



Ordinary Meeting of Council

Minutes

27 October 2015

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 27 OCTOBER 2015

Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the Minutes will be confirmed subject to any amendments made by the Council.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Council Meeting are put together as an addendum to these Minutes with the exception of Confidential Items.

Confidential Items or attachments that are confidential are compiled as separate Confidential Minuted Agenda Items.

Unconfirmed Minutes

These minutes were approved for distribution on 29 October 2015.



Stan Scott
CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 24 November 2015.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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Shire of Toodyay

ORDINARY MEETING – 27 October 2015

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Cr Dow, Shire President, declared the meeting open at 4.12 pm.

2. RECORDS OF ATTENDANCE

Members

Cr D Dow	Shire President
Cr T Chitty	Deputy Shire President
Cr P Greenway	
Cr B Rayner	
Cr E Twine	
Cr R Welburn	
Cr J Dow	
Cr K Wood	
Cr S Craddock	

Staff

Mr S Scott	Chief Executive Officer
Ms A Bell	Manager Community Development
Ms C Delmage	Manager Corporate Services
Mr G Bissett	Manager Planning and Development
Mr L Vidovich	Manager Works and Services
Mrs M Lamb	Governance Officer

Visitors

Mr P Robinson	Mr C Kershaw	Mr G Price
Mr R Millar	Ms K Gregory	Ms Noelle Estermann
Mr S Chisolm	Ms J Manning	Mr M Sinclair-Jones
Ms S Hamilton		

2.1 APOLOGIES

Nil

2.2 APPROVED LEAVE OF ABSENCE

Nil

2.3 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

3. DISCLOSURE OF INTERESTS

The Chief Executive Officer advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

4. PUBLIC QUESTIONS

4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the Ordinary Meeting of Council held on 22 September 2015, there were no public questions taken on notice.

4.2 PUBLIC QUESTION TIME

Questions asked by Chris Kershaw of PO Box 706 Joondalup

When we purchased a property last year in Duke Street, we went through the appropriate process of getting an Orders and Requisition Request completed. Why then, was the Duke Street Road Reserve not disclosed in the property enquiry?

and

Have the residents affected by the road reserve been compensated in any way or are there any plans in place for compensation in the future?

The Shire President took the questions on notice.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council held 22 September 2015

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 211/10/15

MOVED Cr Rayner

That the Unconfirmed Minutes subject to the correction of errors on pages 3 and 18 of the Ordinary Meeting of Council held 22 September 2015 be confirmed.

MOTION CARRIED 9/0

5.2 Special Meetings of Council held on 13 October 2015 and 20 October 2015

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 212/10/15

MOVED Cr Chitty

That the Minutes of the Special Meeting of Council held 13 October and 20 October 2015 be confirmed subject to the correction of the omission of Cr Wood being in attendance.

MOTION CARRIED 9/0

5.3 Council Forum held on 13 October 2015

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 213/09/15

MOVED Cr Chitty

That the Unconfirmed Minutes of the Council Forum held 13 October 2015 be received.

MOTION CARRIED 9/0

5.4 Confidential Items

5.4.1 Ordinary Meeting of Council held on 22 September 2015

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 214/10/15

MOVED Cr Rayner

That the Unconfirmed Confidential Minuted Items listed as follows:

- 14.1 Proposed Women's Refuge; and
- 14.2 Skate Park

from the Ordinary Meeting of Council held 13 October 2015 be confirmed.

MOTION CARRIED 9/0

5.4.2 Council Forum held on 13 October 2015

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO. 215/10/15

MOVED Cr Greenway

That the Unconfirmed Confidential Noted Program Item listed as follows:

- 6.1 CEO Performance Review

from the Council Forum held 13 October 2015 be received.

MOTION CARRIED 9/0

6. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

6.1 PETITIONS

Nil

6.2 DEPUTATIONS

Nil

6.3 PRESENTATIONS

Mr Garry Price from Midland Brick presented the Annual Report of Operations for Lot 7 Morangup Road, Morangup – Wendale Park for the year end 30 June 2015.

6.4 SUBMISSIONS

Mrs Kerry Gregory addressed Council regarding Item 9.2.2 Lot 1680 Black Wattle Road – Proposed Chicken Caravan (Animal Husbandry – Intensive) regarding some concerns with the Application.

7. BUSINESS FROM PREVIOUS MEETING (IF ADJOURNED)

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER

8.1 PRESIDENT'S REPORT

Local Government Elections were held on 17 October 2015 resulting in the re-election of long serving West Ward representative, Cr. Sally Craddock, along with new Councillors Mrs Kate Wood, Mr Eric Twine, Mrs Judith Dow and Mr Robert Welburn. Congratulations to all five successful candidates. Subsequent to the Council elections I have been returned as Shire President for a further two years. Cr Therese Chitty was elected to the position of Deputy Shire President.

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I wish to acknowledge the contribution to the community by outgoing Councillors Ms Bethan Lloyd, Mrs Rosemary Madacsi, Mr Andrew McCann and Mr Chris Firns. Individually and collectively they brought a wide range of skills and philosophies to Council. Their diverse range of views often resulted in vigorous debate with the overarching aim of enabling sound decisions and policies for the benefit of Shire residents and visitors.

Unfortunately the weeks leading up to Council elections appears to have been seen by some media commentators and local opportunists as a time to present their often less than factual and somewhat misleading views on Council related matters.

Misinformation of this type is usually not worthy of a response, however one subject that has caused some angst relates to the proposed construction of eight new aged living units in Anzac Avenue on land owned by Butterly Cottages Inc. The local component of this project is part of a larger "Royalty's for Regions" funded initiative by The Avon Region of Councils aimed at building four units in each of the Shires of Victoria Plains, Goomalling and Toodyay.

Toodyay is extremely fortunate in that Butterly Cottages have agreed to partner in this project by providing land and funding, enabling the building of an additional four units. Once completed the Toodyay residences will be operated and managed by Butterly Cottages with minimal (if any) Shire involvement. Grant funding was received in May 2015 and a consulting architect has recently been appointed to give preliminary designs and estimates for all twelve units within the three Shires and the Shire building surveyor has undertaken additional training to enable him to oversee construction. Consultation on all concept plans and quotes will be discussed with the Butterly cottages committee prior to implementation. Council is absolutely committed to working with them to finally commence construction. I am confident that with good will and discussion we can all work as one towards construction being well advanced by the end of this financial year.

On Friday 25 September I represented the Shire at a ceremony in Northam as part of National Police Remembrance Day. This day honours and remembers Police personnel who have given their life in the line of duty. Western Australia Police have lost 83 members since the first recorded loss in 1834. Fortunately there has been no loss of life since 2007.

In my role as delegate to the Rural Water Council, I recently attended a Water Council meeting in Merredin. The Shire has only recently joined this group whose primary purpose is to raise awareness of water supply issues relating to farmland and communities in rural and dry land agricultural areas and includes advocacy for the need to improve and maintain rural and town water supplies and infrastructure. I was given the opportunity to speak about Toodyay's reliance on a single supply standpipe and the resultant increase in cost to consumers caused by increased transport waiting times. The Water Corporation charges for the cost of water at commercial rates because of the high volumes used, thus adding to the end cost. The Hon Mia Davies MLA., Minister for Water, Forests and Sport and Recreation was present at the meeting and I thank her for her positive response and her commitment to engage in further dialogue with the Water Corporation on our behalf.

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Earlier in the same week the Shire CEO and I, along with the Manager of Community Services met with Minister Davies to discuss Toodyay's proposed recreation precinct. The primary aim of this meeting was to inform the Minister of our application for federal funding and to explore current and future options for State Government contributions. The prospect of using recycled water and the cost of associated infrastructure was also put forward. There was no prior expectation that we would leave the meeting with a bucket of money, however I felt that the meeting was extremely beneficial to the Shire's aim of providing for the future sporting and recreation needs of Toodyay.

9. REPORTS OF COMMITTEES AND EMPLOYEE REPORTS

9.1 COMMUNITY DEVELOPMENT

9.1.1 Tender 61 – Construction of Shire of Toodyay Community Depot Sheds

Date of Report:	19 October 2015
Proponent:	Shire of Toodyay
File Ref:	TEN 61
Author:	Debra Andrijich – Events & Project Coordinator
Responsible Manager:	Audrey Bell – Manager Community Development
Officer's Disclosure of Interest:	Nil
Attachments:	1. Summary of Tenders Received; 2. Site Plan.
Voting Requirements:	Simple majority

INTRODUCTION

To consider tenders received for the construction of sheds for the Shire of Toodyay Community Depot Project.

BACKGROUND

In 2012 the Shire of Toodyay identified the need to re-evaluate current use of Shire owned property and the need to provide community groups with suitable premises to undertake their work.

The objective and purpose of the facility aims to promote community wellbeing through education, arts, culture, leisure, recreation and more specifically facilitate the engagement of volunteers in the community as well as to provide community groups with an area where club facilities can be located, activities undertaken and equipment stored.

A concept plan for the Community Depot Facility was developed and discussed with Councillors at its Ordinary Council meeting in February 2013. The resolution of this meeting authorised the CEO to proceed with the Project and form a steering committee, including representatives of the interested and investing community groups.

CONSULTATION

Community consultation was undertaken in the initial stages of the Community Depot Facility Concept by way of posters, advertisements in local and surrounding newspapers, mail outs to residents and Shire websites.

The Community Depot Management Advisory Committee was formed and they have been meeting quarterly since, to discuss the progress of the Community Depot Project.

Input on requirements and specifications for the storage sheds was sought from the community groups and committee, through correspondence from groups and discussions over numerous meetings to produce a working document. This was finalised at the

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CDMAC meeting in July 2015. The document then formed the basis for the Request for Tender documentation.

Request for Tender was advertised in the West Australian on 26 August 2015 and lodged through www.tenderlink.com.

The tenders were opened on 29 September 2015 in the presence of two employees namely; Debra Andrijich and Merridith Lamb, in accordance with regulation 16(3) of the *Local Government (Functions and General) Regulations 1996*.

Summary of Tender submissions provided by Shed companies;

- 800 companies were sent tender alert notices.
- 147 companies viewed the documents online.
- 40 companies downloaded the documents.
- 15 companies were represented at the mandatory site inspection
- 4 companies made tender submissions.

STATUTORY ENVIRONMENT

Regulation 18 of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

The F.3 - Purchasing Policy was referred to in the preparation of this report.

FINANCIAL IMPLICATIONS

Council has allocated \$187,500 in the 2015/2016 budget. Grant funding from Lotterywest towards this project is \$130,432 with allocation distributed as follows;

Q126	Sheds	\$102,500
Q126	Accessible Toilet	\$ 30,000
Q155	Driveway & Car park	\$ 35,000
Q155	Water & Power install	\$ 20,000

STRATEGIC IMPLICATIONS

This proposal is listed in the Strategic Community Plan 2013/ 2023 as adopted by Council in May 2013 under Major Capital Projects.

RISK IMPLICATIONS

This proposal does not contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications

SOCIAL IMPLICATIONS

Seven local community groups are anticipating the construction of the Community Depot sheds so that they can use this facility to provide benefits to all parties, by allowing older members of the community to pass on their skills, unemployed individuals to gain skills,

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groups to foster cooperation and participation within the community, while allowing each group to maintain their integrity and identity.

OFFICER'S COMMENT

Four Submissions were received through the Tenderlink Portal. All submissions received were quoted well above allocated budget, detailed summary of four submissions are attached with all submissions being a minimum \$74,000 over budget.

Further discussions will take place with the Community Depot Management Advisory Committee on Thursday 22 October 2015 as to how costs could be reduced and a summary of comments and recommendations will be provided to Council as a tabled document.

By reducing some of the specifications such as wall insulation, some doors & windows and colorbond roofs of the sheds and outsourcing concrete slabs it is believed a cost saving of \$37,500 could be expected (costs calculated from Tenderer 2 submission).

Even with the above cost savings, subsequent quotes may still come in over budget. Council may wish to consider allocating additional funds from the Asset Development Reserve if necessary.

OFFICER'S RECOMMENDATION ONE

That Council:

1. In accordance with *Local Government (Functions and General) Regulations 1996 Part 4* not accept any of the four tenders as all submissions received were individually quoted from \$74,000 to \$159,000 over budget;
2. Seek further quotes for the shed supply and construction with amended specifications as determined by the Community Depot Management Advisory Committee;
3. Seek separate quotes for the installation of concrete slabs from a local contractor; and
4. Note that if necessary Council may allocate additional funds from the Asset Development Reserve if final quotes continue to exceed the budget.

OFFICER'S RECOMMENDATION ONE / COUNCIL RESOLUTION NO. 216/10/15

MOVED Cr Greenway

SECONDED Cr Chitty

That Council:

1. In accordance with *Local Government (Functions and General) Regulations 1996 Part 4* not accept any of the four tenders as all submissions received were individually quoted from \$74,000 to \$159,000 over budget;
2. Seek further quotes for the shed supply and construction with amended specifications as determined by the Community Depot Management Advisory Committee;
3. Seek separate quotes for the installation of concrete slabs from a local contractor; and
4. Note that if necessary Council may allocate additional funds from the Asset Development Reserve if final quotes continue to exceed the budget.

MOTION CARRIED 9/0

9.1 COMMUNITY DEVELOPMENT

Item 9.1.1 - Tabled Additional Information - Recommendations from Community Depot Advisory Committee (22/10/2015)

9.1.1 COMMUNITY DEPOT – SHED TENDERS – ADDITIONAL INFORMATION
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Date of Report:	26 October 2015
Name of Applicant / Proponent/s:	Shire of Toodyay – Community Depot Advisory Committee
File Reference:	TEN 61
Author:	Audrey Bell – Manager Community Development
Responsible Officer:	Stan Scott – Chief Executive Officer
Previously Before Council:	Current report in Agenda for 27 October 2015
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	Nil
Voting Requirements:	Simple majority

PURPOSE OF THE REPORT

The purpose of this report is for Council to consider the recommendation put forward from the Community Depot Advisory Committee regarding the Tender process to date.

BACKGROUND

The latest Community Depot Advisory Committee meeting was held on Thursday 22 October 2015.

Further details are to be found in Agenda (27/10/15) for Council - Item 9.1.1 under Officers Comment.

CONSULTATION IMPLICATIONS

Pricing details from the (4) four tenders received were tabled at the Community Depot Advisory Committee Meeting held on 22 October 2015.

Discussion took place regarding the pricing received being well above budgeted amount.

Cost savings were discussed however not all Community Groups were in attendance, therefore further contact will need to be undertaken by Officers to the individual groups to seek further details towards the savings on construction.

The Committee did put forward a Motion which was accepted.

This report is to inform Elected Members of that Motion.

STRATEGIC IMPLICATIONS

This proposal is listed in the Strategic Community Plan 2013 – 2023 as adopted by Council in May 2013 – Major Capital Projects.

POLICY IMPLICATIONS

See details in Report 9.1.1.

FINANCIAL IMPLICATIONS

See details in Report 9.1.1.

LEGAL AND STATUTORY IMPLICATIONS

See details in Report 9.1.1.

RISK IMPLICATIONS (including DAIP)

See details in Report 9.1.1.

ENVIRONMENTAL IMPLICATIONS

See details in Report 9.1.1.

SOCIAL IMPLICATIONS

See details in Report 9.1.1.

OFFICER COMMENT / DETAILS

The latest Community Advisory Committee Meeting was held on 22 October 2015.

The Committee Resolved to recommend to Council as follows:

1. That Council remove Toodyay Community Radio from the membership of the Community Depot Management Advisory Committee.
2. That Council invite a representative of Toodyay Farmers Markets Inc. to join the Community Depot Management Advisory Committee;

The Committee supported the recommendations included in the report to Council and also recommended as follows. This could be considered as an additional point to the Officer recommendation.

Alter remove some of the specifications with options for discussion with groups:

- specify Roof to be zincalume
- overall shed sizes to be reduced
- use of railway building room for a group (see briefing note on Railway building & Community Radio)
- insulation necessity
- whirlybird necessity
- PA door necessity
- windows / security mesh necessity:
- alternative structures.

It is proposed that, in addition to the existing recommendation that Council also resolves as follows.

ADDITIONAL OFFICERS / COMMITTEE RECOMMENDATION

That Council:

1. That Council remove Toodyay Community Radio from the membership of the Community Depot Management Advisory Committee.
2. That Council invite a representative of Toodyay Farmers Markets Inc to join the Community Depot Management Advisory Committee;
3. Alter or remove some of the specifications with options for discussion with groups to include:
 - specify Roof to be zincalume
 - overall shed sizes to be reduced
 - use of railway building room for a group (see briefing note on Railway building & Community Radio)
 - insulation necessity
 - whirlybird necessity
 - PA door necessity
 - windows / security mesh necessity:
 - alternative structures.

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An additional report for the Construction of Shire of Toodyay Community Depot Sheds was tabled with a further recommendation.

**ADDITIONAL OFFICERS / COMMITTEE RECOMMENDATION / COUNCIL
RESOLUTION NO. 217/10/15**

MOVED Cr Greenway

SECONDED Cr Rayner

That Council:

1. Remove Toodyay Community Radio from the membership of the Community Depot Management Advisory Committee.
2. Invite a representative of Toodyay Farmers Markets Inc to join the Community Depot Management Advisory Committee.
3. Alter or remove some of the specifications with options for discussion with groups to include:
 - specify Roof to be zincalume;
 - overall shed sizes to be reduced;
 - use of railway building room for a group (see briefing note on Railway building & Community Radio);
 - insulation necessity;
 - whirlybird necessity;
 - PA door necessity;
 - windows / security mesh necessity; and
 - alternative structures.

MOTION CARRIED 9/0

9.2 PLANNING AND DEVELOPMENT

9.2.1 Duke Street Road Reserve

Date of Report:	15 October 2015
Name of Applicant / Proponent/s:	D. REEVE / SHIRE OF TOODYAY
File Reference:	00DUK/28DUKE
Author:	Hugo de Vos
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Previously Before Council:	November 2013 OCM – 9.5.9 June 2015 OCM – 9.2.1
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Quasi-judicial
Attachments:	1. Attachment One – Schedule of Submissions
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

For Council to consider the Schedule of Submissions regarding the proposed closure of part of the Duke Street road reserve.

BACKGROUND

This long-standing matter was most recently heard at the June 2015 Ordinary Council Meeting where Council resolved to:

“That Council, in accordance with Section 58 of the Land Administration Act 1997, request the Minister for Department of Regional Development and Lands to permanently close the portion of Duke Street Road Reserve as shown in Attachment 1”

Following this the proposed road closure was advertised in accordance with the statutory procedures found in the *Land Administration Act 1997* and Regulations.

For the road closure to proceed, Council must now consider the submissions and resolve to request the Department of Regional Development and Lands to proceed with the road closure.

CONSULTATION IMPLICATIONS

Consultation has been conducted in accordance with the Shire of Toodyay's M2 Public Consultation Policy under a Level E classification. This included a mail out to landowners within 100m of the affected area which captured 40 properties. In addition to this the information was made available on the Shire of Toodyay website and for inspection at

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Shire offices. Finally an advertisement was run in the August edition of the Toodyay Herald.

The consultation period closed on 1 September 2015 and a total of 6 submissions were received. These are detailed in the Schedule of Submissions (See Attachment 1).

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

There are financial implications with this proposal. This includes survey costs, transfer of land administrative costs as well as the purchase cost of parcels of land back from the State Government.

Should the Council agree to the survey costs for example, an estimate of \$7,130.00 plus GST (plus Statutory Fees) has been provided.

The transfer of land and administrative costs can be broken down as follows:

1. Legal costs for title adjustments at Landgate;
2. Council costs for Subdivision clearance; and
3. Legal costs in relation to the transfer of title that will involve both the current land owner and new owners.

The cost of purchasing the land back is dependent on the market value and what price the State Government will accept. Based on the current market of vacant land this could be anywhere from \$8,000 to \$10,000. The Minister has indicated that he cannot consider accepting a reduced price until Council has completed the formal procedure for closing the road.

If Council does not proceed with the road closure, there are costs involved with completing the road widening that was commenced but not completed 30 years ago. These costs could include:

1. new footpath driveway crossings;
2. relocation of water, phone and power lines;
3. relocation of any fencing;
4. removal of any encroachment; and
5. verge landscaping works.

Council is the owner of one of the affected properties currently occupied by 'Arts Toodyay'. The portico of that building is within the current road reserve.

LEGAL AND STATUTORY IMPLICATIONS

Road closures are regulated by Section 58 of the *Land Administration Act 1997*. In accordance with the *Land Administration Act* and Regulations, there are four steps involved in closing a road:

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1. The Local Government needs to decide whether it is willing to initiate the road closure request.
2. The Local Government must then advertise the proposed road closure to adjoining landowners and servicing authorities in accordance with Section 58 of the Land Administration and Regulation 9 of the *Land Administration Regulations 1998*.
3. The Local Government then considers submissions received during the advertising period and must resolve to close the road and request the Department of Regional Development and Lands to proceed with the road closure.
4. The final road closure is determined by the Minister and his department will negotiate directly with the affected landowners.

RISK IMPLICATIONS (including DAIP)

This proposal seeks to correct a legacy issue that has done long term reputational damage to the Shire of Toodyay. Failure to resolve the issue is likely to continue that damage.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

In its previous resolution, Council has indicated its willingness to close the portion of road reserve at Duke Street.

The consultation period has identified overwhelming support for the road to be closed in order to alleviate the problems associated with the historical boundary shift. Understandably, there is also vehement opposition by these landowners to any notion of paying for the costs associated with correcting the alignment.

The issue is compounded by the fact that no records have been located regarding the original Council decision and administrative and communications functions which might have occurred. We have no record to indicate what compensation, if any, was paid to the affected land owners at the time the road reserve was widened.

This issue has been a protracted one for the Shire. We have already lobbied the Minister for Lands to seek his support for waiving the costs to land owners. The Minister has indicated that this cannot be considered until Council has initiated the road closure. The proposed resolution will put the issue in the hands of the Department and the Minister for resolution.

OFFICERS RECOMMENDATION ONE

That Council:

1. Note the submissions; and
2. In accordance with Section 58 of the *Land Administration Act 1997*, request the Minister for Department of Regional Development and Lands to permanently close the portion of Duke Street Road Reserve as shown in Attachment 1.

OFFICERS RECOMMENDATION ONE / COUNCIL RESOLUTION NO. 218/10/15

MOVED Cr Chitty

SECONDER Cr Greenway

That Council:

1. Note the submissions; and
2. In accordance with Section 58 of the *Land Administration Act 1997*, request the Minister for Department of Regional Development and Lands to permanently close the portion of Duke Street Road Reserve as shown in Attachment 1.

MOTION CARRIED 9/0

OFFICERS RECOMMENDATION TWO

That Council, in line with the feedback received in public submissions from land owners, lobby the Minister to waive the costs associated with the road closure.

OFFICERS RECOMMENDATION TWO / COUNCIL RESOLUTION NO. 219/10/15

MOVED Cr Craddock

That Council, in line with the feedback received in public submissions from land owners, lobby the Minister to waive the costs associated with the road closure.

MOTION CARRIED 9/0

9.2 PLANNING AND DEVELOPMENT

9.2.2 Lot 1680 Black Wattle Rd - Proposed Chicken Caravan (Animal Husbandry - Intensive)

Date of Report:	21 October 2015
Name of Applicant / Proponent/s:	N. Estermann
File Reference:	1680BLAW/A968
Author:	Hugo de Vos – Planning Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Quasi-judicial
Attachments:	1. Map – Proposed Chicken Caravan; 2. Plans and supporting material; and 3. Schedule of Submissions.
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

For Council to determine an application for planning approval for an animal husbandry – intensive land use in the form of a Chicken Caravan which is to be located at Lot 1680 Black Wattle Road, Dewars Pool. The reason Council is determining this matter is that there have been some objections received during the public consultation process which triggers and automatic escalation to Council.

BACKGROUND

Lot 1680 Black Wattle Road, Dewars Pool is a 404,600m² property located 13km north west of the Toodyay Townsite. The property is zoned “Rural” under the Shire of Toodyay Local Planning Scheme No. 4 (see **Attachment 1**).

The applicant is seeking planning approval to operate a Chicken Caravan 450 on their property. The Chicken Caravan is a mobile chicken coop housing up to 450 hens for egg production. It has the following features:

- Houses 450 laying hens;
- Rollaway nesting boxes;
- Conveyor belt for egg collection;
- Six pull out shade/shelter doors on lockable gas struts;
- Constructed with Galvanised Steel;
- 2.5 metres wide 8 metres long;
- Auto Open/Close nesting boxes powered by solar; and

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- Adjustable levelling on nesting boxes (for slopes and uneven ground).

For more information please follow the link provided:

<http://chickencaravan.com/chicken-caravan-450/>

The applicants have indicated that their primary focus will be the production of organic dorper lambs and they intend to use the chicken caravan as a means to improve the quality of the pasture.

The Chicken caravan helps this objective being achieved in its ability to be moved around from location to location with the chickens fertilizing the pastures with the droppings.

As can be seen in the map supplied, the property has six paddocks. The applicants plan to start in paddock 2 and the main focus will be in paddocks 2, 3 and 4.

This application will ultimately see the production of free-range eggs.

CONSULTATION IMPLICATIONS

A Level 'C' consultation is required in accordance with Council's Policy M2 - Public Consultation Formal Matters. This stipulates that written notification be given to the affected adjoining neighbour and a 14 day response period is required.

This was advertised to the adjoining neighbours (8 properties) and the consultation period expired on 16 September 2015. Two submissions were received from one landowner. Each submission provided strong objections to the proposal. This will be addressed in the Schedule of Submissions (**See Attachment 2**).

STRATEGIC IMPLICATIONS

Shire of Toodyay – Local Planning Strategy

A primary objective of the Strategy is to protect valuable agricultural land for sustainable production. The Strategy encourages the diversification and intensification of agricultural uses. Proposals that could generate land use conflicts will need to ensure the primacy of legitimate rural uses (broad acre) by providing adequate buffers.

It is considered that this proposal is consistent with this strategy.

State Planning Policy 4.3 – Poultry Farms

This policy is to guide the local governments in determining rezoning, subdivision and development applications for land in the vicinity of poultry farms and for the development of poultry farms.

The policy also sets out the process and matters to be taken into account in dealing with residential and other forms of development in the vicinity of poultry farms.

The WAPC is aware of the conflicts which can arise between poultry farms and residential, rural-residential and other developments because of the odours, noise, dust and visual impacts associated with poultry farms.

