

ATTACHMENTS

Ordinary Council Meeting

Wednesday, 20 December 2023

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9.1.4 Proposed Scheme Amendment No. 12 - Additional Use Proposed Additional Use "Brewery, Cidery or Distillery, Restaurant Café, Tourist Development." Lot 4 (447) Morangup Road, Morangup

Date of Report:	7 August 2023
File Reference:	PLA1
Author:	H de Vos – Executive Manager Development and Regulation
Responsible Officer:	H de Vos – Executive Manager Development and Regulation
Previously Before Council:	Item 9.1.3 OCM 26 April 2023
Author's Disclosure of Interest:	Nil
Council's Role in the matter:	Quasi-Judicial
Attachments:	<ol style="list-style-type: none"> Item 9.1.3 OCM 26 April 2023; and ⇒ Amended Scheme Amendment 12 proposal ⇒

SUMMARY

Applicant:	Land Insights / Toutikian
Owner:	HK & S Toutikian
Proposal:	Scheme Amendment – Proposed Additional Use "Brewery, Cidery or Distillery, Restaurant Café, Tourist Development."
Location:	Lot 4 (447) Morangup Road, Morangup

PURPOSE OF THE REPORT

Council is requested to consider an application to re-initiate a Scheme Amendment process for a proposed additional use "Brewery, Cidery or Distillery, Restaurant Café, Tourist Development." at Lot 4 (447) Morangup Road in Morangup.

BACKGROUNDScheme Amendment History

This matter was last discussed at the Ordinary Council Meeting held on 26 April 2023 where Council resolved to initiate the Scheme Amendment for the purpose of advertising. For more details, please refer to **Attachment 1** – Item 9.1.3 OCM 26 April 2023.

Subsequent to this resolution, the Scheme Amendment was then required to be submitted to the Environmental Protection Authority (EPA) pursuant to section 48A of the *Environmental Protection Act 1986* (EP Act).

Despite the Shire submitting all available information supplied with the application, the advice received from the Department of Water and Environmental Regulation (DWER) on

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6 June 2023 was that the information supplied was insufficient for the EPA to comply with section 48A.

Accordingly, the Shire, DWER and applicants had further discussions which has resulted in a modified proposal.

Modified Proposal

The modified proposal is now as follows:

The Land

Lot 4 (447) Morangup Road, Morangup is located in the Gidgegannup Springs subdivision estate. The lot is zoned Rural Residential under the Shire of Toodyay's *Local Planning Scheme No. 4*.

Development history

A small-batch distillery was approved and built at Lot 4 Morangup Road Morangup in the Shire of Toodyay. It has operated for several years as a Home Business within the Rural Residential zone.

The Shire of Toodyay is responsible for the approval and management of development which relates to Scheme permitted uses. Expansion or change would require development assessment and approval.

Site activity combines the orchard produce (operated on the site for decades), with other ingredients to make small-batch liquor products.

The orchard, distillery and associated land use of Lot 4 has been established for several years without detriment or report of impact to natural waterways and drainage or nearby bushland reserve.

Proposal

The operator of the business seeks to open the premises to tourism visitors, to showcase local production and build an awareness of Toodyay as a location of fine quality produce. A tasting room is to be developed where sampling of produce and accompanying food from the site can occur (a cellar-door operation).

This is similar to businesses which operate throughout other rural production areas and is intended to build the Shire economy based upon existing business enterprise.

The Scheme is to be modified to introduce the uses of Tourism Development and Restaurant Café and recognise the current Distillery (which has been operating with Shire approval as a discretionary use within the Rural Residential zone) on the site.

Potential for Environmental Effect

The land is zoned Rural Residential, and the Scheme Amendment will add three selected uses to formalise what is an operating and approved business on the property, to better control development and to recognise the potential for development to boost tourism attraction for the Shire.

The distillery operates subject to the current Shire and Scheme controls, including a need to obtain a planning approval for any further development on the site. To achieve the proposed tourism cellar door operation will require development of an enlarged shed to adequately provide shelter and space for visitors, a tasting area and logistics associated with the business.

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A constructed car park will formalise what is currently a cleared and unestablished yard and manoeuvring area. All works will be on Lot 4, a site which has been substantially cleared and used for orchard and home business purposes for many years.

Vegetation will be protected on the site- replanting can be done to reinforce and buffer adjacent remnant species.

Water management of any stormwater run-off will collect and infiltrate/distribute within the site. The distillery operates as a small scale (300 litres capacity still) boutique operation of up to 5 runs per week. Waste is managed by feeding recovered solids to livestock on the farm, and wastewater (up to 800 litres) is discharged to site via the current on-site wastewater system managed by the owner to the approval of the Shire's Environmental Health officer (2 x 1800 mm leach drain).

For more details please refer **Attachment 2**.

Requirement to reinitiate modified scheme amendment

The Department notified the Shire on 20 July 2023 that it is the EPA's preference for the modified amendment to be taken back to Council for formalisation, prior to resubmission. This would allow the vegetated Lot 5 Morangup Road to be omitted from the amendment, thereby removing the need to demonstrate management of impacts to threatened fauna on Lot 5.

COMMENTS AND DETAILS

It is acknowledged that the community in Morangup is underserved when it comes to this sort of development. Where the intent as a tourism venue is to attract visitors into the Shire, the proposal will provide options for the local community to enjoy.

Transition to Local Planning Scheme No. 5

One issue being considered are the implications relating to the adopted *Local Planning Scheme No. 5*.

At a Special Council Meeting on 29 March 2023, the Council adopted the Draft *Local Planning Scheme No. 5* and this has now been sent to the Western Australian Planning Commission (WAPC) for review and ultimately it is expected that the Minister for Planning will sign off on it. The Shire has been advised that this process may take up to six months and potentially more.

The applicant is taking a risk to request a Scheme amendment under the current Scheme as outlined in the following possible scenarios:

Scenario 1

If this Scheme Amendment progresses smoothly and is finalised prior to the *Local Planning Scheme No. 5* coming into effect, then the amendment will be incorporated into the *Local Planning Scheme No. 5* as part of the WAPC processing.

Or

Scenario 2

If this Scheme Amendment process is stalled (perhaps due to delays with the EPA referral and is not resolved when the *Local Planning Scheme No. 5* comes into effect, then this amendment will be dead, and the applicant will be required to start the process all over again.

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This has been conveyed to the applicant (Land Insights) who have subsequently sought instruction from the owner who has requested that the proposal to initiate the Scheme Amendment should proceed.

It should also be noted that this Scheme Amendment process will have no impact on the passage of the *Local Planning Scheme No. 5*.

With there being no planning reasons identified to not proceed with the initiation of this amendment, it is recommended that the Council resolves to proceed to allow advertising to occur.

IMPLICATIONS TO CONSIDER**Consultative:**

If Council considers this application has merit, it may resolve to initiate a scheme amendment for the purposes of public advertising.

Referral to State Government agencies

If Council resolves to initiate the amendment for the purposes of advertising, the Shire will prepare the amendment documents by way of a report and plans depicting existing and proposed zoning based on the proposal submitted and any changes required by Council.

The amendment documents will then be referred to the Environmental Protection Authority (EPA) to determine whether there is a need for an environmental assessment to be undertaken and to seek approval to advertise the proposed amendment.

If it is determined that the amendment is a complex amendment, the Shire must also seek approval to advertise from the Western Australian Planning Commission (WAPC).

Advertising (applicable to standard and complex amendments only)

On receipt of approval to advertise the amendment, the Shire will arrange advertising in accordance with the Regulations. The consultation period is a minimum of 42 days in the case of a standard amendment, and a minimum of 60 days in the case of a complex amendment.

The Regulations require the amendment to be advertised in the following manner:

- publish on the website of the Shire of Toodyay;
- make a copy of the document available for public inspection at a place in the Administration Office during normal business hours;
- publish a notice in the Toodyay Herald; and
- mail out to affected landowners and stakeholders.

In this case, it is also recommended that a sign be erected advertising the Scheme amendment outside the property. This is to be done at the applicant's expense.

According to the Planning and Development (Local Planning Schemes) Regulations 2015, a complex amendment is for scheme amendments that are significant in scale and/or inconsistent with the planning framework.

This Scheme amendment fits the definition of a complex amendment and therefore the consultation period will be for 60 days.

Report of the submissions received during public advertising.

Following the advertising period, a report on any submissions received will be prepared and referred to Council. Should Council resolve to adopt the scheme amendment with or without

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modifications, the Shire will forward the submissions together with Council's comments and recommendations to the WAPC. Should Council resolve not to adopt the scheme amendment, documentation must still be submitted to the WAPC.

Final determination

The WAPC will make a recommendation to the Minister for Planning who makes the final determination on all scheme amendment applications. If the Minister agrees to grant final approval, the Shire will then arrange for the scheme amendment to be published in the Government Gazette, at which point it legally comes into effect.

Strategic:**Plan for the future – Shire of Toodyay Council Plan 2023-2033**Outcome 5. High quality town planning complements our rural ambience and heritage.

O5.1. Provide responsible planning and development.

Outcome 8. Toodyay is a popular tourism destination.

O8.1. Collaborate with local businesses to promote and deliver exceptional tourism experiences.

Shire of Toodyay Local Planning Strategy 2017

Clause 5.2 of the Local Planning Strategy (LPS) relates to the objectives of the strategy with the following being applicable to the proposed scheme amendment:

- *provide for economic diversification in rural and rural living areas by providing small scale and business opportunities compatible with the surrounding areas;*
- *retain, enhance, protect and promote the ecological integrity and biological diversity of the Shire;*

Clause 2.3.2.1 relates to Rural Tourism and states;

This Strategy recognises the importance of tourism to the local economy as consistent with the objective to encourage farm diversification, acknowledges that tourism may, where appropriate, form part of farm diversification activities. These activities may include short-term accommodation, cafes and restaurants, and recreation facilities.

The proposed scheme amendment provides for achievement of these objectives for economic diversification within a rural living area. It would enable a small-scale business opportunity to be established using produce grown on the subject site and for this to be part of a tourism industry featuring food and related products.

Policy related:

[Local Planning Policy – Advertising of Planning Proposals](#)

[State Planning Policy 2.5 – Rural Planning](#)

[State Planning Policy 3.7 – Planning in Bushfire Prone Areas](#)

[Government Sewerage Policy](#)

[Draft Position Statement – Planning for Tourism](#)

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Financial:

The cost of a scheme amendment application depends on its complexity. Following preliminary review of the amendment, an invoice is sent. The most recent applications have incurred fees of approximately \$3,500.

The fees cover the costs associated with the progressing the amendment such as:

- Assessing the scheme amendment application including carrying out relevant research, a site inspection and if necessary meetings with the applicant to discuss the amendment;
- Preparing the reports to Council pre and post advertising, and analysing the submissions received;
- Preparing the scheme amendment documents;
- Amending maps or scheme text; and
- Responding to public enquiries during the advertising period.

Should a scheme amendment be initiated for public consultation, the costs associated with the advertising processes will also apply, including letters to affected landowners, notices in the newspaper and Government Gazette, and on-site signs.

The external peer review of technical reports that are submitted as part of the scheme amendment proposal may be required. This will occur where the Shire does not have the appropriate technical expertise to assess the reports, and the external review will be organised by the Shire at the cost of the applicant.

Processing fees for a Scheme Amendment are in accordance with [Reg 48\(3\)](#) of the *Planning and Development Regulations 2009*.

Legal and Statutory:

[Planning and Development Act 2005](#)

[Planning and Development Regulations 2009](#)

[Planning and Development \(Local Planning Schemes\) Regulations 2015](#)

When undertaking a scheme amendment, the Shire must follow the process contained in the State Government's *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations).

The Regulations identify three different scheme amendment streams, as follows:

- Basic amendment – a streamlined process for predominantly administrative scheme amendments;
- Standard amendment – for scheme amendments of less strategic significance or complexity that are neither a basic or complex amendment; and
- Complex amendment – for scheme amendments that are significant in scale and/or inconsistent with the planning framework.

According to the Planning and Development Act Regulations criteria this amendment is deemed to be a complex amendment because the proposed use for the site is one not contemplated in the Local Planning Strategy when it was last prepared by the Shire. The procedure applies to its initiation and advertisement for public comment.

Shire of Toodyay Local Planning Scheme No. 4

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Risk related:

Should Council elect not to proceed to advertise the amendment, the amendment will not progress any further unless Council is directed by the Minister for Planning under Section 76 of the *Planning and Development Act 2005*. Were this to happen, it would be insignificant to our reputation (1) and in saying that this would usually only occur in exceptional circumstances (1). This equates to a low risk score with this item.

Workforce related:

Generally, the amount of administrative work associated with a Scheme Amendment is a higher burden on workforce resources.

VOTING REQUIREMENTS

Simple Majority

Clarification was sought.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. OCM183/08/23

MOVED Cr B Ruthven

That Council:

1. In accordance with section 75 of the *Planning and Development Act 2005* and Regulation 35 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts for the purposes of advertising, an amendment to the Shire of Toodyay *Local Planning Scheme No. 4* to:

- 1.1. insert additional use No. 11 in Schedule 2 – Additional Uses as follows:

No	Description of Land	Additional Use	Conditions
12	Lot 4 (447) Morangup Road, Morangup	Brewery, Cidery or Distillery (D) Restaurant/Café (I) Tourist Development (I)	a) Development shall be in accordance with site plans approved by local government and will require the issue of development approval. b) Each additional use requires development approval of the Local Government. c) Car parking and service access and loading requirement will be determined by local government as a condition of development approval, considering the number of spaces estimated to be necessary. Commercial vehicles would not enter or leave the premises earlier than 9:00am or later than 5:00pm on Monday to

Item 9.1.4

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			Saturdays. No freight access to occur on Sundays.
<p>1.2. amend the Scheme Map to designate the Additional Use by including an 'A12' notation over Lot 4 (447) Morangup Road, Morangup; and</p> <p>2. In accordance with Regulation 35(2) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> determines that the Scheme amendment is a complex amendment as the proposed use for the site is one not contemplated in the Local Planning Strategy when it was last prepared by the Shire.</p> <p>3. Requests the CEO to advertise the proposed Scheme amendment for a period of 60 days and bring a report to the December 2023 Ordinary Council Meeting to consider submissions received.</p> <p><u>Voted For:</u> Crs R Madacsi, B Ruthven, C Duri, P Hart, S McCormick, M McKeown and S Pearce</p> <p><u>Voted Against:</u> Nil</p> <p>MOTION CARRIED 7/0</p>			



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CEO – Shire of Toodyay
PO Box 96
TOODYAY WA 6566

Attention – Mr. Hugo de Vos: Manager - Development Services.
Via email – planner@toodyay.gov.au

Dear Hugo

Subject - Local Planning Scheme 4; Amendment 12– Additional Uses
Location – Rural Residential zone - Lot 4 & 5 Morangup Road Morangup.

Further to our recent telephone discussion I would like to re-submit the revised Scheme Amendment report and documents to reflect necessary changes following written officer comment received by the Shire from the Department of Water and Environmental Regulation (Officers O'Brien and Pond).

The officers raised concerns about potential of the Additional Uses to impact: -

- Underground water quality
- Flora, vegetation, and fauna (habitat).

I discussed the feedback with Ms. Fiona Pond and Mr. Gerard O'Brien of the Department of Water and Environmental Regulation and established, their comments arose due a misunderstanding about the distillery. Officers did not understand it has been approved by the Shire as a home business, built and operated at the site for several years, and did not appreciate there was also an orchard operating on the land for many years.

I explained that the distillery had been operating for several years. The distillery is an approved Home Business, that the Scheme Amendment did not contemplate an expansion of the distillery in capacity other than to allow for tourism visitor facilities to provide for on-site sampling and sale, as well as accompanying food and beverage services for this trade.

Officers explained concern about possible impacts on remnant vegetation and the vegetation and habitat on adjacent properties, Mr. O'Brien indicated they are primarily concerned about the potential for clearing on Lot 5 (notwithstanding its current Rural Residential zoning). He advised that unless there are studies undertaken of the site and impacts on adjacent site, DWER would not recommend EPA support for the Scheme amendment to proceed to advertise.

This reticence was in consideration of the proposed Additional Uses of Farm Stay/Host Farm, and Reception Centre, uses which he considered would be likely to increase the overall footprint and impact to extend over Lot 5.

1

LPS 4 - Amendment 12 | June 2023



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Whilst there has been no development application devised or submitted yet, (lest it pre-empt the Scheme amendment process) we suggest the DWER concerns can be immediately addressed by

- deleting Lot 5 from the proposed amendment, and
- removing the additional uses of *Farm Stay/Host Farm* and *Reception Centre*, from the Additional Uses Schedule.

The property owner confirmed support for those modifications. I have prepared a supplementary information sheet to assist in the referral to DWER describing what is located and approved to be operating on Lot 4 (noting this information may be useful to inform the DWER officers as to the scope and scale of the current site development so they can more accurately gauge the impact rather than presume a more extensive redevelopment of the site).

I anticipate this modification to fulfill the DWER requirement for adequate referral to proceed via s.48 and the Additional Use amendment to the Scheme be advertised.

As to the question of statutory process regarding an initiated Scheme amendment, I understand it rightly contemplates the Shire may receive initial advice from DWER and on that basis might adjust the initiated Amendment accordingly. The adjusted amendment may then be re-submitted to obtain a s.48 appraisal. (The legislation contemplates referral prior to public advertisement might result in improvements/modifications being made to the proposal).

You may wish to update and confirm with the CEO the Council is willing to continue the amendment in this modified form.

To assist in that decision, I provide you with a revised set of plans and Scheme Amendment description.

Yours sincerely,

Ross Montgomery – Principal

Land Insights
Planning – Design – Environment

19 September 2023

Scheme Amendment -12 – Shire of Toodyay Local Planning Scheme No.4.FI - Proposal Summary Description**Background**

A small-batch distillery was approved, built at Lot 4 Morangup Road Morangup in the Shire of Toodyay and operated for several years as a Home Business within the Rural Residential zone.

The Shire of Toodyay is responsible for the approval and management of development which relates to Scheme permitted uses.

Site activity uses the orchard produce (operated on the site for decades), with other ingredients to make small-batch liquor products.

The orchard, distillery and associated land use of Lot 4 has been established for several years without detriment or report of impact to natural waterways and drainage or nearby bushland reserve.

Proposal

The operator of the business seeks to open the premises to tourism visitors, to showcase local production and build an awareness of Toodyay as a location of fine quality produce. A tasting room is to be developed where sampling of produce and accompanying food from the site can occur (a cellar-door operation).

This is like businesses which operate throughout other rural production areas and is intended to build the Shire economy based upon existing business enterprise.

The Scheme is to be modified to introduce the uses of *Tourism Development* and *Restaurant Café* and recognize the current *Distillery* (which has been operating with Shire approval as a discretionary use within the Rural Residential zone) on the site.

Potential for Environmental Affect

The land is zoned Rural Residential, and the Scheme Amendment will add three selected uses to formalize what is an operating and approved business on the property, to better control development and to recognize the potential for development to boost tourism attraction for the Shire.

The distillery operates subject to the current Shire and scheme controls, including a need to obtain a planning approval for any further development on the site. To achieve the proposed tourism cellar door operation will require development of an enlarged shed to adequately provide shelter and space for visitors, a tasting area and logistics associated with the business.

A constructed car park will formalize what is currently a cleared and unestablished yard and maneuvering area. All works will be on Lot 4, the site which has been substantially cleared and used for orchard and home business purposes for many years.

Vegetation will be protected on the site- replanting can be done to reinforce remnant species.

Water management of any stormwater run-off will collect and infiltrate/distribute within the site.

The distillery and uses will be served by the current on-site wastewater system managed by the owner to the approval of the Shire. Environmental Health office.

Shire of Toodyay
Local Planning Scheme No. 4

Shire of Toodyay
Local Planning Scheme No. 4

Amendment No. 12

*Scheme Amendment to Schedule 2 of Local Planning Scheme No.4 to add the following
Additional Uses to the Rural Residential zoned lots at Lot 4 (447) Morangup Road, Morangup:-*

- *Brewery, Cidery or Distillery,*
- *Restaurant Café,*
- *Tourist Development.*

FORM 2A

Planning and Development Act 2005

**RESOLUTION TO PREPARE AMENDMENT
TO LOCAL PLANNING SCHEME**

***[Shire of Toodyay – Local Planning Scheme No.4]
[Amendment Number 12]***

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

The addition of and Additional Uses Brewery, Cidery or Distillery, Restaurant Café, Tourist development under Schedule 2 of Local Planning Scheme No.4.

The amendment is deemed complex under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

The Scheme Amendment proposes to add several additional Uses on Lot 4 Morangup Road Morangup to facilitate the development of a tourism-oriented business related to a distillery and Tasting/Sales room and associated site-related tourism and hospitality uses.

Dated this _____ day of _____ 20__

(Chief Executive Officer)

1.0 INTRODUCTION

Land Insights acts on behalf of the landowner TBO Enterprises Pty Ltd, the proponent, to initiate a scheme amendment to the Shire of Toodyay Local Planning Scheme No.4 (LPS4) to allow for the specified additional uses within the Rural Residential zone to apply at Lot 4 (447) Morangup Road, Morangup (subject site).

The proposed amendment will insert several additional use notations into Schedule 2 of the Shire of Toodyay's (Shire) Local Planning Scheme No.4 to specifically apply to Lot 4 within the Rural Residential zone. The amendment for additional uses of a boutique small distillery and associated tasting/sales room and other associated tourism and hospitality-oriented uses to be considered by Council.

The proposed development will process products from the subject site and surrounding areas through a distillery to make spirits (including, gin, limoncello, vodka and whisky). The associated proposed uses will also allow incidental tourism uses to operate on the subject alongside the currently operating distillery and associated biodynamic farming currently occurring on the subject site.

According to the Planning and Development Act Regulations criteria this amendment is deemed to be a complex amendment because the proposed use for the site is one not contemplated in the Local Planning Strategy when it was last prepared by the Shire. The procedure applies to its initiation and advertisement for public comment.

1.0 BACKGROUND

The current owners have farmed the land as an established orchard farm since 1984. They initially planted grapes, citrus, fruit trees and seasonal vegetables and tended to chickens and pigs. The switch to biodynamic farming practice occurred in the past 20 years to produce organic seasonal crops to a standard certified by the National Association for Sustainable Agriculture Australia (NASAA).

The distillery currently operates with a development approval from the Shire as a 'Home Business' (granted on the 15th of October 2021). This approval allows for the operations at the site subject to the following:

- *The home business shall not employ any person (no more than 2 persons) who is (are) not a member of the occupier's household;*
- *The home business shall not exceed 50 m² ;*
- *The home business shall not involve the retail sale, display, or hire of any goods unless the sale, display or hire is done only by means of the internet;*
- *The home business shall not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;*

The distillery operates successfully as a home occupation with no problem or issues. The proposed scheme amendment is to transition from a home occupation into a distillery and associated uses which can build tourist attraction for the locality and the Shire.

Once the amendment has been initiated by the Shire, the applicant will prepare detailed development applications to outline a staged plan to develop enhanced tourist facilities at the site to welcome visitors. These development applications will be assessed in the context of the Scheme and the additional uses.

Site Details

The subject site is located at Lot 4 (447) Morangup Road, Morangup.

Refer to **Table 1** below for land tenure details.

Lot	Deposited Plan	Volume	Folio	Area (Ha)
4	14524	1664	730	10.0033ha

Table 1 – Lot Details

Refer to **Attachment A** for a copy of the Certificate of Titles

Location

The subject site is located approximately 20km to the south west of the Toodyay townsite with access directly to Morangup Road. This connects with Toodyay Road to the south. Toodyay Road connects Perth to Toodyay townsite.

The subject site is generally flat with slight undulation and has been substantially cleared and graded. It is currently used for low scale bio-dynamic agricultural farming and the approved Home Business. The land is part of a larger Rural Residential zone area with similar small scale uses in the surrounding area. The Morangup Nature Reserve is nearby but separate, located on the eastern side of Morangup Road in this locality.

Refer to **Figure 1** below for an aerial photograph depicting the subject site and its surrounds.



Figure 1 – Aerial Photograph – Subject Site and Surrounds (Source PlanWA)

3.0 PLANNING CONTEXT

Statutory Planning Framework

3.1 Shire of Toodyay Local Planning Scheme No.4 (LPS4)

The subject site is zoned 'Rural Residential' under the Shire's Local Planning Scheme No.4 (LPS4) refer to **Figure 2**, zoning map below. The zones and use of the land are set out under Part 3 of the LPS4 and clause 3.2(h) relates to the objectives of the Rural Residential Zone which are;

- i. *Provide for a range of lifestyle opportunities as permitted under the zoning table and other provisions of the scheme,*
- ii. *Maintain and enhance the character and amenity of the locality.*
- iii. *Enhance the districts social and economic structure without detrimentally affecting the landscape, environment and existing agricultural activity.*
- iv. *Ensure the protection and conservation of native vegetation;*
- v. *Ensure that lot sizes and shapes are rationally related to the topography and state of land development; and*
- vi. *Have regard for the visual aspect of the site in considering development applications.*

The zoning table of LPS4, identifies that uses such as 'Restaurant/Café', 'Shop', 'Showroom', 'Small Bar', 'Tavern' and 'Winery' are all 'X' uses in the Rural Residential zone, meaning that these uses are not permitted and therefore development consistent with these definitions cannot be considered by Council.

Given the tourist appeal of these uses and the potential for tourism businesses to stimulate the local economy, the Council may consider an amendment to the LPS4 to add the specific additional uses is warranted for the subject site to improve the tourism potential of the approved home business - distillery. Amendment to LPS4 will add associated tourism and hospitality-oriented uses (such as a tasting/sales room and related uses) to operate in conjunction with the approved distillery. These will add to the tourism appeal of the distillery on the site.

Additional uses of 'Tourist Development' will augment the visitor experience of the distillery and the biodynamic farming produce of the site to create further tourist attractions. A visitor experience would include opportunity to sample, consume and purchase biodynamic produce from the premises and to take tours of the business and property (production of the spirits on site and the processes involved in the biodynamic farming practices).

All development will be contained to Lot 4 (No.447) Morangup Road Morangup.

In terms of the Tourist Development, the proponent is proposing to welcome tourists to visit the site to learn about the biodynamic operations on the farm.

The proposal aligns with the Scheme objectives of the 'Rural Residential' zone because the proposal will:

- Increase the range of lifestyle opportunities on the subject site and locally,
- Maintain and enhance the character and amenity of the locality by creating a tourist attraction that is comparable to its surroundings,
- Enhances the district's social and economic structure but does not detrimentally affect the landscape, environment or the existing activity within the existing Rural Residential Area,
- The proposal will not clear any current native vegetation,

- Not involve further subdivision of the subject site as proposed.

