiaco is suggesting that mayors or Presidents may wish to lobby their State Council delegates.

OFFICER'S RECOMMENDATION

That Council:

1. Support the retention of the existing poll provisions as set out in Schedule 2.1 of the Local Government Act 1995; and
2. That Council lobby the State Council Delegate for the Avon Midland Country Zone of WALGA to vote to retain the existing poll provisions in both the Perth Metropolitan Area

Cr Lloyd moved a motion as follows:

That Council:

1. **Support the retention of the existing poll provisions as set out in Schedule 2.1 of the Local Government Act 1995; and**
2. **That Council lobby the State Council Delegate for the Avon Midland Country Zone of WALGA to vote to retain the existing poll provisions in both the Perth Metropolitan Area and country areas.**

Cr Hogg moved an amendment to the motion as follows:

That the words "in both the Perth Metropolitan Area and country areas" be deleted.

Cr Lloyd accepted the amendment.

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 296/09/13

MOVED Cr Lloyd

That:

1. Council support the retention of the existing poll provisions as set out in Schedule 2.1 of the Local Government Act 1995; and
2. Council lobby the State Council Delegate for the Avon Midland Country Zone of WALGA to vote to retain the existing poll provisions.

MOTION CARRIED 8/0

14. CONFIDENTIAL BUSINESS

Nil.

15. NEXT MEETINGS

Community Depot Management Advisory Committee	19 September 2013
Bush Fire Advisory Committee	24 September 2013
Works Advisory Committee	26 September 2013
Council Forum	1 October 2013
Ordinary Council	15 October 2013
Community Depot Management Advisory Committee	17 October 2013
Special Council	21 October 2013

16. CLOSURE OF MEETING

The Shire President declared the meeting closed at 12.45 pm.



ADDENDUM

Attachments to Minutes of the

ORDINARY MEETING OF COUNCIL

17 September 2013

ADDENDUM
ATTACHMENTS TO MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 17 SEPTEMBER 2013

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LOCAL PLANNING POLICY

POLICY NO:	LLP.5
POLICY SUBJECT:	FOGGARTHORPE DESIGN GUIDELINES
ADOPTION DATE:	19 March 2009
LAST REVIEW:	17 September 2013

STATEMENT OF INTENT

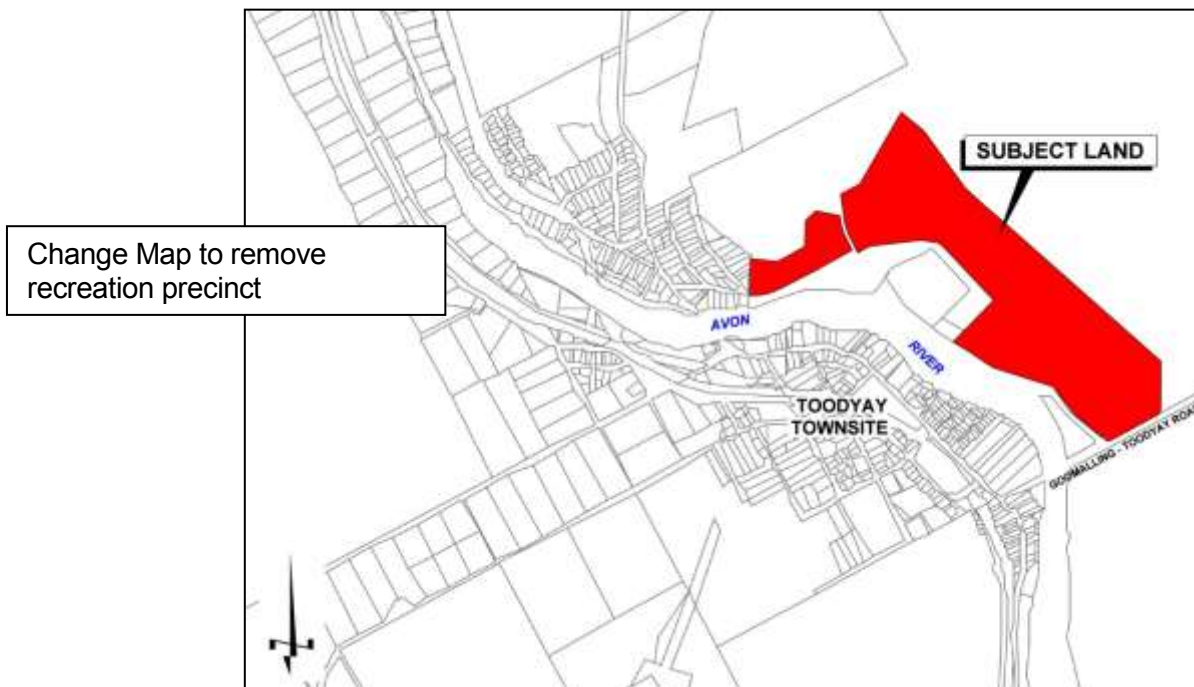
These design guidelines apply to Foggarthorpe Residential Estate, previously Lot 3 Drummond Street and Lot 6 Goomalling-Toodyay Road, Toodyay.

OBJECTIVES

- To set out the standards and conditions under which residential development will be applied in the policy area.

DEFINITIONS

'Policy Area' shall mean the residential areas of the Foggarthorpe Residential Estate, previously Lot 3 Drummond Street and Lot 6 Goomalling-Toodyay Road, as identified on the below location plan:



All other definitions shall have the meanings applied to them within the Shire of Toodyay Local Planning Scheme.

STATUTORY POWER

This Local Planning Policy has been prepared in accordance with Clause 2.2 of the Shire of Toodyay Local Planning Scheme No. 4.

POLICY STATEMENT

All residential development within the policy area shall satisfy these design guidelines. An application for planning approval will be required where compliance with this policy or the Residential Design Codes cannot be achieved or for those properties within the Toodyay Bypass Special Control Area.

For some lots in close proximity to the proposed Toodyay Bypass Road and the existing Goomalling – Toodyay Road (refer to the shaded lots on Appendix No 1 titled Toodyay Bypass Special Control Area Plan) houses will need to be designed in accordance with the Quiet House Design Principles. The Quiet House Design Principles form Appendix No 2 to this policy.

The design of new buildings to reflect the nature of Toodyay will occur through the requirements outlined below.

1.0 Minimum Dwelling Size

- 1.1 Each dwelling shall be constructed to a minimum floor area (inclusive of all floors measured over the enclosing walls of the dwellings and excluding carports, garages and outdoor living/storage areas) of 120m²;
- 1.2 Each dwelling will comprise a minimum area of 150m² under the main roof inclusive of lockup garages, verandahs and carports;

2.0 Roof Pitches

- 2.1 Minimum roof pitch for the main roof shall be 15 degrees.

3.0 External wall Materials

- 3.1 Allowed external wall finishing materials are:
 - a) Face brick;
 - b) Coloured cement rendered finish;
 - c) Weatherboard;
 - d) Stone;
 - e) Rammed earth;
 - f) Tilt up concrete/pre-manufactured panel, excepting unpainted smooth finish;
 - g) Custom Orb/Mini Orb, Zinalume where used as an architectural feature or profile walls (galvanised or painted) to a maximum of 35% of house structure
 - h) Colorbond where used as an architectural feature or profile walls of house structure

- i) Any new or innovative high quality materials; or
- j) No second hand building materials are to be used without the prior consent of the Shire of Toodyay.

4.0 Air Conditioners/Hot Water Heaters/Solar Collectors

- 4.1 All air conditioner units (excluding evaporative), hot water heater units (excluding solar) are not permitted to be positioned on any roof plane facing a street.
- 4.2 Solar hot water systems are permitted to be on any roof plane to seek northern orientation. In situations where this will be a roof plane facing the primary street they must be finished flush and follow the roof line.
- 4.3 Evaporative air conditioner units are permitted on any roof plane. In situations where this will be a roof plane facing the primary street or can be viewed from a public place the evaporative air conditioner unit and roof shall be coloured appropriately so they complement each other.

Note: this provision excludes TV aerials /antenna where required to obtain signal.

5.0 Rain Water Tanks

The use of rainwater tanks on properties is strongly encouraged within the Policy area. Where rainwater tanks are proposed, they are to be located behind the building line.

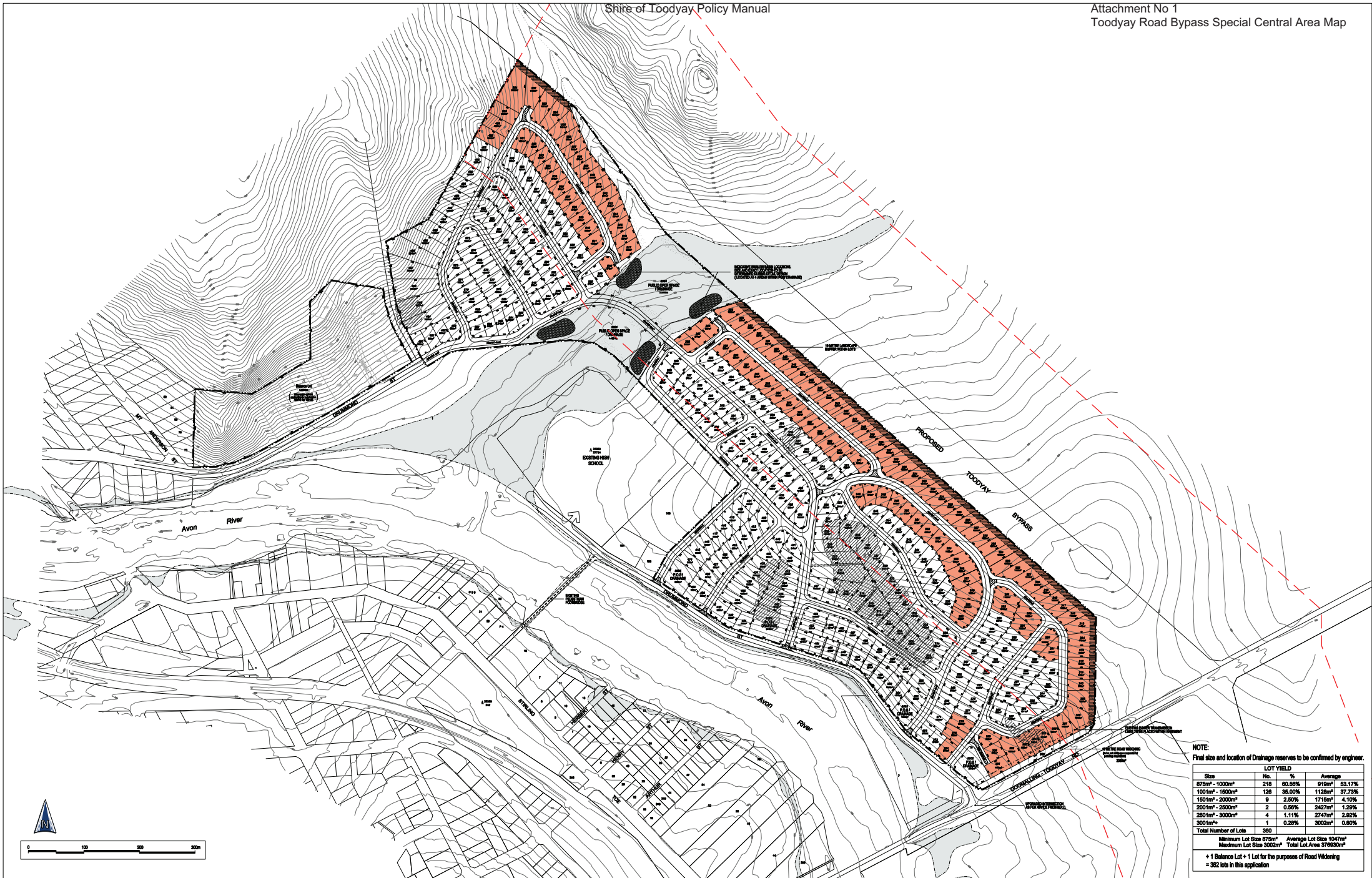
6.0 Freestanding Structure

- 6.1 All outbuildings are to comply with the Shire of Toodyay Outbuildings in Residential Areas policy.

7.0 Fencing and Walls

- 7.1 Boundary walls or fences shall not be constructed forward of the building line unless that wall or fence is to a height of no more than 1.2 metres.

Reviewed Council Meeting 21 May 2009
Reviewed Council Meeting 13 May 2010
Amended Council Meeting 17 September 2013



NOTE:
Final size and location of Drainage reserves to be confirmed by engineer.

LOT YIELD				
Size	No.	%	Average	
875m ² - 1000m ²	218	60.55%	918m ²	83.17%
1001m ² - 1500m ²	126	35.00%	1126m ²	37.73%
1501m ² - 2000m ²	9	2.59%	1716m ²	4.10%
2001m ² - 2500m ²	2	0.59%	2427m ²	1.25%
2501m ² - 3000m ²	4	1.11%	2747m ²	2.82%
3001m ² +	1	0.29%	3002m ²	0.80%
Total Number of Lots	360			
	Minimum Lot Size 875m ²	Average Lot Size 1047m ²		
	Maximum Lot Size 3002m ²	Total Lot Area 376900m ²		

+ 1 Balance Lot + 1 Lot for the purposes of Road Widening
= 362 lots in this application

LEGEND

- SUBJECT AREA
- - - TOODYAY ROAD BYPASS SPECIAL CONTROL AREA (AS PER SHIRE OF TOODYAY LPS No. 4)
- LOTS REQUIRING QUIET HOUSE DESIGN

NOTES

4
20

Notes data supplied by Landgate
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Ironbridge Holdings : CLIENT
1:3,000@A1 : SCALE
19 September 2008 : DATE
3001-4-001a : PLAN No
s : REVISION
R.D : PLANNER
R.F : DRAWN

Property Description:
FOGGARTHORPE RESIDENTIAL ESTATE

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RPS koltasz smith

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TOODYAY ROAD BYPASS SPECIAL CONTROL AREA MAP

Appendix No 2 – Quiet House Design Principles

Note: The following Quiet House Design Principles are based on the recommendations from the Noise Impact Assessment prepared by Lloyd Acoustics as a part of the Foggarthorpe Residential Structure Plan.

Any residence proposed to be constructed on a lot identified in Attachment No 1 requiring Quiet House Design Principles should be constructed to a high acoustic standard generally including:

- Orient the house in such a way so that any outdoor entertaining area is on the opposite side of the house to the road;
- Layout of the house to be such that any non-noise sensitive areas are to be located closest to the road. These would include garages, storage rooms, laundries, bathrooms, toilets etc., although there should be no fixed openings such as in toilets;
- Eaves to be enclosed and ceiling to be 13mm thick plasterboard with any penetrations (mechanical and electrical services) acoustically sealed;
- Minimise the size of external doors and windows;
- External hinged doors (except those on the opposite side of the house to the road) to be 40mm thick solid timber with Raven RP10 and RP99 seals or equivalent. If an aluminium door is preferred, this is to be in a high grade residential frame with the aforementioned door seals, with any glass being 6.38mm thick laminated (R_w30 or more);
- External windows (except those on the opposite side of the house to the road) to be in awning style frames closing onto compressible seals using mechanical winders with 6.38mm thick laminated glass (R_w30 or more);
- External sliding doors (except those on opposite side of the house to the road) to be *Boral Window Systems* 6.38mm laminated glass sliding door fitted with Q-Lon 69650 seals and D9652 sump sills (R_w30 or more) or equivalent;

Note: that the benefit of thicker glazing systems will be negated when windows and doors are open. Therefore, consideration should be given to forced ventilation to allow these areas to be closed.

If double storey residence is to be constructed adjacent to the road, external noise levels to the upper floor are likely to be higher. In this case, the architectural treatments would depend upon the exact external noise levels and should be assessed on a case-by-case basis but would generally improve upon the above construction having 2 x 13mm thick plasterboard ceiling, acoustic (as opposed to thermal) insulation on top of the ceiling, roof sarking and 10.38mm thick laminated glass.

It should be further noted that some people are more sensitive to noise than others and by satisfying AS2107:2000 the majority of people will deem this an acceptable noise level. It is possible to install windows so that occupants who are more sensitive could increase the acoustic performance at a later date if required. Increased sound reduction can be achieved by:

MINUTES OF FOGGARTHORPE ESTATE DESIGN ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 28 AUGUST 2013

- Installing a frame that allows for a second sheet of glass to be installed within the frame; or
- Install the frame on the outside leaf of the construction to allow an additional window to be installed on the inner leaf. For the awning style frames, either the inner window can open inwards or can be a double hung system.

The above effectively forms a double glazed system. Note that to be acoustically effective, the air gap between the two sheets of glass is to be large as possible with a minimum of 50mm recommended.

TOODYAY 2023 - MAKING IT HAPPEN



2013 - 2017

CORPORATE BUSINESS PLAN

Adopted 17 September 2013

Prepared with the assistance of



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MESSAGE FROM THE CHIEF EXECUTIVE OFFICER

The staff and management of the Shire of Toodyay are proud to present the Corporate Business Plan for 2013 to 2017. This Plan is the culmination of many hours of work particularly by senior staff but also by elected members, consultants and other staff.

The Corporate Business Plan is the practical manifestation of the vision and objectives set out in the Strategic Community Plan, which was in turn a faithful attempt to represent the views and aspirations of the Toodyay community.

The most challenging aspect of the plan is delivering recreation facilities that will meet the community's needs well into the future. For many decades the Shire's sporting infrastructure has struggled to keep up with the demands of the community and facilities offered by neighbouring Shires. This has been in large part due to the constraints of the Toodyay Showgrounds site. This has been solved now the Shire has acquired land for a new recreation precinct adjacent to the Toodyay District High School. Developing facilities on this site will be significant focus of the next decade.

Other projects planned for the future are as follows:

- The Shire, in partnership with Butterly Cottages and neighbouring local governments, is the lead agency in the development of 16 aged care residences across the region, including at least 8 in Toodyay.
- The Shire continues to invest in improved fire access and egress to rural subdivisions with higher fire risk. It will also continue to invest in community infrastructure such as entry statements and information bays, and expansion of the very popular skate park.
- The Shire of Toodyay is responsible for over 600 kilometres of public road, and it will continue to maintain and develop this network.

Through the development of the Strategic Community Plan, significant issues have been revealed which require more thought, discussion and collaboration with the community. The first year of this plan will see further planning in the areas of heritage, environment, economic development and recreation. We will also review our approach to community engagement and disability access. In the second year we will move on to the Local Planning Scheme and its Strategy, as well as an increased focus on waste minimisation. While we are very proud of this round of corporate planning, we are laying the foundation for significant improvement in the next round.

Stan Scott
Chief Executive Officer

INTRODUCTION

Welcome to the Shire of Toodyay's Corporate Business Plan. The plan was adopted at a special meeting of the Council on 17 September 2013. It will be updated on an annual basis and reviewed in conjunction with the strategic review of the IPR. The first strategic review will be in 2015/16, then every two years from then on, with every second review being a major review (see planning cycle diagram overleaf).

Key points of the plan

The Corporate Business Plan faithfully delivers the first four years of Toodyay 2023, the Strategic Community Plan. It focuses on continued delivery across the range of our services, with the following priority enhancements:

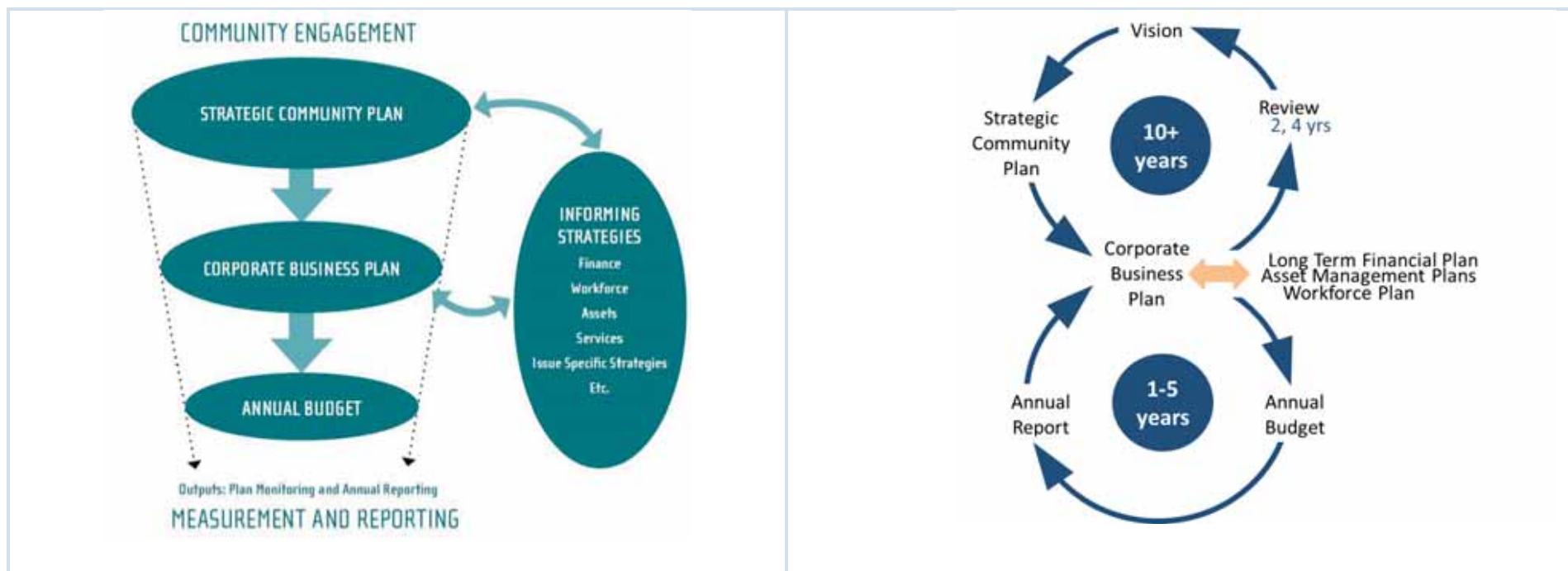
- Establish a new recreation precinct to accommodate the long term needs of the community, which includes a multi-purpose recreation facility with an aquatic facility (partially grant and loan funded)
- Facilitation and contribution towards the development of retirement/aged care units, as part of a collaborative regional approach
- Progressive implementation of "Toodyay Pathways" for accessibility, recreation and tourism
- A more enabling regulatory system that is more consistent and user-friendly
- Kerbside recycling
- Improved community engagement and support for community action
- A more systematic approach to advocacy in priority areas that are outside the Shire's direct responsibility (health, medical, education, infrastructure, public transport and improved train services)
- Five new plans to work more effectively with the community and key stakeholders in community engagement, recreation, economic development, environment and heritage.

The projected rates profile for the four years of the Corporate Business Plan is 5% above the assumed local government inflation rate which is within the parameters set in the Strategic Community Plan. The inflation assumption for the next four years has been revised slightly from 3% to 3.5%.

Western Australia Local Government Integrated Planning and Reporting Framework

The Integrated Planning and Reporting Framework is shown in the diagram below. The Strategic Community Plan is a ten year plan and sets the scene for the whole Framework. Detailed implementation for the next four years is covered in the Corporate Business Plan. The Informing Strategies show how the Plan will be managed and resourced. The Strategic Community Plan is not fixed for ten years. Rather it is a “rolling” plan which is reviewed every two years as shown in the right hand diagram. The two yearly strategic reviews alternate between a mini review (updating as needed) and a major review (going through the steps again). The plan is continuously looking ahead, so each review keeps a ten year horizon. This is to ensure that the best decisions are made in the short to medium term. The Corporate Business Plan is reviewed annually.

The Western Australia Integrated Planning and Reporting Framework



STRATEGIC DIRECTION

Vision

“We are a vibrant rural community that celebrates our past and embraces a sustainable future”

Community Outcomes

These are the outcomes that the Council has identified to meet the aspirations for Toodyay as a vibrant and sustainable rural community.

Community Healthy, safe and cohesive community	Economic Prosperous and diverse local economy	Planning and Transport Balanced development	Environment Healthy natural and rural environment
Governance Responsible and responsive civic leadership			

Mission

**Local Government and community working together
to obtain the best possible social, economic and environmental outcomes for the Toodyay Shire**

Council's Values

<i>Integrity</i>	we behave honestly to the highest ethical standard
<i>Accountability</i>	we are transparent in our actions and accountable to the community
<i>Inclusiveness</i>	we are responsive to the community and we encourage involvement by all people
<i>Commitment</i>	we translate our plans into actions and demonstrate the persistence that will produce results

HOW WE CONTRIBUTE TO THE STRATEGIC COMMUNITY PLAN

Shire's roles

Local governments operate under Statute but also with some discretion. The four primary roles the Council has are:

DELIVERY OF FACILITIES AND SERVICES

This includes services like parks and gardens, roads, footpaths, drainage, recreation and cultural facilities, events, and economic development. Some of those services are based on infrastructure like parks and playgrounds, roads and buildings. So maintenance and renewal of those infrastructure assets is a vital part of Council's service delivery role. Some services are non-asset based, such as events and economic development. In some cases, local government steps in to provide vital community services where there is a shortfall or absence in the market or in State or Commonwealth government provision. A common example of this in the Wheatbelt is subsidising medical services in some form.

REGULATION

Local governments have specific regulatory responsibilities that are vital for community wellbeing. For example, they have a regulatory and enforcement role in public health (eg licensing and monitoring food premises), the appropriateness and safety of new buildings, and the use of land. These areas are subject to regulation because they have the potential to impose costs or adverse effects on others (eg food poisoning, injuries or hazardous activities too close to population). In many cases the rights of those wishing to operate and the rights of those who may be affected or consider themselves to be affected is a delicate balancing act. That is why local democracy is involved in deciding such matters.

INFLUENCING

Influencing the decisions of others who do or can contribute to positive community outcomes in Toodyay is an important role. Advocacy to State government for recognition, funding, favorable policies or other forms of support is a good example of this role.

CIVIC LEADERSHIP

Last but by no means least, the Council has a role as civic leaders in the community. With strong leadership and community support, the Council can achieve much more than just through its own direct service delivery. For example, developing an economic development strategy with business leaders and other stakeholders is an act of civic leadership, facilitating better outcomes through "joined up" strategy and action.

Assumptions

Population growth	<ul style="list-style-type: none"> ▪ 4,387 people were resident in Toodyay in 2011 ▪ Toodyay has had an average annual population growth of 1.3% since 2006 ▪ Toodyay is projected to grow at an annual average 2-4% over the next 15 years (WA Planning Commission) ▪ Toodyay has an aging population, which is projected to grow over the next 15 years
Property base growth	1.5% p.a. increase
Interest rate	Borrowings 5% p.a. increase Investments 4% p.a. increase
Local Government Cost Index (LGCI)	3.5% p.a. increase for 2013/14 – 2017/18
Payroll	5% p.a. increase on average (excluding increase in staff numbers)
The wider policy or legislative environment	<ul style="list-style-type: none"> ▪ Local Government structural reform – possible changes ▪ Local Government Act – possible changes ▪ Royalties for Regions – likely changes
Climate conditions	Drier and stormier

Council decision-making criteria

These criteria show what Council takes into account when considering significant issues. They reflect the decision-making approach applied to developing this plan and will continue to be applied as it is implemented.

<i>Is it consistent with our values?</i>	How well does the option fit with our values?
<i>How well does it fit our strategic direction?</i>	Does the option help to achieve our vision and strategic priorities?
<i>Who benefits?</i>	Are we ensuring an equitable distribution of benefits in the community?
<i>Can we afford it?</i>	How well does the option fit within our long term financial plan? What do we need to do to manage the costs over the lifecycle of the asset/project/service?
<i>Does it involve a tolerable risk?</i>	What level of risk is associated with the option? How can it be managed? Does the residual risk fit within our risk tolerance level?

Our services at a glance

We provide a range of services that contribute towards the visions and outcomes, as shown below. Many services contribute to more than one outcome. Indeed the outcomes themselves are inter-related. Roads, for example, contribute to social and economic outcomes and they should be managed with due care for the natural environment. The Council is mindful of this and actively seeks to achieve multiple outcomes where possible.

Outcome Area: Community	Outcome Area: Economic	Outcome Area: Planning and Transport	Outcome Area: Environment
S1 Library S2 Halls and Community Facilities S3 Museums S4 Sport and Recreation Facilities S5 Sport and Recreation Programs S6 Children and Youth S7 Seniors S8 Community Development S9 Heritage, Culture and Public Art S10 Events S11 Rangers S12 Disability and Access S13 Parks, Playgrounds, Verges, Public Spaces S14 Fire and Emergency S15 Cemeteries	S20 Economic Development and Tourism S21 Visitors Centre S22 Tourism	S16 Land Use Planning S17 Building S18 Roads and Drainage S19 Footpaths and Cycleways	S23 Environmental Management S24 Environmental Health S25 Waste Management
Outcome Area: Governance			
	S26 Governance, Advocacy and Collaboration S27 Strategic and Corporate Planning S28 Consultation and Engagement S29 Customer Services S30 Asset Management S31 Financial Management	S32 Human Resource Management S33 Major Projects, Contracts and Tenders S34 Records Management and IT S35 Shire Land and Property S36 Licensing S37 Plant, Equipment, Fleet, Private Works S38 Communication and Marketing	

OUR FOUR YEAR PLAN

Council Priorities

10 YEAR STRATEGIC PRIORITIES

The Council is proposing that current services will continue to be delivered but there will be a particular focus on the following strategic priorities over the coming years.

Outcome Area: Community	Outcome Area: Economic	Outcome Area: Planning and Transport	Outcome Area: Environment	Outcome Area: Governance
<ul style="list-style-type: none"> ▪ Building trust, partnerships and support for community action ▪ Recreation Development ▪ Asset rationalisation and consolidation ▪ Aged care ▪ Youth Program ▪ Disability, Access and Inclusion ▪ Respect for the Culture of the Ballardong Noongar People 	<ul style="list-style-type: none"> ▪ Preparation of an Economic Development Plan 	<ul style="list-style-type: none"> ▪ A more enabling regulatory system which is more consistent and user-friendly ▪ Toodyay pathways 	<ul style="list-style-type: none"> ▪ Waste minimisation, including recycling ▪ Environmental Plan 	<ul style="list-style-type: none"> ▪ Clear strategy and prioritisation ▪ Excellence in governance ▪ Advocacy

COUNCIL 4 YEAR STRATEGIC PRIORITIES

The key actions that will contribute to these strategic priorities over the period of the Corporate Business Plan are outlined below.

SP1	OUTCOME AREA: COMMUNITY
SP1.1	Building trust, partnerships and support for community action
SP1.1a	Develop Community Engagement Plan in year 1 and implement thereafter
SP1.1b	Undertake baseline Customer Service Survey in year 1 and repeat survey every two years
SP1.1c	Develop volunteer, recruitment and support program in year 1 and implement thereafter
SP1.2	Recreation Development
SP1.2a	Develop a Recreation Plan in year 1 and implement thereafter
SP1.2b	Establish a new recreation precinct to accommodate the long term needs of the community, which includes a multi-purpose recreation facility with an aquatic facility (partially grant and loan funded): <ul style="list-style-type: none"> ▪ Purchase land, undertake planning, design and seek funding for the recreation precinct in year 1
SP1.3	Asset rationalisation and consolidation
SP1.3a	Continued maintenance and renewal of asset base
SP1.3b	Review land and property holdings in year 1 and develop an acquisition, retention and disposal program to implement thereafter
SP1.3c	Review levels of service in year 1 and every four years thereafter
SP1.4	Aged care
SP1.4a	Facilitation and contribution towards the development of retirement/aged care units: <ul style="list-style-type: none"> ▪ Undertake planning and finalise joint venture agreements in the first half of year 1 with: <ul style="list-style-type: none"> - other local governments in the Avon Regional Organisation of Councils (AROC) - participants in the local component ▪ Start construction of the retirement-aged care units in the second half of year 1 ▪ Complete construction in year 3

SP1.5	Youth Program
SP1.5a	Develop Youth Program in year 1 and implement thereafter
SP1.5b	Develop an alliance with Toodyay High School
SP1.6	Disability Access and Inclusion
SP1.6a	Review the Disability Access and Inclusion Plan in year 1 and implement revised plan thereafter
SP1.6b	Incremental upgrades and construction of new pathways to meet mobility impairment requirements
SP1.6c	Audit public buildings and implement a Program to meet DAIP requirements: <ul style="list-style-type: none"> ▪ Improve public toilet accessibility years 1 and 2 ▪ Complete the public buildings audit in year 2 and progressively implement program
SP1.7	Respect for the Culture of the Ballardong Noongar People
SP1.7a	Work with Indigenous representatives and relevant parties in year 1 to protect the burial grounds at the Show Grounds
SP1.7b	Incorporate indigenous knowledge and stories into the interpretation of the walk trail along the Avon River in the town centre area: <ul style="list-style-type: none"> ▪ Undertake consultation in year 1 and construction in year 2 and 3
SP1.7c	Work with local Elders to facilitate a Reconciliation Week event as part of Toodyay's annual calendar of events
SP2	OUTCOME AREA: ECONOMIC
SP2.1	Economic and Tourism Development
SP2.1a	Prepare an Economic Development Plan in year 1, that prioritises actions for implementation with relevant stakeholders from year 2 onwards covering relevant industries, business and community issues <ul style="list-style-type: none"> ▪ Establish an Economic Development Committee to facilitate and oversee data collection, engagement, action planning, performance measurement and monitoring
SP2.1b	Tourism walks <ul style="list-style-type: none"> ▪ Identifying Tourism walks ▪ Improve interpretation including smart phone technology, providing information about the buildings and additional interpretation plaques

SP3	OUTCOME AREA: PLANNING AND TRANSPORT
SP3.1	A more enabling regulatory system that is more consistent and user-friendly
SP3.1a	Review current policies in year 1
SP3.1b	Incorporate policies into Local Planning Scheme in year 2
SP3.1c	Undertake education/information sessions regarding heritage and planning with local businesses from year 1 onwards
SP3.2	Toodyay pathways
SP3.2a	Provision of a dual use pathway along riverside: <ul style="list-style-type: none"> Undertake planning in year 1 and complete construction in years 2 and 3
SP3.2b	Close key gaps in the paths in town to facilitate access to facilities in year 1 and 2
SP4	OUTCOME AREA: ENVIRONMENT
SP4.1	Waste minimisation, including recycling
SP4.1a	Introduction of kerb side recycling in year 1 - ongoing
SP4.1b	Waste education (grant funded)
SP4.1c	Review of Strategic Waste Management Plan (2008 – 2013) in year 1
SP4.2	Environmental Plan
SP4.2a	Develop an environmental plan covering the natural environment and resource efficiency and innovation in year 1 and implement thereafter
SP4.3	Building partnerships and support for community action on the environment
SP4.3a	Reinvigorate the Landcare District Committee in year 1 – ongoing
SP5	OUTCOME AREA: GOVERNANCE
SP5.1	Clear strategy and prioritisation
SP5.1a	Implement the ongoing cycle of Integrated Planning and Reporting (Strategic Community Plan, Corporate Business Plan, Long-term Financial Plan, Workforce Plan, Asset Management Plan) – including a major review in the first four years

SP5.1b	<ul style="list-style-type: none"> ▪ Develop five key plans: <ul style="list-style-type: none"> - Community Engagement Plan - Recreation Plan - Economic Development Plan - Environmental Plan - Heritage Strategy ▪ Review: <ul style="list-style-type: none"> - Disability Access and Inclusion Plan - Strategic Waste Management Plan
SP5.1c	Review progress and re-set priorities for strategic plan development at each 2 yearly review
SP5.1d	Review of Local Laws in year 1
SP5.1e	Rating Review in year 1 for implementation in year 2 onwards
SP5.2	Excellence in governance
SP5.2a	Undertake elected member training from year 1 onwards, starting with a survey of Elected Members needs and preferences
SP5.2b	Elected Member IT Strategy in year 1
SP5.2c	Institute a business excellence framework in year 3
SP5.3	Advocacy
SP5.3a	Develop an Advocacy Strategy in year 1 that identifies objectives, key relationships to develop and manage, and outlines policy and procedures for engagement by staff and elected members in regional collaboration where relevant
SP5.3b	Lobby key Federal and State Government Members, Agencies and Departments on key issues of community interest, including health, medical, education, infrastructure, public transport, train services and Main Roads– initial focus on obtaining funding for the development of the recreation precinct

Summary of our strategic capital projects

Key:	Plan	Build
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Strategic Priorities (Reference)	Project	Year 1 (2013-2014)	Year 2 (2014-2015)	Year 3 (2015-2016)	Year 4 (2016-2017)
Recreation Precinct		<i>Precinct Plan</i>			
SP1.2b	Sports fields				
SP1.2b	Acquire land				
SP1.2b	Change Rooms				
SP1.2b	Swimming Pool				
Toodyay Pathways					
SP3.2b	Town paths				
SP3.2a	Dual Use Pathway along Riverside				
Depots					
	Community Depot				
	Harper Road Depot				
	Parks and Gardens Depot				

Key:	Plan	Build	
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Strategic Priorities (Reference)	Project	Year 1 (2013-2014)	Year 2 (2014-2015)	Year 3 (2015-2016)	Year 4 (2016-2017)
Other					
SP1.4a	Aged Care Units	Build	Build	Build	
	Cat Pound	Build	Build		
	Strategic Fire Infrastructure Stages 3-5	Build	Build	Build	
	Morangup Helicopter Landing Site	Build	Build		
	Skate Park Stage 2				Build
SP1.3a	Road Infrastructure (\$800k per year)	Build	Build	Build	Build
SP1.6c	Disabled Access Toilet Solution	Build	Build	Build	Build
	Entry Statements (1 Primary and 4 secondary)	Build	Build		
	Information Bay	Build	Build		

Summary of our strategy and planning priorities

Review progress and re-set priorities for strategy and planning development and review at each two yearly review.

Strategic Priorities	Strategy/ Plan Develop or Review	Year 1 (2013-2014)	Year 2 (2014-2015)	Year 3 (2015-2016)	Year 4 (2016-2017)
SP1.1a	Develop Community Engagement Plan				
SP1.2a	Develop Recreation Plan				
SP2.1a	Develop Economic Development Plan				
SP4.2a	Develop Environmental Plan				
SP5.1b	Develop Heritage Strategy				
SP3.1a	Review Local Planning Strategy				
SP3.1b	Review Local Planning Scheme 4				
SP4.1b	Review Strategic Waste Management Plan				
SP1.6a	Review Disability Access and Inclusion Plan				
SP5.1a	Review Integrated Planning and Reporting Suite			Major strategic review	

Summary of our organisational development priorities

Strategic Priorities	Organisational Development Projects	Year 1 (2013-2014)	Year 2 (2014-2015)	Year 3 (2015-2016)	Year 4 (2016-2017)
SP5.2a	Elected Member training (begin with survey)				
SP5.2b	Elected Member IT Strategy				
SP5.3a	Develop an Advocacy Strategy				
SP1.1b	Customer Satisfaction Survey				
SP1.1d	Develop a Volunteer, Recruitment and Support Program				
SP1.3b	Review Land and Property Holdings				
SP1.3c	Review Levels of Service of Shire Assets				
	Review and update the quality of asset data and systems				
SP5.2c	Institute a business excellence framework				
	Review Organisational Structure				
	Office refit				

Financial Profile

FINANCIAL CONSIDERATIONS

Approximately 4% per annum rates increases are necessary just to keep pace with the price increases faced by local government. This is measured by the Local Government Cost Index (LGCI). In the ten years prior to this Plan, the LGCI increased an average 4% per annum. This figure would have been considerably higher if it weren't for the global financial crisis suppressing construction costs for several years. The Corporate Business Plan assumes that the LGCI will increase, on average, by 3.5% per annum over the period (with a higher projected annual increase thereafter).

With a relatively small rate base to meet the projected costs of asset operations, maintenance and renewals and taking into consideration the backlog and the community's expressed aspirations, approximately 5% per annum is required on top of inflation.

This gives a projected rates increase of 8.5% p.a. over the period.

The Plan also assumes the following:

- \$1,000,000 loan in 2014/2015 and \$2,000,000 loan in 2016/2017 for the development of the multi-purpose recreation precinct
- some use of Reserves in expectation of works done on multi-purpose recreation precinct
- roads program based on the Shire's own funds for the Five Year Works Program plus additional grant funded works
- overall total of operating expenditure maintained at similar levels over the budget
- overall total of operating revenue reduced in 2014/2015 due to not receiving \$4,000,000 funds for aged care but then smaller increases in anticipation of receiving funding from DSR and/or CSRFF for multi-purpose recreation precinct
- slight increase in depreciation in 2014/2015 and 2015/2016 due to increased completed works then a slight reduction to more stable rates
- estimated surplus/deficit based on reserves and carried forwards

The following measures are under active consideration in pursuit of financial sustainability:

- Ongoing focus on efficiency to make the most of scarce resources
- Reviewing and refining our rating methodology including consideration of differential rating, review the rate income from UV and GRV properties and ensure its rating effort is regionally comparable
- All assets will be reviewed to ensure usage is maximised and relevant. Under-utilised assets will be considered for sale if a market exists or decommissioned should they not be a saleable commodity
- Council will review all fees and charges
- All services and facilities will be reviewed to ensure efficiency and effectiveness

The implementation of this strategy means that the Shire will have balanced budgets, will still hold sufficient reserves at the end of the ten year period and the community will see desired new assets and existing assets maintained and renewed to enable current service levels to largely continue.

The financial forecasts for the four years of the Corporate Business Plan are shown in the following table.

CORPORATE BUSINESS PLAN FINANCIAL FORECASTS (2013/2014 – 2016/2017)

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
	Budget	Budget	Budget	Budget	Budget
	\$	\$	\$	\$	\$
REVENUES					
Governance	61,158	13,500	14,648	65,893	38,800
General Purpose Funding	1,079,845	1,476,905	1,602,442	1,682,564	1,750,820
Law, Order, Public Safety	705,300	332,150	360,383	491,015	540,117
Health	52,500	61,000	66,185	71,811	78,992
Education and Welfare	0	0	0	0	0
Housing	31,600	4,023,500	540,319	86,246	33,577
Community Amenities	591,310	656,710	712,530	573,095	628,829
Recreation and Culture	595,322	296,107	821,276	808,005	445,715
Transport	1,478,136	1,433,830	1,255,706	999,776	1,095,182
Economic Services	348,700	264,531	287,016	315,718	242,554
Other Property and Services	101,504	188,666	204,703	222,102	239,716
	5,045,375	8,746,899	5,865,207	5,316,225	5,094,301

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
	Budget	Budget	Budget	Budget	Budget
	\$	\$	\$	\$	\$
EXPENSES					
Governance	(897,806)	(777,873)	(843,992)	(915,732)	(938,625)
General Purpose Funding	(274,171)	(357,465)	(387,850)	(420,817)	(431,337)
Law, Order, Public Safety	(1,740,132)	(1,179,682)	(494,997)	(537,072)	(550,499)
Health	(237,899)	(239,708)	(260,083)	(282,190)	(289,245)
Education and Welfare	0	0	0	0	0
Housing	(138,353)	(94,385)	(102,408)	(105,019)	(107,645)
Community Amenities	(1,010,377)	(1,273,533)	(1,381,783)	(1,417,019)	(1,452,444)
Recreation & Culture	(1,345,364)	(1,326,476)	(1,439,226)	(1,475,927)	(1,512,825)
Transport	(1,736,464)	(2,493,589)	(2,115,027)	(2,168,960)	(2,223,184)
Economic Services	(995,260)	(917,744)	(995,752)	(1,021,144)	(1,046,673)
Other Property and Services	(225,065)	(67,391)	(73,119)	(74,984)	(76,858)
	(8,600,891)	(8,727,846)	(8,094,238)	(8,418,863)	(8,629,334)
Net Operating Result Excluding Rates	(3,555,516)	19,053	(2,229,031)	(3,102,638)	(3,535,033)

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
	Budget	Budget	Budget	Budget	Budget
	\$	\$	\$	\$	\$
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
Initial Recognition of Assets due to change in Regulations					
- Land					
Adjustment Provisions	0	0	0	0	0
(Profit)/Loss on Asset Disposals	(59,469)	(24,004)	(83,473)	(55,649)	(49,320)
Depreciation on Assets	1,990,111	2,037,127	2,138,983	2,245,933	2,302,081
Capital Expenditure and Revenue					
Purchase Land Held for Resale	0	0	0	0	0
Purchase Land and Buildings	(1,962,249)	(7,245,583)	(3,591,766)	(1,764,057)	(5,068,108)
Purchase Infrastructure Assets - Roads	(2,650,579)	(2,810,257)	(2,137,212)	(2,272,531)	(2,386,158)
Purchase Infrastructure Assets - Other	(150,000)	0	0	0	0
Purchase Plant and Equipment	(829,000)	(524,000)	(694,000)	(247,000)	(572,000)
Purchase Furniture and Equipment	(35,000)	(60,750)	(47,875)	(52,000)	(56,420)
Proceeds from Disposal of Assets	311,637	371,000	252,000	111,000	304,000
Repayment of Debentures	(172,455)	(195,091)	(225,968)	(238,920)	(353,792)
Proceeds from New Debentures	815,000	0	1,000,000	0	2,000,000
Self-Supporting Loan Principal Income	0	0	0	0	0

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
	Budget	Budget	Budget	Budget	Budget
	\$	\$	\$	\$	\$
Transfers to Reserves (Restricted Assets)	(1,345,899)	(1,051,297)	(871,865)	(516,159)	(588,010)
Transfers from Reserves (Restricted Assets)	722,500	1,918,194	1,016,500	436,000	1,329,797
Estimated Surplus/(Deficit) July 1 B/Fwd	2,532,328	2,672,694	130,580	107,366	565,129
Estimated Surplus/(Deficit) June 30 C/Fwd	241,300	130,580	107,366	565,129	308,622
Total Amount Raised from General Rates	(4,629,891)	(5,023,495)	(5,450,492)	(5,913,784)	(6,416,456)

Shire of Toodyay Organisational structure

The following chart shows where lead responsibility for each of the services sits in the organisation. Of course there are many contributory roles and the team ensures effective linkages across the organisation are maintained.