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The objectives of this policy are:

1. to ensure that new poultry farms are established in locations suitable to their operational requirements;
2. to minimise the impact of poultry farms on residential, rural-residential and other potentially incompatible uses;
3. to protect the interests of existing poultry farms in the face of encroaching development; and
4. to encourage the relocation of poultry farms on land required for residential or rural-residential development.

It is considered that this proposal is relatively minor and can be managed through planning conditions and therefore is consistent with this policy.

N.B. The Department of Planning has released a Draft State Planning Policy 2.5 – Rural Planning for public comment which will replace the State Planning Policy 4.3 – Poultry Farms.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

The *Planning and Development Act 2005* and its regulations provides for the creation of a Local Planning Scheme.

The Shire of Toodyay Local Planning Scheme No 4 provides the mechanism for protecting and enhancing the environment of the district, controlling land and building and development, setting aside land for future reserves and other matters authorised by the *Planning and Development Act 2005*.

The application is considered to comply with the provisions of Local Planning Scheme No. 4.

RISK IMPLICATIONS (including DAIP)

This proposal does not contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

The proposal was referred to the Shire's Environmental Officer and also to the Health Officer.

Their comments raised no major environmental concerns in relation to this proposal.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

The applicants are seeking to purchase a Chicken Caravan 450 mobile chicken coop and as such are seeking planning approval to conduct an animal husbandry (intensive) land use on their rural zoned property. The primary reason they wish to do this is to use the chicken manure by-product as a natural pasture improvement.

Given that large scale poultry operations are normally considered a sensitive land use, it is understandable that the consultation process produced some serious objections to the proposal. However, through further research on the Chicken Caravan and discussions with Shire staff and the Department of Planning, it is considered that this much smaller scale proposal is appropriate for the zone.

The Shire of Toodyay is a rural shire and much has been written in the strategy and incorporated into the objectives of the rural zone to protect and to promote the economic side to agriculture.

It is considered that this proposal should be supported in light of this.

OFFICERS RECOMMENDATION

That Council approve the Application for Planning Approval for the land use animal husbandry – intensive (Chicken Caravan 450) at Lot 1680 Black Wattle Road in Dewar's Pool subject to the following conditions:

- a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan;
- b. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development;
- c. Chicken Caravan structure is not to encroach into the 50m boundary setback. This does not apply to the electrified pen;
- d. Application of poultry manure or litter to land is not to occur in the following situations:
 - i. Within 50m of any private water supply bore or in-ground reservoir; and
 - ii. Within at least 50m of the outside edge of a waterway's fringing vegetation (dependent on adequacy of fringing vegetation).
- e. Applicants are to obtain a permit to operate a Food Business from the Shire of Toodyay prior to the commencement of operations; and
- f. Must not encroach into the 300m buffer zones surrounding nearby dwellings.

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 220/10/15

MOVED Cr Greenway

SECONDER Cr Chitty

That Council approve the Application for Planning Approval for the land use animal husbandry – intensive (Chicken Caravan 450) at Lot 1680 Black Wattle Road, Dewar's Pool subject to the following conditions:

- a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan;
- b. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development;
- c. Chicken Caravan structure is not to encroach into the 50m boundary setback. This does not apply to the electrified pen;
- d. Application of poultry manure or litter to land is not to occur in the following situations:
 - i. Within 50m of any private water supply bore or in-ground reservoir; and
 - ii. Within at least 50m of the outside edge of a waterway's fringing vegetation (dependent on adequacy of fringing vegetation).
- e. Applicants are to obtain a permit to operate a Food Business from the Shire of Toodyay prior to the commencement of operations; and
- f. Must not encroach into the 300m buffer zones surrounding nearby dwellings.

MOTION CARRIED 8/1

9.2 PLANNING AND DEVELOPMENT

9.2.3 Lot 81 Arthur Street, Toodyay – Variation to LPP No. 20

Date of Report:	13 October 2015
Name of Applicant / Proponent/s:	P. Butun
File Reference:	A391/81ART
Author:	Hugo de Vos – Planning Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Quasi-judicial
Attachments:	1. Plans 2. Map
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To consider a planning application for an outbuilding at Lot 81 Arthur Street, Toodyay involving a variation to LPP 20 (Attachment 1).

BACKGROUND

The reason for this request is that the Plans include a variation to the Shire's Local Planning Policy No. 20 – Central Toodyay Heritage Area where the outbuilding roof is proposed with a roof pitch of 15 degrees in lieu of 25 degrees.

There is no delegation of authority to determine applications for land use and/or development that require a variation to any adopted Council Policy.

Lot 81 Arthur Street is a 594m² property which is zoned Residential under the Shire of Toodyay Local Planning Scheme No. 4. The density of residential development is R10. The property meets this criterion, has been assessed and meets provisions of the Scheme.

This property is located in the Central Toodyay Heritage Area and is subject to the requirements of Local Planning Policy No. 20. The assessment has identified one minor variation to Section 3.4.7 which states:

3.4.7. Roof lines shall be hipped or gabled and shall have a minimum slope of 25 degrees. Eave overhangs shall be a minimum of 300mm wide. A skillion roof as an extension of an original roof form may be acceptable.

In this instance the applicant is proposing a roof pitch of 15.

CONSULTATION IMPLICATIONS

Under the Shire of Toodyay's M.2 Public Consultation – Formal Matters there is no requirement to advertise a proposal involving a variation to a Local Planning Policy in Schedule 1. As the variation is considered minor it was not referred to the Shire's Heritage Advisor for comment.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

POLICY IMPLICATIONS

This proposal is covered by the following two Local Planning Policies:

1. Local Planning Policy No. 20 – Central Toodyay Heritage Area

It is considered that the development meets the requirements of this Policy except for Section 3.4.7 which governs the roof pitch.

2. Local Planning Policy No. 13 – Outbuildings in Residential Areas

It is considered that the development meets the requirements of this Policy.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

The *Planning and Development Act 2005* and its regulations provides for the creation of a Local Planning Scheme.

The Shire of Toodyay Local Planning Scheme No. 4 provides the mechanism for protecting and enhancing the environment of the district, controlling land and building and development, setting aside land for future reserves and other matters authorised by the *Planning and Development Act 2005*.

The application is considered to comply with the provisions of Local Planning Scheme No 4.

RISK IMPLICATIONS (including DAIP)

This proposal does not contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

The proponent is seeking a variation to the Local Planning Policy which is minor in nature and is considered to have no detrimental impact on the streetscape. The applicant is proposing a development which is sympathetic and in keeping with the objectives of the Local Planning Policy.

It is considered that an increased roof pitch to the proposed outbuilding would add unnecessary difficulties to its construction and achieve no significant beneficial outcome. A steeper pitch would increase the roof height and alter the structure's proportions which could be actually seen as being visually negative.

It is recommended that this variation be approved.

OFFICERS RECOMMENDATION

That Council approve a variation to Local Planning Policy No. 20 Clause 3.4.7 allowing a roof pitch of 15 degrees at Lot 81 Arthur Street, Toodyay.

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 221/10/15

MOVED Cr Rayner

That Council approve a variation to Local Planning Policy No. 20 Clause 3.4.7 allowing a roof pitch of 15 degrees at Lot 81 Arthur Street, Toodyay.

MOTION CARRIED 9/0

9.2 PLANNING AND DEVELOPMENT

9.2.4 Lot 50 Louisa Circle, Morangup – Setback Variation

Date of Report:	14 October 2015
Name of Applicant / Proponent/s:	R. Reid
File Reference:	50LOU/A1906
Author:	Hugo de Vos – Planning Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Quasi-judicial
Attachments:	1. Map; 2. Plans; 3. Justification; and 4. Preferred site for outbuilding.
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

For Council to consider a planning application for a single dwelling, an outbuilding and retrospective approval for an existing sea container on site at Lot 50 Louisa Circle, Morangup (see **Attachment 1**). The applicant is seeking a variation to the prescribed setbacks of approximately 12m to 25m in lieu of 30m. Given the lot tapers to a point at the site of the proposed development, both the west and south boundaries are affected.

Council is being asked to consider this due to there being no delegated authority to determine retrospective buildings or setback variations at officer level for reasons other than topography or lot configuration.

BACKGROUND

Lot 50 Louisa Circle, Morangup is a 4.33 hectare property which is zoned "Rural Residential" under the Shire of Toodyay Local Planning Scheme No. 4.

The applicant is seeking firstly to erect a small single dwelling (14.4m x 4.2m), and an outbuilding (10m x 9m) (See **Attachment 2**). Additionally the applicant is seeking retrospective planning approval for a shipping container (12.2m x 2.5m) which was left on the property by the previous owner. No prior planning approval exists. It is important to note that the sea container is only a temporary arrangement as the applicant has indicated that it is his intent to sell or dispose of it in the future.

The applicant has supplied reasons for the setback variation as can be seen in (**Attachment 3**)

CONSULTATION IMPLICATIONS

A Level 'C' consultation is required in accordance with Council Policy M2 - Public Consultation Formal Matters. This stipulates that written notification be given to the affected adjoining neighbour and a 14 day response period is required.

The consultation period ended 15 October 2015 and no submissions were received.

STRATEGIC IMPLICATIONS

State and Local Planning Strategy aims to protect rural land for its food production capability.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

The *Planning and Development Act 2005* and its Regulations provides for the creation of a Local Planning Scheme.

The Shire of Toodyay Local Planning Scheme No. 4 (the Scheme) provides the mechanism for protecting and enhancing the environment of the district and its historical associations, controlling land and building development, setting aside land for future use as reserves and other matters authorised by the *Planning and Development Act 2005*.

The matter of setback distances is covered under Section 5.16.4 of the Scheme which states:

5.16.4 In the Rural, Rural Residential and Rural-Living zones:

- (a) No building shall be located closer to the boundary than 30 metres, except-*
 - (i) in the rural zone, where the setback distance shall be a minimum of 50 metres; or*
 - (ii) the building fronts a state/regional or district road, as designated under the scheme, where the building setback to the boundary of the road shall be a minimum of 100 metres; or*
 - (iii) where the building is located within a building envelope identified on an approved structure plan.*
- (b) No person shall use the land between the building setback line and the road for any purpose other than a means of access, landscaping or a rural activity permitted in the zone;*

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(c) *Notwithstanding anything contained in the sub-clauses above, the local government may permit a building to be located within the setback area when:*

- (i) *in the opinion of the local government, a physical obstruction precludes compliance with this clause;*
- (ii) *the location of the building within the setback area will not adversely affect the amenity of an adjoining owner or the area generally;*
- (iii) *for the reason of topography or lot configuration, the prescribed setback cannot be adhered to or would be unnecessarily disadvantageous.*

In this instance it is considered that Section 5.16.4(c)(ii) can be successfully applied. Having had the opportunity to inspect the property there is no evidence the development will adversely affect the enjoyment or amenity for the adjoining property owner.

RISK IMPLICATIONS (including DAIP)

This proposal does not contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Whilst there are clearly other areas on the property where the applicant can achieve the 30m setback requirement, it is however considered that the applicant has provided a reasonable argument to support a variation in this case. This is particularly evident in the case of the outbuilding where the applicant is seeking to take advantage of a suitable flat site bounded by a rock retaining wall that had been prepared by the previous landowner (See **Attachment 4**). The land owner has indicated that there are substantial financial savings in using the existing site foundations for the outbuilding.

With surrounding established dwellings existing well away from this proposal there is considered little impact on amenity in this case.

The sea container is a temporary measure and the applicant is only seeking planning approval to have it onsite whilst the other construction is occurring. The intent will be to remove the container after works have been completed.

It is recommended that these developments be considered for approval.

OFFICERS RECOMMENDATION

That Council approve the application for planning approval for a small single dwelling, an outbuilding and for an existing sea container at Lot 50 Louisa Circle, Morangup subject to the following conditions:

- a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
- b. Shipping container is to be removed from the site within 6 months of the completion of the dwelling and outbuilding.
- c. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
- d. A building licence being obtained prior to commencement of any building works.

Cr Craddock moved the Officer's Recommendation with the addition of a new point b. as follows:

That Council approve the application for planning approval for a small single dwelling, an outbuilding and for an existing sea container at Lot 50 Louisa Circle, Morangup subject to the following conditions:

- a. **Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.**
- b. **Shipping container is to be removed from the site within 18 months of issue of the building permit for the dwelling and outbuilding.**
- c. **Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.**
- d. **A building licence being obtained prior to commencement of any building works.**

Cr Greenway seconded the motion.

Clarification was sought.

Cr Rayner moved a further amendment as follows:

That point b. be replaced with:

- b. **Shipping container is to be removed from the site within 24 months of the issue of the building permits for the dwelling and outbuilding.**

The amendments was accepted by the Mover and Seconder.

Clarification was sought.

The substantive motion was put

OFFICERS RECOMMENDATION /COUNCIL RESOLUTION NO. 222/10/15

MOVED Cr Rayner

That Council approve the application for planning approval for a small single dwelling, an outbuilding and for an existing sea container at Lot 50 Louisa Circle, Morangup subject to the following conditions:

- a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan;
- b. Shipping container is to be removed from the site within 24 months of issue of the building permit for the dwelling and outbuilding;
- c. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development; and
- d. A building licence being obtained prior to commencement of any building works.

MOTION CARRIED 9/0

9.2 PLANNING AND DEVELOPMENT

9.2.5 Proposed Building Permit Instant Start Legislation

Date of Report:	21 October 2015
Name of Applicant / Proponent/s:	The Building Commission
File Reference:	BLD 2
Author:	Graeme Bissett – Manager Planning & Development
Responsible Officer:	Stan Scott – CEO
Previously Before Council:	
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Advocacy
Attachments:	1. Instant Start: Outline for Consultation. 2. WALGA response.
Voting Requirements:	

PURPOSE OF THE REPORT

For Council to consider a proposal from the State Government to permit the instant start of residential building work as outlined in their proposal from the Building Commission.

BACKGROUND

Reference is made to attachment 1 for members to obtain a background in this matter. This proposal ties in with the Planning Scheme regulations changes introduced by the Department of planning which came into force on the 19th of October 2015. Basically however if this proposal proceeds changes will be made to the Building Act 2011 that would exempt single residences from the normal requirement to obtain a Building Permit prior to commencement providing the project met the requirements outlined.

CONSULTATION IMPLICATIONS

Consolation was held internally with officers the Australian Institute of Building Surveyors and through material received from WALGA (see attachment 2)

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

If this matter proceeds changes will be made to the Building Act 2011 through a Ministerial Order that would exempt single residences from the normal requirement to obtain a Building Permit prior to commencement providing the project met the requirements outlined (see attachment 1).

RISK IMPLICATIONS (including DAIP)

The potential impact of any risk created by this proposal is currently unknown. If issues in relation an instant start result in a financial loss for an owner or building any resulting legal action may result in Shire's being invited into the action. As this situation is untested is unclear how if at all a Shire would be affected.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

This proposal is not seen as a positive step forward. There are potential risks seen with bypassing normal checking processes within a Shire in order to commence the construction process of a dwelling "instantly". Having a consultant certify all local rules will be followed with the likelihood they may not know them all is a recipe for costly mistakes. How such mistakes will be rectified and who will cover the cost of these is unknown.

This idea has been trialled before and stopped. It appears to be driven from pressure from the construction industry. Unfortunately there is little confidence that the State Government will totally rule out this proposal in some form. While it is believed members should strongly oppose this proposal it also suggested that a recommendation should also be put that if it is determined to proceed the changes it should require the applicant or h is representative to lodge a performance bond to cover potential costs if things go wrong.

WALGA has prepared a response to the Building Commission's discussion paper (see attachment 2) which will form the basis of Council's response.

OFFICERS RECOMMENDATION

That Council:

1. Advise the Building Commission that it does not support the Instant Start proposals and sees these proposed changes creating more risk for the industry.

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2. Use the WALGA's response to the Building Commission's Discussion Paper on the Instant Start Concept as the basis of its submission to the Commission.
3. Advise the Building Commission if it is determined that these proposals are to proceed consideration be given to the mandatory requirement of refundable bonds commensurate with the risk to cover any repair /rectification work in the likely event that things go wrong.

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 223/10/15

MOVED Cr Chitty

SECONDED Cr Greenway

That Council:

1. Advise the Building Commission that it does not support the Instant Start proposals and sees these proposed changes creating more risk for the industry.
2. Use the WALGA's response to the Building Commission's Discussion Paper on the Instant Start Concept as the basis of its submission to the Commission.
3. Advise the Building Commission if it is determined that these proposals are to proceed consideration be given to the mandatory requirement of refundable bonds commensurate with the risk to cover any repair /rectification work in the likely event that things go wrong.

MOTION CARRIED 9/0

9.2.6 Water Refill Stations

Date of Report:	7 October 2015
Name of Applicant / Proponent/s:	Planning and Development Services
File Reference:	ENV-2
Author:	Sabin Acharya- Environmental Officer
Responsible Officer:	Graeme Bissett - Manager Planning & Development
Previously Before Council:	
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	5. Artwork 6. MOU
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To seek Council advice on the locations to install water refill stations around town.

BACKGROUND

Council made a commitment to participate in the Water wise Councils Program in 2014 when it joined the Water wise Council Program and authorised the CEO to sign the Memorandum of Understanding (MOU) between the Water Corporation, Department of Water and Shire of Toodyay (Resolution No 77/03/14) at an Ordinary Meeting of Council held on 25 March 2014 (Attachment 2).

Shire of Toodyay achieved all criteria in last one year to be endorsed as a Water wise Council and formal acknowledgement of the Shire's Water wise status is taking place at the Annual water wise Local Government Forum during National Water Week on Wednesday October 21. As a participant in the Water wise Councils Program, the Water Corporation invited an expression of interest to the Shire of Toodyay in August to install water refill stations around the Town as a way of providing a plastic-free alternative to the public and reducing the amount of greenhouse gases emitted during the production of bottled water.

The Shire then expressed an interest to install three water refill stations at three key areas around Toodyay one each in Stirling Terrace, Duidgee Park, Newcastle Park. The Water Corp assessed the Shire's EOI based on the purposed location of the station/s – locations with high visibility and extensive passing foot traffic, whether the Council has previously received stations from water Corp and Council's commitment to Water wise Program and decided to offer the Shire three Water Refill Stations at no cost to be installed at the purposed site.

CONSULTATION IMPLICATIONS

Internal consultation has occurred between Chief Executive Officer, Manager of Planning and Development Services, Environmental Officer, and Manager of Parks and Garden for the preparation of this report.

STRATEGIC IMPLICATIONS

Strategic Community Plan

It supports the Plan's key point of focussing on the waste minimisation including recycling to meet the aspirations of Toodyay as a liveable and thriving Shire.

Environmental Management Strategy

It keeps up with the existing strategic direction of the Shire's Environmental Management Strategy to minimise the generation of waste, reduce the amount to landfill and increase reuse and recycling.

POLICY IMPLICATIONS

This proposal doesn't contain any notable policy implications.

FINANCIAL IMPLICATIONS

The refill stations will be provided no cost, but the installation and maintenance costs will be the responsibility of the Shire. The cost of a replacement filter is \$120 each and is recommended to be changed annually. This can be done in-house.

The roles and responsibilities of both parties have been outlined in a Memorandum of Understanding which is yet to be signed.

Installing the refill stations in the purposed locations will be very straightforward as there is already a provision of reticulations in these areas. There are currently sufficient funds in the existing budget to carry out the installation of the stations.

LEGAL AND STATUTORY IMPLICATIONS

This proposal does not contain any notable statutory implications

RISK IMPLICATIONS (including DAIP)

This proposal does not contain any notable environmental implications.

ENVIRONMENTAL IMPLICATIONS

Installation of Water refill stations around the town will have positive environmental implications.

SOCIAL IMPLICATIONS

This project will have positive social implications.

OFFICER COMMENT / DETAILS

The water refill stations were initially proposed to be installed at three key areas around the town, one each in Duidgee Park, Stirling Terrace and Newcastle Park. If the Council

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decides to change the locations the water corporation is happy to be flexible as long as the locations with high foot traffic, high visibility and ease of public access are selected. Other locations that have been identified to be suitable for the Stations are Charcoal Lane and New Information Bay in Stirling Terrace.

OFFICERS RECOMMENDATION

That Council:

1. Sign the MOU with the Water Corporation that outlines responsibilities of both parties with regards to the provision, delivery, installation and maintenance of the stations; and
2. That staff bring options for possible locations to the next Council Forum.

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 224/10/15

MOVED Cr Rayner

SECONDED Cr Wood

That Council:

1. Sign the MOU with the Water Corporation that outlines responsibilities of both parties with regards to the provision, delivery, installation and maintenance of the stations; and
2. That staff bring options for possible locations to the next Council Forum.

MOTION CARRIED 9/0

9.4 CORPORATE SERVICES

9.4.1 List of Payments – September 2015

Date of Report:	2 October 2015
Name of Applicant/Proponent/s:	Shire of Toodyay
File Reference:	FIN6
Author:	Kerry Wandless – Accounts Officer
Responsible Officer:	Cherie Delmage – Manager Corporate Services
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Review
Attachments:	1. List of Payments – September 2015
Voting Requirements:	Simple majority

PURPOSE OF THE REPORT

To present all cheques and electronic payments raised during the month of September 2015.

BACKGROUND

Creditor invoices are processed as they are received and on the 15th and final day of every month, cheques and electronic fund transfers are raised for payments.

CONSULTATION IMPLICATIONS

This report did not require consultation.

STRATEGIC IMPLICATIONS

This report does not contain any notable strategic implications.

POLICY IMPLICATIONS

Council has delegated authority to the Chief Executive Officer to make payments from the Municipal and Trust Accounts.

FINANCIAL IMPLICATIONS

This report does not contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

Section 5.42 of the *Local Government Act* 1995 allows the local government to delegate its powers to the Chief Executive Officer.

Regulation 13 of the *Local Government (Financial Management) Regulations* 1996 states that where the Chief Executive Officer has delegated authority to make payments from the municipal and trust accounts, a list of such payments is to be presented to Council at the next meeting.

RISK IMPLICATIONS (including DAIP)

This report does not contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

This report does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This report does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Electronic Funds Transfers (EFT) are for payments transferred directly to creditor bank accounts.

Bank Payment Vouchers (BPV) are for direct debits against the bank account such as bank fees and charges etc.

Internal Payment Vouchers (IPV) are vouchers raised internally for payroll related expenditures which are paid through Council's on-line (internet) banking system.

The balance of creditors after the final cheque run for the month of September 2015 was \$0.

OFFICERS RECOMMENDATION

That Council note payments listed and presented for the month of September 2015 as follows:

- a) Trust Fund Cheques numbered 1456 to 1464 amounting to \$11,974.37;
- b) Electronic Fund Transfers (EFT) payments numbered EFT18604 to EFT18766 and Municipal Fund Cheques numbered 12144 to 12155 amounting to \$422,319.04; and
- c) Direct Debits numbered IPV530 to IPV531 and BPV2314 to BPV2342 amounting to \$207,206.09; and
- d) Super Direct Debits totalling \$41,601.37

as being paid.

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OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 225/10/15

MOVED Cr Chitty

SECONDER Cr J Dow

That Council note payments listed and presented for the month of September 2015 as follows:

- a) Trust Fund Cheques numbered 1456 to 1464 amounting to \$11,974.37;
- b) Electronic Fund Transfers (EFT) payments numbered EFT18604 to EFT18766 and Municipal Fund Cheques numbered 12144 to 12155 amounting to \$422,319.04; and
- c) Direct Debits numbered IPV530 to IPV531 and BPV2314 to BPV2342 amounting to \$207,206.09; and
- d) Super Direct Debits totalling \$41,601.37

as being paid.

MOTION CARRIED 9/0

9.4.2 Financial Statements – September 2015

Date of Report:	9 October 2015
Name of Applicant/Proponent/s:	Shire of Toodyay
File Reference:	FIN3
Author:	Narelle Rodger - Accountant
Responsible Officer:	Cherie Delmage – Manager Corporate Services
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Review
Attachments:	<ol style="list-style-type: none">1. Monthly Financial Statements including Outstanding Rates Debtors and Outstanding Sundry Debtors for month ending 30 September 2015; and2. Bank Reconciliations for month ending 30 September 2015.
Voting Requirements:	Simple majority

PURPOSE OF THE REPORT

To accept the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors Information and the Bank Reconciliations for the period ending 30 September 2015.

BACKGROUND

Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* states:

A statement of financial activity and the accompanying documents referred to in sub regulation (2) is to be –

- a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- b) Recorded in the minutes of the meeting at which it is presented.

These reports are prepared after all the end of month payments and receipts have been processed.

CONSULTATION IMPLICATIONS

This report did not require consultation.

STRATEGIC IMPLICATIONS

This report does not contain any notable strategic implications.

POLICY IMPLICATIONS

This report does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This report does not contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a statement of Financial Activity to be prepared each month which is to contain the following details:

- a) Annual budget estimates;
- b) Budget estimates to the end of the month;
- c) Actual amount of expenditure and revenue;
- d) Material variances between comparable amounts in b) and c) and above; and
- e) The net current assets at the end of the month to which the statements relates i.e.: surplus/deficit position.

The Statement is to be accompanied by:

- a) Explanation of the composition of net current assets, less committed assets and restricted assets;
- b) Explanation of the material variances; and
- c) Such other information considered relevant by the local government.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* sets out the form and content of the financial reports.

RISK IMPLICATIONS (including DAIP)

This report does not contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

This report does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This report does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Attached are the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors Information and Bank Reconciliations for the period ending 30 September 2015.

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OFFICERS RECOMMENDATION

That Council accept the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors Information and Bank Reconciliations for the period ending 30 September 2015.

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 226/10/15

MOVED Cr Chitty

SECONDED Cr Rayner

That Council accept the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors Information and Bank Reconciliations for the period ending 30 September 2015.

MOTION CARRIED 9/0

Graeme Bissett left Chambers at 5.33

Graeme Bissett returned to Chambers at 5.35

9.1 EXECUTIVE SERVICES

9.5.1 Reimbursement of Conference Expenses

Date of Report:	23 September 2015
Name of Applicant / Proponent/s:	Cr Rosemary Madacsi
File Reference:	CRN2
Author:	Mr Stan Scott - CEO
Responsible Officer:	Mr Stan Scott - CEO
Previously Before Council:	Nil
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	<ol style="list-style-type: none">1. Conference Program;2. Summary of Costs; and3. Correspondence between CEO and Cr Madacsi concerning the booking.
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

The purpose of this report is for Council to consider whether to reimburse Cr Madacsi for out of pocket expenses attending a conference (**Attachments 1 & 2**).