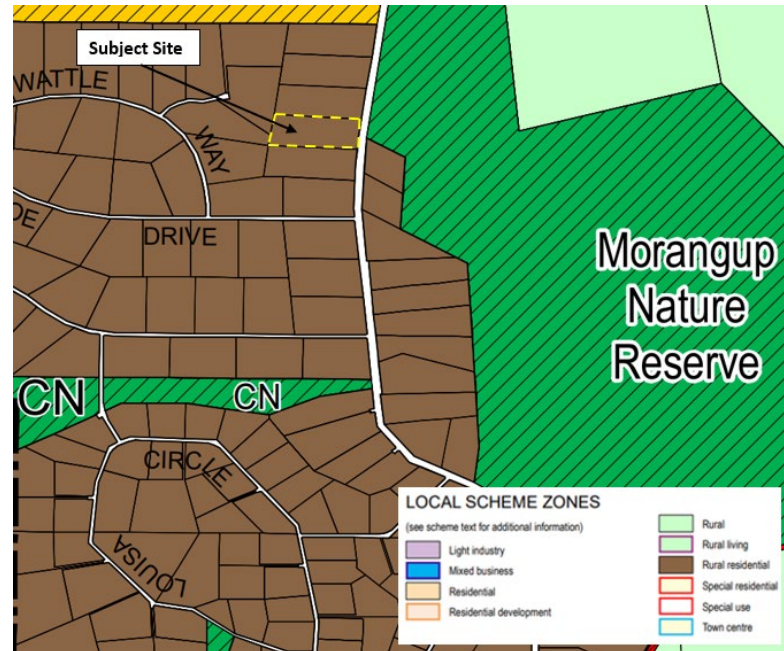


Figure 2 – Zoning Map (Source – Department for Planning Lands and Heritage)

3.2 State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP3.7)

Bushfire risk and management is typically assessed as a part of a development application. Following amendment of the Scheme the proponent may lodge a development application for works that are to occur on the subject site in relation to any of the approved additional uses under this proposed amendment. The bushfire management plan is related to the development rather than the use of the site and therefore detailed plans would be assessed as part of that process.

The site (like much of the locality and the Shire) is wholly within a designated bushfire prone area and therefore a development application assessment should include bushfire risk assessment and a risk management plan to be addressed in the layout of the site and buildings. The additional uses to increase tourist visits may slightly elevate the risk per-se, however the design and layout of the development to manage this risk and a fire management plan can be assessed in the overall development application assessment process before any approval is to be issued.

The lodgement of a development application with the Shire, would therefore be accompanied by the production of a bushfire risk assessment and management plan consistent with SPP 3.7 in relation to the development and operations that will be occurring on site and do not form part of this application.

4.0 Strategic Planning Framework

4.1 Shire of Toodyay Local Planning Strategy (2017)

Clause 5.2 of the Local Planning Strategy (LPS) relates to the objectives of the strategy with the following being applicable to the proposed scheme amendment:

- *provide for economic diversification in rural and rural living areas by providing small scale and business opportunities compatible with the surrounding areas;*
- *retain, enhance, protect and promote the ecological integrity and biological diversity of the Shire;*

The proposed scheme amendment provides for achievement of these objectives for economic diversification within a rural living area. It would enable a small-scale business opportunity to be established using produce grown on the subject site and for this to be part of a tourism industry featuring food and related products.

The proposed additional uses on the subject site combined with the bio-dynamic practices will retain, enhance, protect, and promote the ecological integrity and biological diversity of the Shire and showcase this to tourists.

Consumption of quality produce grown and produced on the site can make a strong association with Toodyay as a quality produce district. A Restaurant/Café is also proposed as part of the tourist facility. Tourists, visiting for the day can learn about the biodynamic processes and taste local grown produce. This experience will grow the overall tourist appeal for Toodyay and stimulate growth in tourism associated jobs.

Clause 6.3 of the LPS relates to Tourism and states that:

Tourism is a major contributor to the economy of the Shire and growth in the sector is expected in all areas. In order to accommodate this growth and to encourage the creation of tourism related business, flexibility for usage in rural land use zones is encouraged.

It further states that:

It is important that LPS5 promotes flexibility and diversification in commercial and rural areas, including heritage places, to facilitate the growth of the tourism sector.

The site is in the Rural Residential zone but produces rural goods from its farm activities. Therefore, the objectives of the strategy relate to both rural and rural living areas within the Shire. The proposed amendment will herald development that can bring tourists into the rural living area as a tourist destination. This may in time attract small tourism businesses to the area to boost the Shire economy.

The enhanced distillery and associated tasting/sales room will compliment nearby tourism attractors within the area to promote the Shire as a tourism and quality food destination.

Clause 7 of the LPS relates to tourism, and sets out the Strategic Directions and Strategies and Actions for the Shire. Clause 7.3 relates to tourism and this proposed scheme amendment as follows:

Strategic Directions and Strategies

- a. *Encourage diversification of agricultural activities by permitting ancillary use, such as home business and tourism.*

Actions

- a. *The General Agriculture zone should be flexible to accommodate appropriate tourism uses to enable farmers to diversify their activities to ensure sustainable development of the Shire. (ONGOING)*
- b. *Identify appropriate tourist land uses to be included in LPS5. The use classes, in most cases, should be a 'D' or 'A' use in zones considered acceptable for each specific tourist land use. (SHORT TERM)*

Although the site is not located within the General Agriculture zone, the distillery and tasting/sales room (along with the other proposed additional tourism uses) are ancillary and linked to the promotion of biodynamic agricultural produce currently occurring at the site. Visitors to the farm see the production of the spirits onsite and can consume this in the Reception Centre and Restaurant/Cafe.

The LPS objectives refer to both rural and rural living areas and the proposed new Scheme LPS5 promotes opportunities for small businesses that are compatible with the surrounding area and encourage tourism within the Shire should also be considered as a 'D' or 'A' use also within the rural living area.

Part 2 of the strategy – Background information and analysis Clause 2.3.2 relates to tourism and states:

Tourism activity in the Shire has been traditionally focussed in the Toodyay townsite, which contains several visitor attraction and accommodation options. This assumes a nexus with commercial or retail zoning however, in this case and others the nexus applies between the growing and processing of the produce at the site. In those cases, rural residential or cottage tourism initiatives are being successfully conducted alongside traditional farming activities.

Clause 2.3.2.1 relates to Rural Tourism and states;

This Strategy recognises the importance of tourism to the local economy as consistent with the objective to encourage farm diversification, acknowledges that tourism may, where appropriate, form part of farm diversification activities. These activities may include short-term accommodation, cafes and restaurants, and recreation facilities.

Some of those land uses are included in the Local Planning Scheme as discretionary permissible uses, whereas large scale tourism proposals that will become the predominant use of land zoned General Agriculture will require rezoning by seeking an amendment to the Local Planning Scheme.

This Strategy encourages private tourism businesses outside of the Toodyay townsite, closer to source or to landscape resources attributed to the attraction itself (such as wineries, cafes, private gardens, artisan crafts, public farms, golfing, and an archery park).

The proposed scheme amendment will facilitate several ancillary uses on the subject site outside of the Toodyay townsite and this aligns with Clause 2.3.2.1 and will also allow for diversification of uses to complement the bio-dynamic farm operating at this site.

4.2 Shire of Toodyay Strategic Community Plan to 2028

Reference below is made to the Economic – Business and jobs in the community section of the plan objectives and measures (as outlined for the Shire). The following relate to this scheme amendment:

Objective 1 – Encourage and support investment into new and existing businesses in Toodyay.	Response
S1.1 Promote environmentally sustainable development that is consistent with our rural setting.	The proposed scheme amendment will support an environmentally sustainable business to produce gin onsite with flavouring using the biodynamic produce that is grown onsite.
S1.2 Work collaboratively with business stakeholders to minimise impediments.	The Shire adoption of the scheme amendment would allow a new tourism attractor to expand into and operate within the Shire
S1.3 Encourage new businesses and new business sectors to come to Toodyay.	The proposed scheme amendment will allow a gin distillery and tasting rooms as a pioneering business venture to locate and operate within the Shire and become a tourism accelerator.

5.0 LOCAL PLANNING POLICIES

5.1 Local Planning Policy No.9 Amendments to the Shires Local Planning Scheme (Including Rezoning) (LPP9)

The purpose of LPP 9 is to define the process by which the Shire of Toodyay LPS can be amended.

This report addresses the requirements of this policy and is sufficient for it to proceed. The attendant Scheme development application process requires further design and works will ensue at the development application assessment stage.

6.0 PROPOSAL

6.1 Proposed Development

A summary of the anticipated development forms part of the proposed scheme amendment to sufficiently describe the operations on the subject site and how these may address the requirement for Shires current LPS4, however it is noted a development application will be required to be considered prior to approval to buildings and related works on the site.

All additional development to accommodate these uses will require separate development assessment by the Shire when applications are submitted for each component.

Further detailed design as part of a development application will resolve where the buildings will be located on Lot 4, and designed, and operated (details such as how many people will be onsite, servicing,

car parking, bushfire, and other related matters) to be dealt with at the development application stage once bushfire and related design studies are concluded.

The currently operating single-still micro-distillery will be augmented with tourism-related features such as a tasting area and formalised visitor parking. The distillation of spirits is flavoured by botanicals and other products produced on-site and this makes it distinct to the Toodyay region. A small tasting room is proposed at the distillery for visitors to taste and be briefed about the production of the spirit. The farm produces bio-organic produce which when combined with local spirits will be offered for sale following sample tasting. All development related to this amendment will be contained to Lot 4.

When the Shire formally assesses the design and location of the development to implement the related additional uses it will require that issues such as bushfire, parking, licences, operations, and other matters deemed significant by the Shire are addressed.

The proposed development will use recycled materials of a farming vernacular for much of the development to blend with the agricultural and bush land surrounds.

Any signage for the proposal will be kept to a size that does not dominate the rural landscape (less than 2m²) and located near the gate at the front fence of the property.

The boutique distillery and associated tasting/sales room and associated consumption of alcohol are contained entirely on the subject site. In addition to the requirements for development approval the consumption of liquor on site requires a Liquor Licence to be approved. That Licence would detail business hours as accepted by the Shire and approved by the Western Australian Planning Commission (WAPC).

Food handling associated with processing and service of food for on-site consumption is likewise controlled by local laws under the Health Act.

These are independent of the amendment process; however, Council will manage and control these further stages of approved operation.

6.2 Scheme Amendment – Text Addition

To facilitate the development and use control of the premises the Amendment will insert an Additional Use notation into Schedule 2 of LPS4 as follows:

Schedule 2

No	Description of Land	Additional Use	Conditions
12	Lot 4 (447) Morangup Road, Morangup	Brewery, Cidery or Distillery (D) Restaurant/Café (I) Tourist Development (I)	<p>a) Development shall be in accordance with site plans approved by local government and will require the issue of development approval.</p> <p>b) Each additional use requires development approval of the Local Government.</p> <p>c) Car parking and service access and loading requirement will be determined by local government as a condition of development approval, considering the number of spaces estimated to be necessary.</p> <p>d) Commercial vehicles would not enter or leave the premises earlier than 9:00am or later than 5:00pm on Monday to Saturdays. No freight access to occur on Sundays.</p>

The above proposed amendment allows for the distillery to produce spirits on the subject site at a scale which is aligned to a tourist facility and for the development of the proposed co-located tasting/sales room for visitor experience and incidental sales. As other proposed uses are developed over time they will be assessed subject to Scheme control to allow for the site to become a major tourist attractor within the locality and the Shire of Toodyay.

7.0 CONCLUSION

The proposal to amend the LPS 4 for additional uses for the 'Rural Residential' zone for Lots 4 Morangup Road in Morangup; will permit Council to consider the further development of the farm and distillery into a local tourism business, by adding a tasting room and incidental sales and associated tourism and hospitality uses. The owner indicates intention to develop a business which showcases local produce and processing into fine quality food and beverages. This will create the farm as a tourism attractor referencing agricultural product from the site, thereby associating fine quality food products with the Toodyay region.

The requested Scheme Amendment will enable the Shire to approve the development of a home scaled business into a tourist-oriented distillery to deliver economic growth and tourist activity for the locality and the Shire.

This report confirms the proposed scheme amendment meets the requirements of the Shire's statutory and strategic planning framework.

The proposed scheme amendment adds additional uses on the subject site (Lot 4) which are considered suitable for the existing Rural Residential zone. The development potential and benefit for the Shire warrants Council to initiate and advertise this Scheme amendment for public comment.

FORM 4A

Planning and Development Act 2005
RESOLUTION TO AMEND LOCAL PLANNING SCHEME

Shire of Toodyay Local Planning Scheme No.4
[Amendment Number 12]

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

The addition of Additional Uses being 'Brewery, Cidery or Distillery', 'Restaurant/Café', and 'Tourist Development' in Schedule 2 of Local Planning Scheme No.4.

Note to Shire : DO NOT INCLUDE ANY MODIFICATIONS AS ADOPTED BY COUNCIL - TO BE INCLUDED IN SCHEDULE OF MODIFICATIONS AND NOT IN RESOLUTION]

Following forms to be completed by Shire upon adoption

FORM 5A

COUNCIL ADOPTION

This Complex Amendment was adopted by resolution of the Council of the Shire of Toodyay at the [NAME] Meeting of the Council held on the [day] day of [month], 2023

.....
MAYOR/SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

by resolution of the Council of the Shire of Toodyay at the [NAME] Meeting of the Council held on the [day] day of [month], 2023 proceed to advertise this Amendment.

.....
MAYOR/SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for [approval/refusal] by resolution of the Shire of Toodyay at the [NAME] Meeting of the Council held on the [number] day of [month], 2023 and the Common Seal of the [LOCAL GOVERNMENT] was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
MAYOR/SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDATION FOR APPROVAL

.....
DELEGATED UNDER S.16 OF
THE P&D ACT 2005

DATE.....
FORM 5A - CONTINUED

APPROVAL GRANTED

.....
MINISTER FOR PLANNING

DATE.....

Appendix

Subject Amendment Site - Land Title Identification.

WESTERN				AUSTRALIA	
REGISTER NUMBER 4/P14524					
DUPLICATE EDITION N/A		DATE DUPLICATE ISSUED N/A			
VOLUME 1664				FOLIO 730	

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 4 ON PLAN 14524

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

HAROTIANE KIRAP TOUTIKIAN
SONA TOUTIKIAN
BOTH OF 17 HOLLETT ROAD, MORLEY
AS JOINT TENANTS

(T F840615) REGISTERED 29/3/1995

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. EXCEPT AND RESERVING METALS, MINERALS, GEMS AND MINERAL OIL SPECIFIED IN TRANSFER 18843/1957.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1664-730 (4/P14524)
PREVIOUS TITLE: 1664-726
PROPERTY STREET ADDRESS: 447 MORANGUP RD, MORANGUP.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF TOODYAY

LANDGATE COPY OF ORIGINAL NOT TO SCALE 13/03/2023 03:19 PM Request number: 64827091


Landgate
www.landgate.wa.gov.au

Hugo de Vos

From: Kelly Stevens
Sent: Tuesday, 7 November 2023 4:41 PM
To: Hugo de Vos; Tobie Prater
Subject: FW: ICR92974 - [External]-Shire of Toodyay local Planning Scheme no. 4 - Scheme Amendment No. 12 - LPS4/12

From: Lorraine Hort <L.Hort@toodyay.wa.gov.au>
Sent: Tuesday, 7 November 2023 4:39 PM
To: Kelly Stevens <K.Stevens@toodyay.wa.gov.au>
Subject: FW: ICR92974 - [External]-Shire of Toodyay local Planning Scheme no. 4 - Scheme Amendment No. 12 - LPS4/12

From: Bree Lyons <bree.lyons@dwer.wa.gov.au>
Sent: Monday, 6 November 2023 12:30 PM
To: Records Officer <records@toodyay.wa.gov.au>
Subject: ICR92974 - [External]-Shire of Toodyay local Planning Scheme no. 4 - Scheme Amendment No. 12 - LPS4/12

Attention: Tobie Prater

To whom it may concern,

The Department of Water and Environmental Regulation has assessed the proposed Local Planning Scheme Amendment and has no objections.

Kind regards,

Bree Lyons

Senior Natural Resource Management Officer
Swan Avon Planning Advice

Please note I work Monday and Wednesday

Department of Water and Environmental Regulation

Swan Avon Region

7 Ellam St, Victoria Park, WA 6100

T: (08) 6250 8035 | F: (08) 6250 8050

E: bree.lyons@dwer.wa.gov.au | www.dwer.wa.gov.au

Twitter: [@DWER_WA](https://twitter.com/DWER_WA)

From: [Hugo de Vos](#)
To: [Hugo de Vos](#)
Subject: FW: ICR93062 - [External]-RE: Lot_4_Morangup_Rd_Local_Planning_Scheme_Amendment_Number_12
Date: Wednesday, 6 December 2023 9:31:22 AM
Attachments: [image002.png](#)

From: Jacqui Clinton <jacqui.clinton@dbca.wa.gov.au>
Sent: Monday, 13 November 2023 10:09 AM
To: Records Officer <records@toodyay.wa.gov.au>
Subject: ICR93062 - [External]-RE:
Lot_4_Morangup_Rd_Local_Planning_Scheme_Amendment_Number_12

To whom it may concern,

DBCA has reviewed the above local planning scheme amendment and have no comments to make on this occasion.

For your information – further planning referrals to the DBCA Swan Region should be directed to the email address: swanregionlanduseplanning@dbca.wa.gov.au to expediate review and response times and avoid the referral being sent to the wrong area of DBCA.

Regards

Jacqui Clinton

Senior Planning Officer
Swan Region
Parks and Wildlife Service
Department of Biodiversity, Conservation and Attractions
Phone: (08) 9442 0312 Mobile:0439 977 455
Email: jacqui.clinton@dbca.wa.gov.au

** I currently work part-time Monday to Thursday*



This message is confidential and is intended for the recipient named above. If you are not the intended recipient, you must not disclose, use or copy the message or any part of it. If you received this message in error, please notify the sender immediately by replying to this message, then delete it from your system.

** This message has been scanned by the XL2 spam filtering system.*



Discussion of Co-design and community collaboration.



How the Toodyay RSL Sub-branch and the Shire of Toodyay can partner together to each achieve their individual aims?

What are the RSL trying to achieve?

The RSL Toodyay Sub-branch are working towards establishing a facility, known as the RSL Centenary House project, to carry out the aims and objectives of the RSL while also providing a facility suitable for various community uses.

RSL Toodyay, Centenary House project – funding opportunities

- We have entered into a draft agreement with the Wheatbelt Development Commission for a grant of \$100,000.
- Raised \$50,000 + through sub-branch activities.
- Currently we have grant opportunities identified with:
 - Bendigo & Community Bank for \$350,000
 - LotteryWest for \$150,000
 - Chalice Mining for \$10,000.
- Should these grants all be approved, we will have a war chest in excess of \$660,000 to fund our building project.
- We also acknowledge the Shire of Toodyay for the generous gift of the Clinton St property to RSLWA.

RSL Toodyay, Centenary House project - funding challenges

- Department of Veterans Affairs do not fund building projects or capital works except under specific circumstances.
No DVA grants suitable for this project are available at the present time.
- Both Bendigo Bank and LotteryWest have indicated to us that our focus is too narrow and requires a broader benefit to the Toodyay community.

- While the sub-branch intend to make the new facility available to community groups, there are not enough firm commitments from interested local groups to satisfy that requirement.
- To make our grant applications more likely to be successful, we need to demonstrate a greater benefit to the Toodyay Community.

So how does the RSL demonstrate a commitment of greater community use?

We apply the principles from LotteryWest's five steps of co-design and community collaboration.

Step 1:

Understanding and identifying the community's needs and priorities.

- Source – *Shire of Toodyay - Council Plan 2023 – 2033*
"Plan for the future"
- This plan addresses three key areas for the Shire:
 - Where are we now?
 - Where do we want to be?
 - How do we get there?
- The plan describes:
 - A future vision for the Shire of Toodyay
 - How the Shire will achieve and resource its objectives
 - How success will be measured and reported

How does the RSL, a respected community organization since 1919, play a part in delivering this plan? Referring to the above document;

- Page 17 of the Shire's '*Plan for the future*' document makes the following statement:
 - *The community would like improved access to services and facilities for families, children and young people. A youth centre has been suggested to provide young people with a safe space to meet, socialize and access support services.*
- And on page 20 – *An inclusive, connected community. Objective 2.1.4*
 - *Explore opportunities to deliver more meeting places and activities for seniors, such as a community garden and craft groups.*

- The proposed development by the RSL is able to provide a facility to meet those two previously identified needs.
- The land area is just over one acre in total with possibly one third being able to be utilized for a community garden space.
- The building; comprising a meeting hall, small kitchen, privacy office and café area would be ideal for use as a youth club.
There may be opportunities to use the larger, existing building for indoor sports, eg '5 a side soccer' or 'Beach volleyball' by the youth club.
(Obviously this would require further development of that building.)

Step 2:**Potential partners and collaborators – mutual obligations**

- The Shire will identify and work with community groups who will:
 - Establish and run the youth group,
 - Establish and run the community garden.
- The RSL will design into their facility suitable spaces for a youth club and space for a community garden.

Step 3:**Develop an initiative plan that incorporates community input.**

RSL Toodyay project – community input

- Interested community members (identified in Step 2) will determine:
 - The size of and facilities needed for a youth club meeting hall and what specific requirements such a group would need.
 - The assessment of whether the available land at the Clinton Street facility would be suitable for a community garden and how such a venture may come to be a reality.
- The RSL has neither the resources nor expertise to manage these community activities. What we are doing is providing an environment where community groups can deliver their own programs.
- RSL may need to revisit fund raising depending on the requirements of the two community groups.
- RSL will not be in a position to outfit the identified groups with equipment, specific infrastructure etc.
Each group will need to fundraise for their own needs.

- Each community group will need to be self-supporting, both financially and operationally.
- RSL will need to cover their costs by charging a suitable fee for the use of the premises.

Summary of steps 1, 2 & 3

The Shire need

- A place to host a Youth Club
- An area suitable for a Community Garden
- Suitable meeting place for seniors

The RSL can provide

- New, up to date class 9b building, suitable for:
 - Youth Club
 - Seniors meeting
 - Approximately 1/3 acre for a Community Garden space

Step 4:

Test and refine the initiative plan.

To be completed following community groups expectations being developed.

Step 5:

Implement and evaluate the initiative.

To be completed following community groups expectations being developed.

Conclusion - What is the RSL asking the Shire to do?

- By entering into a MOU to develop the two initiatives, identified above, the RSL can progress their funding applications while the 2 community opportunities are further developed by their respective groups. This will demonstrate, via collaboration between Shire and the RSL, a commitment to achieve their respective aims which will give confidence to our funding partners.
- Give permission for the RSL to include either the Shire's planning document or relevant excerpts in our funding applications.

02 November 2023

SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION
For the Period Ended 30 NOVEMBER 20

OPERATING ACTIVITIES
SH AND FINANCIAL ASSETS

Interest					Total	Maturity	
Description	Rate	Unrestricted	Restricted	Trust	Cash	Institution	Date
Cash Deposits							
Municipal		3,948,548			3,948,548	Bendigo Bank	
Trust-633 000 110 482 783				163,226	163,226	Bendigo Bank	
Reserve Account	0.40%		2,496,887		2,496,887	Bendigo Bank	
633 000 137 945 127	0.35%			143,027	143,027	Bendigo Bank	
633 000 152 237 145	0.35%			49,968	49,968	Bendigo Bank	
633 000 152 238 135	0.35%			126,340	126,340	Bendigo Bank	
633 000 152 238 176	0.35%			210,469	210,469	Bendigo Bank	
633 000 152 238 218	0.35%			456,303	456,303	Bendigo Bank	
633 000 152 240 834	0.35%			33,214	33,214	Bendigo Bank	
633 000 158 622 795	0.35%			25,104	25,104	Bendigo Bank	
633 000 165 467 309	0.35%			127,175	127,175	Bendigo Bank	
633 000 173 945 890	0.35%			9,628	9,628	Bendigo Bank	
633 000 184 647 550	0.35%			10,132	10,132	Bendigo Bank	
SHIRE OF TOODYAY							
Total		3,948,548	2,496,887	1,354,586	7,800,021		
Comprising							
Cash and cash equivalents		3,948,548	2,496,887	1,354,586	7,800,021		
		3,948,548	2,496,887	1,354,586	7,800,021		

KEY INFORMATION

with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION**

Debtors Account Reconciliation As At 30 NOVEMBER 2023					
Description	Current	31-59 Days	60-89 Days	Over 90 Days	Balance
Debtor Control-Miscellaneous Debtors	49,542.16	125,509.46	4,605.17	6,382.13	186,038.92
Debtor Control-Libraries	0.00	0.00	0.00	0.00	0.00
Debtor Control-Community Services	1,598.70	86.20	817.15	187.27	2,689.32
Debtor Control-Infringements	0.00	0.00	131.00	109.85	240.85
Debtor Control-Waste Management	0.00	0.00	190.00	0.00	190.00
Cemetery Fees	1,846.50	0.00	1,675.50	0	3,522.00
Dog Registration	0.00	0.00	0.00	100.00	100.00
Total	52,987.36	125,595.66	7,418.82	6,779.25	192,781.09

Account Reconciliation

Debtors Accounts Total 192,781.09

Debtors Control Accounts Total 192,781.09

Variance 0.00

Comments/Notes-Receiveable General

This aged debtors reflects Sundry debtors only. It does not include other debtors such as GST due from ATO and Pensioner Rebates due from the State

**SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION**

Rates Account Reconciliation As At 30 NOVEMBER 2023

	Current Overdue	Arrears- Year 1	Arrears- Year 2	Arrears-Year 3 and over	Deferments	Total Balance	Variance
Rates Control	3,411,405.07	322,309.02	118,048.20	132,235.07	0.00	3,983,997.36	0.00
Rates Deferment	0.00	0.00	0.00	0.00	343,462.45	343,462.45	0.00
Rates PrePayment	-343,462.45	0.00	0.00	0.00	0.00	-343,462.45	0.00
Total	3,067,942.62	322,309.02	118,048.20	132,235.07	343,462.45	3,983,997.36	0.00

Account Reconciliation

Rates Accounts Total	3,983,997.36
Rates Control Accounts Total	3,983,997.36
Variance	0.00

NOTE

Rates Control account is a summary account presenting the balances of all rates payers transactions for the period.

Deferment of the payment of Shire rates means that the pensioner does not have to pay their Council rates each year (Deferment only applies to Rates, Water Rates and Emergency Service Levy only, all other charges must be paid in full).

Rates Prepayment is when rates payers makes excess payment for their rates, resulting in the Shire owing the rates payers.

SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION
FOR THE MONTH ENDED 30 NOVEMBER 2023

RESERVE ACCOUNTS

Reserve Accounts - Movement

	2023/24 Actual Opening Balance	2023/24 Actual Transfer to	2023/24 Actual Transfer (from)	2023/24 Actual Closing Balance	2023/24 Budget Opening Balance	2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 Actual Transfer to	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Employee Entitlement Reserve	278,697	3,772	0	282,469	272,430	0	0	272,430	247,692	31,005	0	278,697
(b) Asset Development Reserve	612,919	8,297	0	621,215	604,608	0	(145,000)	459,608	328,417	284,502	0	612,919
(c) CCTV Reserve	27,802	376	0	28,178	27,116	0	0	27,116	27,144	658	0	27,802
(d) Emergency Management Reserve	77,258	1,046	0	78,303	75,350	0	0	75,350	75,429	1,829	0	77,258
(e) Newcastle Footbridge & Pedestrian Overpass Reserve	44,470	602	0	45,072	43,494	0	0	43,494	38,536	5,934	0	44,470
(f) Heritage Reserve	11,449	155	0	11,604	11,166	0	(10,000)	1,166	11,178	271	0	11,449
(g) Plant Reserve	155,855	2,110	0	157,965	152,005	0	0	152,005	152,166	3,689	0	155,855
(h) Recreation Development Reserve	261,628	3,541	0	265,169	255,411	10,000	0	265,411	245,672	15,956	0	261,628
(i) Refuse Reserve	118,301	1,601	0	119,902	115,379	0	0	115,379	115,501	2,800	0	118,301
(j) Road Contribution Reserve	381,346	5,162	0	386,508	376,345	150,000	(50,000)	476,345	197,676	203,670	(20,000)	381,346
(k) Strategic Access & Egress Reserve	340,255	4,606	0	344,860	334,319	50,000	(156,440)	227,879	234,568	105,687	0	340,255
(l) Drainage and Sewerage Reserve	132,561	1,794	0	134,356	129,780	20,000	0	149,780	109,897	22,664	0	132,561
(m) Biosecurity Reserve	1,000	14	0	1,014	1,000	5,000	0	6,000	0	1,000	0	1,000
(n) Roads Reserve	20,000	271	0	20,271	20,000	25,000	0	45,000	0	20,000	0	20,000
(o) Buildings Reserve	0	0	0	0	0	5,000	0	5,000	0	0	0	0
(p) Plus interest to be allocated	0	0	0	0	0	80,000	0	80,000	0	0	0	0
	2,463,540	33,346.67	0	2,496,887.04	2,418,403	345,000	(361,440)	2,401,963	1,783,876	699,664	(20,000)	2,463,540

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Employee Entitlement Reserve	Ongoing	Funds set aside to provide payments for Employee Entitlement liabilities
(b) Asset Development Reserve	Ongoing	Funds set aside for the future purchase and/or development of assets
(c) CCTV Reserve	Ongoing	Funds set aside for the replacement, expansion and maintenance of CCTV
(d) Emergency Management Reserve	Ongoing	Funds set aside to assist in emergency management and recovery
(e) Newcastle Footbridge & Pedestrian Overpass Reserve	Ongoing	Funds set aside for the maintenance and upkeep of the Newcastle Footbridge and the Duke Street Pedestrian Overpass
(f) Heritage Reserve	Ongoing	Funds set aside for the preservation and/or purchase of Built Heritage assets of significance within the Shire of Toodyay
(g) Plant Reserve	Ongoing	Funds set aside for the ongoing upgrade and replacement of Council owned fleet
(h) Recreation Development Reserve	Ongoing	Funds set aside for the development of recreational facilities
(i) Refuse Reserve	Ongoing	Funds set aside for the development and maintenance of the Shire of Toodyay Waste Transfer Station
(j) Road Contribution Reserve	Ongoing	Funds set
(k) Strategic Access & Egress Reserve	Ongoing	Funds set aside for the implementation and maintenance of strategic access and egress tracks
(l) Drainage and Sewerage Reserve	Ongoing	Funds set aside for drainage improvements
(m) Biosecurity Reserve	Ongoing	Funds set aside for the management of invasive plants and pests
(n) Roads Reserve	Ongoing	Funds set aside for future road maintenance, renewals and upgrades
(o) Buildings Reserve	Ongoing	Funds set aside for future building maintenance, renewals and upgrades

SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION
FOR THE MONTH ENDED 30 NOVEMBER 2023

BORROWINGS

Purpose	Loan Number	Institution	Interest Rate	2023/2024		Actual		2023/2024		Budget		2023/2024		Budget		2023/2024		2022/2023		Actual		2022/2023		Actual		2022/2023	
				Actual	Actual	Actual	Principal	Actual	Budget	Budget	Budget	Principal	Actual	Actual	Actual	Principal	Actual	Actual	Principal	Actual	Actual	Actual	Principal	Actual	Actual	Principal	Actual
				Principal	New	Repayments	outstanding	Repayments	2023/2024	New	Repayments	outstanding	New	Repayments	1 July 2022	New	Repayments	1 July 2022	New	Repayments	1 July 2022	New	Repayments	1 July 2022	New	Repayments	1 July 2022
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Loan 67 - Library Upgrade	67	WATC	6.6%	50,504	0	0	0	0	97,833	0	(50,504)	47,329	(2,513)	97,833	0	(47,329)	50,504	5,689									
Loan 72 - Land - Rec Precinct	72	WATC	4.5%	608,288	0	0	0	0	655,659	0	(48,503)	606,156	(26,524)	655,659	0	(47,371)	608,288	28,656									
Loan 75B - Recreation Precinct	75B	WATC	2.31%	4,137,043	0	0	0	0	4,320,601	0	(187,815)	4,132,787	(94,303)	4,320,601	0	(183,558)	4,137,043	98,560									
Loan 71 - Depot - Stage 2	71	WATC	4.52%	477,150	0	0	0	0	516,577	0	(41,230)	475,347	(21,106)	516,578	0	(39,427)	477,150	22,909									
	0.37%			5,272,985	0	0	0	0	5,590,671	0	(329,052)	5,261,619	(144,446)	5,590,671	0	(317,686)	5,272,985	155,813									

SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION
FOR THE MONTH ENDED 30 NOVEMBER 2023

LEASE LIABILITIES

Purpose	Institution	Lease Interest Rate	Lease Term	Actual Lease Principal 1 July 2023	2023/24 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2024	2023/24 Actual Lease Interest repayments	Budget Lease Principal 1 July 2023	2023/24 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2024	Actual Lease Principal 1 July 2022	2022/23 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2023	2022/23 Actual Lease Interest repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ESRI Mapping Software	Commonwealth Bank	1.70%	36 months	0	0	0	0	0	0	0	8,673	(8,673)	0	(895)
Drum Roller	Gear Select	1.50%	60 months	42,208	0	42,208	0	42,208	(25,056)	17,152	67,060	(24,852)	42,208	(2,311)
IVECO Truck	CNH Capital	4.30%	60 months	0	0	0	0	0	(50,000)	(50,000)	23,747	(23,747)	0	(1,628)
Front Wheel Loader	Komatsu	1.50%	60 months	87,758	0	87,758	0	87,758	(53,472)	34,286	137,162	(49,404)	87,758	(1,581)
Grader	Komatsu	0.37%	60 months	0	0	0	0	0	(59,000)	(59,000)	28,037	(28,037)	0	(2,965)
Photocopier	WOBM		60 months	0	0	0	0	0	0	0	0	0	0	(119)
Solar Proposal Library/Depot	All Leasing		84 months	5,462	0	5,462	0	5,462	0	5,462	10,411	(4,949)	5,462	(405)
Hino Truck				0	0	0	0	0	(50,000)	(50,000)	0	0	0	0
				135,428	0	135,428	0	135,428	(237,528)	(102,100)	275,090	(139,662)	135,428	(9,904)

MATERIAL ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION
 For the Period Ended 30 NOVEMBER 2023

CAPITAL ACQUISITIONS

CAPITAL ACQUISITIONS	2023/24 Adopted			Variance
	Budget	YTD Budget	YTD Actual Total	(Under)/Over (F)-(E)
	\$	\$	\$	\$
Land and Buildings	(501,539)	(208,975)	(16,143)	(192,832)
Plant and Equipment	(766,034)	(319,181)	(174,662)	(144,519)
Infrastructure Assets - Roads	(4,403,977)	(1,834,990)	(1,004,787)	(830,203)
Infrastructure Assets - Footpaths	(335,000)	(139,583)	(23,721)	(115,863)
Infrastructure Assets - Drainage & Bridges	(580,006)	(241,669)	(335,750)	94,081
Infrastructure Assets - Other	(167,940)	(167,940)	(203,441)	35,501
	(6,754,496)	(2,912,338)	(1,758,503)	(1,153,835)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is Management Regulation 17A. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction,

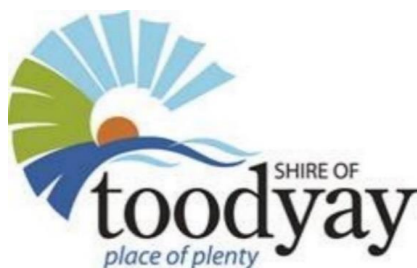
SHIRE OF TOODYAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2023

CAPITAL ACQUISITIONS

	2023/24 Adopted Budget	YTD Budget	YTD Actual Total	YTD Variance
LAND AND BUILDINGS	501,539	70,045	16,143	(485,396)
Butterfly House - Veranda Repairs	10,000	4,167	0	(10,000)
Butterfly House - Replacement of Front Fence	0	0	7,961	7,961
Morangup Hall - Commercial Kitchen and Floor Sealing	5,000	0	0	(5,000)
Donegans Cottage - Structural Repair	30,000	12,500	0	(30,000)
Library Drainage & Brickwork Repair and Painting	25,000	10,417	0	(25,000)
Parkers Cottage - Structural Repair	6,000	2,500	0	(6,000)
Clinton Street Duplex - Seal Roof	10,000	4,167	8,182	(1,818)
Visitors Centre - Security/Duress Alarms	5,000	2,083	0	(5,000)
PLANT AND EQUIPMENT	766,034	319,181	174,662	(591,372)
HEAVY VEHICLE/PLANT REPLACEMENT SCHEDULE	716,769	298,654	0	(716,769)
John Deere 670GP	400,000	166,667	0	(400,000)
Skid Steer Broom	7,000	2,917	0	(7,000)
Evac Centre Generator	154,769	64,487	0	(154,769)
LIGHT VEHICLE REPLACEMENT SCHEDULE	49,265	20,527	174,662	125,397
Isuzu MUX - T0000	49,265	20,527	49,755	490
Isuzu D-Max Space Cab Chassis-T0001	0	0	53,324	53,324
New Isuzu D-Max 4x4 Dual Cab utility-T0023	0	0	54,647	54,647
	0	0	16,936	16,936
INFRASTRUCTURE	5,486,923	2,286,218	1,567,699	(3,919,224)
ROADS	4,403,977	1,834,990	1,004,787	(3,399,190)
Bejoording Road - Widening - SLK 9.34 - 12.30	50,000	20,833	0	(50,000)
Telegraph Rd - Bindi Bindi Toodyay Road(From Connor St)SLK 0.00-3.00 -30000189(Federal Black Sport Funding	0	0	3,850	3,850
Bindi Bindi Toodyay Road - SLK 2.86 - 6.56 - Wheel Path Pavement Repairs	180,000	75,000	0	(180,000)
Bindi Bindi Toodyay Road - Reseal & Linemarking - SLK 11.08 - 13.45	229,976	95,823	3,324	(226,652)
Julimar Road Rehabilitation - RRG - SLK 17.56 - 19.81(Regional Roads group)	649,746	270,728	592,654	(57,092)
Julimar Road Rehabilitation -RRG Black Spot - SLK 14.11 - 15.96(Regional Roads group)	1,031,716	429,882	76,542	(955,174)
Chitty Road Upgrade - R2R SLK 4.34 - 6.75(Roads to Recovery)	180,000	75,000	21,856	(158,144)
Julimar Road - RRG-SLK 19.81 - 22.52 (Regional Roads Groups)	819,759	341,566	120,007	(699,752)
Clackline Toodyay Road - Reseal & Linemarking -SLK 5.55- SLK 10.55	473,500	197,292	0	(473,500)
Asphalt Repairs - Hamersley, Clinton, Fiennes & Anzac	73,650	30,688	0	(73,650)
Maintenance of Roadside Vegetation - Contract Works	70,000	29,167	42,570	(27,430)
WSFN Project Development - Bindoon Dewars Pool Road	180,000	75,000	0	(180,000)
Nottingham Road - Section 2 - SLK 0.29 - 0.50	166,976	69,573	0	(166,976)
Budget for significant edgebreaks - profiling	152,751	63,646	143,984	(8,767)
North Street - Road Upgrade - SLK 0.44 - 0.60	145,903	60,793	0	(145,903)
BRIDGES	580,006	241,669	335,750	(244,256)
Bridge No. 0698 - Bindi Bindi Toodyay Road - Picnic Hill - Bridge Repair	20,000	8,333	0	(20,000)
Bridge No. 0697 - Bindi Bindi Toodyay Road - Waters Brook - Bridge Repairs	20,000	8,333	0	(20,000)
Bridge No. 4080 - Julimar Road - West Toodyay	181,836	75,765	166,150	(15,686)
Bridge No. 4085 - Slaughterhouse Bridge	79,123	32,968	71,930	(7,193)
Bridge No. 0702 - Bindi Bindi Toodyay Road - Connor Road	17,000	7,083	0	(17,000)
Bridge No. 0708 - Bindoon Dewars Pool Road	20,000	8,333	10,750	(9,250)
Bridge No. 4085 - Slaughterhouse Bridge - MRWA Design	90,000	37,500	16,480	(73,520)
Bridge No. 9025 - Newcastle Pedestrian Footbridge - Pile Replacement	93,445	38,935	12,000	(81,445)
Bridge No. 4084 - Dumbarton Bridge	58,602	24,418	58,440	(162)
FOOTPATHS	335,000	139,583	23,721	(311,279)
Stirling Terrace & Goomalling Toodyay Road Kerb & Pram Ramp replacement	15,000	6,250	19,070	4,070
Townsite - Heavy Haulage - Footpath Corrective Action	40,000	16,667	4,651	(35,349)
Toodyay Street - Shared Pathway	98,000	40,833	0	(98,000)
Jubilee Street - Shared Pathway	182,000	75,833	0	(182,000)
OTHER INFRASTRUCTURE	167,940	65,808	203,441	35,501
Fire Water tanks various (DFES funded 21/22 c/fwd)	24,340	10,142	10,025	(14,315)
Installation of Water Tanks - Recreation Centre	105,600	44,000	0	(105,600)
Charcoal Lane Lighting	20,000	8,333	13,641	(6,359)
Depot Material Bunkers	8,000	3,333	0	(8,000)
Newcastle Park - Upgrade	0	0	179,694	179,694
Community Standpipe Shade structure	10,000	4,167	81	(9,919)
TOTAL CAPITAL EXPENDITURE	6,754,496	2,675,444	1,758,503	(4,995,993)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



SHIRE OF TOODYAY

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 NOVEMBER 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF TOODYAY

A caring and visionary rural community, working together to preserve and enrich Toodyay's environment, character and lifestyle.

SHIRE OF TOODYAY
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 NOVEMBER 2023

	2023/24	2023/24	2023/24	2022/23	Var.\$	Var. %
	Actual(a)	Budget	YTD Budget(b)	Actual	(b)-(a)	(b)-(a)/(a)
Rates	7,598,663	7,580,930	7,580,930	7,077,262	17,733	0%
Operating Grants, subsidies and contributions	734,177	711,860	363,650	3,376,535	370,527	102%
Fees and charges	1,208,508	1,445,030	1,096,140	1,411,331	112,368	10%
Interest revenue	61,320	165,000	45,290	169,450	16,030	35%
Other revenue	161,565	352,098	97,902	365,040	63,663	65%
	9,764,233	10,254,918	9,183,912	12,399,618	580,321	6%
Expenses						
Employee costs	(1,717,520)	(4,107,947)	(1,545,850)	(4,143,284)	(171,670)	11%
Materials and contracts	(2,066,498)	(4,427,628)	(1,717,160)	(4,226,669)	(349,338)	20%
Utility charges	(108,771)	(437,903)	(124,460)	(447,625)	15,689	(13%)
Depreciation	0	(4,436,148)	(985,820)	(498,484)	985,820	(100%)
Finance costs	0	(144,447)	(32,120)	(159,147)	32,120	(100%)
Insurance	(394,896)	(414,597)	(240,283)	(381,879)	(154,613)	64%
Other expenditure	(100,196)	(272,593)	(108,840)	(266,734)	8,644	(8%)
	(4,387,880)	(14,241,263)	(4,754,533)	(10,123,823)	366,653	(8%)
	5,376,353	(3,986,345)	4,429,379	2,275,795	946,974	21%
Non Operating Grants, subsidies and contributions	428,258	3,502,542	1,333,920	2,162,094	(905,662)	(68%)
Loss on asset disposals	0	0	0	(163,164)	0	0%
	428,258	3,502,542	1,333,920	1,998,931	(905,662)	(68%)
Net result for the period	5,804,611	(483,803)	5,763,299	4,274,725	41,312	1%
Other comprehensive income						
Total comprehensive income for the period	5,804,611	(483,803)	5,763,299	4,274,725	41,312	1%

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF TOODYAY
STATEMENT OF FINANCIAL ACTIVITY

	2023/24 Actual(a)	2023/24 Budget	2023/24 YTD Budget(b)	2022/2023 Actual
OPERATING ACTIVITIES				
Revenue from Operating Activities		\$		\$
Rates	7,598,663	7,580,930	0	7,077,262
Operating Grants, subsidies and contributions	734,177	711,860	296,608	3,376,535
Fees and charges	1,208,508	1,445,030	602,096	1,411,331
Interest revenue	61,320	165,000	68,750	169,450
Other revenue	161,565	352,098	146,708	365,040
	9,764,233	10,254,918	1,114,162	12,399,618
Expenditure from Operating Activities				
Employee costs	(1,717,520)	(4,107,947)	(1,711,645)	(4,143,284)
Materials and contracts	(2,066,498)	(4,427,628)	(1,844,845)	(4,226,669)
Utility charges	(108,771)	(437,903)	(182,460)	(447,625)
Depreciation	0	(4,436,148)	(1,848,395)	(498,484)
Finance costs	0	(144,447)	(60,186)	(159,147)
Insurance	(394,896)	(414,597)	(172,749)	(381,879)
Other expenditure	(100,196)	(272,593)	(113,580)	(266,734)
Loss on asset disposals	0	0	0	(163,164)
	(4,387,880)	(14,241,263)	(5,933,860)	(10,286,987)
Non-cash amounts excluded from operating activities	0	4,436,148	1,848,395	498,484
Amount attributable to operating activities	5,376,353	449,803	(2,971,303)	2,611,115
Cash Flows from Investing Activities				
Non Operating Grants, subsidies and contributions	428,258	3,502,542	1,459,393	2,162,094
Proceeds from disposal of Assets	12,410	240,000	100,000	231,129
	440,668	3,742,542	1,559,393	2,393,223
Outflows from investing activities				
Payments for Property, Plant and equipment	(174,662)	(766,034)	(319,181)	0
Payments for Land and Buildings	(16,143)	(501,539)	(208,975)	0
Payment for construction/purchase of Infrastructure	(1,567,699)	(5,486,923)	(2,286,218)	(3,973,572)
	(1,758,503)	(6,754,496)	(2,814,373)	(3,973,572)
Amount attributable to investing activities	(1,317,835)	(3,011,954)	(1,254,981)	(1,580,349)
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfer from Reserves	0	361,440	150,600	20,000
Proceeds from Borrowings	0	0	0	329,051
	0	361,440	150,600	349,051
Outflows from financing activities				
Principal elements of finance lease payments - separate from Capex	0	(237,528)	(98,970)	(139,662)
Repayment of Borrowings	0	(329,051)	(137,105)	(11,365)
Transfer to Reserves	0	(345,000)	(143,750)	(656,418)
	0	(911,579)	(379,825)	(807,445)
Amount attributable to financing activities	0	(550,139)	(229,225)	(458,394)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	888,036	3,117,000	1,298,750	315,664
Amount attributable to operating activities	5,376,353	449,803	187,418	2,611,115
Amount attributable to investing activities	(1,317,835)	(3,011,954)	(1,254,981)	(1,580,349)
Amount attributable to financing activities	0	(550,139)	(229,225)	(458,394)
Net current assets at end of financial year - surplus/(deficit)	4,946,553	4,710	1,962	888,036

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF TOODYAY
STATEMENT OF FINANCIAL POSITION
AS AT 30 NOVEMBER 2023

	2024	2023
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	3,948,548	3,269,509
Trade and other receivables	4,336,678	863,893
Inventories	187,772	178,620
TOTAL CURRENT ASSETS	8,472,998	4,312,022
NON-CURRENT ASSETS		
Trade and other receivables	343,462	343,462
Other financial assets	61,117	61,117
Property, plant and equipment	36,907,655	36,907,655
Infrastructure	148,186,339	148,198,749
Capital WIP	6,327,022	4,584,791
Right-of-use assets	138,808	138,808
TOTAL NON-CURRENT ASSETS	191,964,403	190,234,582
TOTAL ASSETS	200,437,401	194,546,604
CURRENT LIABILITIES		
Trade and other payables	707,504	643,210
Lease liabilities	560,950	560,950
Borrowings	329,051	329,051
Employee related provisions	637,071	722,633
TOTAL CURRENT LIABILITIES	2,234,576	2,255,844
NON-CURRENT LIABILITIES		
Lease liabilities	299,706	299,706
Borrowings	4,943,933	4,943,933
Employee related provisions	87,740	87,740
TOTAL NON-CURRENT LIABILITIES	5,331,379	5,331,379
TOTAL LIABILITIES	7,565,955	7,587,223
NET ASSETS	192,871,446	186,959,381
EQUITY		
Retained surplus	(77,015,035)	(71,136,316)
Reserve accounts	(2,496,887)	(2,463,541)
Revaluation surplus	(113,359,524)	(113,359,524)
TOTAL EQUITY	(192,871,446)	(186,959,381)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF TOODYAY
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2023

PREPARATION TIMING AND REVIEW

Prepared by: Finance Coordinator

Reviewed by: Executive Manager Corporate & Community Service

Composition of estimated net current assets

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the Local Government Act 1995 and accompanying regulations Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost,

and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed

to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996

regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses

The estimates and associated assumptions are based on historical

experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates

The balances, transactions and disclosures impacted by accounting estimates are as follows

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure

and investment property

- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF TOODYAY
NET CURRENT ASSET REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2023

Composition of estimated net current assets

Current assets

Cash Unrestricted	3,038,176	4,121,654	3,948,548
Cash Restricted-Reserves	2,463,540	1,783,876	2,496,887
Cash Restricted -Term Deposits	1,187,534	1,180,136	1,191,360
Cash Restricted - Trust	163,226	1,365,563	163,226
Receivables - Rates and Rubbish, ESL, Excess Rates	806,081	3,511,750	3,983,997
Receivables	389,560	207,204	192,781
Inventories	178,620	161,333	187,772

Less: current liabilities

Trade and other payables	(643,210)	(1,268,147)	(707,504)
Lease liabilities	(560,950)	(482,688)	(560,950)
Long term borrowings	(329,051)	(317,686)	(329,051)
Employee provisions	(722,633)	(661,488)	637,071
	(2,255,844)	(2,730,009)	(960,434)

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Add: Loss on asset disposals	163,164	149,491	71,624
Add: Depreciation	498,484	113,033	0
Movement in current employee provisions associated with restricted cash	(25,000)	(25,263)	0
- Pensioner deferred rates	396,615	286,914	273,433

Non cash amounts excluded from operating activities

Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash Restricted - Reserve accounts	(2,463,540)	(1,783,876)	(2,496,887)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	329,051	317,686	329,051
- Current portion of lease liabilities	560,950	482,688	560,950
- Current portion of employee benefit provisions held in reserve	247,692	247,692	297,430
Total adjustments to net current assets	(1,334,233)	(735,811)	(1,314,698)

Last Years Closing 30/06/2023	This Time last Year 30/11/2022	Year to Date Actual 30/11/2023
\$	\$	\$
3,038,176	4,121,654	3,948,548
2,463,540	1,783,876	2,496,887
1,187,534	1,180,136	1,191,360
163,226	1,365,563	163,226
806,081	3,511,750	3,983,997
389,560	207,204	192,781
178,620	161,333	187,772
8,226,737	12,331,516	12,164,571
(643,210)	(1,268,147)	(707,504)
(560,950)	(482,688)	(560,950)
(329,051)	(317,686)	(329,051)
(722,633)	(661,488)	637,071
(2,255,844)	(2,730,009)	(960,434)
5,970,893	9,601,507	11,204,137
(1,334,233)	(735,811)	(1,314,698)
4,136,555	3,638,930	6,232,876

Last Years Closing 30/06/2023	This Time last Year 30/11/2022	Year to Date Actual 30/11/2023
\$	\$	\$
163,164	149,491	71,624
498,484	113,033	0
(25,000)	(25,263)	0
396,615	286,914	273,433
4,987,836	3,432,300	5,111,018

**SHIRE OF TOODYAY
VARIANCE REPORT****FOR THE PERIOD ENDED 30 NOVEMBER 2023**

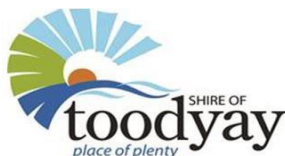
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the the material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.