Summary of our Service Plans

COMMUNITY DEVELOPMENT

- Library
- Museums
- Visitors Centres
- Consultation and Engagement
- Communication and Marketing
- Children and Youth
- Seniors
- Community Development and Grants
- Sport and Recreation Program
- Heritage, Culture and Public Art
- Tourism
- Events

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S1	Library			
	S1	<p>The Shire provides residents with a free library service as part of the state network of public libraries. It offers physical and online facilities. The library collection includes:</p> <ul style="list-style-type: none"> ▪ fiction and non-fiction books ▪ reference material ▪ large print books ▪ magazines and newspapers ▪ Jigsaws ▪ CD's ▪ DVDs and Videos <p>The library offers a reading/lounge area, engraving equipment, internet, facsimile, scanning, photocopying, laminating, events and various Programs</p>	<p>Toodyay library is open Monday to Friday 9am - 5pm and Saturday 9am - 1pm. The programs include:</p> <ul style="list-style-type: none"> ▪ Better Beginnings Program ▪ Ancestry.com ▪ (free library edition) ▪ Baywatch ▪ Better than a Book Club ▪ School Holiday Activities ▪ Rhyme / Story-time ▪ Crime club ▪ annual writer's and a bush poet's festival ▪ Teen Techs – teens helping community members with technology 	Maintain	
	S3	Museums			
	S3	<p>The Shire's rich cultural history is preserved and insight is provided into the region's past via two museums</p> <ul style="list-style-type: none"> ▪ Old Goal Museum ▪ Connor's Mill 	<p>Old Gaol Museum:</p> <ul style="list-style-type: none"> ▪ open Mon - Fri: 10am - 3pm, Sat & Sun: 10am - 3.30pm (closed Christmas Day, Boxing Day, New Years Day and Good Friday) ▪ group visits by appointment ▪ smart phone technology in place <p>Conner's Mill:</p> <ul style="list-style-type: none"> ▪ open 7 days a week: 9am - 4pm (closed Christmas Day, Boxing Day, New Years Day and Good Friday) ▪ offers guided tours (min. 10 people) on weekdays at no extra charge however prior booking required 	Increase	<ul style="list-style-type: none"> ▪ increase volunteer participation and build better linkage with historical society

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S21	Visitors Centre			
	S21	Service for international, interstate and intrastate tourists with information assistance with attractions, accommodation, dining and travel options	<ul style="list-style-type: none"> the Visitor's Centre is open 7 days/week 9am to 4pm (closed Christmas Day, Boxing Day, New Years Day and Good Friday) conduct familiarisation tours as required provides information and booking facilities online as well as telephone, in-person and email enquiries sells souvenir items and a wide range of local produce lack industry accreditation 	Increase	<ul style="list-style-type: none"> obtain accreditation from WA Tourism obtain accreditation from WA Visitors Centres Association
	S28	Consultation and Engagement			
SP1.1a	S28	<ul style="list-style-type: none"> Communication and engagement with the Toodyay community regarding decisions, issues and projects that impact on the community 	<ul style="list-style-type: none"> consultation guidelines are detailed in the 'public consultation and formal matters' members policy the Shire implements the 'public consultation and formal matters' policy once a quarter the President holds a public meeting at the Memorial Hall to meet the community and answer questions 	Increase	<ul style="list-style-type: none"> improved communication and engagement methods to increase community participation
	S38	Communication and Marketing			
	S38	Promotion of the Shire through various media.	<ul style="list-style-type: none"> once a fortnight a short segment on the Radio (Radio West 86.4 AM Northam) "Around the Towns" – share information on what is currently happening in Toodyay ie. community engagement meetings, road works being undertaken, upcoming events etc. monthly three page spread in the Herald – the shire news on two pages and a Youth page on the third advertise in various publications, which are available in the Visitors Centre – some of the main publications are Experience Perth, Toodyay a Valley for All Seasons and Pioneer Pathway brochure which links a number of the towns together by promoting a country drive with history 	Increase	<ul style="list-style-type: none"> increase the promotion of the Shire of Toodyay with the possibility of a short segment through a new TV series

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S6	Children and Youth			
SP1.5a	S6	<ul style="list-style-type: none"> Services for children and young people Facilitation of meetings of the Toodyay Youth Advisory Council (YAC) which provides opportunity to engage the youth and young adults in Toodyay 	Children: <ul style="list-style-type: none"> provide activities through the library Program Youth: <ul style="list-style-type: none"> facilitate monthly meetings of YAC monthly youth focus page in the Herald 	Increase	<ul style="list-style-type: none"> engage with youth organisations, including Toodyay High School, and develop a youth program (implementation thereafter)
	S7	Seniors			
SP 1.4a	S7	<ul style="list-style-type: none"> Work in partnership with Service Providers in the Senior/ Aged Care Sector. 	<ul style="list-style-type: none"> Toodyay is currently part of a joint project with neighbouring Shires (AROC) to identify services being provided to seniors and identify areas for improvement 	Increase	<ul style="list-style-type: none"> assist with development of retirement/aged care units: <ul style="list-style-type: none"> planning and agreement on grant funding in 2013/14 start construction 2014/15
	S8	Community Development and Grants			
SP1.1d	S8	<ul style="list-style-type: none"> Community sponsorship Facilitatiion of a volunteer Program Facilitation of services provided by others such as health and medical services 	<ul style="list-style-type: none"> in 12/13 \$37,800 was allocated to regular and discretionary community sponsorship facilitate a limited volunteer Program 	Increase	<ul style="list-style-type: none"> develop a volunteer, recruitment and support Program in 2013/14 implement the volunteer, recruitment and support Program
	S5	Sport and Recreation Program			
SP1.2a	S5	<ul style="list-style-type: none"> Facilitation of sport and recreation activities and support to sport and recreation organisations 	<ul style="list-style-type: none"> sport and recreation planning Be Active co-ordinator works 2 days of the week administer the Kidsport Program YMCA Skate Competition held annually provide support to sporting clubs, groups as required 	Increase	<ul style="list-style-type: none"> improve sport and recreation opportunities for the community

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S9	Heritage, Culture and Public Art			
SP1.7a SP1.7b	S9	Activities to support the preservation and development of Toodyay's heritage, culture and art in order to enrich community identity, develop community cohesion and improve visitor's experience to the Shire	<ul style="list-style-type: none"> Heritage Master Plan completed in 12/13 Interpretation Plan for archaeological site is being developed 	Increase	<ul style="list-style-type: none"> long term protection of the burial grounds at the Show Grounds in 2013/14 incorporate indigenous knowledge and stories into interpretation of the river walk trail
	S22	Tourism			
	S22	Heritage and tourism activities to promote Toodyay as a destination for visitors	<ul style="list-style-type: none"> facilitation and engagement with the tourism sector (note this links to other services eg visitors centre, festivals and events and promotion and marketing) 	Increase	<ul style="list-style-type: none"> improved effectiveness through the tourism aspect of the Economic Development Plan
	S22	Historical Walk Trail <ul style="list-style-type: none"> Historical walk trail through town centre 	<ul style="list-style-type: none"> historical walk trail with interpretation plaques through town centre once a year the footpath is cleared 	Increase	<ul style="list-style-type: none"> improve interpretation including smart phone technology, providing information about the buildings and additional interpretation plaques
	S10	Events			
SP1.7c	S10	<ul style="list-style-type: none"> Facilitation and running of events to support community spirit, celebrate Toodyay's unique history and encourage visitors to the area Active event marketing 	Events held annually: <ul style="list-style-type: none"> Moodyne festival QUIT Targa West Tarmac Rally Avon Descent International Food Festival Toodyay Picnic Races Toodyay Agricultural Society Show Carols in the Park Christmas Street Party Bush Poet's Breakfast Reconciliation Event 	Increase	<ul style="list-style-type: none"> review and further develop the marketing strategy for community events work with local Elders to facilitate an annual Reconciliation Week Event

PLANNING AND DEVELOPMENT

- Halls and Community Facilities
- Shire Land and Property
- Disability and Access Planning
- Land Use Planning
- Building and Regulatory
- Environmental Management
- Environmental Health
- Waste Management

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S2	Halls and Community Facilities			
	S2	A range of halls and centres for use by individuals, groups or organisations			
	S2	Toodyay Memorial Hall Magnificently decorated and includes the following: <ul style="list-style-type: none"> ■ foyer ■ auditorium ■ Stage 	Toodyay Memorial Hall: <ul style="list-style-type: none"> ■ foyer has capacity for 57 persons and auditorium has capacity for 235 persons ■ modern audio visual equipment, incl. 3m x 4m screen ■ fully equipped commercial kitchen Bar ■ available for hire 	Maintain	
	S2	Community Centre The Community Centre provides a technology hub, a playgroup, toy library and meeting rooms for hire	Community Centre: <ul style="list-style-type: none"> ■ two meeting rooms available for hire (can convert into one larger room) with capacity of 80/60 or 140 ■ Toodyay Playgroup and Toy Library are held on Tues and Thurs mornings ■ a technology hub providing a range of computer and office services ■ point of contact for a number of government and community services and programs 	Maintain	

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S2	Showground Pavilion The Showground Pavilion is located between the football/cricket oval and the hockey field	Showground Pavilion: <ul style="list-style-type: none"> a large meeting room with capacity for 100 people, bar and commercial kitchen available for hire used by Silver Chain for adult day care 2 x a week 	Maintain	
	S2	Youth Hall The Youth Hall is located at the Showgrounds/Oval, is particularly suitable for youth activities and is managed by the Youth Hall Committee	Youth Hall: <ul style="list-style-type: none"> the Youth Hall has capacity for 160 persons and is regularly used by the Karate and Scouts groups managed by the Youth Hall Committee available for hire 	Increase	<ul style="list-style-type: none"> Council will take over the management of the Youth Hall
	S2	Morangup Community Centre The facility is managed by the Morangup Progress Association (MPA) and has a commercial kitchen, half a basketball court and newly installed playground equipment	Morangup Community Centre: <ul style="list-style-type: none"> capacity for 210 persons commercial kitchen half basketball court and newly installed playground equipment available for hire from the MPA Library Service every 2nd and 4th Tues from 2:30 – 5:30pm 	Maintain	
	S35	Shire Land and Property			
SP1.3b	S35	Management of land and property for the benefit of present and future communities	<ul style="list-style-type: none"> Preparation of a register/ asset management plan of all Shire land and property currently under way Shire property/land portfolio rationalisation plan being prepared 	Increase	<ul style="list-style-type: none"> improve return to community of land and property holdings- subject of review 2013/14
SP1.3a SP1.3c SP1.6c	S35	Maintenance, upgrade and renewal of Shire owned buildings	<ul style="list-style-type: none"> 69 Shire buildings 70% of buildings in a fair to excellent condition* new works carried out according to the Asset Management Plan scheduled maintenance is undertaken according to the asset management plan and the budget ad hoc maintenance undertaken as required 	Increase	<ul style="list-style-type: none"> complete audit of Shire buildings by 2014/15 and progressively implement program to meet DAIP requirements public toilet accessibility program 2013/14 and 2015/16

* this is an estimate only and will be updated once the asset data is updated.

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S12	Disability and Access Planning			
SP1.6a	S12	Planning to make services, facilities and information accessible to all people in the community	<ul style="list-style-type: none"> ▪ Disability, Access and Inclusion Plan (DAIP) – note the plan will be reviewed in 2013/14 ▪ DAIP progress report submitted to the Disability Services Commission annually 	Maintain	
	S16	Land Use Planning			
SP3.1a SP3.1b SP3.1c	S16	Planning for and control of the types of use and development within Shire boundaries in order to support a quality built environment that is in harmony with Toodyay's natural, cultural and historical heritage	<ul style="list-style-type: none"> ▪ outdated 'Local Planning Strategy' 2008 ▪ administer 'Local Planning Scheme 4' ▪ Heritage Inventory up to date – reviewed in 2012 ▪ development applications processed within 30 days of receipt of a valid application ▪ external sub division referrals and clearances processed within 40 days of receipt of a valid application ▪ land re-zonings processed within 90 days of receipt of a valid application 	Increase	<ul style="list-style-type: none"> ▪ up to date and more enabling regulatory system that is more consistent and user friendly ▪ regular education/ information sessions regarding heritage and planning with local business from 2013/14
	S17	Building and Regulatory Services			
	S17	Ensure existing and proposed buildings are compliant with the Building Code of Australia and other relevant legislation, so ensuring the community live and work in a safe and healthy environment	<ul style="list-style-type: none"> ▪ process building permits: <ul style="list-style-type: none"> - uncertified within 25 days - certified within 10 days ▪ process demolition permits within 25 days ▪ undertake site inspections when processing building permits ▪ undertake additional site inspections according to risk and when complaints received ▪ investigate complaints of dangerous/unsafe/defective buildings ▪ inspect swimming pools on construction and every four years 	Maintain	

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S23	Environmental Management			
SP4.2a SP1.1c SP4.1b	S23	Activities to protect and preserve significant natural features, physical environment, fauna and flora	<ul style="list-style-type: none"> ▪ process land clearing applications ▪ management of Shire reserves, including working with community groups on reserve management ▪ waste management/minimisation plan developed jointly with the Shire of Northam in place is due for a review – review currently being undertaken. Revised plan to be implemented in 2013/14 	Increase	<ul style="list-style-type: none"> ▪ improved effectiveness of environmental management (new plan to be developed 2013/14) ▪ build environmental partnerships – reinvigorate Land Care District Committee in 2013/14 ▪ introduce waste educational programs
	S24	Environmental Health			
SP1.6c	S24	Activities and administration of laws to ensure public health is maintained in the Shire of Toodyay (Note that Shire will be required to develop a new Public Health Plan under the terms of impending legislation)	<ul style="list-style-type: none"> ▪ Environmental Health Officer (EHO) 2 days/fortnight ▪ statutory environmental health inspections ▪ investigate health complaints ▪ inspect public buildings regularly and more frequently for higher risk buildings ▪ inspect caravan parks and issue licences annually ▪ investigate pest control complaints ▪ inspect commercial food businesses on approval, at least once a year and more frequently for high risk businesses ▪ provide education, pamphlets and guidelines on the Shire website and on inspection of commercial food businesses ▪ local food trading stall – process permits within 5 days ▪ process on site effluent disposal systems applications within 2 weeks of receipt of a valid application ▪ test private business potable water supply monthly ▪ public swimming pools – test monthly (in summer) ▪ noise/ air quality – investigate complaints ▪ disease control – investigate as required 	Increase	<ul style="list-style-type: none"> ▪ increase EHO time ▪ implement a mosquito monitoring and education program

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S25	Waste Management			
SP4.1a	S25	Sustainable waste management, including: <ul style="list-style-type: none"> ▪ Kerb side collection of bins ▪ Access to a waste transfer station with recycling, green and household hazardous waste facilities ▪ Subsidised purchase of worm farms and compost bins 	<ul style="list-style-type: none"> ▪ weekly kerbside collection of bins for general waste ▪ the waste transfer station is open 7 days a week between 8.00am and 12 midday (excluding Christmas Day, Good Friday and Anzac Day) and on the last Sunday of every month from 8.00am to 3.00pm 	Increase	<ul style="list-style-type: none"> ▪ introduce kerbside recycling in 2013/14

WORKS AND SERVICES

- Sport and Recreation Facilities
- Parks, Playgrounds, Verges, Public Space
- Roads and Drainage
- Footpaths and Cycleways
- Cemeteries
- Waste Management
- Plant, Equipment, Fleet, Private Works
- Rangers

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S4	Sport and Recreation Facilities			
SP1.2b	S4	Provision of sporting and recreation facilities: <ul style="list-style-type: none"> ■ Cricket, football oval and hockey fields 	<ul style="list-style-type: none"> ■ cricket, football oval and hockey fields are maintained by the Shire and available for use by clubs and individuals ■ the fields are mowed once a week ■ some of the fields at the Show Grounds are on a burial ground and need to be relocated 	Increase	<ul style="list-style-type: none"> ■ establish new recreation precinct, with a multi-purpose recreation facility and aquatic facility to accommodate long term community needs
	S4	Tennis Courts	<ul style="list-style-type: none"> ■ four tennis courts are available for club training and tournaments ■ two tennis courts are freely available for public use ■ tennis courts are swept as required 	Maintain	
	S4	BMX and Skate Park <ul style="list-style-type: none"> ■ BMX track at Morangup Community Centre ■ Skate park at Duidgee Park 	<ul style="list-style-type: none"> ■ BMX and skate park available for use ■ Skate Park is cleaned at least 2 x week 	Maintain	
	S4	Bowling Greens	<ul style="list-style-type: none"> ■ bowling greens leased to and maintained by Bowling Club 	Maintain	
	S4	Racecourse and Equestrian Facilities	<ul style="list-style-type: none"> ■ 1 x year grade parking area entrance for annual Racing Club event 	Maintain	

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S13	Parks, Playgrounds, Verges , Public Space			
SP1.3a	S13	Provision and maintenance of gardens, parks and playgrounds for the amenity of the community and visitors, including: <ul style="list-style-type: none"> ▪ Duidgee Park ▪ Newcastle Park ▪ Morangup Community Centre Playground 	<p>Duidgee Park:</p> <ul style="list-style-type: none"> ▪ free electric barbeque facilities, toilets, playground equipment for a range of ages and shady trees ▪ Toodyay Miniature Railway operates weekends ▪ mowed at least fortnightly and cleaned daily ▪ playground equipment maintained in a good condition according to the asset management plan <p>Newcastle Park:</p> <ul style="list-style-type: none"> ▪ playground equipment, grassed areas and large shelter ▪ mowed at least fortnightly and cleaned daily ▪ playground equipment is maintained in good condition according to the asset management plan <p>Morangup Community Centre Playground:</p> <ul style="list-style-type: none"> ▪ maintained by the Progress Association and is suitable for pre-primary and primary aged children 	Maintain	
	S13	Verge maintenance	<ul style="list-style-type: none"> ▪ encourage land owners to maintain verges ▪ spray verges once a year for weeds ▪ mow public verge areas every 2 months 	Maintain	
	S13	Green public spaces	<ul style="list-style-type: none"> ▪ planting and maintenance of flower beds at the library, in the main street, community centre, visitors centre and emergency services building 	Maintain	

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S18	Roads and Drainage			
	S18	Provision of roads and drainage that promote and maintain a safe and effective transport network			
SP1.3a SP1.3c	S18	Roads Construction and Maintenance: construction and maintenance of gravel and bitumen roads within the Shire of Toodyay, except for those roads maintained by WA Main Roads Department	<ul style="list-style-type: none"> 658.33km of road in the Shire roads constructed and maintained to a safe standard in accordance with Council policy and to MRWA standards Sealed roads - resealed every 20 years gravel sheeted roads - re-sheeted every 15 years 	Maintain	<ul style="list-style-type: none"> review levels of service for roads in 2013/14
SP1.3a SP1.3c	S18	Drainage Construction and Maintenance: install and maintain a safe and efficient drainage system that minimises the risk of flooding	<ul style="list-style-type: none"> 40 drainage structures 22km of underground pipes and culverts drainage infrastructure is generally in a good condition, but some areas need improvement 	Maintain	<ul style="list-style-type: none"> review levels of service for drainage in 2013/14
	S19	Footpaths and Cycleways			
SP1.3c SP3.2a SP3.2b SP3.2c SP1.6b	S19	Construction, maintenance and upgrades of footpaths and cycleways to a safe and accessible standard and linking key facilities	<ul style="list-style-type: none"> 7.88km of footpaths and cycleways gaps in the town pathways, which limit access to key facilities some pathways are not accessible to people with mobility impairments 	Increase	<ul style="list-style-type: none"> provide dual use pathways along riverside close key gaps in town paths network to improve access to facilities incremental upgrade and construction of new pathways to meet mobility impairment requirements improve tourism walks
	S15	Cemeteries			
	S15	2 Historic Cemetery 1 Current Cemetery	<ul style="list-style-type: none"> maintain cemeteries (parks and gardens) maintain cemetery registers customer service – bookings and engagement with 		

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
			funeral directors and relatives <ul style="list-style-type: none"> ▪ applications for monumental works ▪ dig graves and finish 		
	S37	Plant, Equipment, Fleet, Private Works			
SP1.3a	S37	A range of plant, equipment and fleet which it uses to deliver services to the community	<ul style="list-style-type: none"> ▪ plant, equipment and fleet used to capacity and replaced according to asset management plan 	Maintain	
	S37	Plant for hire for private works within the Shire	<ul style="list-style-type: none"> ▪ Council's plant is available for hire – only when the plant is not being used by Council 	Maintain	
	S11	Rangers			
	S11	Enforcement of State Government Acts and Shire local laws for the safety and wellbeing of the community through its Ranger services: <ul style="list-style-type: none"> ▪ Animal management ▪ Litter ▪ Parking ▪ Firebreak inspections 	<ul style="list-style-type: none"> ▪ rangers on call 24hrs /7 days/52 weeks a year ▪ animal management: <ul style="list-style-type: none"> - stray animals – as required - snip and chip day - sterilization of cats (grant funding) ▪ litter – as needed ▪ parking – patrol every day ▪ firebreak inspections of all properties Jan to Mar 	Increase	<ul style="list-style-type: none"> ▪ Cat Act implementation – impact uncertain ▪ build a cat pound with grant funding in 2013/14 ▪ increase animal management education

CORPORATE SERVICES

- Customer Services
- Strategic and Corporate Planning
- Financial Management
- Human Resource Management
- Records Management and IT
- Licensing
- Major Projects, Contracts and Tenders

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S29	Customer Service			
	S29	Customer service	<ul style="list-style-type: none"> ▪ provide direct customer service and via telephone from 8:30 – 4:30pm Monday to Friday ▪ manage booking of community halls and facilities 	Maintain	
	S27	Corporate Strategic Planning			
SP1.1b SP5.1b SP5.1c SP5.2a	S27	Development and monitoring of Strategic Community Plan, Corporate Business Plan and informing strategies in accordance with the Local Government Act <ul style="list-style-type: none"> ▪ annual review of Corporate Business Plan ▪ biennial review of Strategic Community Plan and the informing strategies, alternating between a mini and major review, aligned with elections ▪ review progress and re-set priorities for strategy development at each two yearly review ▪ undertake biennial Customer Service Satisfaction Survey 	<ul style="list-style-type: none"> ▪ Strategic Community Plan and Corporate Business Plan in place 	Increase	<ul style="list-style-type: none"> ▪ improve standard of integrated planning and reporting ▪ improve standard of business practice - institute a business excellence framework in 2015/16
	S31	Financial Management			

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S31	Effective and legislatively compliant financial management, so enabling the Shire to sustainably provide services to the community	<ul style="list-style-type: none"> ▪ financial management that meets all legislated requirements ▪ inform the community about the annual rates and fees through rates notices and annual budget ▪ prepare an annual report on the financial activities and the financial position of the Shire and make it accessible to the community ▪ Long Term Financial Plan in place 	Increase	<ul style="list-style-type: none"> ▪ improve budget structure ▪ improved reporting ▪ resolve legacy issues ▪ improve standard of strategic financial planning
	S32	Human Resource Management			
	S32	Manage human resources to deliver efficient, effective and services to the community	<ul style="list-style-type: none"> ▪ Workforce Plan in place ▪ recruitment as required ▪ payroll system maintained ▪ performance management system in place ▪ training and development as required ▪ administer requirements of the Occupational Health and Safety Act 	Increase	<ul style="list-style-type: none"> ▪ updated Position Descriptions ▪ improve documenting HR policies and procedures ▪ improve payroll system ▪ improve performance management system ▪ a more strategic approach to training and development
	S34	Records Management and IT			
	S34	<ul style="list-style-type: none"> ▪ Records management - manage the Shire's record to ensure retention of information and proper disposal of dated information ▪ Information Technology - manage the shire's IT to enable the organisation to effectively deliver services to the community 	<ul style="list-style-type: none"> ▪ records management through Synergy ▪ information technology <ul style="list-style-type: none"> - technical support - network management - Telstra agreements - hardware: new, expiration, renewals and rollout - software/licences: new, expiration, renewals and rollout 	Increase	<ul style="list-style-type: none"> ▪ better trained users ▪ digitise microfiche records ▪ complete upgrade and integration of Shire services

4 Year Strategic Priorities	No.	Service Description	Current Service Level (2012/13)	Service Level Change - 4 Yrs	Service Level Change over 4 years (2013/14 - 2016/17)
	S36	Licensing			
	S36	Licensing facilities for vehicle registrations, plates, drivers licence, learners permits, firearm, boat and trailer renewals	<ul style="list-style-type: none"> Process application for licenses in a timely and efficient manner 	Divest	N/A
	S33	Major Projects, Contracts & Tenders			
	S33	<ul style="list-style-type: none"> Manage major projects Process contracts and tenders 	<ul style="list-style-type: none"> manage major projects on budget and to time process contracts and tenders in compliance with the Act and regulations 	Increase	<ul style="list-style-type: none"> improve standard of project management through staff training improve procurement through greater use of WALGA preferred provider list (not to disadvantage local suppliers)

CHIEF EXECUTIVE OFFICER

- Governance, Advocacy and Collaboration
- Strategic and Corporate Planning
- Economic Development and Tourism
- Asset Management
- Major Projects, Contracts and Tenders
- Fire and Emergency

4 Year Strategic Priorities	No.	Service Description	Current Level of Service (2012/13)	Service Level Change - 4 Yrs	Level of Service Change over 4 years (2013/14 - 2016/17)
	S26	Governance, Advocacy and Collaboration			
SP5.2b	S26	Members: support excellence in governance - provide support, advice and information to elected members	<ul style="list-style-type: none"> ■ provides accurate and timely advice and information to members through agendas, meetings and forums: <ul style="list-style-type: none"> - distribute agendas the Wed prior to the Tues meeting - record and distribute timely and accurate minutes ■ follow up on Council resolutions 	Increase	<ul style="list-style-type: none"> ■ undertake elected member training from 2013/14 onwards ■ first undertake a survey of elected members needs and preferences
	S26	Governance: the Shire maintains a high standard or governance and accountability	<ul style="list-style-type: none"> ■ maintain a register of delegations from Council to CEO, employees and Committees (reviewed 2013) ■ submit Compliance Return to DLG by 31 March ■ unqualified audit 2011/12 ■ monitor compliance with the code of conduct ■ provide advice to Council as required 	Maintain	

4 Year Strategic Priorities	No.	Service Description	Current Level of Service (2012/13)	Service Level Change - 4 Yrs	Level of Service Change over 4 years (2013/14 - 2016/17)
SP5.3a SP5.3b	S26	Advocacy: <ul style="list-style-type: none"> advocacy on key issues of community interest building relationships with key stakeholders to better understand issues and to influence key decisions affecting Shire and lobby for grant funding 	<ul style="list-style-type: none"> the CEO maintains open door to discuss important issues with local stakeholders and is available to attend community meetings and functions the CEO liaises with the GP network and provides subsidised premises for medical services to support health services in Toodyay builds relationships with key state and federal agencies - in 2012/13 the Shire met Minister for Regional Development and the new State Member 	Increase	<ul style="list-style-type: none"> improve advocacy through more effective engagement lobby Federal and State Members, Agencies and Departments on key issues of community interest - initial focus on new recreation precinct
	S26	Regional Collaboration: <ul style="list-style-type: none"> collaboration with local governments in the region for the benefit of the Toodyay community 	<ul style="list-style-type: none"> Effective member of Avon Regional Organisation Council (AROC) to achieve scale for key projects and share resources: <ul style="list-style-type: none"> aged care accommodation share a Community Emergency Manager and Recreation Officer 	Increase	<ul style="list-style-type: none"> work with AROC to attract younger families, including FiFO residents resource sharing with neighbouring local governments
	S26	Policies and Local Laws:	<ul style="list-style-type: none"> 25 local laws (13 current and 12 due for review) 	Increase	<ul style="list-style-type: none"> all local laws up to date
	S32	Economic Development			
SP2.1a	S32	Promotion of economic development	New service	Increase	<ul style="list-style-type: none"> prepare an Economic Development Plan in year 1, that prioritises actions for implementation with relevant stakeholders from year 2 onwards covering relevant industries, business and community issues
	S30	Asset Management			
SP1.3a SP1.3b SP 1.3c	S30	Optimise the value and longevity of assets through sustainable asset management	<ul style="list-style-type: none"> Asset Management Plan in place asset data quality requires improvement 	Increase	<ul style="list-style-type: none"> increase quality of data and sophistication of processes

4 Year Strategic Priorities	No.	Service Description	Current Level of Service (2012/13)	Service Level Change - 4 Yrs	Level of Service Change over 4 years (2013/14 - 2016/17)
	S14	Fire and Emergency			
	S14	Fire and emergency services	<ul style="list-style-type: none"> ▪ issue burning permits ▪ facilitates a local emergency management committee ▪ provides emergency management training ▪ seven volunteer bush fire brigades <ul style="list-style-type: none"> - Bejoording - Coondle Nunile - Julimar - Morangup - Toodyay Central - Toodyay Fire and Rescue - Wattening 	Maintain	

HOW WE TEST OUR EFFICIENCY AND EFFECTIVENESS

RECENT IMPROVEMENTS

- cultural transformation to a customer focused organisation
- open door policy for community organisations
- flatter, more efficient organisational structure

PLANNED IMPROVEMENTS

- key plans that will fill the gaps in strategic direction and prioritisation
- simplification of land use planning policies

AREAS FOR INVESTIGATION

- pilot project for Wheatbelt Digital Strategy
- pursue digital opportunities, e.g. “Toodyay-pedia” and training for residents on digital content through ABC Open
- QR codes for Shire buildings etc

WHAT DIDN'T MAKE THE CUT

The CBP faithfully implements the first four years of the Strategic Community Plan. Some timelines have changed to reflect funding processes and the needs of project partners.

SUMMARY OF OUR WORKFORCE PLAN

WORKFORCE REQUIREMENTS

A small addition to the workforce is required to manage workload in the short term in areas of high pressure – Accountant (1FTE), Project Officer (1FTE), Administration Officer (2x .5FTE). Other additions will be required new facilities/services come on-stream, such as pool and recreation personnel, cleaner, tourism/marketing, mechanic, purchasing, technical.

WORKFORCE STRATEGIES

The next four years sees us continuing to implement effective workforce strategies to attract and retain great staff. Key elements are as follows:

- attractive pay
- lieu days for Easter Tuesday and 2 January
- workplace flexibility
- career development opportunities
- corporate recreation
- refurbishment of working areas
- shared staff

These are set out in more detail in the Workforce Plan.

SUMMARY OF OUR ASSET MANAGEMENT PLANS

The following table gives an outline of the current state of our assets and what they will be like at the end of 4 years.

Asset	Current state	Future state (4 years)	Future state (10 years)
Community and sporting facilities	<ul style="list-style-type: none"> ■ Sporting facilities need to be relocated and consolidated to a central location due to serious tenure and site constraints. 	<ul style="list-style-type: none"> ■ Land acquisition complete ■ Precinct masterplan complete ■ New football and hockey fields established ■ Changerooms completed ■ Acquatic facility plan finalised. 	<ul style="list-style-type: none"> ■ Building of new facilities in central location. ■ Establish new recreation precinct to meet long term needs of community. ■ Invest in aquatic and multi purpose centre.
Roads	<ul style="list-style-type: none"> ■ Above average with substantial upgrades over the past 10 years. ■ Shortfall with regard to the projected demands of restricted access vehicles. (RAV), which are very large and/or very heavy vehicles. 	<ul style="list-style-type: none"> ■ Overall road network in a satisfactory condition with timely remedial work to prevent slipping into a poor condition and associated cost escalation. ■ Network information complete, thorough and current. 	<ul style="list-style-type: none"> ■ Overall road network in a satisfactory condition with timely remedial work to prevent slipping into a poor condition and associated cost escalation. ■ Need to assess RAV requirements.

Asset	Current state	Future state (4 years)	Future state (10 years)
Drainage	<ul style="list-style-type: none"> ■ Incomplete and inadequate drainage network, being placed under stress due to climate change. ■ Increasingly unable to cope with changing weather resulting in higher incidence of local flooding. 	<ul style="list-style-type: none"> ■ Improved engineering solutions - increase drainage capacity as roads renewed and as localised drainage failures resolved. 	<ul style="list-style-type: none"> ■ Improved engineering solutions (cont'd) - increase drainage capacity as roads renewed and as localised drainage failures resolved.
Footpaths and Dual-Use Paths	<ul style="list-style-type: none"> ■ Footpaths are generally in a poor condition. ■ Dual use paths are generally in a reasonable condition, but there are some gaps. 	<ul style="list-style-type: none"> ■ Significant gaps identified and filled. ■ Pathway upgrades included in roads projects when appropriate. ■ Results of review of DAIP included in pathway plans. ■ Overall network in a satisfactory condition with timely remedial work to prevent slipping into a poor condition and associated cost escalation. 	<ul style="list-style-type: none"> ■ Progressive upgrade or replacement with dual use pathways. ■ Overall network in a satisfactory condition with timely remedial work to prevent slipping into a poor condition and associated cost escalation.
Parks and equipment	<ul style="list-style-type: none"> ■ Ranging from poor to good. 	<ul style="list-style-type: none"> ■ Parks and associated equipment in a safe and functional condition. ■ Periodic equipment inspections in place and documented. 	<ul style="list-style-type: none"> ■ Parks and associated equipment in a safe and functional condition.

STRATEGIC RISK MANAGEMENT

Risk Category (where risk arises)	Risk Description	What Risk Controls are required?
Political	Local Government Reform: delivery slowed by process and lower priority on Toodyay by new Local Government	Strategic Community Plan Corporate Business Plan Lobbying and advocacy Ongoing engagement with neighbouring Shires
Political	Core changes to Local Government - rating powers	Long Term Financial Plan (LTFP) Lobbying and advocacy Community Engagement Plan
Political / Management Interface	Breakdown in relationship between Shire President / Council and CEO	Regular meetings CEO / Shire President CEO performance review process Code of Conduct and relevant policies Councillor training and induction
Financial	Reduced capital program linked to increased costs	Long Term Financial Plan (LTFP) Budget process Rigour of project management Asset Management Plans
Financial	Reduced external grants / funding	Long Term Financial Plan (LTFP) Budget process Lobbying and advocacy Evaluation/accreditation

Financial	Employee cost rises above assumption	Long Term Financial Plan (LTFP) Workforce Plan (WFP)
Economic	Major economic downturn	Long Term Financial Plan (LTFP)
Human Resources	Lack of available skilled staff	Workforce Plan (WFP)
Human Resources	Lack of available skilled contractors / suppliers	Tender and Procurement Process Workforce Plan
Environmental	Impact of Climate Change above assumption	Environment Plan Drainage system capacity increased when making routine replacements
Environmental	Disasters i.e. bushfire / flood/ storm/ train derailment	Local Emergency Management Arrangements Local Recovery Plan Local Planning Scheme Fire egress and burnoff Volunteer bushfire brigades
Property/Systems	Loss of Administration Centre functions	Insurance Corporate Business Plan Asset Management Plan
Social	Pandemic / flu outbreaks/ exotic diseases/ livestock or crop disease	Local Emergency Management Arrangements Business Continuity Plan Local Health Plan

HOW WILL WE KNOW IF THE PLAN IS SUCCEEDING

CBP KEY PROGRAM/ SERVICE INDICATORS

Strategic Priorities	CBP Key Program/ Service Indicators	Desired Trend/Target
SP1.3a	Roads % of roads in a satisfactory or better condition	Maintain
SP1.3a SP3.2 SP1.6b	Pathways and Cycleways % of pathways in a satisfactory or better condition	Increasing
SP1.1a	Community Engagement Plan Preparation of a Community Engagement Plan (Ongoing indicators will be developed as part of the Plan)	Completed
SP1.2a	Recreation Plan Preparation of a Recreation Plan (Ongoing indicators will be developed as part of the Plan)	Completed
SP2.1a	Economic Development Plan Preparation of an Economic Development Plan (Ongoing indicators will be developed as part of the Plan)	Completed
SP4.2	Environmental Plan Preparation of an Environmental Plan (Ongoing indicators will be developed as part of the Plan)	Completed
SP5.3	Advocacy Effective advocacy on key issues of community interest (Evaluation of the effectiveness of advocacy on key issues.)	Increasing
SP1.1b	Customer Satisfaction – Customer Satisfaction with the Services delivered by the Shire of Toodyay (Obtain baseline and undertake first Customer Satisfaction Survey in 2013/14)	Establish baseline

FINANCIAL MANAGEMENT

Financial Management Indicators	Desired Trend/Target
<p>Operating Surplus Ratio The extent to which revenues raised cover operational expense only or are available for capital funding purposes.</p>	10% or greater
<p>Current Ratio The liquidity position of a local government that has arisen from the past years transactions.</p>	1:1 or greater
<p>Debt Service Cover Ratio The ratio of cash available for debt servicing to interest, principal and lease payments.</p>	2 or greater
<p>Own Source Revenue Coverage Ratio An indicator of a local government’s ability to cover its costs through its own revenue efforts.</p>	Between 40% and 60%

ASSET MANAGEMENT

Asset Management Indicators	Desired Trend/Target
<p>Asset Consumption Ratio The ratio highlights the aged condition of the local government’s stock of physical assets.</p>	50% or greater
<p>Asset Sustainability Ratio This measures the extent to which assets managed by the local government are being replaced as they reach the end of their useful lives.</p>	90% or greater
<p>Asset Renewal Funding Ratio This indicates whether the local government has the financial capacity to fund asset renewal as required, and can continue to provide existing levels of services in future, without:</p> <ul style="list-style-type: none"> - additional operating income; - reductions in operating expenses; or - an increase in net financial liabilities above that currently projected. 	Between 75% - 95%.

WORKFORCE MANAGEMENT

Workforce/ HR Management Indicators	Desired Trend/Target
Staff Turnover	15% or less
Employee Satisfaction	Establish Baseline

AVON TOURISM (INC.)

BOARD MEMBERSHIP AND TENURE

INDUSTRY REPRESENTATION

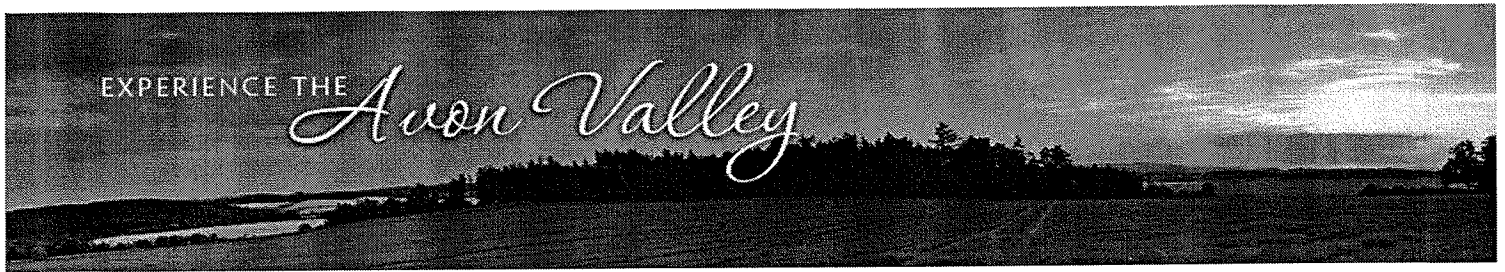
PETER MCCLINTOCK	BRACKSON HOUSE	2013
BEV HODGES	NORTHAM CARAVAN PARK	2013
LEANNE LEE	GRANDHOUSE YORK	2014
SANDRA PASKETT	LAURILVILLE MANOR	2014
LESLEY HUG	TOODYAY HOLIDAY PARK	2014

RESELECTION EVERY TWO YEARS

SPECIAL EXPERTISE MEMBERS

MIA DAVIES MLA MEMBER FOR CENTRAL WHEATBELT PARLIMENTARY SECRETARY TO MINISTER REGIONAL DEVELOPMENT, LANDS	STATE GOVERNMENT	2014
CHRIS PEPPER SHIRE OF BEVERLEY	LOCAL GOVERNMENT	2013
JULIE WILLIAMS SHIRE OF NORTHAM	LOCAL GOVERNMENT	2014
MARGARET ROWLES MANAGER NORTHAM VISITOR CENTRE	VISITOR SERVICING	2013
WENDY WILLIAMS SLATER HOMESTEAD GROUP	INDEPENDENT CHAIR	2013

RESELECTION EVERY TWO YEARS



PROSPECTUS FOR BOARD MEMBERSHIP

Avon Tourism Incorporated is an Association incorporated under the Associations Incorporation Act and is one of six Sub-Regions within Experience Perth, whose goal is to work with the wider regional tourism industry to create demand through targeted marketing to develop an AVON VALLEY IDENTITY and by working together cooperatively to maximize and strengthen our image as a desired holiday destination for Perth residents and tourists.

Board Structure

The association is managed by a voluntary Board consisting of an Independent Chair, Vice Chair and not less than 4 other persons

The Board is comprised of:

Industry Representatives from tourism based businesses, with Re-election every two years.

Special Expertise members identified and appointed by the Board, with Re-selection every two years.

Local Government representatives nominated by individual Councils within the Avon Valley, with Re-appointment every two years.

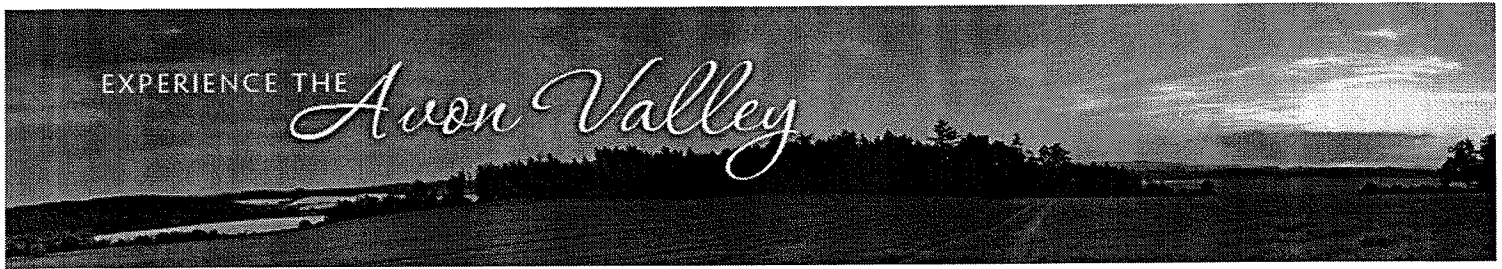
The role of the Board is to build a viable and competitive tourism product by working with industry to create demand through targeted marketing of the Avon Valley and to provide a leadership role within the industry

Avon Tourism Incorporated is funded by participating Local Governments with additional income from Membership Fees. Meetings are held every six weeks.



AVON TOURISM

Avon Tourism Incorporated
PO Box 322, Northam WA 6401
Phone: 08 9629 1136 Fax: 08 9629 1072
Email: info@avonvalleywa.com.au
Web: www.avonvalleywa.com.au



AVON TOURISM INCORPORATED BOARD OF MANAGEMENT

NOMINATION FOR ELECTION BY CANDIDATE

Name: _____

Address: _____

Phone No:[B] _____ [H] _____

Fax No: _____ Email: _____

Occupation: _____

Business Name: _____

I Declare that:

- I am a permanent resident of the Avon Valley
- I am eligible to nominate for the vacancy
- I am experienced in one or more of the areas of Accommodation, Attractions, Events, Food or Heritage.

Signed: _____ Date: _____

Nominees must be a financial member of their Local Visitor Centre and/or Avon Tourism Incorporated for the 2012/2013 financial year



AVON TOURISM

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CONSTITUTION



CONSTITUTION AVON TOURISM (INCORPORATED)

1. TITLE

The name of the body being "Avon Tourism (Incorporated)", and shall hereafter be referred to as the Association.

2. INTERPRETATION

The words mentioned shall bear the meanings here defined, unless repugnant to the context.

- (a) "The Association" shall mean the Avon Tourism (Incorporated).
- (b) The Avon Valley shall mean an area covered by the Shires of Brookton, Beverley, Goomalling, Northam,, Toodyay, Victoria Plains and York
- (c) "The Board" shall mean the members appointed at the annual General Meeting of the Association to provide strategic direction and guidance to the Association.
- (d) "Chairman" shall mean the person appointed by the Board to head that Board and to be responsible for the orderly conduct of the matters of the Association.
- (e) Coordinator shall mean the paid officer appointed by the Board and responsible for working with the Board to implement the strategies of the Association.
- (f) Co-opt shall mean an organisation or individual with whom a partnership is developed to further the aims of the organisation. They may be "co-opted" to work with/for Avon Tourism for a period of time.
- (g) These rules shall be interpreted in accordance with the Associations Incorporation Act 1987 (the "Act") and any conflict between the provisions of these rules and the Act shall be determined as required by the Act.

3.0 OBJECTIVES AND AIMS

Vision: To build a viable and competitive product and industry in the Avon Valley.

- (a) To encourage support and promote the Avon Valley as a Tourism destination in its own right.