BACKGROUND

On 1 September Cr Madacsi approached the CEO to seek funding to attend the Waste and Recycle Conference on 10 and 11 September 2015.

The CEO advised Cr Madacsi that the conference exceeded his delegation under Council Policy M4 Conferences and Professional Development. Under that policy the CEO is permitted to approve up to \$1200 inclusive of all expenses. As there was no Council meeting before the conference the CEO was unable to seek Council's approval. He offered instead to approve a single day.

After further discussion it was agreed that the CEO would approve two single days of attendance (the \$1200 maximum limit) rather than the \$1409 cost of full registration which included some social events (**Attachment 3**). The CEO advised his Executive Assistant to book the conference, and Cr Madacsi was copied in to the following:

"Please book Cr Madacsi for two full day registrations rather than a full conference registration. This excludes the associated social events. This should be \$600 plus GST for each day which is the maximum extent of my delegated limit."

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Cr Madacsi has agreed that this will be the extent of the Shire's contribution and that she will cover her own accommodation, travel and subsistence costs."

CONSULTATION IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Reimbursement of the subsistence costs would exceed the CEO's delegation for a single event.

FINANCIAL IMPLICATIONS

The additional costs claimed are \$489.

LEGAL AND STATUTORY IMPLICATIONS

Section 5.98 of the *Local Government Act 1995* sets out requirements for reimbursement of expenses. The amounts requested to be reimbursed are such that they may be reimbursed, but Council is not obliged to approve reimbursement.

RISK IMPLICATIONS (including DAIP)

The only risk is one of precedent, that members may be encouraged to seek reimbursement after the event rather than seeking Council's endorsement beforehand.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Cr Madacsi did not become aware of the conference until it was past the time where Council endorsement could have been obtained. The conference does fit the definition of the kind of conference or professional development that could be approved under Council's policy, but Council did not have the opportunity prior to the conference to make a determination.

Council may choose whether or not to reimburse the out of pocket expenses

OFFICERS RECOMMENDATION

That Council authorise the CEO to reimburse \$489 in out of pocket expenses associated with Cr Madacsi's attendance at the Waste and Recycle Conference 2015.

OFFICERS RECOMMENDATION / COUNCIL RESOLUTION NO. 227/10/15

MOVED Cr Craddock

That Council authorise the CEO to reimburse \$489 in out of pocket expenses associated with Cr Madacsi's attendance at the Waste and Recycle Conference 2015.

Motion was lost for want of a seconder

Meeting adjourned 5.57pm

Meeting resumed at 6.40pm

The Chief Executive Officer advised that Councillors Chitty and Wood had submitted disclosures of interest in the form of a written notice prior to the commencement of this section of the meeting.

Cr Chitty declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, in relation to Agenda Item 9.6.1 Local Laws Advisory Committee Recommendations – Extractive Industry. Cr Chitty advised that "The nature of my interest is that members of her family own an extractive industry licence and as a consequence there may be a perception that my impartiality on the matter may be affected. I will therefore declare that: I have no financial interest to declare and I will consider this matter on its merits and vote accordingly."

Cr Wood declared an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, in relation to Agenda Item 9.6.1 Local Laws Advisory Committee Recommendations – Extractive Industry. Cr Wood advised that "The nature of my interest is that members of her family own an extractive industry licence and as a consequence there may be a perception that my impartiality on the matter may be affected. I will therefore declare that: I have no financial interest to declare and I will consider this matter on its merits and vote accordingly."

9.2 COMMITTEE REPORTS

9.6.1 Local Laws Advisory Committee Recommendations

Date of Report:	1 October 2015
Name of Applicant / Proponent/s:	Local Laws Advisory Committee
File Reference:	LAW1
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	1. Extractive Industries Local Law 2015; and 2. Notice of Proposal to make a Local Law.
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To receive the recommendation made by the Local Laws Advisory Committee at their meeting held on 15 September 2015 and to consider the adoption of the *Extractive Industries Local Law 2015*.

BACKGROUND

In accordance with Council Policy A.17 – Council Consideration of Committee Recommendations “Recommendation from Council Committees will be considered by Council at the earliest opportunity.”

At a Local Laws Advisory Committee Meeting held on 15 September 2015 recommendations were made to Council as follows:

Recommendation 1 - Extractive Industry Local Law (amendments to local law)

That the Local Laws Committee make a recommendation to Council as follows:

That in Clause 4.3 (1) (e) the word “any” be replaced by the word “all”.

That throughout the local law the terms “restoration” or “restored” or “reinstated” or “restored or reinstated” be replaced by the words “rehabilitation” or “rehabilitated” as the context requires.

That in Clause 2.3 (3) (c) include the words “giving notice to” before the word “any”.

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That in Clause 3.1 (7) (k) include the words "all surface water" after the words "management of".

That in Schedule 1 at 6.1 in the table of penalties the modified penalty be changed from "\$200" to "\$500"

That at 6.3 (2) the penalty be changed from "\$2,000" to "\$5,000".

That at 7.1 (1) (a) replace the words "is greater" with the words "not less".

That at 7.1 (1) (b) replace the words "the sum of" with the words "not less than"

Recommendation 2 - Extractive Industry Local Law (additions to local law)

The committee considered the tabled legal advice, and in light of that advice resolved as follows:

That a new Clause 5.1 (4) be inserted as follows:

The Local Government will, on the anniversary of the issue of a license, and on each subsequent anniversary, review the amount of the cash bond stipulated at 5.1 (1) to ensure that the cash bond is sufficient, and if necessary increase the cash bond.

Recommendation 3 - Rehabilitation Bonds Policy for Extractive Industries

That the Local Laws Committee make a recommendation to Council as follows:

That Council develop a policy of the determination of the amount of rehabilitation bonds.

Recommendation 4 - Adoption of Extractive Industry Local Law

The Local Laws Advisory Committee recommends to Council, subject to the preceding motions, the following:

That Council:

1. Pursuant to section 3.12 of the Local Government Act 1995 resolves its intent to adopt the Shire of Toodyay Extractive Industries Local Law:
 - (a) The **purpose** of this local law is to prohibit the carrying on of an extractive industry unless by authority of a licence issued by the local government; regulate the carrying on of the extractive industry in order to minimise damage to the environment, roads and other peoples' health and property; and provide for the restoration and reinstatement of any excavation site.
 - (b) The **effect** of this local law is that any person wanting to carry on an extractive industry will need to be licensed and will need to comply with the provisions of this local law.
 - (c) The **justification** of this local law is to make provisions about the regulation and control of the operation of extractive industries within the

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Shire of Toodyay including licensing these activities and imposing conditions regarding operation and rehabilitation of extractive industry sites.

2. *In accordance with the provisions of section 3.12(3) and (3a) of the Local Government Act 1995, advertise for public comment the proposal to adopt the Shire of Toodyay Extractive Industries Local Law as shown in Attachment 3.*

3. *Authorise the CEO to send to the Minister a copy of:*

- (a) The proposed local law (Attachment 1); and a*
- (b) Copy of the public Notice (Attachment 2).*

in accordance with the provisions of section 3.12 (3) of the Local Government Act 1995 as shown in Attachment 4.

4. *Authorise the CEO to provide a copy of the proposed local law, in accordance with the notice to any person requesting it in accordance with the provisions of section 3.12 (3) (c) of the Local Government Act 1995.*

CONSULTATION IMPLICATIONS

There has been no further consultation in relation to the recommendations made by the Local Laws Advisory Committee.

STRATEGIC IMPLICATIONS

Extractive Industries as a significant feature of the local area and make significant contributions to road maintenance.

POLICY IMPLICATIONS

The Committee requested that Council develop a policy of the determination of the amount of rehabilitation bonds. The Road Contribution Policy provided a formula with a sound basis for road charges. A similar approach to rehabilitation bonds will help protect Council and the community from excessive costs.

FINANCIAL IMPLICATIONS

The most significant cost from adopting a new local law relates to the state-wide advertising costs and cost of publishing the adopted local law in the government gazette. Collectively these costs will approximate \$3,500.

LEGAL AND STATUTORY IMPLICATIONS

The initial steps to be taken when making a valid Local Law, in accordance with Section 3.12 of the *Local Government Act 1995*, are noted as follows:

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Steps	Reference	Action
1	3.12(2)	Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner ¹ : (a) in the agenda of that meeting; and (b) in the minutes of that meeting.
2	3.12(3)(a)	State-wide public notice: (refer s.1.8 under this Act) Published in newspaper circulating generally throughout the State.
3	3.12(3a)	Local public notice: (refer s.1.7 under this Act) Published in a newspaper circulating generally throughout the State, and exhibited on a notice board of the local government's offices and every library in the district.
4	3.12(3)(b)	<u>Immediately after State-wide local public notice is published:</u> Send copy of <ul style="list-style-type: none"> the proposed local law (in gazette-ready format) and a copy of the State-wide public notice, to the Minister for Local Government and, where applicable, same copies sent to another Minister.

Statewide public notice is described in section 1.8 of the Local Government Act 1995. Where such notice is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1) (a) is required to circulate generally throughout the State.

Local Public Notice is described in Section 1.7 of the *Local Government Act 1995* sets out the requirements for this form of notice. It must be –

- (a) published in a newspaper circulating generally throughout the district;
- (b) exhibited to the public on a notice board at the local government's offices; and
- (c) exhibited to the public on a notice board at every local government library in its district.

RISK IMPLICATIONS (including DAIP)

The existing Local Law is similar to most contemporary Extractive Industry Local Laws. There has been substantial work over several years developing the new Local Law and that time and expense could be wasted if we do not proceed.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Recommendations 1 and 2

The *Extractive Industries Local Law 2015* (**Attachment 1**) was reviewed following the Local Laws Advisory Committee Meeting and the changes recommended to be made by the Committee have been included in the document presented.

Recommendation 3 - Rehabilitation Bonds Policy for Extractive Industries

The Committee requested that Council develop a policy of the determination of the amount of rehabilitation bonds. The Road Contribution Policy provided a formula with a sound basis for road charges. A similar approach to rehabilitation bonds will help protect Council and the community from excessive costs.

LOCAL LAWS ADVISORY COMMITTEE RECOMMENDATION

That Council develop a policy of the determination of the amount of rehabilitation bonds.

LOCAL LAWS ADVISORY COMMITTEE RECOMMENDATION ONE / COUNCIL RESOLUTION NO. 228/10/15

MOVED Cr Rayner

SECONDED Cr Greenway

That Council develop a policy for the determination of the amount of rehabilitation bonds.

MOTION CARRIED 9/0

Recommendation 4 - Adoption of Extractive Industry Local Law

The recommendation below has been reworded to meet the requirements contained within the guidelines provided by the Department of Local Government and Communities.

OFFICER'S RECOMMENDATION/LOCAL LAWS ADVISORY COMMITTEE RECOMMENDATION

That Council:

1. pursuant to section 3.12 of the *Local Government Act 1995*, proposes to make a local law titled "*Extractive Industries Local Law 2015*"
 - (a) *The **purpose** of this local law is to prohibit the carrying on of an extractive industry unless by authority of a licence issued by the local government; regulate the carrying on of the extractive industry in order to minimise damage to the environment, roads and other peoples' health*

and property; and provide for the restoration and reinstatement of any excavation site.

(b) *The **effect** of this local law is that any person wanting to carry on an extractive industry will need to be licensed and will need to comply with the provisions of this local law.*

(c) *The **justification** of this local law is to make provisions about the regulation and control of the operation of extractive industries within the Shire of Toodyay including licensing these activities and imposing conditions regarding operation and rehabilitation of extractive industry sites.*

2. Advertise for public comment the proposal to make a local law titled “*Extractive Industries Local Law 2015*” as shown in Attachment 1, in accordance with the provisions of section 3.12(3)(a) and 3.12(3a) of the *Local Government Act 1995*;

3. Authorise the CEO to send to the Minister for Local Government, and any other Ministers (where applicable) immediately after State-wide and Local Public Notice is published, a copy of:

(a) *The proposed local law (Attachment 1); and a*

(b) *Copy of the State-wide public Notice (Attachment 2).*

in accordance with the provisions of section 3.12 (3) (b) of the Local Government Act 1995.

4. Pursuant to the provisions of section 3.12 (3) (c) of the *Local Government Act 1995*, authorise the CEO to provide a copy of the proposed local law, in accordance with the notice to any person requesting it.

Cr Craddock moved the Officer’s Recommendation be taken to a concept Forum for consideration.

Clarification was sought.

The substantive motion was put.

**OFFICER’S RECOMMENDATION/LOCAL LAWS ADVISORY COMMITTEE
RECOMMENDATION/COUNCIL RESOLUTION NO. 229/10/15**

MOVED Cr Craddock

That Council take this Item to a Concept Forum for further consideration.

MOTION CARRIED 9/0

9.6.2 Environmental Advisory Committee Recommendations

Date of Report:	1 October 2015
Name of Applicant / Proponent/s:	Environment Advisory Committee
File Reference:	PLA6
Author:	Graeme Bissett – Manager Planning & Development
Responsible Officer:	Stan Scott – Chief Executive Officer
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive.
Attachments:	1. Minutes of Environmental Advisory Committee provided on Council dashboard.
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To receive and consider the recommendations made by the Environmental Advisory Committee at their meeting held on 24 September 2015 (**Attachment 1**).

BACKGROUND

In accordance with Council Policy A.17 – Council Consideration of Committee Recommendations “*Recommendation from Council Committees will be considered by Council at the earliest opportunity.*”

At an Environmental Advisory Committee Meeting held on 24 September 2015 recommendations were made to Council as follows:

Recommendation 1 – Toodyay Land Conservation District Committee (LCDC)

That the Environmental Advisory Committee make a recommendation to Council as follows:

That in relation to the proposed formal wind-up of the Toodyay Land Conservation District Committee (LCDC), the Environmental Advisory Committee (EAC) recommend to Council the following:

- 1. Council advises the Department of Agriculture and Food that it supports the wind-up of the LCDC and recommend it distributes any money left over to other groups with similar aims; and*
- 2. The EAC has reviewed the goal of reinvigorating the LCDC and determined that until there is evidence that there is enough support from the public to do*

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this that goal not be pursued and be subject to review when the Environmental Management Strategy is next formally reviewed.

Recommendation 2 – Expanded Polystyrene Recycling

That the Environmental Advisory Committee make a recommendation to Council as follows:

That in relation to the Expanded Polystyrene recycling, the Environmental Advisory Committee recommend to Council the following:

- 1. That Council approach AROC to find out if there is consensus to gain support in relation to expanded polystyrene recycling;*
- 2. That the Council consider seeking joint funding through AROC for the purchase of an expanded polystyrene melt machine; and*
- 3. That the Council liaise with the AROC members to make the best use of the machine once it is obtained.*

Recommendation 3 – Implementation of Environmental Management Strategy

That the Environmental Advisory Committee make a recommendation to Council as follows:

Council note that the Shire of Toodyay, will from 21 October 2015, be officially known as a Waterwise Council.

This action meets Point 46 in Table 4 contained in the Shire of Toodyay's Environmental Management Strategy.

CONSULTATION IMPLICATIONS

There has been no further consultation in relation to the recommendations made by the Environmental Advisory Committee.

STRATEGIC IMPLICATIONS

The proposed winding up of the LCDC is contrary to the strategic direction outlined on the Environmental Strategy. The committee has reviewed the aim of invigorating this committee and considers this is not possible with the current level of community support and the limitations that the committees structure. It is believed the existing committees in the community adequately fulfil the role the LCDC could be playing.

If however at a future date there is enough support this committee can be reactivated with the support of the EAC.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications

FINANCIAL IMPLICATIONS

There are two potential financial implications of this committee's recommendation as follows:

1. A LCDC can raise a rate to fund environmental activities which is not possible under other committees with similar aims.
2. If funding can be obtained in relation to purchasing a Polystyrene Recycling machine this may involve some form of contribution which would become a future budget consideration. The cost of running this machine appears to be reasonably cost neutral.

LEGAL AND STATUTORY IMPLICATIONS

This proposal does not contain any notable Legal or Statutory implications.

RISK IMPLICATIONS (including DAIP)

This proposal does not contain any notable Risk implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Council has three recommendations from the EAC to consider.

Recommendation 1 –Toodyay Land Conservation District Committee (LCDC)

Recommendation 1 proposes that Council no longer pursue the strategy of “invigorating the Toodyay LCDC” and this aim be formally reviewed as part of the next Environmental Strategy review. It is the view of the committee that the current limitations of the scope of this committee make it less relevant than it has been. There are a number of other committee’s in the Shire which perform similar functions including the Farmers Alliance, the Naturalist Committee and Toodyay Friends of the River. Unfortunately there is no Committee to invigorate. The only downside is the loss of the ability to raise a rate to carry out the functions of an LCDC.

It should be noted that if the Committee’s recommendation is adopted, the Toodyay LCDC area will remain Gazetted and a new committee can be re-formed simply at a later date if enough interest is shown.

COMMITTEE RECOMMENDATION ONE

That Council:

1. Note the recommendation made by the Environmental Advisory Committee;
2. Accept that until there is evidence that there is enough support from the public to reinvigorate a Land Conservation District Committee in Toodyay, that the retention of the Toodyay LCDC not be pursued and be subject to review once the Environmental Strategy is next formally reviewed; and
3. Advise the Department of Agriculture and Food that it supports the wind-up of the Toodyay Land Conservation District Committee (LCDC) and recommends it distributes any money left over to other groups with similar aims.

OFFICER'S RECOMMENDATION ONE

That staff prepare a report for future Council meeting on the benefits and disadvantages of winding up the LCDC.

COUNCIL RESOLUTION NO. 230/10/15

MOVED Cr Rayner

SECONDER Cr Chitty

That Council request that:

1. Staff prepare a report for future Council meeting on the benefits and disadvantages of winding up the Land Conservation District Committee; and
2. Such Report be brought to a Council Forum prior to being presented to a Council Meeting.

MOTION CARRIED 9/0

Recommendation 2 – Expanded Polystyrene Recycling

As outlined in the committee agenda/minutes the proposal to pursue, subject to AROC support, suitable funding for the acquisition of a shared polystyrene recycling machine would support the aims of the Environmental Strategy and be of benefit to the Shires involved. Expanded polystyrene waste is a significant issue, this proposal provides an innovative solution that appears to be cost neutral.

COMMITTEE / OFFICER'S RECOMMENDATION TWO

That Council, in relation to the Expanded Polystyrene recycling, the Environmental Advisory Committee recommend to Council the following:

1. Approach AROC to find out if there is consensus to gain support in relation to expanded polystyrene recycling;
2. Consider seeking joint funding through AROC for the purchase of an expanded polystyrene melt machine; and
3. Liaise with the AROC members to make the best use of the machine once it is obtained.

COMMITTEE / OFFICER'S RECOMMENDATION TWO / COUNCIL RESOLUTION NO. 231/10/15

MOVED Cr Craddock

That Council, in relation to the Expanded Polystyrene recycling, the Environmental Advisory Committee recommend to Council the following:

1. Approach AROC to find out if there is consensus to gain support in relation to expanded polystyrene recycling;
2. Consider seeking joint funding through AROC for the purchase of an expanded polystyrene melt machine; and
3. Liaise with the AROC members to make the best use of the machine once it is obtained.

MOTION CARRIED 9/0

Recommendation 3 – Implementation of EMS

Council made a commitment to participate in the Waterwise Councils Program in 2014 when it joined the Waterwise Council Program and authorised the CEO to sign the Memorandum of Understanding (MOU) between the Water Corporation, Department of Water and Shire of Toodyay (Resolution No 77/03/14) at an Ordinary Meeting of Council held on 25 March 2014 (**Attachment 2**).

Council has now achieved the recognition as a Waterwise Council and the Committee wants it noted that this aim of the Strategy has been fulfilled.

COMMITTEE / OFFICER'S RECOMMENDATION THREE

That Council, in relation to the Committee's Recommendation No. 3:

1. Note that the Shire of Toodyay, will from 21 October 2015, be officially known as a Waterwise Council;
2. Note this action meets Point 46 in Table 4 contained in the Shire of Toodyay's Environmental Management Strategy; and
3. Promote its status as a Waterwise Council in response in the Media and the Shire's website.

**COMMITTEE / OFFICER'S RECOMMENDATION THREE / COUNCIL RESOLUTION
NO. 232/10/15**

MOVED Cr Greenway

That Council, in relation to the Committee's Recommendation No. 3:

1. Note that the Shire of Toodyay, will from 21 October 2015, be officially known as a Waterwise Council.
2. Note this action meets Point 46 in Table 4 contained in the Shire of Toodyay's Environmental Management Strategy.
3. Promote its status as a Waterwise Council in the Media and the Shire's website.

MOTION CARRIED 9/0

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING

Nil.

12. QUESTIONS OF MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 MEMBERS

Nil.

13.2 EMPLOYEES

Nil.

14. CONFIDENTIAL BUSINESS

Nil.

15. NEXT MEETINGS

Council Forum	10 November 2015
Works Advisory Committee Meeting	29 October 2015
Ordinary Council Meeting	24 November 2015
Environmental Advisory Committee	26 November 2015
AROC	7 December 2015
Community Depot Management Advisory Committee	28 January 2016

16. CLOSURE OF MEETING

The Shire President declared the meeting closed at 7.15 pm.



ADDENDUM

Attachments to Minutes of the

ORDINARY MEETING OF COUNCIL

27 October 2015

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HELD IN COUNCIL CHAMBERS ON 27 OCTOBER 2015

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Shire of Toodyay - TEN61 - Community Depot Sheds

	TENDERER 1			TENDERER 2		TENDERER 3		TENDERER 4	
	Price Per Item	Total Price	GST	Total Price	GST	Total Price	GST	Total Price	GST
Shed 1	Supply Total	\$ 49,574.90	\$ 4,506.81	\$ 40,943.70	\$ 4,094.38	\$ 23,789.04	\$ 2,378.90	\$ 43,378.00	\$ 4,337.80
	Construction	\$ 16,408.00	\$ 1,491.64	\$ 15,420.00	\$ 1,542.00	\$ 14,627.38	\$ 1,462.74	\$ 34,830.00	\$ 3,480.00
	TOTAL	\$ 65,982.00	\$ 5,998.45	\$ 56,363.70	\$ 5,636.38	\$ 50,116.62	\$ 5,011.66	\$ 78,208.00	\$ 7,817.80
Shed 2	Supply Total	\$ -	\$ -	\$ 50,746.86	\$ 5,074.69	\$ 29,737.67	\$ 2,973.77	\$ 63,446.75	\$ 6,344.67
	Construction	\$ 18,564.00	\$ 1,687.64	\$ 17,010.00	\$ 1,701.00	\$ 15,168.17	\$ 1,516.82	\$ 18,675.00	\$ 1,867.50
	TOTAL	\$ 72,301.70	\$ 6,572.88	\$ 67,756.86	\$ 6,775.69	\$ 56,606.04	\$ 5,660.60	\$ 82,121.75	\$ 8,212.17
Shed 3	Supply Total	\$ -	\$ -	\$ 26,282.87	\$ 2,628.28	\$ 16,439.41	\$ 1,643.94	\$ 35,736.25	\$ 3,573.62
	Construction	\$ 10,210.00	\$ 928.18	\$ 9,504.00	\$ 950.40	\$ 7,964.62	\$ 796.46	\$ 8,717.50	\$ 871.75
	TOTAL	\$ 39,178.00	\$ 3,561.63	\$ 35,786.87	\$ 3,578.68	\$ 29,474.23	\$ 2,947.42	\$ 44,453.75	\$ 4,445.37
Shed 4	Supply Total	\$ -	\$ -	\$ 19,193.00	\$ 1,919.41	\$ 12,152.08	\$ 1,215.21	\$ 17,817.25	\$ 1,782.12
	Construction	\$ 7,760.00	\$ 705.45	\$ 8,460.00	\$ 846.00	\$ 7,792.64	\$ 779.26	\$ 15,181.25	\$ 1,518.12
	TOTAL	\$ 30,788.80	\$ 2,798.98	\$ 27,653.99	\$ 2,765.41	\$ 24,624.92	\$ 2,462.49	\$ 32,998.50	\$ 3,300.24
TOTAL COST		\$ 208,250.50	\$ 18,931.94	\$ 187,561.42	\$ 18,756.16	\$ 160,821.81	\$ 16,082.17	\$ 237,782.00	\$ 23,775.58