Reporting Nature and Type

Explanation of Variance	YTD BUDGET	YTD ACTUALS	VAR TO YTD BUDGET \$	VAR TO YTD BUDGET %
Revenue				
Rates	7,580,930	7,598,663	17,733	0.00%
Rates revenue is over budget by \$17,733 due to instalment				
Fees and charges	1,096,140	1,208,508	112,368	10.25%
Fees and Charges is over budget by \$112,368, the variance is mainly due to (\$879,772) Waste collection fees, and Bins charges raised and accumulative income from various income sources such as lease/rent, Visitors centre, building services levy and building application fees				
Operating grants, subsidies and contributions	363,650	734,177	370,527	101.89%
Favourable variance is mainly attributable to DFES Grant of \$68,721, RRG(WBN) Direct Grant for 2023/2024 for \$173,727, CRC Grants for \$57,122 and ESL grants of \$220,881 received.				
Interest earnings	45,290	61,320	16,030	35.39%
Interest income is over budget by \$16,030. The variance is mainly due to higher rates penalty interest earnings and higher interest income received on term deposits.				
Other Revenue	97,902	161,565	63,663	65.03%
workers compensation reimbursements, standpipe water usage and accumulative income from various revenue higher than the budget. A journal for (\$27,512.97) CESM to be posted to Operating grants.				
Expenses				
Employee costs	(1,545,850)	(1,717,520)	(171,670)	11.11%
Permanent /Timing variances relating to employment costs as a result of payroll costing allocations.				
Materials and contracts	(1,717,160)	(2,066,498)	(349,338)	20.34%
variance is as a result of timing issues and cost allocations of Plant and equipment. A journal of \$19,132 for finance leasing, is yet to be posted to Finance costs due to misposting				
Utility charges	(124,460)	(108,771)	15,689	-12.61%
Utilities are under budget by \$15,689, the variance is mainly due to timing issues which is expected to align to budget as the year progresses.				
Depreciation on non-current assets	(985,820)	0	985,820	-100.00%
YTD depreciation for assets not raised for November 2023 due to Financials for June 2023 not yet been finalised. Depreciation is non-cash and does not affect net surplus				
Interest expenses	(32,120)	0	32,120	-100.00%
threshold by \$32,120 due to timing variance of loans repayments. A journal of \$19,132 for finance leasing is yet to be posted from Material and contracts expenditure due to misposting				
Insurance expenses	(240,283)	(394,896)	(154,613)	64.35%
Insurance Expenses is over budget by \$154,613 due to first insurance premium payment and non Scheme premiums(Income protection)paid to LGIS insurance.				
Other expenditure	(108,840)	(100,196)	8,644	-7.94%
There is no material variance to report.				
Non-operating grants	1,333,920	428,258	(905,662)	-67.89%

There is unfavourable variance in non-operating grants and contributions of \$905,662 mainly due to the timing of works on Various roads capital projects. Some Projects are yet to be completed

	YTD BUDGET	YTD ACTUALS	VAR TO YTD BUDGET	VAR TO YTD BUDGET
Capital Activities				
Land and Buildings The total Capital Expenditure on Land and Building is under budget due to timing of construction work.	(208,975)	(16,143)	192,832	-92.28%
Infrastructure - Roads The total Capital Expenditure on Infrastructure Assets-Roads is under budget by \$830,203. This is predominantly due to timing issue with Construction work.	(1,834,990)	(1,004,787)	830,203	-45.24%
Infrastructure - Bridges & Drainage There is timing variance on Infrastructure Assets-Drainage & Bridges due to timing of construction work.	(241,669)	(335,750)	(94,081)	38.93%
Infrastructure - Other The total Capital Expenditure on Infrastructure Assets-Others is tracking well.	(167,940)	(203,441)	(35,501)	21.14%
Plant and Equipment Plant and equipment budget is under budget due to timing issues.	(319,181)	(174,662)	144,519	-45.28%
Loans Loan Repayments Principal and interest repayments for the period ending 30 September 2023 in accordance with WATC schedule is not yet processed due to timing of loans repayments.	(27,421)	0	27,421	-100.00%
Reserves Transfer from Reserves Projects are in the early phases and as expenditure progresses, this unfavourable variance is anticipated to reduce and align closer to budget during the Financial Year.	30,120	0	(30,120)	-100.00%
Transfer to Reserves No transfers to reserves required as yet.	(28,750)	0	28,750	-100.00%



Creditor Payment Report

01 November 2023 to 30 November 2023

Ref	Cheque	Payments				
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
1	15-11-2023	190	1TPH749	DEPARTMENT OF TRANSPORT	12 Month Registration - 1TPH749 - 2023	25.30
2	15-11-2023	190	1TRA386-1124	DEPARTMENT OF TRANSPORT	12 Month Registration - 1TRA386	25.30
3	15-11-2023	190	T0003-1124	DEPARTMENT OF TRANSPORT	12 Month Registration - T0003	415.70
4	15-11-2023	190	T00 Nov 2023	DEPARTMENT OF TRANSPORT	12 month Vehicle registration T00	415.70
5	15-11-2023	190	1TJR184 - 2023	DEPARTMENT OF TRANSPORT	12 Moths Vehicle Registration 1TJR184	24.85
6	15-11-2023	510	Old Gaol Honorariums December 2023	OLD GAOL MUSEUM	Old Gaol Honorariums December 2023	400.00
7	15-11-2023	612	Depot petty cash recoup October 2023	SHIRE OF TOODYAY	Depot petty cash recoup October 2023	86.70
8	15-11-2023	800	0132-9007931837	WATER CORPORATION	Water account 9007931837 Newcastle park 88-90 Stirling Tce for the period 22 Aug 2023 - 17 Oct 23	154.82
9	15-11-2023	800	0119-9008751598 Oct	WATER CORPORATION	Water account 9008751598 Waste transfer station Railway Rd Toodyay Lot for the period 21/08/2023 - 23/10/2023	291.95
10	15-11-2023	800	0180-9007933760	WATER CORPORATION	Water account 9007933760 Northam-Toodyay Rd Avon Hills (standpipe) for the period 4 Sep 2023 - 1 Nov 2023	35,659.50
11	30-11-2023	190	T4574 Nov 2023-2024	DEPARTMENT OF TRANSPORT	12 month vehicle registration T4574	25.30
12	30-11-2023	190	T4087	DEPARTMENT OF TRANSPORT	12 Month Registration T4087	25.30
13	30-11-2023	190	1EPF060 Nov 2023	DEPARTMENT OF TRANSPORT	12 month Vehicle registration 1EPF060	415.70
14	30-11-2023	800	0161-9007933744	WATER CORPORATION	Water account 9007933744 - VC and Connors mill 22 Aug - 17 Oct 2023	204.56
15	30-11-2023	800	0137 & 0138-9007934990	WATER CORPORATION	Water account 9007934990 Anzac memorial park for the period 13 June - 24 Oct 2023	275.09
16	30-11-2023	800	0138 & 139-9007935192	WATER CORPORATION	Water account 9007935192 Shire offices Fiennes St for the period 13 Jun 2023 - 24 Oct 2023	70.70
17	30-11-2023	800	0139-9007935205	WATER CORPORATION	Water account 9007935205 Fiennes St Toodyay (admin garden) for the period 22 Aug - 24 Oct 2023	437.66
18	30-11-2023	800	0144-9007935221 oct	WATER CORPORATION	Water account 9007935221 14 Clinton St Toodyay for the period 22 Aug 2023 - 24 Oct 2023	197.82
19	30-11-2023	800	0164-9007935360	WATER CORPORATION	Water account 9007935360 19A Clinton St for the period 1 Sept - 31 Oct 2023	292.33
20	30-11-2023	800	0141-9007935635	WATER CORPORATION	Water account 9007935635 Pelham reserve toilets Henry St West Toodyay for the period 23 Aug - 31 Oct 2023	154.82
Cheque Total						39,599.10

Ref	Electronic Funds Transfer Payments					
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
21	08-11-2023	915	5750	JIVE MEDIA SOLUTIONS	2024 Toodyay Tourism Brochure design and formatting	2,613.60
22	08-11-2023	825	Consignment September 2023	Michael John WOOD	Consignment September 2023	25.00
23	08-11-2023	518	609227454	OFFICEWORKS	Apple pen 2nd Gen	7.95
24	08-11-2023	552	INV-6332	PERTH ARBOR SERVICES	Julimar Road SLK 17.56 to 19.81 - Clearing Vegetation - RRG	19,250.00
25	08-11-2023	552	INV-6333	PERTH ARBOR SERVICES	Julimar Road SLK 17.56 to 19.81 - Clearing Vegetation - RRG	15,400.00
26	15-11-2023	1421	630	ALEX TIPPETT DOG TRAINING	Dog training voucher for Dog Confinement BBQ held by Rangers	250.00
27	15-11-2023	1381	Consignment sales Oct 2023 - Alexandra Jean Hurley	ALEXANDRA JEAN HURLEY	Consignment sales Oct 2023	132.00
28	15-11-2023	180	Consignment sales Oct 2023 - Alison Downie	Alison Barbara DOWNIE	Consignment sales Oct 2023	69.05
29	15-11-2023	132	Consignment sales Oct 2023 - Alison Cromb	Alison CROMB	Consignment sales Oct 2023	80.76
30	15-11-2023	1278	SI-00014872	ALL PARTS WA	Supply mud flaps for truck 9	163.12
31	15-11-2023	1401	Consignment sales Oct 2023 - Allevare	ALLEVARE THE LABEL	Consignment sales Oct 2023	37.00
32	15-11-2023	43	IN0040395	ALLMARK & ASSOCIATES	Honour Board Slats - 30403959	258.50
33	15-11-2023	1437	00017903	ARROWES ROADING SAFETY PTY LTD	Traffic Management - Portable Traffic Lights	17,863.77
34	15-11-2023	1	1012809375	AUSTRALIA POST	Postage charges October 2023	847.00
35	15-11-2023	1057	Aug - Sept 2023 BAS	AUSTRALIAN TAXATION OFFICE - ALBURY	Aug-Sept 2023 BAS	78,330.00
36	15-11-2023	14	2028	AVON CONCRETE	Julimar Rd - SLK 19.81 – 22.52 - RRG - Hourly Rate Hire - Open Drainage Cleaning Works	15,928.00
37	15-11-2023	5	12832	AVON SKIP BINS	Skip bin empty Depot Oct 2023	60.00
38	15-11-2023	5	12811	AVON SKIP BINS	Sportsground skip bin empty for Oct 2023	120.00
39	15-11-2023	5	12810	AVON SKIP BINS	Memorial Hall empty for Oct 2023	300.00
40	15-11-2023	392	Consignment sales Oct 2023 - Barry Keens	Barry Graham KEENS	Consignment sales Oct 2023	17.08
41	15-11-2023	1450	023/046	BEN EDWARD WHITE	1x Tikka T3X 223REM, \$1660.38 - 1x Leopold Picatinny Backcountry Rail \$108.00 - 2x Waters TX3 223REM 10RND Mags \$405.00 - 1x Blackout Case 48" \$71.25 - 1x Hoppes Cleaning kit 22CAL (223) \$45.00	2,289.00
42	15-11-2023	62	394	BRODERICK WASTE SOLUTIONS	Management of waste transfer station and disposal of waste for Oct 2023	5,194.86
43	15-11-2023	62	393	BRODERICK WASTE SOLUTIONS	Management of waste transfer station and disposal of waste for ended 31 October 2023	5,610.00
44	15-11-2023	75	2182/00229570	BUNNINGS - MIDLAND	supply paints, and fixtures for feneing at butterfly house	200.42
45	15-11-2023	1454	20989555	BYPROGRESS PTY LTD	Toodyay Christmas Street Party - Bounce House and Bucking Bull (Fri 8th Dec)	2,290.00
46	15-11-2023	996	23-00010179	CADDIS FASHIONS SPORTFIRST NORTHAM	SQWINCHER QWIKSTICKS	110.00

Ref #	Electronic Funds Transfer Payments					
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
47	15-11-2023	996	20-00011653	CADDS FASHIONS SPORTFIRST NORTHAM	PPE for Depot Staff	2,896.33
48	15-11-2023	996	23-00011652	CADDS FASHIONS SPORTFIRST NORTHAM	Service Coats - Mechanic/Workshop	56.00
49	15-11-2023	1432	00046445	CARRINGTON'S (WA) PTY LTD	Julimar Road SLK 14.11 - 15.96 - Traffic Management Implementation	14,787.85
50	15-11-2023	1432	00046527	CARRINGTON'S (WA) PTY LTD	Julimar Road - Edgebreaks - SLK 10.17 - 12.17 - TRAFFIC MANAGEMENT	5,607.25
51	15-11-2023	1432	00046528	CARRINGTON'S (WA) PTY LTD	Julimar Rd - SLK 19.81 – 22.52 - Traffic Management for Pruning	2,631.75
52	15-11-2023	1432	00046529	CARRINGTON'S (WA) PTY LTD	Julimar Road SLK 17.56 - 19.81 - Hire of Ligth Tower and Variable Message Board	9,100.03
53	15-11-2023	1432	00046561	CARRINGTON'S (WA) PTY LTD	Julimar Rd - SLK 19.81 – 22.52 - Traffic Management for Pruning	6,856.85
54	15-11-2023	1432	00046569	CARRINGTON'S (WA) PTY LTD	Julimar Rd - SLK 19.81 – 22.52 - Traffic Management for Pruning	8,631.70
55	15-11-2023	1432	00046582	CARRINGTON'S (WA) PTY LTD	Julimar Road SLK 17.56 - 19.81 - Hire of Ligth Tower and Variable Message Board	2,506.64
56	15-11-2023	1432	00046583	CARRINGTON'S (WA) PTY LTD	Julimar Road - Edgebreaks - SLK 10.17 - 12.17 - Traffic Management	4,826.25
57	15-11-2023	1432	00046584	CARRINGTON'S (WA) PTY LTD	Julimar Rd - SLK 19.81 – 22.52 - Traffic Management for Pruning	2,235.75
58	15-11-2023	1432	00046560	CARRINGTON'S (WA) PTY LTD	Julimar Road - Edgebreaks - SLK 10.17 - 12.17 - Traffic Management	5,117.75
59	15-11-2023	877	I0024155	CENTRAL REGIONAL TAFE - GERALDTON	Traffic Control & Basic WTM Training -	414.06
60	15-11-2023	154	00036353	CHARLES SERVICE COMPANY	Cleaning of Big Meeting Room, Little Office and Computer Room - Community Centre - 18/9/23 to 20/10/23	1,452.00
61	15-11-2023	1423	24/10/2023 job#752	CK CONCRETE PTY LTD	Stirling Terrace & Goomalling Toodyay Road Kerb & Concrete infill	10,791.00
62	15-11-2023	159	00038821	CLEANFLOW ENVIRONMENTAL SOLUTIONS	Julimar Rd - SLK 19.62 - Combination Pressure Jet & Vacuum	3,569.50
63	15-11-2023	159	00038822	CLEANFLOW ENVIRONMENTAL SOLUTIONS	Julimar Rd - SLK 19.62 - Combination Pressure Jet & Vacuum - Additional Works due to blockage	2,271.50
64	15-11-2023	579	SIN2311302100435	COLAS WA	Julimar Rd Upgrade - SLK 17.56-19.81 - Seal Works	179,672.32
65	15-11-2023	579	SIN2311302100434	COLAS WA	Julimar Road - Edgebreaks - SLK 10.17 - 12.17 - Shoulder Seal Works	81,383.87
66	15-11-2023	119	00078591	CORSIGN (WA) PTY LTD	Sign boards - multiple	2,785.20
67	15-11-2023	119	00078596	CORSIGN (WA) PTY LTD	32 x Lateral Shift Chevron signs	2,956.80
68	15-11-2023	119	00080118	CORSIGN (WA) PTY LTD	Disable Parking Bay Signs and Bollards	1,743.50
69	15-11-2023	100	218192	COUNTRY COPIERS	CRC Printer - Meter Reading from 10/10 - 1/11 2023	274.75
70	15-11-2023	172	4990 - 14/11/2023	D CLEMENTS SMASH REPAIRS	Insurance Excess - 1HQF952 - MCCS Vehicle - Damage to front Bumper	300.00
71	15-11-2023	1442	INV-0045	D.E.C CONTRACTING PTY LTD	Julimar Rd - SLK 19.81 – 22.52 - Vegetation Pruning	22,885.50
72	15-11-2023	182	INV1405628	DATACOM SOLUTIONS (AU) PTY LTD	Wayne Jensen - Datacom - Onsite visit - Travel Expenses	398.29
73	15-11-2023	182	INV1405565	DATACOM SOLUTIONS (AU) PTY LTD	Wayne Jensen - Datacom - Onsite visit - Travel expenses	1,459.79
74	15-11-2023	182	INV1433462	DATACOM SOLUTIONS (AU) PTY LTD	Datapay direct access monthly fee for Oct 2023	324.83

Ref #	Electronic Funds Transfer Payments					
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
75	15-11-2023	243	156032	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2023/24 ESL Quarter 1 in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36ZJ and Option B Agreement arrangements.	95,685.60
76	15-11-2023	1262	774323	DOWNER EDI WORKS LIMITED	Emergency Repairs - Bridge No. 4080, Julimar Rd Toodyay	166,265.31
77	15-11-2023	683	3953	EAG ELECTRICAL AIR-CONDITIONING & GAS	Replace damaged/faulty light with new LED light - 19B Clinton Street Unit	240.00
78	15-11-2023	683	3968	EAG ELECTRICAL AIR-CONDITIONING & GAS	Replace up-lights to Connors Mill	2,006.40
79	15-11-2023	683	3958	EAG ELECTRICAL AIR-CONDITIONING & GAS	Replace Hot Water System - Admin Staff Kitchen	1,614.20
80	15-11-2023	219	Consignment sales Oct 2023 - Esslemont Olives	ESSLEMONT ESTATE	Consignment sales Oct 2023	36.81
81	15-11-2023	241	00000800	FIRE MITIGATION SERVICES PTY LTD	Bushfire Mitigation Works: Toodyay Street Reserve + South Block + North Block	4,928.00
82	15-11-2023	241	00000803	FIRE MITIGATION SERVICES PTY LTD	Bushfire Mitigation Works for MAF GP 2022/23 Round 2 as Per TEN92-2023 - Morangup Community Facilities Fire Access Track	9,770.20
83	15-11-2023	239	INV-0154	FRONT DOOR BUILDING DESIGN CONSULTING SERVICES	Project admin and communication - Community Centre Arts Project 2023	261.69
84	15-11-2023	230	79998	FRONTLINE FIRE & RESCUE EQUIPMENT	8 of the 10 x 76420 - Flame Decon, Shampoo + Body Wash 250ml	308.00
85	15-11-2023	230	80184	FRONTLINE FIRE & RESCUE EQUIPMENT	Investigate/Fix Deluge Sytem Leak - Coondle-Nunile 1.4	1,880.64
86	15-11-2023	311	39 -10/11/2023	Gary HORSFIELD	VC and Community Centre Window cleaning	450.00
87	15-11-2023	316	51918943	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	R LIZARS W/E: 15 October 2023	2,513.78
88	15-11-2023	316	51931631	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Payroll Temp W/E 22/10/2023	1,614.18
89	15-11-2023	316	51944647	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Professional Services - Other	1,988.90
90	15-11-2023	300	1146819	HEARTLANDS VET HOSPITAL	INV-1146819 Stray Dog 16.10.23 (ID:43202) Day at vets for treatment	345.75
91	15-11-2023	74	Consignment sales Oct 2023 - Biblical Fruit	John BUTLER	Consignment sales Oct 2023	38.50
92	15-11-2023	1458	10001	John MCMILLAN	Supply of base units for display shelving with draws and wheels, sanding and coating of all units withing the Visitors Centre	2,900.00
93	15-11-2023	163	1329430	LANDGATE	Toodyay townsite imagery SLIP Subscription service - Shire of Toodyay	3,362.10
94	15-11-2023	163	388199	LANDGATE	Valuations for 2023/2024	111.43
95	15-11-2023	1121	3159	LEYLAND ENGINEERING SERVICES	service of 2 x trucks T0009 / T0011	880.00
96	15-11-2023	442	100-153978-02	LGISWA	2nd Instalment 2023/2024 - Property Insurance	223,309.13
97	15-11-2023	881	Consignment sales Oct 2023 - Lindsay Burke	Lindsay BURKE	Consignment sales Oct 2023	11.53
98	15-11-2023	1440	Consignment sales Oct 2023 - Dew Natural Australia	MACDONALD, INGRID CATHERINE C	Consignment sales Oct 2023	75.00

Ref #	Electronic Funds Transfer Payments					
	Date	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
99	15-11-2023	992	Consignment sales Oct 2023 - Meg Bradford-Seeley	Margaret BRADFORD SEELEY	Consignment sales Oct 2023	50.78
100	15-11-2023	1388	Expense Reimbursement 01/11/2023 M Coleman	Miya COLEMAN	Purchase of chrome cast for CRC	59.00
101	15-11-2023	1240	00021473	NATURAL AREA CONSULTING MANAGEMENT SERVICES	Chitty Road Upgrade - SLK 4.34-6.34 - Tree Inspection, Revegetation & Monitoring - Year 1	1,556.50
102	15-11-2023	1416	Consignment sales Oct 2023 - Natural Intentions Beauty Range	NATURAL INTENTIONS BEAUTY RANGE	Consignment sales Oct 2023	58.00
103	15-11-2023	1229	Consignment sales Oct 2023 - Nicola Cowie	Nicola COWIE	Consignment sales Oct 2023	70.77
104	15-11-2023	662	2023-015	NORTHAMS AVON DESCENT ASSOCIATION	Annual Sponsorship of the 2023 Avon Descent event	11,000.00
105	15-11-2023	515	203770	OIL & ENERGY PTY LTD	3 x 25 lt Carnet Jumbo LP	705.01
106	15-11-2023	1375	Consignment sales Oct 2023 - Oztrology	OZTROLOGY PTY LTD	Consignment sales Oct 2023	43.00
107	15-11-2023	1281	674378	PENTANET LIMITED	NBN business unlimited data for 15 Fiennes St, 96 Stirling Tce, 67 Stirling Tce Nov 2023	818.90
108	15-11-2023	570	Consignment sales Oct 2023 - Quilts by Robyn	QUILTS BY ROBYN	Consignment sales Oct 2023	260.00
109	15-11-2023	1022	Consignment sales Oct 2023 - Robert Van Oosten	Robert VAN OOSTEN	Consignment sales Oct 2023	13.00
110	15-11-2023	697	28870	SHIRE OF NORTHAM	Hire of Zero Turn Mower	580.66
111	15-11-2023	697	29505	SHIRE OF NORTHAM	Tipping fee for all waste apart from EWaste and recycling to be delivered to the Northam waste site on Old Quarry Rd Oct 2023	22,467.18
112	15-11-2023	575	71555688	SOUTHERN CROSS AUSTERO PTY LTD	Around the Towns 2023-2024	99.00
113	15-11-2023	1001	Consignment sales Oct 2023 - Southern Sharpening	SOUTHERN SHARPENING SERVICES	Consignment sales Oct 2023	34.61
114	15-11-2023	690	INV-0644	SPACETOCO PTY LTD	Host ParterPro bundle online booking facilities for Oct 2023	165.00
115	15-11-2023	621	FAINV01128838	ST JOHN AMBULANCE WA	First Aid Training BFS -	170.00
116	15-11-2023	637	SIN-3758474	STEWART & HEATON CLOTHING CO PTY LTD	BFS - PPE & PPC	2,998.56
117	15-11-2023	944	Consignment sales Oct 2023 - Swan Genealogy	SWAN GENEALOGY	Consignment sales Oct 2023	26.92
118	15-11-2023	617	17377	SWAN MARQUEES & PARTY HIRE (SWAN EVENTS)	Extra costs for TIFF - Chairs, Festoon lights and second stage area TIFF2023	1,643.00
119	15-11-2023	815	2077955190	SYNERGY	Streetlights, electricity account 17458579025 for period from 25 Aug 2023 to 24 Sept 2023	4,204.94
120	15-11-2023	815	2077955191	SYNERGY	Streetlights, electricity account 17458579025 for period from 25 Sept 2023 to 24 Oct 2023	4,028.08
121	15-11-2023	815	3000208751	SYNERGY	Synergy Grouped Account 802970900 for period from 10 Aug 2023 to 11 Oct 2023	810.19
122	15-11-2023	774	INV-16724	TABORDA CONTRACTING PTY LTD	Julimar Road SLK 17.56 - 19.81 - Traffic management	8,127.92

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	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
123	15-11-2023	704	Consignment sales Oct 2023 - Tamar Publications	TAMMAR PUBLICATIONS	Consignment sales Oct 2023	14.00
124	15-11-2023	688	Consignment sales Oct 2023 - Tanya Stuart	Tanya Michelle STUART	Consignment sales Oct 2023	53.86
125	15-11-2023	1363	0554-S587470	TEAM GLOBAL EXPRESS PTY LTD	Freight for BFB & SES	35.07
126	15-11-2023	725	K 658 869 621-4 & K 970 614 621-1	TELSTRA CORPORATION LTD	Telstra account 7852285500 services and equipment rental to 01 November 2023	108.40
127	15-11-2023	725	T311 - Oct & Sept 2023	TELSTRA CORPORATION LTD	Telstra mobiles and data account 2608284176 Oct & Sept 2023	2,674.67
128	15-11-2023	1280	S-18637	THE DOG LINE PTY LTD	3X Dangerous Dog Signs- 1X Dangerous Dog Collar - Medium 25mm width x1 Dangerous Dog Collar Large 50mm width 1x Muzzle Silicon Overhead - Medium #4 1x Muzzle Silicon Overhead - Large #5	195.00
129	15-11-2023	721	Consignment sales Oct 2023 - Toodyay Historical Society	THE TOODYAY HISTORICAL SOCIETY INC	Consignment sales Oct 2023	60.00
130	15-11-2023	757	PURCHASER SHIRE OF TOODYAY	TOODYAY GARDEN & OUTDOOR CENTRE - ALAN	Citizenship Plants	36.00
131	15-11-2023	303	10644286	TOODYAY HARDWARE & FARM	supply 10l white paint and bolts for Butterfly House fence replacement.	179.95
132	15-11-2023	303	10644815	TOODYAY HARDWARE & FARM	E size onegas 52 bottle exchange for Mig Welder	160.00
133	15-11-2023	303	10646691	TOODYAY HARDWARE & FARM	Nipple/PVC Elbow	4.90
134	15-11-2023	303	10645508	TOODYAY HARDWARE & FARM	Sprinkler	55.90
135	15-11-2023	303	10646423	TOODYAY HARDWARE & FARM	Stop connector/tap adaptor	15.70
136	15-11-2023	303	10646477	TOODYAY HARDWARE & FARM	Clamp/Battery/Connector	50.80
137	15-11-2023	303	10646956	TOODYAY HARDWARE & FARM	Gal bolts x 25	42.50
138	15-11-2023	303	10648194	TOODYAY HARDWARE & FARM	Bin garbage black 75L	26.45
139	15-11-2023	303	10644801	TOODYAY HARDWARE & FARM	Supply new Silvan smooth flow 200 litre spray tank	950.00
140	15-11-2023	303	10649874	TOODYAY HARDWARE & FARM	Anchor Spot Mark Fluoro Yellow x 1. Spray & Mark Fluoro Pink 350g	23.90
141	15-11-2023	303	10646838	TOODYAY HARDWARE & FARM	3 x Kwikset Concrete 20 kg. 1 x PVC Waste Cap Push on 100mm	26.70
142	15-11-2023	303	10645845	TOODYAY HARDWARE & FARM	Home Brew Tap and sediment Trap Loose - for CESM vehicle	9.90
143	15-11-2023	303	10649437	TOODYAY HARDWARE & FARM	Drill bit coach screw	33.75
144	15-11-2023	303	10648988	TOODYAY HARDWARE & FARM	coupling hose, hose fitted jade	45.20
145	15-11-2023	303	10648954	TOODYAY HARDWARE & FARM	Joiner repairer hose	8.25
146	15-11-2023	303	10649053	TOODYAY HARDWARE & FARM	Antex granules	10.75
147	15-11-2023	303	10649003	TOODYAY HARDWARE & FARM	Lubricant, thread seal tape, straps	45.25
148	15-11-2023	705	133	TOODYAY IGA	Staff Amenities October 2023	1,300.62
149	15-11-2023	751	INV-7936	TOODYAY TYRE & EXHAUST	Supply and fit new tyre to plant trailer	271.00
150	15-11-2023	751	INV-809	TOODYAY TYRE & EXHAUST	Puncture Repair - T0012	75.00