- (b) To encourage and promote professionalism in the Tourism industry and to support operators to deliver a product that exceeds customer expectation.
- (c) To represent operators on key issues that are influencing the whole industry and become a hub for the community, ideas and networking of industry participants.
- (d) To initiate and implement strategic marketing opportunities which deliver whole of valley benefits.
- (e) To initiate research on key areas of need to develop and grow industry.
- (f) To develop an overall strategic view of the Avon Valley's tourism product, and facilitate development of said product across community boundaries.
- (g) To develop and maintain a sustainable funding base and management systems of Avon Tourism.
- (h) Cooperate with key Associations where the objective may reasonably be expected to benefit tourism within the region.

4.0 PROPERTY AND INCOME

The income and property of the Association shall be applied solely towards the promotion of it's objects and no part thereof shall be paid or transferred directly or indirectly by way of profit to the members, provided that remuneration may be paid in good faith to the Officers and servants of the Association or other persons in return for services actually rendered to the Association.

5.0 POWERS

The Association shall have the following powers:

- (a) To conduct appeals for funds and to accept local, State and Federal Government Grants, subsidies and donations, whether real or Personal Estate and devises and bequests.
- (b) Generally to do all such other things as are incidental or conducive to the attainment of the objectives of the Association, including the development
- (c) and management of commercial activities to achieve a sustainable funding base.

6.0 MEMBERSHIP

- a) Any Association, business, local authority, or person whose aims and activities include the development and marketing of tourism in the region may become members of the Association by notice in writing to the Board and upon payment of the prescribed subscription / membership
- b) Membership applications shall be subject to the approval of not less than two-thirds majority of the Board present at a meeting to consider such applications.

7.0 REGISTER OF MEMBERS OF ASSOCIATION

(1) The Secretary, on behalf of the Association, must comply with Section 27 of the Act by keeping and maintaining:

in an up to date condition a register of the members of the Association and their postal or residential addresses and, upon the request of a member of the Association, shall make the register available for the inspection of the member and the member may make a copy of or take an extract from the register but shall have no right to remove the register for that purpose.

(2) The register must be so kept and maintained at the Secretary's place of residence, or at such a place as the members at a general meeting decide.

(3) The Secretary must cause the name of the person who dies or who ceases to be a member under rule 8 to be deleted from the register of members referred to in sub-rule (1)

8.0 CESSATION OF MEMBERSHIP

1. Membership of the Association shall cease:

- a) If, having given one month's notice in writing of the member's intention to Resign, that notice expires.
- b) If the member dies or ceases to exist.
- c) If the member fails to pay the prescribed subscription within three (3) months of it becoming due, provided the member has been given notice by the Association within two months after the due date for payment, of it's intention to terminate the membership.

- d) If the Board, after proper investigation and by resolution passes by a majority of at least two thirds of the Board present, decides that membership should cease because the member's conduct is seriously in conflict with the objects of the Association.

2. Any member whose membership has been terminated as provided undersubrule 1(d) of this rule.

May appeal to a Special General Meeting which shall be called by the Board upon receipt of the member's notice of appeal not more than fourteen (14) days from date of mailing termination advice to the member's last known address. The membership shall be reinstated upon the passing of a special Resolution to that effect, at the Special General Meeting.

- b) If not reinstated as provided by sub-rule 2(a) of this rule, shall not be accepted as a member unless approved by resolution carried by three-quarters majority of the Board.

9.0 SUBSCRIPTIONS and/or Membership

- a) The annual subscription and/or membership for all members shall be determined at the Annual General Meeting.

- b) Different subscriptions and/or membership may be determined for different classes of members and affiliated bodies.

- c) Each member shall pay to the Association, annually on or before 1 November or such other date as the Board from time to time determines, the amount of the Subscription and/or membership determined under Section 6.0 (a).

- d) No member or affiliated body shall be entitled to exercise any of the privileges of the Association if their subscription and/or membership becomes three months in arrears.

10.00 MEETINGS

- a) Annual General Meetings:

The Annual General Meeting shall be held prior to the end of November in each year. The annual report and audited balance sheet or financial statements for the preceding financial year shall be submitted to members at the annual General Meeting.

The order of business for An Annual General Meeting shall be: -

- Welcome
- Apologies

- Minutes of last Annual General Meeting
- Minutes of any Special General Meetings
- Matters arising from the minutes
- Chairpersons report
- Financial Statements and Audit Report for the preceding Financial Year
- Matters arising from the Financial Statements
- Announcement of Elected, Selected Members and Local Government positions to the Board
- Adoption of Annual Membership Subscriptions
- Determination of annual membership subscriptions
- Special Business of which advice was included in the notice of meeting
- General Business

b) Special General Meetings

1. Special General Meetings of the Association may be called by the Board or by at least fifteen (15) financial members giving a request to the Chairperson indicating the matter to be decided.

2. In either event, the Chairperson shall arrange for a Special General Meeting to be held within thirty (30) days of the request by giving appropriate notice to the members, as prescribed in sub-rule 10.2 of this rule.

3. The other provisions of this Rule relating to Annual General Meetings shall be applied with suitable modification to the Special General Meeting, provided that no matter other than that described in the request may be dealt with.

10.1 Meeting Place and Frequency

The Chairperson shall by notice to the Board, advise the location and time of meetings of the Board.

10.2 Notice of Meeting

Notice of the Annual General Meeting or any special General Meeting shall be advised in writing to members, not more than 35 days nor less than 20 days prior to the meeting. Any other meetings can be advertised at the Board's discretion.

10.3 Quorum at Meetings

At all Board meetings, seven (5) members and at all General Meetings then (10) members present in person and eligible to vote shall constitute a quorum and if within 15 minutes of the time appointed for the meeting, a quorum is not present, the meeting shall stand adjourned to the following meeting.

10.4 Chairperson of Meetings

The Chairperson or in his/her absence, shall nominate a member of the board to be Chairperson for that meeting.

10.5 Voting

Resolutions must be carried by a majority of the members present at any meeting. In the case of equality of votes, the Chairperson shall have the casting vote.

a) Passage of Resolutions and Divisions

1. Except as otherwise provided for in these Rules, voting on any matter before the meeting shall be by show of hands with the matter being determined by a simple majority. The Chairperson shall declare the result.

2. In the event of at least seven (7) attending members disagreeing with the declaration of the Chairperson, the matter shall be decided by a poll.

No member shall be entitled to vote, whether by show of hands, ballot poll unless that member is financial and has been a member for at least three months.

4. Person not being members and non-financial members may attend a meeting, may speak on any matter before the meeting but have no vote determining the matter.

b) Minutes

Minutes of the proceedings of every General meeting shall be entered and kept in a minutes book and such minutes signed by the Chairperson shall be conclusive evidence that the proceedings minuted therein were regular and actually took place as minuted at a meeting duly convened and held and shall be binding on all members of the Association except as to any irregular proceedings as declared and annulled at a Special General Meeting called for that purpose and held within three months after the holding of the relevant General Meeting.

11.0 EXECUTIVE

(a) The business and affairs of the Association shall, subject to these rules and the Associations Incorporation Act 1987 be under the management of the Board Selected, elected and announced at the Annual General Meeting.

(b) Excepting as provided in sub-rule (f) of this Rule and except in the first year of Implementation of these rules, Board members shall serve for a period of two (2) years.

(c) Members who have been financial members for at least three [3] months shall be eligible to fill a vacancy on the Board, with the exception being in the first year of implementation of these rules.

(d) A Board Member shall cease to be a member of the Board on becoming a nonfinancial member, or if as an Ex-officio representative, the person ceases to hold applicable office in the represented body or on failing to attend more than three (3) consecutive meetings without leave of absence.

e) Any casual vacancy occurring on the Board, may be filled by an appointee by the Board. Any person so appointed shall hold office until the expiration of the term of the original appointee.

(f) The Board may appoint any individual (whether financial member or not) to the five (5) Special Expertise positions. Termination of that appointment will be by a majority of the Board.

12.0 POWERS

Subject to any resolution passed at a general meeting of the Association, these Rules and the Associations Incorporation Act 1987, the Board shall have the following powers:

(a) To manage and conduct the affairs of the Association within the limits of its Objects.

(b) To form working groups or project teams to which specific powers are delegated.

Such groups or teams may contain financial members, advisors, co-opts or staff of the Association provided that a member of the Board shall be Chairperson of the group. The Board may cancel the appointment of groups or teams so formed, at any time.

(c) To open and operate accounts at any Bank, as are required to enable proper management and investment of the Organization's monies.

(d) To nominate not less than three (3) persons, any two (2) of whom may sign Properly authorized cheques or negotiable instruments on behalf of the Association.

(e) To engage and to delegate specific powers to any servant, employee, agent or professional adviser of or to the Association and to pay such remuneration as the board deems fit to any person so engaged, whether a member of the Association or not, in return for services rendered or to be rendered to the Association.

(f) To do all or any other things considered necessary for the purpose of achieving the objects of the Association.

(g) To become affiliated with or subscribe to any body whose objects are deemed similar to those of the Association, and similarly, to disassociate the Association from said bodies should the need arise.

13.0 BOARD OF MANAGEMENT

[1] The affairs of the Association shall be managed exclusively by a Board consisting of:-

- [a] a Chairperson
- [b] a Vice Chairperson
- [c] a Treasurer
- [d] Not less than four [4] other persons

All of whom shall be members of the Association and representatives of Tourism Industry based businesses including Special Expertise Members selected by the Committee of Management from the areas of Product Development, Marketing, Financial Management, Visitor Servicing and a Regional Tourism Organisation member and Local Government representation nominated and agreed by all financial member Local Governments.

[2]. The Board shall comprise a total membership of not less than seven [7] and not more than [13] persons.

[3] The Chairperson shall preside at all General Meetings and Board Meetings.

[4] In the event of the absence of the Chairperson or Vice Chairperson a Member elected by the other Board Members present shall preside at the meeting.

Secretary

The Secretary must: -

co-ordinate the correspondence of the Association;

(b) keep full and correct minutes of the proceedings of the Committee and of the Association;

(c) comply on behalf of the Association with-

(i) section 27 of the Act with respect to the register of members of the Association, as referred to in rule 6;

(ii) section 28 of the Act by keeping and maintaining in an up to date condition the rules of the Association and, upon the request of a member of the Association,

must make available those rules for the inspection of the member and the member may make a copy of or take an extract from the rules but will have no right to remove the rules for that purpose; and

(iii) section 29 of the Act by maintaining a record of-

(A) the names and residential or postal addresses of the persons who hold the offices of the Association provided for by these rules, including all offices held by the persons who constitute the Committee and persons who are authorized to use the common seal of the Association under rule 22; and

(B) the names and residential or postal addresses of any persons, who are appointed or act as trustees on behalf of the Association, and the Secretary must, upon the request of a member of the Association, make available the record for the inspection of the member and the member may make a copy of or take an extract from the records but will have no right to remove the record for that purpose.

(d) unless the members resolve otherwise at a general meeting, have custody of all books, documents, records and registers of the Association, including those referred to in paragraph (c) but other than those required by rule 13 to be kept and maintained by, or in the custody of, the Treasurer; and

(e) perform such other duties as are imposed by these rules on the Secretary.

Treasurer

The treasurer must: -

(a) be responsible for the receipt of all moneys paid to or received by, or by him or her on behalf of, the Association and must issue receipts for those moneys in the name of the Association;

(b) pay all moneys referred to in paragraph (a) into such account or accounts of the Association as the Committee may from time to time direct;

(c) make payments from the funds of the Association with the authority of a general meeting or of the Committee and in so doing ensure that all cheques are signed by himself or herself and at least one other authorized Committee member, or by any two others as are authorized by the Committee;

(d) comply on behalf of the Association with sections 25 and 26 of the Act with respect to the accounting records of the Association by: -

(i) keeping such accounting records as correctly record and explain the financial transactions and financial position of the Association;

(ii) keeping its accounting records in such manner as will enable true and fair accounts of the Association to be prepared from time to time;

(iii) keeping its accounting records in such manner as will enable true and fair accounts of the Association to be conveniently and properly audited; and

(iv) submitting to members at each annual general meeting of the Association accounts of the Association showing the financial Position of the Association at the end of the immediately preceding Financial year.

(e) whenever directed to do so by the Chairperson, submit to the Committee a report, balance sheet or financial statement in accordance with that direction;

(f) unless the members resolve otherwise at a general meeting, have custody of all securities, books and documents of a financial nature and accounting records of the Association, including those referred to in paragraphs (d) and (e); and

(g) perform such other duties as are imposed by these rules on the Treasurer.

13.1 Election of Committee

The Chair shall serve a term of two (2) years and therefore be nominated and appointed every two (2) years.

The Local Government Representatives will be nominated and agreed upon by affiliated Local Government bodies, and in the first instance shall serve a two-year term, and thereafter shall serve two year terms, bringing the nominations into alignment with Local Government Elections. Expressions of Interest will be called for sixty (60) days prior to the Annual General Meeting. At the close of nominations should there be more than the required number of nominations the result will be determined by a ballot.

Special Expertise Members will be elected and appointed following nomination and shall be reelected every two [2] years. Outgoing members may re-stand in the following years election.

Industry Members will be elected and appointed following nomination and shall be reelected every two [2] years. Outgoing members may re-stand in the following years election.

Election Process

1. Nominations will be called for electronically not less than 30 Calendar days prior to the Annual General Meeting.

2. The Chairperson shall receive nominations in writing up to and including the day of the Annual General Meeting

Nominees for the positions will be appointed to the Board at the Annual General Meeting.

In the case of no nominations for any position or in the case of a resignation the Board has the power to appoint a member to that position until the next Annual General Meeting.

5. Voting:

A] Postal votes will include one ballot paper for the positions that are available in that year.

B] The voting package will also include a profile on each member standing for each position.

C] For a ballot paper to be valid one person must be chosen from each position by marking the box next to their name.

D] The ballot paper must be received by the Nominating Returning Officer not less than 3 calendar days prior to the AGM.

E] To determine the result, the Nominated Returning Officer shall number the total votes for each nominee of valid ballot papers.

F] If a nominee is in multiple ballots, they will be deleted from subsequent ballot if they are judged to have been successful in an earlier ballot.

13.2 Meeting of Committee:

The Board shall meet at least once every calendar quarter.

The matters before the Board shall be decided by simple majority vote.

14.0 DISCLOSURE OF INTEREST

A Board member having any direct or indirect pecuniary interests referred to in Section 21 or 22 of the Act shall comply with that section.

15.0 SUB-COMMITTEE

All working groups or project teams shall report to and be responsible to the Board and no act of a working group or project team shall be binding on the Board or the Association until ratified by a General meeting.

16.0 AUDITOR

The Auditor

- Shall be elected by the Board at the first meeting following the Annual General Meeting.
- Does not have to be a member of the Association.
- Cannot be a member of the Board.
- May be paid for his/her services.
- Must make a report to the members upon the balance sheet and accounts for The Financial Year, to be submitted to every Annual General Meeting.

17.0 WINDING UP

Should the Association for any reason whatsoever cease to function, any member, affiliated body or persons holding any Association monies or property shall forthwith pay the same to the Board. Provided the Association is solvent, a Special Resolution may wind up the Association. If upon the winding up of the Association there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, that property shall be distributed:

To another incorporated association having objects similar to those of the Association; or

For charitable purposes, which incorporated association or purposes, as the case required, shall be determined by resolution of the members when authorizing and direction the Board under section 33 (3) of the Associations Incorporation Act 1987 to prepare a distribution plan for distribution of the surplus property of the Association.

18.0 SEAL HOLDER

The Association shall acquire a Common Seal, with power to break, alter, or change the same from time to time. The Common Seal shall be kept in the custody of the Secretary of the Association who shall act as a Seal Holder. The Seal shall only be affixed to any instrument by the authority of a resolution of the Board, who shall sign every instrument to which the Seal is so affixed.

19.0 AMENDMENTS TO CONSTITUTION

The Constitution may be added to, altered, or amended in the following manner:

(a)The Board first passes a resolution recommending the alteration, addition or amendment.

(b)The recommendation shall be approved with the consent of 75% of members voting at a meeting to amend the Constitution.

(c)Notice of the proposed addition, alteration, or amendment shall be transmitted to each and every member of the Board, at least fourteen (14) days prior to the date of the meeting.

20.0 INDEMNITY

Members of the Association, servants, and other officers of the Association, and their respective executors and administrators shall be indemnified and saved harmless out of the funds of the Association from and against all charges, costs, losses, damages, and expenses, which they or any of them shall or may incur or sustain in or about any contracts or agreements made by them for or on behalf of the Association, or in furtherance of the objectives of the Association or sustained by or through their own willful default.

I hereby certify the forgoing to be a true and correct copy of the Rules of Avon Tourism Incorporated.

Signed.....*M. Williams*..... Chairperson Date.....*20.10.2009*.....

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount
IPV467	14/08/2013	Bendigo Bank	Payroll PPE 13/08/2013	88,746.84
IPV468	28/08/2013	Bendigo Bank	Payroll PPE 27/08/2013	88,731.29
1276	15/08/2013	Construction Training Fund	BCITF Levies - July 2013	1,244.65
1277	15/08/2013	Building Commission	Building Services Levies - July 2013	707.52
1278	15/08/2013	Grove Constructions	Part Refund of Key Standpipe Tag #71 Bond - less 50.00 for Missing Key	200.00
1279	15/08/2013	Shire of Toodyay	Part Standpipe Key Bond Kept From Grove Constructions - Lost Key #71	50.00
1280	15/08/2013	Dr R Taylor	Refund of Community Centre Bond	100.00
BPV1357	1/08/2013	Bendigo Bank	Bank Fees - August 2013	10.00
BPV1358	1/08/2013	Bendigo Bank	Bank Fees - August 2013	10.00
BPV1359	1/08/2013	Bendigo Bank	Bank Fees - August 2013	61.15
BPV1360	1/08/2013	Department of Transport	Licencing Debits 30/07/2013	3,168.85
BPV1361	1/08/2013	Commonwealth Bank	Eftpos Fees August 2013	129.85
BPV1362	1/08/2013	Commonwealth Bank	Eftpos Fees August 2013	139.16
BPV1363	1/08/2013	Commonwealth Bank	Eftpos Fees August 2013	22.00
BPV1364	1/08/2013	Bendigo Bank	BPAY Facility Fee	550.00
BPV1365	2/08/2013	Tony Maddox Real Estate	Lease Staff Housing - C Delmage - fully reimbursed	800.00
BPV1366	2/08/2013	Commonwealth Bank	Eftpos Fees July 2013	126.56
BPV1367	2/08/2013	Department of Transport	Licencing Debits 31/07/2013	1,719.80
BPV1368	5/08/2013	Department of Transport	Licencing Debits 01/8/2013	2,864.90
BPV1369	5/08/2013	Commonwealth Bank	Eftpos Fees August 2013	1.92
BPV1370	5/08/2013	Commonwealth Bank	Eftpos Fees August 2013	25.17
BPV1371	5/08/2013	Commonwealth Bank	Eftpos Fees August 2013	43.53
BPV1372	5/08/2013	Westnet	Internet Charges August 2013	154.84
BPV1373	6/08/2013	Department of Transport	Licencing Debits 02/08/2013	3,741.40
BPV1374	7/08/2013	Department of Transport	Licencing Debits 05/08/2013	6,280.60
BPV1375	8/08/2013	Department of Transport	Licencing Debits 06/08/2013	29,647.80
BPV1376	8/08/2013	Bendigo Bank	Bank Fees - August 2013	0.11
BPV1377	9/08/2013	Department of Transport	Licencing Debits 07/08/2013	2,092.80
BPV1378	12/08/2013	Department of Transport	Licencing Debits 08/08/2013	4,759.00
BPV1379	12/08/2013	Cannon Photocopiers	Lease Cannon Photocopier	572.00
BPV1380	13/08/2013	Department of Transport	Licencing Debits 09/08/2013	4,927.90
BPV1381	14/08/2013	Bendigo Bank	Credit Card - S Slater - July 2013	4.00
			Card Fee	4.00

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
BPV1382	14/08/2013	Bendigo Bank	Credit Card - C Delmage - July 2013 Instapage - Museum Interaction Card Fee	10.15 4.00	14.15
BPV1383	14/08/2013	Bendigo Bank	Credit Card - G Bissett - July 2013 T6177 - Fuel T6177 - Vehicle Repairs Federal Express - Fire Equipment Postage Card Fee	1,021.71 95.00 496.73 4.00	1,617.44
BPV1384	14/08/2013	Bendigo Bank	Credit Card - S Scott - July 13 ABARES Conference - Councillors Greenway ABARES Conference - Councillors Madasci, Lloyd & McCann Card Fee	110.00 330.00 4.00	444.00
BPV1386	14/08/2013	Bednigo Bank	Credit Card - A Bell - July 2013 Visitors Centre Membership - Forum Advocating Culture & Eco Tourism Liquor Licence - International Food Festival Australia Post - Leaving Gift Anja Kristoff - Partially Reimbursed IGA - Refreshments - Pioneer Pathway Meeting Sai Global - Walk Track Books T00 - Fuel Card Fee Credit Card - L Vidovich - July 2013 SDS - Tool Bag - D Duncan Card fee	66.00 50.00 161.90 19.57 193.63 573.22 4.00 315.00 4.00	1,068.32
BPV1387	14/08/2013	Commonwealth Bank	Eftpos Fees August 2013		6.82
BPV1388	14/08/2013	Department of Transport	Licencing Debits 12/08/2013		3,323.60
BPV1389	15/08/2013	Bendigo Bank	Bank Fees - August 2013		0.22
BPV1390	15/08/2013	Bendigo Bank	Bank Fees - August 2013		0.22
BPV1391	15/08/2013	Department of Transport	Licencing Debits 13/08/2013		1,967.85
BPV1392	15/08/2013	Commonwealth Bank	Eftpos Fees August 2013		30.11
BPV1393	16/08/2013	Commonwealth Bank	Eftpos Fees - July 2013		10.89
BPV1394	16/08/2013	Department of Transport	Licencing Debits 14/08/2013		3,270.05
BPV1395	19/08/2013	Department of Transport	Licencing Debits 15/08/2013		4,040.00
BPV1396	20/08/2013	Department of Transport	Licencing Debits 16/08/2013		3,226.20

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
BPV1397	21/08/2013	Department of Transport	Licencing Debits 19/08/2013		4,845.95
BPV1398	22/08/2013	Department of Transport	Licencing Debits 20/08/2013		3,122.30
BPV1399	23/08/2013	Department of Transport	Licencing Debits 21/08/2013		3,868.30
BPV1400	26/08/2013	Bendigo Bank	Bank Fees - August 2013		0.22
BPV1401	26/08/2013	Department of Transport	Licencing Debits 22/08/2013		4,914.10
BPV1402	27/08/2013	Department of Transport	Licencing Debits 23/08/2013		2,684.10
BPV1403	28/08/2013	Bendigo Bank	Bank Fees - August 2013		6.93
BPV1404	28/08/2013	Bendigo Bank	Bank Fees - August 2013		0.22
BPV1405	28/08/2013	Department of Transport	Licencing Debits 26/08/2013		2,430.50
BPV1406	30/08/2013	Bendigo Bank	Bank Fees August 2013		9.02
BPV1407	30/08/2013	Bendigo Bank	Bank Fees - August 2013		3.46
BPV1408	30/08/2013	Department of Transport	Licencing Debits 28/08/2013		3,778.35
11730	6/08/2013	Joan Forsyth	Farewell Gift - J Forsyth (500.00 plus 15.00 Per Year x 33 Years)		995.00
11731	15/08/2013	Australian Institute of Building Surveyors	AIBS Membership 2013/2014 - G Bissett		440.00
11732	15/08/2013	Tahlia Conca	IFF - Entertainment		350.00
11733	15/08/2013	Department of Transport	Registration - T7168		263.05
11734	15/08/2013	Kevin Hawthorne Ninja Schools	IFF - Entertainment		450.00
11735	15/08/2013	Old Gaol Museum	Old Gaol Volunteer Reimbursements - September 2013		350.00
11736	15/08/2013	Shire of Toodyay - Petty Cash	Petty Cash Expenses July 2013/August 2013		437.15
			Toner - Depot	46.00	
			Plate Remake & Change - T0011	51.00	
			Kids Activities - Cat Snip & Chip Day	85.05	
			Radiator Cap - Roller	11.70	
			Annual Subscription - Community Bus	10.00	
			Card Holder Labels & Contact - IFF	27.00	
			Trailer Adaptor	23.00	
			Roses - Clinton St Duplex	107.40	
			Gift Voucher - J Forsythe's Husband (Farewell)	50.00	
			Face Painting - Mother Earth Day	26.00	
11737	15/08/2013	Shire of Toodyay - Library Petty Cash	Petty Cash Expenses - Library		103.10
			Trans WA Tickets	13.20	
			Coffee	33.94	
			Coffee	27.16	

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
			Seminar Parking	28.80	
11738	15/08/2013	Toodyay Bakery	Refreshments - Staff Meetings & Fire Brigade Burnoffs		182.40
11739	15/08/2013	Telstra Corporation Limited	Telephone Charges		6,694.42
11740	15/08/2013	Synergy	Electricity		2,098.65
11741	30/08/2013	Australian Institute of Building Surveyors	WA Chapter Conference - D Andrijich		950.00
11742	30/08/2013	AMP Financial	Superannuation Contributions		421.80
11743	30/08/2013	Commissioner of Police	Gun Licence - Animal Control		117.00
11744	30/08/2013	Fines Enforcement Registry	FEA Payment - Chris Firms		200.00
11745	30/08/2013	Hostplus Super	Superannuation Contributions		442.33
11746	30/08/2013	Kinetic Superannuation	Superannuation Contributions		354.97
11747	30/08/2013	NSF Super	Superannuation Contributions		83.25
11748	30/08/2013	Public Sector Commission	Training - G Bissett Management Program - Cohort 2012/2013		8,000.00
11749	30/08/2013	Shire of Chittering	Reimbursements - Local Govt Week AROC Dinner		223.92
11750	30/08/2013	Shire of Toodyay	Reimb - Payroll Deductions W/E 13/08/2013 - Paid Twice & C Firms Rates Payment		1,888.80
11751	30/08/2013	Telstra Super	Superannuation Contributions		407.00
11752	30/08/2013	Telstra Corporation Limited	Telephone Charges		159.50
11753	30/08/2013	Water Corporation	Water Rates/ Usage - 01/07/2013 - 31/08/2013		5,320.79
11754	30/08/2013	Synergy	Electricity		14,159.35
EFT14376	8/08/2013	Leyland Engineering Services	Vehicle & Machinery Service & Repairs		2,310.00
EFT14377	14/08/2013	Shire of Toodyay Salaries & Wages	Payroll Deductions		1,688.80
EFT14378	14/08/2013	WA Local Govt Super Plan	Superannuation Contributions		15,024.14
EFT14379	15/08/2013	Australia Post	Postage - July 2013		829.33
EFT14380	15/08/2013	Australian Performing Right Assoc (Apra)	Casual Public Performance Licence IFF & Family Fun Day 2013		308.00
EFT14381	15/08/2013	Avon Skip Bins	WTS Management & Waste Removal		8,943.65
EFT14382	15/08/2013	Avon A Party	IFF - Entertainment		900.00
EFT14383	15/08/2013	About Fun Entertainment	IFF - Entertainment		1,430.00
EFT14384	15/08/2013	Avon Waste	Waste Collection		16,736.00
EFT14385	15/08/2013	Avon Telecoms P/L	Installation of two Phone Ports for Broadband - Administration & Library		451.00
EFT14386	15/08/2013	Avonbrook Wines	IFF - Refreshments - VIP Tent		72.00
EFT14387	15/08/2013	Amber Springs Gardens	Accommodation to 12/08/2013		1,397.30
EFT14388	15/08/2013	Ampac Debt Recovery	Debt Recovery Expenses		942.40
EFT14389	15/08/2013	Bubblemania	IFF - Entertainment		631.40
EFT14390	15/08/2013	Bootleg Comedy	IFF - Entertainment - Final Payment		550.00

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount
EFT14391	15/08/2013	Midland Mowers	Vehicle Filters	1,555.20
EFT14392	15/08/2013	Toodyay Baptist Church	IFF - Cleanup	150.00
EFT14393	15/08/2013	Bunnings Midland	Timber & Hardware	357.23
EFT14394	15/08/2013	B Vec Electrical Services	Electrical Repairs - Connors Mill, Library & Visitor Centre	561.00
EFT14395	15/08/2013	Black Wattle Catering	IFF - VIP Sponsors Tent Catering	275.00
EFT14396	15/08/2013	Coates Hire	IFF - Portable Toilets	499.30
EFT14397	15/08/2013	Coondle Fabrication	Repairs - Julimar 1.4	1,188.00
EFT14398	15/08/2013	The Cola Cafe	Refreshments - Budget & Council Forum	423.00
EFT14399	15/08/2013	Community Newspaper Group	Advertising Staff Vacancy	363.99
EFT14400	15/08/2013	Staples	Stationery	964.96
EFT14401	15/08/2013	Countrywide Windscreens	Windscreen Replacements	616.00
EFT14402	15/08/2013	Carlisle Events Hire	IFF - Supply Electrical Equipment	10,384.00
EFT14403	15/08/2013	Alison Cromb	Visitor Centre Consignment Stock	22.27
EFT14404	15/08/2013	Landgate	Title Searches	498.23
EFT14405	15/08/2013	Daimler Trucks Perth	Filters	161.73
EFT14406	15/08/2013	Dunnings Caltex Toodyay Junction	Water Bottles	100.00
EFT14407	15/08/2013	Elmar's In The Valley	IFF - Entertainment	200.00
EFT14408	15/08/2013	Eastern Metropolitan Regional Council	IFF - Advertising	550.00
EFT14409	15/08/2013	Freemasons Hotel	Accommodation to 12/08/2013	720.90
EFT14410	15/08/2013	Eleanor Frith	IFF - Entertainment	900.00
EFT14411	15/08/2013	Foxburrow Holiday Accommodation	Accommodation to 12/08/2013	623.00
EFT14412	15/08/2013	SF Fitzgerald Plumbing & Gas	Plumbing Fitout - Clinton St & Duke St Toilet Repairs	442.10
EFT14413	15/08/2013	Future Logic	Monthly Billing - July 2013	6,094.00
EFT14414	15/08/2013	3 - Hutchinson Telecommunications Ltd	Pager Charges - August 2013	2,367.99
EFT14415	15/08/2013	Harcourt Street B & B	Accommodation to 12/08/2013	320.40
EFT14416	15/08/2013	Heartlands Vetinary Hospital	Cat Program Snip and Chips	620.00
EFT14417	15/08/2013	Toodyay Hardware & Farm	Hardware	5,549.26
EFT14418	15/08/2013	Matt Henshaw	IFF - Entertainment	1,000.00
EFT14419	15/08/2013	G Horsfield	Window Cleaning	1,110.00
EFT14420	15/08/2013	Hanson Construction Materials Pty Ltd	Aggregate	1,359.07
EFT14421	15/08/2013	Ipswich View Homestead B&B	Accommodation to 12/8/13	1,504.10
EFT14422	15/08/2013	Indonesion Community Dancers	IFF - Entertainment	600.00
EFT14423	15/08/2013	John D Imports P/L	Visitor Centre Floor Stock	124.03

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
EFT14424	15/08/2013	Julimar Cottage Bed & Breakfast	Accommodation to 12/08/2013		640.80
EFT14425	15/08/2013	Joan Thomas	Visitor Centre Consignment Stock		12.50
EFT14426	15/08/2013	Keytel Communications Pty Ltd	Headset & Lifter		478.50
EFT14427	15/08/2013	G & S Kelly	Council Crossover Contribution		1,400.00
EFT14428	15/08/2013	Air Liquide WA Pty Ltd	Oxy Bottle - G Size & Ace Bottle - G Size		728.90
EFT14429	15/08/2013	Local Government Managers Australia	2013/14 Memberships		1,154.90
EFT14430	15/08/2013	Lo-Go Appointments	Tempory Contract Accountant		2,117.50
EFT14431	15/08/2013	Leyland Engineering Services	Vehicle & Machinery Service & Repairs		618.75
EFT14432	15/08/2013	Graham Mills	Visitor Centre Consignment Stock		15.00
EFT14433	15/08/2013	MM Electrical Merchandising	Electrical Parts		235.94
EFT14434	15/08/2013	Manawa Mai Tawhiti	IFF - Entertainment		800.00
EFT14435	15/08/2013	Ross & Mandy McAuley	Council Crossover Contribution		1,400.00
EFT14436	15/08/2013	Andrew Mccann	Travel & Parking Fees		323.90
EFT14437	15/08/2013	Murby Productions Pty Ltd	IFF - Entertainment - Final Payment		1,925.00
EFT14438	15/08/2013	Miss Natural	Visitor Centre Consignment Stock		111.17
EFT14439	15/08/2013	Mitre 10 Northam	Office Bins - New Depot & Shower Basket - Clinton St		363.52
EFT14440	15/08/2013	Northam Carpet Court	4 Door Mats - New Depot		80.00
EFT14441	15/08/2013	Oliomio Olive & Lavender Farm	Visitor Centre Consignment Stock		52.45
EFT14442	15/08/2013	Officeworks	Printer Cartridges - Front Desk		49.83
EFT14443	15/08/2013	PT & JJ Contractors	Contract Cleaning		3,946.00
EFT14444	15/08/2013	Parties Kids Remember	IFF - Entertainment		845.00
EFT14445	15/08/2013	Place of Plenty	Visitor Centre Stock		144.00
EFT14446	15/08/2013	Public Transport Authority	Transwa Ticket Sales - Jul 13		234.48
EFT14447	15/08/2013	Anittel Communications P/L	Network & Data Charges - July 13		866.80
EFT14448	15/08/2013	Book Easy Australia	Online Booking Commission - Jul 13		198.00
EFT14449	15/08/2013	Regional Pest Control	Termite & Spider Treatment		2,482.01
EFT14450	15/08/2013	RPS Australia Asia Pacific	Developing Economic Plan for SOT		5,362.50
EFT14451	15/08/2013	Rural Press Regional Media Limited	Advertising - Staff Vacancy		201.50
EFT14452	15/08/2013	RNR Contracting Pty Ltd	Emulsion		2,365.00
EFT14453	15/08/2013	River Gum Valley Lavender	Visitor Centre Consignment Stock		9.50
EFT14454	15/08/2013	Reliance Petroleum	Fuel		4,419.36
EFT14455	15/08/2013	Stephanie Slater	Visitor Centre Consignment Stock		20.00
EFT14456	15/08/2013	Swan Marquees	IFF - Supply Marquees, Stages & Seating		16,048.00

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
EFT14457	15/08/2013	St John Ambulance - Toodyay & Districts	IFF - First Aid Post		330.00
EFT14458	15/08/2013	Sacred Valley Retreat	Accommodation to 12/08/2013		578.50
EFT14459	15/08/2013	Star Training & Assessing P/L	First Aid Courses - Outside Crew		1,620.00
EFT14460	15/08/2013	Schwehr DJ	IFF - Entertainment		275.00
EFT14461	15/08/2013	Simon Fraser T/A African Drumming	IFF - Entertainment		1,100.00
EFT14462	15/08/2013	Snap Printing Midland	IFF Programs		726.00
EFT14463	15/08/2013	Toodyay Traders	Hardware		200.60
EFT14464	15/08/2013	Toodyay Herald	Advertising - Monthly Article - August 2013		1,531.00
EFT14465	15/08/2013	Truck Centre (WA) Pty Ltd	Filters		649.86
EFT14466	15/08/2013	Toodyay IGA	Staff Amenities - July 2013		599.00
EFT14467	15/08/2013	Telstra Damage Cost Recovery	Damaged Telstra Property - 95 Stirling Tce - Brick Paving		1,058.82
EFT14468	15/08/2013	Toodyay Tyre Service	Old Tyre Removal from Depot Cleanup & Repair & Replacement Tyres		3,275.00
EFT14469	15/08/2013	Totally Workwear Midland	Ranger Uniforms		302.25
EFT14470	15/08/2013	Victoria Hotel	Accommodation to 12/08/2013		474.66
EFT14471	15/08/2013	It Vision Aust Ltd	Reconfigure Mapping Problem		482.62
EFT14472	15/08/2013	WA Local Government Association	CEO Performance Appraisal		3,300.00
EFT14473	15/08/2013	Waste & Recycle 2013 Conference	Registration 2013 Waste & Recycle Conference - K Hooper		1,800.00
EFT14474	15/08/2013	Wyening Mission Farm	Visitor Centre Stock		144.00
EFT14475	15/08/2013	Wheatbelt Safetywear	Two Rolls Barrier Mesh		120.00
EFT14476	15/08/2013	Wizard Events	IFF - Entertainment		4,690.00
EFT14477	15/08/2013	Xkwisit Embroidery	Visitor Centre Stock		685.00
EFT14478	26/08/2013	Australian Taxation Office	Bas Return - July 2013		68,657.00
EFT14479	26/08/2013	Fuel Distributors	Fuel		28,197.80
EFT14480	28/08/2013	Shire of Toodyay Salaries & Wages	Payroll Deductions		1,384.40
EFT14481	28/08/2013	WA Local Govt Super Plan	Superannuation Contributions		14,609.82
EFT14482	30/08/2013	A & A Branding & Co	Sheep Tags		24.20
EFT14483	30/08/2013	Kimberley Arnold	Vehicle Usage - to be fully reimbursed by Max Employment		200.00
EFT14484	30/08/2013	Australian Markets & Fairs	IFF - Advertising		66.00
EFT14485	30/08/2013	Avon Waste	Waste Collection		11,227.88
EFT14486	30/08/2013	Abco Products	Cleaning Products		294.92
EFT14487	30/08/2013	Tony Allen	Council Crossover Contribution		1,100.00
EFT14488	30/08/2013	Avon Valley Smash Repairs	Excess On Insurance Repairs - 1DVH931		300.00
EFT14489	30/08/2013	Australian Super	Superannuation Contributions		1,189.66

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
EFT14490	30/08/2013	Avon Paper Shred	Empty Two Shredder Bins		110.00
EFT14491	30/08/2013	Australian Ethical	Superannuation Contributions		310.80
EFT14492	30/08/2013	Triset Boss Business Forms	3,500 Rates Notices		1,364.00
EFT14493	30/08/2013	Robert Buonomo	Transfer Radios etc from Old Depot to New Depot		628.10
EFT14494	30/08/2013	Briery Estate Wines	Visitor Centre Stock		160.00
EFT14495	30/08/2013	Bandit Sales & Service	Blades & Filters - Bandit Chipper		1,175.34
EFT14496	30/08/2013	BT Lifetime Super	Superannuation Contributions		107.03
EFT14497	30/08/2013	Bendigo Superannuation Plan	Superannuation Contributions		147.99
EFT14498	30/08/2013	B Vec Electrical Services	Electrical Repairs - Tennis Club		297.00
EFT14499	30/08/2013	Covs Parts	Plant & Vehicle Parts		282.11
EFT14500	30/08/2013	Courier Australia	Freight		184.24
EFT14501	30/08/2013	Country Copiers Northam	Service Colour Copier & Meter Reading		2,691.77
EFT14502	30/08/2013	Coondle/Nunile Bushfire Brigade	Camlock Fittings & Two BSPF Adaptors for Units		108.60
EFT14503	30/08/2013	Sally Craddock	Monthly Attendance Allowance - August 2013		550.00
EFT14504	30/08/2013	The Cola Cafe	Refreshments - Meetings		710.00
EFT14505	30/08/2013	Country Arts (WA) Inc	Country Arts WA Membership Fee		110.00
EFT14506	30/08/2013	Coca Cola Amatil (Aust) P/L	Visitor Centre Floor Stock		275.06
EFT14507	30/08/2013	Countrywide Windscreens	Supply & Fit Rear Window - T0014		300.00
EFT14508	30/08/2013	Landgate	Valuation Rolls		142.00
EFT14509	30/08/2013	Dymocks	Purchase of New Library Books		931.17
EFT14510	30/08/2013	David Dow	Members Attendance & Allowance - August 2013		550.00
EFT14511	30/08/2013	Freemasons Hotel	Accommodation to 26/08/2013		106.80
EFT14512	30/08/2013	Department of Fire & Emergency Services	ESL Levies - 2013/2014 First Quarter		54,238.50
EFT14513	30/08/2013	SF Fitzgerald Plumbing & Gas	New HWS - Tennis Club		1,028.05
EFT14514	30/08/2013	Chris Firns	Monthly Attendance Allowance - August 2013		150.00
EFT14515	30/08/2013	Fire & Safety WA	Brigade Clothing & Accessories		2,686.38
EFT14516	30/08/2013	Paula Greenway	Monthly Members Attendance Allowance - August 2013		550.00
EFT14517	30/08/2013	Health Insurance Fund	Payroll Deductions		255.60
EFT14518	30/08/2013	Kevin Hogg	Monthly Attendance Allowance - August 2013		1,816.67
EFT14519	30/08/2013	Hoddywell Cottage	Accommodation to 12/08/2013		316.44
EFT14520	30/08/2013	Fran Irwin	Visitor Centre Floor Stock		155.00
EFT14521	30/08/2013	Ing Masterfund	Superannuation Contributions		362.60

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
EFT14522	30/08/2013	Cemeteries & Crematoria Assoc of WA	Membership 2013/2014		100.00
EFT14523	30/08/2013	Local Government Managers Australia	LGMA Conference - D Andrijich		844.10
EFT14524	30/08/2013	Bethan Lloyd	Monthly Attendance Allowance - August 2013		550.00
EFT14525	30/08/2013	Lo-Go Appointments	Temporary Contract Accountant		6,270.00
EFT14526	30/08/2013	Leyland Engineering Services	Vehicle & Machinery Service & Repairs		1,330.12
EFT14527	30/08/2013	Luptons Liquid Waste	IFF - Empty AROC Toilets		550.00
EFT14528	30/08/2013	Rosemary Madacsi	Monthly Attendance Allowance - August 13		550.00
EFT14529	30/08/2013	Mega-Fix	Screws		2.64
EFT14530	30/08/2013	Westrac Pty Ltd	Hydraulic Fittings - Loader		120.74
EFT14531	30/08/2013	Andrew Mccann	Monthly Members Attendance Allowance - August 2013		550.00
EFT14532	30/08/2013	Mil-Tek Waste Solutions (WA) P/L	Service Press - WTS		264.00
EFT14533	30/08/2013	LGIS Insurance Broking Services of WA	Motor Vehicle Insurance 2013/2014		88,319.92
EFT14534	30/08/2013	LGIS	Property Insurance 2013/2014 - First Instalment		83,967.53
EFT14535	30/08/2013	Midalia Steel P/L	Steel		1,108.94
EFT14536	30/08/2013	McLeods Barristers & Solicitors	Legal Expenses - Easement - Laterite Way		372.90
EFT14537	30/08/2013	MLC Nominees	Repayment of Super Contributions - payment returned into Muni Bank		50.63
EFT14538	30/08/2013	North Star Security Nominees P/L	Security System Upgrade - Administration		6,380.00
EFT14539	30/08/2013	John Prater	Monthly Attendance Allowance - August 2013		750.00
EFT14540	30/08/2013	PT & JJ Contractors	Contract Cleaning -		4,453.75
EFT14541	30/08/2013	Reflections Glass & Glazing	Roof Maintenance & Glass Repairs		1,570.75
EFT14542	30/08/2013	WA Rangers Association	Conference - R Edwards		470.00
EFT14543	30/08/2013	Raeco	Spine Labels & Tape - Library		179.85
EFT14544	30/08/2013	Rural Waste Management	Waste Collection - Depot & Showgrounds		132.00
EFT14545	30/08/2013	River Gum Valley Lavender	Visitor Centre Stock		229.60
EFT14546	30/08/2013	Shire of Bruce Rock	Contract BS		1,782.00
EFT14547	30/08/2013	Toodyay Traders	Hardware		89.85
EFT14548	30/08/2013	Shire of Northam	Disposal of Waste		7,740.60
EFT14549	30/08/2013	Toodyay Agricultural Society (Inc)	Sponsorship - Toodyay Agricultural Show 2013		500.00
EFT14550	30/08/2013	Toodyay Auto Centre	Jumper Leads & Coolant		145.00
EFT14551	30/08/2013	Toodyay Newsagency	Newspapers & Misc Items - August 2013		119.25
EFT14552	30/08/2013	Road Signs Australia	Advisory Sign		245.30
EFT14553	30/08/2013	Tennant Australia	Spare Parts - Green Machine		3,945.52
EFT14554	30/08/2013	Toodyay Community Resource Centre	Laminating - Museum		10.00

Shire of Toodyay

List of Payments Presented to Council for Period 1 August 2013 to 31 August 2013

Pay/Type	Date	Name	Description	Amount	
EFT14555	30/08/2013	The Limes Orchard	Accommodation to 12/08/2013		356.00
EFT14556	30/08/2013	The Jolly Potoroo	Visitor Centre Floor Stock		50.00
EFT14557	30/08/2013	Victoria Hotel	Accommodation to 26/08/2013		175.80
EFT14558	30/08/2013	Western Australian Treasury Corporation	Loan No. 70 Fixed Component - Footbridge Refurbishment		4,131.31
EFT14559	30/08/2013	Western Treelopping	Cleaning CCTV Cameras		220.00
EFT14560	30/08/2013	Warragenny Holdings P/L	Gravel Supply - Lovers Lane		3,720.00
EFT14561	30/08/2013	Wheatbelt Safetywear	Safety Boots		310.00
EFT14562	30/08/2013	West Scheme	Superannuation Contributions		855.81
EFT14563	30/08/2013	Wellburn Superannuation Fund	Superannuation Contributions		119.10
			Total Payments		923,107.28

IPV	177,478.13
BPV	106,536.66
Trust	2,302.17
EFT	591,697.84
Muni Chqs	45,092.48
TOTAL	923,107.28



Administration Centre
"Old Court House Building"
Post Office Box 96
15 Fiennes Street
TOODYAY WA 6566
Telephone: (08) 9574 2258
Facsimile: (08) 9574 2158
Email: records@toodyay.wa.gov.au

MEMO

To: Councillors & Senior Staff
From: Ms Cherie Delmage – Manager Corporate Services
File No: NFM2960
Date: 16 September 2013
Subject: Monthly Financial Statements & Bank Reconciliations

Please find attached the following:

- Monthly Financial Statements relating to the period ending 31 July 2013; and
- Bank Reconciliations for the periods ending 30 June 2013 and 31 July 2013.