PART 3 - PLEASE COMPLETE

Shire of Toodyay - TEN61 - Community Depot Workshops

Shed 1

TENDERER 1

TENDERER 2

TENDERER 3

TENDERER 4

Specifications	Number	Price Per Item	Total Price	GST	Price Per Item	Total Price	GST	Price Per Item	Total Price	GST	Price Per Item	Total Price	GST
20m X 9m X 3m (180m2) - class 9(b)	1	\$ 22,324.60	\$ 22,324.60	\$ 2,029.51	\$ 15,676.37	\$ 15,676.37	\$ 1,567.64	\$ -	\$ -	\$ -	\$ 13,200.00	\$ 13,200.00	\$ 1,320.00
Roller Doors (front and end) - with standard locks													
Classic Cream with Manor Red trim	3	\$ 620.40	\$ 1,861.20	\$ 169.20	\$ 612.00	\$ 1,836.00	\$ 1,836.60	\$ -	\$ -	\$ -	\$ 1,006.00	\$ 3,018.00	\$ 301.80
Accessible PA door (between window and roller door) - individual key lock	1	\$ 456.50	\$ 456.50	\$ 41.50	\$ 1,036.36	\$ 1,036.36	\$ 103.64	\$ -	\$ -	\$ -	\$ 808.00	\$ 808.00	\$ 80.80
Door handles - or slide bolts	1	\$ 71.50	\$ 71.50	\$ 6.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Windows (front)	2	\$ 324.50	\$ 649.00	\$ 59.00	\$ 221.45	\$ 442.90	\$ 44.29	\$ -	\$ -	\$ -	\$ 352.00	\$ 704.00	\$ 70.40
Security mesh to windows - stainless steel amplimesh or similar	2	\$ 349.80	\$ 699.60	\$ 63.60	\$ 545.45	\$ 1,090.90	\$ 109.09	\$ -	\$ -	\$ -	\$ 400.00	\$ 800.00	\$ 80.00
Skylight	1	\$ 49.50	\$ 49.50	\$ 4.50	\$ 123.27	\$ 123.27	\$ 12.33	\$ -	\$ -	\$ -	\$ 80.00	\$ 80.00	\$ 8.00
Whirlybird	1	\$ 154.00	\$ 154.00	\$ 14.00	\$ 181.09	\$ 181.90	\$ 18.19	\$ -	\$ -	\$ -	\$ 108.00	\$ 108.00	\$ 10.80
Insulated walls to comply with R1.5 rating		\$ 1,303.50	\$ 1,303.50	\$ 118.50	\$ -	\$ 2,196.00	\$ 219.60	\$ -	\$ -	\$ -	\$ 12.00	\$ 2,160.00	\$ 216.00
Insulation to roof to comply with R3 rating		\$ 2,046.00	\$ 2,046.00	\$ 186.00	\$ -	\$ 2,160.00	\$ 216.00	\$ -	\$ -	\$ -	\$ 21.25	\$ 3,825.00	\$ 382.50
Concrete floor to 100mm (INC APRON & SITE WORKS)		\$ 19,959.50	\$ 19,959.50	\$ 1,814.50	\$ -	\$ 16,200.00	\$ 1,620.00	\$ -	\$ 11,700.00	\$ 1,170.02	\$ 103.00	\$ 18,675.00	\$ 1,867.50
Colourbond walls - Classic Cream (clad both sides) Ridge 3.4m		INCLUDED	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Colourbond roof - Classic Cream		INCLUDED	\$ -	\$ -	as above	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gutters - square line - Manor Red		INCLUDED	\$ -	\$ -	as above	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pitched Roof		INCLUDED	\$ -	\$ -	15 degree	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Warranty		INCLUDED	\$ -	\$ -	Bluescope	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certified Engineering Plans		INCLUDED	\$ -	\$ -	included in kit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total			\$ -	\$ -		\$ -	\$ -		\$ 11,700.00	\$ 1,170.02		\$ 43,378.00	\$ 4,337.80

PART 3 - PLEASE COMPLETE

Shire of Toodyay - TEN61 - Community Depot Sheds

Shed 2

TENDERER 1

Specifications	Number	Price Per Item	Total Price	GST
30m X 6m X 3m (180m2)	1	\$ 22,910.00	\$ 22,910.00	\$ 2,082.73
Roller Doors (front) - with standard locks				
Classic Cream with Manor Red trim	3	\$ 620.40	\$ 1,861.20	\$ 169.20
Accessible PA door - individual key locks	3	\$ 456.50	\$ 1,369.50	\$ 124.50
Door handles - or slide bolts	3	\$ 71.50	\$ 214.50	\$ 19.50
Dividing walls (to follow pitch) for three groups	2	\$ 860.00	\$ 1,720.00	\$ 156.36
Windows - one at each end and one in each section facing the front	5	\$ 324.50	\$ 1,622.50	\$ 147.50
Security mesh to windows - stainless steel amplimesh or similar	5	\$ 349.80	\$ 1,749.00	\$ 159.00
Insulated walls to comply with R1.5 rating		\$ 1,868.00	\$ 1,868.00	\$ 169.82
Insulation to roof to comply with R3 rating		\$ 2,106.00	\$ 2,106.00	\$ 191.45
Concrete floor to 100mm (INC SITE WORKS)		\$ 18,317.00	\$ 18,317.00	\$ 1,665.18
Colourbond walls - Classic Cream (clad both sides)				
Ridge 3.4m		INCLUDED	\$ -	\$ -
Colourbond roof - Classic Cream		INCLUDED	\$ -	\$ -
Gutters - square line - Manor Red		INCLUDED	\$ -	\$ -
Pitched Roof		INCLUDED	\$ -	\$ -
Warranty		INCLUDED	\$ -	\$ -
Certified Engineering Plans		INCLUDED	\$ -	\$ -
Skylight		INCLUDED	\$ -	\$ -
		Supply Total		
		Construction	\$ 18,564.00	\$ 1,687.64
		TOTAL COST	\$ 72,301.70	\$ 6,572.88

Additional Options (PLEASE QUOTE)	Size	Price Per Item	Total Price	GST
Verandah	1200mm	\$ 4,180.00	\$ 4,180.00	\$ 380.00
	1800mm	\$ 5,010.00	\$ 5,010.00	\$ 455.45
	2400mm	\$ 6,110.00	\$ 6,110.00	\$ 555.45
	3000mm	\$ 7,210.00	\$ 7,210.00	\$ 655.45

Additional Options (PLEASE QUOTE)	Size	Price Per Item	Total Price	GST
Verandah Concrete	1200mm	\$ 3,600.00	\$ 3,600.00	\$ 327.27
	1800mm	\$ 5,070.00	\$ 5,070.00	\$ 460.91
	2400mm	\$ 6,600.00	\$ 6,600.00	\$ 600.00
	3000mm	\$ 8,100.00	\$ 8,100.00	\$ 736.36

TENDERER 2

Price Per Item	Total Price	GST
\$ 17,586.55	\$ 17,586.55	\$ 1,758.65
\$ 612.00	\$ 1,836.00	\$ 183.00
\$ 1,036.36	\$ 3,109.08	\$ 310.91
\$ -	\$ -	\$ -
\$ 1,112.73	\$ 2,225.46	\$ 222.55
\$ 221.45	\$ 1,107.25	\$ 110.73
\$ 545.45	\$ 2,727.25	\$ 272.72
\$ -	\$ 3,672.00	\$ 367.20
\$ -	\$ 2,160.00	\$ 2,106.00
\$ -	\$ 16,200.00	\$ 1,620.00
included in kit price	\$ -	\$ -
as above	\$ -	\$ -
as above	\$ -	\$ -
10 degree	\$ -	\$ -
Bluescope	\$ -	\$ -
included in kit price	\$ -	\$ -
\$ 123.27	\$ 123.27	\$ 12.33
Supply Total	\$ 50,746.86	\$ 5,074.69
Construction	\$ 17,010.00	\$ 1,701.00
TOTAL COST	\$ 67,756.86	\$ 6,775.69

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ 6,770.00	\$ 6,770.00	\$ 677.00
\$ 8,090.00	\$ 8,090.00	\$ 809.00
\$ 9,408.00	\$ 9,408.00	\$ 940.80

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TENDERER 3

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 11,700.20	\$ 1,170.02
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
Supply Total	\$ 29,737.67	\$ 2,973.77
Construction	\$ 15,168.17	\$ 1,516.82
TOTAL COST	\$ 56,606.04	\$ 5,660.60

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TENDERER 4

Number	Price Per Item	Total Price	GST
1	\$ 14,271.00	\$ 14,271.00	\$ 1,427.00
3	\$ 1,006.00	\$ 3,009.00	\$ 300.90
3	\$ 808.00	\$ 2,424.00	\$ 242.40
3	\$ 3.25	\$ 9.75	\$ 0.97
2	\$ 1,317.00	\$ 2,634.00	\$ 263.00
5	\$ 352.00	\$ 1,760.00	\$ 176.00
5	\$ 400.00	\$ 2,000.00	\$ 200.00
252m2	\$ 9.70	\$ 2,444.00	\$ 244.00
180m2	\$ 21.25	\$ 3,825.00	\$ 382.00
180m2	\$ 185.00	\$ 33,437.00	\$ 3,343.78
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
1	\$ 77.00	\$ 77.00	\$ 7.70
Supply Total		\$ 63,446.75	\$ 6,344.67
Construction		\$ 18,675.00	\$ 1,867.50
TOTAL COST		\$ 82,121.75	\$ 8,212.17

Size	Price Per Item	Total Price	GST
1200mm	\$ 5,067.00	\$ 5,067.00	\$ 506.70
1800mm	\$ 5,259.00	\$ 5,259.00	\$ 526.00
2400mm	\$ 5,867.00	\$ 5,767.00	\$ 577.00
3000mm	\$ 6,277.00	\$ 6,277.00	\$ 628.00

Price Per Item	Total Price	GST

PART 3 - PLEASE COMPLETE

Shire of Toodyay - TEN61 - Community Depot Sheds

Shed 3

TENDERER 1

Specifications	Number	Price Per Item	Total Price	GST
13m X 6m X 3m (78m2)	1	\$ 11,489.00	\$ 11,489.00	\$ 1,044.45
Roller Doors (front) - with standard locks				
Classic Cream with Manor Red trim	2	\$ 620.40	\$ 1,240.80	\$ 112.80
Accessable PA door - individual key locks	2	\$ 456.50	\$ 913.00	\$ 83.00
Door handles - or slide bolts	2	\$ 71.50	\$ 143.00	\$ 13.00
Dividing wall (to follow pitch) for two groups	1	\$ 620.00	\$ 620.00	\$ 56.36
Windows (2 in each section)	4	\$ 324.50	\$ 1,298.00	\$ 118.00
Security mesh to windows - stainless steel amplimesh or similar	4	\$ 349.80	\$ 1,399.20	\$ 127.20
Insulated walls to comply with R1.5 rating		\$ 974.00	\$ 974.00	\$ 88.55
Insulation to roof to comply with R3 rating		\$ 928.00	\$ 928.00	\$ 84.36
Concrete floor to 100mm (INC SITE WORKS)		\$ 9,963.00	\$ 9,963.00	\$ 905.73
Colourbond walls - Classic Cream (clad both sides)				
Ridge 3.4m		INCLUDED	\$ -	\$ -
Colourbond roof - Classic Cream		INCLUDED	\$ -	\$ -
Gutters - square line - Manor Red		INCLUDED	\$ -	\$ -
Pitched Roof		INCLUDED	\$ -	\$ -
Warranty		INCLUDED	\$ -	\$ -
Certified Engineering Plans		INCLUDED	\$ -	\$ -
		Supply Total		
		Construction	\$ 10,210.00	\$ 928.18
		TOTAL COST	\$ 39,178.00	\$ 3,561.63

Additional Options:	Size	Price Per Item	Total Price	GST
Verandah	1200mm	\$ 1,890.00	\$ 1,890.00	\$ 171.82
	1800mm	\$ 2,250.00	\$ 2,250.00	\$ 204.54
	2400mm	\$ 2,740.00	\$ 2,740.00	\$ 249.09
	3000mm	\$ 3,230.00	\$ 3,230.00	\$ 293.64

Additional Options (PLEASE QUOTE)	Size	Price Per Item	Total Price	GST
Verandah Concrete	1200mm	\$ 1,930.00	\$ 1,930.00	\$ 175.45
	1800mm	\$ 2,560.00	\$ 2,560.00	\$ 232.73
	2400mm	\$ 3,210.00	\$ 3,210.00	\$ 291.82
	3000mm	\$ 3,840.00	\$ 3,840.00	\$ 349.09

TENDERER 2

Price Per Item	Total Price	GST
\$ 8,905.82	\$ 8,905.82	\$ 890.58
\$ 612.00	\$ 1,224.00	\$ 122.40
\$ 1,036.36	\$ 2,072.72	\$ 207.27
\$ -	\$ -	\$ -
\$ 1,112.73	\$ 1,112.73	\$ 111.27
\$ 221.45	\$ 885.80	\$ 885.58
\$ 545.45	\$ 2,181.80	\$ 218.18
	\$ 1,944.00	\$ 194.40
	\$ 936.00	\$ 93.60
	\$ 7,020.00	\$ 702.00
included in kit	\$ -	\$ -
as above	\$ -	\$ -
as above	\$ -	\$ -
10 degree	\$ -	\$ -
Bluescope	\$ -	\$ -
incl in kit	\$ -	\$ -
Supply Total	\$ 26,282.87	\$ 2,628.28
Construction	\$ 9,504.00	\$ 950.40
TOTAL COST	\$ 35,786.87	\$ 3,578.68

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ 3,225.60	\$ 3,225.60	\$ 322.56
\$ 3,818.40	\$ 3,818.40	\$ 381.40
\$ 4,362.00	\$ 4,362.00	\$ 436.20

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TENDERER 3

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 5,070.20	\$ 507.02
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
Supply Total	\$ 16,439.41	\$ 1,643.94
Construction	\$ 7,964.62	\$ 796.46
TOTAL COST	\$ 29,474.23	\$ 2,947.42

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TENDERER 4

Number	Price Per Item	Total Price	GST
1	\$ 8,086.00	\$ 8,086.00	\$ 809.00
2	\$ 1,006.00	\$ 2,012.00	\$ 201.00
2	\$ 808.00	\$ 1,616.00	\$ 161.00
2	\$ 3.25	\$ 9.75	\$ 0.97
1	\$ 1,448.00	\$ 1,448.00	\$ 145.00
4	\$ 352.00	\$ 1,408.00	\$ 141.00
4	\$ 400.00	\$ 1,600.00	\$ 160.00
132m2	\$ 9.70	\$ 1,280.00	\$ 128.00
91m2	\$ 21.25	\$ 1,934.00	\$ 193.40
91m2	\$ 179.00	\$ 16,342.50	\$ 1,634.25
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Supply Total		\$ 35,736.25	\$ 3,573.62
Construction		\$ 8,717.50	\$ 871.75
TOTAL COST		\$ 44,453.75	\$ 4,445.37

Size	Price Per Item	Total Price	GST
1200mm	\$ 2,875.00	\$ 2,875.00	\$ 288.00
1800mm	\$ 3,150.00	\$ 3,150.00	\$ 315.00
2400mm	\$ 3,425.00	\$ 3,425.00	\$ 343.00
3000mm	\$ 3,688.00	\$ 3,688.00	\$ 367.00

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

PART 3 - PLEASE COMPLETE

Shire of Toodyay - TEN61 - Community Depot Sheds

Shed 4

TENDERER 1

Specifications	Number	Price Per Item	Total Price	GST
9m x 6m x 3m (72m2)	1	\$ 10,380.00	\$ 10,380.00	\$ 943.64
3m X 6m x 3m lean to	1	Included	\$ -	\$ -
Roller Doors (front) - with standard lock Classic Cream with Manor Red trim	2	\$ 620.40	\$ 1,240.80	\$ 112.80
Accessible PA door (from carport to shed) - individual key lock	1	\$ 456.50	\$ 456.50	\$ 41.50
Door handles - or slide bolts	1	\$ 71.50	\$ 71.50	\$ 6.50
Insulated walls to comply with R1.5 rating		\$ 720.00	\$ 720.00	\$ 65.45
Insulation to roof to comply with R3 rating		\$ 690.00	\$ 690.00	\$ 62.73
Concrete floor to 100mm (INC SITE WORKS)		\$ 9,470.00	\$ 9,470.00	\$ 860.91
Colourbond walls - Classic Cream (clad both sides)				
Ridge 3.4m		Included	\$ -	\$ -
Colourbond roof - Classic Cream		Included	\$ -	\$ -
Gutters - square line - Manor Red		Included	\$ -	\$ -
Pitched Roof		Included	\$ -	\$ -
Warranty		Included	\$ -	\$ -
Certified Engineering Plans		Included	\$ -	\$ -
		Supply Total		
		Construction	\$ 7,760.00	\$ 705.45
		TOTAL COST	\$ 30,788.80	\$ 2,798.98

Additional Options:	Size	Price Per Item	Total Price	GST
Verandah	1200mm	1900	1900	172.73
	1800mm	2130	2130	193.64
	2400mm	2600	2600	236.36
	3000mm	3060	3060	278.18

Additional Options (PLEASE QUOTE)	Size	Price Per Item	Total Price	GST
Verandah Concrete	1200mm	1830	1830	166.36
	1800mm	2420	2420	220
	2400mm	3010	3010	273.64
	3000mm	3600	3600	327.27

TENDERER 2

Price Per Item	Total Price	GST
\$ 6,956.18	\$ 6,956.18	\$ 695.62
\$ 1,433.45	\$ 1,433.45	\$ 143.35
\$ 612.00	\$ 1,224.00	\$ 122.40
\$ 1,036.36	\$ 1,036.36	\$ 103.64
\$ -	\$ -	\$ -
\$ -	\$ 1,200.00	\$ 120.00
\$ -	\$ 864.00	\$ 86.40
\$ -	\$ 6,480.00	\$ 648.00
included in kit price	\$ -	\$ -
as above	\$ -	\$ -
as above	\$ -	\$ -
10 degree	\$ -	\$ -
Bluescope	\$ -	\$ -
incl in kit	\$ -	\$ -
Supply Total	\$ 19,193.00	\$ 1,919.41
Construction	\$ 8,460.00	\$ 846.00
TOTAL COST	\$ 27,653.99	\$ 2,765.41

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ 3,067.00	\$ 3,067.00	\$ 306.72
\$ 3,601.20	\$ 3,601.20	\$ 360.12
\$ 4,137.60	\$ 4,137.60	\$ 413.76

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TENDERER 3

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 4,680.20	\$ 468.02
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
Supply Total	\$ 12,152.08	\$ 1,215.21
Construction	\$ 7,792.64	\$ 779.26
TOTAL COST	\$ 24,624.92	\$ 2,462.49

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

TENDERER 4

Number	Price Per Item	Total Price	GST
1	\$ 5,585.00	\$ 5,585.00	\$ 559.00
1	\$ 1,161.00	\$ 1,161.00	\$ 116.00
2	\$ 1,006.00	\$ 2,012.00	\$ 201.00
1	\$ 808.00	\$ 808.00	\$ 81.00
1	\$ 3.25	\$ 3.25	\$ 0.32
90m2	\$ 9.70	\$ 873.00	\$ 87.30
54m2	\$ 21.25	\$ 1,147.50	\$ 114.75
54m2	\$ 115.32	\$ 6,227.50	\$ 622.75
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Included	\$ -	\$ -	\$ -
Supply Total		\$ 17,817.25	\$ 1,782.12
Construction		\$ 15,181.25	\$ 1,518.12
TOTAL COST		\$ 32,998.50	\$ 3,300.24

Size	Price Per Item	Total Price	GST
1200mm	\$ 2,140.00	\$ 2,140.00	\$ 214.00
1800mm	\$ 2,400.00	\$ 2,400.00	\$ 240.00
2400mm	\$ 2,631.00	\$ 2,631.00	\$ 263.00
3000mm	\$ 2,874.00	\$ 2,874.00	\$ 287.40

Price Per Item	Total Price	GST
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

PART 3 - PLEASE COMPLETE

Shire of Toodyay - TEN61 - Community Depot Sheds

ALTERNATIVE TENDER - TENDERER 4

Part 3 Shire of Toodyay – Ten61 – Community Depot Sheds
29/9/2015

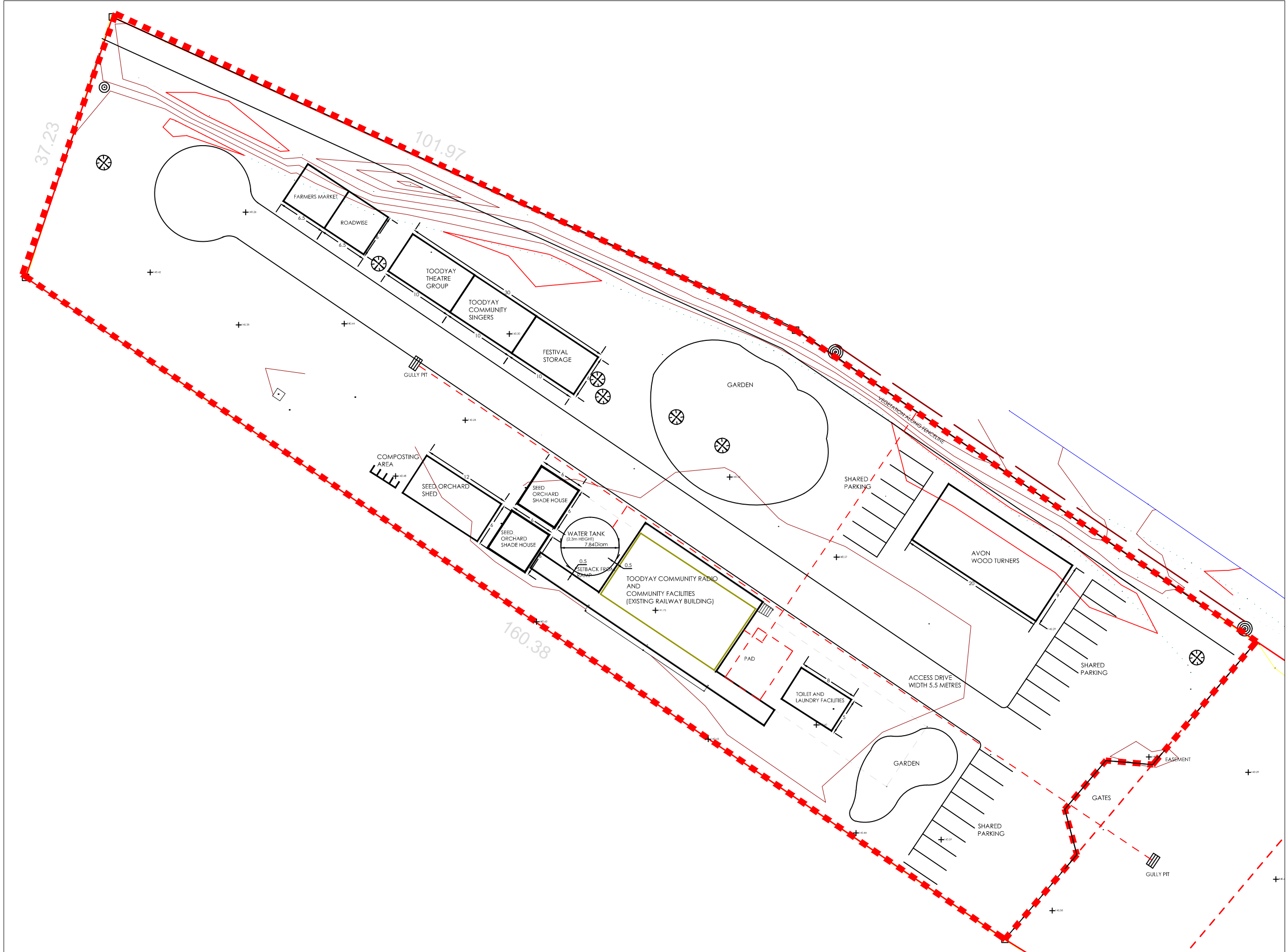
ALTERNATIVE to TENDER

All roof insulation has been specified as R 3 in the tender documentation.

To achieve this 100mm Anticon foil backed blanket with separate spacer brackets needs to be fixed onto the roof purlins first, thus separating the insulation from the purlins and sheeting, plus supporting mesh is required. That is the reason the rate has escalated to \$ 21.25 p/m2.

After discussion with our energy efficiency consultant it was suggested that Foamcell 8mm insulation on all walls and the roof with a rating of R1.99 would be more than sufficient in that environment. This is priced at \$9.70 p/m2 and is a better finish internally than the Anticon.

There is a potential cost saving of \$6,416.00 if the same Foamcell insulation was used on both walls and under the roof of all sheds.



TOODYAY COMMUNITY
DEPOT

MASTERPLAN

Revision: B	Date: 25 Jun 2015
	Scale: 1:500 @ A3
	Drawn By: A.Tate
	Page: 1 of 1

N

SCHEDULE OF SUBMISSIONS – DUKE STREET ROAD CLOSURE

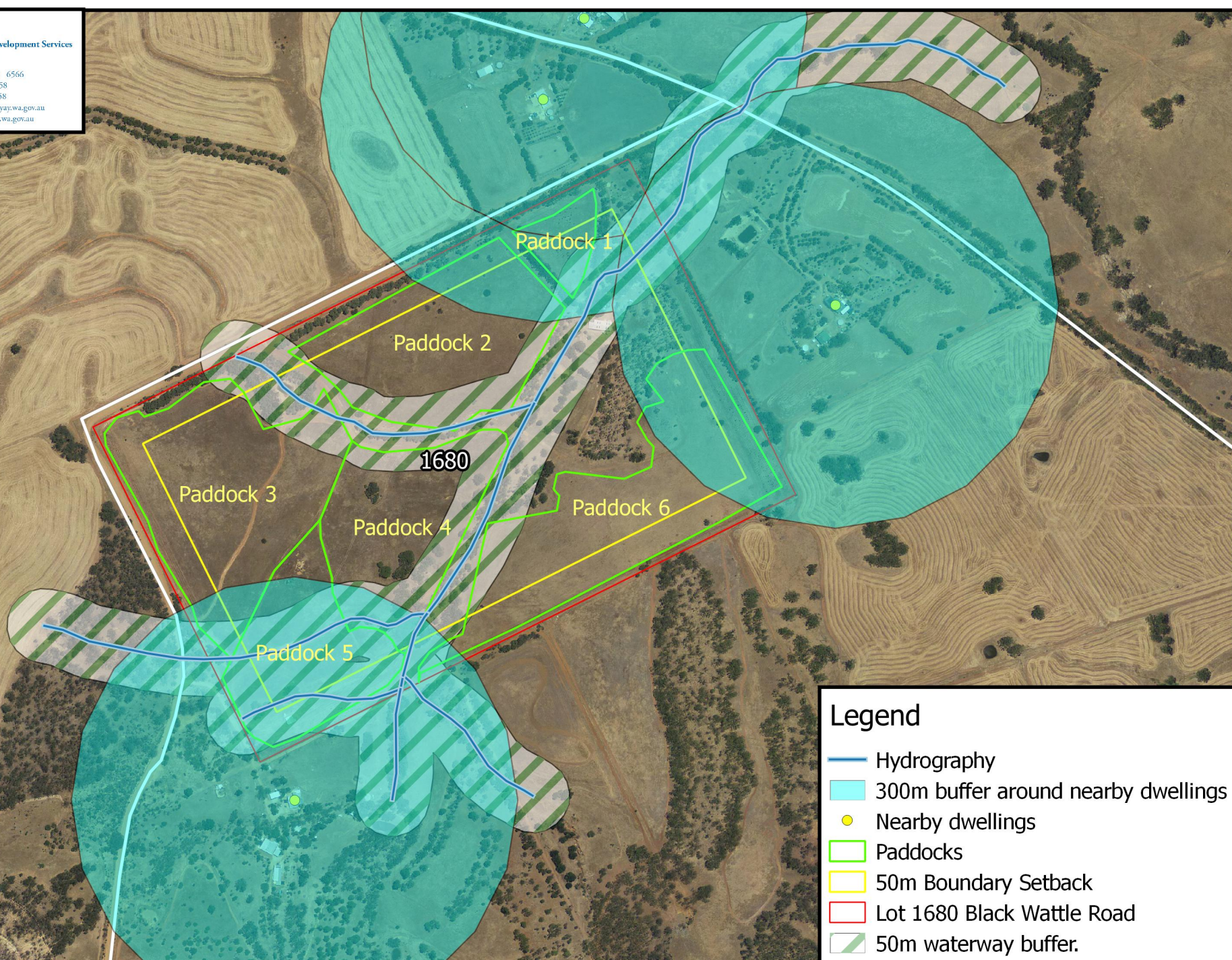
No.	Name Address	Description of affected property	Summary of submission	Council's recommendation
1	Department of Lands	Stakeholder	<ul style="list-style-type: none"> Request for history of road widening; and 	<ul style="list-style-type: none"> Unable to find records pertaining to original road widening; and
			<ul style="list-style-type: none"> Reminder of relevant statutory processes to conduct the road closure. 	<ul style="list-style-type: none"> Shire is following statutory process.
2	Landowner in proximity	Landowner in proximity	<ul style="list-style-type: none"> Generally supportive of the proposal; Not prepared to wear any costs associated; and Wants the matter resolved quickly. 	<ul style="list-style-type: none"> Note
3	Department of Housing	Landowner in proximity	<ul style="list-style-type: none"> No concerns or objections. 	<ul style="list-style-type: none"> Note
4	Landowner in proximity	Landowner in proximity	<ul style="list-style-type: none"> Concern about lack of advice concerning boundary when property was purchased 17 years ago. House is non-conforming; Resale value is significantly diminished; Reduced boundary will restrict building options; Concerned about issues including parking, public liability and associated maintenance costs; and Not prepared to wear any costs associated. 	<ul style="list-style-type: none"> Note Unable to source archives pertaining to original road widening process so difficult to ascertain what communication and compensation occurred at the time; and Closing the road reserve will alleviate these problems. Note

No.	Name Address	Description of affected property	Summary of submission	Council's recommendation
5	L. Graham	Landowner in proximity	<ul style="list-style-type: none"> Council does not want to find a workable solution. 	<ul style="list-style-type: none"> This is not the case, it is however acknowledged it is a very difficult situation that is not easy to solve. Officers have been working on a solution but with no consensus in the past it has been hard to find a way forward. This report aims to look at this.
			<ul style="list-style-type: none"> Council is seeking to reverse this situation. 	<ul style="list-style-type: none"> This is not the case this process has been initiated by a land owner and officers are seeking to find a resolution to what all agree is an unfortunate situation. The option to leave the road widening in place and completing the necessary works is still an option.
			<ul style="list-style-type: none"> Council has delayed the building of a house nearby. 	<ul style="list-style-type: none"> This block is suitable for a dwelling now and has been all along. A redesign was possible. This owner was offered the consideration of a reduced front setback but has not taken this up. An application for a house has never been submitted. The complexity of this situation and the need to consider the whole street has delayed an outcome which is unfortunate.
			<ul style="list-style-type: none"> Claim that this matter has dragged on. 	<ul style="list-style-type: none"> Council has been consultative but found a lack of response from owners initially and an unwillingness to contribute or commit until the full cost is known which has made progress difficult.
			<ul style="list-style-type: none"> Claim property owners are disadvantaged in a number of ways. 	<ul style="list-style-type: none"> This is noted and this process aims to find a way forward.