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151	15-11-2023	1403	000100000138	TOTAL WORKPLACE SAFETY COMPLIANCE PTY LTD	Compliance - Seminar / Workshops LG	874.50
152	15-11-2023	778	INV-4236	TRANSWEST WA	Julimar Road SLK 17.56 - 19.81 - Drainage Rock Supply - 40to70mm size	2,678.94
153	15-11-2023	1424	INV-4412	TRAVELWEST PUBLICATIONS WA PTY LTD	Hello Perth advertising of the Toodyay Museums	665.50
154	15-11-2023	1021	23000064	UNIFORMS @ WORK	Staff - Uniforms	391.50
155	15-11-2023	884	#81220	URL NETWORKS PTY LTD	Calls - Shire of Toodyay business numbers - Linked to our Phone management system	322.94
156	15-11-2023	789	00040030	VANGUARD PRESS	2024 Print of Toodyay Tourist Calendar to sell in the Visitors Centre and part of the VC partnership advertising	572.00
157	15-11-2023	806	301725	WA HINO & SALES	Supply new drivers side mirror .T0011	1,129.17
158	15-11-2023	840	00001034	WACWIL LANDSCAPING & EARTHWORKS PTY LTD	Julimar Road - Edgebreaks - SLK 10.17 - 12.17 - Earthworks	49,500.00
159	15-11-2023	840	00001033	WACWIL LANDSCAPING & EARTHWORKS PTY LTD	Grading Maintenance October 2023 - Wet Hire of Operator	16,082.00
160	15-11-2023	801	25395	WALGA	Training - Effective Supervision Training	1,089.00
161	15-11-2023	801	SI-006676 & SI-006678	WALGA	CEO Performance Review Training	1,166.00
162	15-11-2023	801	25407	WALGA	Emergency Management Foundations for Local Government	759.00
163	15-11-2023	801	SI-006345	WALGA	WALGA LG climate risk assessment training	638.00
164	15-11-2023	801	25101	WALGA	Charles Sullivan - Local Recovery Coordinator Training	1,089.00
165	15-11-2023	829	INV-16148	WEST WIDE AUTO ELECTRICS	Replace revolving lights on T0026	752.50
166	15-11-2023	829	INV-16146	WEST WIDE AUTO ELECTRICS	Replace antenna and starter motor on T0017	457.50
167	15-11-2023	829	INV-16147	WEST WIDE AUTO ELECTRICS	Replace revolving lights on T0003	752.50
168	15-11-2023	1174	Invoice No. 9 (for) 2023/2024	WITHERS & ASSOCIATES PTY LTD	Preparation of the Shire of Toodyay Public Health Plan	4,125.00
169	15-11-2023	821	IN-218300	WOBM - WHEATBELT OFFICE OF BUSINESS MACHINES - NORTHAM	Library monthly rental of photocopier October 2023	117.59
170	15-11-2023	810	4320662523	WURTH AUSTRALIA P/TY LTD	Supply store items//supply safe gear	1,259.70
171	15-11-2023	810	4320725806	WURTH AUSTRALIA P/TY LTD	supply store items.	558.50
172	17-11-2023	208	28 10/11/2023	EZI-FIX WELDING & HANDYMAN SERVICES	Front fence replacement Butterly House picket fence	3,300.00
173	30-11-2023	1461	000107	Alexander Elliot COOMBES	Stage Sound and Lighting - Toodyay Christmas Street Party 8 Dec 2023	1,965.00
174	30-11-2023	6	1104823	AUTOPRO NORTHAM	4WD Service Kit - MV169	128.00
175	30-11-2023	6	E1099128 & E1099264	AUTOPRO NORTHAM	Supply service kits for T0011 and light vehicles.	540.71
176	30-11-2023	5	13212	AVON SKIP BINS	Depot skip bin hire and empty for 10/11/2023	60.00
177	30-11-2023	5	13217	AVON SKIP BINS	Oval skip bin hire and empty for November 2023	180.00
178	30-11-2023	5	13218	AVON SKIP BINS	Skip bin empty Depot, Memorial Hall, sportsground 2023/2024	240.00

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	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
179	30-11-2023	19	00059490	AVON WASTE - STONDON PTY LTD	Fortnightly rubbish collection charges for 23/10/2023 to 03/11/2023	17,233.99
180	30-11-2023	19	00059507	AVON WASTE - STONDON PTY LTD	Fortnightly rubbish collection charges for 06/11/2023 -17/11/2023	17,115.04
181	30-11-2023	1132	SOT036	AVON YARD & MAINTENANCE SERVICES	Hazard reduction - Reserve 43412, Ferguson Rd.	1,320.00
182	30-11-2023	1132	SOT037	AVON YARD & MAINTENANCE SERVICES	Pelham Buffer - Hazard Reduction	780.00
183	30-11-2023	22	00000386	AVON-MIDLAND COUNTRY ZONE WALGA	Avon Midland Zone Membership Subscription 2023/2024	2,420.00
184	30-11-2023	897	25566	BARTCO TRAFFIC EQUIPMENT	Annual License Fee Web Studio Fire Danger Rating Sign 15.10.23-14.10.24	726.00
185	30-11-2023	62	396	BRODERICK WASTE SOLUTIONS	Management of waste transfer station and disposal of waste for fortnight ended 14 November 2023	5,610.00
186	30-11-2023	62	397	BRODERICK WASTE SOLUTIONS	Management of waste transfer station and disposal of waste for 2023/2024	5,610.00
187	30-11-2023	75	2440/00131790	BUNNINGS - MIDLAND	Replacement toilet seat for females at charcoal lane. I/N 0331900	177.30
188	30-11-2023	75	2406/00132103	BUNNINGS - MIDLAND	Supply 25 fence pickets for butterfly house fence repairs.	104.25
189	30-11-2023	1200	2365	B-VEC ELECTRICAL	Audio visual equipment for Memorial Hall	1,124.75
190	30-11-2023	1454	20989555 (additional)	BYPROGRESS PTY LTD	Additional Generator for Bounce House - Christmas Street Party (Fri Dec 8)	132.00
191	30-11-2023	151	INV-4489	C & F BUILDING APPROVALS	Issue of building permit, NCC compliance assessment and issue of class 10A	1,320.00
192	30-11-2023	151	INV-4439	C & F BUILDING APPROVALS	Issue of building permit, NCC compliance assessment and issue of class 10A	1,320.00
193	30-11-2023	151	INV-4335	C & F BUILDING APPROVALS	NCC Compliance & Issue of Class 10a CDC	385.00
194	30-11-2023	151	INV-4403	C & F BUILDING APPROVALS	NCC Compliance and Issue of Class 10a CDC	1,540.00
195	30-11-2023	151	INV-4462	C & F BUILDING APPROVALS	NCC Compliance & Issue of Class 10a CDC, Issue of Building Permits	1,320.00
196	30-11-2023	151	INV-4297	C & F BUILDING APPROVALS	NCC Compliance/Building Permit on pre-certified applications x 9	3,245.00
197	30-11-2023	1455	WAN1068	CALRACH PTY LTD	Toodyay Christmas Street Party - Old Macdonalds Travelling Farm (Fri 8th Dec)	880.00
198	30-11-2023	1432	00046629	CARRINGTON'S (WA) PTY LTD	Julimar Rd Traffic Management 6/11-10/11/23	14,155.63
199	30-11-2023	1432	00046627	CARRINGTON'S (WA) PTY LTD	Julimar Rd TM 6/11/23 - Docket 289/290	2,972.75
200	30-11-2023	1432	00046630	CARRINGTON'S (WA) PTY LTD	Julimar Rd 7/11-10/11/23 - Dockets 291-294	7,712.24
201	30-11-2023	1432	00046632	CARRINGTON'S (WA) PTY LTD	Julimar Rd TM 11/11/2023 - docket 295	2,113.38
202	30-11-2023	1432	00046626	CARRINGTON'S (WA) PTY LTD	Julimar Rd TM 6/11-8/11/23 - Dkts 391-394	2,506.63
203	30-11-2023	1432	00046631	CARRINGTON'S (WA) PTY LTD	Julimar Rd TM 9/11-10/11/23 Docket 395	2,119.15
204	30-11-2023	154	00036425	CHARLES SERVICE COMPANY	Cleaning Comm Ctre 23/10-17/11/23	1,452.00
205	30-11-2023	154	00036424	CHARLES SERVICE COMPANY	Youth Hall - Addnl Serv 3 days, 1 hr - 23/10-17/11/2023	580.80

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	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
206	30-11-2023	154	00036398	CHARLES SERVICE COMPANY	Monthly Cleaning Serv - November 2023	11,215.39
207	30-11-2023	154	00036426	CHARLES SERVICE COMPANY	Addnl Cleaning - Admin Building 23/10-17/11/2023	1,548.80
208	30-11-2023	1393	MID/083913	CITY ELECTRIC SUPPLY PTY LTD	5x Solar Pro street lights	15,004.88
209	30-11-2023	1247	4686	CLOUD COLLECTIONS PTY LTD	Solicitor, Process Service & Lodgement Fees	9,188.08
210	30-11-2023	1247	INV-0414	CLOUD COLLECTIONS PTY LTD	Court Filing Fees	7,542.00
211	30-11-2023	107	22760762	COATES HIRE	Lighting Tower and 20KVA Generator for Toodyay Agricultural Show 2023	2,351.82
212	30-11-2023	107	22755265	COATES HIRE	Extra 8 toilets for Toodyay Ag Show 2023	1,895.36
213	30-11-2023	137	428462	CONPLANT PTY LTD	supply new mirror for steel drum roller	266.46
214	30-11-2023	119	00080187	CORSIGN (WA) PTY LTD	'Local Traffic Only' sign + 37 galvanised posts	2,126.30
215	30-11-2023	119	00080935	CORSIGN (WA) PTY LTD	5 x Street name plates - Mt Anderson/Pritchard/Francis/Smokebush	247.50
216	30-11-2023	1384	21048	D&L STUDIO PTY LTD	3 name plates for executive managers	52.80
217	30-11-2023	182	INV1431222	DATACOM SOLUTIONS (AU) PTY LTD	Datascape monthly SaaS fees October 2023, AvePoint Annual SaaS Fee Period of Cover October 2023 to September 2024	6,708.88
218	30-11-2023	182	INV1405565(1)	DATACOM SOLUTIONS (AU) PTY LTD	Datacom - Onsite visit - Travel expenses - GST	145.98
219	30-11-2023	182	INV1405628(1)	DATACOM SOLUTIONS (AU) PTY LTD	Datacom - Onsite visit - Travel Expenses-GST	39.85
220	30-11-2023	182	INV1442379	DATACOM SOLUTIONS (AU) PTY LTD	Undertake Rates End of Year Processing	1,540.00
221	30-11-2023	1459	C10008929	DEPARTMENT OF COMMUNITIES	Repay unspent grant funds - COVID-19 Youth Recovery Grant 2020-21	2,652.76
222	30-11-2023	243	000487	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2021-22 BRM Planning LG Grant Agreement (BRPC) - Unspent funds Refund	51,604.00
223	30-11-2023	243	156612	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2023/24 ESL Quarter 2 in accordance with the Department of Fire and Emergency Services of WA Act 1998 Part 6a - Emergency Services Levy - Section 36ZJ and Option B Agreement arrangements.	100,123.03
224	30-11-2023	95	BSL levies Sept 2023	DEPARTMENT OF MINES INDUSTRY REGULATION & SAFETY	BSL levies Sept 2023	3,091.97
225	30-11-2023	1187	400028770	DEPARTMENT OF REGIONAL NSW - PRIMARY INDUSTRIES	2 x RHDV Rabbit Virus	319.00
226	30-11-2023	882	INV-10105	DESTINATION PERTH	Reprint of Avon Valley Brochure - 7,500 copies - 1/5 contribution as part of Avon Valley Alliance 2024	1,518.00
227	30-11-2023	1262	780347	DOWNER EDI WORKS LIMITED	Bridge # 9025 - Newcastle Pedestrian Footbridge - Pile Replacement	13,200.00
228	30-11-2023	1262	780614	DOWNER EDI WORKS LIMITED	Julimar Road - SLK 14.11 to 15.96 - Vegetation Pruning - Variation	6,778.02
229	30-11-2023	1262	780613	DOWNER EDI WORKS LIMITED	Julimar Road slk 14.44 to 15.96 - Vegetation Clearing	33,550.00
230	30-11-2023	683	3989	EAG ELECTRICAL AIR-CONDITIONING & GAS	Coondle FS - Bore/Comms Cabinet/Power Point	4,708.00
231	30-11-2023	683	4005	EAG ELECTRICAL AIR-CONDITIONING & GAS	REPAIR DAMAGED POWER POINT AT CONNORS MILL	215.60

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232	30-11-2023	221	PPE 10/10/2023	EASIFLEET	Payroll salary deductions PPE 11/10/2023	498.10
233	30-11-2023	221	PPE 24/10/2023	EASIFLEET	Payroll salary deductions PPE 24/10/2023	498.10
234	30-11-2023	221	PPE 7/11/2023	EASIFLEET	Payroll salary deductions PPE 7/11/2023	498.10
235	30-11-2023	221	PPE 21/11/2023	EASIFLEET	Payroll salary deductions PPE 21/11/2023	498.10
236	30-11-2023	1248	INV-0541	ENCHANTED STILTWALKING	Stilt Duo for Christmas Party Dec 8th	1,666.50
237	30-11-2023	1462	3696	ENVIOPATH PTY LTD	Fan for Green Machine Air Sweeper	497.20
238	30-11-2023	1460	INV-0013	Felicity Anne WILSON	Water Used for job Julimar Road SLK 19.81-22.52 - Lot 500 Harders Chitty Road, Julimar - Dam Oct/Nov 23	12,040.02
239	30-11-2023	230	80341	FRONTLINE FIRE & RESCUE EQUIPMENT	72 x Decontamination Wipes	1,425.60
240	30-11-2023	311	77	Gary HORSFIELD	Library Windows Nov 2023	560.00
241	30-11-2023	316	51980049	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Temp Payroll Officer w/e 19/11/2023	1,737.52
242	30-11-2023	316	51968536	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Temp Payroll Officer - w/e 12.11.2023	1,709.37
243	30-11-2023	316	51956726	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Temp Payroll Officer w/e 5/11/2023	770.89
244	30-11-2023	316	30058039	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Recruitment Services for Governance Officer	4,950.00
245	30-11-2023	316	30059378	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Recruitment Services for Governance Officer - Stage 2	4,950.00
246	30-11-2023	316	52000208	HAYS SPECIALIST RECRUITMENT (AUST) PTY LTD	Finance Officer-Payroll Temp W/E 26/11/2023	2,301.28
247	30-11-2023	1070	SH48825	HERSEY SAFETY PTY LTD	Safety Consumables for Depot - masks/sunscreen/batteries/rags/tape measures/cable ties etc	1,299.38
248	30-11-2023	338	166871	INSTANT PRODUCTS HIRE	Extra toilets to be ordered for Ag show due to local supplier unable to provide	1,339.72
249	30-11-2023	368	IN0489	JOMAR (WA) PTY LTD	BN4085 - (Slaughterhouse Bridge) - Toodyay West Rd Toodyay - Emergency Propping	60,995.00
250	30-11-2023	1180	11777	KAKADU TRADERS (WG TRUNK CO)	Australian kangaroo leather hats for sale in the Visitors Centre	653.51
251	30-11-2023	376	4539623	KLEENHEAT GAS	LPG Bottle rental at 5 Piesse Street - Connors Cottage	100.10
252	30-11-2023	436	3427	MEGAVISION SOUND & LIGHTING	Snow Machine for Winter Wonderland - Christmas Street Party	567.00
253	30-11-2023	438	00004162	MM MECHANICAL PTY LTD	Repairs to passenger side of Bejording 4.4 Tatra truck	811.80
254	30-11-2023	438	00004222	MM MECHANICAL PTY LTD	Truck repairs Morangup 1.4	3,536.70
255	30-11-2023	1465	0011	Nathan Allan COLEMAN	Stage Entertainment - Toodyay Christmas Street Party (Fri Dec 8)	150.00
256	30-11-2023	1240	00021535	NATURAL AREA CONSULTING MANAGEMENT SERVICES	Detailed survey - Bindi Bindi Rd - Flora and Cockatoo Habitat Assessment - QN 2023 03 035	3,542.00
257	30-11-2023	726	412944049	NUTRIEN WATER - MIDLAND	3 x 80 mm T-Piece (PVC) for Showgrounds Oval	51.05
258	30-11-2023	726	412944046	NUTRIEN WATER - MIDLAND	DV100 Solenoid Valve x 2, 2 inch Brass Ball Valve, 3 inch Brass Ball Valves	441.78

Ref #	Electronic Funds Transfer Payments					
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
259	30-11-2023	1448	66604-1	OFFROAD TRUCKS AUSTRALIA PTY LTD	Travel for Tatra training Bejoording 4.4 Oct 2023	243.10
260	30-11-2023	1448	67193-1	OFFROAD TRUCKS AUSTRALIA PTY LTD	Side indicator lamp/Lamp Protections - Fire Truck Bejoording 4.4	344.63
261	30-11-2023	1434	395084	PINE TIMBER PRODUCTS PTY. LTD.	Supply new beams for deck at pool.	1,962.58
262	30-11-2023	536	28036M	PROFESSIONAL PC SUPPORT PTY LTD (XL2)	Managed phone agreement December 2023	1,244.03
263	30-11-2023	536	28035	PROFESSIONAL PC SUPPORT PTY LTD (XL2)	Managed ITC agreement December 2024	11,261.43
264	30-11-2023	536	28105	PROFESSIONAL PC SUPPORT PTY LTD (XL2)	Managed ITC agreement 2023 - 2024	660.00
265	30-11-2023	558	651655	PUBLIC TRANSPORT AUTHORITY OF WA	TransWA ticket sales for Sept 2023	762.82
266	30-11-2023	572	12712	QUANTIFIED TREE RISK ASSESSMENT	QTRA User registration renewal from 05/11/2023 to 05/11/2024	181.50
267	30-11-2023	577	00000251	RURAL WATER COUNCIL OF WA INC	Rural Water Council Membership Subscription 2023	300.00
268	30-11-2023	660	700207174	SEEK LTD	Advertisement of AMO job vacancy, October 2023	401.50
269	30-11-2023	676	13706	SEPMAR PTY LTD	Half Yearly inspection/testing of eye wash/showers	987.36
270	30-11-2023	635	F069-214365	SNAP PRINTING MIDLAND	2 x A3 signs (each different) for museum display about textiles, colour 1 side on 3mm Forex with strut adhered, quote no. F069-14853, 22/11/23	85.00
271	30-11-2023	1456	12709-D	SREWA PTY LTD	Festoon Lighting along Stirling Terrace - Toodyay Christmas Street Party 2023 (Fri 8 Dec) - Deposit	554.93
272	30-11-2023	637	SIN-3814559	STEWART & HEATON CLOTHING CO PTY LTD	BFS - T-shirts	264.62
273	30-11-2023	637	SIN-3816001	STEWART & HEATON CLOTHING CO PTY LTD	Name badges	8.40
274	30-11-2023	815	3000207237	SYNERGY	Synergy Grouped Account 802970900 for period from 1027 Jul 2023 21 Sep 2023	11,811.87
275	30-11-2023	815	2065966819	SYNERGY	Electricity account 149993610, lot 301 Railway Rd for period from 12 Oct 2023 - 08 Nov 2023	882.07
276	30-11-2023	774	INV-16782	TABORDA CONTRACTING PTY LTD	Julimar Rd/Timberden Dr TM 6/11-10/11/2023	12,795.75
277	30-11-2023	774	INV-15451	TABORDA CONTRACTING PTY LTD	Traffic Management Plan - Toodyay Christmas Street Party 2023	209.00
278	30-11-2023	1363	0560-S587470	TEAM GLOBAL EXPRESS PTY LTD	Freight charges	67.75
279	30-11-2023	1363	0559-S587470	TEAM GLOBAL EXPRESS PTY LTD	Freight charges	174.10
280	30-11-2023	1363	0558-S587470	TEAM GLOBAL EXPRESS PTY LTD	Freight charges	396.97
281	30-11-2023	1363	0561-S587470	TEAM GLOBAL EXPRESS PTY LTD	Freight for BFB/SES & Works/Services	104.20
282	30-11-2023	725	K 358 643 031-3	TELSTRA CORPORATION LTD	Telstra account telephone and internet 0293288400 to 01 November 2023	2,491.16
283	30-11-2023	1441	1645	THE TRUSTEE FOR CINLAN TRUST	Coondle FS - Grundfos Pump - Supply/Install	3,833.54
284	30-11-2023	1457	N1049303	THE TRUSTEE FOR HARRISON REYNOLDS FAMILY TRUST	Spika Strike Gaiters - Olive x 2	311.85

Ref #	Electronic Funds Transfer Payments					
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
285	30-11-2023	1444	510245	THE TRUSTEE FOR THE LACHLAN SMITH FAMILY TRUST	Rates Notice Mailing 2023	7,768.88
286	30-11-2023	710	11-17.11.2023	TOODYAY DISTRICT HIGH SCHOOL	Year 6 Academic Achievement Award	300.00
287	30-11-2023	1471	#301	TOODYAY EARLY LEARNING CENTRE PTY LTD	Face painting and glitter tattoos for Toodyay Christmas Street Party	650.00
288	30-11-2023	303	10650046	TOODYAY HARDWARE & FARM	4 x Key Tags	11.60
289	30-11-2023	303	10650177	TOODYAY HARDWARE & FARM	KOCH - 2 x PVC Joiner 90mm. PVC Pipe Stormwater 90mm	47.80
290	30-11-2023	303	10651545	TOODYAY HARDWARE & FARM	INV: 10651545 - R.Koch - 2 x Kwik Grip - Contact adhesive 50ml	13.50
291	30-11-2023	303	10645624	TOODYAY HARDWARE & FARM	4mm Joiner thread 10PK & micro strip blue base	32.20
292	30-11-2023	303	10645631	TOODYAY HARDWARE & FARM	Micro strip blue base	17.85
293	30-11-2023	303	10650839	TOODYAY HARDWARE & FARM	Sprinklers & poly adaptors	5.23
294	30-11-2023	303	10651027	TOODYAY HARDWARE & FARM	Sprinklers & poly adaptors	30.04
295	30-11-2023	303	10651600	TOODYAY HARDWARE & FARM	Repair plug for retic IGA	3.95
296	30-11-2023	303	10651198	TOODYAY HARDWARE & FARM	Carrots bag 10kg	6.95
297	30-11-2023	303	10650180	TOODYAY HARDWARE & FARM	S&J Long handled plumbers shovel	48.95
298	30-11-2023	303	10650184	TOODYAY HARDWARE & FARM	38mm suction hose 3m	34.35
299	30-11-2023	303	10650185	TOODYAY HARDWARE & FARM	7x7 irrigation cable red 20mm	53.45
300	30-11-2023	303	10651612	TOODYAY HARDWARE & FARM	Carrots bag 10kg	6.95
301	30-11-2023	303	10651076	TOODYAY HARDWARE & FARM	PVC retic caps for medical centre	7.65
302	30-11-2023	303	10651003	TOODYAY HARDWARE & FARM	300gr lubricant. Thread seal tap red 12mm x 10m. hardware Strap	49.95
303	30-11-2023	695	Monthly Hardware Purchases - October 2023	TOODYAY TRADERS	Monthly Hardware Purchases - October 2023 - \$60 max per transaction	687.65
304	30-11-2023	695	550235	TOODYAY TRADERS	1 x roll of 4mm Brush Cutter Cord	98.50
305	30-11-2023	751	INV-8124	TOODYAY TYRE & EXHAUST	11R22.5 Golden Crown tyres fitted + disposal fee	2,920.00
306	30-11-2023	751	INV-8114	TOODYAY TYRE & EXHAUST	155/70R12C tyres x 2 - Green Machine sweeper	276.00
307	30-11-2023	751	INV-8103	TOODYAY TYRE & EXHAUST	10R22.5 truck tyre x 1 - FTS800	1,247.00
308	30-11-2023	751	INV-8139	TOODYAY TYRE & EXHAUST	Truck Tyre repair	75.00
309	30-11-2023	730	359688	TOTAL TOOLS MIDLAND	Infrared Thermometer gun	138.00
310	30-11-2023	736	R-01224-118	TOURISM COUNCIL OF WA	2024 Membership Renewal for Golden I Visitor Centre	1,650.00
311	30-11-2023	789	00040387	VANGUARD PRESS	Printing 2024 toursim brochure	5,340.50
312	30-11-2023	787	9399	VERNICE PTY LTD	Water cart trailer Hire - Julimar Rd 3/10-31/10/2023	4,807.00
313	30-11-2023	787	9398	VERNICE PTY LTD	Julimar Rd - Hire of Profiler + mob/demob	23,705.00
314	30-11-2023	787	9401	VERNICE PTY LTD	Julimar Road - Gravel Supply	134,029.98

Ref #	Electronic Funds Transfer Payments					
	Date	Creditor	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
315	30-11-2023	787	9400	VERNICE PTY LTD	Gravel Supply - Drainage Maintenance - Julimar Road	16,843.75
316	30-11-2023	840	00001036	WACWIL LANDSCAPING & EARTHWORKS PTY LTD	Skidsteer/Water truck hire - Julimar Rd shoulder works Nov 2023	44,825.00
317	30-11-2023	1463	Reimbursement of Expenses 05/11/2023	William John FLETCHER	DESC: Reimbursement of welfare expenses Bushfire Inc: 646732	68.00
318	30-11-2023	124	9043909943 & 9043912893	WINC AUSTRALIA P/L	Stationery November 2023	251.04
319	30-11-2023	844	6039	WOODLANDS DISTRIBUTORS & AGENCIES	A280 Drink Station for Newcastle Park	5,498.68
320	30-11-2023	844	6040	WOODLANDS DISTRIBUTORS & AGENCIES	Cage for A280 Drink Fountain	207.90
321	30-11-2023	1451	231115/4421	ZEDCON SCIENTIFIC SERVICES	Load Bearing Test on Composite Decking at Aquatic Centre	2,310.00
322	30-11-2023	1314	INV-0811	ZONE 50 ENGINEERING SURVEYS PTY LTD	Julimar Rd - SLK 19.81 – 22.52 - Survey Works & Design - Peg Drains	680.63
323	30-11-2023	1314	INV-0814	ZONE 50 ENGINEERING SURVEYS PTY LTD	Julimar Road SLK 17.56 - 19.81 - Spotting for seal and Line marking - addnl works	3,514.41
324	30-11-2023	1314	INV-0812	ZONE 50 ENGINEERING SURVEYS PTY LTD	Julimar Road SLK 14.11 - 15.96 - clearing peg setup	2,248.22
325	30-11-2023	1314	INV-0818	ZONE 50 ENGINEERING SURVEYS PTY LTD	Chitty Rd - Upgrade SLK 4.34-6.34 - Survey Set Up/Linemarking	1,804.00
326	30-11-2023	1314	INV-0793	ZONE 50 ENGINEERING SURVEYS PTY LTD	Julimar Rd Surveyor/Spotter/Setout	3,251.60
EFT Total						2,023,486.74

Ref #	Payroll Payments			Inclusive Amount
	Date	Description		
328	08-11-2023	Payroll PPE 07/11/2023		102,041.02
329	09-11-2023	Super PPE 09/11/2023		20,971.01
330	09-11-2023	Payroll PPE 7/11/2023		965.75
331	22-11-2023	Payroll PPE 21/11/2023		106,221.42
332	23-11-2023	Super PPE 23/11/2023		21,738.12
333	24-11-2023	Payroll PPE 23/11/2023		2,158.80
Payroll Payments Total				254,096.12

Purchasing Cards - FM Regulation 13A				
Ref #	Date	Cheque Number	Creditor Name	Inclusive Amount
334	14-11-2023		CREDIT CARD CEO	Credit card - CEO - S Haslehurst October 2023
				3,656.04
				LGP WA Conference registration
				1,500.00
				Standards AUS Publications x 2- Risk Management and Plain English
				308.53
				Xbox Game Pass-CRC
				18.95
				Clearing permit for Bindi Bindi/Tooyay Road
				800.00
				Specialised Lanyard for a piece of bush Fire
				256.74
				Adobe Subscription
				767.82
				Monthly Card fee
				4.00
335	14-11-2023		CREDIT CARD MCCS	Credit card - T Bateman - MCCS - October 2023
				2,291.87
				Fuel
				30.00
				Adobe Subscription
				18.69
				Fuel
				60.00
				Monthly card fee
				4.00
				Invarion Traffic count software
				425.27
				Rope Barriers for Council Chambers
				591.78
				LG Professional Membership
				531.00
				Backpack stools for Depot staff
				631.13
336	14-11-2023		CREDIT CARD CESM	Credit Card - CESM - R Koch - October 2023
				73.20
				Number plate change -Fire Engine
				37.80
				Transfer fee-Tatra Fire Engine
				20.40
				Weight check-Bejoording 4.4 Tatra Truck
				11.00
				Monthly card fee
				4.00
337	14-11-2023		CREDIT CARD MDR	Credit Card - MDR - Hugo De Vos - October 2023
				254.28
				Planning and compliance LGO conference
				214.50
				ChatGPT Plus subscription
				34.74
				Monthly card fee
				4.00
				International Transaction Fee
				1.04
338	14-11-2023		CREDIT CARD MAS	Credit Card - MAS - C Sullivan - October 2023
				4.00
				Monthly card fee
				4.00
				Book purchases - November 2023
				783.88
339	27-11-2023			BIGW Online Bella Vista
				142.00
	27-11-2023			Booktopia PTY Ltd Rhodes
				181.00
	31-10-2023			BIGW Online Bella Vista
				100.00
	30-10-2023			BIGW Online Bella Vista
				194.00
	30-10-2023			Booktopia PTY Ltd Rhodes
				166.88
				Purchasing Card Total
				7,063.27
				Total Payments
				2,324,245.23

Moondyne Men Inc**Men looking after Men and the Community****Postal**
Post Office Box 665
Toodyay W.A. 6566**Email**
moondyne.men@inet.net.au

30 October 2023

Shire of Toodyay
Chief Executive Officer
Ms Suzie Haslehurst
Post Office Box 96
Toodyay W A 6566**EXPRESSION OF INTEREST**
(Possible Lease of Old Tennis Club Facilities)

Dear Suzie,

The Moondyne Men Inc are considering the possibilities of having a facility where we can carry out our gatherings and have a base from where we can undertake our activities which also includes supporting the local community.