In regards to the financial statements, I apologise for the delay. The template from which material variances are calculated could not be finalised until the budget was adopted, which as you know, was 30 August 2013. It has taken some time to populate the template with budget figures and to ensure that known cash flow variations were entered. As a result, the presentation and in particular the material variances relating to July 2013, have taken additional time. I am still fine tuning our template to ensure that we meet all compliance requirements.

In regards to the bank reconciliations, as previously advised, the past twelve months were reviewed and new processes are now being put in place to ensure their accuracy.

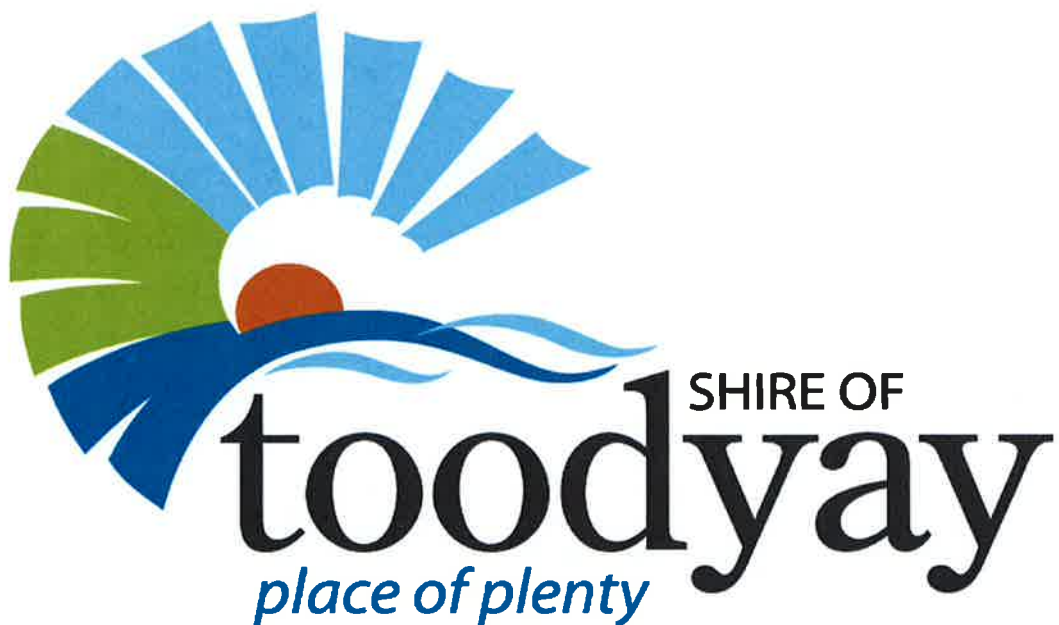
Yet again, I thank you for the patience and support provided.

Kind regards

Cherie Delmage
MANAGER CORPORATE SERVICES

att:

Monthly Financial Statements



FOR THE PERIOD ENDING

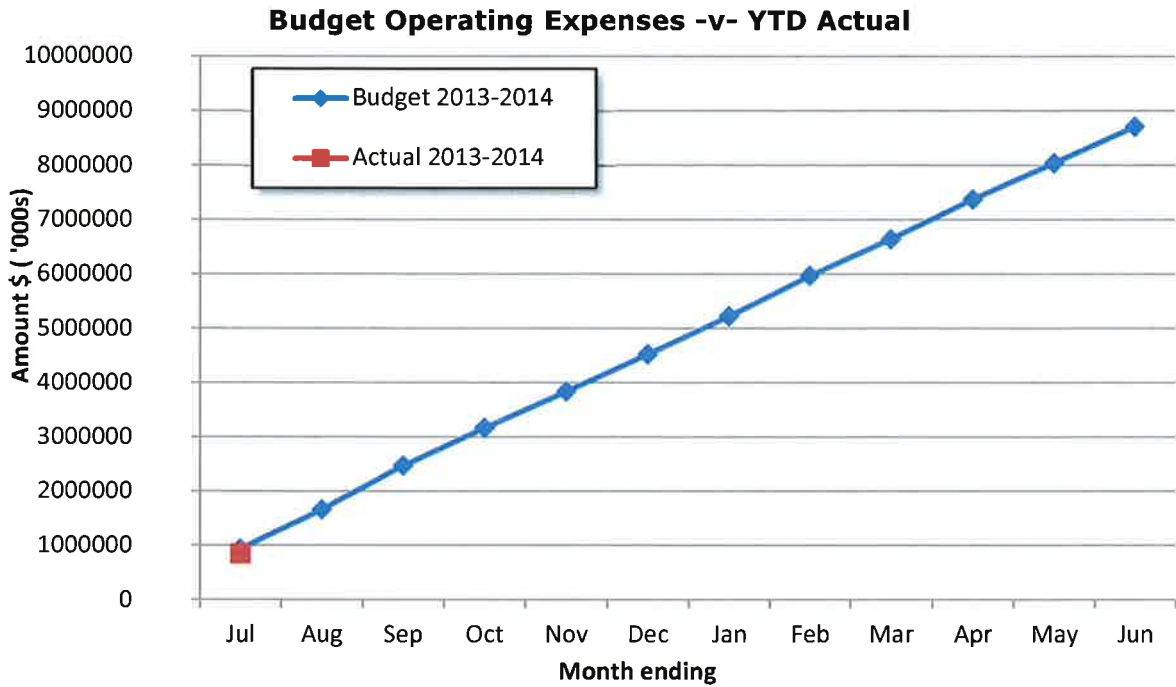
31 July 2013

Shire of Toodyay
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ending 31 July 2013

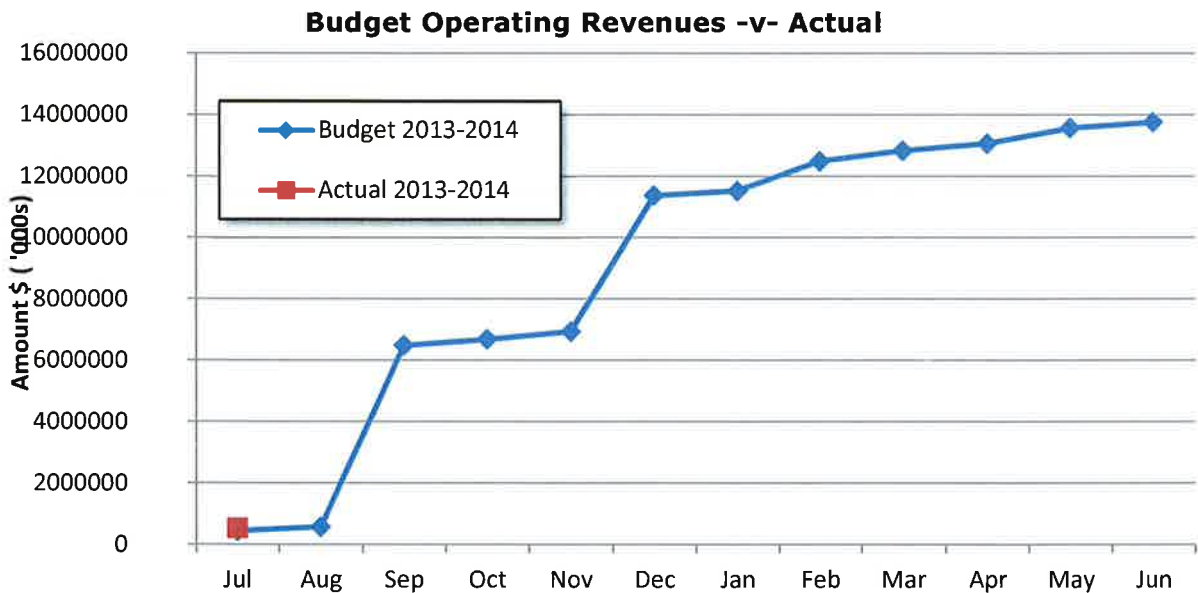
	Note	Original Adopted Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
		4	4	(a)	(b)	3	3	
		\$	\$	\$	\$	\$	%	
Operating Revenues								
Governance		13,500	13,500	1,122	6,524	5,402	82.80%	▲
General Purpose Funding		1,476,905	6,501,100	18,666	26,933	8,267	30.69%	
Law, Order and Public Safety		332,150	332,150	2,235	4,833	2,598	53.76%	▼
Health		61,000	61,000	5,083	7,115	2,032	28.56%	
Housing		4,023,500	4,023,500	5,166	7,615	2,449	32.16%	
Community Amenities		656,710	656,710	4,734	5,542	808	14.58%	
Recreation and Culture		296,107	296,107	20,318	21,322	1,004	4.71%	▼
Transport		1,433,830	1,433,830	365,041	433,510	68,469	15.79%	▲
Economic Services		264,531	264,531	14,955	18,242	3,287	18.02%	▼
Other Property and Services		188,666	188,666	10,356	10,082	(274)	(2.72%)	▲
Total (Excluding Rates)		8,746,899	13,771,094	447,876	541,719	94,043		
Operating Expense								
Governance		(777,873)	(777,873)	(144,602)	(59,480)	85,122	143.11%	
General Purpose Funding		(357,465)	(357,465)	(24,544)	(29,349)	(4,805)	(16.37%)	▼
Law, Order and Public Safety		(1,179,682)	(1,179,682)	(90,203)	(107,786)	(17,583)	(16.31%)	
Health		(239,708)	(239,708)	(16,761)	(17,228)	(467)	(2.71%)	
Housing		(94,385)	(94,385)	(7,849)	(11,109)	(3,260)	(29.35%)	▲
Community Amenities		(1,273,533)	(1,273,533)	(103,312)	(72,652)	30,660	42.20%	
Recreation and Culture		(1,326,476)	(1,326,476)	(110,445)	(118,473)	(8,028)	(6.78%)	▼
Transport		(2,493,589)	(2,493,589)	(327,446)	(231,491)	95,955	41.45%	
Economic Services		(917,744)	(917,744)	(78,387)	(85,033)	(6,646)	(7.82%)	
Other Property and Services		(67,391)	(67,391)	(45,647)	(125,627)	(79,980)	(63.66%)	▲
Total		(8,727,846)	(8,727,846)	(949,196)	(858,229)	90,967		
Funding Balance Adjustment								
Add back Depreciation		2,037,127	2,037,127	169,752	169,232	(520)	(0.31%)	▼
Adjust (Profit)/Loss on Asset Disposal	10	(24,004)		0	0	0		
Adjust Provisions and Accruals					0	0		
Net Operating (Ex. Rates)		2,032,176	7,080,376	(331,768)	(147,278)	184,490		
Capital Revenues								
Proceeds from Disposal of Assets	10	371,000	0	0	(2,727)	(2,727)	100.00%	
Proceeds from New Debentures		0		0	0	0		
Transfer from Reserves	9	1,918,194	1,918,194	0	0	0	0.00%	
Total		2,289,194	1,918,194	0	(2,727)	(2,727)		
Capital Expenses								
Land and Buildings	10	(7,245,583)		0	(8,241)	(8,241)	(100.00%)	
Plant and Equipment	10	(524,000)		0	0	0		
Furniture and Equipment	10	(60,750)		0	21,255	21,255	(100.00%)	
Infrastructure Assets - Roads	10	(2,809,757)		0	2,164	2,164	(100.00%)	
Infrastructure Assets - Other	10	0		0	0	0		
Repayment of Debentures		(195,091)		0	(5,666)	(5,666)	(100.00%)	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	9	(1,056,297)	(1,056,297)	0	0	0		
Total		(11,891,478)	(1,056,297)	0	9,512	9,512		
Net Capital		(9,602,284)	861,897	0	6,785	6,785		
Total Net Operating + Capital		(7,570,108)	7,942,273	(331,768)	(140,494)	191,274		
Rate Revenue		5,024,195	4,579,895	4,579,895	0	(4,579,895)	(100.00%)	
Opening Funding Surplus(Deficit)		2,672,694	2,672,694	2,672,694	2,672,694	0	0.00%	
Closing Funding Surplus(Deficit)	3	126,781	15,194,861	6,920,821	2,532,200	(4,388,621)		

Shire of Toodyay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 31 July 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Operating Expenses

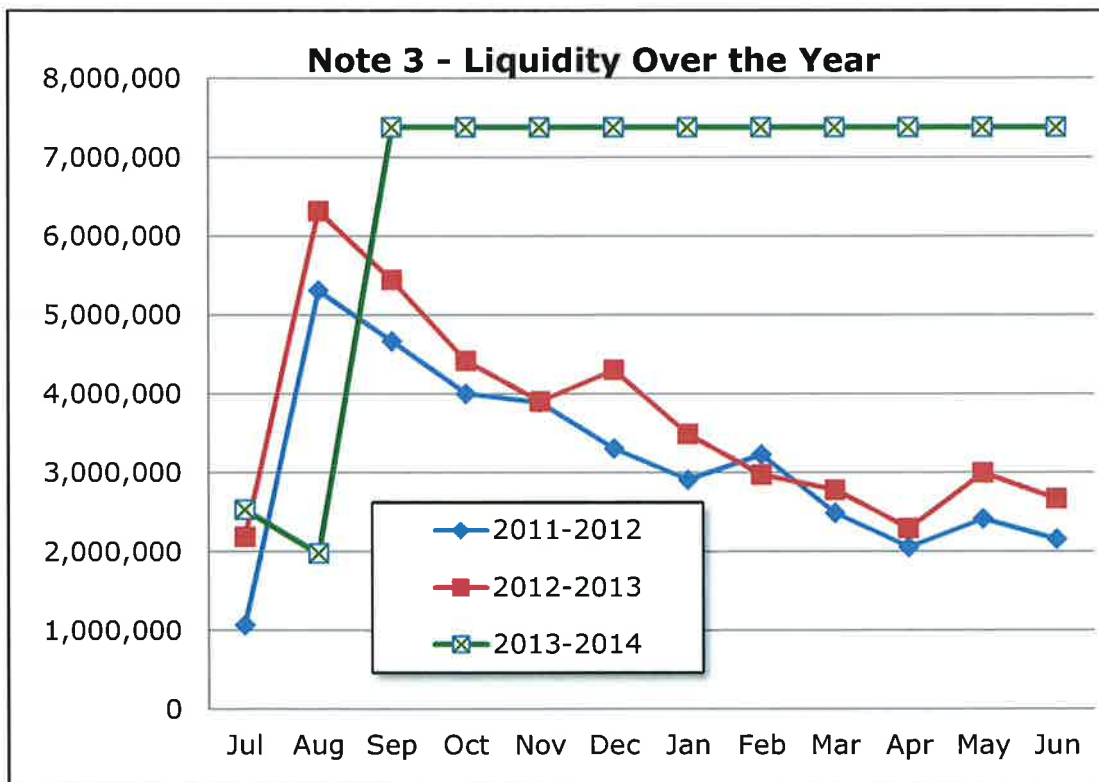


Comments/Notes - Operating Revenues

Shire of Toodyay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2013

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
2013-2014				
Note	This Period	Last Period	Same Period Last Year	1 July BFWD
	\$	\$	\$	
Current Assets				
Cash Unrestricted	1,951,843	2,777,839	1,826,883	2,777,839
Cash Restricted	2,954,070	2,954,070	2,603,972	2,954,070
Investments	0	0	0	0
Receivables - Rates and Rubbish	705,962	421,886	459,323	421,886
Receivables -Other	39,451	69,451	37,382	69,451
Inventories	96,469	112,560	78,396	112,560
	5,747,795	6,335,806	5,005,957	6,335,806
Less: Current Liabilities				
Payables	(322,616)	(776,081)	(205,382)	(776,081)
Provisions	(387,020)	(386,739)	(392,533)	(386,739)
	(709,636)	(1,162,819)	(597,915)	(1,162,819)
Less: Cash Restricted Reserves	(2,954,070)	(2,954,070)	(2,603,972)	(2,954,070)
Adjustment for Current Borrowings	189,425	195,091	123,130	195,091
Adjustment for Cash Backed Liabilities	258,686	258,686	258,686	258,686
Net Current Funding Position	2,532,200	2,672,694	2,185,885	2,672,694



Comments - Net Current Funding Position

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
GENERAL PURPOSE FUNDING												
RATES												
<u>OPERATING EXPENDITURE</u>												
031208	Rates Written Off		(500)		(500)		(41)	0	0	41	(100.00%)	▲
031209	Administration Allocation - Rates		(189,505)		(189,505)		(15,792)	(24,036)	(24,036)	(8,244)	52.20%	
031210	Salaries - Rates Officer		(36,261)		(36,261)		(3,021)	(4,684)	(4,684)	(1,663)	55.05%	
031211	Other Employee Costs - Rates Officer - Uniforms - 600		(600)		(600)		0	0	0	0	0.00%	
031212	Conferences & Training - Rates		(500)		(500)		0	0	0	0	0.00%	
031213	Superannuation		(5,099)		(5,099)		(424)	(375)	(375)	49	(11.48%)	
031215	Postage - Rates Notices - 3,000 - Instalments Notices x 3 - 2,500		(5,500)		(5,500)		0	0	0	0	0.00%	
031216	Rating Valuations - GRV Valuations - 2,500 - UV Valuations - 30,000 - Interim Valuations - 2,500		(38,500)		(38,500)		(500)	0	0	500	(100.00%)	
031217	Title Searches		(1,000)		(1,000)		(83)	(192)	(192)	(109)	131.33%	
031218	Legal Expenses - Debt Collection Costs - 25,000		(25,000)		(25,000)		(100)	(61)	(61)	39	(38.66%)	
031219	Rates Review - VGO Valuations - 50,000 - Postage & Community Consult - 5,000		(55,000)		(55,000)		(4,583)	0	0	4,583	(100.00%)	
			(357,465)		(357,465)		(24,544)	(29,349)	(29,349)	(4,805)		
<u>OPERATING REVENUE</u>												
031301	Rates Levied - All Areas	5,023,495		5,023,495		0		0	0	0	0.00%	
031302	Ex Gratia Rates	700		700		0		0	0	0	0.00%	
031303	Interest On Outstanding/Overdue Rates	25,000		25,000		0		0	0	0	0.00%	

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
031305	Instalment Charges	20,000		20,000		0		0		0	0.00%	
031306	Rates - Administration Fee	20,000		20,000		1,666		0		(1,666)	(100.00%)	
031307	Rates - Property Account Enquiries	20,000		20,000		2,000		2,318		318	15.92%	
031308	Rates - Payment Plan Administration Fee	2,500		2,500		0		0		0	0.00%	
031330	Sale Of Electoral Rolls & Maps	0		0		0		55		55	0.00%	
031331	Rates - Legal Expenses Recovered	20,000		20,000		0		0		0	0.00%	
031332	ESL - Administration Fee	5,000		5,000		0		0		0	0.00%	
		5,136,695		5,136,695		3,666		2,373		(1,293)		
	TOTAL RATES - Operating	5,136,695	(357,465)	5,136,695	(357,465)	3,666	(24,544)	2,373	(29,349)	(6,098)		
	CAPITAL EXPENDITURE											
031220	Transfer To Rates Review Reserve					0		0		0	0.00%	
						0		0		0		
	CAPITAL REVENUE											
031333	Transfer From Rates Review Reserve							0		0	0.00%	
								0		0		
	TOTAL RATES - Capital	51,345	0	51,345	0	0	0	0	0	0		
	TOTAL RATES	5,188,040	(357,465)	5,188,040	(357,465)	3,666	(24,544)	2,373	(29,349)	(6,098)		
	GENERAL PURPOSE FUNDING											
	GENERAL PURPOSE GRANTS											
	OPERATING EXPENDITURE											
						0		0		0	0.00%	
						0		0		0	0.00%	

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING REVENUE</u>												
032330	General Purpose Grant	472,000		472,000		0		0	0	0	0.00%	
032331	Road Improvement Grant	244,000		244,000		0		0	0	0	0.00%	
032332	Special Projects (Bridges) Gp Grants	0		0		0		0	0	0	0.00%	
032341	Special Project Grants	0		0		0		0	0	0	0.00%	
		716,000		716,000		0		0	0	0		
	TOTAL GENERAL PURPOSE GRANTS - Operating	716,000	0	716,000	0	0	0	0	0	0		
<u>CAPITAL EXPENDITURE</u>												
		0		0		0		0	0	0	0.00%	
		0		0		0		0	0	0		
<u>CAPITAL REVENUE</u>												
		0		0		0		0	0	0	0.00%	
		0		0		0		0	0	0		
	TOTAL GENERAL PURPOSE GRANTS - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL GENERAL PURPOSE GRANTS	716,000	0	716,000	0	0	0	0	0	0		
<u>GENERAL FINANCE</u>												
<u>OPERATING REVENUE</u>												
032334	Interest On Investment	45,000		45,000		15,000		23,828	8,828	58.86%	▲	
032335	Interest On Reserve Accounts	45,000		45,000		0		370	370	0.00%		
032336	Interest Earned On Trust	0		0		0		362	362	0.00%		
032339	Royalties For Regions	558,405		558,405		0		0	0	0.00%		
	2012/2013 Component To:											
	- Charcoal Lane Car Park - 100,000											

**Shire of Toodyay
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31 July 2013**

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Skate Park - Stage 2 - 50,000 - Aged Care Units (AROC) - 350,000 - Information Bay - 58,405											
	TOTAL GENERAL FINANCE - Operating	648,405	0	648,405	0	15,000	0	24,560	0	9,560	1	0
	CAPITAL EXPENDITURE											
032204	Reserve Interest Transferred To Reserve		(45,000)		(45,000)		0		0	0	0.00%	
032205	Transfer To Bridge Reserve		0		0		0		0	0	0.00%	
			(45,000)		(45,000)		0		0	0		
	CAPITAL REVENUE											
		0		0		0		0	0	0	0	
		0		0		0		0	0			
	TOTAL GENERAL FINANCE - Capital	0	(45,000)	0	(45,000)	0	0	0	0	0		
	TOTAL GENERAL FINANCE	648,405	(45,000)	648,405	(45,000)	15,000	0	24,560	0	9,560		
	TOTAL GENERAL PURPOSE FUNDING	6,552,445	(402,465)	6,552,445	(402,465)	18,666	(24,544)	26,933	(29,349)	3,462		
	GOVERNANCE & ADMINISTRATION											
	GOVERNANCE											
	OPERATING EXPENDITURE											
041201	Aroc Secretariat		(5,000)		(5,000)		0		60	60	0.00%	
041202	Memb. Attendance & Allowance Attendance Fees		(141,900)		(141,900)		(11,825)		(5,417)	6,408	(54.19%)	▼

Shire of Toodyay
Operating Statement By Function & Activity
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	Councillors x 8 - 99,200											
	Shire President x 1 - 19,200											
	ICT Allowance											
	Councillors x 9 - 9,000											
	IT Monthly & Annual Fees - 5,500											
	Travel Expenses											
	Councillors x 9 - 9,000											
041203	Members Conf & Travel Exp		(18,000)		(18,000)		(1,500)		0	1,500	(100.00%)	
041204	Election Expenses		(15,000)		(15,000)		(1,250)		0	1,250	(100.00%)	
041205	Shire Presidents Allowance		(19,157)		(19,157)		(1,596)		(1,000)	596	(37.34%)	
	- President's Allowance - 15,326											
	- D/Pres Allowance - 3,831											
041206	Wheatbelt Development Commission Funding		0		0		0		0	0	0.00%	
041207	Refreshments & F'Ns - Crs		(10,000)		(10,000)		(833)		35	868	(104.15%)	
041208	Refreshments & F'Ns - Staff		(15,000)		(15,000)		(1,250)		(191)	1,059	(84.75%)	
041210	Members Insurance		(10,000)		(10,000)		(6,500)		(6,155)	345	(5.31%)	
041211	Subscriptions		(21,865)		(21,865)		(21,865)		(23,990)	(2,125)	9.72%	
	- Avon Midland WALGA Zone - 2,000											
	- WALGA Assoc M/Ship - 8,332											
	- WALGA Procurement - 1,990											
	- Linking Councils & Communities - 5,000											
	- WALGA Local Laws Service - 543											
	- LGMA - 2,000											
	- Miscellaneous - 2,000											
041212	Misc Members Expenses		(5,000)		(5,000)		(416)		(147)	269	(64.72%)	
041213	Printing & Stationery		(1,000)		(1,000)		(83)		(401)	(318)	383.58%	
041214	Advertising		(25,000)		(25,000)		(2,083)		(1,493)	590	(28.34%)	
041218	Administration Allocation - Governance		(394,239)		(394,239)		(32,853)		(23,484)	9,369	(28.52%)	
041219	Audit Fees		(35,000)		(35,000)		(2,916)		0	2,916	(100.00%)	
041221	Strategic Development Plans - Fcwp Funding		0		0		0		0	0	0.00%	
041222	Legal Fees		(5,000)		(5,000)		(416)		0	416	(100.00%)	
000312	Deprec Of Assets-Members		(7,062)		(7,062)		(588)		(582)	6	(0.96%)	
041223	Local Laws Review		(11,150)		(11,150)		(929)		0	929	(100.00%)	
041226	175Th Birthday Celebrations		0		0		0		0	0	0.00%	

Shire of Toodyay
Operating Statement By Function & Activity
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
041227	Cost Of Dlg Enquiry - Audit Findings		0		0		0	0	0	0	0.00%	
041228	Integrated Strategic Plan - Consultant		(25,000)		(25,000)		(2,083)	0	2,083	2,083	(100.00%)	
041230	Economic Development Plan		(25,000)		(25,000)		(2,083)	0	2,083	2,083	(100.00%)	
			(789,373)		(789,373)		(91,069)	(62,766)	28,303			
OPERATING REVENUE												
041320	Recoups - Council Expenses	1,000		1,000		83		0		(83)	(100.00%)	
041321	Recoups - Other	1,000		1,000		83		0		(83)	(100.00%)	
		2,000		2,000		166		0		(166)		
	TOTAL GOVERNANCE (Operating)	2,000	(789,373)	2,000	(789,373)	166	(91,069)	0	(62,766)	28,137		
CAPITAL EXPENDITURE												
041252	Transfer To Anzac 100Th Reserve		(20,000)		(20,000)		(1,666)	0	1,666		0.00%	
041254	Council Chambers - Furniture & Fittings - Council Chambers Visual Display - 15,000 - Council Dashboard Meetings - 6,600		(21,600)		(21,600)		(1,800)	0	1,800		0.00%	
			(41,600)		(41,600)		(3,466)	0	3,466			
CAPITAL REVENUE												
041322	Transfer From 175Th Anniversary Rese	0		0		0		0	0	0	0.00%	
		0		0		0		0	0			
	TOTAL GOVERNANCE (Capital)	0	(41,600)	0	(41,600)	0	(3,466)	0	3,466			
	TOTAL GOVERNANCE	2,000	(830,973)	2,000	(830,973)	166	(94,535)	0	(62,766)	31,603		
GOVERNANCE & ADMINISTRATION												
ADMINISTRATION												

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING EXPENDITURE</u>												
042201	Salaries - Administration		(908,731)		(908,731)		(75,727)		(97,453)	(21,726)	28.69%	▲
042202	Salaries - L.S.L.		(35,000)		(35,000)		(2,916)		0	2,916	(100.00%)	
042204	Superannuation - Admin		(79,638)		(79,638)		(6,636)		(8,103)	(1,467)	22.11%	
042205	Staff Insurances		(70,996)		(70,996)		(30,000)		(29,028)	972	(3.24%)	
	- Public Liability Insurance - (47,959)											
	- Workes Comp Insurance - (23,037)											
042206	Fbt - Administration Staff		(35,000)		(35,000)		(10,000)		(8,126)	1,874	(18.74%)	
042207	Conference & Training		(45,000)		(45,000)		(3,750)		0	3,750	(100.00%)	
042208	Advertising Positions		(10,000)		(10,000)		(833)		0	833	(100.00%)	
042209	Staff Uniforms		(2,400)		(2,400)		(200)		0	200	(100.00%)	
042210	Office Maint & Surrounds		(51,402)		(51,402)		(4,280)		(2,353)	1,927	(45.03%)	
042211	Admin Printing & Stationery		(25,000)		(25,000)		(2,083)		(640)	1,443	(69.27%)	
042212	Telephone & Internet		(40,000)		(40,000)		(3,333)		(1,005)	2,328	(69.83%)	
042213	Office Equip. Mlce.		(30,000)		(30,000)		(2,500)		(3,222)	(722)	28.88%	
042214	Bank Charges		(14,000)		(14,000)		(1,166)		(326)	840	(72.00%)	
042215	Postage & Freight		(5,500)		(5,500)		(458)		(270)	188	(41.05%)	
042216	Computer Expenses		(80,000)		(80,000)		(30,000)		(34,863)	(4,863)	16.21%	
042217	Admin Vehicle Expenses		(20,000)		(20,000)		(1,666)		(1,994)	(328)	19.68%	
042218	Admin Legal Expenses		(5,000)		(5,000)		(416)		(111)	305	(73.36%)	
042220	Administration - Miscellaneous Expenditure		(6,727)		(6,727)		(560)		0	560	(100.00%)	
	- Miscellaneous - 2,000											
	- Workplace Solutions - 3,492											
	- WALGA Tax Service - 1,235											
	- Noise Headphones - 400											
042222	Contractor Expenses - Various		0		0		0		0	0	0.00%	
000772	Deprec Of Assets - Admin		(33,379)		(33,379)		(2,781)		(2,933)	(152)	5.45%	
00B402	Less Admin Allocation		1,509,273		1,509,273		125,772		183,902	58,130	46.22%	▲
			11,500		11,500		(53,533)		(6,524)	47,009		
<u>OPERATING REVENUE</u>												

Shire of Toodyay
Operating Statement By Function & Activity
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
042331	Legal Expenses Recovered	500		500		41		0		(41)	(100.00%)	
042333	Photocopying	1,000		1,000		83		136		53	64.28%	
042334	Administration - Miscellaneous Income	10,000		10,000		832		2,727		1,895	227.79%	
042341	Income Protection Insurance Revenue	0		0		0		0		0	0.00%	
042342	Administration - Miscellaneous Income	0		0		0		3,660		3,660	0.00%	
		11,500		11,500		956		6,524		5,568		
	TOTAL ADMINISTRATION (Operating)	11,500	11,500	11,500	11,500	956	(53,533)	6,524	(6,524)	52,577		
	CAPITAL EXPENDITURE											
042254	Transfer To Lsi Reserve - Administration		(15,000)		(15,000)		0		0	0	0.00%	
042255	Transfer To Information Technology Reserve		(5,000)		(5,000)		0		0	0	0.00%	
042400	Administration - Computer Hardware & Software		(30,000)		(30,000)		(2,500)		0	2,500	(100.00%)	
042401	Office Fitout		0		0		0		0	0	0.00%	
			(50,000)		(50,000)		(2,500)		0	2,500		
	CAPITAL REVENUE											
042330	Transfer From Employee Entitlement R	15,000		15,000		0		0		0	0.00%	
		15,000		15,000		0		0		0		
	TOTAL ADMINISTRATION (Capital)	15,000	(50,000)	15,000	(50,000)	0	(2,500)	0	0	2,500		
	TOTAL ADMINISTRATION	26,500	(38,500)	26,500	(38,500)	956	(56,033)	6,524	(6,524)	55,077		
	TOTAL GOVERNANCE & ADMINISTRATION	28,500	(869,473)	28,500	(869,473)	1,122	(150,568)	6,524	(69,290)	86,680		
	LAW, ORDER & PUBLIC SAFETY											
	FIRE PREVENTION											
	OPERATING EXPENDITURE											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
051200	Strategic Access & Egress		(300,000)		(300,000)		0		0	0	0.00%	
	- Stage 3A - Toodyay Highlands (150,000)											
	- Stage 3B - Julimar (100,000)											
	- Stage 3C - Moodyne Park (50,000)											
051201	Mitigation Works - Fire		(12,000)		(12,000)		0		0	0	0.00%	
	- Fuel Reduction Burning (5,000)											
	- Spraying (5,000)											
	- Revegetation (2,000)											
051202	Firefighting - Water		(10,000)		(10,000)		0		0	0	0.00%	
	- Tank Maintenance (8,000)											
	- Grounds Maintenance (2,000)											
051209	Firebreak Inspections		(1,000)		(1,000)		0		0	0	0.00%	
051210	Advertising & Signs		0		0		0		(196)	(196)	0.00%	
051211	Fire Standpipe Expenses		(10,000)		(10,000)		0		0	0	0.00%	
051212	Firebreaks - Shire Reserves		(12,000)		(12,000)		(998)		(866)	132	(13.21%)	
	- Fuel Reduction Burning (5,000)											
	- Spraying (5,000)											
	- Revegetation (2,000)											
051213	Firebreaks Services - Maintenance		(5,000)		(5,000)		(415)		0	415	(100.00%)	
051214	Egress & Access Track - Maintenance		(7,000)		(7,000)		(582)		0	582	(100.00%)	
	- Spraying (5,000)											
	- Revegetation (2,000)											
051215	Firefighting - Shire Resources		(28,000)		(28,000)		(2,331)		(3,221)	(890)	38.17%	
051216	Legal Costs Incurred		0		0		0		0	0	0.00%	
051218	End Of Year Brigade Function		(3,000)		(3,000)		(250)		0	250	(100.00%)	
051219	Ranger Services Allocation - Fire Prevention		(115,059)		(115,059)		(9,588)		(14,962)	(5,374)	56.05%	▲
051220	Brigade Plant & Equip (Less \$1,000)		(5,000)		(5,000)		(416)		(298)	118	(28.46%)	
051221	Brigade Plant & Equip Maint		(10,000)		(10,000)		(833)		0	833	(100.00%)	
051222	Brigade Vehicles, Trailers Mtrc		(56,000)		(56,000)		(10,000)		(13,325)	(3,325)	33.25%	
051223	Dfes Co-Location Centre		(8,000)		(8,000)		(664)		0	664	(100.00%)	
051224	Brigade Clothing & Access		(8,000)		(8,000)		(1,500)		(1,227)	273	(18.20%)	
051225	Brigade Utilities, Rates & Taxes		(20,000)		(20,000)		(1,666)		(748)	918	(55.13%)	
051226	Brigade Other Goods & Services		(3,000)		(3,000)		(250)		(245)	5	(1.82%)	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
051227	Brigade Insurances		(18,000)		(18,000)		(15,000)		(15,200)	(200)	1.33%	
001742	Deprec Of Assets - Fire		(217,178)		(217,178)		(18,098)		(15,436)	2,662	(14.71%)	
			(848,237)		(848,237)		(62,591)		(65,723)	(3,132)		
	OPERATING REVENUE											
051331	Grant/Contributions - Fire	50,000		50,000		0		0	0	0	0.00%	
	- Bush Fire Mitigation SEMC - 50,000											
051334	Legal Costs Recovered	0		0		0		0	0	0	0.00%	
051335	Fines & Penalties	7,500		7,500		625		250	250	(375)	(60.00%)	
051336	Esl Levy Recoup	128,000		128,000		0		0	0	0	0.00%	
051338	Fesa Recoup For Firefighting	15,000		15,000		0		0	0	0	0.00%	
051342	Ndrp 2010/2011 Program - Fesa Grant -	0		0		0		0	0	0	0.00%	
051343	Lops - Grants	31,550		31,550		0		0	0	0	0.00%	
	- Morangup BFB Extensions - 31,550											
051352	Sale Of Plant & Equipment - Lops	0		0		0		2,727	2,727	2,727	0.00%	
	- Volvo 8 Wheeler Sale - 2,727											
		232,050		232,050		625		250	(375)			
	TOTAL FIRE PREVENTION - Operating	232,050	(848,237)	232,050	(848,237)	625	(62,591)	250	(65,723)	(3,507)		
	CAPITAL EXPENDITURE											
51253	Lops - Building - Capital Expenditure		(31,550)		(31,550)		(2,629)		0	2,629	0.00%	
	- Morangup BFB Extensions											
			(31,550)		(31,550)		(2,629)		0	2,629		
	CAPITAL REVENUE											
		0		0		0		0	0	0	0.00%	
		0		0		0		0	0	0		
	TOTAL FIRE PREVENTION - Capital	0	(31,550)	0	(31,550)	0	(2,629)	0	0	2,629		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL FIRE PREVENTION		232,050	(879,787)	232,050	(879,787)	625	(65,220)	250	(65,723)	(878)		
<u>LAW, ORDER & PUBLIC SAFETY</u>												
<u>ANIMAL CONTROL</u>												
<u>OPERATING EXPENDITURE</u>												
052207	Dog Control Expenses		(7,400)	(7,400)	(616)	(616)		(20)	596	(96.82%)		
052208	Dog Pound Maintenance		(5,500)	(5,500)	(455)	(455)		(1,468)	(1,013)	222.60%		
052209	Other Animal Control		(7,500)	(7,500)	(624)	(624)		(423)	201	(32.27%)		
052210	Ranger Services Allocation		(161,083)	(161,083)	(13,423)	(13,423)		(23,511)	(10,088)	75.16%		▲
			(181,483)	(181,483)	(15,118)	(15,118)		(25,421)	(10,303)			
<u>OPERATING REVENUE</u>												
052321	Fines & Penalties - Dog Act	1,000		1,000	83	83		0	(83)	(100.00%)		
052322	Impounding Fees - Dogs	3,000		3,000	250	250		851	601	240.55%		
052323	Dog Registration Fees	12,000		12,000	1,000	1,000		285	(716)	(71.55%)		
052324	Kennel Licences	100		100	8	8		0	(8)	(100.00%)		
052325	Fines - Other Animals	250		250	20	20		300	280	1400.00%		
052326	Impounding Fees - Other	500		500	41	41		200	159	387.80%		
052327	Grant Income - Cat Pound Facilities	0		0	0	0		0	0	0.00%		
052328	Cat Registration Fees	0		0	0	0		0	0	0.00%		
		16,850		16,850	1,402	1,402		1,636	234			
TOTAL ANIMAL CONTROL - Operating		16,850	(181,483)	16,850	(181,483)	1,402	(15,118)	1,636	(25,421)	(10,070)		
<u>CAPITAL EXPENDITURE</u>												
052211	Cat Pound - Building Expenditure		(150,000)	(150,000)	(12,500)	(12,500)		(37)	12,463	0.00%		
			(150,000)	(150,000)	(12,500)	(12,500)		(37)	12,463			