No.	Name Address	Description of affected property	Summary of submission	Council's recommendation
			<ul style="list-style-type: none"> Claim that the Shire is shifting the cost onto the owners. 	<ul style="list-style-type: none"> Unfortunately there is a cost involved in dealing with this matter some of which is unknown, even if the crown which paid for this land were to give it for free there are still the legal and survey costs which must be paid for. The use of public money for these needs to be carefully considered. The other option is to finish the road widening and carry out the appropriate works to relocate services.
			<ul style="list-style-type: none"> Claim that Council caused this problem and should be responsible for fixing it. 	<ul style="list-style-type: none"> The facts are the road was widened and the works to complete this have not been done. Council has the choice of seeking to have this reversed or completing the works.
			<ul style="list-style-type: none"> Claim made about making this vacant Crown land and leaving it unsolved. 	<ul style="list-style-type: none"> This is not an option, it is all in or not because Council cannot leave any property without direct street access. To proceed to subdivision/amalgamation all agreements would need to be in place.
			<ul style="list-style-type: none"> Question of specific costs to be borne by Council if the situation is fixed as is. 	<ul style="list-style-type: none"> Any works on land under Council's control must be at their expense. The question of costs for a new fence would need to be determined by Council. If the same fencing style was used no issues with design are seen.

No.	Name Address	Description of affected property	Summary of submission	Council's recommendation
			<ul style="list-style-type: none"> Claims in relation to liability, maintenance and parking. 	<ul style="list-style-type: none"> The land is owned by Council so maintenance and liability similar to a footpath would apply. The control of vegetation on a footway is normally the resident facing this's responsibility, it depends on the circumstances. The issue of parking has not been an issue to date, no complaints or representations have been made. Given this is a quiet street this is seen as continuing until resolved but can be dealt with if there are issues raised.
			<ul style="list-style-type: none"> Claims in relation to Compliance. 	<ul style="list-style-type: none"> These will be resolved once a way forward is determined.
			<ul style="list-style-type: none"> A number of claims have been made about Council's responses and action to date. 	<ul style="list-style-type: none"> These are noted. It is acknowledged this has been and continues to be a difficult issue to resolve and has taken a significant length of time to get to this point. It is however not as simple to resolve as it seems. A large part of this is seen as lack of consensus from land owners. If the costs can now be quantified more accurately a better response may be possible.
			<ul style="list-style-type: none"> Submitter's opinion more information is needed prior to making an informed view on this matter. 	<ul style="list-style-type: none"> Overall it is interpreted that agreement to the land being amalgamated back into this submitter's property is
6	D. Reeve	Key Landowner who initiated the original discussion with Council	<ul style="list-style-type: none"> Not reasonable that any solution to this problem should further increase costs. 	<ul style="list-style-type: none"> Noted. It is hoped that a mutually agreeable outcome is achieved.

No.	Name Address	Description of affected property	Summary of submission	Council's recommendation
			<ul style="list-style-type: none"> No mention of costs. 	<ul style="list-style-type: none"> It is hoped that by moving this process forward a quantifiable cost can be established.
			<ul style="list-style-type: none"> Claims they are unable to build. 	<ul style="list-style-type: none"> This block is suitable for a dwelling now and has been all along. A redesign was possible. This owner was offered the consideration of a reduced front setback but has not taken this up. An application for a house has never been submitted.
			<ul style="list-style-type: none"> Question of the Shire's responsibility to maintain and protect public on reserve land. 	<ul style="list-style-type: none"> Noted



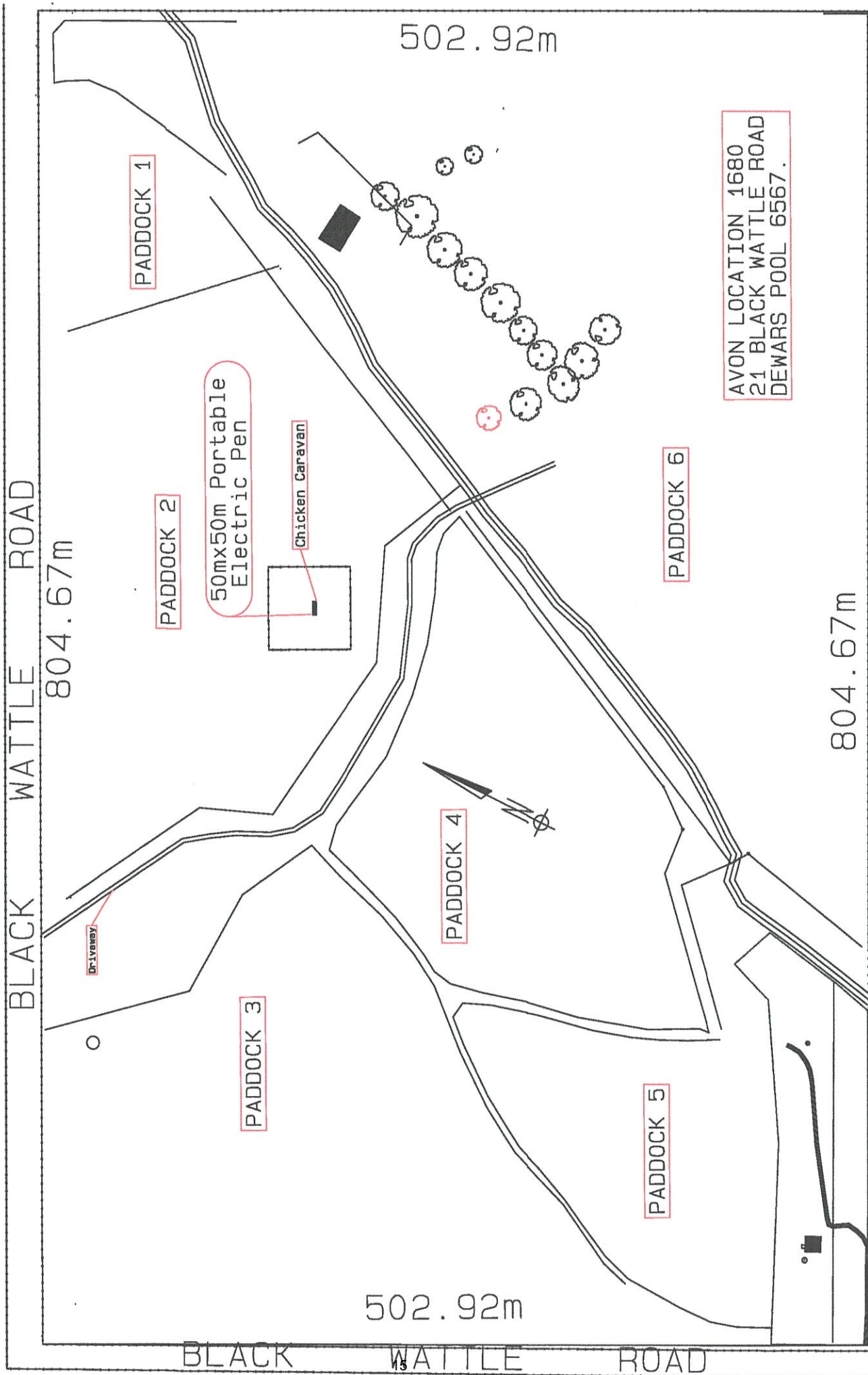
Legend

- Hydrography
- 300m buffer around nearby dwellings
- Nearby dwellings
- Paddocks
- 50m Boundary Setback
- Lot 1680 Black Wattle Road
- 50m waterway buffer.

100 0 100 200 300 400 m

LOT 1680 BLACK WATTLE ROAD, DEWAR'S POOL
13
PROPOSED CHICKEN CARAVAN

> From: Duidi
> Sent: Saturday, 15 August 2015 9:20 AM
> To: Records Officer
> Cc: Steve Chisholm
> Subject: IPA33864 - 21 Black Wattle Road Dewars Pool. Chicken Caravan
>
> Hello Hugo,
> Thank you for your time on the phone last Friday, below is the information you asked me to send through.
>
> The link for the chicken caravan is <http://chickencaravan.com>
>
> Our main focus is the production of organic dorper lambs, to do this we need to improve our pastures, we have decided the chicken caravan meets our needs in pasture improvement.
>
> The caravan will be located in the middle of a 50m x 50m electric pen as per info in the link and will be moved every second day to improve the pasture.
>
> Below is a map of the paddocks we intend use for the chicken caravan. Our plan is to start in paddock 2, our main focus for pasture improvements are paddocks 2, 3 and 4.
>
> Thanking you in advance for your time and looking forward to hearing from you soon.
> Cheers Noelle





SCHEDULE OF SUBMISSIONS

Lot 1680 Black Wattle Rd - Proposed Chicken Caravan (Animal Husbandry - Intensive)

No.	Name Address	Description of affected property	Summary of submission	Applicant response	Council Recommendation
1.	Landowner 1	Landowner in proximity	<ul style="list-style-type: none"> Query on number of chickens Will there be roosters? Will the Shire impose restrictions as to how close the chicken caravan may be moved to neighbouring boundaries? Should the approval be granted against our wishes, we would request the Shire advise us and all the adjoining properties of all the conditions and restrictions imposed on this 	<ul style="list-style-type: none"> The Chicken caravan can accommodate up to 450 chickens. There will be no roosters. 	<ul style="list-style-type: none"> Note. Note A 50m boundary setback applies. It will be a condition of approval that the caravan is placed accordingly. However no limitation will be placed on the fencing as the intent will be to improve pasture in paddocks. This could be managed through spot checks. Noted. The Council resolution is available to all members of the public in the Minutes 24 hours after the meeting. This will include conditions of approval.

			operation and proposed measures to monitor compliance with your regulations.			
			<ul style="list-style-type: none"> Does the chicken caravan have a floor to enable clean-up of excrement under the night perches? 	<ul style="list-style-type: none"> The chickens Caravan has no floor, it is made of Mesh to enable excrements to drop onto the ground to fertilize and improve the soil, the chicken caravan and the electric fence will be moved onto fresh pasture every second day, it will be over 12 months before the 50 metre x 50 metre electric enclosure returns to the same location. 	<ul style="list-style-type: none"> Note. The intent of the applicant is to use natural fertilisers from the chicken droppings to improve pasture which will support their dorper lamb operation. 	
			<ul style="list-style-type: none"> How will this excrement be disposed of and where? 	<ul style="list-style-type: none"> In the same way any pastured animal excrement is disposed of, to fertilize the soil. 	<ul style="list-style-type: none"> Note. See Above 	

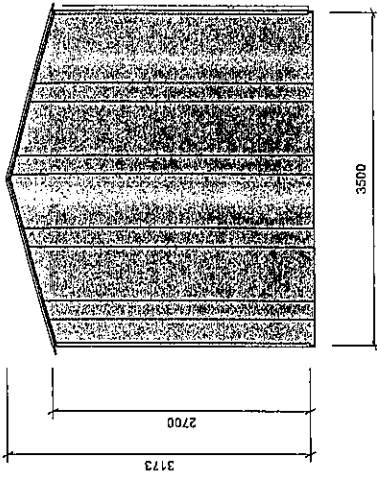
		<ul style="list-style-type: none"> What measures will be taken to eliminate an increased odour and fly problem in the area? 	<ul style="list-style-type: none"> The increased Odour Problem:- There will not be an increased odour problem, as the Chicken Caravan will be moved every second day onto fresh pasture. The Fly Problem:- " Protein from the Air" <p>We anticipate a reduction of the fly problem In the area, the chickens will help to control the fly population by devouring the fly larva and the pesky flies, chickens also love to eat ticks, termites grasshoppers and Scorpions.</p>	<ul style="list-style-type: none"> The applicant's statement about there being no increased odour is not correct. It is well established that poultry farms do have odour issues. However it is considered that the operation is minor and has the advantage that it is not in a fixed location thus the odours are not going to have a significant impact on surrounds. 	
		<ul style="list-style-type: none"> What measures will be taken to protect the property (and surrounding properties) from increased fox activity, which is anticipated? 	<ul style="list-style-type: none"> Our Property:- The chicken Caravan will be surrounded by 50m x 50m electric fence to keep the chickens contained and the predators out, these fences are used Australia wide, throughout USA and Europe with great success to protect poultry from a range of predators, as well as 2 Alpacas to protect them day and night, foxes hate the smell of Alpacas and Alpacas hate the smell of foxes, our Dorpers have been lambing since February and 	<ul style="list-style-type: none"> Noted 	

				<p>we have not had any problems with foxes here due to the Alpacas we currently have. We don't anticipate any increase in fox activity.</p> <ul style="list-style-type: none">• The surrounding Properties:- With regards to protecting the surrounding properties, all of our neighbours have chickens and have obviously got controlled measures in place and are managing predators already.• Increase in Fox activity:- Should there be an increase in fox activity, we will put measures in place to eradicate them.		<ul style="list-style-type: none">• This process is assessing planning merit only – to determine the suitability of the intended land use. In the event that planning permission is granted – it will then be the applicant's responsibility to ensure they conform with relevant health legislation regarding food standards. Additionally this can be managed through planning conditions where the applicant will be required to obtain a Food
2.	Landowner 1	Landowner in proximity	<ul style="list-style-type: none">• Does the property have State Government approval in accordance with the Food Standards Code for the production of eggs and chicken meat?			

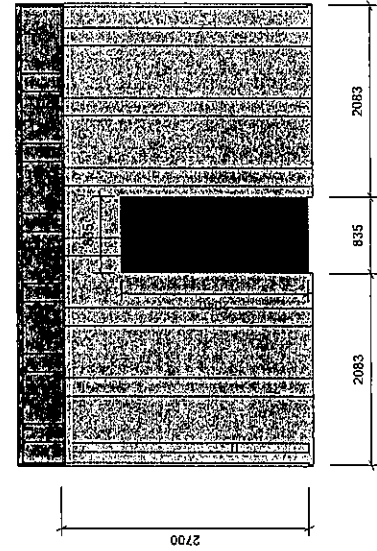
				<p>Business permit. The application is for egg production only. The applicant will have to comply with Food Standard 4.2.5 - Primary Production and Processing Standard for Eggs and Egg Products in order to gain approval to operate a food business within the Shire. This will be assessed should Planning approval be granted.</p> <ul style="list-style-type: none"> • There is no application for the production of chicken meat.
		<ul style="list-style-type: none"> • Will there be a butchery/meat production facility for either human consumption or pet meat as part of the operation of this site? 	<ul style="list-style-type: none"> • Regarding the disposal of dead chickens:- Our preferred method of disposal is by incineration. During the fire season however dead chickens will be taken to the Northam Land Fill Site, who have given their consent. In the unlikely event of a mass die off, Avon Waste have said they would be able to assist with transport to a land fill site or rendering plant. 	<ul style="list-style-type: none"> • No. The applicants only intend to produce free range eggs.

		<ul style="list-style-type: none"> Is RSPCA approval required for the primary production of eggs and chicken meat products? 		<ul style="list-style-type: none"> No. RSPCA approval is not required. It should be noted that the free-range operation here is generally regarded as producing happy and healthy birds.
		<ul style="list-style-type: none"> What measures will be implemented to ensure that run-off water from the whole operation will not cause contamination to Toodyay Brook and Philips Brook? 		<ul style="list-style-type: none"> It is recommended that application of poultry manure or litter to land should not occur in the following situations: <ul style="list-style-type: none"> - Within 50 metres of any private water supply bore or in-ground reservoir, - Within at least 50 metres of the outside edge of a wetland/waterway's fringing vegetation (dependent on adequacy of fringing vegetation); <p>These will be conditions of planning approval.</p>

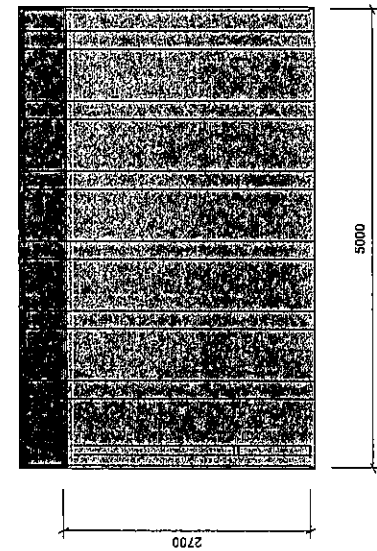
			<ul style="list-style-type: none"> Does the proponent have an adequate water supply for maintaining good drinking water for a large number of chickens (they require good potable water daily) and for proper, healthy cleaning maintenance of the caravan? 		<ul style="list-style-type: none"> Potable water would be a requirement under Food Standard 4.2.5 – Primary Production and Processing Standard for Eggs and Egg Products in order to gain approval to operate a food business within the Shire.
--	--	--	--	--	--



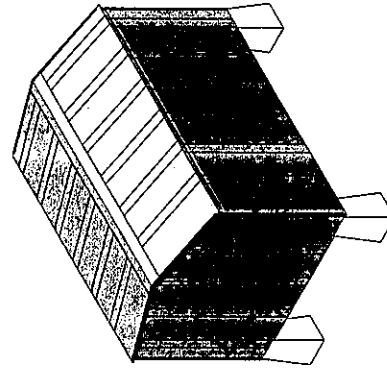
LEFT VIEW



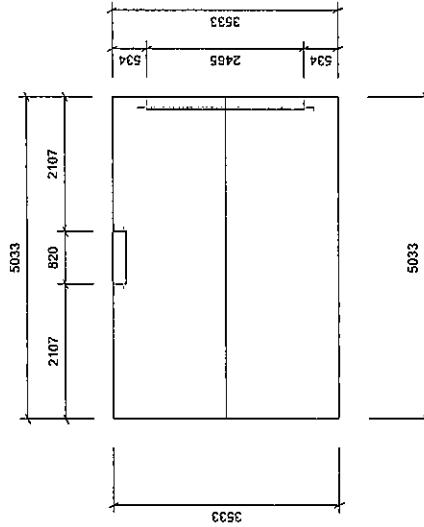
BACK VIEW



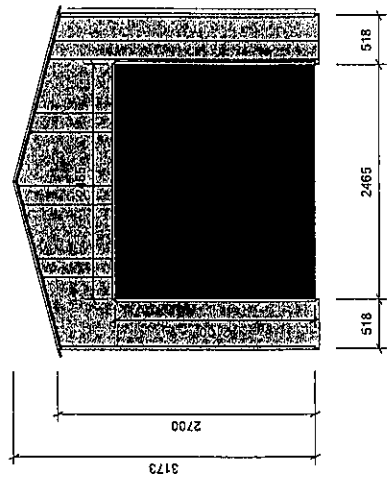
FRONT VIEW




ISO FRONT LEFT VIEW



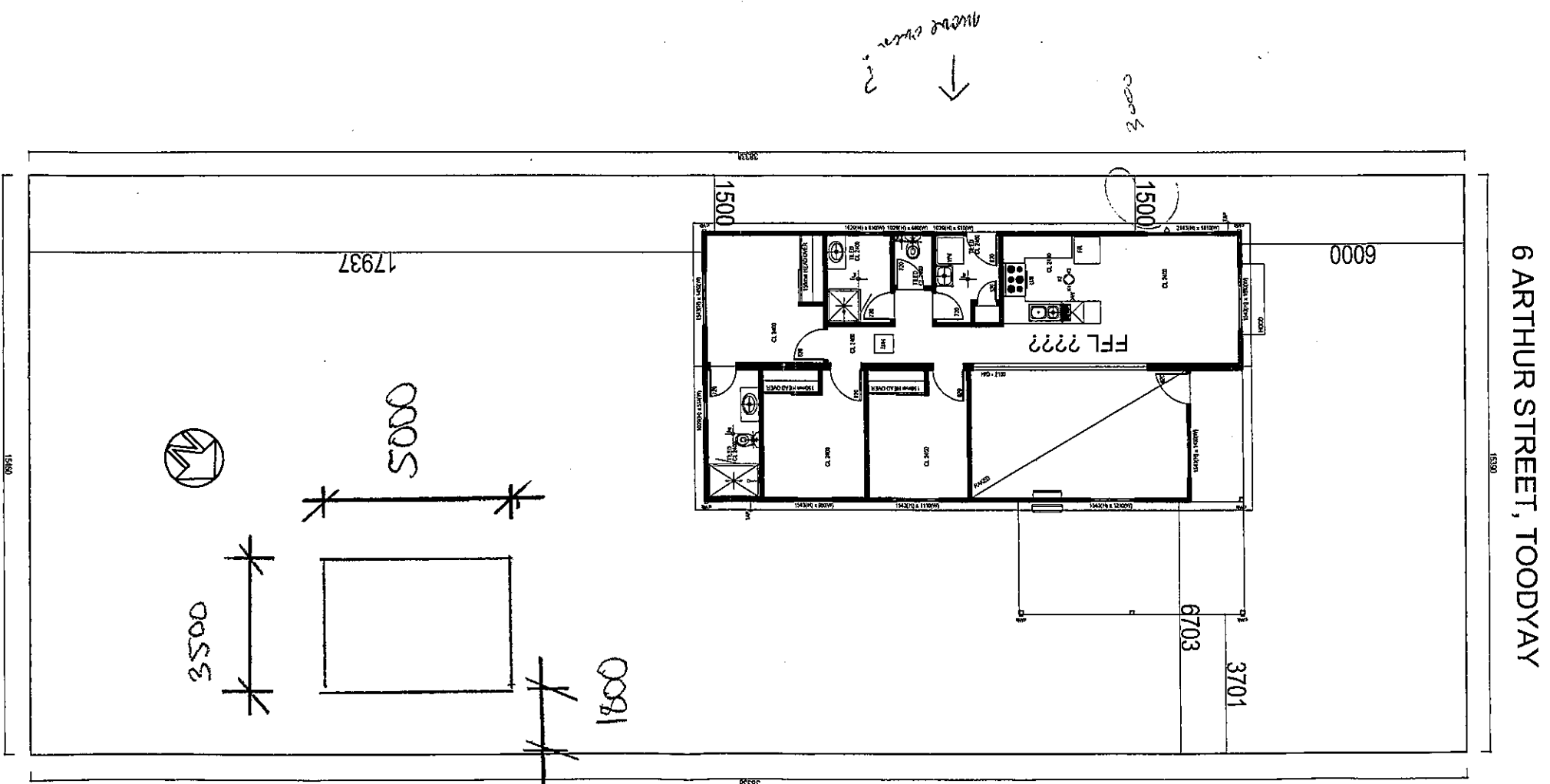
PLAN VIEW



RIGHT VIEW

<div> STEELBUILDER (c) Program Plus Pty Limited - v 1.7.1.4038.1.7.1.4039 - sheds@sheedplus.com.au</div>		Signed	<div>6 Arthur St TOODYAY 6566, WA</div>	Project No. WBS02_255250
				Dwg No 2 of 4
				Elevation Multiview
				Trish Butun
				13/8/2015
			Scale NA	




PROJECT No. 127	CLIENT	PATRICIA BUTUN	TITLE	TOODYAY	DRAWING	SITE PLAN	DATE	13/02/2015
REVISIONS REV. A CH BY DESCRIPTION ISSUED FOR CLIENT REVIEW DATE 13/02/15								
PROOFING APPROVED BY CHECKED BY SCALE 1:150 DRAWING No. 127-PB-SP-007 DATE								
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LOT 81 ARTHUR STREET TOODYAY