We are currently tenants to the RSL and we are very grateful for their support particularly in our early beginnings.

As the RSL are now the owners of the property, we are now paying rent to them (which we do not mind) but we have no say in the management or improvements of the existing building.

It was brought to our attention by Ms Rosemary Madacsi that the "Old Tennis Club" buildings may be available for lease.

The Moondyne Men Inc would very much like to be able to inspect these facility as soon as it is possible in order to clarify if this building would be suitable for our activities.

After inspection and if found to be suitable, it would then be our intension to present to the Shire of Toodyay a proposal to lease the premises along with approval in principal for any long term plans for improvements which will enhance the facility.

The membership have been discussing this with interest in particular the site being used as a community garden for which the Moondyne Men Inc would like to be involved with, if it were to materialise.

Our membership currently sits at 41.

The Moondyne Men respectfully request The Shire of Toodyay consider our notice of "Expression of Interest" (Possible Lease of Old Tennis Club Facilities).

Yours Faithfully,


Colin Bird
Secretary


From: Colin A Bird <[REDACTED]>
Sent: Thursday, November 30, 2023 2:33 PM
To: Records Officer <[REDACTED]>; Councillor Dival <[REDACTED]>;
Councillor McKeown <[REDACTED]>; Councillor Duri
<[REDACTED]>; Councillor Madacsi <[REDACTED]>; Councillor
McCormick <[REDACTED]>; Councillor Prater <[REDACTED]>;
Councillor Wrench <[REDACTED]>
Subject: [External]-Moondyne Men Inc (Expression of Interest)



30 October (sic) 2023

Shire of Toodyay
Post Office Box 96
Toodyay 6566

**EXPRESSION OF INTEREST
(Possible Lease of Old Tennis Club Facilities)**

On the 30 October 2023 the Moondyne Men Inc submitted an EOI to the Shire of Toodyay on the possibility of leasing the Old Tennis Club Facilities.

We were contacted by Mr Rod Ash of the Toodyay Tennis Club on Thursday 16 October 2023 who generously allowed access to a number of the Moondyne Men Inc members to view the facilities to ascertain if they would be suitable for our purpose.

The general consensus was; That the Moondyne Men Inc pursue the possibility of leasing the Old Toodyay Tennis Club rooms in conjunction with the Toodyay Tennis Club and the Shire of Toodyay.

A letter outlining our interest in the Old Toodyay Tennis Club facilities was then sent to Mr Rod Ash who was then going to on our behalf present it to the next Toodyay Tennis Club meeting.

However to this point in time we, the Moondyne Men Inc have received no acknowledgement of our Expression of Interest or any information as to how such a submission is processed.

Yours faithfully
Colin Bird
Secretary
[REDACTED]

* This message has been scanned by the XL2 spam filtering system.



Vehicle Crossover Policy E3

Introduction

A crossover is a constructed crossing giving access from a road carriageway to the property boundary. This policy and the related specifications are intended to provide property owners, builders and designers with the information required to ensure that crossovers meet the requirements of the Shire of Toodyay.

Application

This Policy applies to the construction of all new crossovers, and the modification to an existing crossover for the purpose of accessing a property within the Shire of Toodyay.

Policy Intent

- To provide conditions that enable the property owner to construct a crossover;
- To ensure crossovers provide safe access/egress for residents, patrons, pedestrians and drivers with minimal impact on assets in the road reserve;
- To create uniformity of crossover construction and appearance across the Shire of Toodyay;
- To mitigate ongoing maintenance issues for the resident and/or the Shire of Toodyay;
- To ensure crossovers are constructed to the minimum specifications required for longevity and are fit for purpose.

Glossary

Name	Definition
Crossfall	Gradient across a surface, necessary for adequate drainage
Constructed Crossover	A constructed crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land
Crossover wings	The flared edges of a driveway as it abuts the road edge
Culvert	Sections of pre-cast, reinforced concrete pipe and appropriate structures to channel stormwater beneath a road or crossover
Footpath	A walkable surface of generally asphalt or concrete that is intended to be used by both pedestrians and bike riders
Gutter	The edge of a road where it meets the kerb
Kerb	A concrete beam designed to keep vehicles on the roadway and control stormwater
Obstructions	An object that constitutes an obstacle to crossover/path users
Sightlines	The visual envelope of vehicles and path users (defined in Austroads Guide to Road Design Part 4A: Unsignalised and signalised intersections)

1. When to Construct a Crossover

Developed lots with existing dwellings may apply to construct a crossover at any time and should be encouraged so the property can conform with the Policy intent.

Vacant residential lots that are to be developed shall require a constructed crossover as a condition of planning approval.

Vacant commercial lots that are to be developed shall require a constructed crossover as a condition of planning approval.

2. Approval to Construct or Modify Crossovers

The property owner is required to complete and submit a Crossover Application to the Shire before a crossover is constructed or modified.

The Shire of Toodyay has a large network of sealed and unsealed roads, as such two definitions for a constructed crossover apply:

- For properties adjoining a sealed road, the term “constructed crossover” shall refer to a drained, crossover finished with a suitable wearing surface (concrete, asphalt, brick paving, spray seal) constructed to a size conforming to the specification.
- For properties adjoining a gravel road, the term “constructed crossover” shall refer to a compacted, drained gravel pavement constructed to a size conforming to the specification.

On receipt of the application, Assets & Services officers will assess the proposal and, if needed, discuss any modifications with the applicant. An approval notice letter will then be issued. Any relevant conditions unique to the construction of the crossover, specifications and a list of local suppliers is included. It is then the Owner/Developers’ responsibility to arrange and issue the works.

The approval to construct a crossover is valid for two years from the date of issue. If this time elapses without construction, a new application shall be submitted to the Shire.

The following roads fall under the care and maintenance of Main Roads Western Australia and as such will be the approving body for crossover construction and maintenance.

- Toodyay Road
- Northam Toodyay Road
- Goomalling Toodyay Road

For more information regarding crossovers on designated state roads, contact the Main Roads Regional Office on (08) 9622 4777

3. Number of Crossovers

In residential areas, one crossover per lot is permitted unless approved in writing by the Shire of Toodyay. Additional crossover requests will be assessed on a case-by-case basis.

In rural areas, one crossover per lot is permitted, with additional crossovers (e.g. paddock access) generally accepted at an additional crossover per 20ha or 500m of road frontage.

4. Crossover Conflict with Infrastructure Assets and Vegetation in Road Reserve

Where the location of a new crossover, requested by the property owner, conflicts with existing road reserve infrastructure assets, the cost to relocate the assets or avoid the conflict shall be borne by the property owner. Modifications to any road infrastructure assets will require approval from the Manager Assets & Services and may be completed as a private works request.

If utility assets are likely to be endangered by the crossover construction process it is advisable to contact the relevant public utility service authority.

In rural and semi-rural areas with significant vegetation on the verge, the crossover will need to be located to achieve sight distances and avoid unnecessary removal of vegetation. Any clearing proposed must be detailed on the crossover application and will be assessed by the Shire of Toodyay on a case-by-case basis. Permission must be obtained from the Manager Assets & Services prior to the commencement of any vegetation clearing. Any clearing of vegetation shall comply with *Environmental Protection Act 1986* and the Shire's *Verge Maintenance Policy*.

5. Footpath in Verge

Under the *Road Traffic Code 2000*, pedestrians and cyclists have priority over vehicles leaving properties. Existing paths shall continue through and must be clearly defined in the crossover by either of the following methods:

- Leaving the existing concrete path in place
- Removing the existing concrete path and installing matching control joint edge lines in the new crossover to line up with the edges of the path (Material and finish to match footpath unless approved otherwise)

No part of the footpath may be removed or modified without written approval from the Shire of Toodyay.

6. Crossover Construction

It is the Owner/Developers' responsibility to arrange and award the construction of a crossover. To ensure construction conforms to the Shire of Toodyay's specifications, hold points are nominated depending on the final surface material;

- **Concrete Crossover:**

At completion of box out and compaction of subbase, formed, prior to pouring.

- **Asphalt, Brick Pave & Spray Seal Crossover:**

At completion of box out and compaction of subbase

Prior to installation of final wearing surface

Concrete is generally the favoured material for crossover construction as it presents best value for money both in terms of quality of and longevity.

Providing the appropriate specifications can be met, the Shire of Toodyay encourages the use of recycled materials in concrete or asphalt crossover construction. (e.g. recycled rubber, glass, fly ash)

Single coat spray seals do not meet the specification for a sealed crossover.

7. Shire Subsidy to Crossover Construction

At the completion of works the property owner may advise the Shire that works are complete and, upon inspection from Assets & Services officers, a subsidy toward the construction of the crossover shall be paid into the nominated account providing:

- The crossover is constructed in accordance with the Shire's Crossover Policy and associated Specifications
- The completed crossover has not been in place for more than three years
- A subsidy has not previously been paid to the property
- The crossover subsidy applies to the primary (first) crossover access only

The crossover subsidy is based on the area of a constructed crossover. Subsidy rates cover 50% of the cost of the construction up to an approved amount outlined in the Shire's Schedule of Fees and Charges. This amount is reviewed annually by Council.

The contribution applies to industrial, commercial and grouped dwellings as well as single residential developments. In the case of strata titles, a contribution will apply to each separate crossover which connects the development to the gazetted road. Crossover subsidies apply both to crossovers abutting Local Authority roads and roads under the control of Main Roads Western Australia.

Crossovers constructed to satisfy a condition of subdivision approval will not be eligible for Shire subsidy.

8. Maintenance of Crossovers

Maintenance and renewal of crossovers is the responsibility of the property owner.

Any footpath or kerbing that abuts the crossover is the responsibility of the Shire of Toodyay.

Requests for vegetation removal/pruning to improve safe sight distance will be assessed by the Shire on a case-by-case basis. Vegetation required to be removed for sight distance on constructed crossovers will be completed by the Shire of Toodyay.

Requests for cleaning of culverts beneath crossovers will be assessed by the Shire on a case-by-case basis taking into account whether the crossover has been approved, the impact of the blockage on road safety, and if appropriate measures have been taken by the resident to reduce run off and erosion within the property.

9. Reinstatement of Crossovers

Where Shire of Toodyay works conflict with an approved crossover, access will be reinstated on a like-for-like basis where possible. However in the event of coloured/decorative concrete, Council will not accept responsibility for matching an exact colour or finish.

If a public service authority or Contractor removes part or all of a crossover, they will be responsible for its reinstatement to the condition prior to works. The Shire of Toodyay will not take responsibility for any damages to crossovers caused by parties other than the Shire of Toodyay.

10. Technical Specifications and Standard Drawings

For technical specifications and standard drawings, refer to the relevant Shire of Toodyay *Vehicle Crossover Specification* document.

Reference Information

Shire of Toodyay – Vehicle Crossover Specifications

Related Documents

Related Legislation *Local Government Act 1995 (WA)*
Local Government (Uniform Local Provisions) Regulation 1996, Sections 12, 13, 14, 15 & 16
Road Traffic Code 2000
Environmental Protection Act 1985

Associated Forms and Attachments

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Shire of Toodyay

Department for Assets and Services

Vehicle Crossover Specifications

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Reference Information

Shire of Toodyay Policy E3 – Vehicle Crossover Policy

Standard Drawings Series ST-20-E3

IPWEA – AAPA Asphalt Specification

1. Alignment and Dimensions

- 1.1. Crossovers shall be constructed perpendicular to the road.
- 1.2. Crossovers are not permitted in lot truncations or within 6m from an intersection tangent point.
- 1.3. Crossovers shall be a minimum of 1m from any street tree or service utility structure such as power poles, non-trafficable sewer and Telstra manholes.
- 1.4. Crossovers shall be a minimum of 1m from any council asset such as stormwater drainage structures and footpath pram ramps.
- 1.5. Crossovers shall be a minimum of 1m or dimension "y" (refer drawings), whichever is greater, from adjacent property boundaries to allow for utility alignments and any future crossovers.

2. Dimensions

- 2.1. The width of a residential crossover at the property line shall be a minimum of 3m and a maximum of 5m wide.
- 2.2. Width of a commercial or industrial crossover at the property line shall be a minimum of 5m and a maximum of 7m wide.
- 2.3. Where a kerb aligned footpath or shared path has been constructed in the verge, crossover wings are not required and will stop at the back of the path. Mountable kerb in front of the crossover shall be for a minimum of the width of crossover plus the wings as if they continued through the path.

3. Subgrade Formation

- 3.1. Areas to be filled shall be completely cleared of all deleterious material, including the following: trees, roots and all other decayed vegetation. The site shall then be boxed out or filled, and formed to levels and gradients as required.
- 3.2. Subgrade shall be compacted with a suitable vibratory compactor, to the satisfaction of Shire of Toodyay.

4. Base Course

- 4.1. A gravel base course is not required for concrete crossovers provided the subgrade is compacted to the satisfaction of Shire of Toodyay
- 4.2. The base course shall be of good quality laterite gravel or crushed rock, free of excess amounts of clay and contaminants.
- 4.3. The base is to be spread, rolled, water bound and corrected in layers not exceeding 150mm to provide a strong, uniform pavement layer

5. Drainage

- 5.1. Where an open drain is situated in the verge to channel stormwater runoff, a piped culvert crossing is required. All culverts under crossovers shall have approved headwalls. Protective works are required at culvert exits and entries to reduce the velocity, and to ensure erosion does not occur.
- 5.2. Drainage pipes within the road reserve shall be reinforced concrete pipes (spigot and socket type) unless otherwise approved by Shire of Toodyay. All pipes shall conform to the appropriate Australian Standards.
- 5.3. Strength class for reinforced concrete pipes shall be Class 2 unless otherwise noted and have at least the manufacturers minimum specified cover otherwise approved.
- 5.4. Bedding of pipes shall be carried out evenly and thoroughly. The trench shall be backfilled to grade with approved material and compacted to specification. All pipe bedding shall be min. 50mm clean sand unless otherwise specified.

6. Levels

- 6.1. Minimum grade desirable gradient or cross fall for a crossover is 2% (1 in 50), for properties lower than the roadway it is recommended that 2 metres of the crossover fall toward the road to assist with drainage. Where this is unachievable, the Shire of Toodyay will not be responsible from damages caused by flooding.
- 6.2. Where a footpath exists, this will be used as level control with the crossover graded from that level to the road or property boundary respectively.

7. Sealed Crossover Materials

- 7.1. Four sealed crossover types meet the Shire of Toodyay's specification for a constructed crossover.
 - Concrete
 - Asphalt
 - Two Coat Seal
 - Brick Pave

Note: Concrete is generally the favoured material for crossover construction as it presents best value for money. Single Coat spray seals do not meet the specification for a sealed crossover.

8. Concrete

- 8.1. The minimum thickness is to be 100mm for light residential and 150mm for commercial and industrial crossovers. The concrete is to have a minimum compressive strength of 32MPa at 28 days.
- 8.2. The sub-grade is to be watered, compacted and to level before placement of the concrete to the satisfaction of the Shire of Toodyay.
- 8.3. After the base has been laid (including formwork, plastic membrane and mesh placement) Shire of Toodyay will inspect prior to installation of concrete.
- 8.4. The finished surface is to be non-slip, and decorative patterns are supported providing they are not detrimental to vehicle or pedestrian safety.

9. Asphalt

- 9.1. IPWEA AAPA Specification for supply and laying of asphalt road surfacing shall apply.
- 9.2. The minimum thickness of consolidated asphalt shall not be less than 25mm nor greater than 40mm.

10. Two Coat Seal

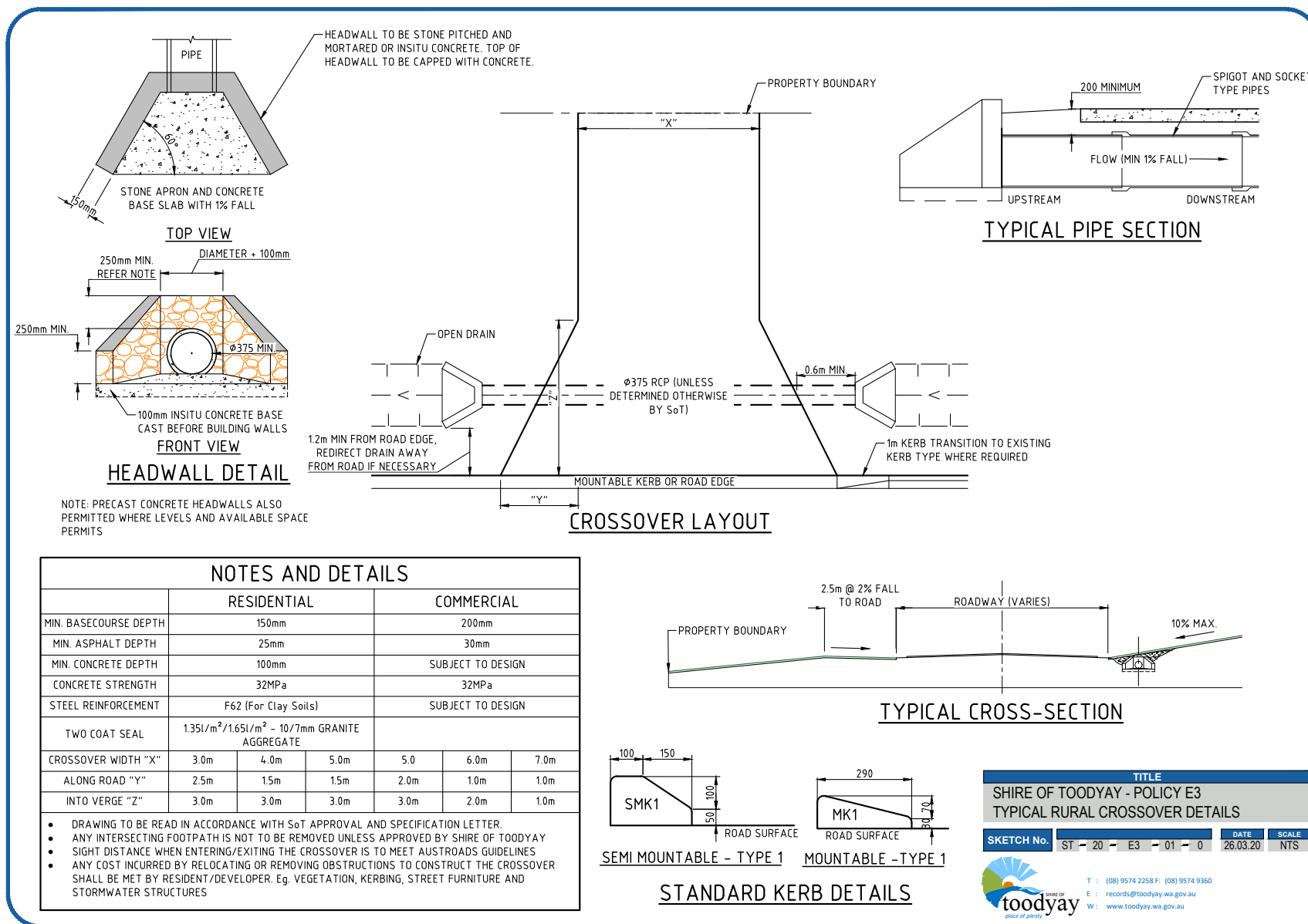
- 10.1. Spray bitumen emulsion at the rate of 1.35 litres per square metre then bound with 10mm stone. The stone shall then be lightly broomed to remove high areas and rolled. A second coat of bitumen emulsion shall be applied at a rate of 1.65 litres per square metre, bound with 7mm granite aggregate and broomed and rolled.
- 10.2. Bitumen spray sealing is to be avoided in the winter months as cold weather is detrimental to its longevity. It is also to be acknowledged that the design life for this treatment will likely be significantly less than alternative treatments.

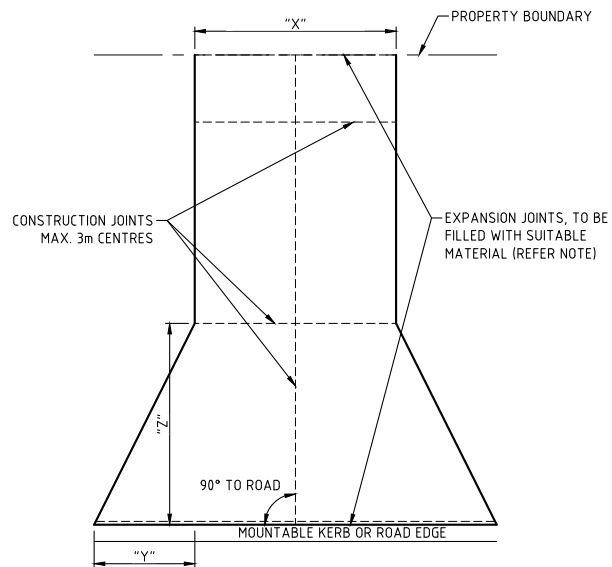
11. Brick Pave

- 11.1. New materials shall be used for brick pave construction.
- 11.2. The minimum thickness is 60mm for pavers on residential crossovers.
- 11.3. Edge restraint (haunching) is to be mixed as a 4:1 sand/cement ratio as per the standard detail, ensure it supports beneath a minimum of one third of the header course.
- 11.4. Pavers are to be spaced no more than 3mm apart.
- 11.5. All brick paved crossover require a minimum of 150mm gravel base course, compacted and tightly bound.
- 11.6. Clean bedding sand to a depth of 25mm shall then be placed and inspected to the satisfaction of the Shire of Toodyay.
- 11.7. Laying patterns are to be as per the manufactures specification for residential crossovers.
- 11.8. It is recommended that the pavers be then compacted using a low amplitude plate compactor, not in direct contact with the surface, for two passes at a high frequency.
- 11.9. After compaction, voids shall be filled with clean, dry siliceous sand, 100% passing a 2.36mm sieve.

12. Standard Drawings

Refer attachments



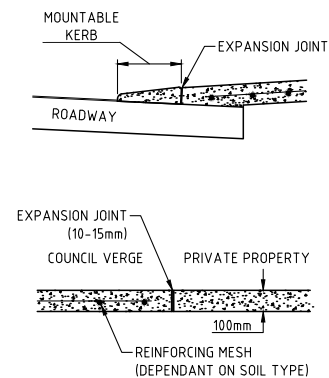


**TYPICAL CONCRETE
CROSSOVER**

NOTES AND DETAILS

	RESIDENTIAL			COMMERCIAL		
MIN. BASECOURSE DEPTH	150mm			200mm		
MIN. ASPHALT DEPTH	25mm			30mm		
MIN. CONCRETE DEPTH	100mm			SUBJECT TO DESIGN		
CONCRETE STRENGTH	32MPa			32MPa		
STEEL REINFORCEMENT	F62 (For Clay Soils)			SUBJECT TO DESIGN		
TWO COAT SEAL	1.35l/m ² /1.65l/m ² - 10/7mm GRANITE AGGREGATE					
CROSSOVER WIDTH "X"	3.0m	4.0m	5.0m	5.0	6.0m	7.0m
ALONG ROAD "Y"	2.5m	1.5m	1.5m	2.0m	1.0m	1.0m
INTO VERGE "Z"	3.0m	3.0m	3.0m	3.0m	2.0m	1.0m

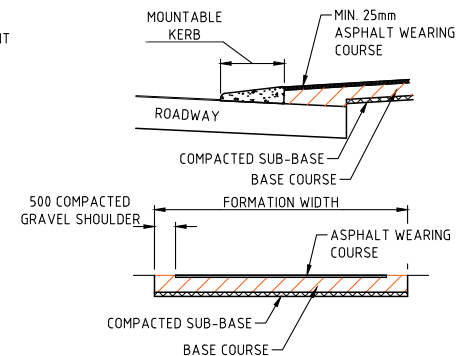
• DRAWING TO BE READ IN ACCORDANCE WITH SOT APPROVAL AND SPECIFICATION LETTER.
 • ANY INTERSECTING FOOTPATH IS NOT TO BE REMOVED UNLESS APPROVED BY SHIRE OF TOODYAY
 • SIGHT DISTANCE WHEN ENTERING/EXITING THE CROSSOVER IS TO MEET AUSTRROADS GUIDELINES
 • ANY COST INCURRED BY RELOCATING OR REMOVING OBSTRUCTIONS TO CONSTRUCT THE CROSSOVER SHALL BE MET BY RESIDENT/DEVELOPER. Eg. VEGETATION, KERBING, STREET FURNITURE AND STORMWATER STRUCTURES



NOTES:

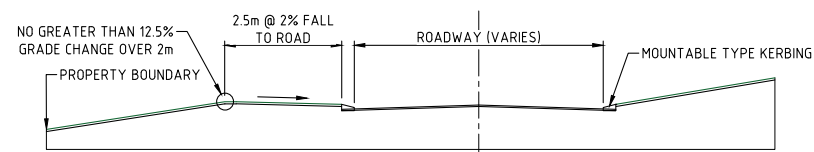
- SUITABLE EXPANSION JOINT MATERIALS:
 - CANEITE
 - MASTIC
- EX J. TO BE FULL THICKNESS OF CONCRETE