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL REVENUE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL ANIMAL CONTROL - Capital	0	(150,000)	0	(150,000)	0	(12,500)	0	(37)	12,463		
	TOTAL ANIMAL CONTROL	16,850	(331,483)	16,850	(331,483)	1,402	(27,618)	1,636	(25,458)	2,394		
<u>OTHER</u>												
<u>OPERATING EXPENDITURE</u>												
053203	Printing & Stationery		(1,000)		(1,000)		(83)		0	83	(100.00%)	
			(1,000)		(1,000)		(83)		0	83		
<u>OPERATING REVENUE</u>												
053320	Fines Enforcement Recoup	0	0	0	0	0	0	0	0	0	0.00%	
053321	Fines & Penalties - Misc	2,500	0	2,500	208	208	0	220	12	12	5.77%	
053322	Income - Misc	0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL (LOPS) OTHER - Operating	0	(1,000)	0	(1,000)	0	(83)	0	0	83		
<u>CAPITAL EXPENDITURE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL CAPITAL EXPENDITURE	0	0	0	0	0	0	0	0	0	0.00%	
<u>CAPITAL REVENUE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0		0		0		0		0		
	TOTAL (LOPS) OTHER - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL (LOPS) OTHER	0	(1,000)	0	(1,000)	0	(83)	0	0	83		
	<u>EMERGENCY MANAGEMENT</u>											
	<u>OPERATING EXPENDITURE</u>											
054202	Recovery Expenses		0		0		0		0	0	0.00%	
054204	Community Emergency Services Manager		(148,962)		(148,962)		(12,411)		(16,642)	(4,231)	34.09%	
	- Public Liability Insurance (1,500)											
	- Workes Compensation Ins (3,000)											
	- CESM Wages & Allowances (80,000)											
	- CESM Superannuation (7,000)											
	- Administration Assistant - (52,000)											
	- Vehicle & Other Costs (5,000)											
			(148,962)		(148,962)		(12,411)		(16,642)	(4,231)		
	<u>OPERATING REVENUE</u>											
054332	Reimbursements - WANDRRA	0		0		0		0	0	0	0.00%	
054335	Cesm - Recoup	80,750		80,750		0		0	0	0	0.00%	
		80,750		80,750		0		0	0	0		
	TOTAL EMERGENCY MANAGEMENT - Operating	80,750	(148,962)	80,750	(148,962)	0	(12,411)	0	(16,642)	(4,231)		
	<u>CAPITAL EXPENDITURE</u>											
054205	Transfer To Emergency Management & Recovery Res		(10,000)		(10,000)		0		0	0	0.00%	
	- Transfer Bush Fire Relief Funds											
			(10,000)		(10,000)		0		0	0		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL EMERGENCY MANAGEMENT - Capital	0	(10,000)	0	(10,000)	0	0	0	0	0		
	TOTAL EMERGENCY MANAGEMENT	80,750	(158,962)	80,750	(158,962)	0	(12,411)	0	(16,642)	(4,231)		
	TOTAL LAW ORDER & PUBLIC SAFETY	329,650	(1,371,232)	329,650	(1,371,232)	2,027	(105,332)	1,886	(107,823)	(2,632)		
HEALTH												
PUBLIC HEALTH												
OPERATING EXPENDITURE												
074201	Health Salaries		(65,882)		(65,882)		(5,490)		(3,604)	1,886	(34.35%)	
074202	Salaries - L.S.L.		0		0		0		0	0	0.00%	
074204	Health Superannuation		(5,606)		(5,606)		(467)		(780)	(313)	67.04%	
074206	Health - Other Employment Costs - Public Liability Insurance (720) - Workers Compensation (2,500) - Travel & Meal Allow EHO (8,200) - State Conference (1,200)		(12,620)		(12,620)		(1,051)		(340)	711	(67.65%)	
074207	Vehicle Expenses - Health		0		0		0		0	0	0.00%	
074208	Health Control Expenses		(1,200)		(1,200)		(100)		0	100	(100.00%)	
074209	Legal Expenses		(10,000)		(10,000)		(833)		0	833	(100.00%)	
076201	Analytical Expenses		(1,550)		(1,550)		(129)		(1,159)	(1,030)	798.44%	
074210	Administration Allocation - Health		(40,608)		(40,608)		(3,384)		(8,441)	(5,057)	149.44%	▲
074211	Consultant Expenses		(2,000)		(2,000)		(166)		0	166	(100.00%)	
002502	Deprec Of Assets - Health		(19,621)		(19,621)		(1,635)		(1,696)	(61)	3.76%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	OPERATING REVENUE											
			(159,087)		(159,087)		(13,255)		(16,021)	(2,766)		
074331	Legal Expenses Recoup	1,000		1,000	83			0		(83)	(100.00%)	
074332	Health Act Fees,Licences	15,000		15,000	1,250			7,115		5,865	469.20%	▲
074333	Misc Income	0		0	0			0		0	0.00%	
		16,000		16,000	1,333			7,115		5,782		
	TOTAL PUBLIC HEALTH - Operating	16,000	(159,087)	16,000	(159,087)	1,333	(13,255)	7,115	(16,021)	3,016		
	CAPITAL EXPENDITURE											
		0		0	0			0		0	0.00%	
		0		0	0			0		0		
	CAPITAL REVENUE											
		0		0	0			0		0	0.00%	
		0		0	0			0		0		
	TOTAL PUBLIC HEALTH - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL PUBLIC HEALTH	16,000	(159,087)	16,000	(159,087)	1,333	(13,255)	7,115	(16,021)	3,016		
	OTHER HEALTH											
	OPERATING EXPENDITURE											
077201	Alma Beard Centre											
	- Equipment Maint/Replace (5,000)											
	- Building Maintenance (12,966)											
	- Garden Maintenance -(10,155)											
			(42,121)		(42,121)		(3,506)		(1,207)	2,299	(65.58%)	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
077202	- Utilities, Insurance etc (14,000) Alma Beard Medical Centre - Rental		(38,500)		0		0	0	0	0	0.00%	
			(80,621)		(3,506)		(1,207)		2,299			
	<u>OPERATING REVENUE</u>											
077330	Alma Beard Medical Centre - Rental	45,000		45,000	3,750	0	0	0	(3,750)	(3,750)	(100.00%)	
		45,000		45,000	3,750	0	0	0	(3,750)	(3,750)		
	TOTAL OTHER HEALTH - Operating	45,000	(80,621)	45,000	(80,621)	3,750	(3,506)	0	(1,207)	(1,451)		
	<u>CAPITAL EXPENDITURE</u>											
077251	Alma Beard Medical Centre - Building - New Front Auto Doors		(10,125)		(10,125)		(843)		0	843	0.00%	
			(10,125)		(10,125)		(843)		0	843		
	<u>CAPITAL REVENUE</u>											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL OTHER HEALTH - Capital	0	(10,125)	0	(10,125)	0	(843)	0	0	843		
	TOTAL OTHER HEALTH	45,000	(90,746)	45,000	(90,746)	3,750	(4,349)	0	(1,207)	(608)		
	TOTAL HEALTH	61,000	(249,833)	61,000	(249,833)	5,083	(17,604)	7,115	(17,228)	2,408		
	<u>HOUSING</u>											
	<u>STAFF HOUSING</u>											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING EXPENDITURE												
091201	Lot35, 19 A/B Clinton St		(10,084)		(10,084)		(8,000)		(7,162)	838	(10.48%)	
091202	Other Staff Housing		(2,000)		(2,000)		(166)		0	166	(100.00%)	
091203	Lease - Staff Housing		(4,800)		(4,800)		(400)		(1,455)	(1,055)	263.64%	
091204	Lot 46/47 Telegraph Road, Toodyay		(7,978)		(7,978)		(660)		(47)	613	(92.83%)	
091205	Lot 3 (5) Plesse Street, Connors Cottage		(14,769)		(14,769)		(1,226)		(139)	1,087	(88.64%)	
002602	Deprec Of Assets - Staff		(2,472)		(2,472)		(206)		(204)	2	(1.05%)	
002662	Deprec Of Assets-Housing		(25,496)		(25,496)		(2,124)		(2,102)	22	(1.02%)	
			(67,599)		(67,599)		(12,782)		(11,109)	1,673		
OPERATING REVENUE												
091330	Shire Owned Housing - Rental Income	10,000		10,000			833		1,800	967	116.09%	
091332	Recoups - Staff Housing	10,000		10,000			833		2,400	1,567	188.12%	
		20,000		20,000			1,666		4,200	2,534		
	TOTAL STAFF HOUSING - Operating	20,000	(67,599)	20,000	(67,599)		(12,782)		(11,109)	4,207		
CAPITAL EXPENDITURE												
091250	Staff Housing - Capital Works		(25,170)		(25,170)		(594)		0	594	0.00%	
	- Connors Cottage Paint & Ceiling (13,136)											
	- Clinton Street - New Fencing (7,534)											
	- Clinton Street - Bathroom (4,500)											
			(25,170)		(25,170)		(594)		0	594		
CAPITAL REVENUE												
		0		0			0		0	0		
		0		0			0		0	0		
	TOTAL STAFF HOUSING - Capital	0	(25,170)	0	(25,170)		(594)		0	594		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL STAFF HOUSING		20,000	(92,769)	20,000	(92,769)	1,666	(13,376)	4,200	(11,109)	4,801		
<u>OTHER HOUSING</u>												
<u>OPERATING EXPENDITURE</u>												
092202	Stirling Toe (O'Reilly)		(22,463)		(22,463)		(1,871)		0	1,871	(100.00%)	
092203	Butterly House		(4,323)		(4,323)		(358)		0	358	(100.00%)	
092205	19B Clinton Street - Rental		0		0		0		0	0	0.00%	
			(26,786)		(26,786)		(2,229)		0	2,229		
<u>OPERATING REVENUE</u>												
092255	Grants & Subsidies - Aged Care - CLGR/FR Grant - 2,742,412 - Butterly Cottages - 857,588 - Shire of Goomalling - 200,000 - Shire of Victoria Plains - 200,000	4,000,000		4,000,000		0		0	0	0	0.00%	
092331	Recoups - Butterly House	3,500		3,500		3,500		3,415	0	(85)	(2.44%)	
092336	19B Clinton Street, Toodyay - Rental	0		0		0		0	0	0	0.00%	
		4,003,500		4,003,500		3,500		3,415		(85)		
TOTAL OTHER HOUSING - Operating		4,003,500	(26,786)	4,003,500	(26,786)	3,500	(2,229)	3,415	0	2,144		
<u>CAPITAL EXPENDITURE</u>												
092252	Aroc Aged Care Housing Initiative		(4,400,000)		(4,400,000)		0		0	0	0.00%	
			(4,400,000)		(4,400,000)		0		0	0		
<u>CAPITAL REVENUE</u>												
		0		0		0		0	0	0	0.00%	
		0		0		0		0	0	0		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL OTHER HOUSING - Capital	0	(4,400,000)	0	(4,400,000)	0	0	0	0	0		
	TOTAL OTHER HOUSING	4,003,500	(4,426,786)	4,003,500	(4,426,786)	3,500	(2,229)	3,415	0	2,144		
	TOTAL HOUSING	4,023,500	(4,519,555)	4,023,500	(4,519,555)	5,166	(15,605)	7,615	(11,109)	6,945		
	COMMUNITY AMMENITIES											
	HOUSEHOLD REFUSE											
	OPERATING EXPENDITURE											
101201	Waste Transfer Station		(139,369)		(139,369)		(11,612)		(87)	11,525	(99.25%)	▼
101202	Disposal Of Refuse		(70,000)		(70,000)		(5,833)		0	5,833	(100.00%)	▼
101203	Domestic Refuse Collection - Includes fortnightly recycle collection - 420 waste collection (77,700) - 1,100 waste collection (203,500) - 50 commercial collection (9,250) - Monthly tonnage collection fee (36,000)		(335,700)		(335,700)		(27,975)		(4,501)	23,474	(83.91%)	▼
101204	Administration Allocation - Refuse		(33,840)		(33,840)		(2,820)		(5,866)	(3,046)	108.03%	
101205	Waste Initiatives - Review Of Zero Waste Mgmt Plan (5,000)		(5,000)		(5,000)		(416)		0	416	(100.00%)	
002752	Deprec Of Assets-Rubbish		(4,300)		(4,300)		(358)		(355)	3	(0.95%)	
003502	Deprec Of Assets-Amenitie		(12,770)		(12,770)		(1,064)		(1,053)	11	(1.04%)	
			(600,979)		(600,979)		(50,078)		(11,862)	38,216		
	OPERATING REVENUE											
101330	Domestic Rubbish Collection - Mandato - Includes fortnightly recycle collection - 420 collections @ \$230	96,600		96,600		0		0		0	0.00%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
101331	Commercial Rubbish Collection - Includes fortnightly recycle collection - 50 collections @ \$250	12,500		12,500		0		0		0	0.00%	
101332	Transfer Station Entry Fees - Additional - 30 passes x \$35 each (10 passes) - single tip passes/loads	1,500		1,500		125		93		(32)	(25.60%)	
101333	Waste Transfer Station Maintenance - 1	237,760		237,760		0		0		0	0.00%	
101334	Domestic Rubbish Collection - Additional - Includes fortnightly recycle collection - 1,100 collections @ \$230	253,000		253,000		0		0		0	0.00%	
101336	Waste Transfer Station Fees	0		0		0		0		0	0.00%	
101338	Worm Farm/Compost Bins	100		100		8		0		(8)	0.00%	
101340	Grant Income	0		0		0		0		0	0.00%	
		601,460		601,460		133		93		(40)		
	TOTAL HOUSEHOLD REFUSE - Operating	601,460	(600,979)	601,460	(600,979)	133	(50,078)	93	(11,862)	38,176		
	CAPITAL EXPENDITURE											
101251	Waste Transfer Station - Capital Works - J0006 Fencing Waste Transfer Site (30,000)		(30,000)		(30,000)		(2,500)		0	2,500	0.00%	
101252	Transfer To Refuse Reserve		0		0		0		0	0	0.00%	
			(30,000)		(30,000)		(2,500)		0	2,500		
	CAPITAL REVENUE											
101350	Transfer From Refuse Reserve	(30,000)		(30,000)		(2,500)		0		2,500	0.00%	
		(30,000)		(30,000)		(2,500)		0		2,500		
	TOTAL HOUSEHOLD REFUSE - Capital	(30,000)	(30,000)	(30,000)	(30,000)	(2,500)	(2,500)	0	0	5,000		
	TOTAL HOUSEHOLD REFUSE	571,460	(630,979)	571,460	(630,979)	(2,367)	(52,578)	93	(11,862)	43,176		

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OTHER REFUSE</u>												
<u>OPERATING EXPENDITURE</u>												
102206	Street Bins Collection		(10,000)		(10,000)		(833)		(348)	485	(58.27%)	
102207	Litter Control - Other		0		0		0		(378)	(378)	0.00%	
102210	Ranger Services Allocation - Other Refuse		(5,753)		(5,753)		(479)		(2,137)	(1,658)	346.22%	
			(15,753)		(15,753)		(1,312)		(2,863)	(1,551)		
<u>OPERATING REVENUE</u>												
102332	Litter Infraingements	200		200		16		0		(16)	(100.00%)	
		200		200		16		0		(16)		
		200		200		16		0		(1,567)		
	TOTAL OTHER REFUSE - Operating	200	(15,753)	200	(15,753)	16	(1,312)	0	(2,863)	(1,567)		
<u>CAPITAL EXPENDITURE</u>												
			0		0		0		0	0	0.00%	
			0		0		0		0	0		
<u>CAPITAL REVENUE</u>												
		0		0		0		0	0	0	0.00%	
		0		0		0		0	0	0		
	TOTAL OTHER REFUSE - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL OTHER REFUSE	200	(15,753)	200	(15,753)	16	(1,312)	0	(2,863)	(1,567)		
<u>COMMUNITY AMMENITIES</u>												
<u>SEWERAGE</u>												

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING EXPENDITURE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
<u>OPERATING REVENUE</u>												
103332	Dividend - Nith'M Liquid Waste Fac	20,000	20,000	20,000	1,666	0	0	0	0	(1,666)	(100.00%)	
		20,000	20,000	20,000	1,666	0	0	0	0	(1,666)		
	TOTAL SEWERAGE - Operating	20,000	0	20,000	0	0	0	0	0	(1,666)		
<u>CAPITAL EXPENDITURE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
<u>CAPITAL REVENUE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL SEWERAGE - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL SEWERAGE	20,000	0	20,000	0	1,666	0	0	0	(1,666)		
<u>COMMUNITY SPONSORSHIP</u>												
<u>OPERATING EXPENDITURE</u>												
104201	Community Grants & Sponsorships - Discretionary Funds (10,000)		(33,500)		(33,500)		0		0	0	0.00%	

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Toodyay Art Acquisition Prize (1,000)											
	- Toodyay Cricket Club (2,500)											
	- RSL Sandakan (1,500)											
	- Youthcare - (5,000)											
	- Toodyay Ag Society (1,500)											
	- Moondyne Festival (8,000)											
	- Bush Poets Weekend (4,000)											
104202	Contributions, Donations, Grants & Sponsorships	0	0	0	0	0	0	0	0	0	0.00%	
			(33,500)		(33,500)		0		0	0		
	OPERATING REVENUE											
104330	Contributions, Donations, Grants & Spo	0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL COMMUNITY SPONSORSHIP - Operating	0	(33,500)	0	(33,500)	0	0	0	0	0		
	CAPITAL EXPENDITURE											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	CAPITAL REVENUE											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL COMMUNITY SPONSORSHIP - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL COMMUNITY SPONSORSHIP	0	(33,500)	0	(33,500)	0	0	0	0	0		
	PROTECTION OF THE ENVIRONMENT											

Shire of Toodyay
Operating Statement By Function & Activity
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING EXPENDITURE</u>												
105201	Environmental Officer - Salaries		(58,240)		(58,240)		(4,853)		(5,224)	(371)	7.65%	
105202	Environmental Officer - Superannuation		(5,387)		(5,387)		(448)		0	448	(100.00%)	
105203	Environmental Officer - Employee Costs		(5,000)		(5,000)		(416)		0	416	(100.00%)	
			(68,627)		(68,627)		(5,717)		(5,224)	493		
<u>OPERATING REVENUE</u>												
0		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL PROTECTION OF ENVIRONMENT - Operating	0	(68,627)	0	(68,627)	0	(5,717)	0	(5,224)	493		
<u>CAPITAL EXPENDITURE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL PROTECTION OF ENVIRONMENT - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL PROTECTION OF ENVIRONMENT	0	(68,627)	0	(68,627)	0	(5,717)	0	(5,224)	493		
<u>TOWN PLANNING</u>												
<u>OPERATING EXPENDITURE</u>												
106201	Town Planning Salaries		(131,007)		(131,007)		(10,917)		(20,197)	(9,280)	85.00%	▲

Shire of Toodyay
Operating Statement By Function & Activity
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
106202	Salaries - L.S.L.	0	0	0	0	0	0	0	0	0	0.00%	
106204	Superannuation (T.Ping)		(11,837)		(11,837)		(986)	(1,280)	(1,280)	(294)	29.86%	
106205	Other Emp Costs (T.Ping)		(30,976)		(30,976)		(2,581)	(10,145)	(10,145)	(7,564)	293.08%	▲
	- Public Liability Insurance (2,500)											
	- Workers Compensation (7,176)											
	- Fringe Benefits Tax (10,000)											
	- Uniforms x 3 (1,800)											
	- State Conference x 2 (3,000)											
	- National Conference x 1 (1,500)											
	- Other Training (2,000)											
	- Memberships (1,000)											
	- Miscellaneous (2,000)											
106206	T.Ping Vehicle Expenses		(10,000)		(10,000)		(833)	(3,135)	(3,135)	(2,302)	276.32%	
106208	Rezoning/Subdivision Expenses		(5,000)		(5,000)		(416)	0	0	416	(100.00%)	
106209	T.Ping Misc. Expenses		(10,000)		(10,000)		(833)	(442)	(442)	391	(46.88%)	
	- Finalise Syreds inc rd & fence (8,200)											
	- Miscellaneous (1,800)											
106210	T.Ping Legal Costs		(15,000)		(15,000)		(1,250)	(15)	(15)	1,235	(98.84%)	
106212	Administration Allocation - Town Planning		(169,201)		(169,201)		(14,100)	(10,832)	(10,832)	3,268	(23.18%)	
106213	Deprec Of Assets - T/P		(3,981)		(3,981)		(331)	(439)	(439)	(108)	32.60%	
106214	Engineering Expenses		0		0		0	0	0	0	0.00%	
106216	Contractor Expenses		(70,000)		(70,000)		(5,833)	0	0	5,833	(100.00%)	▼
			(457,002)		(457,002)		(38,080)	(46,485)	(46,485)	(8,405)		
	OPERATING REVENUE											
106332	Subdivision Fees	5,000		5,000		416		0	0	(416)	(100.00%)	
106334	T.Ping Misc Fees	20,000		20,000		1,666		2,604	2,604	938	56.29%	
		25,000		25,000		2,082		2,604	2,604	522		
	TOTAL TOWN PLANNING - Operating	25,000	(457,002)	25,000	(457,002)	2,082	(38,080)	2,604	(46,485)	(7,883)		
	CAPITAL EXPENDITURE											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	CAPITAL REVENUE											
106338	Transfer From Local Planning Scheme I	15,403		15,403	0	0	0	0	0	0	0.00%	
		15,403		15,403	0	0	0	0	0	0		
	TOTAL TOWN PLANNING - Capital	15,403	0	15,403	0	0	0	0	0	0		
	TOTAL TOWN PLANNING	40,403	(457,002)	40,403	(457,002)	2,082	(38,080)	2,604	(46,485)	(7,883)		
	COMMUNITY AMMENITIES											
	OTHER COMMUNITY SERVICES											
	OPERATING EXPENDITURE											
107201	Cemetery Maintenance		(35,898)		(2,989)		(2,989)		(3,899)	(910)	30.44%	
107202	Federation Square Mtce		(15,045)		(1,250)		(1,250)		(1,027)	223	(17.84%)	
107204	Tdy Railway Station		(16,500)		(1,371)		(1,371)		(624)	747	(54.46%)	
107205	Sireet Furniture		(3,180)		(263)		(263)		(58)	205	(78.00%)	
107206	War Memorial		(27,049)		(27,049)		(27,049)		(610)	1,642	(72.90%)	
			(97,672)		(97,672)		(8,125)		(6,218)	1,907		
	OPERATING REVENUE											
107331	Cemetery Fees (Inc Gst)	8,150		8,150	679	679	679	2,845	2,845	2,166	319.06%	
107332	Cemetery Fees (Not Inc Gst)	1,900		1,900	158	158	158	0	0	(158)	(100.00%)	
		10,050		10,050	837	837	837	2,845	2,845	2,008		
	TOTAL OTHER COMMUNITY - Operating	10,050	(97,672)	10,050	(97,672)	837	(8,125)	2,845	(6,218)	3,915		

Shire of Toodyay
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL EXPENDITURE</u>												
107272	Street Furniture	0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
<u>CAPITAL REVENUE</u>												
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL OTHER COMMUNITY - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL OTHER COMMUNITY SERVICES	10,050	(97,672)	10,050	(97,672)	837	(8,125)	2,845	(6,218)	3,915		
	TOTAL COMMUNITY AMENITIES	642,113	(1,234,906)	642,113	(1,234,906)	2,234	(100,095)	5,542	(57,428)	35,975		
<u>RECREATION & CULTURE</u>												
<u>PUBLIC HALLS</u>												
<u>OPERATING EXPENDITURE</u>												
111201	Memorial Hall - Operational & Maintenance Expenditur	(30,843)	(30,843)	(30,843)	(2,569)	(2,569)		0	2,569		(100.00%)	
111202	Morangup Comm Ctre.	(12,441)	(12,441)	(12,441)	(1,033)	(1,033)		0	1,033		(100.00%)	
111203	Community Ctre	(37,937)	(37,937)	(37,937)	(3,158)	(3,158)		(6,319)	(3,161)		100.08%	
111204	Administration Allocation - Public Halls	(42,300)	(42,300)	(42,300)	(3,525)	(3,525)		(8,625)	(5,100)		144.68%	▲
161205	Loan 65 - Interest Payments	(5,611)	(5,611)	(5,611)	(467)	(467)		32	499		(106.75%)	
003522	Deprec Of Assets - Halls	(39,446)	(39,446)	(39,446)	(3,287)	(3,287)		(3,253)	34		(1.05%)	
		(168,578)	(168,578)	(168,578)	(14,039)	(14,039)		(18,165)	(4,126)			
<u>OPERATING REVENUE</u>												
111330	Memorial Hall Rentals	5,000	5,000	5,000	416	416		0	(416)		(100.00%)	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
111332	Community Centre Rentals	41,100		41,100		3,425		4,706		1,281	37.41%	
	- Resource Centre Lease - 1,000											
	- Maximus Solutions - 5,000											
	- Silver Chain - 12,600											
	- Dept Child Protection - 17,500											
	- Other Rentals - 5,000											
111333	Community Centre Recoups	500		500		41		0		(41)	(100.00%)	
111334	Grants - Halls, Community & Civic Cent	90,207		90,207		0		0		0	0.00%	
	- RDAF Round 5 Grant Funding											
	- Memorial Hall Re-roof - 50,000											
	- Community Depot Development - 40,207											
		136,807		136,807		3,882		4,706		824		
	TOTAL PUBLIC HALLS - Operating	136,807	(168,578)	136,807	(168,578)	3,882	(14,039)	4,706	(18,165)	(3,301)		
	CAPITAL EXPENDITURE											
111351	Buildings - Public Halls & Civic Centres		(106,255)		(106,255)		(8,654)		0	8,654	0.00%	
	- Toodyay Comm Ctre - Repaint (8,057)											
	- Youth Hall - Paint & Fence (8,198)											
	- Memorial Hall - Re-roof (90,000)											
111352	Land - Public Halls & Civic Centres		(125,000)		(125,000)		(10,416)		0	10,416	0.00%	
	- Land Purchase (125,000)											
111353	Memorial Hall - Capital Works		0		0		0		0	0	0.00%	
161256	Loan 65 - Principal Payments		(8,085)		(8,085)		(673)		0	673	0.00%	
			(239,340)		(239,340)		(673)		0	673		
	CAPITAL REVENUE											
1113350	Transfer From Recreation Development	100,000		100,000		0		0		0	0.00%	
		100,000		100,000		0		0		0		
	TOTAL PUBLIC HALLS - Capital	100,000	(239,340)	100,000	(239,340)	0	(673)	0	0	673		

**Shire of Toodyay
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL PUBLIC HALLS		236,807	(407,918)	236,807	(407,918)	3,882	(14,712)	4,706	(18,165)	(2,628)		
RECREATION & CULTURE												
RECREATION & SPORT												
OPERATING EXPENDITURE												
113201	Toodyay Showgrounds		(145,047)		(145,047)		(12,083)		(10,838)	1,245	(10.30%)	
113202	Toodyay Race Course		0		0		0		0	0	0.00%	
113203	Newcastle Park		(19,333)		(19,333)		(1,607)		(403)	1,204	(74.94%)	
113204	Toodyay Skate Park		(6,206)		(6,206)		(515)		(692)	(177)	34.33%	
113206	Parks & Gardens Depot		(6,126)		(6,126)		(507)		(1,419)	(912)	179.85%	
113207	Pioneer Arbourteam		(6,373)		(6,373)		(528)		(365)	163	(30.89%)	
113208	Railway Wagon Reserve No. 35142		(2,300)		(2,300)		(188)		0	188	(100.00%)	
113210	Wilson Street (Parking) Reserve		(1,486)		(1,486)		(122)		(95)	27	(22.43%)	
113212	Pelham Reserve		(19,571)		(19,571)		(1,627)		(2,363)	(736)	45.22%	
113213	Dudgee Park		(95,590)		(95,590)		(7,959)		(10,778)	(2,819)	35.42%	
	- Parks & Gardens (68,583)											
	- Building Maintenance (27,007)											
113214	Misc Sports Club Facilities		(5,653)		(5,653)		(469)		0	469	(100.00%)	
	- Building Maintenance (27,007)											
	- Golf Club Ins Reimburse (1,500)											
	- Tennis Club Ins Reimburse (1,000)											
113215	Miscellaneous Shire Parks & Gardens		(13,493)		(13,493)		(1,122)		(95)	1,027	(91.57%)	
113216	Aroc Rec. Coordinator		(35,000)		(35,000)		(2,916)		0	2,916	(100.00%)	
113221	Admin Allocation - Recreation & Sport		(64,296)		(64,296)		(5,358)		(8,809)	(3,451)	64.41%	
113224	Be Active Grant Expenses		0		0		0		0	0	0.00%	
113226	Recreation Facility Expenses		0		0		0		0	0	0.00%	
113227	Youth Advisory Council - Expenditure		(3,000)		(3,000)		(250)		27	277	(110.91%)	
113228	Community Grants & Sponsorships - Sport & Rec		(5,000)		(5,000)		(416)		(3,788)	(3,372)	810.62%	
	- Public Reserve/Open Space - 20,000											
	- Cricket Nets Upgrade - 3,774											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
003792	Deprec Of Assets - Sport		(55,540)		(55,540)		(4,628)		(4,592)	36	(0.78%)	
161214	Loan 72 - Interest - Purchase Land - Rec Precinct		(44,734)		(44,734)		(3,727)		0	3,727	(100.00%)	
			(528,748)		(528,748)		(44,022)		(44,209)	(187)		
	OPERATING REVENUE											
113330	Showground Rental	2,500		2,500		208		598		390	187.59%	
113332	Club Leases	500		500		41		300		259	631.71%	
113335	Clubs Insurance	10,000		10,000		10,000		11,151		1,151	11.51%	
113351	Grants & Contributions	72,000		72,000		0		0		0	0.00%	
	- DSR Grant - Skate Plans - 3,000											
	- Lotterywest Grant - Skate Plans - 3,000											
	- DSR Grant - Skate Construction - 66,000											
113354	Loan Income - Toodyay Bowling Club	2,300		2,300		191		0		(191)	(100.00%)	
113356	Be Active - Corporate Challenges	500		500		41		0		(41)	(100.00%)	
113357	Toodyay Race Club Sheds - Insurance	0		0		0		0		0	0.00%	
113358	Youth Advisory Council - Income	2,000		2,000		166		0		(166)	(100.00%)	
		89,800		89,800		10,647		12,049		1,402		
	TOTAL REC & SPORT - Operating	89,800	(528,748)	89,800	(528,748)	10,647	(44,022)	12,049	(44,209)	1,215		
	CAPITAL EXPENDITURE											
113256	Duidee Park Upgrade		(20,000)		(20,000)		(1,666)		0	1,666	0.00%	
113258	Transfer To Recreation Centre Reserve		0		0		0		0	0	0.00%	
113262	Buildings - Sport & Recreation		(1,850,000)		(1,850,000)		0		0	0	0.00%	
	- Rec Precinct Land Purchase (1,625,000)											
	- Duidee Park - Skate Park Stage 2 (200,000)											
	- Basketball Facilities (25,000)											
113264	Toodyay Showgrounds - Design & Drawings		0		0		0		0	0	0.00%	
113265	Recreation Precinct - Design & Drawings		(100,000)		(100,000)		(8,333)		0	8,333	0.00%	
113266	Buildings - Sport & Recreation		0		0		0		0	0	0.00%	
113268	Toodyay Tennis Club - Repair Retaining Wall		0		0		0		0	0	0.00%	
113273	Recreation Strategic Plan		0		0		0		3,000	3,000	0.00%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
113274	Transfer To Swimming Pool Reserve	0	0	0	0	0	0	0	0	0	0.00%	
113275	Transfer To Recreation Development Reserve	(786,297)	(786,297)	(786,297)	(786,297)	(786,297)	(786,297)	0	0	0	0.00%	
113276	Bicycle Plan	0	0	0	0	0	0	0	0	0	0.00%	
161262	Loan 72 - Principal - Recreation Precinct	(31,878)	(31,878)	(31,878)	(31,878)	(2,656)	(2,656)	0	0	2,656	0.00%	
		(2,788,175)	(2,788,175)	(2,788,175)	(2,788,175)	(12,655)	(12,655)	3,000	3,000	15,655		
	CAPITAL REVENUE											
113355	Transfer From Recreation Centre Reser	(786,297)	(786,297)	(786,297)	(786,297)	(65,524)	(65,524)	0	0	65,524	0.00%	
		(786,297)	(786,297)	(786,297)	(786,297)	(65,524)	(65,524)	0	0	65,524		
	TOTAL REC & SPORT - Capital	(786,297)	(2,788,175)	(786,297)	(2,788,175)	(65,524)	(12,655)	0	3,000	81,179		
	TOTAL RECREATION & SPORT	(696,497)	(3,316,923)	(696,497)	(3,316,923)	(54,877)	(56,677)	12,049	(41,209)	82,394		
	RECREATION & CULTURE											
	LIBRARIES											
	OPERATING EXPENDITURE											
115201	Library Salaries	(111,508)	(111,508)	(111,508)	(111,508)	(9,292)	(9,292)	(15,159)	(15,159)	(5,867)	63.14%	▲
115202	Long Service Leave Provision	0	0	0	0	0	0	0	0	0	0.00%	
115203	Superannuation (Lib.)	(14,837)	(14,837)	(14,837)	(14,837)	(1,236)	(1,236)	(1,739)	(1,739)	(503)	40.67%	
115204	Other Emp Costs (Lib.)	(9,384)	(9,384)	(9,384)	(9,384)	(5,000)	(5,000)	(8,917)	(8,917)	(3,917)	78.35%	
	- Public Liability Insurance (1,500)											
	- Workers Compensation (3,084)											
	- Training (3,000)											
	- Uniforms x 3 (1,800)											
115205	Library Operating Expenses	(16,000)	(16,000)	(16,000)	(16,000)	(1,332)	(1,332)	(729)	(729)	603	(45.27%)	
115206	Library Bldg. Maintenance	(30,667)	(30,667)	(30,667)	(30,667)	(2,551)	(2,551)	(1,524)	(1,524)	1,027	(40.26%)	
115207	Library Office Equipment	(6,000)	(6,000)	(6,000)	(6,000)	(500)	(500)	0	0	500	(100.00%)	
	- Miscellaneous (5,000)											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Read Out Loud - Grant Funded (1,000)											
115208	Library Book Purchases		(2,000)		(2,000)		(166)	0	166		(100.00%)	
115210	Administration Allocation - Library		(38,916)		(38,916)		(3,243)	(7,172)	(3,929)		121.16%	
115211	Library - Events		(3,000)		(3,000)		(250)	0	250		(100.00%)	
	- Writer's Festival - Grant Funded											
161209	Loan 67 Interest - Library Upgrade 1		(26,933)		(26,933)		(2,244)	739	2,983		(132.95%)	
161211	Loan 69 - Library Upgrade 2		(12,656)		(12,656)		(1,054)	1,411	2,465		(233.85%)	
004072	Deprec Of Assets-Library		(29,488)		(29,488)		(2,457)	(2,432)	25		(1.04%)	
			(301,389)		(301,389)		(29,325)	(35,522)	(6,197)			
	OPERATING REVENUE											
115332	Lib. Photocopying	2,500		2,500		208		383	175		84.05%	
115333	Book Fines	500		500		41		0	(41)		(100.00%)	
115334	Misc Income	4,500		4,500		375		3,000	2,625		700.00%	
		7,500		7,500		624		3,383	2,759			
	TOTAL LIBRARIES - Operating	7,500	(301,389)	7,500	(301,389)	624	(29,325)	3,383	(3,438)			
	CAPITAL EXPENDITURE											
004314	Library - Computer Software & Hardware		0		0		0	0	0		0.00%	
161258	Loan 67 Principal - Library Upgrade 1		(26,383)		(26,383)		(2,198)	0	2,198		0.00%	
161261	Loan 69 Interest - Library Upgrade 2		(24,234)		(24,234)		(2,019)	0	2,019		0.00%	
			(50,617)		(50,617)		(4,217)	0	4,217			
	CAPITAL REVENUE											
115350	Loan Income	0		0		0		0	0		0.00%	
		0		0		0		0	0			
	TOTAL LIBRARIES - Capital	0	(50,617)	0	(50,617)	0	(4,217)	0	4,217			
	TOTAL LIBRARIES	7,500	(352,006)	7,500	(352,006)	624	(33,542)	3,383	(35,522)	779		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>RECREATION & CULTURE</u>												
<u>HERITAGE</u>												
<u>OPERATING EXPENDITURE</u>												
116201	Museum (Gaal) Maintenance		(47,260)		(3,934)		(1,191)		2,743		(69.72%)	
116202	Museum Honariums		(4,800)		(400)		(450)		(50)		12.50%	
116203	Museum Displays		(6,000)		(500)		0		500		100.00%	
116204	Museum Subscriptions		(250)		(20)		0		20		100.00%	
116205	Mus. Conservation Materials		(1,000)		(83)		0		83		100.00%	
116206	Mus. Volunteer Uniforms		(250)		(20)		0		20		100.00%	
116207	Mus. Office Equip & Stationery		(1,500)		(125)		(90)		35		(28.00%)	
116208	Mus Trng & Workshops		(2,000)		(166)		0		166		100.00%	
116209	Mus. - Marketing/Promotion		(1,500)		(125)		(9)		116		(92.95%)	
116210	Heritage - Preservation & Conservation		0		0		0		0		0.00%	
116212	Museum Curator - Salary		(56,537)		(4,711)		(4,714)		(3)		0.07%	
116213	Long Service Leave Provision		0		0		0		0		0.00%	
116214	Museum Curator - Super		(7,526)		(627)		(417)		210		(33.52%)	
116215	Museum Curator - Oth Emp Costs		(3,213)		(267)		0		267		100.00%	
	- Public Liability Insurance (1,000)											
	- Workers Compensation (1,613)											
	- Uniforms x 1 (600)											
116217	Heritage Advisory Services		(20,000)		(1,666)		0		1,666		100.00%	
116218	Administration Allocation - Heritage		(54,145)		(4,512)		(7,706)		(3,194)		70.78%	
116219	Cultural Heritage Interp Works		0		0		5,850		5,850		0.00%	
116220	Grant - Conservation Plan - Archeological		0		0		0		0		0.00%	
004222	Deprec Of Assets-Culture		(10,943)		(911)		(902)		9		(0.95%)	
			(216,924)		(18,067)		(9,629)		8,438			
<u>OPERATING REVENUE</u>												

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
116332	Admissions To Museum	6,000		6,000		500		684		184	36.73%	
116333	Grant Income - Heritage	0		0		0		0		0	0.00%	
116335	Recoups - Heritage Council	10,000		10,000		833		0		(833)	(100.00%)	
		16,000		16,000		1,333		684		(649)		
	TOTAL HERITAGE - Operating	16,000	(216,924)	16,000	(216,924)	1,333	(18,067)	684	(9,629)	7,789		
	CAPITAL EXPENDITURE											
117252	Upgrade To Heritage Buildings		(36,227)		(36,227)		(3,016)		0	3,016	0.00%	
	- Connors Mills Repairs (12,500)											
	- Newcastle Old Gaol Roof Repairs (8,670)											
	- Parkers Cottage Ceiling (5,057)											
	- Donegans Cottage Structural (10,000)											
			(36,227)		(36,227)		(3,016)		0	3,016		
	CAPITAL REVENUE											
		0		0		0		0		0	0.00%	
		0		0		0		0		0		
	TOTAL HERITAGE - Capital	0	(36,227)	0	(36,227)	0	(3,016)	0	0	3,016		
	TOTAL HERITAGE	16,000	(253,151)	16,000	(253,151)	1,333	(21,083)	684	(9,629)	10,805		
	RECREATION & CULTURE											
	CULTURE											
	OPERATING EXPENDITURE											
113209	Toodyay St Aboriginal Reserve		(2,650)		(2,650)		(219)		0	219	(100.00%)	
117201	Festivals - Other		(2,140)		(2,140)		(176)		(862)	(686)	389.80%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
117202	Avon Descent - Donation/Sponsorship (9,091) - Employee Costs (1,719) - Parks & Gardens (1,363)		(12,173)		(12,173)		(12,173)		(9,199)	2,974	(24.43%)	
117203	Aust. Day Celebrations		(5,000)		(5,000)		(416)		0	416	(100.00%)	
117204	Donegan'S Cottage (Shwgrnds)		(4,050)		(4,050)		(333)		(5,025)	(4,692)	1409.10%	
117205	Parkers Cottage		(8,151)		(8,151)		(678)		(122)	556	(82.02%)	
117206	Moodyne Festival		(2,700)		(2,700)		(224)		0	224	(100.00%)	
117207	Toodyay International Food Festival - IFF Event Expenses (46,397) - Maintenance (1,500) - Waste Collection (1,500) - Parks & Gardens (1,600) - Hire Of Toilets/Emptying (1,500)		(52,497)		(52,497)		(4,372)		(3,714)	658	(15.05%)	
117208	Targa West		(1,099)		(1,099)		(89)		0	89	(100.00%)	
117210	Toodyay Ag Show		(5,527)		(5,527)		(459)		0	459	(100.00%)	
117211	Xmas Street Party		(1,000)		(1,000)		(81)		0	81	(100.00%)	
117212	Toodyay Races		(1,550)		(1,550)		(127)		0	127	(100.00%)	
117213	Community Grants & Sponsorships - Culture - Wikimedia Toodyay Interpretation (5,000) - Around The Towns (1,300) - Thank A Volunteer Day (1,000) - Miscellaneous (5,000)		(12,300)		(12,300)		(1,025)		0	1,025	(100.00%)	
			(110,837)		(110,837)		(20,372)		(18,923)	1,449		
OPERATING REVENUE												
117332	Grant Income - EMRC - Avon/IFF Festival	37,000		37,000		3,083		0		(3,083)	(100.00%)	
117333	Sponsorship - International Food Festiv.	2,000		2,000		166		0		(166)	(100.00%)	
117334	Stallholder Fees - Iff	1,000		1,000		83		0		(83)	(100.00%)	
117335	Events - Miscellaneous Income	6,000		6,000		500		500		0	0.00%	
		46,000		46,000		3,832		500		(3,332)		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL CULTURE - Operating	46,000	(110,837)	46,000	(110,837)	3,832	(20,372)	500	(18,923)	(1,883)	0	
	CAPITAL EXPENDITURE											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	CAPITAL REVENUE											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL CULTURE - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL CULTURE	46,000	(110,837)	46,000	(110,837)	3,832	(20,372)	500	(18,923)	(1,883)		
	TOTAL RECREATION & CULTURE	(390,190)	(4,440,835)	(390,190)	(4,440,835)	(45,206)	(146,386)	21,322	(123,446)	89,467		
	TRANSPORT											
	CONSTRUCTION											
	OPERATING EXPENDITURE											
121201	Crossover Contributions		(20,000)		(20,000)		(1,666)		0	1,666	(100.00%)	
121203	Traffic Signs & Control Equipment		0		0		0		0	0	0.00%	
121214	Survey ,Design & Audits		(5,000)		(5,000)		(416)		3,765	4,181	(1005.05%)	
	- CBD Safety Audit (5,000)											
161210	Loan 68 - Interest		(11,916)		(11,916)		(993)		3,018	4,011	(403.93%)	
161212	Loan 70 - Interest Payments - Footbridge		(5,804)		(5,804)		(483)		65	548	(113.52%)	
161213	Loan 71 - Interest Payments - Depot		(36,445)		(36,445)		(3,037)		1,689	4,726	(155.61%)	
004670	Deprec Of Assets Roads		(1,167,893)		(1,167,893)		(97,324)		(96,302)	1,022	(1.05%)	
			(1,247,058)		(1,247,058)		(103,919)		(87,764)	16,155		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE												
121333	Grant Income - Infrastructure - Dept Transport - Duidgee - Dept Transport - Drummond Street - Dept Transport - Bike Parking	49,750		49,750		4,145		0		(4,145)	(100.00%)	
121334	Regional Roads Group (Project) Grants - A0004 National Black Spot (Julimar) - A0194 - Dewars Pool Road - A0196 - Telegraph Road	693,314		693,314		320,000		329,180		9,180	2.87%	
121337	Roads To Recovery Grants - B0010 - Lovers Lane - B0099 - Beaufort Street - B0106 - Dryandra Road - B0176 - Horsehoe Road	373,011		373,011		31,084		0		(31,084)	(100.00%)	▼
121339	Road Const. (Private) Contribution	100,000		100,000		0		0		0	0.00%	
121341	Contributions - Roads & Pathways	0		0		0		0		0	0.00%	
		1,216,075		1,216,075		355,229		329,180		(26,049)		
TOTAL CONSTRUCTION - Operating		1,216,075	(1,247,058)	1,216,075	(1,247,058)	355,229	(103,919)	329,180	(87,764)	(9,894)		
CAPITAL EXPENDITURE												
112122	Footpaths - Construction Y0036 - Duidgee Park Pathway Y0071 - Drummond Street Pathway Y0258 - Charcoal Lane Path/Steps		(95,000)		(95,000)		0		0	0	0.00%	
121204	Footbridge- Newcastle Park / School - Refurbishment		0		0		0		0	0	0.00%	
121211	Regional Road Group Projects - Grant Funded A0004 - Julimar Road A0194 - Dewars Pool Road A0196 - Telegraph Road		(856,972)		(856,972)		(20,042)		0	20,042	(100.00%)	▼
121212	Roads To Recovery Grant Works		(706,978)		(706,978)		0		0	0	0.00%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	B0010 - Lovers Lane											
	B0099 - Beaufort Street											
	B0106 - Dryandra Road											
	B0176 - Horsehoe Road											
121213	J697 - Toodyay Bindi Bindi Bridge		(1,024,000)		(1,024,000)		(85,330)		(784)	84,546	(99.08%)	▼
	Road Construction - Own Resources											
	D0026 - Mount Road											
	D0062 - Rosedale Street											
	D0095 - Lukin Street											
	D0117 - Coondle Drive											
	D0011 - Toodyay West Road											
	D0025 - Town Oval											
	D0258 - Charcoal Lane Car Park											
	J0001 - Mountain Park Subdivision											
	J0003 - Bike Parking - 26 U Rails											
	J0008 - Dumbarton Road											
	J0091 - Harcourt Street											
	Various - Emergency & Shoulder Work											
121215	Bridges & Culverts Works		(76,000)		(76,000)		0		0	0	0.00%	
122202	Purchase Of Plant & Equipment		(496,000)		(496,000)		0		0	0	0.00%	
	T0010 - 2013 Truck											
	T4623 - Tow Behind Sweeper											
	T0013 - Mitsubishi Triton Garden											
	T0014 - Mitsubishi Triton Garden											
	T0026 - Mitsubishi Triton D/Cab WC											
	T6364 - Mitsubishi Triton											
	T6480 - Mitsuibshi Triton											
	T0 - Holden Caprice											
122203	T1184 - Mitsubishi 4x4 D/Cab BS		(150,000)		(150,000)		0		0	0	0.00%	
122204	Transfer To Plant Replacement Reserve		0		0		0		0	0	0.00%	
122205	Transfer To Road & Paths Contribution Reserve		0		0		0		0	0	0.00%	
122206	Transfer To Road Contribution Reserve		(162,000)		(162,000)		(2,248)		(8,204)	(5,956)	264.94%	▲
	Construction Of New Depot Facility - Railway Road											
	- Sealing Of Car Park (85,000)											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Replacement of Water Tanks (32,000)											
	- Conduit/Drainage (30,000)											
	- Furniture (15,000)											
122207	Remediation Of Old Depot Site - Harper Road		(30,807)		(30,807)		(2,567)		0	2,567	(100.00%)	
	- Site Investigation (30,807)		0		0		0		(52)	(52)	0.00%	
122208	Charcoal Lane		(20,000)		(20,000)		(1,666)		0	1,666	(100.00%)	
122209	Toodyay Townsite - Upgrade											
	- Treescap (20,000)											
122210	Works & Services (Transport) - Computer Hardware &		0		0		0			0	0.00%	
122211	Transfer To Newcastle Footbridge Reserve		(5,000)		(5,000)		(416)		0	416	(100.00%)	
161259	Loan 68 - Principal		(43,286)		(43,286)		(3,607)		0	3,607	(100.00%)	
161269	Loan 70 - Principal Payment		(10,721)		(10,721)		(893)		0	893	(100.00%)	
161270	Loan 71 - Principal Payment - Depot		(26,369)		(26,369)		(2,197)		0	2,197	(100.00%)	
			(3,703,133)		(3,703,133)		(118,966)		(9,040)	109,926		
CAPITAL REVENUE												
121348	Transfer From Road Contribution Reser	489,000		489,000			0		0	0	0.00%	
121350	Transfer From Mrwa Bridge Reserve	23,439		23,439			0		0	0	0.00%	
122330	Sale Of Plant & Equipment	371,000		371,000			0		(2,727)	(2,727)	0.00%	
	T0017 - John Deere 670D Grader											
	1TIL297 - Dolly 1											
	Dolly 2											
	T0010 - Truck											
	T4623 - Tow Behind Sweeper											
	T0013 - Mitsubishi Triton Garden											
	T0014 - Mitsubishi Triton Garden											
	T0026 - Mitsubishi Triton D/Cab WC											
	T6364 - Mitsubishi Triton											
	T6480 - Mitsubishi Triton											
	T0000 - Mazda 6 Sports Sedan											
	1DGW869 - Mazda 6 Sports Sedan											
	T1184 - Mitsubishi 4x4 D/Cab BS											
106339	Transfer From Old Depot Remediation	30,807		30,807			2,567		0	(2,567)	(100.00%)	

Shire of Toodyay
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
122331	Transfer From Plant Replacement Rese	200,000		200,000		0		0		0	0.00%	
122334	Loan Income - Depot	0		0		0		0		0	0.00%	
122337	Transfer From Dual Use Pathway Rese	6,552		6,552		546		0		(546)	(100.00%)	
		1,120,798		1,120,798		3,113		(2,727)		(5,840)		
	TOTAL CONSTRUCTION - Capital	1,120,798	(3,703,133)	1,120,798	(3,703,133)	3,113	(118,966)	(2,727)	(9,040)	104,085		
	TOTAL CONSTRUCTION	2,336,873	(4,950,191)	2,336,873	(4,950,191)	358,342	(222,885)	326,453	(96,805)	94,191		
	TRANSPORT											
	MAINTENANCE											
	OPERATING EXPENDITURE											
123201	Road Maintenance		(896,508)		(896,508)		(74,704)		(98,753)	(24,049)	32.19%	▲
123202	Bridge Maintenance		(103,353)		(103,353)		(53,815)		0	53,815	(100.00%)	▲
	- Maintenance Program Year 3											
	- Building Maintenance											
	- Bridge Insurance		(5,000)		(5,000)		(416)		0	416	(100.00%)	
123203	Street Sweeping & Cleaning		(9,500)		(9,500)		(790)		0	790	(100.00%)	
123205	Footpath Maintenance		(35,000)		(35,000)		(2,916)		0	2,916	(100.00%)	
123206	Lighting Of Streets		(30,000)		(30,000)		(2,500)		0	2,500	(100.00%)	
123207	Road Verge Spraying		(11,158)		(11,158)		(931)		(11,434)	(10,503)	1128.11%	▲
123209	Depot Maintenance											
	- Building Maintenance											
	- Parks & Gardens Maintenance											
	- Utilities											
	- Insurance		(5,428)		(5,428)		(452)		0	452	(100.00%)	
123210	Roman li Subscription		(107,374)		(107,374)		(8,947)		(10,285)	(1,338)	14.95%	
004870	Deprec Of Assets - Maint		(1,203,321)		(1,203,321)		(145,471)		(120,471)	25,000		