PROPOSED OUTBUILDING OCTOBER 2015

Legend

-  Proposed Outbuilding (2015)
-  Lot 81 Arthur Street - Cadastre
-  Shire of Toodyay - Cadastre (South)



Proposed Outbuilding (5m x 3.5m x 2.7m) - 2015

Arthur

10 0 10 20 30 40 m



LOT 50 LOUISA CIRCLE MORANGUP

PROPOSED DWELLING AND OUTBUILDING

EXISTING SEA CONTAINER

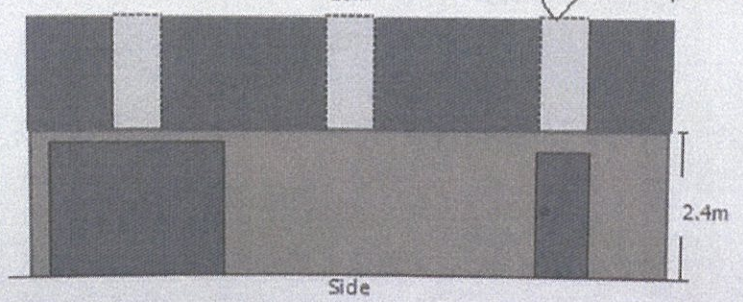
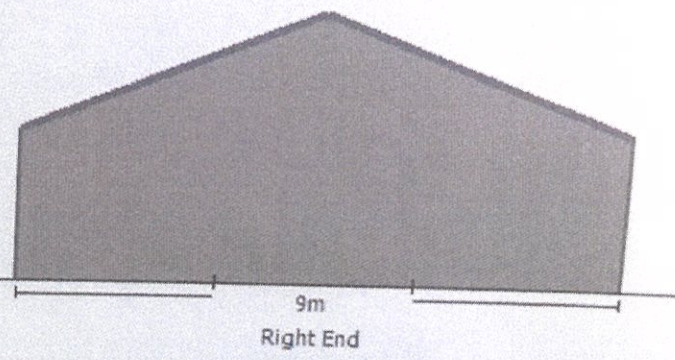
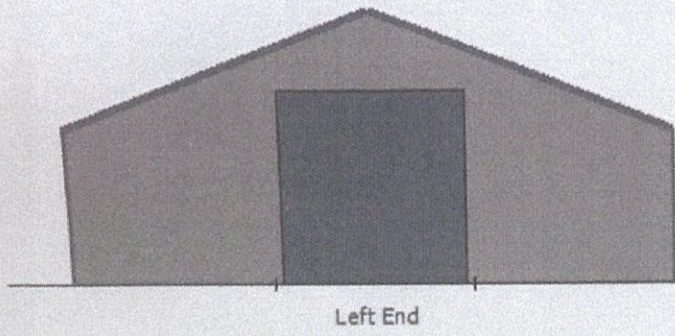
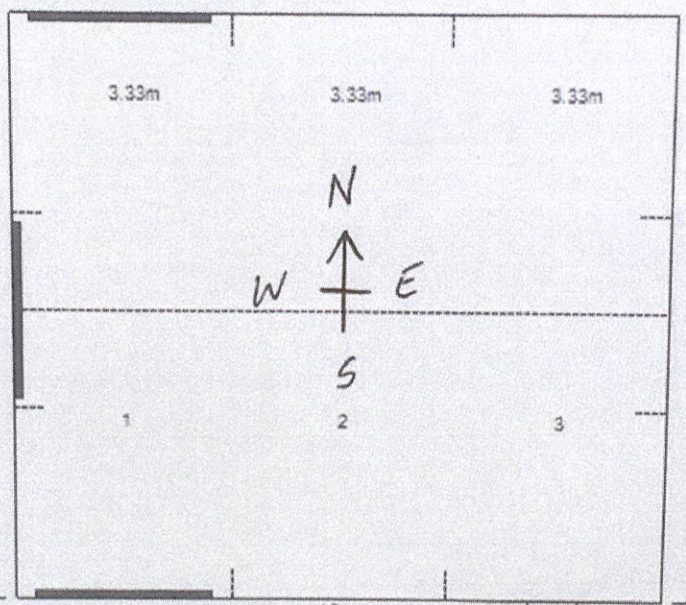
Legend

- 30m boundary setback
- Lot 50 Louisa Circle



ing For:
hard Reid

b Number: 28639
duced by:
estern Sheds & Garages
hone: (08)94178880


















The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds' products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.

Door/Window Schedule

Tag	Qty	Height	Width	Item
SD2	1	2100	2400	Sliding Glass Door
D2	1	2040	820	Hollow Core Door
D3	1	2040	720	Hollow Core Door
W1	1	1050	1190	Sliding Glass Window
W3	1	350	750	Sliding Glass Window
WS	2	350	1500	Sliding Glass Window
WS1	4	1050	1500	Sliding Glass Window

Electrical Schedule

	Light Switch		Double GPO
	Oyster Light		Weather Proof Double GPO
	Bunker Light		TV Antenna Socket
	Switch Board		Wall Mounted Exhaust Fan
	Ceiling Fan		Data Socket
	Double 36w Fluro		
	Single 36w Fluro		Exit Sign
	Smoke Detector (Hard Wired)		Elec Hot Water System

Client:

Richard Reid

Project:

14.4 x 4.2 x 2.4
1 Bedroom Flat
with Verandah

Floor Plan

Scale:
1:100 @ A3

Drawn By:

ZM

Date:

14/09/2015

Checked By:

Date:

Job Number:

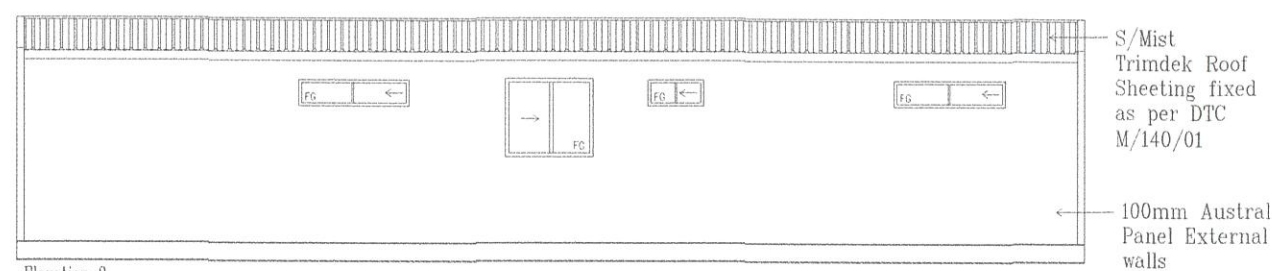
TT1521

Sheet:

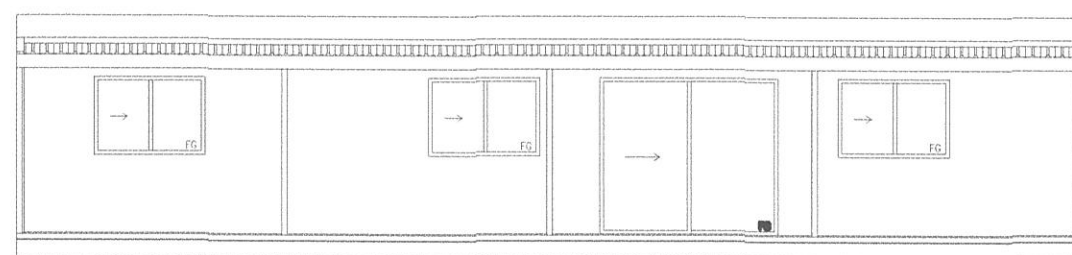
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Amend:

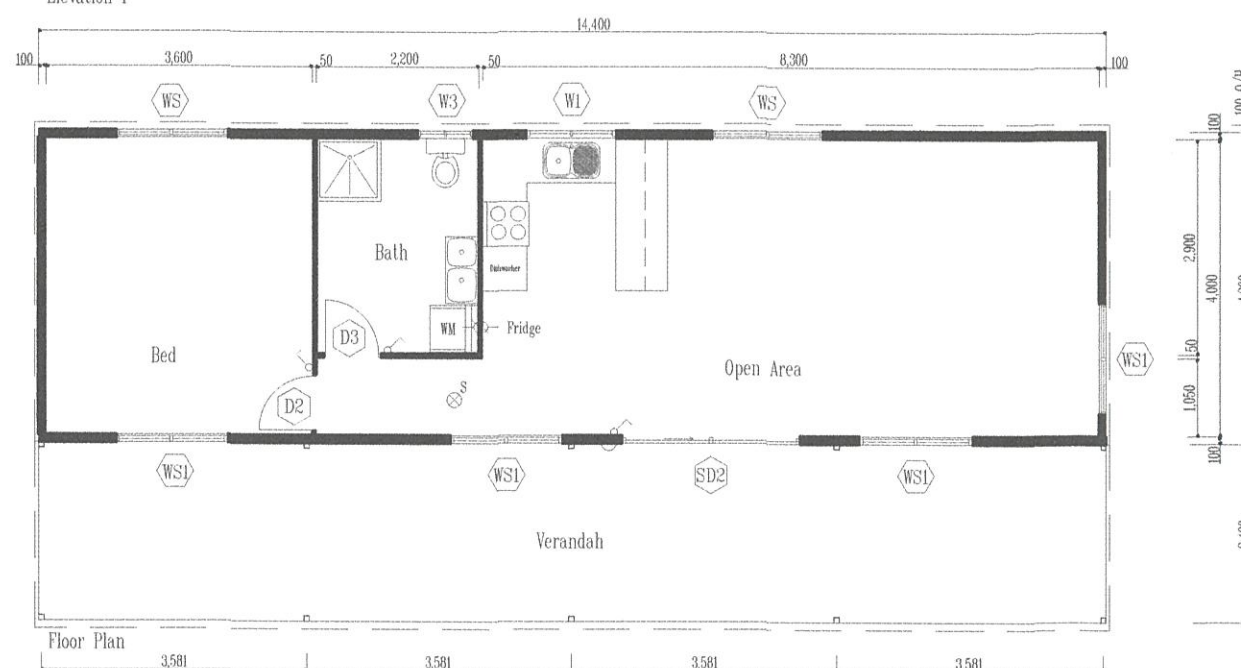
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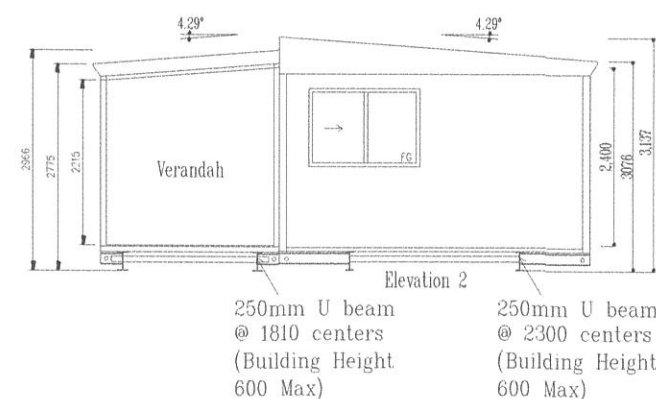
Elevation 3



Elevation 1



Floor Plan



Elevation 2



Elevations



Transportables

22 Morgan street, Rockingham WA 6168
 Phone: Office 9527 9508
 Peter 0419914614 - Rob 0404868128

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Client: Richard Reid

Project: 14.4 x 4.2 x 2.4
 1 Bedroom Flat
 with Verandah

Part Site Plan		Scale: 1:250 @ A3	
Drawn By: ZM	Date: 14/09/2015	Checked By:	Date:
Job Number: TT1521	Sheet: 1	Amend: 1	

REASONS FOR PROPOSED SETBACK CHANGES

1. The back corner of the block is the best part of the block. It is private elevated and well sheltered by large trees providing good shade. While it is sheltered. Because it is the highest point on the block, you still get good breezes from all directions for cooling.
2. From both the shed location and the flat location you cannot see any neighbours, so therefore they cannot see me. I don't believe that locating these buildings in these sites within the 30m setback will adversely affect anyone. All neighbours are already established. Furthermore if you look in the aerial photo you sent me with the yellow 30m setback drawn. If you look at the two neighbours shown in the photo, both have buildings well within the 30m setback limit.
3. From my understanding the previous owner of my block used a bulldozer to clear much of the block including large trees. And to be honest just made a bit of a mess. (I have found an earlier aerial photo which shows this). As a result I would like to live behind the remaining largest established trees. These trees are in the back corner of the block surrounding the bore. Regarding following at the 30m setback, to follow this I would have to build out in the open in front these trees as there is no room left behind these trees to do anything with. I don't want to live out in the open in front of these trees with no shelter or shade.
4. If the proposed building sites and changes to the setbacks were approved I would have nothing else beyond the edge of the shed or the flat. I have seen many blocks in and around the area with old sheds and lean to's, and so on, tacked on to the edge of sheds and buildings. Many extending right to the boundary. I have no intention of having any unnatural structures past the edge of either building.
5. I am keen to tidy up the entire block, which I have already started. It was a real mess with a lot of junk and rubbish etc. Basically I want to tidy up the entire block. Starting from the back and working toward the front, with the aim of keeping it looking natural. I have no intentions of cutting any trees down but will clear brush and scrub and fire hazards in between trees. There is an old shell of a shed and an old hut both of which I will remove.

PROPOSED SHED

The proposed shed location is an ideal flat site is surrounded by the rock wall. (I will send a photo to show). This is where there is a shell of a shed, which I will remove. My proposed shed is 9m x10m and I propose this site as it is clear from trees and faces directly North. This is important as I am going to put solar panels on the shed roof and this is an Ideal location for this.

SHIPPING CONTAINER

As discussed like the old shed shell this obviously did not approval by the previous owner. I would like to sell the container and have it removed all together, but only after my shed is built. This being the case it would be an expensive exercise to move it in the short term. And perhaps a waste of time if it was going to be removed soon anyway.

Instant Start: Outline for consultation

Objective of proposal

Instant Start aims to:

- alleviate any processing delay in local government for single residential housing building approvals;
- reduce the time before construction can commence, by letting builders start as soon as they lodge a certified application for a building permit, accompanied by verification about planning approval, with the relevant local government permit authority; and
- give builders greater certainty about starting dates, so they can lock in subcontractors and order materials.

Instant Start will reduce delays by allowing the applicant to provide independent confirmation of planning compliance at the time a building permit application is lodged, rather than having to wait for the permit authority to assess the building permit application.

Under Instant Start, the builder can schedule construction to begin from the day the permit application is lodged, rather than having to wait until the permit authority makes a decision on whether or not to grant the permit. As the builder is often the applicant, the construction scheduling process may be enhanced.

Proposal

Instant Start will only be available for a proposal for a single house, as defined by the Residential Design Codes (the R-Codes), and which is the subject of a compliant certified building permit application under the *Building Act 2011* (the Building Act).

A Ministerial Order made under the Building Act and published in the *Government Gazette* will permit this exemption from the normal requirement to obtain a building permit prior to starting building work.

To qualify for Instant Start, an application for a building permit must:

- be submitted with the permit authority (i.e. local government);
- comply with the requirements of section 16 of the Building Act;
- include the signature and details of a registered builder;
- be accompanied by a certificate of design compliance; and
- be accompanied by:
 - any development approval required under the *Planning and Development Act 2005* section 4; or
 - a Single House Verification Certificate (Form 6) in accordance with clause 61(5) of the Planning and Development (Local Planning Schemes) Regulations 2015 verifying that the proposed single house meets the deemed-to-comply provisions of the R-Codes and that the design does not otherwise require development approval to commence development of that single house.

Owner consent

The applicant must obtain the owner's consent to use Instant Start. However, evidence of this consent does not need to be submitted with the permit application. An existing Ministerial Order exempts owners from the requirement under section 16(b) of the Building Act to sign a building permit application. There is no need to introduce further red tape by requiring an owner who may wish to use Instant Start to sign an application.

Notification

There will be no requirement for the applicant to notify the permit authority that they intend to use Instant Start, as this would serve no useful regulatory benefit because there is no certainty that the builder will in fact start early.

Monitoring and surveillance

Surveys of builders will be conducted during the initial take up of Instant Start, asking builders to notify the Building Commission or the permit authority if and when they are using the Instant Start option, how they have found it in practice, etc. This might be done by a questionnaire at intervals during the trial, or by requiring builders who are able to use the trial to provide the information.

Upon submitting an application to the permit authority, the builder may choose to commence construction of the proposed works. In parallel, the permit authority will process the application and, if appropriate, grant a building permit within 10 business days of the application being submitted.

Refusal of permit

Where an application does not comply with the Building Act requirements, a permit authority may refuse to grant a building permit. A permit authority may refuse to grant a building permit if the application for a building permit:

- does not comply with section 16 of the Building Act;
- there is an error in the documentation;
- the design otherwise contravenes a provision of the Building Act; or
- the design does not comply with planning requirements.

Where a builder has started building work using Instant Start and the permit authority refuses to grant a building permit, then the builder must immediately cease construction.

As with any permit application which is refused, the applicant may wish to engage with the permit authority to resolve any outstanding issues. The builder may seek a review of the refusal in the State Administrative Tribunal or lodge a new building permit application that addresses the reason(s) for refusal of the original application.

If a building permit has been refused, Instant Start will not be available a second time for the same project.

Commencement

It is envisaged that the Instant Start initiative will be available towards the end of 2015.

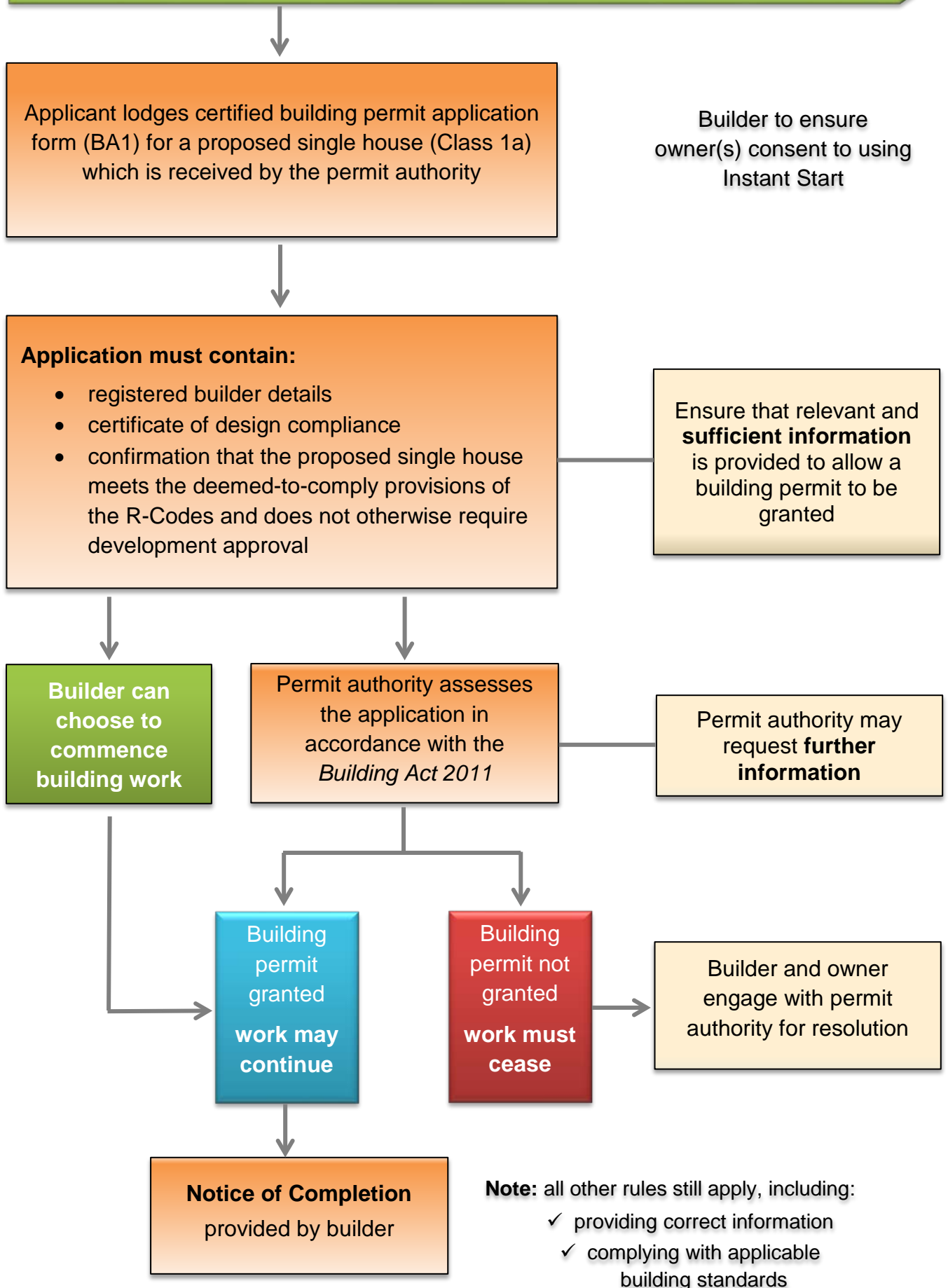
Comments

Any comments are welcome and would be appreciated by **Wednesday 4 November 2015**.

Comments may be directed to instantstart@commerce.wa.gov.au.

Further notification and advice will be forthcoming from the Building Commission.

Instant Start process



WALGA Response to the Building Commission's Discussion Paper:

Instant Start: Outline for consultation

Objective of proposal

Instant Start aims to:

- alleviate any processing delay in local government for single residential housing building approvals;
- reduce the time before construction can commence, by letting builders start as soon as they lodge a certified application for a building permit, accompanied by verification about planning approval, with the relevant local government permit authority; and
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Under Instant Start, the builder can schedule construction to begin from the day the permit application is lodged, rather than having to wait until the permit authority makes a decision on whether or not to grant the permit. As the builder is often the applicant, the construction scheduling process may be enhanced.

WALGA response

The 'Instant Start' objectives implies that delays in the processing of single residential housing building approvals is occurring at a local government level, hence why this Instant Start concept is being proposed. If this is the case, where is the data to back up this assumption? Unless there is evidence that local governments are failing to deal with certified applications for building permits in accordance with the timeframes specified in the Building Act 2011, then the Instant Start reforms are unlikely to achieve any substantial improvements for industry, yet they could impose a significant burden on local governments and ultimately the consumer.

Any legislation prepared should be based on sound policy and research, however, it is unclear what the rationale for the proposed 'Instant Start' concept is. It has not been clearly articulated that the 10 day time frames are not being met, and hence why this system needs to bypass the entire Building Act and permit works before the Building Permit can be issued. It is also unclear how the Building Industry will be able to more effectively mobilise their scheduling arrangements to make use of this additional 10 days within their 12 – 18 month building process. The discussion paper admits this in the line '*the construction scheduling process may be enhanced*'.

For the thousands of single residential housing applications that are processed by local government in WA each year, discussions with our members indicates that approximately 95% of Certified applications are dealt with within the 10 day time period. The delays are not occurring through the implementation of the Building Act by the local government sector, which would then warrant such a drastic legislative change.

The 'Instant Start' process fails to acknowledge that the majority of the delays experienced by Local Governments are due to the failure of the Building Industry or the proponent to submit this fully 'complete' application. Numerous details are found to be missing, incomplete or incorrect in over half the current Building Permit applications lodged, which leads to additional delays in the process, all of which are not attributed to the local government sector. Under the current process, our members have provided the following list of reasons for an application to be incomplete, with one or more of these reasons applying: -

- lack of details or errors on the application forms
- submitting the wrong application form
- missing or illegible plans
- incorrect numbering of plans
- missing technical certificates
- no insurance details
- no Building Services Levy
- no septic approvals
- incorrect wind rating
- no Home Indemnity Insurance Certificate
- lack of R-Code or local planning compliance
- alignment of the CDC to the Permit documentation
- lack of engineering or no wet ink engineers signature
- lack of A1.2 Professional engineer letter of structural adequacy
- applications being submitted prior to Certificate of Titles being released

Operating outside of the Building Act does not guarantee the long term health and safety of community and the 'Instant Start' process should be of major concern for the property owner and Department of Consumer Protection. The 'Instant Start' process ends up creating a system outside of State legislation, as it means that all construction within the 10 day period is not bound by the provisions of the Building Act.

The Local Government sector does not support the introduction of the proposed 'Instant Start' proposal.

Proposal

Instant Start will only be available for a proposal for a single house, as defined by the Residential Design Codes (the R-Codes), and which is the subject of a compliant certified building permit application under the *Building Act 2011* (the Building Act).

A Ministerial Order made under the Building Act and published in the *Government Gazette* will permit this exemption from the normal requirement to obtain a building permit prior to starting building work.

To qualify for Instant Start, an application for a building permit must:

- be submitted with the permit authority (i.e. local government);
- comply with the requirements of section 16 of the Building Act;
- include the signature and details of a registered builder;
- be accompanied by a certificate of design compliance; and
- be accompanied by:
 - any development approval required under the *Planning and Development Act 2005* section 4; or
 - a Single House Verification Certificate (Form 6) in accordance with clause 61(5) of the Planning and Development (Local Planning Schemes) Regulations 2015

verifying that the proposed single house meets the deemed-to-comply provisions of the R-Codes and that the design does not otherwise require development approval to commence development of that single house.

WALGA Response

A flaw in this entire system is the lack of connection between the Building Act and other legislative requirements, as required by Section 16 of the Building Act. Although the Planning might be 'lined up' by the above verification, there is no recognition of the engineering aspects, i.e. soak wells, drainage, driveways, location of street trees, which are just as important to the site's development. A further example is for health requirements, as the location and design of septic tank systems can significantly change the location and design of a dwelling. Numerous unsewered lots require careful handling as far as septic systems are concerned due to high water tables, small lots etc. and sometimes the house may need to be relocated to allow for the septic trenches.

It is also unclear how the requirements for the following will be addressed within the 'Instant Start' application:-

- Works affecting other land clauses on the Building Act, particular if the main works that could be undertaken in the 10 days would include clearing, fence removals, site works, pouring of footings etc, which may adversely affect the adjoining land owner.
- Compliance with and provision of Home Indemnity Insurance
- Whether financial institutions will actually support the commencement works without obtaining the necessary legislative approval of the Building Permit.
- Preselling of lots. A Certificate of Title should be required otherwise builders could be undertaking works outside of the property boundaries.