CONCRETE

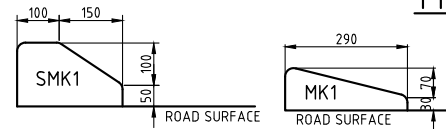


- GRAVEL BACKFILL TO BE INSTALLED LEVEL WITH ASPHALT

ASPHALT



TYPICAL CROSS-SECTION



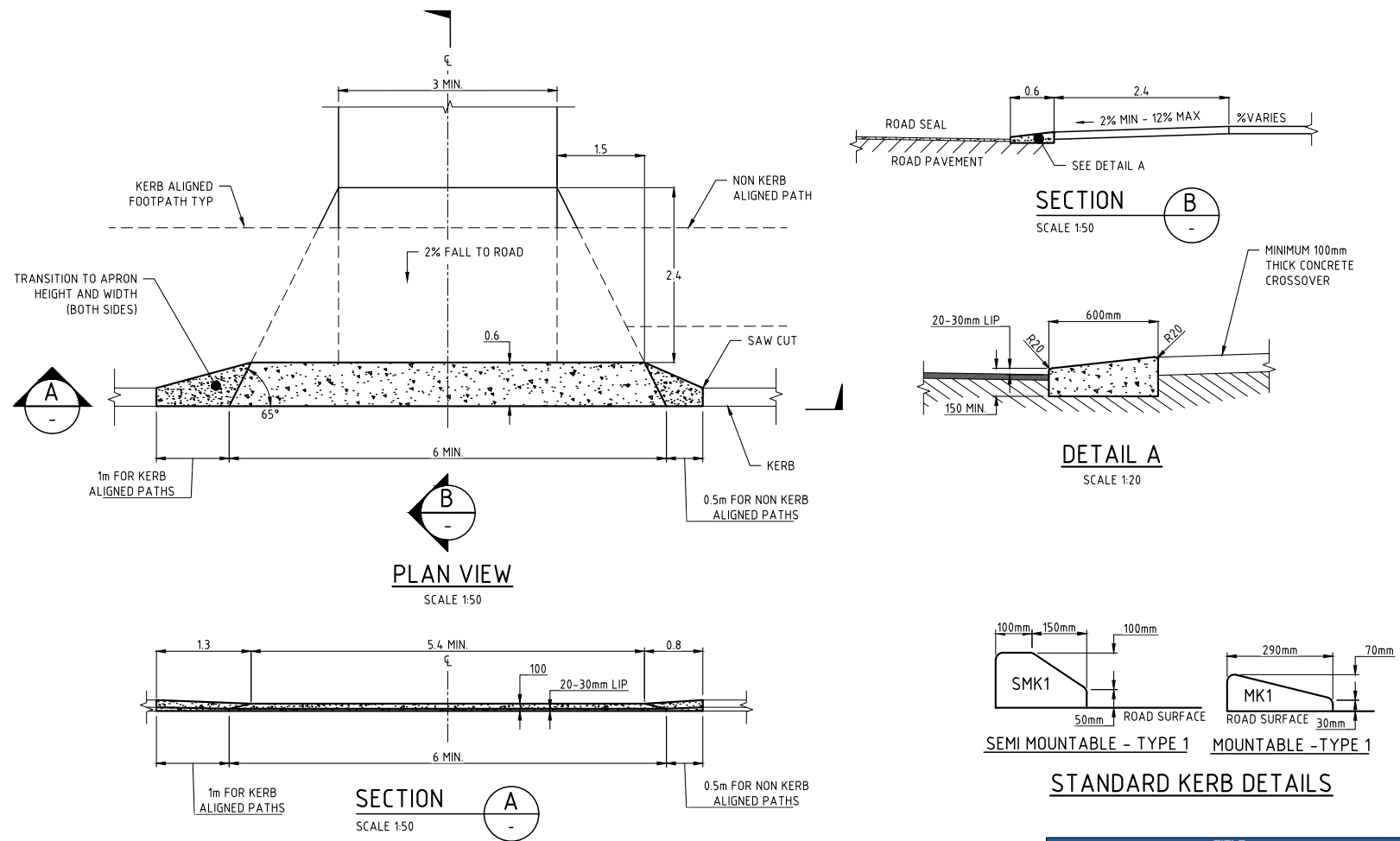
SEMI MOUNTABLE - TYPE 1 MOUNTABLE - TYPE 1

STANDARD KERB DETAILS

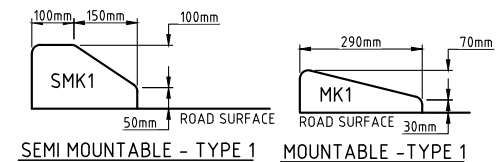
TITLE				DATE	SCALE
SHIRE OF TOODYAY - POLICY E3 TYPICAL CROSSOVER DETAILS				26.03.20	NTS
SKETCH No.	ST	20	E3	02	0

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 E : records@toodyay.wa.gov.au
 W : www.toodyay.wa.gov.au

toodyay
 place of plenty



- DRAWING TO BE READ IN ACCORDANCE WITH SoT APPROVAL AND SPECIFICATION LETTER.
- ANY INTERSECTING FOOTPATH IS NOT TO BE REMOVED UNLESS APPROVED BY SHIRE OF TOODYAY
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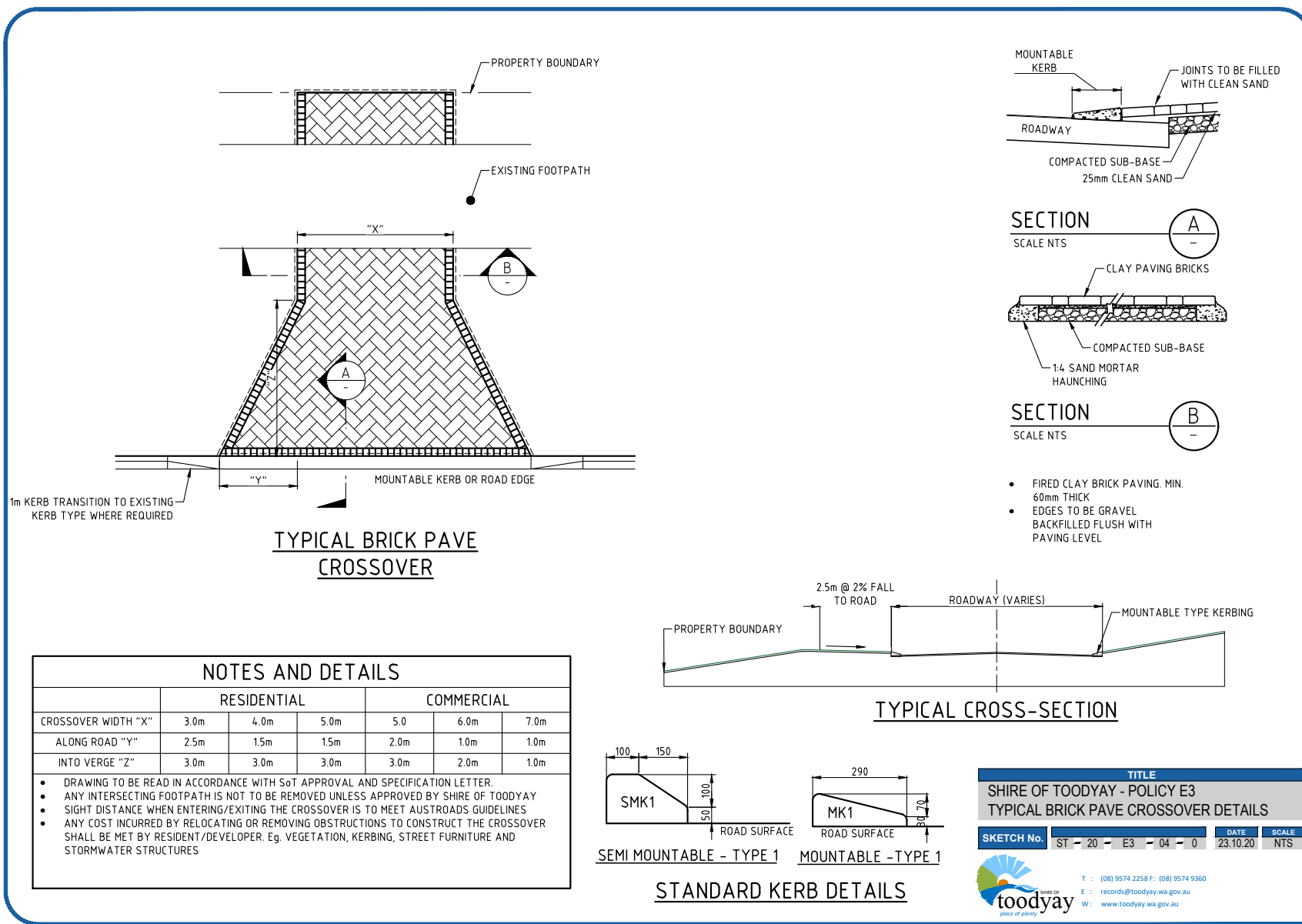


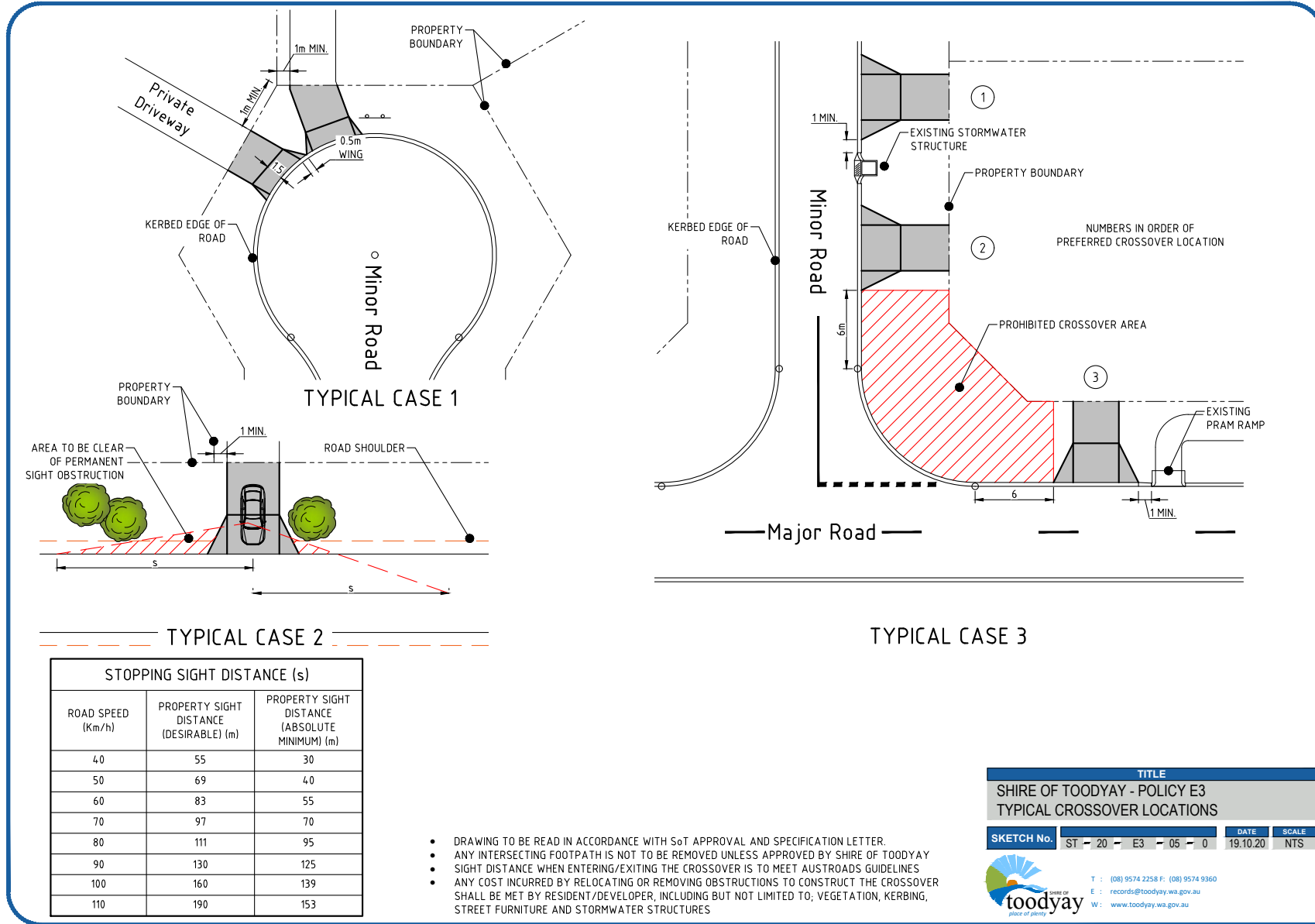
STANDARD KERB DETAILS

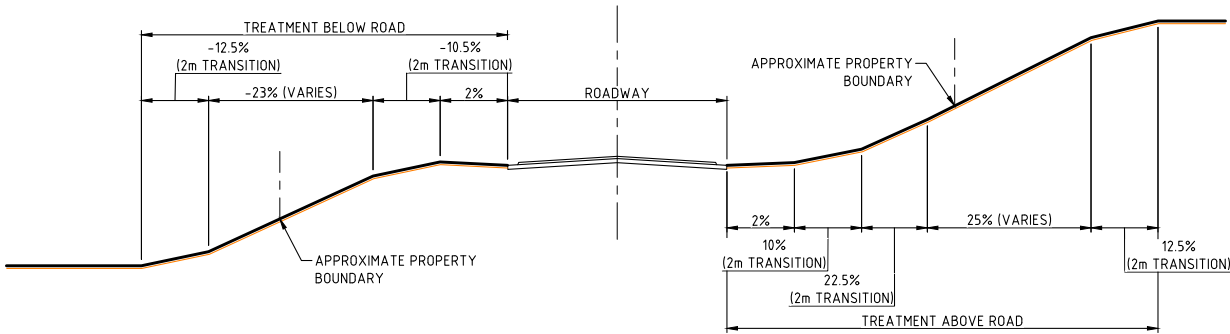
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SHIRE OF TOODYAY - POLICY E3 TYPICAL CROSSOVER APRON DETAILS			
SKETCH No.	DATE	SCALE	
ST - 20 - E3 - 03 - 0	23.10.20	NTS	



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MAXIMUM CROSSOVER GRADIENTS

- DRAWING TO BE READ IN ACCORDANCE WITH SoT APPROVAL AND SPECIFICATION LETTER.
- ANY INTERSECTING FOOTPATH IS NOT TO BE REMOVED UNLESS APPROVED BY SHIRE OF TOODYAY
- SIGHT DISTANCE WHEN ENTERING/EXITING THE CROSSOVER IS TO MEET AUSTRROADS GUIDELINES
- ANY COST INCURRED BY RELOCATING OR REMOVING OBSTRUCTIONS TO CONSTRUCT THE CROSSOVER SHALL BE MET BY RESIDENT/DEVELOPER, INCLUDING BUT NOT LIMITED TO; VEGETATION, KERBING, STREET FURNITURE AND STORMWATER STRUCTURES

TITLE			
SHIRE OF TOODYAY - POLICY E3 MAXIMUM CROSSOVER GRADIENTS			
SKETCH No.	DATE	SCALE	
ST - 20 - E3 - 06 - 0	19.10.20	NTS	



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Vehicle Crossovers

Introduction

A crossover is a constructed crossing giving access from a road carriageway to the property boundary.

This policy and the related specifications are intended to provide property owners, builders and designers with the information required to ensure that crossovers meet the requirements of the Shire of Toodyay.

Objectives

- To provide conditions that enable the property owner to construct a crossover;
- To ensure crossovers provide safe access/egress for residents, patrons, pedestrians and drivers with minimal impact on assets in the road reserve;
- To create uniformity of crossover construction and appearance across the Shire of Toodyay;
- To mitigate ongoing maintenance issues for the resident and/or the Shire of Toodyay;
- To ensure crossovers are constructed to the minimum specifications required for longevity and are fit for purpose

Scope

This policy applies to the construction of all new crossovers, and the modifications to an existing crossover for the purpose of accessing property within the Shire of Toodyay.

This policy sets out the Shire's objectives in granting approval to new and modified crossovers, guides determination of whether a crossover will be approved, and provides direction regarding the Shire's cost contribution to a crossover.

Definitions


Term	Definition
Constructed Crossover	A constructed crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land.
Council	The local government, responsible for making decisions in formal meetings held under the auspices of Part 5 of the Local Government Act 1995 and under the Shire's Standing Orders Local Law 2008.
Culvert	Sections of pre-cast reinforced concrete pipe and appropriate structure to channel stormwater beneath a road or crossover.
Footpath/Cycle Path	A walkable surface of generally asphalt or concrete that is intended to be used by both pedestrians and bike riders

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Term	Definition
Hold Point	A mandatory verification point beyond which work cannot proceed without the approval of the Shire of Toodyay
Kerb	A concrete beam designed to keep vehicles on the roadway and control stormwater
MRWA	Main Roads Western Australia
Road Reserve	The portion of land between the front of the property boundary that contains both verge and the road carriageway
Shire	the Shire of Toodyay.
Specifications	Shire of Toodyay Vehicle Crossover Specifications
Thoroughfare	A road, street, lane, path, pavement, sidewalk or similar place which exists for the free passage of persons or vehicles
Verge	A verge is the area between the edge of the road and the boundary of the property

Policy Statement

1. General Requirements

- 1.1 No crossover shall be constructed without the prior written approval of the Shire for the crossover.
- 1.2 Applications to construct a crossover will be assessed against this and other related policies and standards.
- 1.3 Crossovers must provide direct access to an unauthorised driveway or car parking area within a property. Crossovers which do not ('redundant crossovers') will not be approved and will be required to be removed as condition of other works.
- 1.4 All crossovers shall be constructed in accordance with the approval issued by the Shire, including any conditions attached to this, to the Shire's specification (refer Crossover Technical Specifications).
- 1.5 Crossover treatments shall not sever existing continuous footpaths or cycle paths. Crossovers must be designed and constructed to maintain the continuous foot and cycle path treatment with the crossover treatment broken to accommodate the path rather than vice versa.

2. When to Construct a Crossover

Developed lots with existing dwellings may apply to construct a crossover at any time and should be encouraged, so the property can conform with the Policy intent.

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Vacant residential lots that are to be developed, shall require a constructed crossover as a condition of planning approval.

Vacant commercial lots that are to be developed, shall require a constructed crossover as a condition of planning approval.

3. Approval to Construct or Modify Crossovers

The Shire of Toodyay has a large network of sealed and unsealed roads, as such two definitions for a constructed crossover apply:

- For properties adjoining a **sealed road**, the term “constructed crossover” shall refer to a drained crossover finished with a suitable wearing surface (concrete, asphalt, brick paving, spray seal) constructed to a size conforming to the specification.
- For properties adjoining a **gravel road**, the term “constructed crossover” shall refer to a compacted, drained gravel pavement constructed to a size conforming to the specification.

The property owner is required to complete and submit a Crossover Application to the Shire before a crossover is constructed or modified.

On receipt of the application, Shires Officers will assess the proposal and, if needed, discuss any modifications with the applicant. An approval notice letter will then be issued. Any relevant conditions unique to the construction of the crossover and crossover specifications is included. It is then the Owner/Developers’ responsibility to arrange and issue the works.

All crossovers (including associated drainage works) shall be constructed to the approved engineering standards and the Shire’s crossover specifications.

The approval to construct a crossover is valid for two years from the date of issue. If this time elapses without construction, a new application shall be submitted to the Shire.

The following roads fall under the care and maintenance of MRWA and as such, they will be the approving body for crossover construction and maintenance. –

- Toodyay Road;
- Northam Toodyay Road; and
- Goomalling Toodyay Road.

For more information regarding crossovers on designated state roads, contact the MRWA Regional Office on (08) 9622 4777

4. Number of Crossovers

In residential areas, one crossover per lot is permitted unless approved in writing by the Shire of Toodyay. Additional crossover requests will be assessed on a case-by-case basis.

In rural areas, one crossover per lot is permitted, with additional crossovers (e.g., paddock access) generally accepted at an additional crossover per 20ha or 500m of road frontage.

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5. Crossover Conflict with Infrastructure Assets and Vegetation in Road Reserve

Where the location of a new crossover, requested by the property owner, conflicts with existing road reserve infrastructure assets, the cost to relocate the assets or avoid the conflict shall be borne by the property owner. Modifications to any road infrastructure assets will require approval from the Manager Infrastructure & Assets and may be completed as a private works request.

If utility assets are likely to be endangered by the crossover construction process it is advisable to contact the relevant public utility service authority.

In rural and semi-rural areas with significant vegetation on the verge, the crossover will need to be located to achieve sight distances and avoid unnecessary removal of vegetation. Any clearing proposed must be detailed on the crossover application and will be assessed by the Shire of Toodyay on a case-by-case basis. Permission must be obtained from the Executive Manager Infrastructure, Assets and Services prior to the commencement of any vegetation clearing. Any clearing of vegetation shall comply with *Environmental Protection Act 1986* and the Shire's Verge Maintenance Policy.

6. Footpath in Verge

Under the *Road Traffic Code 2000*, pedestrians and cyclists have priority over vehicles leaving properties. Existing paths shall continue through and must be clearly defined in the crossover by either of the following methods:

- Leaving the existing concrete path in place
- Removing the existing concrete path and installing matching control joint edge lines in the new crossover to line up with the edges of the path (material and finish to match footpath unless approved otherwise)

No part of the footpath may be removed or modified without written approval from the Shire of Toodyay.

7. Crossover Construction

It is the Owner/Developers' responsibility to arrange and award the construction of a crossover. To ensure construction conforms to the Shire of Toodyay's crossover specifications, hold points are nominated depending on the final surface material;

- **Concrete Crossover:**

At completion of box out and compaction of subbase, formed, prior to pouring.

- **Asphalt, Brick Pave & Spray Seal Crossover:**

At completion of box out and compaction of subbase. Prior to installation of final wearing surface

Concrete is generally the favoured material for crossover construction as it represents best value for money both in terms of quality and longevity.


Providing the appropriate specifications can be met, the Shire of Toodyay encourages the use of recycled materials in concrete or asphalt crossover construction. (e.g., recycled rubber, glass, fly ash)

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Single coat spray seals do not meet the specification for a sealed crossover.

8. Shire Subsidy to Crossover Construction

At the completion of works, the property owner shall advise the Shire in writing that works are complete and, upon inspection from Infrastructure & Assets officers, a subsidy toward the construction of the crossover shall be paid into the nominated account providing:

- The crossover is constructed in accordance with the Shire's Crossover Policy and associated Specifications;
- The completed crossover has not been in place for more than three years;
- A subsidy has not previously been paid to the property;
- The crossover subsidy applies to the primary (first) crossover access only.

The crossover subsidy is based on the area of a constructed crossover. Subsidy rates cover 50% of the cost of the construction up to an approved amount outlined in the Shire's Schedule of Fees and Charges. This amount is reviewed annually by Council.

The contribution applies to industrial, commercial, and grouped dwellings as well as single residential developments. In the case of strata titles, a contribution will apply to each separate crossover which connects the development to the gazetted road.

Crossover subsidies apply both to crossovers abutting Local Authority roads and roads under the control of MRWA.

Crossovers constructed to satisfy a condition of subdivision approval will not be eligible for the Shire subsidy.

9. Maintenance of Crossovers

Maintenance and renewal of crossovers is the responsibility of the property owner, including drainage culverts. .

Any footpath or kerbing that abuts the crossover is the responsibility of the Shire of Toodyay.

As per Council's Verge Maintenance Policy, owners/occupiers are encouraged to maintain the verge area/s adjacent to their property with the Shire involvement limited to significant hazards to road users. Requests for vegetation removal/pruning to improve safe sight distance will be assessed by the Shire on a case-by-case basis.

10. Reinstatement of Crossovers

Where Shire of Toodyay works conflict with an approved crossover, access will be reinstated on a like for-like basis where possible. However, in the event of coloured/decorative concrete, Council will not accept responsibility for matching an exact colour or finish.

If a public service authority or Contractor removes part or all of a crossover, they will be responsible for its reinstatement to the condition prior to works.

The Shire of Toodyay will not take responsibility for any damages to crossovers caused by parties other than the Shire of Toodyay.

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REVISED Vehicle Crossover Policy

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11. Technical Specifications and Standard Drawings

For technical specifications and standard drawings, refer to the relevant Shire of Toodyay - Vehicle Crossover Specification document.

Reference Information

- Verge Maintenance Policy

Legislation

- *Local Government Act 1995; and*
- *Local Government (Uniform Local Provisions) Regulation 1996.*
- *Environmental Protection Act 1986*
- *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*
- *Road Traffic Code 2000*

Associated documents.

- Vehicle Crossover Specification.

Version control information

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V5	19/06/2012	Amended	Infrastructure & Assets	Council
V6	15/12/2020	Reviewed	Infrastructure & Assets	Council

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REVISED Vehicle Crossover Policy

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REVISED Vehicle Crossover Policy

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Council Policy: Vehicle Crossover

Attachment 1

Vehicle Crossover Specifications

Definitions

Term	Definition
Constructed Crossover	A constructed crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land.
Crossfall	Gradient across a surface, necessary for adequate drainage
Crossover Wings	The flared edges of a driveway as it abuts the road edge.
Culvert	Sections of pre-cast reinforced concrete pipe and appropriate structures to channel stormwater beneath a road or crossover.
Footpath/Shared path	A walkable surface of generally asphalt or concrete that is intended to be used by both pedestrians and bike riders.
Gutter	The edge of a road where it meets the kerb.
Kerb	A concrete beam designed to keep vehicles on the roadway and control stormwater.
Obstructions	An object that constitutes an obstacle to crossover/path users
Shire	the Shire of Toodyay.
Sightlines	The visual envelope of vehicles and path users (defined in <i>Austroads Guide to Road Design Part 4A: Unsignalised and signalised intersections</i>)
Specifications	Shire of Toodyay Vehicle Crossover Specifications

1. Alignments and Dimensions

- 1.1. Crossovers shall be constructed perpendicular to the road.
- 1.2. Crossovers are not permitted in lot truncations or within 6m from an intersection tangent point.
- 1.3. Crossovers shall be a minimum of 1m from any street tree or service utility structure such as power poles, non-trafficable sewer and Telstra manholes.
- 1.4. Crossovers shall be a minimum of 1m from any council asset such as stormwater drainage structures and footpath/pram ramps.

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Attachment 1 – Vehicle Crossover Specifications

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- 1.5. Crossovers shall be a minimum of 1m or dimension “y” (refer drawings), whichever is greater, from adjacent property boundaries to allow for utility alignments and any future crossovers.

2. Dimensions

- 2.1 The width of a residential crossover at the property line shall be a minimum of 3m and a maximum of 5m wide.
- 2.2 Width of a commercial or industrial crossover at the property line shall be a minimum of 5m and a maximum of 7m wide.
- 2.3 Where a kerb aligned footpath or shared path has been constructed in the verge, crossover wings are not required and will stop at the back of the path. Mountable kerb in front of the crossover shall be for a minimum of the width of crossover plus the wings as if they continued through the path.

3. Subgrade Formation

- 3.1 Areas to be filled shall be completely cleared of all deleterious material, including the following: trees, roots and all other decayed vegetation. The site shall then be boxed out or filled, and formed to levels and gradients as required.
- 3.2 Subgrade shall be compacted with a suitable vibratory compactor, to the satisfaction of Shire of Toodyay.

4. Base Course

- 4.1 A gravel base course is not required for concrete crossovers provided the subgrade is compacted to the satisfaction of Shire of Toodyay.
- 4.2 The base course shall be of good quality laterite gravel or crushed rock, free of excess amounts of clay and contaminants.
- 4.3 The base is to be spread, rolled, water bound and compacted in layers not exceeding 150mm to provide a strong, uniform pavement layer.

5. Drainage

- 5.1 Where an open drain is situated in the verge to channel stormwater runoff, a piped culvert crossing is required. All culverts under crossovers shall have approved headwalls. Protective works are required at culvert exits and entries to reduce the velocity, and to ensure erosion does not occur.
- 5.2 Drainage pipes within the road reserve shall be reinforced concrete pipes (spigot and socket type) unless otherwise approved by Shire of Toodyay. All pipes shall conform to the appropriate Australian Standards.
- 5.3 Strength class for reinforced concrete pipes shall be Class 2 unless otherwise noted and have at least the manufacturers minimum specified cover otherwise approved.
- 5.4 Bedding of pipes shall be carried out evenly and thoroughly. The trench shall be backfilled to grade with approved material and compacted to specification. All pipe bedding shall be min. 50mm clean sand unless otherwise specified.