Shire of Toodyay
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING REVENUE</u>												
123330	Mnwa Street Light Subsidy	1,500		1,500		125		0		(125)	(100.00%)	
123331	Operating Grants	98,755		98,755		98,755		98,755		0	0.00%	
123333	Road Maintenance Contributions	100,000		100,000		0		0		0	0.00%	
		200,255		200,255		98,880		98,755		(125)		
	TOTAL MAINTENANCE - Operating	200,255	(1,203,321)	200,255	(1,203,321)	98,880	(145,471)	98,755	(120,471)	24,875		
<u>CAPITAL EXPENDITURE</u>												
		0		0		0		0		0	0.00%	
		0		0		0		0		0		
<u>CAPITAL REVENUE</u>												
		0		0		0		0		0		
	TOTAL MAINTENANCE - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL MAINTENANCE	200,255	(1,203,321)	200,255	(1,203,321)	98,880	(145,471)	98,755	(120,471)	24,875		
<u>TRANSPORT</u>												
<u>POLICE LICENSING</u>												
<u>OPERATING EXPENDITURE</u>												
126201	Administration Allocation - Licencing	(40,228)		(40,228)		(3,352)		(18,537)		(15,185)	453.02%	▲
126202	Police Licensing	(2,982)		(2,982)		(248)		(546)		(298)	120.04%	
126203	Dot Direct Debits	(306,532)		(306,532)		(100,000)		(109,818)		(9,818)	9.82%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
126332	Dot Direct Credits		306,532 (43,210)		306,532 (43,210)		25,544 (78,056)		105,772 (23,128)	80,228	314.08%	
<u>OPERATING REVENUE</u>												
126331	Police Licensing Commission	17,500		17,500		1,458		5,575		4,117	282.38%	
		17,500		17,500		1,458		5,575		4,117		
	TOTAL POLICE LICENSING - Operating	17,500	(43,210)	17,500	(43,210)	1,458	(78,056)	5,575	(23,128)	59,045		
<u>CAPITAL EXPENDITURE</u>												
			0		0		0		0	0	0.00%	
			0		0		0		0	0		
<u>CAPITAL REVENUE</u>												
		0		0		0		0		0	0.00%	
		0		0		0		0		0		
	TOTAL POLICE LICENSING - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL POLICE LICENSING	17,500	(43,210)	17,500	(43,210)	1,458	(78,056)	5,575	(23,128)	59,045		
	TOTAL TRANSPORT	2,554,628	(6,196,722)	2,554,628	(6,196,722)	458,680	(445,412)	430,783	(240,404)	178,111		
<u>ECONOMIC SERVICES</u>												
<u>RURAL SERVICES</u>												
<u>OPERATING EXPENDITURE</u>												
131201	Weed Control - Contract							0		0	0.00%	

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Operating Statement By Function & Activity
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
131210	Rural Street Addressing - Folewood, Julimar & Toodyay (2,000) - Bejoording (2,000)		(4,000)		0		0		0	0	0.00%	
131211	Ranger Services Allocation - Rural Services		(5,753)		(479)		(479)		(2,137)	(1,658)	346.22%	
131212	State Barrier Fencing		0		0		0		0	0	0.00%	
			(19,753)		(479)		(479)		(2,137)	(1,658)		
	<u>OPERATING REVENUE</u>											
131334	Rural Street Addressing	250		250		20		0		(20)	(100.00%)	
		250		250		20		0		(20)		
	TOTAL RURAL SERVICES - Operating	250	(19,753)	250	(19,753)	20	(479)	0	(2,137)	(1,678)		
	<u>CAPITAL EXPENDITURE</u>											
			0		0		0		0	0	0.00%	
			0		0		0		0	0		
	<u>CAPITAL REVENUE</u>											
		0		0		0		0		0	0.00%	
		0		0		0		0		0		
	TOTAL RURAL SERVICES - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL RURAL SERVICES	250	(19,753)	250	(19,753)	20	(479)	0	(2,137)	(1,678)		
	<u>ECONOMIC SERVICES</u>											
	<u>TOURISM & AREA PROMOTION</u>											
	<u>OPERATING EXPENDITURE</u>											

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
132201	Salaries (V.C.)		(146,179)		(146,179)		(12,181)		(15,580)	(3,399)	27.90%	
132203	Superannuation (V.C.)		(18,621)		(18,621)		(1,551)		(2,552)	(1,001)	64.53%	
132204	Conferences & Training (V.C.)		(2,000)		(2,000)		(166)		(114)	52	(31.54%)	
132205	Staff Uniforms (V.C.)		(1,800)		(1,800)		(150)		0	150	(100.00%)	
132207	Printing & Stationery (V.C.)		(2,000)		(2,000)		(166)		(172)	(6)	3.73%	
132208	Postage (V.C.)		(500)		(500)		(41)		3	44	(107.76%)	
132209	Public Liability Insurance (V.C.)		(4,385)		(4,385)		(365)		0	365	(100.00%)	
132210	Telephone/Internet Costs (V.C.)		(3,500)		(3,500)		(291)		(286)	5	(1.60%)	
132211	Visitor Centre - Other Employee Costs - Public Liability Insurance		(6,378)		(6,378)		(6,378)		(11,157)	(4,779)	74.93%	
132212	- Workers Compensation Insurance		(9,500)		(9,500)		(791)		0	791	(100.00%)	
132213	Other V/C Office Expenses Connors Mill Bldg. Operation (V.C.)		(20,502)		(20,502)		(1,706)		(714)	992	(58.16%)	
132214	- Building Maintenance - Utilities, Insurance etc Visitors Ctre. Bldg. Operation - Building Maintenance - Parks & Gardens Maintenance		(30,540)		(30,540)		(2,540)		(858)	1,682	(66.23%)	
132215	- Utilities, Insurance etc Memberships Affiliated Bodies		(1,000)		(1,000)		(83)		(164)	(81)	97.16%	
132216	- Accreditation Of Visitor Centre		(70,000)		(70,000)		(5,833)		(2,705)	3,128	(53.62%)	
132217	Accommodation Expense		(2,500)		(2,500)		(208)		0	208	(100.00%)	
132218	Ye Olde Lolly Shoppe Misc Expenses		0		0		0		(24)	(24)	0.00%	
132219	Ye Olde Lolly Shoppe Stock Purchases		0		0		0		(597)	(597)	0.00%	
132220	Ye Olde Lolly Shoppe Commission Paid		0		0		0		0	0	0.00%	
132221	Tourist Information Bay		(2,205)		(2,205)		(182)		(147)	35	(19.40%)	
132222	Transwa Ticket Sales		(5,000)		(5,000)		(416)		(499)	(83)	19.84%	
132224	Floor Stock Purchases		(25,000)		(25,000)		(2,083)		(2,004)	80	(3.82%)	
132229	Administration Allocation - Tourism		(76,140)		(76,140)		(6,345)		(13,223)	(6,878)	108.39%	▲
005502	Deprec Of Assets-Tourism		(14,047)		(14,047)		(1,170)		(1,158)	12	(1.00%)	
161204	Loan 64 - Interest Payments		(8,318)		(8,318)		(693)		1,425	2,118	(305.56%)	
			(450,115)		(450,115)		(43,339)		(50,525)	(7,186)		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE												
132330	Admissions Connors Mill	5,000		5,000		416		384		(32)	(7.78%)	
132332	Floor Stock Sales	45,000		45,000		3,750		2,816		(934)	(24.91%)	
132333	Misc Visitor Ctr Income	500		500		41		3		(38)	(92.24%)	
132334	Membership Fees	500		500		41		909		868	2117.32%	
132335	Accommodation Income	65,000		65,000		5,416		7,649		2,233	41.23%	
132336	Accommodation Commission	6,500		6,500		541		0		(541)	(100.00%)	
132337	Ye Olde Lolly Shoppe Stock Sales	0		0		0		3,829		3,829	0.00%	
132338	Transwa Ticket Sales	6,000		6,000		500		267		(233)	(46.67%)	
		128,500		128,500		10,705		15,856		5,151		
	TOTAL TOURISM & AREA PROMO - Operating	128,500	(450,115)	128,500	(450,115)	10,705	(43,339)	15,856	(50,525)	(2,034)		
CAPITAL EXPENDITURE												
132339	Economic Services & Tourism - Buildings - VC Refit (20,000)		(20,000)		(20,000)		(1,666)		0	1,666	0.00%	
132340	Furniture & Fittings - Visitor Centre - VC Upgrade website & fee (9,150)		(9,150)		(9,150)		(762)		0	762	0.00%	
			(29,150)		(29,150)		(2,428)		0	2,428		
CAPITAL REVENUE												
		0		0		0		0		0	0.00%	
		0		0		0		0		0		
		0	(29,150)	0	(29,150)	0	(2,428)	0	0	2,428		
	TOTAL TOURISM & AREA PROMO - Capital	0	(29,150)	0	(29,150)	0	(2,428)	0	0	2,428		
	TOTAL TOURISM & AREA PROMOTION	128,500	(479,265)	128,500	(479,265)	10,705	(45,767)	15,856	(50,525)	394		
ECONOMIC SERVICES												

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OTHER TOURISM & AREA PROMOTION</u>												
<u>OPERATING EXPENDITURE</u>												
132230	Area Promotion Advertising		(18,500)		(18,500)		(1,541)		0	1,541	(100.00%)	
	- Avon Valley Tourism											
	- Pioneer Pathway Brochure											
	- Destination Toodyay - Valley											
	- Experience Perth											
	- Miscellaneous				(18,500)		(1,541)		0	1,541		
<u>OPERATING REVENUE</u>												
132351	Community Directory	3,000		3,000		250		0	0	(250)	(100.00%)	
132352	Special Issue Licence Plates	0		0		0		0	0	0	0.00%	
132354	Grant Income - Tourism & Area Promoti	0		0		0		0	0	0	0.00%	
132358	Tourism & Interpretation Plan	0		0		0		0	0	0	0.00%	
		3,000		3,000		250		0	0	(250)		
TOTAL OTHER TOURISM & AREA PROMO - Operating		3,000	(18,500)	3,000	(18,500)	250	(1,541)	0	0	1,291		
<u>CAPITAL EXPENDITURE</u>												
161255	Loan 64 - Principal Payments		(12,625)		(12,625)		(1,052)		0	1,052	(100.00%)	
132250	Buildings - Economic Services		(110,000)		(110,000)		0		0	0	0.00%	
	- Tourist Info Bay (75,000)											
	- SoT Entry Statements (35,000)											
			(122,625)		(122,625)		(1,052)		0	1,052		
<u>CAPITAL REVENUE</u>												
		0		0		0		0	0	0	0.00%	
		0		0		0		0	0	0		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL OTHER TOURISM & AREA PROMO - Capital	0	(122,625)	0	(122,625)	0	(1,052)	0	0	1,052		
	TOTAL OTHER TOURISM & AREA PROMO	3,000	(141,125)	3,000	(141,125)	250	(2,593)	0	0	2,343		
	BUILDING SERVICES											
	OPERATING EXPENDITURE											
133201	Building Salaries		(181,585)		(181,585)		(15,132)		(7,517)	7,615	(50.33%)	▼
133202	Long Service Leave Provision		0		0		0		0	0	0.00%	
133203	Superannuation (Bldg)		(23,499)		(23,499)		(1,958)		(1,871)	87	(4.44%)	
133204	Conferences & Training (Bldg)		(5,400)		(5,400)		(450)		0	450	(100.00%)	
	- State Conference x 2											
	- Building Mtce Training											
	- Other Training											
	- TAFE - Assist B/Surveyor											
133205	Other Employee Costs - Building		(17,441)		(17,441)		(7,870)		(10,088)	(2,218)	28.18%	
	- Public Liability Insurance											
	- Workers Compensation Insurance											
	- Fringe Benefits Tax											
	- Uniforms											
	- Register SBS/EHO											
	- Memberships											
133206	Bldg Vehicles Expenses		(2,500)		(2,500)		(208)		(127)	81	(38.73%)	
133207	Building Control Expenses		(6,500)		(6,500)		(541)		0	541	(100.00%)	
	- Additional Tools											
	- Subscriptions											
133208	Legal Expenses - Bldg.		(1,000)		(1,000)		(83)		0	83	(100.00%)	
133209	Administration Allocation - Building		(71,065)		(71,065)		(5,922)		(11,200)	(5,278)	89.12%	▲
133210	Consultant Expenses		0		0		0		0	0	0.00%	
	OPERATING REVENUE											
			(308,990)		(308,990)		(32,164)		(30,802)	1,362		

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
133331	Bldg Fines & Penalties	100		100		8		0		(8)	(100.00%)	
133333	Building Licences	30,000		30,000		2,500		2,038		(463)	(18.50%)	
133334	Building Fees - Other	2,500		2,500		208		349		141	67.60%	
133337	Grant Income - Community Depot - Wheatbelt NRM Stormwater Reuse	10,181		10,181		848		0		(848)	(100.00%)	
		42,781		42,781		3,564		2,386		(1,178)		
	TOTAL BUILDING SERVICES (Operating)	42,781	(308,990)	42,781	(308,990)	3,564	(32,164)	2,386	(30,802)	184		
	CAPITAL EXPENDITURE											
133332	Community Depot - Capital Works - Connect power, water & level site		(69,256)		(69,256)		0		0	0	0.00%	
			(69,256)		(69,256)		0		0	0		
	CAPITAL REVENUE											
	TOTAL BUILDING SERVICES - Capital	0	(69,256)	0	(69,256)	0	0	0	0	0		
	TOTAL BUILDING SERVICES	42,781	(378,246)	42,781	(378,246)	3,564	(32,164)	2,386	(30,802)	184		
	ECONOMIC SERVICES											
	OTHER ECONOMIC SERVICES											
	OPERATING EXPENDITURE											
137202	Standpipe - Northam Toodyay Road		(111,023)		(111,023)		(84)		(584)	(500)	595.17%	
137205	Lot 3 Plesse Street (Connors Cottage)		0		0		0		(213)	(213)	0.00%	

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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
137208	Deprec Of Assets		(9,363)		(780)		(772)	8	(1,01%)			
			(120,386)		(864)		(1,569)	(705)				
	<u>OPERATING REVENUE</u>											
137330	Standpipes	85,000		85,000	0	0	0	0	0.00%	0		
137331	Extractive Industry Licences	5,000		5,000	416	416	0	(416)	(100.00%)	(416)		
		90,000		90,000	416	416	0	(416)		(416)		
	TOTAL OTHER ECONOMIC SERVICES (Operating)	90,000	(120,386)	90,000	416	(864)	(1,569)	(1,121)				
	<u>CAPITAL EXPENDITURE</u>											
137253	Plant & Equipment - Other Economic Services - New standpipe & swipe cards		(16,000)		(16,000)		(1,333)	0	1,333	(100.00%)		
			(16,000)		(16,000)		(1,333)	0	1,333			
	<u>CAPITAL REVENUE</u>											
137254	Transfer From Gravel Reserve	30,351		30,351	2,529	2,529	0	(2,529)	(100.00%)	(2,529)		
		30,351		30,351	2,529	2,529	0	(2,529)		(2,529)		
	TOTAL OTHER ECONOMIC SERVICES (Capital)	30,351	(16,000)	30,351	2,529	(1,333)	0	(1,196)				
	TOTAL OTHER ECONOMIC SERVICES	120,351	(136,386)	120,351	2,945	(2,197)	(1,569)	(2,317)				
	TOTAL ECONOMIC SERVICES	294,862	(1,154,775)	294,862	17,484	(83,200)	(85,033)	(1,075)				
	OTHER PROPERTY & SERVICES											
	PRIVATE WORKS											
	<u>OPERATING EXPENDITURE</u>											

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
141201	Private Works		(16,330)		(16,330)		(1,357)		(110)	1,247	(91.88%)	
			(16,330)		(16,330)		(1,357)		(110)	1,247		
	<u>OPERATING REVENUE</u>											
141330	Private Works Income	18,780		18,780	1,565	1,565		139		(1,426)	(91.10%)	
		18,780		18,780	1,565	1,565		139		(1,426)		
	TOTAL PRIVATE WORKS - Operating	18,780	(16,330)	18,780	(16,330)	(1,357)	(110)	139	(110)	(179)		
	<u>CAPITAL EXPENDITURE</u>											
			0		0		0		0	0	0.00%	
			0		0		0		0	0		
	<u>CAPITAL REVENUE</u>											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL PRIVATE WORKS - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL PRIVATE WORKS	18,780	(16,330)	18,780	(16,330)	(1,357)	(110)	139	(110)	(179)		
	PUBLIC WORKS OVERHEADS											
	<u>OPERATING EXPENDITURE</u>											
143201	Salaries - Supervisors - Public Work Overheads		(293,365)		(293,365)		(24,447)		(22,199)	2,248	(9.19%)	
143202	Salaries - L.S.L.		0		0		0		0	0	0.00%	
143203	Engineering Costs		0		0		0		0	0	0.00%	
143204	Superannuation (Supervisors)		(28,748)		(28,748)		(2,395)		(3,073)	(678)	28.29%	

**Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013**

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
143205	Conferences & Training (Super)		(2,500)		(208)		0			208	(100.00%)	
143206	Other Employee Costs - Pwo - Supervisors - Workers Compensation Insurance - Fringe Benefits Tax		(19,732)		(1,644)		(2,708)			(1,064)	64.72%	
143207	Supervisors Vehicles		(15,000)		(1,250)		(1,836)			(586)	46.89%	
143208	Engineering Office Expenses		(20,000)		(1,666)		(1,094)			572	(34.35%)	
143209	Eng. - Printing & Stationery		(2,000)		(166)		(204)			(38)	22.83%	
143210	Wages Staff - Training - Various		(10,000)		(832)		(4,919)			(4,087)	491.23%	
143211	- Plant Operators Assessment											
143212	Wages Staff - Meetings		(17,350)		(1,443)		(1,345)			98	(6.79%)	
143213	Outside Staff - Wages - Annual Leave		(87,185)		(7,265)		(9,311)			(2,046)	28.16%	
143214	Outside Staff - Wages - Public Holidays		(50,074)		(4,172)		0			4,172	(100.00%)	
143217	Outside Staff - Wages - Sick Leave		(20,000)		(1,666)		(5,939)			(4,273)	256.50%	
143216	Pwo - Back Pay		0		0		0			0	0.00%	
143219	Superannuation (Wages Staff) Insurance On Works		(125,000)		(10,416)		(13,666)			(3,250)	31.20%	
143220	- Public Liability Insurance		(75,000)		(40,000)		(40,825)			(825)	2.06%	
143222	- Workers Compensation Insurance											
143223	- Employee Protection Insurance											
008580	Salaries (O/S) - L.S.L.		(20,000)		(1,666)		0			1,666	(100.00%)	
008570	Safety Equipment & P.P.E.		(10,000)		(833)		90			923	(110.80%)	
143224	Communication Costs		(1,000)		(82)		0			82	(100.00%)	
143226	Wages & Allow Default		0		0		(1,078)			(1,078)	0.00%	
143228	Workers Compensation Payments		(15,000)		(1,250)		(1,683)			(433)	34.64%	
143250	Administration Allocation - Pwo		(250,417)		(20,868)		(17,250)			3,618	(17.34%)	
	Small Plant Operating Costs		(15,000)		(1,250)		(463)			787	(62.93%)	
	Building Maintenance - Allowance		(500)		(41)		(5)			36	(86.78%)	
	Less Allocated To Works & Services (Pwoh)		1,077,871		89,822		58,697			(31,125)	(34.65%)	▼
			0		(33,738)		(68,812)			(35,074)		
	OPERATING REVENUE											
143331	P.W.O. Misc Income		0		0		0			0	0.00%	

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
143333	Workers Compensation Reimbursement	15,000		15,000		1,250		0		(1,250)	0.00%	
		15,000		15,000		1,250		0		(1,250)		
	TOTAL PUBLIC WORKS OVERHEADS - Operating	15,000	0	15,000	0	1,250	(33,738)	0	(68,812)	(36,324)		
	CAPITAL EXPENDITURE											
143225	Transfer To Employee Entitlement Reserve - Outside		(15,000)		(15,000)		(1,250)		0	1,250	(100.00%)	
143229	Plant & Equipment - Pwo - Cap Ex - HP T790 A1 Plotter Eprinter (6,000) - Portable Toilet (6,000)		(12,000)		(12,000)		(1,000)		0	1,000	(100.00%)	
			(27,000)		(27,000)		(2,250)		0	2,250		
	CAPITAL REVENUE											
143330	Transfer From Lsl Reserve	15,000		15,000		1,250		0		(1,250)	0.00%	
		15,000		15,000		1,250		0		(1,250)		
	TOTAL PUBLIC WORKS OVERHEADS - Capital	15,000	(27,000)	15,000	(27,000)	1,250	(2,250)	0	0	1,000		
	TOTAL PUBLIC WORKS OVERHEADS	30,000	(27,000)	30,000	(27,000)	2,500	(35,988)	0	(68,812)	(35,324)		
	OTHER PROPERTY & SERVICES											
	PLANT OPERATION COSTS											
	OPERATING EXPENDITURE											
144202	Unleaded Fuel		(45,000)		(45,000)		(3,750)		(3,460)	290	(7.72%)	
144203	Distillate		(260,000)		(260,000)		(21,666)		(15,565)	6,101	(28.16%)	
144205	Tyres & Tubes		(40,000)		(40,000)		(3,333)		0	3,333	(100.00%)	
144206	Plant - Parts & Repairs		(122,500)		(122,500)		(10,208)		(13,319)	(3,111)	30.48%	
144207	Plant Repair - Wages		(61,000)		(61,000)		(5,083)		(3,170)	1,913	(37.63%)	

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
144208	Ins. & Licences		(77,723)		(6,476)		(740)		5,736	(88.58%)	▼	
144209	Sundry Tool Purchases		(10,000)		(833)		(70)		763	(91.57%)		
004425	Less Plant Dep"N Allocated To Works		165,000		13,750		10,240		(3,511)	(25.53%)		
005012	Loss On Sale Of Assets - Road Plant Purchases		(40,382)		(3,365)		0		3,365	(100.00%)		
008362	Plant Operation - Expen. Stores		(500)		(41)		0		41	(100.00%)		
008412	Plant Depreciation		(250,931)		(20,910)		(22,273)		(1,363)	6.52%		
144250	Less Allocated To Works & Services (Poc)		742,105		61,842		48,675		(13,167)	(21.29%)	▼	
			(931)		(73)		317		390			
	<u>OPERATING REVENUE</u>											
001523	Profit On Sale Of Assets - Road Plant	64,386		64,386	0	0	0	0	0	0.00%		
144330	Fuel Tax Credits	30,000		30,000	2,500	2,429	2,429	2,429	(71)	(2.84%)		
144331	Reimbursement - Insurance Claims	0		0	0	0	0	0	0	0.00%		
		94,386		94,386	2,500	2,429	2,429	2,429	(71)			
	<u>TOTAL PLANT OPERATION COSTS - Operating</u>	<u>94,386</u>	<u>(931)</u>	<u>94,386</u>	<u>(73)</u>	<u>2,500</u>	<u>317</u>	<u>2,429</u>	<u>319</u>			
	<u>CAPITAL EXPENDITURE</u>											
		0		0	0	0	0	0	0	0.00%		
		0		0	0	0	0	0	0			
		0		0	0	0	0	0	0			
	<u>TOTAL PLANT OPERATION COSTS - Capital</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
		94,386	(931)	94,386	(73)	2,500	317	2,429	319			
	<u>MATERIALS IN STORE</u>											

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>OPERATING EXPENDITURE</u>											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	<u>OPERATING REVENUE</u>											
145330	Sale Of Stock Direct	0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL MATERIALS IN STORE - Operating	0	0	0	0	0	0	0	0	0		
	<u>CAPITAL EXPENDITURE</u>											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	<u>CAPITAL REVENUE</u>											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL MATERIALS IN STORE - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL MATERIALS IN STORE	0	0	0	0	0	0	0	0	0		
	SALARIES & WAGES											
	<u>OPERATING EXPENDITURE</u>											
146201	Salaries & Wages Drawn	(3,238,063)	(3,238,063)	(269,838)	(269,838)	(74,039)	(74,039)	(343,877)	(343,877)	(74,039)	27.44%	▲
146202	Salaries & Wages Alloc To W. & S.	3,238,063	3,238,063	269,838	269,838	39,693	39,693	309,531	309,531	39,693	14.71%	▲

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>OPERATING REVENUE</u>											
		0	0	0	0	0	0	0	(34,346)	(34,346)		
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL SALARIES & WAGES - Operating	0	0	0	0	0	0	0	(34,346)	(34,346)		
	<u>CAPITAL EXPENDITURE</u>											
101250	Household Hazardous Waste Project	0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	<u>CAPITAL REVENUE</u>											
		0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	TOTAL SALARIES & WAGES - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL SALARIES & WAGES	0	0	0	0	0	0	0	(34,346)	(34,346)		
	OTHER PROPERTY & SERVICES											
	<u>UNCLASSIFIED ITEMS</u>											
	<u>OPERATING EXPENDITURE</u>											
147204	6 Duke Street	(1,162)	(1,162)	(1,162)	(1,162)	(94)	(94)	0	94	94	(100.00%)	
147205	Bank Building Operations	(8,078)	(8,078)	(8,078)	(8,078)	(668)	(668)	0	668	668	(100.00%)	
147206	Syreds Cottage	(24,546)	(24,546)	(24,546)	(24,546)	(2,042)	(2,042)	0	2,042	2,042	(100.00%)	
	- Building Maintenance & Operating											

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
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COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Conservation Plan											
	- Parks & Gardens											
147207	Lot 1 A&B Stirling Tce		(524)		(524)		(42)		0	42	(100.00%)	
161203	Loan 63 - Interest Payments		(7,074)		(7,074)		(589)		(606)	(17)	2.88%	
08682	Unclassified Bldgs - Dep'n		(4,373)		(4,373)		(364)		(361)	3	(0.95%)	
			(45,757)		(45,757)		(3,799)		(967)	2,632		
	<u>OPERATING REVENUE</u>											
147331	Bank Bldg - Recoup Outgoings	1,500		1,500		125		0	0	(125)	(100.00%)	
147332	Bank Bldg - Rent Bank	24,000		24,000		2,000		1,988	1,988	(12)	(0.60%)	
147333	Recoups - Lot 1 A&B Stirling Tce	1,500		1,500		125		0	0	(125)	(100.00%)	
147335	Rental - Lot 1 A&B Stirling Tce	30,000		30,000		2,500		5,366	5,366	2,866	114.63%	
		57,000		57,000		4,750		7,354	7,354	2,604		
	TOTAL UNCLASSIFIED ITEMS - Operating	57,000	(45,757)	57,000	(45,757)	4,750	(3,799)	7,354	(967)	5,436		
	<u>CAPITAL EXPENDITURE</u>											
147252	Transfer To Asset Development Reserve		0		0		0		0	0	0.00%	
161254	Loan 63 - Principal Payments		(11,510)		(11,510)		(959)		(5,666)	(4,707)	490.81%	
			(11,510)		(11,510)		(959)		(5,666)	(4,707)		
	<u>CAPITAL REVENUE</u>											
147253	Transfer From Asset Development Rest	125,000		125,000		0		0	0	0	0.00%	
	- Purchase Land For Egress											
		125,000		125,000		0		0	0	0		
	TOTAL UNCLASSIFIED ITEMS - Capital	125,000	(11,510)	125,000	(11,510)	0	(959)	0	(5,666)	(4,707)		
	TOTAL UNCLASSIFIED ITEMS	182,000	(57,267)	182,000	(57,267)	4,750	(4,758)	7,354	(6,632)	729		

Shire of Toodyay
Operating Statement By Function & Activity
For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OTHER PROPERTY & SERVICES</u>												
<u>RANGER SERVICES</u>												
OPERATING EXPENDITURE												
148201	Wages/Salaries - Rangers	(129,808)	(129,808)	(129,808)	(10,817)	(13,968)	(3,151)	29.13%				
148202	Superannuation	(12,007)	(12,007)	(12,007)	(1,000)	(674)	326	(32.58%)				
148203	Long Service Leave Taken - Rangers	0	0	0	0	0	0	0.00%				
148204	Insurance	(6,894)	(6,894)	(6,894)	(6,894)	(6,687)	207	(3.00%)				
	- Public Liability Insurance											
	- Workers Compensation Insurance											
148205	Conferences & Training - Rangers	(4,000)	(4,000)	(4,000)	(333)	0	333	(100.00%)				
	- Various Training											
	- Accommodation											
148206	Vehicle Expenses	(20,000)	(20,000)	(20,000)	(1,666)	(753)	913	(54.80%)				
148207	Deprec Of Assets	(21,470)	(21,470)	(21,470)	(1,789)	(2,104)	(315)	17.59%				▲
148211	Administration Allocation - Ranger Services	(84,600)	(84,600)	(84,600)	(7,050)	(18,721)	(11,671)	165.55%				
148213	Telephone Expenses	(5,000)	(5,000)	(5,000)	(416)	(17)	399	(95.85%)				
148214	Misc Expenses	(3,500)	(3,500)	(3,500)	(291)	(184)	107	(36.77%)				
	- Horsefloat Maintenance											
	- Corella Control											
148215	Uniforms	(1,200)	(1,200)	(1,200)	(100)	0	100	(100.00%)				
	- Uniforms x 2 (1,200)											
148218	Cctv Maintenance	(2,500)	(2,500)	(2,500)	(207)	200	407	(196.62%)				
	- Maintenance											
	- Utilities											
148212	Less Allocated To Schedules	287,648	287,648	287,648	23,883	42,748	18,865	78.99%				▲
		(3,331)	(3,331)	(3,331)	(6,680)	(160)	6,520					
OPERATING REVENUE												
148330	Recoup For Ranger Services	1,500	1,500	1,500	125	0	(125)	(100.00%)				
148332	Ranger Services - Miscellaneous Income	2,000	2,000	2,000	166	160	(6)	(3.61%)				
		3,500	3,500	3,500	291	160	(131)					

Shire of Toodyay
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For The Period Ending
31 July 2013

COA	Description	2013/2014 Original Budget		2013/2014 Amended Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL RANGER SERVICES - Operating	3,500	(3,331)	3,500	(3,331)	291	(6,680)	160	(160)	6,389		
	<u>CAPITAL EXPENDITURE</u>											
148217	Plant & Equipment - Ranger Services	0	0	0	0	0	0	0	0	0	0.00%	
		0	0	0	0	0	0	0	0	0		
	<u>CAPITAL REVENUE</u>											
		0	0	0	0	0	0	0	0	0		
	TOTAL RANGER SERVICES - Capital	0	0	0	0	0	0	0	0	0		
	TOTAL RANGER SERVICES	3,500	(3,331)	3,500	(3,331)	291	(6,680)	160	(160)	6,389		
	TOTAL OTHER PROPERTY & SERVICES	328,666	(104,859)	328,666	(104,859)	11,606	(48,856)	10,082	(109,744)	(62,412)		

**Shire Of Toodyay - Statement Of Financial Activity - 2012-2013
for the 12 month period 1 July 2012 to 30 June 2013**

Report Of Significant Variances Greater Than 10% and/or \$5,000

Operating & Capital Income

General Finance

032334 Interest On Investment (Municipal) - better returns - may require budget review

Public Health

074332 Health Act Fees & Licences - timing variance - IFF

Transport

121337 Roads To Recovery - timing variance

Operating & Capital Expenditure

Governance

041202 Member Attendance & Allowance - short two Councillors - timing variance due to budget being adopted 30 August 2013

Administration

042201 Salaries - Admin - timing variance - July has three pays

Household Refuse

101201 Waste Transfer Station - timing variance

101202 Disposal Of Refuse - timing variance

101203 Domestic Refuse - timing variance

Town Planning

106201 Town Planning Salaries - timing variance

106205 Other Employee Costs Town Planning - timing variance

106216 Contractor Expenses - timing variance

Libraries

115201 Library Salaries - timing variance

Transport

121211 Roads To Recovery Grant Works - timing variance

121213 Road Construction - Own Resources - timing variance

122206 Construction Of New Depot - timing variance

123201 Road Maintenance - timing variance

123202 Bridge Maintenance - timing variance

123209 Depot Maintenance - timing variance

Building Services

133201 Building Salaries - timing variance

Plant Operation Costs

144203 Distillate - timing variance

144208 Insurances & Licences - timing variance

Non-Cash

Rates

031209 Administration Allocation - Rates - timing variance - July has three pays, accrued expenses & insurance

Governance

041218 Administration Allocation - Governance - ABC Admin Allocations reviewed for 2013/2014

Administration

00B402 Less Administration Allocation - timing variance - ABC Admin Allocations reviewed for 2013/2014

Fire Prevention

**Shire Of Toodyay - Statement Of Financial Activity - 2012-2013
for the 12 month period 1 July 2012 to 30 June 2013**

Report Of Significant Variances Greater Than 10% and/or \$5,000

051219 Ranger Services Allocation - Fire Prevention - timing variance - ABC Admin Allocations reviewed for 2013/2014

Animal Control

052210 Ranger Services Allocation - Fire Prevention - timing variance - ABC Admin Allocations reviewed for 2013/2014

Public Health

074210 Administration Allocation - Health - timing variance - ABC Admin Allocations reviewed for 2013/2014

Public Halls

111204 Administration Allocation - Public Halls - timing variance - ABC Admin Allocations reviewed for 2013/2014

Police Licensing

126201 Administration Allocation - Police Licensing - timing variance - ABC Admin Allocations reviewed for 2013/2014

Tourism & Area Promotion

132229 Administration Allocation - Tourism - timing variance - ABC Admin Allocations reviewed for 2013/2014

Building Services

133209 Administration Allocation - Building Services - timing variance - ABC Admin Allocations reviewed for 2013/2014

Public Works Overheads

143215 Less Allocated To Works & Services (PWOH) - timing variance

Plant Operation Costs

144250 Less Allocated To Works & Services (POC) - timing variance

Salaries & Wages

146201 Salaries & Wages Drawn - timing variance & accruals to correct

146202 Salaries & Wages Allocated To Works & Services - timing variance & accruals to correct

Ranger Services

148211 Administration Allocation - Ranger Services - timing variance - ABC Admin Allocations reviewed for 2013/2014

148212 Less Allocated To Schedules - timing variance

**SHIRE OF TOODYAY
MUNICIPAL BANK ACCOUNT RECONCILIATION
AS AT 30 JUNE 2013**

GENERAL LEDGER

Opening Balance - 1 June 2013	2,594,539.69
Plus Receipts - June 2013	1,906,809.76
Less Payments - June 2013	1,725,160.50
Closing Balance - 30 June 2013	2,776,188.95

BANK RECONCILIATION

Balance Bank Account - 110482809 - 30 June 2013	1,349,318.25
Balance of Bushfire Account - 30 June 2013	10,581.94
Balance NCD - 880317 - 30 June 2013	584,577.51
Balance NCD - 892706 - 30 June 2013	500,000.00
Balance NCD - 964506 - 30 June 2013	439,378.02

Plus Outstanding Deposits 88,589.28

Muni	2667.73
Muni Receipts 1/7/13	1093.50
Trans	969.15
EFT Muni	1824.95
EFT Trans	3730.45
Payroll Deductions	2795.00
Bpoint	440.00
BPoint	68.50
Transfer from Reserves	75000.00
	<u><u>88,589.28</u></u>

Less Funds received at Bank not processed to GL (12,349.75)

Direct Payments (12,349.75)

Less Unpresented Cheques 183,906.30

Less Discrepancy from Reserve Modulae

Reconciled Bank Balance as at 30 June 2013 **2,776,188.95**

\$500,000.00 is invested in Negotiated Certificate of Deposit (NCD) with the Bendigo Bank bearing an interest rate of 4.25% maturing on 3 July 2013

\$584,577.51 is invested in Negotiated Certificate of Deposit (NCD) with the Bendigo Bank bearing an interest rate of 3.60% maturing on 17 July 2013

\$439,378.02 is invested in Negotiated Certificate of Deposit (NCD) with the Bendigo Bank bearing an interest rate of 4.10% maturing on 16 September 2013

Wang 13.09.13
Kwandler 13.9.13

**SHIRE OF TOODYAY
MUNICIPAL BANK ACCOUNT RECONCILIATION
AS AT 31 JULY 2013**

GENERAL LEDGER

Opening Balance - 1 July 2013	2,776,188.95
Plus Receipts - July 2013	391,301.55
Less Payments - July 2013	1,217,297.02
Closing Balance - 31 July 2013	1,950,193.48

BANK RECONCILIATION

Balance Bank Account - 110482809 - 31 July 2013	839,493.34
Balance of Bushfire Account - 31 July 2013	10,572.02
Balance NCD - 996049 - 31 July 2013	586,365.05
Balance NCD - 964506 - 31 July 2013	439,378.02

Plus Outstanding Deposits 82,522.10

Unallocated Rates	3884.95
Rec 149968 - Banked 01.08.13 Infringement	100.00
Rec 149969 - Banked 01.08.13 Rates	65.00
Muni	961.35
Trans	692.50
EFT Muni	791.00
EFT Trans	1027.30
Transfers From Reserves 08.08.13	75000.00
	<u>82,522.10</u>

Less Funds received at Bank not processed to GL

Direct Payments

Less Unpresented Cheques 7,298.14

Less Transfers to Trust 898.31

Reconciled Bank Balance as at 31 July 2013 **1,950,193.48**

\$586365.05 is invested in Negotiated Certificate of Deposit (NCD) with the Bendigo Bank in an on call account for quick access

\$439,378.02 is invested in Negotiated Certificate of Deposit (NCD) with the Bendigo Bank bearing an interest rate of 4.10% maturing on 16 September 2013

Change 13.09.13
Kwondlers 13.9.13

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Special Meeting of Council

Monday 21 October 2013

Council Chambers

2.00 pm

PURPOSE

This meeting has been called in accordance with Council Resolution 286/09/13

The Special Meeting of Council is for the purpose of:

- 1. Election of a Shire President;**
- 2. Election of a Deputy Shire President;**
- 3. Allocation of Seats in Chamber; and**
- 4. Nomination of Members/Delegates to external bodies and Council Committees as necessary; and**
- 5. Receiving the Returning Officer's Report.**

Note: the Swearing-In Ceremony will commence at 1.45 pm.

Stan Scott
CHIEF EXECUTIVE OFFICER

18 October 2013

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BUTTERLY COTTAGES ASSOCIATION (Inc.)



ABN 95 968 980 108
SHIRE OF TOODYAY
Record Number: ICR 22728
25 JUL 2013
Officer, Dept: EXEC SEC / RATES
File Number: A2141 / 4 ANZ

Correspondence to

The Secretary
PO Box 37
TOODYAY 6566

To: Mr Stan Scott
CEO Shire of Toodyay
PO Box 96
Toodyay WA 6566

July 22nd 2013

Dear Stan,

For your information, we have now purchased the land at 15 Anzac Terrace, and have the Title Deeds to same.

The signs that we spoke about are in process of being manufactured and will be erected as per your instructions when ready.

Because of the reasons for purchasing this land, and for the proposed buildings on it, and because we enjoy a rates concession on Harper Road, may we take this opportunity to ask if we may be helped by having the same rates concession on this new land?

It would help enormously with finances, and enable us to do so much more for the Community.

Thanking you in anticipation,

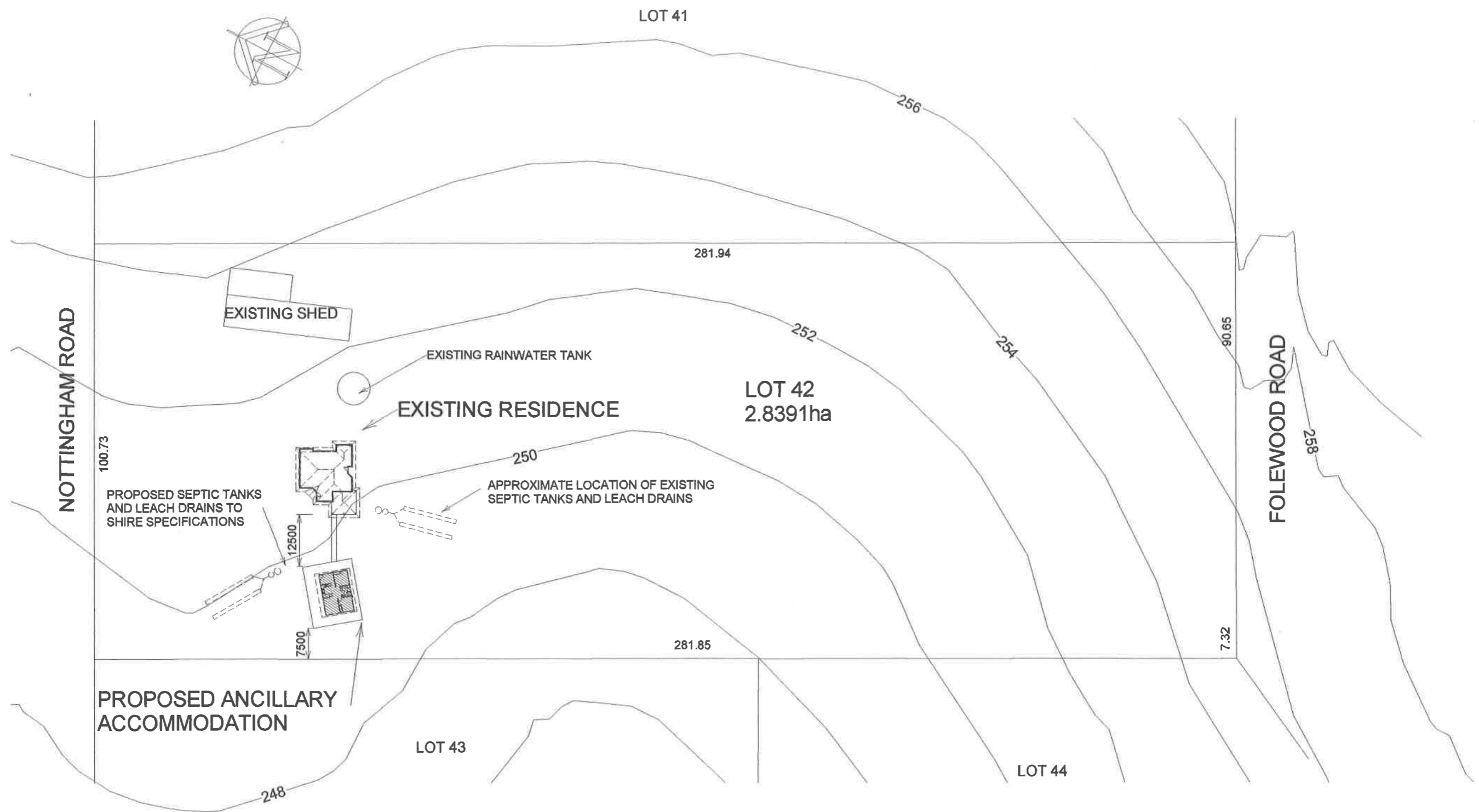
We remain,

Yours sincerely,

Jo Sutton....secretary



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BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
 WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS
 WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS

A3

ASSOCIATE MEMBER OF
 BUILDING DESIGNERS ASSOCIATION W.A.