The 'Instant Start' proposal clearly does not understand the current planning system and is a clumsy attempt to introduce private planning certification into the WA planning system. The process also fundamentally fails to clearly acknowledge that State Planning Policy 3.1 Residential Design Codes (RCodes) is inherently flexible in its provisions and application, providing local governments with the authority to prepare specific local planning policies to guide residential development. Our legal advice states the following:-

If the R Codes were the only thing that governed the development of residential dwellings in Western Australia, then such a proposal might work. However, this is a simplistic view, and the reality is that the planning framework for residential development is much more nuanced, and requires consideration on a case by case base. In answer to your query about the risk of starting construction before the Building Permit has issued (and therefore compliance with planning considered), I agree that the risk is there.

I would suggest that you recommend to the State government that should they wish to pursue this 'Instant Start' that the regulations supporting it make it clear that liability rests with the builder who is relying upon the Instant Start process, rather than the local government.

The new proposed 'Single House Verification Certificate' (Form 6) was initially released when the *Local Planning Scheme Regulations* were released, however it has been subsequently removed from the Department of Planning's website, however, it did stipulate in the small print, the following information: -

The verifier is to ensure they have reviewed all documents related to development approval for single houses relevant to the local planning framework, including the

R Codes, local planning scheme, regulations and any planning instruments (including local planning policies) prepared under that scheme which relate to the development of single houses. The verifier should also be aware and check that in some circumstances, including a special control area, flood-prone area or bush-fire prone area, no exemption may apply.

At the bottom of the 'Single House Verification Certificate' it specified that the verifier accepts all risk in completing the form, however, the form did not indemnify the local government sector, only the WAPC or other department or agency of the State. This should be addressed prior to the form being used by any verifier.

Another failing of this proposed system, is that the verification form and information provided by any 'Verification Certificate' will still need to be checked by a local government, both the planning aspects as well as the other legislative requirements. As the form is only recommended to be used by 'an appropriately qualified person' and there is no accreditation process being proposed, there is therefore no competency check of the proposed 'verifier'.

Local Government, as they currently do, will need to check that all Planning, Health and Engineering requirements have been addressed prior to issuing the Building Permit.

It is also queried whether the 'Ministerial Order' was every intended to allow for this kind of process to be established. The wording of section 67 is as follows: -

67 . Ministerial order

- (1) *The Minister may by order exempt from the operation of section 9(a), 10(a) or (b) or 41(2)(a) or (b) or (3)(a) either unconditionally or on specified conditions —*
 - (a) *building work of a kind specified in the order; or*
 - (b) *demolition work of a kind specified in the order; or*
 - (c) *a building specified in the order or of a kind specified in the order.*
- (2) *An order under subsection (1) may be revoked or amended by the Minister.*
- (3) *The Minister must, within 14 days after an order under subsection (1) or (2) is made, cause the text of it to be laid before each House of Parliament or dealt with under section 148.*

It is curious that the order will actually create a loophole for the Building Industry to access to start construction without the permit being issued, so unclear whether this was the original intention of this Clause and unfortunately the Explanatory Memorandum of the Building Act does not shed any light on the rationale for this Clause.

Owner consent

The applicant must obtain the owner's consent to use Instant Start. However, evidence of this consent does not need to be submitted with the permit application. An existing Ministerial Order exempts owners from the requirement under section 16(b) of the Building Act to sign a building permit application. There is no need to introduce further red tape by requiring an owner who may wish to use Instant Start to sign an application.

WALGA Response:

There must be a requirement that the owner signs the Verification Certificate so that they are aware of the certificate's content and also take responsibility for the submission of this certificate. This aligns with the process within the Planning and Development Act, which requires an owner's signature on the Planning application, therefore, if the 'single house exemption' and the Form is being created under the requirements of the *Local Planning Scheme Regulations* and the *Planning and Development Act*, then the form must be signed by the owner, rather than relying on a 'verifier' to indicate that they have just advised the owner somehow.

The requirement for the owner's signature is not to add red tape, but to ensure that the owner is aware that they are seeking a process outside of the Building Act, and that if anything goes wrong then they are ultimately responsible for the consequences of this application. This is particularly important, given that the verifier's certificate only 'recommends' that the verifier has Personal Indemnity insurance.

It is likely that the Instant Start initiative will result in local governments having to take compliance action against builders/applicants/owners on a regular basis in relation to work that doesn't comply with the requirements of both Planning, Health and Engineering requirements as well as the National Construction Code. This will be resource intensive and costly for both local governments and industry.

Notification

There will be no requirement for the applicant to notify the permit authority that they intend to use Instant Start, as this would serve no useful regulatory benefit because there is no certainty that the builder will in fact start early.

WALGA response

This is less of an issue, as the submission on the 'Verification Certificate' will in part highlight that a builder may be seeking an 'Instant Start' process.

Monitoring and surveillance

Surveys of builders will be conducted during the initial take up of Instant Start, asking builders to notify the Building Commission or the permit authority if and when they are using the Instant Start option, how they have found it in practice, etc. This might be done by a questionnaire at intervals during the trial, or by requiring builders who are able to use the trial to provide the information.

Upon submitting an application to the permit authority, the builder may choose to commence construction of the proposed works. In parallel, the permit authority will process the application and, if appropriate, grant a building permit within 10 business days of the application being submitted.

WALGA response

This is the first mention of 'Instant Start' being a 'trial'. If a Ministerial order is created it can be taken up by any builder across the State, so it is unclear why this reference to a trial has now been included.

Refusal of permit

Where an application does not comply with the Building Act requirements, a permit authority may refuse to grant a building permit. A permit authority may refuse to grant a building permit if the application for a building permit:

- does not comply with section 16 of the Building Act;
- there is an error in the documentation;
- the design otherwise contravenes a provision of the Building Act; or
- the design does not comply with planning requirements.

Where a builder has started building work using Instant Start and the permit authority refuses to grant a building permit, then the builder must immediately cease construction. As with any permit application which is refused, the applicant may wish to engage with the permit authority to resolve any outstanding issues. The builder may seek a review of the

refusal in the State Administrative Tribunal or lodge a new building permit application that addresses the reason(s) for refusal of the original application.
If a building permit has been refused, Instant Start will not be available a second time for the same project.

WALGA Response

If an 'Instant Start' application is refused, then the immediate cessation of works is supported and should be clearly labelled as 'Instant Stop'.

Does the comment in this section - 'does not comply with Section 16 of the Building Act' mean that a Section 18 request for additional information cannot be initiated? The flow chart provided in the discussion paper does have a box stating that a Permit Authority can request further information, therefore, it is not clear whether the builder must cease all works until the information is provided. This could technically morph the 'Instant Start' processing time from the 10 days out to 31 days, within which time the builder is still undertaking works without a Building Permit being issued. It is recommended that if the Builder/Applicant does not provide all of the necessary information under this banner of 'Instant start' then the application is refused 'Instant Stop', and no 'extension' of time permitted under the Building Act can be accessed.

The flow chart needs to accurately reflect the process outlined in the discussion paper.

Commencement

It is envisaged that the Instant Start initiative will be available towards the end of 2015.

WALGA Response

The 'Instant Start' proposal is one step towards the full private certification that the Building Industry is pushing for, in order to get local government out of the Planning and Building Approvals Processes. A review of the Auditor General's report's in Victoria, and the recent Building Commissions audit of roof tie downs, highlights the need for a system that ensures the consumer is ultimately protected by sound processes and that the construction standards are not compromised or adversely affected by the short term commercial objectives of the Building Industry.

Prior to the Ministerial Order being prepared, it is recommended that the Department of Finance be involved through their Regulatory Impact Statement process. This would require the following steps to be undertaken:-

1. Undertake a Consultation Regulatory Impact Statement through the Department of Finance - as Instant Start is another small but significant change to the legislative framework which has significant impact on stakeholders, consumers and local government. The Regulatory Impact Statement process helps agencies to develop efficient and effective regulation that addresses a clear need in the community, and provides assurance to the Government and stakeholders that a proper assessment of options, including consultation with stakeholders has occurred; and
2. Within the Regulatory Impact Statement, it should clearly state that any legislation supporting Instant Start will outline that the liability rests with the builder who is relying upon the Instant Start process, rather than the local government.

Following this process, if the Government continues to pursue such an ill-advised and unjustified policy response for the Building Industry, then a 'pilot' is required. WALGA is aware of at least two local governments who would be willing to trial the concept, to ensure that it can actually be delivered. This is a much more responsible approach to rolling out

untested legislation that could have serious unintended consequences for all local government in WA.

The release of this discussion paper would have also benefited from the release of the exact wording in the Ministerial Order, as stated previously, it is unclear whether the 'Instant Start' proposal intends to place the liability on the builder or the local government.

On several occasions the Association has provided an outline of a system that would better assist the building industry, an 'Application for Compliance' concept that is similar to the system that occurs in Victoria. The Association has written to the Building Commissioner to pursue this concept further, as it would require amendment to the Building Regulations. This system would provide the pre-approval requirements for Planning, Health and Engineering, as what was intended by the introduction of the Building Act, that these issues would be arranged prior to the lodgement of an application for a Building Permit. This proposal would be easier to establish than the proposed 'Instant Start' and verification system.

The 'Instant Proposal' is also of great concern to Local Government Insurance Services (LGIS) which provides insurance for all local governments in WA. LGIS has provided WALGA with the following advice:-

Over the past two years our analysis reveals that 53% of professional indemnity claims are caused by planning and building approvals. These type of claims make up 56% of gross paid claim amounts (a substantial figure). The evidence therefore suggest that the planning and building approval role in local government can be characterised as 'high risk'. Based on the claims history and the proposed expedition of building and planning approvals, as detailed under the Instant Start proposal, our view is that this may substantially increase the risk associated with these local government tasks especially where construction commences prior to local government approvals being given. The Instant Start reforms propose to cut build times and reduce delays; however in the event that there are compliance issues with the information provided, or incomplete and inaccurate applications, this may result in building delays once the approving local government becomes aware of these issues, albeit at a further cost if construction has already commenced.

This issue is further complicated in cases where local government building surveyors are undertaking cross jurisdictional building certification services for the purpose of income generation. If the Instant Start proposal were to progress it would place local government building surveyors who provide certification services for other local government areas at a higher level of risk, particularly if errors or omissions are uncovered by the approving body after construction has commenced. Thus causing a builder to stop work and rectify any work that does not comply.

Final point: the Instant Start proposal does not detail whom the liability will rest with in cases of non-compliant construction under the reforms where a local government building surveyor is providing the initial sign-off and in respect to approval of planning and building compliance for builders in cross jurisdictional areas. This uncertainty has a bearing on overall risk understanding and it would be helpful if this could be made clear to stakeholders.

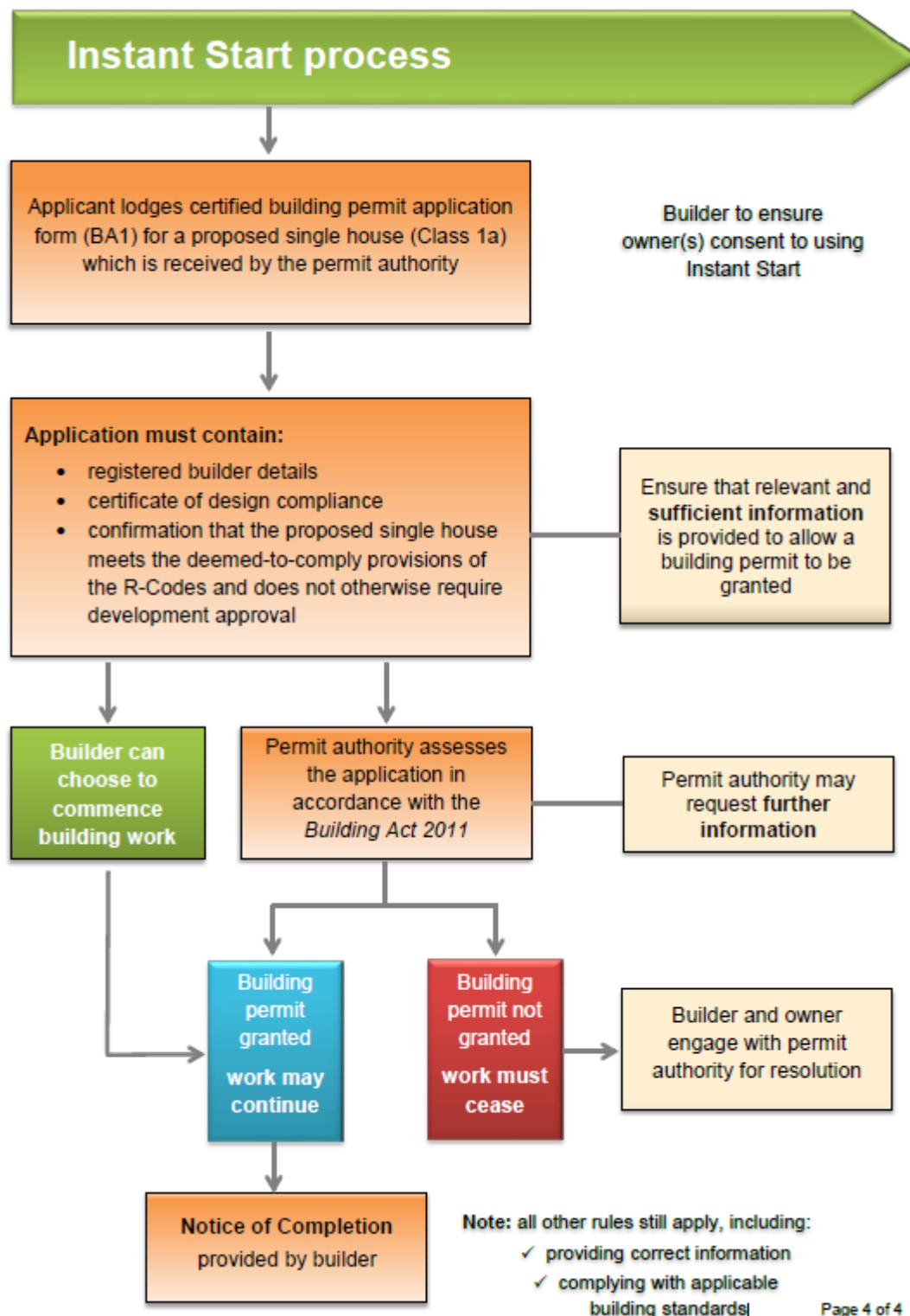
Given the State Governments recent announcement of 'Red Tape' reduction, it is incredible that the 'Instant Start' process is still being pursued, as a significant amount of additional red tape, processing requirements, forms, and enforcement issues will be

imposed on the Building Commission and Local Government in order to 'help' save 10 days for the Building Industry.

Further, as there is a high focus of these legislative changes being proposed to assist in the 'housing affordability' debate, it is suggested that the entire housing delivery process be investigated, including the scheduling arrangements of the Building Industry.

It would be interesting to clearly outline the whole of development costs, which would show that the holding costs imposed by the local government assessment system (the 10 days) is insignificant compared to the delays home owners face in the scheduling of supplies and trades over the 12 – 18 month construction schedule.

Instant Start process





Waterwise Councils Program Assessment

Non-ICLEI Water Campaign™ participants

Criteria for Shire of Toodyay to be recognised

Requirement	Evidence	Provided (by LGA) Yes / No	Criteria met Yes / No
Criteria 1 Sign a Memorandum of Understanding (MoU) with the Water Corporation to commit to participation in the Waterwise Councils Program.	✓ Signed MoU received by the Water Corporation		
1.1 Nominate an employee/position as a point of contact for water related issues.	✓ Provide name and contact details to Water Corporation	YES	YES
1.2 Review council water consumption <ul style="list-style-type: none"> Identify and audit one of the top water using sites owned by the council. Include the water auditing of the other top water using sites in the Council's action plan. Use best endeavours to implement at least 50% of recommendations from the audit. 	✓ Copy of water audit report	YES	YES
1.3 Complete an action plan Plan must include all the mandatory corporate and community actions as listed in the program guidelines including: <ul style="list-style-type: none"> Waterwise verge policy. Waterwise purchasing policy. Promote the use of waterwise vegetation and irrigation within council properties. Interact with households and business ratepayers to promote water efficiency. Encourage community involvement in other WW Programs. 	✓ Provide a copy of the Council's endorsed action plan. Must include the mandatory actions ✓ Provide evidence that mandatory actions have been addressed in the action plan.		
1.4 Report progress Demonstrate substantial progress towards implementation of actions identified in the council's action plan.	✓ Provide a copy of the annual report which includes progress on actions to date and demonstrates ongoing commitment to water efficiency		



Waterwise Councils Program Assessment

Non-ICLEI Water Campaign™ participants

Criteria 2 Ensure all appropriate staff members attend Water Corporation's Waterwise Specialist training sessions.	✓ List of Council attendees.	WC has list	YES
Criteria 3 Review irrigation of council grounds and public open space. 3.1 Demonstrate that irrigation systems using scheme water are operating effectively and efficiently. Apply only the appropriate volume of water the site requires; water budgeting.	✓ Copy of maintenance schedule for irrigation (scheme).		
3.2 Submit a water conservation plan to the Department of Water where required.	✓ Copy of advice from DoW of receipt of water conservation plan.	N/A	N/A
Criteria 4 No breaches of water licence terms or conditions set by the Department of Water in the past 12 months.	✓ Copy of advice from DoW that no breaches have occurred.	N/A	N/A
Criteria 5 No breach notice issued to council in the past 6 months from the Water Corporation (i.e. compliance with watering day rosters and daytime sprinkler bans)	✓ No breaches issued to Council in past 6 months.	WC has report	YES



Memorandum of Understanding

This document represents an agreement between the **Water Corporation** and **Department of Water** and **Shire of Toodyay**

Purpose

The purpose of this Memorandum of Understanding (MoU) is to detail the organisations' commitment to build a co-operative working relationship so they may more effectively and efficiently service mutual customers while promoting water efficiency.

Term

This MoU will guide the working relationship between the parties to achieve the MoU's intent for a 3 year period from the date of its signing. At the end of that time, the working relationship between the parties will be reviewed.

Background

The Water Corporation and the, Department of Water, with support from ICLEI – Local Government for Sustainability, have developed a Waterwise Council program. The aim of this program is to build a cooperative working relationship with local governments to promote sound water management and improve water use efficiency in local government and their communities.

Climate change and predictions of reduced water availability present significant challenges to those planning and managing our water resources. The State Water Plan provides a strategic framework to secure our water future. The plan highlights the importance of water use efficiency as well as securing new water supply sources.

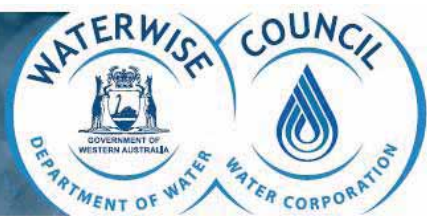
The partnership with local governments through the Waterwise Council program will be an essential component of the effort to achieve water savings at both corporate and community level in the longer-term. It will assist councils to improve water management for public open space and to reduce overall water use. It will also support behavioural changes in the community by encouraging participation in waterwise programs and the use of products and services designed to maximise efficient water use.

The Waterwise Council program has achieved substantial water savings. The program has saved over 11 gigalitres of water since the start of the program in 2009.

Recognition

On completing the Waterwise Council criteria a local government authority will be presented with an official acknowledgement of the council's achievement – a Waterwise Council certificate.

Additionally, local government authorities achieving the Waterwise Council endorsement will be provided with waterwise branding for use on newsletters, signs and other promotional materials to promote themselves as a Waterwise Council. This can instill further pride in council's residents and employees who will see the council's waterwise intentions on display.



Shire of Toodyay Support

The Shire of Toodyay will work with the Corporation and Department of Water to support water conservation, take part in appropriate promotional activities and make all appropriate staff members undertake relevant waterwise training.

The Shire of Toodyay will recognise the partnerships and relationships with the Water Corporation and Department of Water and promote the relationship where appropriate on the Shire's website, on Shire materials and at Shire events.

Future Commitments

1. The parties commit to:
 - a) Explore, negotiate and where appropriate enter into legal relations through written agreements to facilitate attainment of the purpose of this MoU.
 - b) Recognise and protect the intellectual property that parties may invest in the preparation of any promotion or offer.
 - c) Ensuring logos used on all promotional materials are used in accordance with the organisation's guidelines and that the appropriate approvals are received prior to use.
 - d) Establish a steering team with representatives of the organisations that will be responsible for overseeing progress towards the purpose of this MoU.
2. The parties will not:
 - a) Disclose, advertise, or publish the details of this MoU without the prior written consent of the other parties, unless required to do so under law.

No Obligations

The parties agree that in working towards the purpose of this MoU they will deal with each other and conduct themselves in accordance with good commercial business and industrial practice.

The relationship between the parties is limited to carrying out the purpose of the MoU and nothing in this document should be construed as constituting any form of agency or partnership for any purpose whatsoever.

This MoU does not preclude either organisation from developing similar mutually beneficial understandings with other parties.





For Water Corporation

By: _____

Name: Ben Jarvis

Title: Water Efficiency Projects
Branch Manager

Date:

For Department of Water

By: _____

Name:

Title:

Date:

For Shire of Toodyay

By: _____

Name: Stan Scott

Title: CEO

Date:

WATER ON TAP

Fill up
your water
bottle here



Enjoy fresh
water, straight
from the tap



Bottles going
into landfill

Your logo
here



WATER

FRESH WATER THINKING

Shire of Toodyay

List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015

Pay/Type	Date	Name	Description	Amount	
IPV530	09/09/2015	Bendigo Bank	Payroll PPE 08/09/2015		102,884.06
IPV531	23/09/2015	Bendigo Bank	Payroll PPE 22/09/2015		100,394.33
1456	16/09/2015	Construction Training Fund	BCITF Levies - Aug 15		4,328.77
1457	16/09/2015	Bauxite Alumina Joint Ventures	Refund of Youth Hall Bond		500.00
1458	16/09/2015	Jenny Bryant	Refund of Community Centre Bond		500.00
1459	16/09/2015	Builders Registration Board WA	BS Levies - Aug 15		4,345.60
1460	16/09/2015	Kim Cook	Refund of Memorial Hall Bond		200.00
1461	16/09/2015	Rachel King	Refund of Memorial Hall Bond		500.00
1462	16/09/2015	Ulf Maass	Refund of Crossover Bond - Lot 152 Powderbark Rd		1,000.00
1463	16/09/2015	Toodyay Football Club	Refund of Memorial Hall Bond		500.00
1464	30/09/2015	Nathan & Alexis Martin	Refund of Pavilion Chair Bond		100.00
BPV2314	01/09/2015	Bendigo Bank	Bank Fees		10.00
BPV2315	01/09/2015	Bendigo Bank	Bank Fees		10.00
BPV2316	01/09/2015	Bendigo Bank	Bank Fees		118.80
BPV2317	01/09/2015	Commonwealth Bank	Bank Fees		230.41
BPV2318	01/09/2015	Commonwealth Bank	Bank Fees		651.13
BPV2319	01/09/2015	Commonwealth Bank	Eftpos Fees		567.42
BPV2320	01/09/2015	Bendigo Bank	Bpay Fees		288.64
BPV2321	02/09/2015	Bendigo Bank	Merchant Fees		144.17
BPV2322	03/09/2015	Commonwealth Bank	Eftpos Fees		3.23
BPV2323	03/09/2015	Commonwealth Bank	Eftpos Fees		4.25
BPV2324	03/09/2015	Commonwealth Bank	Eftpos Fees		7.68
BPV2325	07/09/2015	Westnet	Depot Internet Charges		154.84
BPV2326	07/09/2015	Bendigo Bank	Dishonoured Cheque Fee		10.00
BPV2327	09/09/2015	Bendigo Bank	Bank Fees		7.48
BPV2328	09/09/2015	Bendigo Bank	Bank Fees		0.11
BPV2329	14/09/2015	Bendigo Bank	R Koch Credit Card - Aug 15		4.00
			Card Fee	4.00	
BPV2330	14/09/2015	Bendigo Bank	S Scott Credit Card - Aug 15		444.31

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
BPV2331	14/09/2015	Bendigo Bank	Café Viva - LG Week - Breakfast	13.30	
			Crown Noodle Bar - LG Week - Dinner	23.80	
			Café Viva - LG Week - Breakfast	14.80	
			City of Vincent Parking - Sport & Rec Funding Meeting	3.30	
			Hyatt Regency - Interior Architect Meeting	253.75	
			City of Perth Parking - Toodyay Road Meeting	12.00	
			Dally Café - Lunch - Zone Meeting - Cr Madacsi	12.73	
			Dally Café - Lunch - Zone Meeting - S Scott	12.72	
			4 U Café - Refreshments - Meeting with Ministers	12.90	
			BP Wubin - Fuel T0	81.01	
			Card Fee	4.00	
			L Vidovich Credit Card - Aug 15		27.40
			City of Perth Parking - LG Week	23.40	
			Card Fee	4.00	
BPV2332	14/09/2015	Bendigo Bank	A Bell Credit Card - Aug 15		287.94
			Coles Mundaring - Staff Gift	43.79	
			Coles Mundaring - IFF Gifts	55.00	
			Toodyay Liquor - IFF VIP Drinks	82.98	
			Toodyay Junction - Ice - IFF VIP Tent	31.20	
			Mundaring Post Office - Library Stationery	25.96	
			Toodyay Junction - Fuel T00	25.01	
			Gull Sawyers Valley - Fuel T00	20.00	
			Card Fee	4.00	0.00
			C Delmage Credit Card - Aug 15		16.68
			Instapage - Museum Subscription	12.31	
			International Transaction Fee	0.37	
			Card Fee	4.00	
			G Bissett Credit Card - Aug 15		332.62
BPV2334	14/09/2015	Bendigo Bank	City of Perth Parking - LG Week	22.40	
			BP Gidgegannp - Fuel T0000	70.40	