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6. Levels

- 6.1 Minimum grade desirable gradient or cross fall for a crossover is 2% (1 in 50), for properties lower than the roadway it is recommended that 2 metres of the crossover fall toward the road to assist with drainage. Where this is unachievable, the Shire of Toodyay will not be responsible from damages caused by flooding.
- 6.2 Where a footpath exists, this will be used as level control with the crossover graded from that level to the road or property boundary, respectively.

7. Sealed Crossover Materials

- 7.1 Four sealed crossover types meet the Shire of Toodyay's specification for a constructed crossover;

- Concrete
- Asphalt
- Two Coat Seal
- Brick Pave

Concrete is generally the favoured material for crossover construction as it presents best value for money. Single Coat spray seals do not meet the specification for a sealed crossover.

8. Concrete

- 8.1 The minimum thickness is to be 100mm for light residential and 150mm for commercial and industrial crossovers. The concrete is to have a minimum compressive strength of 32MPa at 28 days.
- 8.2 The sub-grade is to be watered, compacted and to level before placement of the concrete to the satisfaction of the Shire of Toodyay.
- 8.3 After the base has been laid (including formwork, plastic membrane and mesh placement) Shire of Toodyay will inspect prior to installation of concrete.
- 8.4 The finished surface is to be non-slip, and decorative patterns are supported providing they are not detrimental to vehicle or pedestrian safety.

9. Asphalt

- 9.1 IPWEA - AAPA Specification for supply and laying of asphalt road surfacing shall apply.
- 9.2 The minimum thickness of consolidated asphalt shall not be less than 25mm nor greater than 40mm.

10. Two Coat Seal

- 10.1 Spray bitumen emulsion at the rate of 1.35 litres per square metre then bound with 10mm stone. The stone shall then be lightly broomed to remove high areas and rolled. A second coat of bitumen emulsion shall be applied at a rate of 1.65 litres per square metre, bound with 7mm granite aggregate and broomed and rolled.

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- 10.2 Bitumen spray sealing is to be avoided in the winter months as cold weather is detrimental to its longevity. It is also to be acknowledged that the design life for this treatment will likely be significantly less than alternative treatments.

11. Brick Pave

- 11.1 New materials shall be used for brick pave construction.
- 11.2 The minimum thickness is 60mm for pavers on residential crossovers.
- 11.3 Edge restraint (haunching) is to be mixed as a 4:1 sand/cement ratio as per the standard detail, ensure it supports beneath a minimum of one third of the header course.
- 11.4 Pavers are to be spaced no more than 3mm apart.
- 11.5. All brick paved crossover require a minimum of 150mm gravel base course, compacted and tightly bound.
- 11.6. Clean bedding sand to a depth of 25mm shall then be placed and inspected to the satisfaction of the Shire of Toodyay.
- 11.7. Laying patterns are to be as per the manufacture's specification for residential crossovers.
- 11.8. It is recommended that the pavers be then compacted using a low amplitude plate compactor, not in direct contact with the surface, for two passes at a high frequency.
- 11.9. After compaction, voids shall be filled with clean, dry siliceous sand, 100% passing a 2.36mm sieve.

Reference Information

- Shire of Toodyay Policy E3 – Vehicle Crossover Policy;
- Standard Drawings Series ST-20-E3;
- IPWEA – AAPA Asphalt Specification.

Legislation

- Local Government Act 1995

Associated documents.

- Attachment 2 – Shire of Toodyay Standard Drawings

Version control information

Version No.	Date Issued	Review position	Developed by	Approved by
V1	15/12/2007	Reviewed	Works and Services	Council
V2	21/05/2009	Amended	Works and Services	Council
V3	13/05/2010	Reviewed	Works and Services	Council

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Version No.	Date Issued	Review position	Developed by	Approved by
V4	19/04/2011	Amended	Works and Services	Council
V5	19/06/2012	Amended	Works and Services	Council
V6	15/12/2020	Reviewed	Infrastructure & Assets	Council

Document control information	
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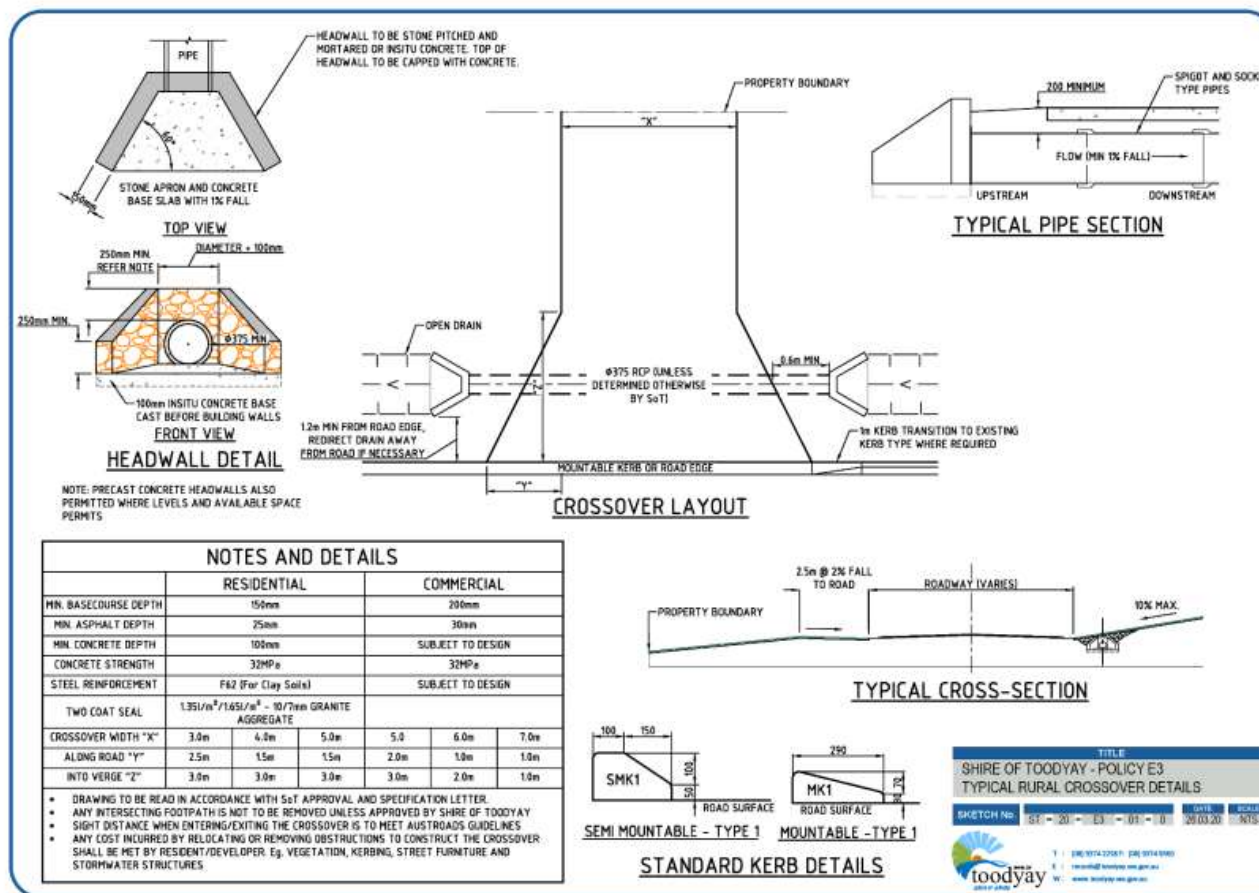
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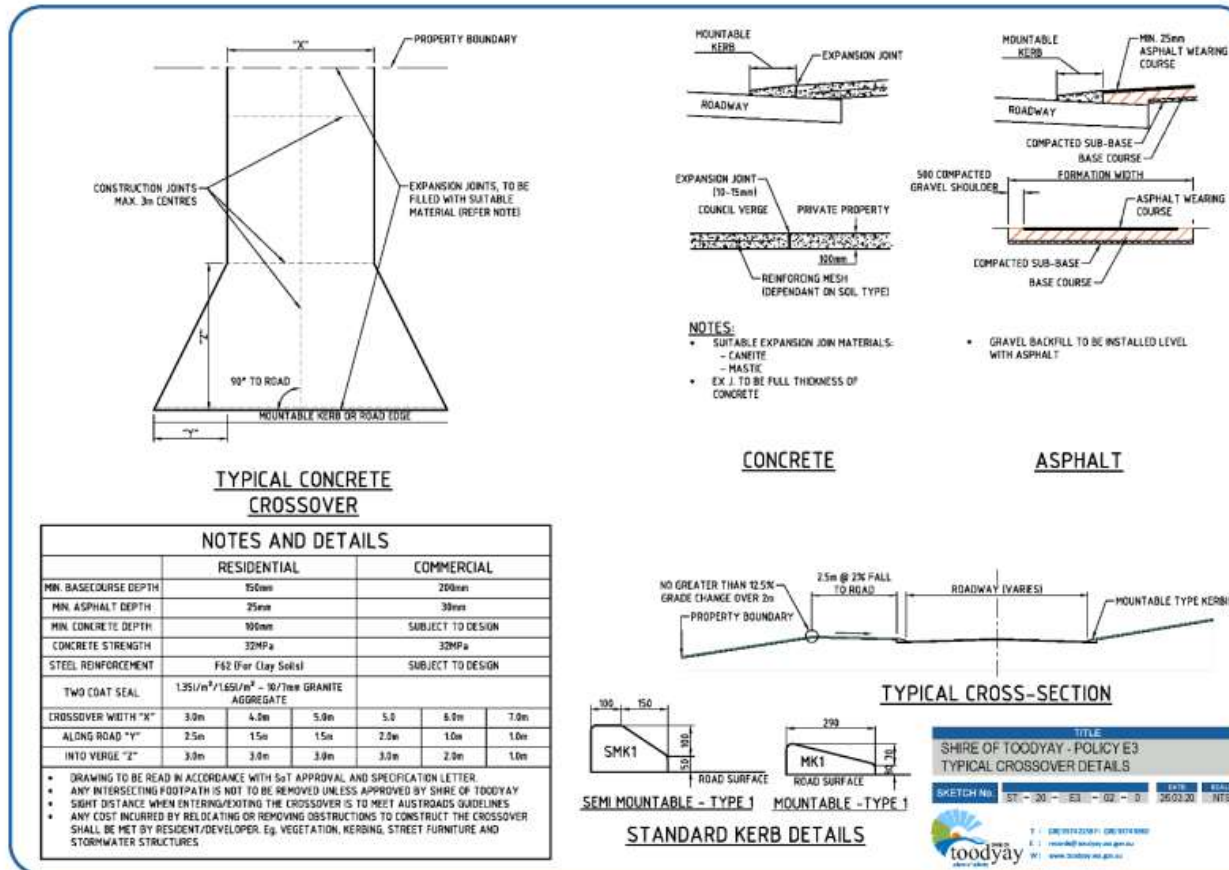
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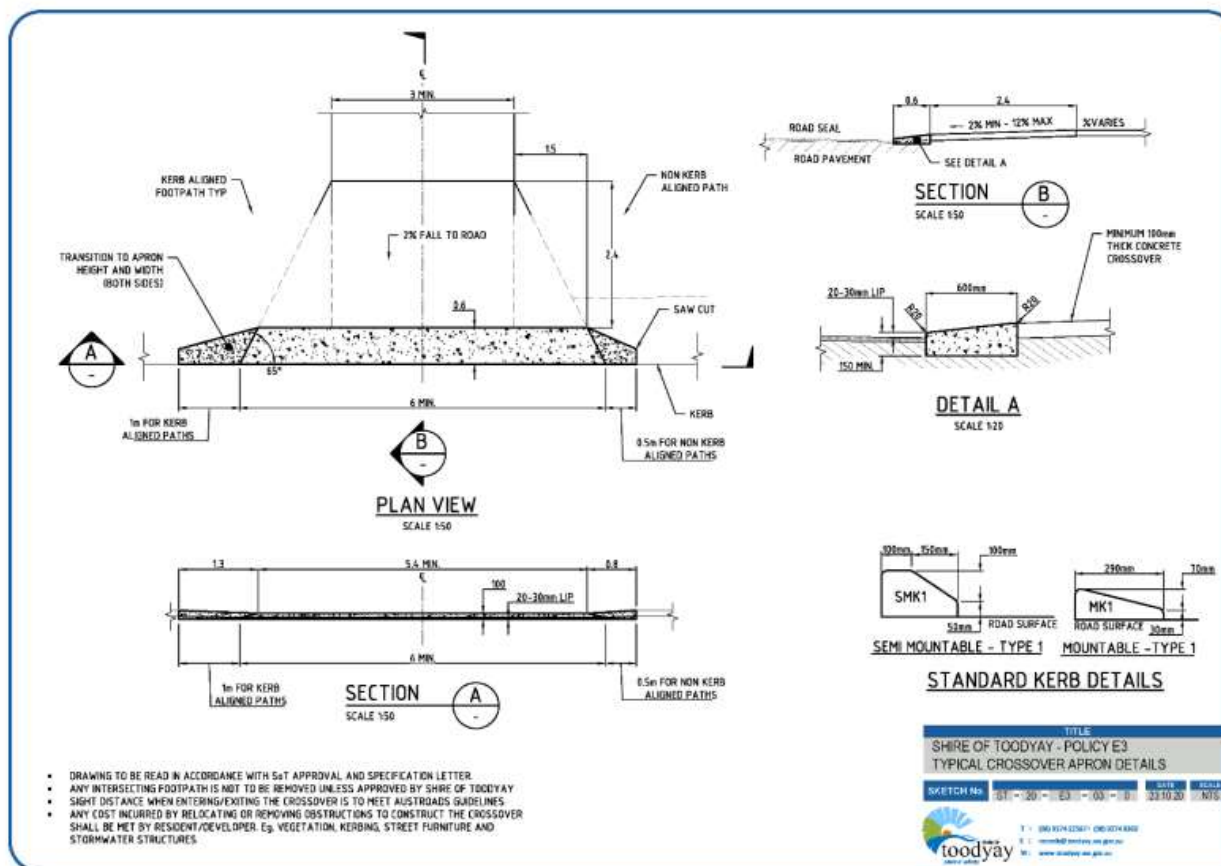
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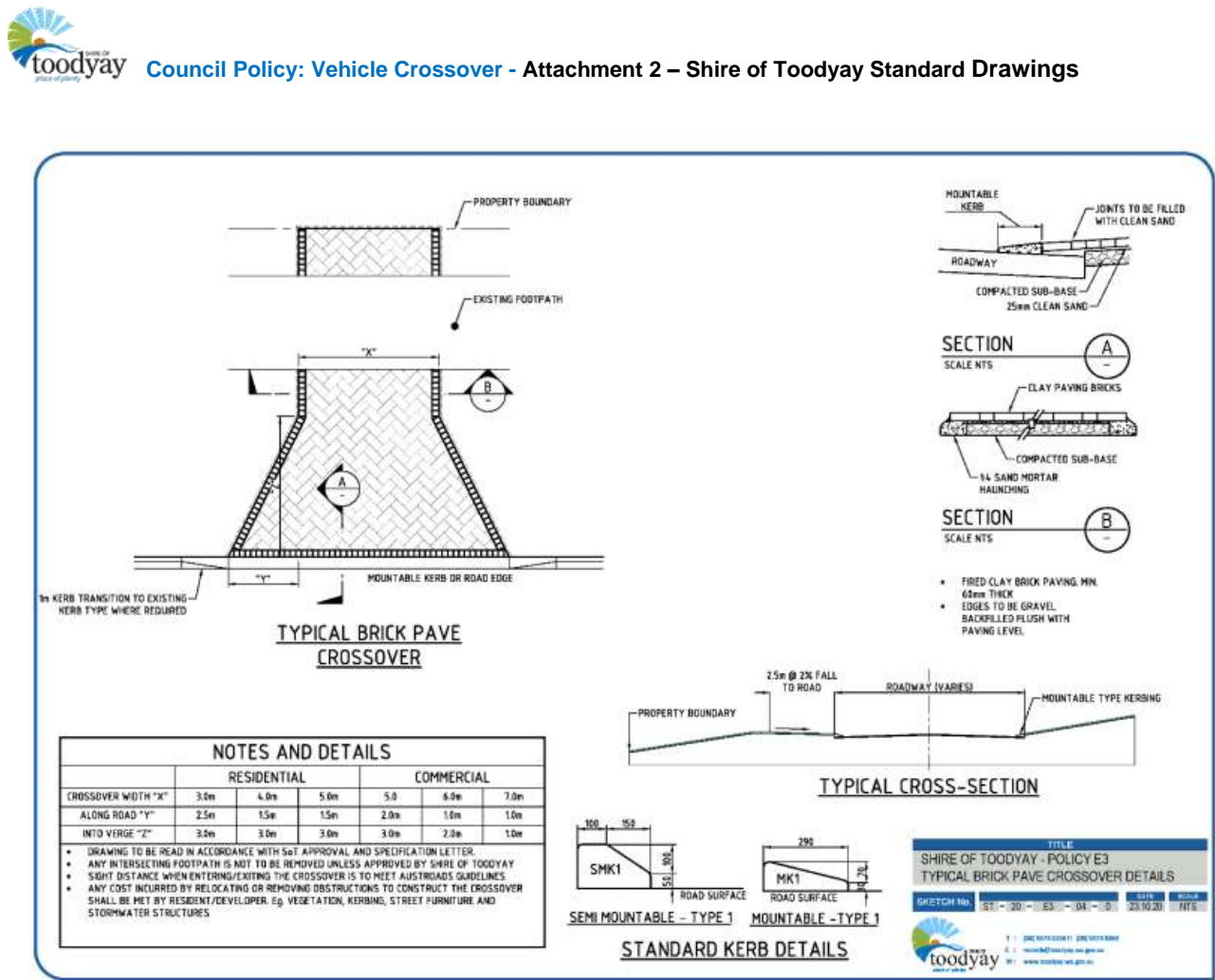


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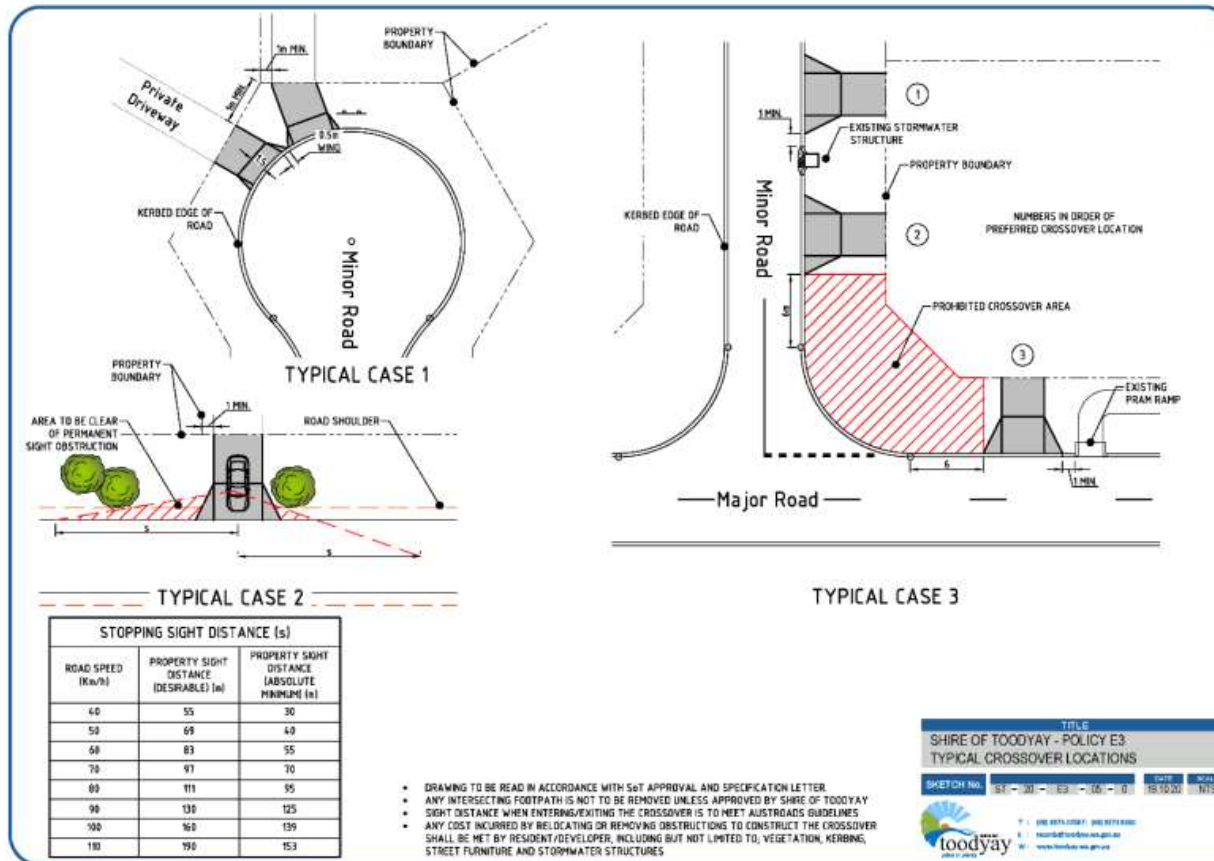
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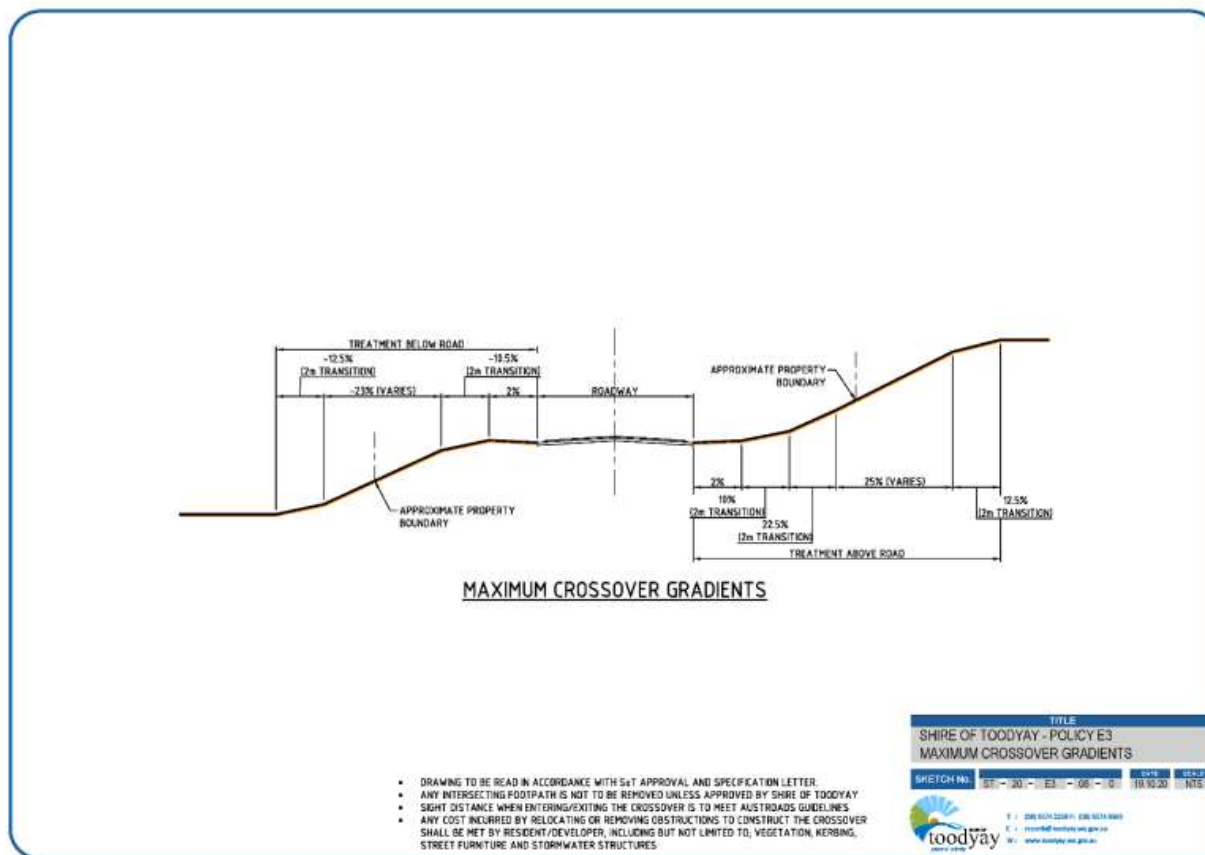
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Repairs to the Showgrounds Bar Facility

Toodyay Agricultural Society Inc. (TAS)

The Showgrounds Bar building has been assessed by a building inspector as suffering structural defects making the building unsafe and unusable.

The Shire considered demolition because they could not source a builder to carry out repairs in time for the October 6th Show.

With that deadline past, urgency to now undertake repairs is no longer a consideration for potential repairers.

The Toodyay Agricultural Society (TAS) members believe that repair rather than demolition of the building is a more sensible option for a number of reasons.

- The building has character: We do not strive to be modern. We are not Joondalup. Part of the attraction of our Show is the basic facilities and buildings on our scenic Showground that remind both locals and visitors of the long history of the Toodyay Agricultural Show and the Toodyay Community. Modern infrastructure can be bought. Antiquity and history must be cultured and earned. **The Terrace Bar building has earned its place on the Toodyay Showgrounds.**
- There are many locals who have a long association with this building. It was constructed with the effort of TAS members and local volunteers. Some are still with us, some have relatives that return every Show day to catch up with friends on that hill. Many have grandparents who were involved in the very construction. Many Toodyay locals can fondly recall and want to continue the congeniality, reunions and comradeship under those bar awnings on Show day.
- The cost of a new building would stretch the budget of the Shire unnecessarily at a time when fiscal restraint must be in the forefront of Shire considerations.
- Timing - next year is an important milestone in the history of the TAS – the 170th Show. To not have our bar building would be disappointing for not only the TAS but the community in general. The reality is that removal of the existing building and replacement by early October would face fiscal and temporal challenges that could well see us left without any facility at all come Show day.

The TAS feel a strong responsibility for this structure. It is in our interests that it be repaired and we will employ necessary diligence to see this happens in a timely manner. We would also be willing to accept some financial responsibility for the work and seek funding from within the community to further support the repairs. This would only be possible if TAS were able to manage the project ourselves. We would seek quotes, engage a Registered Builder, and oversee the project timeline. All the while, we would be seeking community financial support.

We would like to think that the Shire would make some contribution to the repair but we also expect that to be well below the cost to the Shire to repair or replace the building themselves. The Shire already contributes significantly to our Show, for which we are grateful. We don't want this work to become a further liability on the Shire and Toodyay ratepayers.

Currently we have one registered builder from Northam who wishes to quote on the repair work. He has not been able to provide a quote at present, due to his time restrictions. We also are in discussions with two other builders who have shown interest in the work.

We heartily support the fact that history comes in all forms and the Show grounds Bar is an example of that.

Thank you for your consideration.

Showgrounds Bar Restoration Working Group

of the

Toodyay Agricultural Society.

Alison Wroth, David Chitty, Charlie Wroth, Wayne Fletcher