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AMENDMENTS
 A. ISSUED FOR CLIENT REVIEW
 B. ISSUED FOR CONSTRUCTION

AVON VALLEY DESIGN AND DRAFTING SERVICE

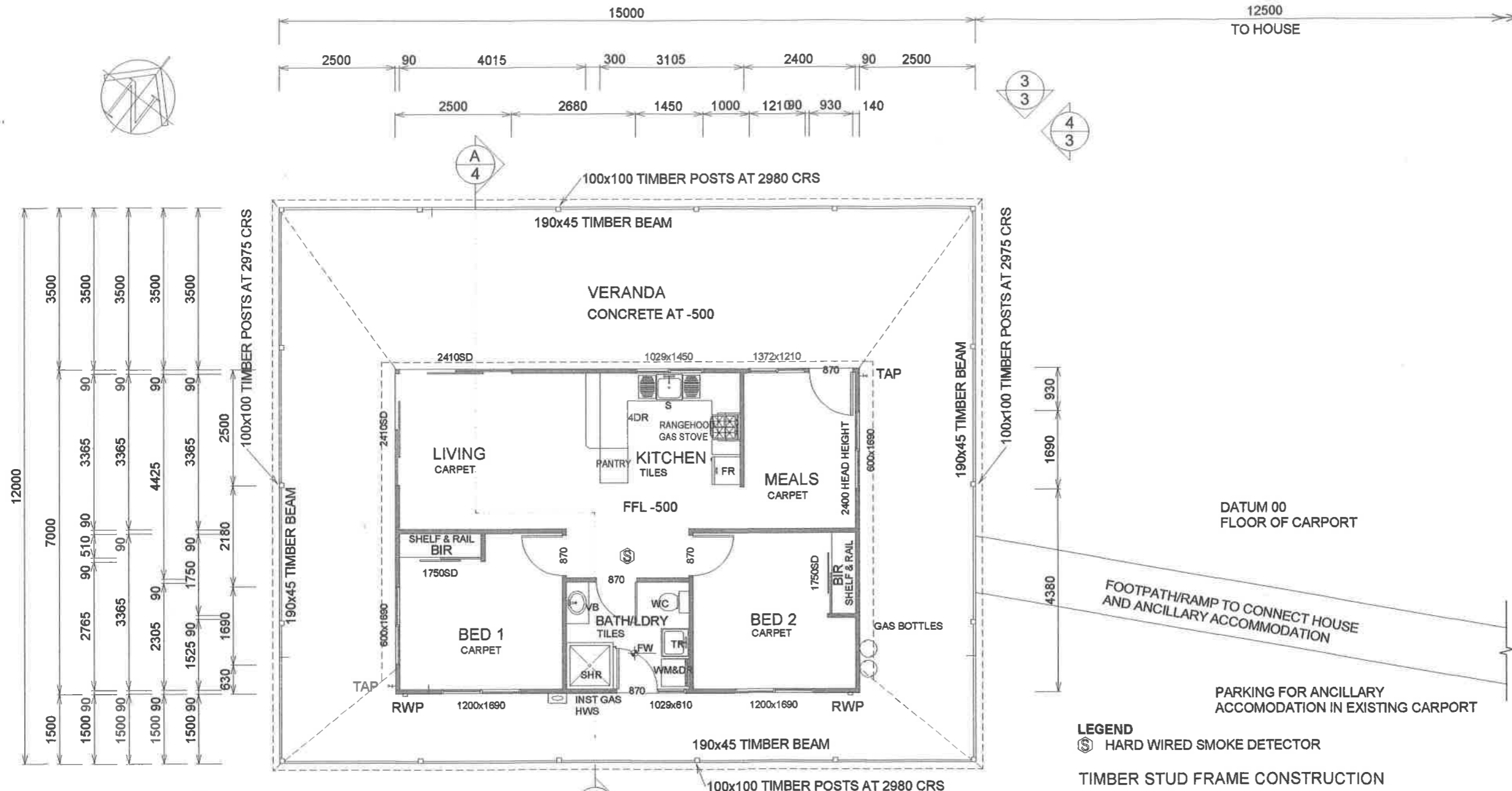
ABN 44 819 114 721
 56 WOODLEY FARM DRIVE
 NORTHAM W.A. 8401
 PHONE/FAX : (08) 9622 2816
 MOBILE : 0419 909 485
 E-mail : avonvds@bigpond.com

163

**PROPOSED ANCILLARY ACCOMMODATION
 FOR MR P. & MRS D. SUTTON
 LOT 42 FOLEWOOD ROAD
 TOODYAY**

SITE PLAN

DRAWN S.R.C.	DATE MAY 2013	SCALE 1:1000
JOB No 12089	SHEET No 1	ISSUE B



LEGEND
 (S) HARD WIRED SMOKE DETECTOR
 TIMBER STUD FRAME CONSTRUCTION

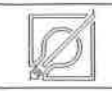
AREAS	
FLOOR AREA	70.0m ²
VERANDA	110.0m ²
TOTAL AREA	180.0m ²
EXTERNAL PERIMETER	34.00m

- NOTE**
1. ALL INTERNAL DOORS TO BE 2040 HIGH UNLESS NOTED OTHERWISE
 2. WINDOW HEAD HEIGHT TO BE 2143 UNLESS NOTED OTHERWISE
 3. EXTERNAL DOORS TO BE 2143 UNLESS NOTED OTHERWISE
 4. WC'S TO HAVE REMOVABLE DOORS OR OPEN OUTWARDS
 5. ALL WORK TO COMPLY WITH THE REQUIREMENTS OF THE BUILDING CODE OF AUSTRALIA, THESE DRAWINGS AND OTHER RELEVANT TECHNICAL LITERATURE
 6. DOWN PIPES SHOWN INDICATIVE ONLY. LOCATE AT DISCRETION OF ROOF PLUMBER IN CONSULTATION WITH OWNER TO COMPLY WITH BCA REQUIREMENTS
 7. FLOOR LEVEL TO BE CARPORT FLOOR LEVEL -500
 8. ALL CEILINGS RAKING

BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
 WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS
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AMENDMENTS
 A. ISSUED FOR CLIENT REVIEW
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AVON VALLEY DESIGN AND DRAFTING SERVICE

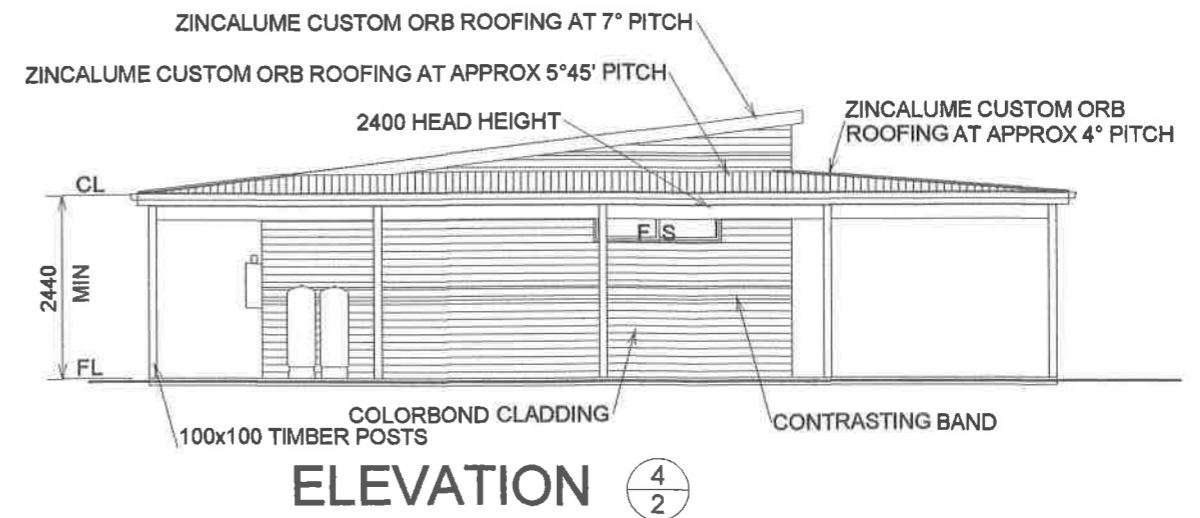
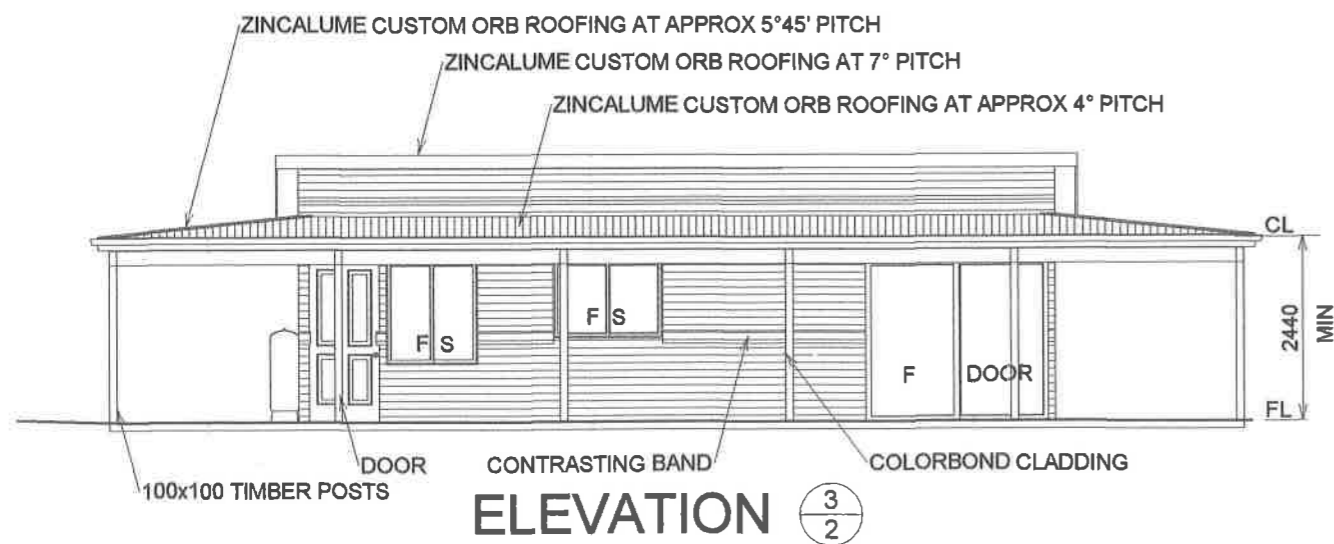
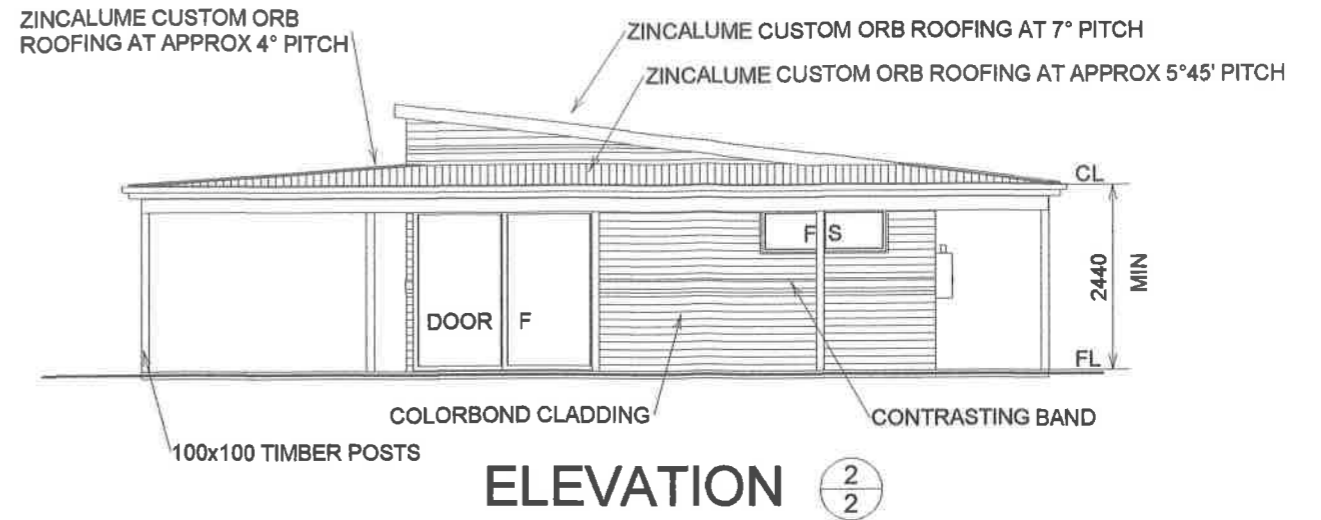
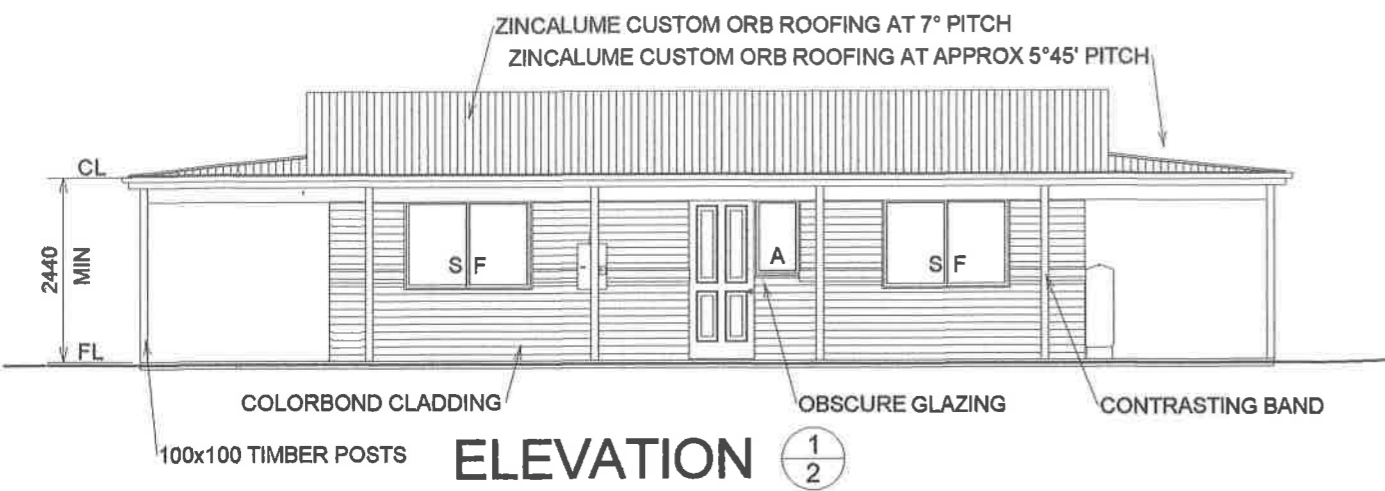
ABN 44 819 114 721
 56 WOODLEY FARM DRIVE
 NORTHAM W.A. 6401
 PHONE/FAX : (08) 9622 2816
 MOBILE : 0419 909 485
 E-mail : avonvds@bigpond.com

164

**PROPOSED ANCILLARY ACCOMMODATION
 FOR MR P. & MRS D. SUTTON
 LOT 42 FOLEWOOD ROAD
 TOODYAY**

FLOOR PLAN

DRAWN	DATE	SCALE
S.R.C.	MAY 2013	1:100
JOB No	SHEET No	ISSUE
12089	2	B



BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS
WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS

A3

ASSOCIATE MEMBER OF
BUILDING DESIGNERS ASSOCIATION W.A.



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AMENDMENTS
A. ISSUED FOR CLIENT REVIEW
B. ISSUED FOR CONSTRUCTION

AVON VALLEY DESIGN AND DRAFTING SERVICE

ABN 44 819 114 721
56 WOODLEY FARM DRIVE
NORTHAM W.A. 8401
PHONE/FAX : (08) 9622 2816
MOBILE : 0419 909 485
E-mail : avonvds@bigpond.com

165

PROPOSED ANCILLARY ACCOMMODATION
FOR MR P. & MRS D. SUTTON
LOT 42 FOLEWOOD ROAD
TOODYAY

ELEVATIONS

DRAWN S.R.C.	DATE MAY 2013	SCALE 1:100
JOB No 12089	SHEET No 3	ISSUE B

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Attention Planning Department

In response to the questions raised for the use of 2 Duke St Toodyay as a Beauty Salon.

Sufficient parking – 4 bays and a handicap bay and loading bay are required.

There is sufficient room for 2 bays and 1 handicap bay.

As this business is generally appointment based only 2 bays would generally be required at any given time. The percentage of customers requiring services by appt to retail customers would be 95% to 5% approx. Majority of retail sales are by customers with appts for services. This business would be more like a dental business than a retail store.

As there is only one staff member (myself) I would be able to park through the gate in the back yard. Therefore leaving room for 3 cars to park , even though these are not forward geared the street in question is a cul de sac. Making reversing safer than a thorough fare. Unfortunately the carpark is not sealed but rolled gravel, this seems to be iconic of Toodyay and similar to other public spaces such as the Library.

As for loading, the only deliveries I receive are from Australia post or I collect them from the Post Office myself. All stock items are small and are less than 5kg. Anything larger like furniture would be delivered by myself on a non trading day.

Also not all the space in the premises will be used for customer treatments only 2-3 rooms, these will not all be used at once as there is only one operator. Although the rooms will serve different needs and 1 room will be used for personal office space.

I hope this explains my situation sufficiently otherwise please contact me on the following numbers

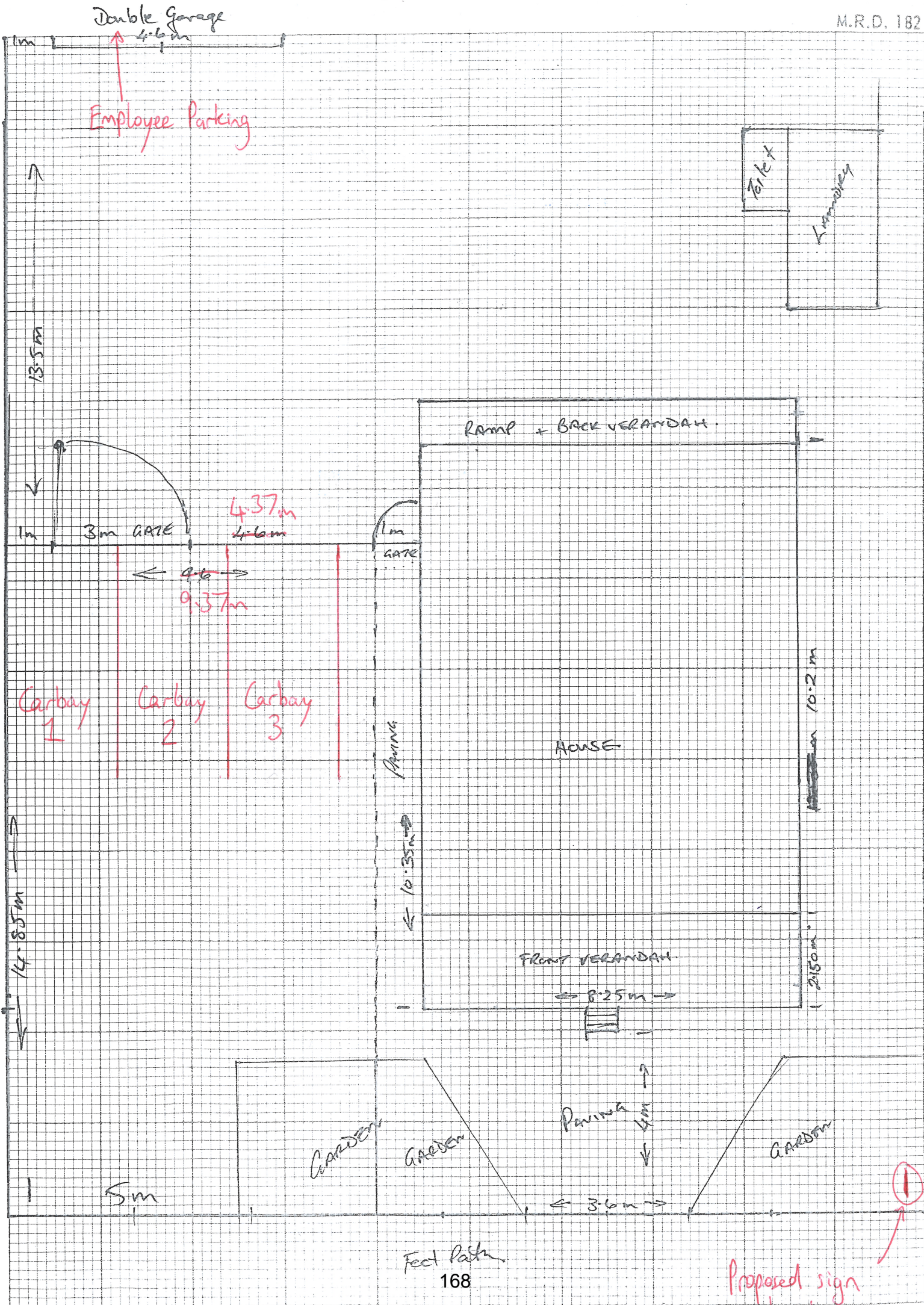
Home 9623 2392 Mon and Tue

Work 9574 5771 Wed – Sat

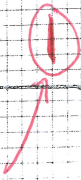
Thankyou for your time

Clare Love

Proprietor of Clare Love beauty therapy



Proposed sign location



RAMP + BACK VERANDA.H.

6.400

2100

2650

Staff Kitchen

Reception

← 3350 →

← 4200 →

← 3600 →

1050

← 3600 →

FRONT VERANDA.H.

FLOOR PLAN OF 2 DUKE ST FOODYAM

$$10.2m \times 8.25m = 84.15m^2$$

Attachment 4



Sign dimensions 600mm x 900mm

Sign to be located behind the fence wholly on
Lot 100 Duke Street North, Toodyay

Legal flag Non-current

Assess No **A2210** Old No.

Owner **SHIRE OF TOODYAY**

Property Address **0 JULIMAR ROAD**

House Lot **351**

Street **JULIMAR**

Type **ROAD**

Suburb

Ward **03** **NORTH**

Area

Locality **21** **JULIMAR**

Zoning **C2** **CONSERVATION**

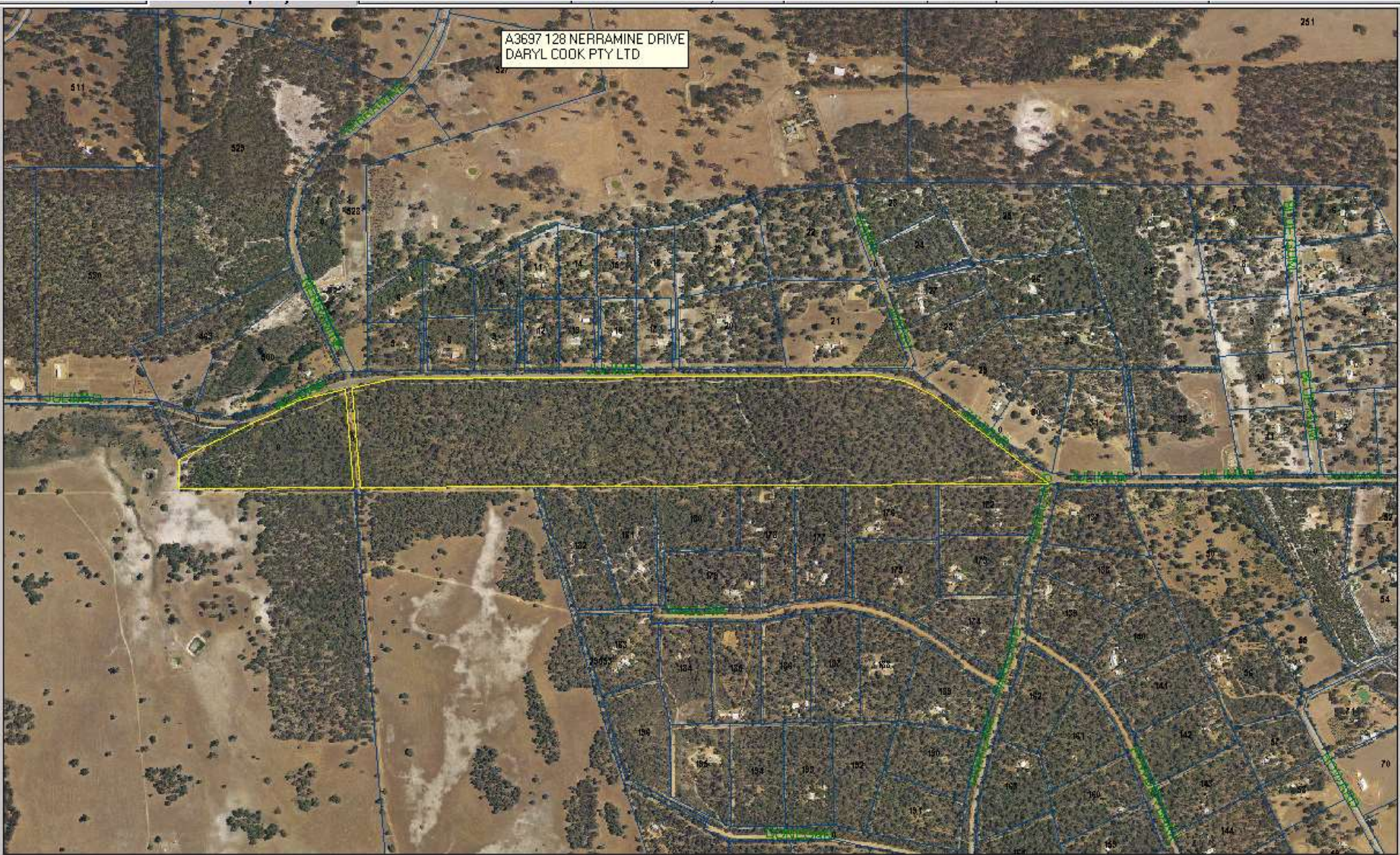
Land use **R07** **R-VACANT CROWN**

VEN

Pens No

Valuation Details

Gross Rental Value Unimproved Value





TOODYAY NATURALISTS CLUB INC.

Post Office Box 328, Toodyay WA 6566

Email: toodyaynats@westnet.com.au

07 April 2013

The Chief Executive Officer
Shire of Toodyay
Post Office Box 96
Toodyay WA 6566

Dear Sir,

Dawn Atwell Reserve, No. 5273, Julimar Road
Vesting of the reserve - supporting documentation

We recently wrote to you in a letter, dated 20 March 2013, requesting the vesting of the above reserve be transferred to the Department of Environment and Conservation as an 'A Class Reserve'.

We now forward the attached documents in support of that request.

Attachment 1 - Description of Dawn Atwell Reserve

Attachment 2 - Fauna observed in Reserve 5273

We hope that this information may be of assistance to you.

Yours Faithfully,

Desraé Clarke
President



DAWN ATWELL RESERVE

The Dawn Atwell Reserve is a 59ha Shire of Toodyay Reserve, originally set aside for 'Camping, and now designated for 'Conservation of Flora and Fauna'. Located in Julimar Road, some 15km west of the Toodyay town, the reserve has significant flora conservation values.

Former reserve neighbour (and Toodyay Naturalists' Club (TNC) member), Frank Turnbull, was instrumental in highlighting the significance of the conservation values of this reserve

The following four major vegetation types are found in the reserve, with their accompanying understorey:

- Banksia woodland of *Banksia attenuata*, *Banksia menziesii* (with sedge understorey, including *Carex fascicularis* - tassel sedge and other *Carex spp.*);
- Jarrah (*Eucalyptus marginata*) dominated woodland;
- Old growth woodland of Wandoo (*Eucalyptus wandoo*), Jarrah (*Eucalyptus. Marginata*), Marri (*Corymbia calophylla*); and
- Powderbark wandoo (*Eucalyptus accendens*) dominated breakaway.

WWF has developed a management plan for the reserve, with most of the recommendations from the plan being implemented. This has included removal of rubbish, control of weeds, education of locals by inappropriate off-road vehicle usage, education on fallen logs as wildlife refuge,

The late Dawn Atwell was one of the four 'founding members' of the TNC, and an Honorary Life Member. Dawn was small in stature, but made up for this with her exuberance for life. The Atwell family has farmed in Toodyay since the 1800s, and Dawn continued this tradition until illness forced her retirement.

Although the reserve is only 95ha, it has low weed invasion, and of the vegetation communities, the banksia-over-sedgeland is uncommon in the area. The Shire does not have the expertise to manage a reserve of this nature.

In recent years, funding has been sourced (via WWF) to undertake weed control, develop a management plan, install signage, and undertake re-vegetation of degraded areas. The change of management from 'Camping' to 'Conservation of Flora and Fauna', plus naming the reserve after Dawn Atwell, is an indication of how highly valued this reserve is.

Fauna observed In Reserve 5273

Common Name	Scientific Name
Collared Sparrowhawk	<i>Accipiter cirrocephalus</i>
Australian Hobby	<i>Falco longipennis</i>
Common Bronze Wing Pigeon	<i>Phaps chalcoptera</i>
Tawny Frogmouth	<i>Podargus strigoides</i>
Laughing Kookaburra	<i>Dacelo novaeguineae</i>
Sacred Kingfisher	<i>Todiramphus sanctus</i>
Rainbow Bee Eater	<i>Merops ornatus</i>
Horsfield's Bronze Cuckoo	<i>Chrysococcyx basalis</i>
Pallid Cuckoo	<i>Cuculus pallidus</i>
Little Button Quail	<i>Turnix velox</i>
Yellow-rumped Thornbill	<i>Acanthiza chrysorrhoa</i>
Black Faced Cuckoo Shrike	<i>Coracina novaehollandiae</i>
Australian Raven	<i>Corvus coronoides</i>
Australian Magpie	<i>Gymnorhina tibicens race dorsalis</i>
Grey Currawong	<i>Strepera versicolour</i>
Splendid Wren	<i>Malurus splendens</i>
Western Spinebill	<i>Acanthorhynchus superciliosus</i>
Western Wattlebird	<i>Anthochaera lunulata</i>
Brown Honeyeater	<i>Lichmera indistincta</i>
White-naped Honeyeater	<i>Melithreptus lunatus</i>
New Holland Honeyeater	<i>Phylidonyris novaehollandiae</i>
Golden Whistler	<i>Pachycephala pectoralis</i>
Rufus Whistler	<i>Pachycephala rufiventris</i>
Scarlet Robin	<i>Petroica multicolour</i>
Grey Fantail	<i>Rhipidura fuliginosa</i>
Willie Wagtail	<i>Rhipidura leucophrys</i>
Varied sittella	<i>Daphoenositta chrysoptera</i>
Striated Pardalote	<i>Pardalotus striatus</i>
Silvereye	<i>Zosterops lateralis race chloronotus</i>
Galah	<i>Cacatua roseicapilla</i>
Carnaby Cockatoo	<i>Calyptorhynchus latirostris</i>
Port Lincoln Parrot	<i>Barnardius zonarius</i>
Elegant Parrot	<i>Neophema elegans</i>
Red-Capped Parrot	<i>Purpureicephalus spurius</i>
Western Bearded Dragon	<i>Pogona minor minor</i>
Carpet Python	<i>Morelia spilotus</i>
Mulga Snake	<i>Pseudechis australis</i>
Gwardar	<i>Pseudonaja nuchalis</i>
Southern Shovel-nosed Snake or Southern Half-girdled Snake	<i>Brachyuropis semifasciata</i>
Barking Gecko	<i>Nephrurus milii</i>
West Coast Ctenotus (a skink)	<i>Ctenotus fallens</i>
Broad-banded Skink	<i>Eremiascincus richardsonii</i>
Bobtail	<i>Tiliqua rugosa rugosa</i>
Southwestern Blind Snake	<i>Ramphotyphlops australis</i>
Gould's Monitor	<i>Varanus gouldii</i>

ATTACHMENT 2

Bleating Froglet	<i>Crinia pseudinsignifera</i>
Western Spotted Frog	<i>Heleioporus albopunctatus</i>
Motorbike Frog	<i>Litoria moorei</i>
Gunther's Toadlet	<i>Pseudophryne guentheri</i>
Short-beaked Echidna	<i>Tachyglossus aculeatus</i>
Chuditch	<i>Dasyurus geoffroii</i>
White-tailed Dunnart	<i>Sminthopsis granulipes</i>
Western Brush Wallaby	<i>Macropus irma</i>
Western Grey Kangaroo	<i>Macropus fuliginosus</i>
Native Snail	<i>Bothriembryon cf kendricki</i>



TOODYAY NATURALISTS CLUB INC.

*Post Office Box 328, Toodyay WA 6566
Email: info@toodyaynats.org.au*

20 March 2013

The Chief Executive Officer
Shire of Toodyay
Post Office Box 96
Toodyay WA 6566

Dear Sir,

Dawn Atwell Reserve, No. 5273, Julimar Road

The Toodyay Naturalists' Club Inc (TNC) have undertaken a considerable amount of work, in collaboration with WWF, to rehabilitate and enhance the above reserve for the Conservation of Flora and Fauna.

The TNC have recently received a request from the Avon Nature Conservation Advisory Committee (ANCAC) to consider vesting this reserve with the Department of Environment and Conservation (DEC).

The TNC resolved at its General Meeting on the 16 March 2013 to support this request on the following grounds:

- That the reserve be vested with DEC on the condition that it becomes an 'A Class Nature Reserve' giving it protection from mining and other development into the future;
- That DEC allocate sufficient resources to manage the reserve effectively; and
- That it was fully supported by the Shire of Toodyay.

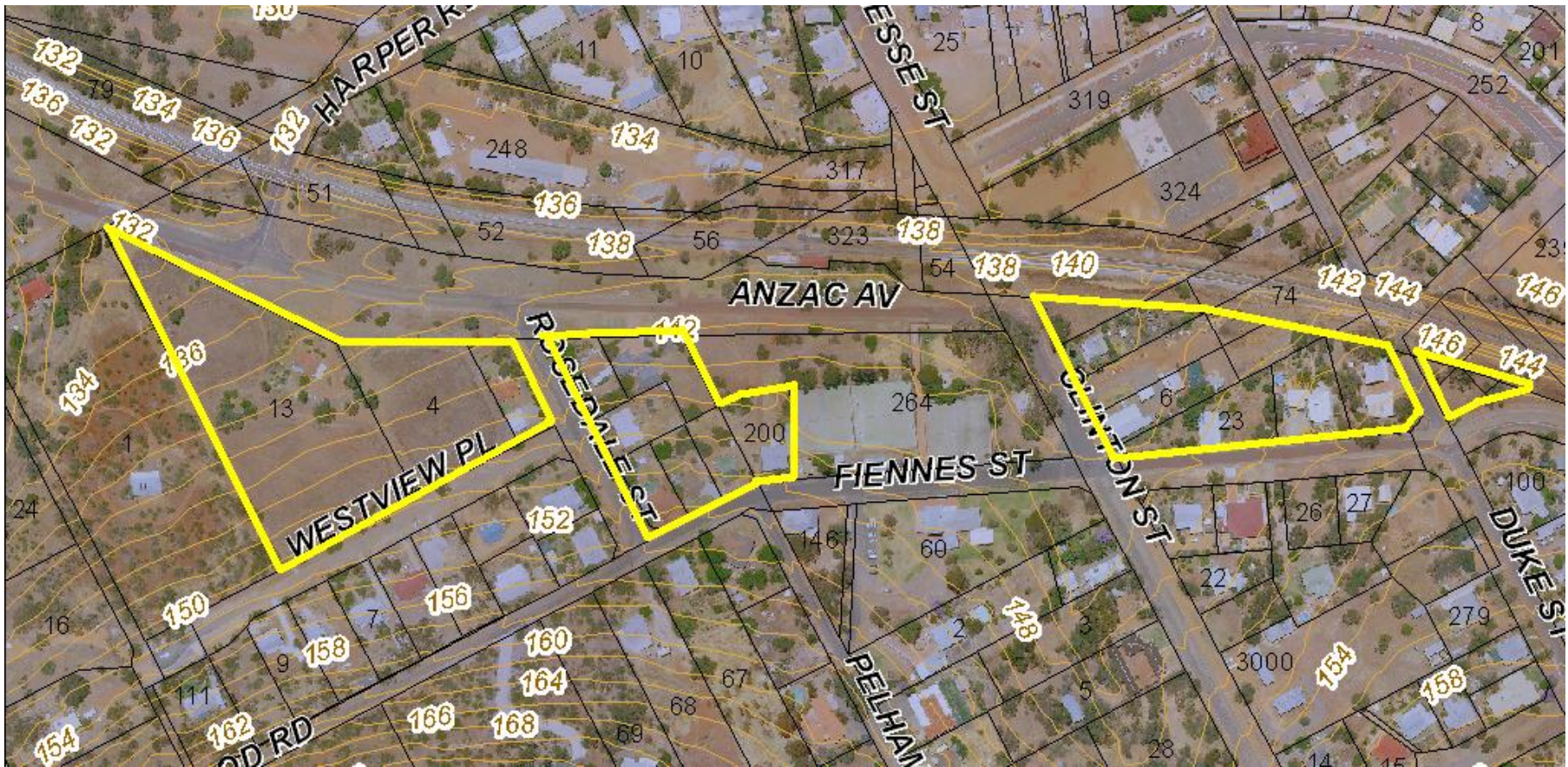
This letter is to request that the Shire of Toodyay considers relinquishing the reserve to DEC, specifically for the purpose of an A Class Nature Reserve. Benefits for the Shire would be that they would no longer have any management responsibilities for the reserve.

Council's consideration of this proposal would be greatly appreciated.

Yours faithfully,

Desraé Clarke
President




Site Plan





SCHEME AMENDMENT MAP

LEGEND

-  LPS Cadastre - Capture data
- Toodyay Z 4
-  RESIDENTIAL
-  TPS Amendment Rcodes



Government of **Western Australia**
Department of **Planning**

SHIRE OF TOODYAY
TOWN PLANNING SCHEME NO 4
AMENDMENT NO. 6
178

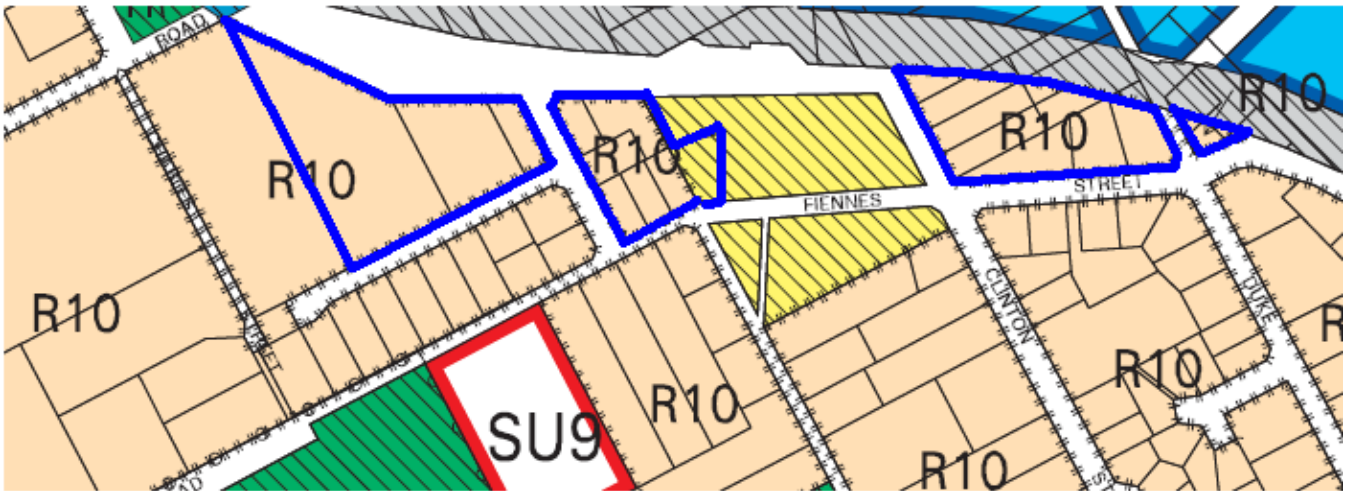







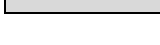
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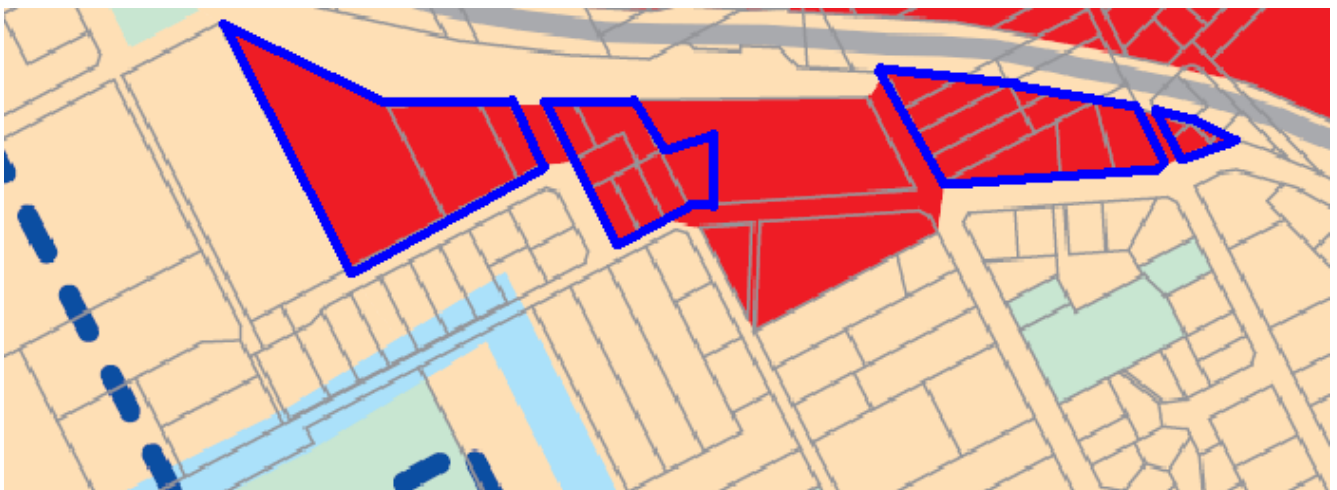
Area identified for rezoning in the town site


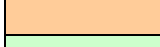
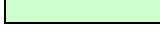
Current zoning in Local Planning Scheme No 4



	Zoning
	Town Centre
	Residential
	Reserve Public Purposes
	Special Use
	Recreation and Conservation
	Railway Purposes

Current identification in the Local Planning Strategy






	Area Identification
	Business / Town Centre
	Urban
	Community / Recreation



SCHEME AMENDMENT MAP

LEGEND

-  LPS Cadastre - Capture data
- Toodyay Z 4
-  RESIDENTIAL
-  TPS Amendment Rcodes



Government of **Western Australia**
Department of **Planning**

SHIRE OF TOODYAY
TOWN PLANNING SCHEME NO 4
AMENDMENT NO. 6
180

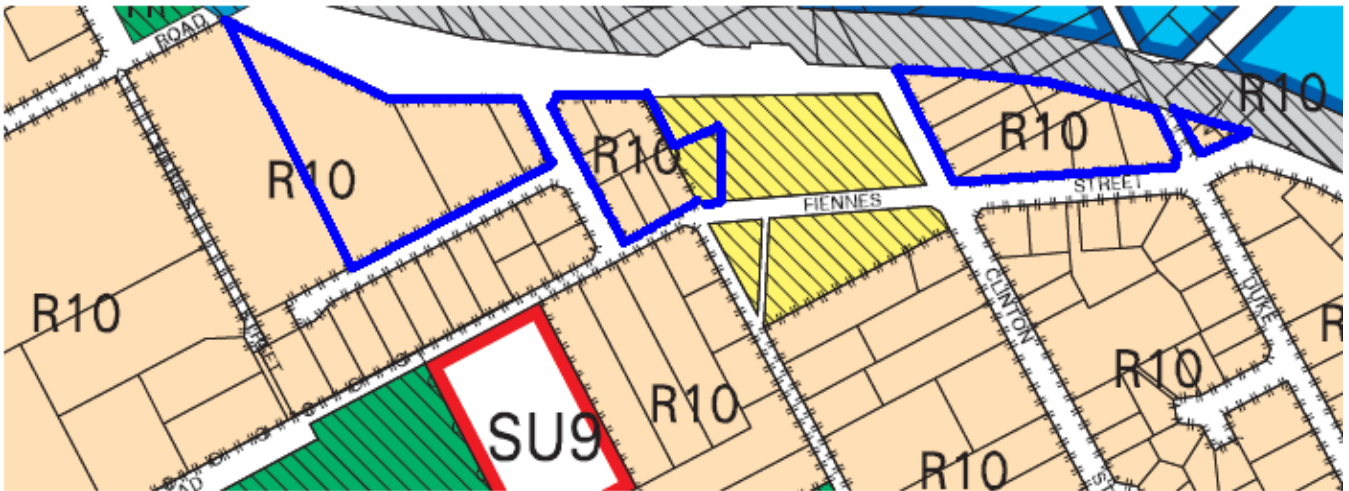







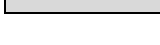
Scale 1:7000

0  50 m

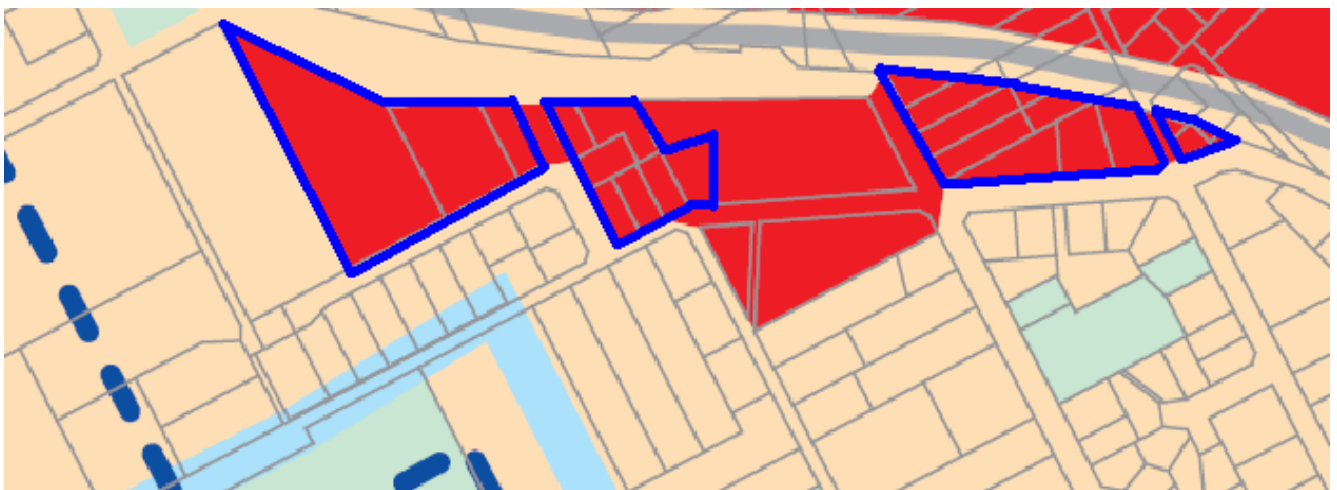
Area identified for rezoning in the town site


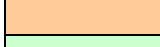
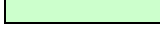
Current zoning in Local Planning Scheme No 4



	Zoning
	Town Centre
	Residential
	Reserve Public Purposes
	Special Use
	Recreation and Conservation
	Railway Purposes

Current identification in the Local Planning Strategy



	Area Identification
	Business / Town Centre
	Urban
	Community / Recreation

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
1.	Telstra	<p>a) Thank you for the above advice. At present, Telstra Corporation Limited has no objection. I have recorded it and look forward to further documentation as the development progresses.</p> <p>b) A network extension will be required for any development within the area concerned, the owner/developer will have to submit an application before construction is due to start to NBN Co. or the Telstra Smart Community website: http://www.telstra.com.au/smart-community/developers/ .</p> <p>c) More information regarding NBN Co. can be found on their website http://www.nbnco.com.au/ . I add this information about NBN Co. as it is not known when services will be available from NBNC Co. Telstra may provide services if NBN Co. cannot.</p> <p>d) Please dial 1100 (Dial before You Dig) for location of existing services.</p>	<p>a) Noted.</p> <p>b) Noted.</p> <p>c) Noted.</p> <p>d) Noted.</p>	Submission to be noted.
2.	Department of Parks and Wildlife	<p>a) As there are no known significant conservation values that will be impacted on by this rezoning, the Department of Parks and Wildlife has no objection to the proposal.</p>	<p>a) Noted.</p>	Submission to be noted.
3.	Department of Water	<p>a) Assessed - No comments.</p>	<p>a) Noted.</p>	Submission to be noted.
4.	Main Roads Western	<p>a) Further to your correspondence, MRWA has examined the proposed amendment and has</p>	<p>a) Noted.</p>	Submission to be noted.

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
	Australia	<p>determined that this amendment does not appear to result in any major impacts to the MRWA network.</p> <p>b) Therefore MRWA has no objections or comments relating to the proposed amendment.</p>	b) Noted.	
5.	Western Power	<p><u>First correspondence</u></p> <p>a) The planning advice you have provided has been noted in our planning database in advance of our next review of network capacity requirements. During this time, one of our planning officers may contact you to clarify development details.</p> <p>b) A key planning consideration is to determine whether forecast demand for network capacity, which is comprised mainly of firm network connection applications, is in line with long-term trends or represents a significant change to trend. Relatively large changes in forecast demand will receive close attention.</p> <p>c) Western Power strives to continually improve the accuracy and timeliness of its planning information. Toward this objective, Western Power presents its plans via the Annual Planning Report (APR) and the Network Capacity Mapping Tool (NCMT).</p> <p>d) In addition Western Power supplies its NCMT data to the Department of Planning for integration into cross-</p>	<p>a) Noted.</p> <p>b) Noted.</p> <p>c) Noted.</p> <p>d) Noted.</p>	Submission to be noted.

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>agency publications and planning tools.</p> <p>e) I invite you to review the information provided via the APR and the NCMT for your area. Once again, thank you for assisting us in delivering quality information to our customers and the broader community.</p> <p><u>Second correspondence</u></p> <p>f) Western Power generally requires electrical infrastructure of 200 kVA per hectare of capacity be allocated to commercial / industrial lots being created. This is always provided via a user-pays system. We recommend the engagement of engineering design consultants to provide advice on the cost associated with the electrification which would be required for lot titles to be created.</p> <p>g) The Shire of Toodyay (or a developer) can lodge a feasibility request with Western Power once they have an basic proposal. Western Power will then evaluate and provide comment.</p>	<p>e) Noted. Further clarification was sought regarding capacity requirements, which was provided in the second correspondence. See g).</p> <p>f) Noted. See g).</p> <p>g) It is considered that no further action is required to be taken by the Shire of Toodyay at this stage. It is considered that any application to determine whether future development can be accommodated for by Western Power should be done by the developer.</p>	

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
6.	Department of Health	<p>a) The DOH provides the following comment:</p> <p>b) 1. <u>Water Supply and Waste Water Disposal</u> Developments to R10/30 are required to connect to reticulated sewerage and scheme water by the draft <i>Country Sewerage Policy</i>. Subject to complying with this requirement, DOH has no objection to the amendment.</p> <p>c) 2. <u>Increased Density - Public Health Impacts</u> The Shire of Toodyay should also use this opportunity to minimise potential negative impacts of the mixed density development such as noise, odour, light and other lifestyle activities. Public health impacts draw attention to those issues and they should be appropriately and adequately addressed at this stage.</p> <p>d) To minimise adverse impacts on the residential component, the Shire of Toodyay could consider incorporation of additional sound proofing / insulation, double glazing on windows, or design aspects related to location of air conditioning units and other appropriate building / construction measures.</p>	<p>a) Noted. All development will be assessed in accordance with the Residential Design Codes.</p> <p>b) See above.</p> <p>c) See above.</p> <p>d) See above.</p>	Submission to be noted.
7.	E Copley	a) Your letter dated 18 th July 2013 caused alarm and	a) Noted	Submission to be

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>feelings of devastation.</p> <p>b) Blocks of 300m²?! Toodyay is a rural town.</p> <p>We are currently living in a Perth suburb where the average size block is 700 m². There are many green trees, a lake and a bush. Part of a city!</p> <p>c) Our house in Toodyay was bought just 18 months ago with the intention of retiring in this picturesque, peaceful and friendly country town.</p> <p>We stay every weekend and any chance we can, whilst my husband works full time.</p> <p>Although not heritage listed, our home in Rosedale Street is over 100 years old. The real estate salesperson fondly referred to it as "The Grand Old Dame". It had been vacant for at least 10 months prior to us purchasing it.</p> <p>We were told later that it had been on and off the market for almost 7 years.</p> <p>The character of the old house with its sweeping views across the valley to the surrounding hills and</p>	<p>b) Noted. The Town Centre zone is currently zoned R50 while the area to the east of the town centre zone surrounding Herbert, Henry and Arthur Streets also allow development up to R50.</p> <p>c) Noted. The land the subject of the proposal has been identified by Council in its Local Planning Strategy (LPS) in 2007 for Town Centre and R50 density development. An R30 proposal will result in significantly less impacts than Council's current strategic intent for the land.</p>	<p>noted.</p>

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>peaceful atmosphere, made the decision to buy, an easy one.</p> <p>Given what I have just related, perhaps you now have some appreciation on how the proposed rezoning of our area has affected me, and completely changed our vision of retiring in Toodyay.</p> <p>d) Should this proposal go ahead, it would be quieter, less congested and more aesthetically pleasing to remain in suburban Perth. We hope it doesn't come to this.</p> <p>e) R30, 300m² is a very small area to build a home. Initially we were told it was to build homes for the elderly (area next to Westview Street).</p> <p>This land has a very steep slope. To render it suitable for the elderly future inhabitants, it would need substantial infill and retaining walls. If not, these elderly home owners will need to be "sure footed" to negotiate the slope or have good grips on walking canes and zimmer frames. Those not as ambulant will need good brakes on their gophers! Safety issues.</p> <p>Thus infill to this site will mean huge site costs.</p> <p>f) Drainage would also be costly to avoid inevitable problems.</p>	<p>d) Noted.</p> <p>e) Noted. It is incumbent upon local government to create opportunities for diverse housing opportunities through land use planning in communities. Staff is of the view that any possible aged care provider/ developer will tend to such design principles to accommodate the market.</p> <p>f) Noted. Future developers will need to address</p>	

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>g) The intended large increase in population to this area would require more roads to be built to avoid traffic problems, congestion and easier access to the many houses to the small area. Thus more costs!</p> <p>Who'll pay for these costs? The ratepayers presumably...</p> <p>h) Land values to surrounding, already established houses will depreciate as a natural consequence to inevitable problems arising from dense housing.</p> <p>i) Initially we were told by the planning officer that this area was to house young families also. These social ramifications of high density living conditions are well documented.</p> <p>Social problems that are avoidable? All this in a small country town.</p> <p>j) One has to ask why?</p> <p>Not enough vacant land for housing the elderly and/or</p>	<p>drainage at the development design phase.</p> <p>g) Noted. Whilst there may be more private access ways/crossovers it is not considered that there will be the creation of any further road networks. Lot access design is at the expense of the Developer.</p> <p>h) Dismissed.</p> <p>i) Noted. It is not envisaged that the proposal will necessarily lead to social issues.</p> <p>j) Noted. The Shire was approached initially by land owner wanting to</p>	

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No	Contact	Submission	Comments	Recommendation
		<p>young families to allow them a block of land greater than 300m²?</p> <p>k) The blocks of land near the high school are now being sold. Why not add to this area where roads are built and space not a problem?</p> <p>l) Would it be more cost effective to build and develop areas where site costs wouldn't be so expensive?</p>	<p>deliver a needed housing product. The availability of such land meets a market demand for those people who do not wish to live on larger lots in a townsite. The townsite is the appropriate area/zone for this proposal, as per the LPS.</p> <p>k) Noted. It is not uncommon to provide for infill development of areas in a townsite. In addition the landowner of aged care provision is located in this area. Further, the Councils LPS indicates that this land should be developed accordingly, actually at higher densities including town centre land use.</p> <p>l) Development decisions will be made by individual landowners who will be exposed to those</p>	

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>m) In conclusion I and my husband strongly object to this rezoning proposal, particularly in the area surrounding our home.</p> <p>I trust in making your decision you make every effort to preserve and enhance the natural beauty, historical value, cultural heritage and unique character of this lovely town of Toodyay.</p>	<p>suggested costs, not the Shire.</p> <p>m) Noted. Whilst it is evident that the submitter opposes the proposal, Staff convey that the LPS had earmarked that land, in 2007, for future town centre/R50 development.</p>	
8.	R Copley	<p>a) We strongly object to this proposal.</p> <p>We live on the corner of Westview and Rosedale Streets. We are on the high side of Westview Street and look over the valley in a north westerly direction.</p> <p>At present it is R10 and we feel it should stay this way.</p> <p>b) If there has to be a change it definitely should not be smaller block sizes than R20... as anything above R20 is not in keeping with the village atmosphere of Toodyay.</p>	<p>a) Noted.</p> <p>b) Noted The Town Centre zone is currently zoned R50 while the area to the east of the town centre zone surrounding Herbert, Henry and Arthur Streets also allow development up to R50. The land the subject of</p>	Submission to be noted.

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>c) We still reside four nights a week in Kingsley (Perth) and most blocks there are 750m² or greater.</p> <p>The newer subdivisions that young families are settling into these days are predominately R20 (i.e. there are approx 500m² which in our view is too small, these small sizes are driven by greed and government taxes...43% of all new house and land packages goes in fees and taxes to some government agency (HIA 2013)... basically no back yard for the kids to play.</p> <p>R30 as you propose is even worse! 300m² blocks!</p> <p>d) Smaller blocks, denser living is not conducive to</p>	<p>the proposal has been identified by Council in its LPS in 2007 for Town Centre and R50 density development. An R30 proposal will result in significantly less impacts than Councils current strategic intent for the land.</p> <p>c) Noted. If the rezoning proceeds, there is no legal provision as to who is required to live in the area, it can be small families, couples, single persons of any age etc. There is also no legal requirement for landowners to have to subdivide if the Scheme Amendment goes through. If the landowners wish, they can retain their properties as it currently is.</p> <p>d) See above.</p>	

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>happy families and we have been told that this proposal is not just aimed at housing the elderly, which was the first reason we were given, but young families. This seems ludicrous to us as, why would we chance the issues of social problems in our community by housing people with young families in such small areas and as I am sure you are aware it has been proven that communities that are restricted to such cramped living conditions is a predisposing factor for social unrest.</p> <p>e) What you are proposing with R30 is 300m² blocks which will be all house, driveway and no yard at all.</p> <p>f) When we first heard of the proposal we stated that if the main reason for the rezoning is for elderly accommodation via Butterly Cottages then we would agree on certain conditions...</p> <p>restrictions to single storey height of the front of the gutter on first dwelling from Rosedale Street to be no higher than the level of the centre of the road (Rosedale Street), access from Anzac Terrace not Westview Street</p>	<p>e) See above. It should be noted that R30 requires at least 16m² of unenclosed open area. It is up to the landowner if they wish to have a larger open area.</p> <p>f) Noted, however a two storey dwelling on the land is supported at an R30 density under the Shire's Heritage Policy and also in accordance with the WAPC R-Codes.</p>	

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>g) Who or what is driving this application??... as we have been lead to understand that Butterly Cottages do not even own land anymore, this may be untrue and please excuse us if that is so.</p> <p>h) Our solution would be to leave it as R10 and if an</p>	<p>g) As stated in the November 2012 Ordinary Council Meeting minutes, Butterly Cottages originally approached the Shire for possible development at a density greater than what is currently allowed. As the site they were interested in was part of a larger cell identified in the LPS for future higher density development, it was recommended by Shire staff to include this additional area. Council resolved to initiate the proposal, after which point the application process is guided by the Shire of Toodyay. The final decision whether the proposal goes ahead rests with the Minister for Planning.</p> <p>h) Noted. Fragmented</p>	

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No	Contact	Submission	Comments	Recommendation
		<p>elderly village was proposed then give it a special rezoning for that development and nothing else i.e. let approvals be judged on a case by case application.</p> <p>i) You state that it is an issue for residents of Settlers Ridge not to have their view in this direction scarred with too much housing but what about us looking in their direction over or through a sea of houses. If the proposed dwellings are greater than single story then we lose our views across the valley and one of the main reasons we purchased our property with the intention of retiring here in a few years.</p> <p>j) As we stated in our earlier correspondence we have canvassed all the residents in Westview Street plus some others and the owners we spoke to do not want their view compromised either. Some also do not wish high density living so close. We do not feel it is in keeping with the characteristics of the historical significance of Toodyay, nor is it keeping with the single residential character.</p>	<p>zoning can lead to negative outcomes, as incompatible uses can often be sited next to each other. The proposal in in keeping with an increased density in accordance with the Shires LPS 2007.</p> <p>i) Noted. Again the land the subject of this proposal has been strategically identified for development in 2007.</p> <p>j) Noted. The proposal has been advertised to all properties within 100m of the site and advertised in accordance with Members Policy M.2 - Public Consultation. The responses can be viewed in this Schedule of Submissions.</p>	

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>k) The No 4 scheme states it is to protect and enhance the environment and control land and building development.</p> <p>From this some issues that need to be addressed may be...</p> <p>l) - Impact on scenic landscape;</p> <p>m) - Heritage attributes;</p> <p>n) - Proposed lot layout and road configurations with regard to topography;</p>	<p>k) Noted. The residential zone objectives include <i>text to provide for the opportunity for medium/high density dwellings in selected locations to ensure a variety of housing is available in the town.</i></p> <p>l) Noted. See b).</p> <p>m) The entire site except for Lot S2 Anzac Terrace is required to comply with the design guidelines set in Local Planning Policy No 20 - Central Toodyay Heritage Area.</p> <p>n) Noted. The land would be developed according to the individual land owner in accordance with WAPC policies and the Shire's Local Planning Scheme.</p>	

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>o) - Building design guidelines;</p> <p>p) - Building envelope locations;</p> <p>Important that the consolidation of development does not destroy the character of the neighbourhood... this is very important!</p> <p>q) Environmental considerations</p> <p>r) Visual</p>	<p>o) The entire site except for S2 Anzac Terrace is required to comply with the design guidelines set in Local Planning Policy No 20 - Central Toodyay Heritage Area.</p> <p>p) Dismissed. Residential development is governed by the R-Codes. Building envelopes are not required.</p> <p>q) Noted. Staff is of the view that there are no significant environmental impacts associated with this proposal. This is also supported by the submission from the Department of Parks and Wildlife.</p> <p>r) Noted. The proposal consists of residential development albeit at an increased density in a Residential zone. This is</p>	

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>s) Noise</p> <p>t) Social Implications Social problems, unrest and disorder as a result of high density housing Security for the same reasons</p> <p>u) We bought our house because of the charm of it being over 100 years old, its picturesque views of the surrounding hills and valley, the peaceful quiet country atmosphere and closeness to nature.</p> <p>It also reflects the historical character of the town of Toodyay.</p> <p>Family and friends visiting us, have been in awe of the sweeping views from our verandah and the peaceful atmosphere surrounding our home.</p> <p>The proposal compromises the peaceful, relaxing rejuvenating and scenic place we have chosen to spend weekends and more than likely will preclude us from retiring here should this proposal go ahead.</p>	<p>lower than what is proposed under the LPS.</p> <p>s) Dismissed. See also r) above.</p> <p>t) Dismissed. See also b).</p> <p>u) Noted. The land, the subject of this proposal generally, has been strategically identified in the Shires LPS for Town Centre and up to R50 housing density. Staff is of the view the R30 code would not compromise the area to the degree suggested in the LPS.</p>	
9.	M Geary	a) The Shire's purpose to create additional residential	a) Noted.	Submission to be

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
	and S Geary	<p>lots within the submission for the provision for aged living, highlighted below are concerns that require further investigation and structure in place prior to the consideration of the Scheme.</p> <p>b) <u>Residential care only</u> - Age care in Toodyay currently only provides for residential self care. This type of care is only short term.</p> <p>c) <u>High care required</u> - The requirement to obtain quantity care, a support that is appropriate to age needs, when they need it. While the Homes of the Aged system have served well, there is no place to meet the challenges ahead, for local nursing homes to deliver the standard of long care (24 hours care).</p> <p>d) <u>Medical System Review</u> - Toodyay's medical system is lacking the provision for age care sector, which needs to work more closely with the wider health systems and medical services to meet the health challenges for support for end of life care. Why should local families have to source additional high care facilities, taking residents out of Toodyay, when Toodyay should already have this plan in place?</p>	<p>b) Noted.</p> <p>c) Noted. The proposed scheme amendment does not prejudice the level of age care possible on the land.</p> <p>d) Noted. Whilst the Submitter raises social matters those matters are not considered relevant in relation to the scheme amendment process. The proposal would provide an opportunity for the aged care provider to provide any service level to the aged. This is determined by market forces, not land use planning.</p>	noted.

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No	Contact	Submission	Comments	Recommendation
		<p>e) With the lack of confidence in the current medical system most are source medical practices outside of Toodyay and in time age patients will reside to live elsewhere, need to improve the current medical situation if age care people are to take up residents in Toodyay.</p> <p>f) <u>Future Needs</u> - Requirement to build a higher age system for the future that provides older members with more choice, more control and easier access to full range of services which Toodyay must meet if the Shire requires taking up this submission of age care.</p> <p>g) <u>Improve facilities</u> - To provide higher density development the Shire will need to source improved path ways, access for mobility use vehicles and improve public transport services and rail time services to Perth.</p> <p>h) <u>Noise Frequency</u> - Noise frequency is high within Hamersley and Fiennes Streets. Noise of engine brakes from trucks, motor bikes and big exhaust noise will go through double glazed windows.</p>	<p>e) Noted. For Council's information however see response to c) above.</p> <p>f) Noted. See c) above.</p> <p>g) Noted. The Shire of Toodyay Bike Plan proposes a future shared path to the north of Anzac Avenue Council can consider as a part of its future works program whether any other paths are required.</p> <p>h) Noted. Noise responses will be required at subdivision and or development stage.</p>	

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No	Contact	Submission	Comments	Recommendation
		<p>i) <u>After Hours Traffic</u> - After hours traffic there is high usage, plus there is the vehicle hooning, vehicles exceed the speed of 50km this location is used as a speed path during after hours and more to mention on weekends, a continuation in early mornings and late nights.</p> <p>j) <u>Excess Noise</u> - Excess noise to age care can lead to mental and physical health problems, age patients will not want to live within a busy, noisy road.</p> <p>k) <u>Bypass Needed</u> - Bypass needed to divert haulage traffic is now long overdue, would solve the noise issue and would offer a better living opportunity for Toodyay.</p> <p>l) <u>Conclusion</u> Without providing the additional services for review, Toodyay needs to work more closely with the wider health system and local medical services to meet the challenges to support better age care if to encourage the submission as most of Toodyay's local age</p>	<p>i) Noted. See response to g) and h) above. Compliance with local road rules is enforced by the Police and is not a Scheme Amendment consideration.</p> <p>j) Noted. An aged care proponent has made a commercial decision to locate such development at this location. Council can further consider noise issues upon any application for subdivision and/or development.</p> <p>k) Noted. Issue associated with funding and priorities set by Mains Roads WA.</p> <p>l) Noted. The proposed scheme amendment does not prejudice the level of care possible on the land.</p>	

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No	Contact	Submission	Comments	Recommendation
		<p>members are leaving the area to be provided with long age care with the support of medical care.</p> <p>m) As one of us has been diagnosed with a terminal illness she has found the excess noise of the traffic trying and access for health services has caused for some concern as vehicles try to reverse into Fiennes due to on coming trucks.</p>	<p>m) Noted.</p>	
10.	J Edgecombe	<p>a) As a resident and ratepayer in the Shire of Toodyay, I thank you for the opportunity to comment on this proposal. There does not seem to be a crying need for large sections of the town to be more closely settled, but if the decision is made to proceed, the process needs to be carefully managed and closely monitored to retain the town's essential character.</p> <p>b) Creating closer settlement through re-zoning to R10/R30 in one of the town's most important heritage precincts could have an adverse impact on the town's historic inheritance and its future heritage value if not managed carefully.</p> <p>The heritage riches of Toodyay are important because they are:</p> <ul style="list-style-type: none"> • An important part of Western Australia's historical record; • A significant part of the ambience of the town as a desirable place to live and • A major factor in the Shire's economy because of 	<p>a) Noted.</p> <p>b) Noted. The majority of the subject land will be required to be developed in accordance with Local Planning Policy No 20 - Central Toodyay Heritage Area, which deals with Heritage Policy.</p>	<p>Submission to be noted.</p>

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>the potential for heritage tourism.</p> <p>c) If Local Planning Scheme Amendment No. 6 is adopted, the Shire should impose very specific requirements on landowners or developers to identify any possibly significant buildings or potential valuable archaeological sites before a decision is made on sites covered by the amendment.</p> <p>d) <u>The Importance of Maintaining Toodyay as an Historic Town</u> Toodyay was officially declared an Historic Town in 1980 not just because of a few iconic buildings, but because the whole town is dotted with historic homes and buildings and other features from a variety of periods.</p> <p>These include:</p> <ul style="list-style-type: none"> • The 1800s Convict Depot/Law and Order Precinct south of the railway line, • The best collection of Enrolled Pensioner Guard buildings in Western Australia, 	<p>c) Noted. See (b) above. Further, the subject land has previously been identified by Council as an area for Town Centre /R50 development in its LPS. Proposals for R30 development will assist achieve a lower density than is currently identified in Council's strategic plan.</p> <p>d) Noted. Council has a Municipal Inventory and Heritage List which affords statutory protection to certain historic buildings.</p>	

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9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<ul style="list-style-type: none"> • Many very old cottages and more substantial homes of various eras, particularly south of the railway line, • The Roman Catholic convent precinct, • The main street with its arcades, shops, public buildings, art deco buildings and hotels, • A housing precinct connected to the Industrial Extracts period and • The unsurpassed collection of 1890s workmen's cottages in North Toodyay. <p>The aura of Toodyay as an Historic Town could easily be spoilt by uncontrolled redevelopment in any one area, especially the area included in this amendment.</p> <p>e) <u>Implications of Re-Zoning in the Toodyay Central Heritage Precinct</u></p> <p>1. All of the proposed re-zoning area is situated on and around the locations of the historic Convict Depot establishment. Carelessly managed development there could affect the value of the precinct. Even if there are no existing buildings on some lots, they could well contain archaeological evidence of earlier activity. The general recommendation in the Municipal Inventory for the Convict Depot precinct is that, 'Conservation of the precinct is highly desirable. Any alterations should reinforce the significance of the precinct.' This must be considered in any future</p>	<p>e) Noted. Staff is of the view that the proposal will not compromise the values of the precinct and further, Council has a Municipal Inventory and Heritage List which affords statutory protection to certain historic buildings.</p>	

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>development in the area.</p> <p>f) 2. Most of the area proposed for re-zoning lie within the town's Central Heritage Precinct, so development or re-development already falls under Local Planning Policy No LPP.20 - Central Toodyay Heritage Area.</p> <p>LPP.20 gives guidance on the types of new buildings and alterations that might be appropriate, but it is not very specific on the evidence that needs to be presented when requesting demolition or substantial alteration. Some existing buildings within the re-zoning area have further protection through Shire of Toodyay's Municipal Inventory and Heritage List, but others do not.</p> <p>g) <u>Recommendation:</u> No early buildings in the re-zoning area should be considered for demolition or substantial alteration without the preparation of a thorough record of the history of the sites, the owners and the buildings to allow for a balanced assessment.</p> <p>The definition of 'early buildings' is admittedly problematic. A date such as 1930 might be applied, but allowance has to be made for later buildings that might have historical significance for reasons other than age. Checks can be imposed in these cases by</p>	<p>f) Accepted.</p> <p>g) Dismissed. The Shire's Municipal Inventory and subsequent Heritage List provides the statutory basis for Councils consideration of development. The review process of those provisions could capture the submitters comments. Nothing at present fetters a land owners right to</p>	

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>requiring opinions from Heritage Officers and others with expertise.</p> <p>h) <u>Preparation of a thorough record</u> would involve as a minimum:</p> <ul style="list-style-type: none"> i. An exploration of the site's history of ownership, usually starting with a Historic Title Deed Search obtained from Landgate. ii. A history of the buildings formerly and presently on the site iii. A study of the activities and significance of the various owners iv. A comprehensive photographic record and drawings appropriately recording the site. <p>i) <u>Additional Potentially Significant Sites and Buildings identified within the proposed re-zoning area</u> I have identified some potentially significant buildings and sites that are not specifically protected by The Municipal Inventory and Heritage Register and there may be more within the proposed re-zoning area. It should be remembered that the Inventory is an ongoing project, with the expectation that more sites will be added over time.</p> <p>1. The Area bounded by Rosedale St, Fiennes St, Anzac Ave and Clinton St</p>	<p>develop the subject land in any event for residential purposes.</p> <p>h) Dismissed. See (g) above.</p> <p>i) Dismissed. See (g) above.</p>	

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>Lots in this area, particularly 200 Fiennes St, are on and around the site of the Residency Buildings in the Convict Depot era. This means that there is considerable potential for archaeological remains to be discovered on some of these blocks.</p> <p>2. No.2 Clinton Street A study of photographs of the town over time indicates that this building may be much older than was previously thought. It certainly dates back to the early 1900s but parts of it may be even earlier. A building in this vicinity appears on one photograph that has been provisionally dated in the 1870s. Some study would be needed to establish if it has a direct relationship to the earliest part of today's dwelling.</p> <p>The land now occupied by 2 Clinton St was part of the convict establishment. In 1861 it was Lot 21, a government-owned site containing a well which was used by the convict depot's Blacksmith's building on Lot 18 next door (<i>now 324 Clinton Street, which seems to be labelled as 325 on the Scheme Amendment Map</i>). The blacksmith's building site would probably lie under the Standard Gauge Railway Line. Even so, there is potential for considerable archaeological evidence on 2 Clinton St and the small remaining section of 324.</p>		

Schedule of Submissions

9.5.4 Local Planning Scheme Amendment No 6 - Rezoning of Portion of Townsite from Residential R10 to R10/30

No	Contact	Submission	Comments	Recommendation
		<p>3. 50 Duke Street Little is known of the history of this house. Its age is difficult to judge from the exterior and the block is obscured by the Methodist Chapel and Duke St school building in many early photographs. It is built on part of what was Lot 24 in 1861, first taken up by C Finnerty. The age is unknown.</p>		

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Schedule of Submissions

9.5.5 Lot 90 Howard Road, Julimar – 3 to 6 Dog Application

No	Contact	Submission	Comments	Recommendation
1.	S Sloper	a) I do object to this application.	a) Noted.	Submission to be noted.

Schedule of Submissions

9.5.6 LotP23 Toodyay West Road, West Toodyay, Toodyay – 3 to 6 Dog Application

No	Contact	Submission	Comments	Recommendation
1.	R Keegan	a) I have no objection to the proposal pending the following conditions. 1. No noise from barking dogs. 2. Deceased dogs are not replaced.	a) Noted.	Submission to be noted.
2.	M Greenway	a) I have no objection to the proposal pending the following conditions. 3. No noise from barking dogs. 4. Deceased dogs are not replaced.	b) Noted.	Submission to be noted.

Schedule of Submissions

9.5.7 Lot 110 Howard Road, Julimar – 3 to 6 Dog Application

No	Contact	Submission	Comments	Recommendation
1.	S Sloper	a) I do object to this application.	a) Noted.	Submission to be noted.

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MEMBERS POLICY

POLICY NO:	M.4
POLICY SUBJECT:	Conferences and Professional Development
ADOPTION DATE:	17 SEPTEMBER 2013 (Res. 292/09/13)
LAST REVIEW:	

Objective

To ensure that Councillors have equitable access to a range of relevant training and professional development opportunities to enhance their ability to fulfil their roles and responsibilities as elected members and to provide good governance to the Shire.

Strategy

Council shall ensure adequate resources are allocated annually in the Shire's budget to provide the opportunity for Councillors to participate in appropriate training and development.

Authorised Training / Conferences – Elected Members

Councillors are permitted to attend the following training opportunities without requiring further Council authorisation:

- WALGA Elected Member Training Modules, seminars, forums and workshops;
- WALGA Annual Local Government Week Conference and associated training courses;
- Other relevant conferences or training opportunities in accordance with the criteria below.

For the avoidance of doubt the CEO will actively encourage elected members to:

- Attend the ten WALGA Elected Member Training Modules in the Diploma during their first two years as Councillors.
- Redo these Courses during their third term.
- Attend WALGA Annual Local Government Week Conference every year during their first term.

The Chief Executive Officer is authorised to approve requests from Elected Members for professional development training and conference attendance without referral to Council providing that:

- The entire cost per elected member does not exceed \$1,200 for any single instance or \$3,000 in any 12-month period,
- The CEO is satisfied that it is a legitimate industry recognised conference or course that is appropriate for the needs of the Elected Member and is relevant to the business of Council; and

- The financial allocation to individual elected members is in addition to participation in WALGA Elected Member Training Modules.

Authorised Training / Conferences – Shire President

In addition to the above permitted training opportunities, the President may attend one or more of the following conferences;

- the annual Local Government Managers Australia (LGMA) National Congress,
- the ALGA National General Assembly and the Prime Minister's Australian Council for Local Government Mayors and Presidents annual forum

In the event that the President is unable, or declines to attend, then Council may be represented by the Deputy President, or if the Deputy President is unable, or declines to attend, then Council may appoint a Councillor who is able to put forward the best case for attending.

Training / Conference Costs

Council will meet the full cost of registration, travel, accommodation and incidentals subject to the following conditions:

- For WALGA Elected Member Training Modules, the Shire will meet the cost of the training and the accreditation;
- The Shire will meet the costs of all the Councillor's accommodation, airfares, conference costs and associated insurance costs;
- The Shire will also meet the cost of additional travelling expenses including meals, transport and incidentals verified through the provision of receipts;
- An elected member may apply for an advance of up to \$200 prior to the conference. Receipts and any unspent funds are to be returned. If expenses exceed the advance the additional costs will be reimbursed to the Councillor;
- Councillors may at their own cost extend their stay beyond that reasonably required for the conference;
- The Shire will meet the cost of another person to accompany the elected member to the conference dinner associated with an event;
- Elected members will be responsible for the cost of partner programs (if any), additional meals and airfares for the accompanying person; and
- Council's delegate is to provide a brief written report to Council on the key outcomes from any funded conference within 2 months of attending the conference (excluding WALGA Elected Member Training Modules, and the Annual WALGA Convention).

Additional Training / Conference Opportunities require Council Approval

Elected members may request Council approval for conferences or training opportunities that:

- Do not meet the criteria set out on the policy;
- Where the costs are in excess of the specified limits; or
- Involve interstate or overseas travel.

Such requests will be in writing to the CEO a minimum of two weeks prior to the next Ordinary Meeting of Council.

Adopted by Council 17 September 2013

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To:	Chief Executive Officer	From:	Tony Brown, Executive Manager Governance & Corporate Services
Organisation:	All Councils	Date:	6 September 2013
Reference:	05-034-01-0018	Priority:	High
Subject:	Metropolitan Local Government Reform		

IN BRIEF

Operational Area:	Council and Chief Executive Officer
Key Issues:	<p>State Council considered Metropolitan Local Government Reform at their 4 September 2013 meeting and discussed three key issues:</p> <ul style="list-style-type: none"> i. Legislative authority for the implementation process; ii. State Government funding of the implementation process; and iii. The poll provisions.
Action Required:	For Noting

State Council, at their 4 September 2013 meeting, considered the Metropolitan Local Government Reform process and discussed three key issues: legislative authority for the implementation process, State Government funding and the poll provisions.

Legislative Authority for the Implementation Process

WALGA and the Local Government sector are concerned that the Local Implementation Committees, charged by the Government with implementing the reform process at the local level, will not have the legislative authority to undertake the transition and implementation process. Without legislative backing, the Local Implementation Committees will lack the authority to direct the amalgamating Local Governments to take the actions necessary to ensure a successful transition.

Similarly, Interim CEOs should be appointed during the transition phase, prior to the commencement of the new Local Government, to drive the actions required to successfully undertake the transition process.

This issue was considered by State Council at their 4 September 2013 meeting and State Council resolved:

That WALGA request the Minister for Local Government to urgently develop legislation or regulations guiding the functions of the Local Implementation Committee and the appointment of an Interim CEO.

During the Metropolitan Local Government Review process, the Association researched the recent structural reform process undertaken in Queensland. In Queensland the State Government legislated to empower the Local Transition Committees to appoint an Interim CEO and oversee the functions required to transition to the new arrangements.

The Local Government Association of Queensland (LGAQ) and the Queensland Division of the LGMA have advised WALGA that legislatively empowering the Local Transition Committees was a necessary condition of their ultimately successful structural reform process.



State Government Funding

State Council also considered the issue of State Government funding of the transition and implementation process and resolved for WALGA to continue to advocate for the State Government to honour its commitment to fund the process. Accordingly, the President has written to the Minister for Local Government requesting that the Government honour its commitment and outline details of the funding to be made available as soon as possible.

Poll Provisions

State Council also considered the poll provisions and in particular, the State Government's intention to amend the *Local Government Act 1995* to remove the poll provisions contained in Schedule 2.1 for the metropolitan area.

WALGA's longstanding policy position is to oppose any amendment to the *Local Government Act 1995* that removes or amends the poll provisions.

Consequently, State Council resolved to:

Oppose the State Government's proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the *Local Government Act 1995*.

Given the Government's intention is to remove the poll provisions from being applicable to the metropolitan area, and it is WALGA's understanding that legislation to this effect will be shortly. It was State Council's considered opinion that it was better to have the poll provisions amended rather removed completely. State Council then further resolved to:

Adopt a position to support an amendment to the metropolitan poll provisions, where any poll petitioned will be of the entire districts involved in the amalgamation proposal with the following conditions:

- a) For a poll to be held a petition will be required from 25 percent of electors of one Local Government;
- b) For an amalgamation to be rejected by the Minister, 50 percent of electors of all Local Governments proposed to be merged are required to vote, for it to be a valid poll;
- c) A majority of votes at the poll against will defeat the amalgamation proposal.

WALGA is committed to providing Local Governments with support and assistance during the Metropolitan Local Government Reform implementation process. For further information please contact Executive Manager Governance and Corporate Services, Tony Brown, on (08) 9213 2051 or tbrown@walga.asn.au.



Attachment 2 – Email from Subiaco

From: Stephen Tindale [mailto:stephent@subiaco.wa.gov.au]
Sent: Wednesday, 11 September 2013 2:59 PM
Subject: Metro Local Government Reform & WALGA State Council

Dear all

Thanks to all those who have provided me with some great feedback. A number have naturally asked "where to from here?"

In response I can advise that Mayor Heather Henderson has been successful in winning the support of six other State Councillors (Mayor Don Ennis, Cr Janet Davidson, Cr Mick Wainwright, Cr Doug Thompson, Mayor Carol Adams and Cr Julie Brown) to call a special WALGA State Council meeting to consider a rescission motion in relation to the amended motion that was passed at the last State Council meeting (see attached WAGA Info page for details of the amended motion).

Under the WALGA Constitution it was open to Mayor Pickard to call the special State Council meeting but he was reluctant to do so. With 25 members on State Council, six therefore had to be found (inclusive of the mover) to support the calling of the meeting. I understand the meeting will be held at 8am on Wednesday 25th September.

To recap, the highly questionable (to put it mildly) amendment that was carried at the last State Council meeting was that WALGA;

2. Adopt a position to support an amendment to the Metropolitan poll provisions, where any poll petitioned will be of the entire districts involved in the amalgamation proposal with the following conditions;

- a) For a poll to be held a petition will be required from 25% of electors of one local government
- b) For an amalgamation to be rejected by the Minister, 50% of electors of all local governments proposed to be merged are required to vote, for it to be a valid poll.
- c) A majority of votes at the poll against will defeat the amalgamation proposal

The intention is that once the above is rescinded, the matter of amending the poll provisions will be sent back to the zones for further consideration and report back to State Council before it adopts any new or revised position on the existing poll provisions.

The simple convening of a meeting does not, of course, guarantee any shift in State Council's current position.

The arguments for the rescission motion follow and you might want to pass them on to your Mayor/President so that they might in turn persuade State Councillors (your zone reps in particular) to put things right. Your call entirely, of course.

Background

The recommended motion, as circulated to Zones, was amended without notice by State Council in such a way as to

1. Negate the remainder of the motion as passed, and
2. Change WALGA's long standing policy as subsequently submitted to the Metropolitan Local Government Review Panel 2012, reiterated in the response to the Panel's Recommendations

Attachment 2 – Email from Subiaco

and, re-endorsed by way of a motion at the August 2013 AGM without notice or opportunity for Zones or members to respond.

Recommendation 5.1.1 states

“Oppose the State Government’s proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the *Local Government Act 1995*.”

The President’s suggested wording amendment to the AGM motion made it clear that opposition to removal of the poll provisions included opposition to amendments designed to lessen or render ineffective these provisions.

The amendment to the Recommendation renders the poll provisions for the metropolitan area ineffective and thus has the substantive and intended effect of removing them.

To change the poll requirements from 50% of a 50% poll of **the affected district** to 50% of 50% of the **combined affected districts** eliminates the right of self determination of residents in the smaller district. The fate of a smaller district can only be determined by the vote in the larger districts. If no one votes in the larger districts then the poll is not valid, even if everyone in the smaller district voted against the amalgamation. Thus the right to self determination of the residents of a smaller district is permanently removed by this amendment which therefore negates the original motion.

The failure to follow due process to change a substantial policy having vital affect on member Councils is self evident from what is set out in 5.2 above. A purported excuse that the urgency to change the policy without due notice or regard to Zone motions, duly passed and not voted on by State Council, was created by the imminent introduction of legislation into the parliament is not acceptable. When the Zones met to consider this Recommendation it was widely known when the Minister intended to introduce the amendment to the legislation. That an amendment was to be introduced was announced by the Minister on 31 July 2013. Any amendment to the Recommendation could have been circulated and discussed by Zones (either in formal, scheduled meeting or teleconference if required).

Reasons

State Council members will recall that at the recent AGM of WALGA the following motion was passed as special urgent business with an overwhelming majority.

That WALGA condemns the removal of the “poll provisions” from Schedule 2.1 of the Local Government Act 1995 and the forced amalgamations of Local Government Councils.

At last Wednesday night's WALGA State Council meeting the following recommendation was put before the State Council following its circulation to all WALGA zones;

That WALGA:

- 1. Oppose the State Government’s proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the Local Government Act 1995;***
- 2. Continue to advocate for the State Government to honour its commitment to fund the transition and implementation process of the Metropolitan Local Government Review;***

Proposed amendments to the recommendation were received from the Central Metropolitan and South Metropolitan Zone for State Council's consideration.

Attachment 2 – Email from Subiaco

These amendments were not included into a composite staff recommendation to State Council on the basis that they had not received the support of the majority of the zones.

However, an amendment which was tabled at the meeting and put by Cr Zelones without the customary notice period, saw the following motion being adopted without reference to any of the WALGA zones:

That WALGA:

1. Oppose the State Government's proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the Local Government Act 1995;

2. Adopt a position to support an amendment to the Metropolitan poll provisions, where any poll petitioned will be of the entire districts involved in the amalgamation proposal with the following conditions;

- a) *For a poll to be held a petition will be required from 25% of electors of one local government*
- b) *For an amalgamation to be rejected by the Minister, 50% of electors of all local governments proposed to be merged are required to vote, for it to be a valid poll.*
- c) *A majority of votes at the poll against will defeat the amalgamation proposal*

3. Continue to advocate for the State Government to honour its commitment to fund the transition and implementation process of the Metropolitan Local Government Review.

4. That WALGA request the Minister for Local Government to urgently develop legislation or regulations guiding the functions of the Local Implementation Committee and the appointment of an Interim CEO.

Given its significance I believe the amended motion (or at least part 2) should have been put to the WALGA zones before it came to State Council.

Firstly, and with the benefit of hindsight, State Council has now paved the way for the State Government to back down on the "...removal of the "poll provisions" from Schedule 2.1 of the *Local Government Act 1995* and the forced amalgamations of Local Government Councils" while simultaneously opening another door for the State Government to force amalgamations by supporting changes to the existing poll provision thresholds.

I do not believe that our membership has given State Council the power to shape the debate the way the we have done by adopting part 2 of the resolution.

Secondly, we may have blind-sided our regional and rural members by simply focussing on the metropolitan area.

If we can justify smaller local governments being swallowed up by larger local governments in the metropolitan area (at the Minister's request and with much diminished community involvement), then how do we as an organisation oppose that same position when it comes to the regional and rural areas?

We seem to have boxed ourselves into a corner which will be extremely difficult to come out of.

It also seems to me that we did not pay due attention and respect to the overwhelming support provided by regional and rural councils at the WALGA AGM to keep the existing poll provisions. That support was premised on an understanding that what is good enough for the country should be good enough for the city and that we should all be united in this.

Attachment 2 – Email from Subiaco

Finally my biggest concern lies with the fact that we have not followed customary practice by allowing the zones to comment on this latest "fall-back" development before the matter was considered by State Council. Concerns have already been expressed in several different forums on more than one occasion over the lack of sensitivity by WALGA in acknowledging the concerns of its constituent Councils in the local government reform debate.

I believe it is not good governance to make arbitrary decisions with little consideration. We should not be setting a precedent where decisions on such an important matter as this are made on the run as events occur simply because of a perceived sense of urgency. We should remember who we represent. We should be enlisting the support of our member local governments through our zones - which have been set up precisely for that purpose.

In my view, true leadership is achieved through vision, involvement and persistence. In this instance we have not involved the zones as we should have. Let's find the time to make a correct and considered decision rather than an expedient one. If we do not act immediately and appropriately, then I genuinely fear for the future of WALGA.

I urge all State Councillors to support the calling of Special State Council meeting to consider the rescission motion.

Heather Henderson

Regards

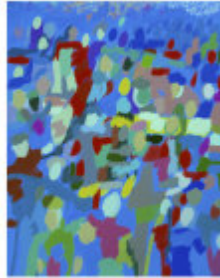
Stephen Tindale

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Maria Rebane

Subject: FW: ICR23502 - Important Message re: Council Amalgamation

From: Libby Collett [<mailto:LCollett@mosmanpark.wa.gov.au>]
Sent: Thursday, 29 August 2013 1:17 PM
To: Records Officer
Subject: ICR23502 - Important Message re: Council Amalgamation



COUNCILS FOR DEMOCRACY

Western Australian Local Governments in support of voter rights to self-determination

Cr Kevin Hogg
PO Box 96
TOODYAY WA 6566

Dear Cr Hogg,

LOCAL GOVERNMENT REFORM AGENDA

We write seeking your support and that of your councillors and your Council, in encouraging you and your local voters to **urgently** lobby local members of State Parliament (particularly Legislative Council members) to oppose proposed amendments to the *Local Government Act 1995* insofar as they will affect existing poll provisions which preserve the rights of your local voters to decide as to whether or not to proceed with any proposal to amalgamate your Council with any other councils.

This right to self-determination is embodied in schedule 2.1 of the Act which entitles 250 voters or 10% of all voters in a local government district (whichever is the lesser) to call for a poll to be held on a proposed merger of their Council. As you may know, if half of all eligible voters participate in the poll and the majority vote against the amalgamation, then the Minister is unable to proceed with amalgamation.

The poll provisions effectively protect voters in every local council from an amalgamation being forced upon them.

The State Government recently announced that in September 2013 it intends introducing legislation to remove the poll provisions so as to strip voters of their existing entitlements and force amalgamations in

the metropolitan area. At some later date they may well use the same legislation to force amalgamations of rural and remote councils on the basis that the precedent has been set in the metropolitan area.

It is our strong belief that to now vote in favour of the proposed amendments to the poll provisions would be a breach of the election undertakings made by State parliamentarians (whether they be Liberal, National, Labor or Green) at the 9 March State Election to not support any forced amalgamations of local governments in WA.

The poll provisions are sacrosanct and they should not be stripped from local voters in any part of WA.

We urge you, your councillors and Council to immediately lobby your local State parliamentarians (particularly Liberals or Nationals in the Legislative Council) and alert your local voters to do likewise. We acknowledge that each council and each elected member may have differing views on the benefits or otherwise of rationalisation of council numbers in our State. We nevertheless believe that all councils and each elected member share the view that their own and neighbouring democracies must decide for themselves whether rationalisation of their own council would be the best thing to do or not.

Unless these legislative changes to the poll provisions are stopped we all face forced amalgamations.

Even if changes are initially confined to metropolitan councils they may well extend to all rural and remote councils in the fullness of time.

Each of the signatories to this letter is putting similar proposals to their own councils.

If you do not share our views, we would nevertheless be extremely grateful if you would present this correspondence to your Council.

Any feedback is welcomed and can be directed by email to cfid@mosmanpark.wa.gov.au

Yours sincerely



Jock Barker
Mayor
Town of Claremont



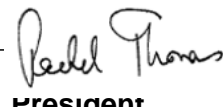
Kevin Morgan
Mayor
Town of Cottesloe



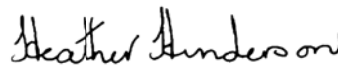
Ron Norris
Mayor
Town of Mosman Park



Max Hipkin
City of Nedlands



Beedel Thomas
President
Shire of Peppermint Grove



Heather Henderson
Mayor
City of Subiaco