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
			Cola Café - Meals - Changing Places Meeting	47.00	
			BP Gidgegannp - Fuel T0000	94.50	
			Peak Glen Forrest - Fuel T0000	94.32	
			Card Fee	4.00	
BPV2335	15/09/2015	Bendigo Bank	Bpoint Fees		53.25
BPV2336	16/09/2015	Bendigo Bank	Bank Fees		9.79
BPV2337	23/09/2015	Bendigo Bank	Bank Fees		0.11
BPV2338	23/09/2015	Bendigo Bank	Bank Fees		7.26
BPV2339	25/09/2015	Canon Finance	Photocopier Lease - Depot, Library & Visitors Centre		525.00
BPV2340	30/09/2015	Bendigo Bank	Bank Fees		2.47
BPV2341	30/09/2015	Bendigo Bank	Bank Fees		7.92
BPV2342	30/09/2015	Bendigo Bank	Bank Fees		0.79
12144	16/09/2015	Kenneth McMahon	Rates Refund - A3938 79 Deepdale Road		646.50
12145	16/09/2015	Old Gaol Museum	Old Gaol Volunteer Reimbursements - Oct 15		350.00
12146	16/09/2015	Telstra Corporation Limited	Telephone Charges		4,426.99
12147	16/09/2015	Water Corporation	Water Rates & Usage		8,307.54
12148	16/09/2015	Synergy	Electricity Charges		5,462.80
12149	22/09/2015	Shire of Toodyay - Admin Petty Cash	Petty Cash Expenses - Aug/Sep 15		480.65
			IFF Volunteer Photographer - Thank You Gift	105.95	
			Parking Procurement Training - P Edward	54.60	
			Parking WALGA Trade Exhibition - A Bell	8.00	
			Fuel - T6177	30.00	
			Avon Descent - Thank You Gift (for use of Cherry Picker)	47.00	
			IFF - Refreshments - VIP Tent	17.60	
			Doctors Visit Reimbursement - S Roberts	22.30	
			Rags, Toolbox, Hooks, Cable Ties - Museum	50.80	
			Working with Children Clearance - R Schagen	11.00	
			Inclusion Program Items	56.45	
			Power Supply - Netgear	59.95	
			Licence Plate Re-issue	17.00	

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
12150	30/09/2015	Australian Institute of Building Surveyors	AIBS Pre Conference Training & Registration - P Edward		1,487.00
12151	30/09/2015	Parkland Contracting	Spray Firebreaks, Egress Tracks & Bridal Creeper Control		675.00
12152	30/09/2015	Shire of Toodyay - V/C Petty Cash	Cash Float - V/C		200.00
12153	30/09/2015	Shire of Toodyay	Rates Payment C Firns - A2282		200.00
12154	30/09/2015	Telstra Corporation Limited	Telephone Charges		94.52
12155	30/09/2015	Ivan Talbot	1st Prize In 15/16 Rates Incentive - A3885		1,000.00
EFT18604	09/09/2015	Shire of Toodyay Salaries & Wages	Payroll Deductions		1,730.00
EFT18605	16/09/2015	Australia Post	Postage - Aug 15		4,295.60
EFT18606	16/09/2015	Autopro Northam	Garage Creeper		47.89
EFT18607	16/09/2015	Atlas Copco Construction Equipment Aust	Oil Filters - Roller		70.18
EFT18608	16/09/2015	Advanced National Services	Contract Cleaning - Aug 15		12,988.86
EFT18609	16/09/2015	Australian Taxation Office	BAS Return - Aug 15		24,241.00
EFT18610	16/09/2015	Avon Waste	Waste Collection		12,394.63
EFT18611	16/09/2015	Altus Planning & Appeals	Legal Costs		990.00
EFT18612	16/09/2015	Avonbrook Wines	Accommodation to 12/9/15		318.62
EFT18613	16/09/2015	Amber Springs Gardens	Accommodation to 12/9/15		560.70
EFT18614	16/09/2015	Alans Auto Electrics	Repairs - Roller		391.25
EFT18615	16/09/2015	Ampac Debt Recovery	Debt Recovery Costs - Aug 15		21,708.97
EFT18616	16/09/2015	Boya Equipment P/L	Maintenance Parts - Ride On Mower		598.87
EFT18617	16/09/2015	Broderick Waste Solutions Pty Ltd	WTS Management 19/8 - 1/9/15		7,824.96
EFT18618	16/09/2015	Bunnings Midland	Tiles & Building Supplies		3,862.68
EFT18619	16/09/2015	Tutt Bryant	Hazard Beacon - Loader		378.95
EFT18620	16/09/2015	Black Wattle Catering	Refreshments - Forums & Avon Tourism		534.00
EFT18621	16/09/2015	Covs Parts	Filters & Plant Parts		341.61
EFT18622	16/09/2015	Courier Australia	Freight		86.91
EFT18623	16/09/2015	Country Copiers Northam	Service Photocopier & Meter Reading - Admin		4,105.04
EFT18624	16/09/2015	Civic Legal	Legal Fees		34,567.50
EFT18625	16/09/2015	Commarine	Radio Installation & Repairs		5,388.49
EFT18626	16/09/2015	Staples Aust	Stationery		131.59
EFT18627	16/09/2015	Alison Cromb	V/C Consignment Stock		22.27

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
EFT18628	16/09/2015	Landgate	Title Searches		211.92
EFT18629	16/09/2015	Daimler Trucks Perth	Rear Engine Mounts - Canter		261.89
EFT18630	16/09/2015	Caltex Toodyay Junction	Water Bottles		229.50
EFT18631	16/09/2015	Freemasons Hotel	Accommodation to 12/9/15		623.00
EFT18632	16/09/2015	Foxburrow B & B	Accommodation to 12/9/15		534.00
EFT18633	16/09/2015	Floravalley B & B	Accommodation to 12/9/15		453.90
EFT18634	16/09/2015	Earth Sculptures Pottery & Chalet Retreats	Accommodation to 12/9/15		453.90
EFT18635	16/09/2015	Harcourt Street B & B	Accommodation to 12/9/15		462.80
EFT18636	16/09/2015	JR & A Hersey	Outside Staff Uniforms & Consumables		7,669.70
EFT18637	16/09/2015	Toodyay Hardware & Farm	Misc Hardware & Building Supplies		1,456.05
EFT18638	16/09/2015	Vicki Hamersley	V/C Consignment Stock		20.00
EFT18639	16/09/2015	Hitachi Construction Machinery	Repairs - Grader		181.33
EFT18640	16/09/2015	Adam Harris	V/C Consignment Stock		20.00
EFT18641	16/09/2015	Ipswich View Homestead B & B	Accommodation to 12/9/15		943.40
EFT18642	16/09/2015	ID Consulting P/L	15/16 Subscription Fee - Profile ID		4,400.00
EFT18643	16/09/2015	Inclusion WA Incorporated	Toodyay Community Partnership Program - 20/4 - 31/8/15		9,650.64
EFT18644	16/09/2015	Glenwarra Development Services	Planning Contractor Expenses - Aug 15		2,750.00
EFT18645	16/09/2015	Air Liquide WA Pty Ltd	Monthly Gas Cylinder Rental - Med Oxy		27.60
EFT18646	16/09/2015	Little Farm - Toodyay	Contract Spraying - Shire Reserves & Town River		3,850.00
EFT18647	16/09/2015	Leyland Engineering Services	Vehicle & Machinery Service & Repairs		484.00
EFT18648	16/09/2015	MM Electrical Merchandising	Lighting - Community, Youth, Admin Centre & Library		7,211.94
EFT18649	16/09/2015	3 Monkeys Audio Visual P/L	Supply & Install Projector - Old Goal		1,199.00
EFT18650	16/09/2015	Magpie Ridge Eco Farm	Accommodation to 12/9/15		151.30
EFT18651	16/09/2015	Toodyay Festivals Inc	15/16 Sponsorship - Moondyne Festival		13,500.00
EFT18652	16/09/2015	GF & JWC Morgan	Supply of Gravel - Leeming Road		21,000.00
EFT18653	16/09/2015	Millwood Outdoor Furniture	Picnic Setting - Naturalists Club (from 14/15 Grant Funds)		880.00
EFT18654	16/09/2015	Ulf Maass	Council Crossover Contribution - Lot 152 Powderbark Rd		495.00
EFT18655	16/09/2015	M2 Technology Pty Ltd	Otly Messages on Hold		247.50
EFT18656	16/09/2015	Oliomio Olive & Lavender Farm	V/C Consignment Stock		13.95
EFT18657	16/09/2015	Pecan Hill B & B	Accommodation to 12/9/15		373.80

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
EFT18658	16/09/2015	Peace be Still	V/C Consignment Stock		10.00
EFT18659	16/09/2015	Public Transport Authority	Transwa Ticket Sales - Aug 15		244.49
EFT18660	16/09/2015	Bigair Cloud Managed Services P/L	Internet & Data Charges		866.80
EFT18661	16/09/2015	Book Easy Australia	Online Booking Commission - Aug 15		198.00
EFT18662	16/09/2015	Quality Press	Timesheet & Pre Start Books		1,635.70
EFT18663	16/09/2015	Radio West Broadcasters	Around the Towns Advertising		88.00
EFT18664	16/09/2015	Toodyay Race Club	15/16 Sponsorship - Picnic Races		5,500.00
EFT18665	16/09/2015	Reids Mechweld	Welding Repairs to T0011		649.00
EFT18666	16/09/2015	River Gum Valley Lavender	V/C Consignment Stock		13.00
EFT18667	16/09/2015	Swan Magazine	Advertising Area Promotion		200.00
EFT18668	16/09/2015	Specialised Tree Service	Tree Loping - Stirling Tce, Herbert St & Acacia Close		1,200.00
EFT18669	16/09/2015	Toodyay Express	Freight		66.00
EFT18670	16/09/2015	Toodyay Traders	Misc Hardware & Building Supplies		1,809.50
EFT18671	16/09/2015	Toodyay Herald	Advertising - Sep 15		1,782.50
EFT18672	16/09/2015	Shire of Northam	Disposal of Waste- Aug 15		9,493.00
EFT18673	16/09/2015	Toodyay IGA	Staff Amenities - Aug 15		464.83
EFT18674	16/09/2015	Toodyay Bakery & Cafe	Refreshments - BFB Training		20.00
EFT18675	16/09/2015	Timberworks Carpentry Solutions	Painting & Repairs - Police Lockup & Stables		2,046.00
EFT18676	16/09/2015	Toolmart	Tool Replacement Stock		4,621.45
EFT18677	16/09/2015	Toodyay Pumps	Repairs to Pressure Pump - Coondle Fire Shed		445.50
EFT18678	16/09/2015	Tenderlink	Tender 61 - Community Depot Sheds		330.00
EFT18679	16/09/2015	Toodyay Tyre & Exhaust	Repair & Replacement Tyres		999.00
EFT18680	16/09/2015	Toodyay Mens Shed Inc	IFF - Event Clean Up		200.00
EFT18681	16/09/2015	Toodyay Community Resource Centre	15/16 Sponsorship		1,000.00
EFT18682	16/09/2015	Vernice P/L	Excavator Hire - Grave Works		220.00
EFT18683	16/09/2015	Victoria Hotel	Accommodation to 12/9/15		206.56
EFT18684	16/09/2015	Western Australian Local Government Association	15/16 EM Subscription, Better Planning Decisions Training - Cr Madacsi and Leading Organisational Change Training - C Delmage & C Skinner		5,370.00
EFT18685	16/09/2015	Whitfield House	Accommodation to 12/9/15		2,059.46

Shire of Toodyay

List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015

Pay/Type	Date	Name	Description	Amount	
EFT18686	16/09/2015	Workplace Training Advisory Aust	Mental Health Conference - C Delmage & C Skinner		1,190.00
EFT18687	16/09/2015	Wheatbelt Business Network	15/16 Friends of the Wheatbelt Business Network Membership		82.50
EFT18688	16/09/2015	Western Australian Treasury Corporation	Loan No. 70 Repayment - Footbridge Refurbishment		4,113.84
EFT18689	16/09/2015	Wurth Australia P/L	Hose Clamp Set		320.07
EFT18690	16/09/2015	Windward Balloon Adventures	Balloon Flight Booked through V/C		534.00
EFT18691	16/09/2015	WKC Spatial	Subdivision Following WAPC Conditional Approval - Lot 30 Stirling Tce - Progress Payment		4,677.20
EFT18692	16/09/2015	Steven Watts	Refund of Planning Fees - Lot 3 Wicklow Rd		147.00
EFT18693	16/09/2015	Wheatbelt Safetywear	Outside Staff Workboots		945.00
EFT18694	23/09/2015	Shire of Toodyay Salaries & Wages	Payroll Deductions		1,700.00
EFT18695	30/09/2015	Avon Car Upholsterers	Rip Stop Tarps - T0014 & T0016		946.00
EFT18696	30/09/2015	Autopro Northam	Air Operated Grease Kit & 2 Pistol Grip Air Grease Guns		1,056.50
EFT18697	30/09/2015	Arm Security	Alarm Monitoring - Connors Mill, Admin & Community Centre		336.90
EFT18698	30/09/2015	Adina Apartment Hotels	Accommodation & Costs - Local Govt Week - Councillors & CEO		8,243.00
EFT18699	30/09/2015	Advanced Autologic	1000 Ltrs Blue Horizon		750.00
EFT18700	30/09/2015	Abbott & Co Printers	Old Gaol 150th Anniversary Booklet		415.36
EFT18701	30/09/2015	Amber Springs Gardens	Accommodation to 26/9/15		133.50
EFT18702	30/09/2015	Triset Boss Business Forms	Rate Installment Notices		1,474.00
EFT18703	30/09/2015	Broderick Waste Solutions Pty Ltd	WTS Management 2/9 - 15/9/15		8,580.00
EFT18704	30/09/2015	Christine Boulton	Old Gaol 150th Anniversary - Entertainment		75.00
EFT18705	30/09/2015	Bunnings Midland	Skylight Systems, Paint & Tiling Supplies		1,022.34
EFT18706	30/09/2015	Bandit Sales & Service	Filters - Chipper		212.84
EFT18707	30/09/2015	Baileys Fertilisers	3 Tonnes Granulated Gypsum		2,686.20
EFT18708	30/09/2015	Black Wattle Catering	Refreshment - Avonlink 20th Anniversary		110.00
EFT18709	30/09/2015	Covs Parts	Vehicle & Machinery Parts		199.76
EFT18710	30/09/2015	Courier Australia	Freight		21.78
EFT18711	30/09/2015	Country Copiers Northam	Service Photocopier & Meter Reading - V/C		1,592.17
EFT18712	30/09/2015	Sally Craddock	Members Attendance & Telecommunication Allowance		1,314.33
EFT18713	30/09/2015	Therese Chitty	Members Attendance & Telecommunication Allowance		1,314.33
EFT18714	30/09/2015	The Cola Cafe	Brigade Training - Refreshments		210.00

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
EFT18715	30/09/2015	Staples Aust	Ergonomic Supplies & Stationery		2,423.61
EFT18716	30/09/2015	Dunning's	Diesel & ULP Supplies		24,210.02
EFT18717	30/09/2015	David Dow	Members Attendance & Telecommunication Allowance		3,542.67
EFT18718	30/09/2015	Electritech Industries	Maintenance to Admin Generator		1,114.96
EFT18719	30/09/2015	Eastern Hills Saws & Mowers	Repairs to Backpack Blower		193.00
EFT18720	30/09/2015	Experience Perth	15/16 Membership		360.00
EFT18721	30/09/2015	Freemasons Hotel	Accommodation to 26/9/15		498.40
EFT18722	30/09/2015	Floravalley B & B	Accommodation to 26/9/15		106.80
EFT18723	30/09/2015	CJ & MO Ferguson	Refund of Landscaping Deposit - Lot 31 Tannin Place		1,000.00
EFT18724	30/09/2015	Christopher Reginald Firns	Members Attendance & Telecommunication Allowance		1,114.33
EFT18725	30/09/2015	Giftware Agencies	V/C Floor Stock		319.39
EFT18726	30/09/2015	Paula Greenway	Members Attendance & Telecommunication Allowance		1,314.33
EFT18727	30/09/2015	Grove Wesley Design Art	Event Signs - Ag Show, Bush Poets, Car & M/Cycle & Xmas St Party		2,395.80
EFT18728	30/09/2015	Earth Sculptures Pottery & Chalet Retreats	Accommodation to 26/9/15		169.10
EFT18729	30/09/2015	Galaxy Enterprises	V/C Stock		169.84
EFT18730	30/09/2015	Health Insurance Fund	Payroll Deductions		516.50
EFT18731	30/09/2015	Vodafone Hutchinson Australia P/L	Pager Charges		204.35
EFT18732	30/09/2015	Harcourt Street B & B	Accommodation to 26/9/15		347.10
EFT18733	30/09/2015	JR & A Hersey	Vehicle Parts		55.48
EFT18734	30/09/2015	Toodyay Hardware & Farm	Cam Locks		132.24
EFT18735	30/09/2015	John Hayes	Old Gaol 150th Anniversary - Entertainment		75.00
EFT18736	30/09/2015	Hand Tool Preservation Society of WA	Old Gaol 150th Anniversary - Entertainment		150.00
EFT18737	30/09/2015	G Horsfield	Window Cleaning		450.00
EFT18738	30/09/2015	Ipswich View Homestead B & B	Accommodation to 26/9/15		115.70
EFT18739	30/09/2015	Kylie Kite	Refund of Dog Registration #1700043		28.00
EFT18740	30/09/2015	Bethan Lloyd	Members Attendance & Telecommunication Allowance		1,725.50
EFT18741	30/09/2015	Rosemary Madacsi	Members Attendance & Telecommunication Allowance		1,314.33
EFT18742	30/09/2015	MM Electrical Merchandising	Lighting - Community Centre, Admin & Youth Hall		6,680.78
EFT18743	30/09/2015	Andrew McCann	Members Attendance & Telecommunication Allowance		1,314.33
EFT18744	30/09/2015	David Moir	Blacksmith - 150th Gaol Anniversary		350.00

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
EFT18745	30/09/2015	Moore Stephens	Audit Fees - R4R - Aged Housing Initiative		1,210.00
EFT18746	30/09/2015	Applied Industrial Technologies Pty Ltd	Bearings		523.13
EFT18747	30/09/2015	Pecan Hill B & B	Accommodation to 26/9/15		124.60
EFT18748	30/09/2015	Perth Muzzle Loading Club (Inc)	Entertainment - 150th Gaol Anniversary		300.00
EFT18749	30/09/2015	Pnd Automotvie Electrical Service	Electric Brakes Installed - T0002		475.37
EFT18750	30/09/2015	Reflections Glass & Glazing	Supply & Install Double Sided Notice Board & Glass Partioning to V/C, Glass Panels to Admin & Striker Shields at Medical Centre		5,203.49
EFT18751	30/09/2015	Brian Rayner	Members Attendance & Telecommunication Allowance		1,314.33
EFT18752	30/09/2015	Toodyay Express	Freight		275.00
EFT18753	30/09/2015	Toodyay Traders	Air Filters		51.30
EFT18754	30/09/2015	Toodyay Agricultural Society (Inc)	Community Sponsorship 2015 Ag Show		550.00
EFT18755	30/09/2015	Toodyay Newsagency	Newspapers		87.20
EFT18756	30/09/2015	Timberworks Carpentry Solutions	Bathroom Renovations - 19B Clinton St		3,030.00
EFT18757	30/09/2015	Training Services Aust	Safety & Health Training Refresher - G Rodger & D Duncan		1,100.00
EFT18758	30/09/2015	Toodyay Historical Society	Old Gaol 150th Anniversary - Entertainment		150.00
EFT18759	30/09/2015	Perth Training Centre	Working at Heights Course - S Lyne		300.00
EFT18760	30/09/2015	Avon Woodturners	Old Gaol 150th Anniversary - Entertainment		150.00
EFT18761	30/09/2015	Totally Workwear Midland	Safety Shoes - Depot Staff		116.95
EFT18762	30/09/2015	Toodyay Soccer Club	Kid Sport Registration 2014		271.00
EFT18763	30/09/2015	Victoria Hotel	Accommodation to 26/9/15		114.27
EFT18764	30/09/2015	Whitfield House	Accommodation to 26/9/15		165.54
EFT18765	30/09/2015	Western Australian Treasury Corporation	Loan No. 68 - Stirling Terrace Upgrade		27,486.40
EFT18766	30/09/2015	Wheatbelt General Practice Toodyay	Staff Flu Shots		118.80
DD21444.1	08/09/2015	WA Super	Payroll Deductions		17,352.40
DD21444.2	08/09/2015	National Mutual Retirement Fund	Superannuation Contributions		328.87
DD21444.3	08/09/2015	Australian Super	Superannuation Contributions		2,245.24
DD21444.4	08/09/2015	West Scheme Superannuation	Superannuation Contributions		235.04
DD21444.5	08/09/2015	BT Lifetime Super	Superannuation Contributions		91.86
DD21444.6	08/09/2015	Bendigo Superannuation Plan	Superannuation Contributions		86.86
DD21444.7	08/09/2015	Hostplus Super	Superannuation Contributions		194.51

Shire of Toodyay					
List of Payments Presented to Council for Period 1 September 2015 to 30 September 2015					
Pay/Type	Date	Name	Description	Amount	
DD21444.8	08/09/2015	BT Super for Life	Superannuation Contributions		205.43
DD21444.9	08/09/2015	Colonial First Choice Employer Super	Superannuation Contributions		209.38
DD21462.1	22/09/2015	WA Super	Payroll Deductions		16,875.98
DD21462.2	22/09/2015	National Mutual Retirement Fund	Superannuation Contributions		328.87
DD21462.3	22/09/2015	Australian Super	Superannuation Contributions		2,183.76
DD21462.4	22/09/2015	Hostplus Super	Superannuation Contributions		278.04
DD21462.5	22/09/2015	West Scheme Superannuation	Superannuation Contributions		235.04
DD21462.6	22/09/2015	BT Lifetime Super	Superannuation Contributions		92.48
DD21462.7	22/09/2015	Bendigo Superannuation Plan	Superannuation Contributions		105.60
DD21462.8	22/09/2015	BT Super for Life	Superannuation Contributions		205.43
DD21462.9	22/09/2015	Colonial First Choice Employer Super	Superannuation Contributions		209.38
DD21444.10	08/09/2015	BT Business Super	Superannuation Contributions		73.50
DD21462.10	22/09/2015	BT Business Super	Superannuation Contributions		63.70
			Total Payments		683,100.87

IPV/BPV	207,206.09
Trust	11,974.37
EFT	398,988.04
DD Super	41,601.37
Muni Chqs	23,331.00
TOTAL	683,100.87

SHIRE OF TOODYAY
MONTHLY FINANCIAL REPORT
For the Period Ended 30 September 2015
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF TOODYAY
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2015

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		34,000	8,493	12,562	4,069	47.91%	
General Purpose Funding - Rates	9	5,880,624	5,879,949	5,810,544	(69,405)	(1.18%)	▲
General Purpose Funding - Other		996,200	260,413	310,558	50,145	19.26%	▼
Law, Order and Public Safety		461,600	82,884	12,529	(70,355)	(84.88%)	▼
Health		56,000	14,288	2,442	(11,846)	(82.91%)	▼
Housing		11,000	6,497	7,918	1,421	21.88%	
Community Amenities		693,150	653,329	648,052	(5,277)	(0.81%)	
Recreation and Culture		195,850	60,190	41,656	(18,534)	(30.79%)	▼
Transport		116,500	115,375	116,600	1,225	1.06%	
Economic Services		412,532	103,111	60,812	(42,299)	(41.02%)	▼
Other Property and Services		169,000	20,871	20,545	(326)	(1.56%)	
Total Operating Revenue		9,026,456	7,205,400	7,044,218	(161,182)		
Operating Expense							
Governance		(798,325)	(225,501)	(217,876)	7,625	3.38%	
General Purpose Funding		(355,014)	(92,491)	(114,877)	(22,386)	(24.20%)	▼
Law, Order and Public Safety		(1,426,501)	(338,532)	(242,976)	95,556	28.23%	▲
Health		(241,465)	(89,001)	(54,560)	34,441	38.70%	▲
Housing		(75,538)	(20,001)	(35,005)	(15,004)	(75.02%)	▼
Community Amenities		(1,266,941)	(316,632)	(301,522)	15,110	4.77%	
Recreation and Culture		(1,758,852)	(473,630)	(459,387)	14,243	3.01%	
Transport		(4,876,627)	(1,219,068)	(1,146,945)	72,123	5.92%	
Economic Services		(1,192,482)	(298,032)	(310,147)	(12,115)	(4.06%)	
Other Property and Services		(195,288)	(101,664)	(40,856)	60,808	59.81%	▲
Total Operating Expenditure		(12,187,033)	(3,174,552)	(2,924,151)	250,401		
Funding Balance Adjustments							
Add back Depreciation		4,626,015	1,156,482	1,079,734	(76,748)	(6.64%)	
Adjust (Profit)/Loss on Asset Disposal	8	133,319	1,500	1,749	249	16.60%	
Adjust Provisions and Accruals		0	0	22,048	22,048		▲
Net Cash from Operations		1,598,757	5,188,830	5,223,598	34,769		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,602,274	851,859	456,984	(394,875)	(46.35%)	▼
Proceeds from Disposal of Assets	8	310,500	77,622	26,955	(50,667)	(65.27%)	▼
Total Capital Revenues		2,912,774	929,481	483,938	(445,543)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(4,833,412)	(141,236)	(36,737)	104,499	73.99%	▲
Infrastructure - Roads	13	(2,089,609)	(522,321)	(227,348)	294,973	56.47%	▲
Infrastructure - Parks & Recreation	13	(760,000)	(189,996)	(12,554)	177,442	93.39%	▲
Infrastructure - Footpaths	13	0	0	0	0		
Infrastructure - Bridges	13	0	0	0	0		
Infrastructure - Other	13	(258,000)	(64,476)	(18,914)	45,562	70.66%	▲
Plant and Equipment	13	(564,500)	(141,123)	(78,749)	62,374	44.20%	▲
Furniture and Equipment	13	(30,000)	0	0	0		
Total Capital Expenditure		(8,535,521)	(1,059,152)	(374,303)	684,849		
Net Cash from Capital Activities		(5,622,747)	(129,671)	109,635	239,306		

SHIRE OF TOODYAY
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2015

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	524,351	85,941	11,055	(74,886)	87.14%	
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(255,383)	(63,822)	(51,617)	12,205	19.12%	▲
Transfer to Reserves	7	(371,000)	(92,736)	(246,244)	(153,508)	(165.53%)	▼
Net Cash from Financing Activities		(102,032)	(70,617)	(286,806)	(216,189)		
Net Operations, Capital and Financing		(4,126,023)	4,988,542	5,046,427	57,885		
Opening Funding Surplus(Deficit)	3	4,228,022	4,228,022	2,433,212	(1,794,810)	(42.45%)	▼
Closing Funding Surplus(Deficit)	3	102,000	9,216,564	7,479,639	(1,736,925)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note 2: EXPLANATION OF MATERIAL VARIANCES

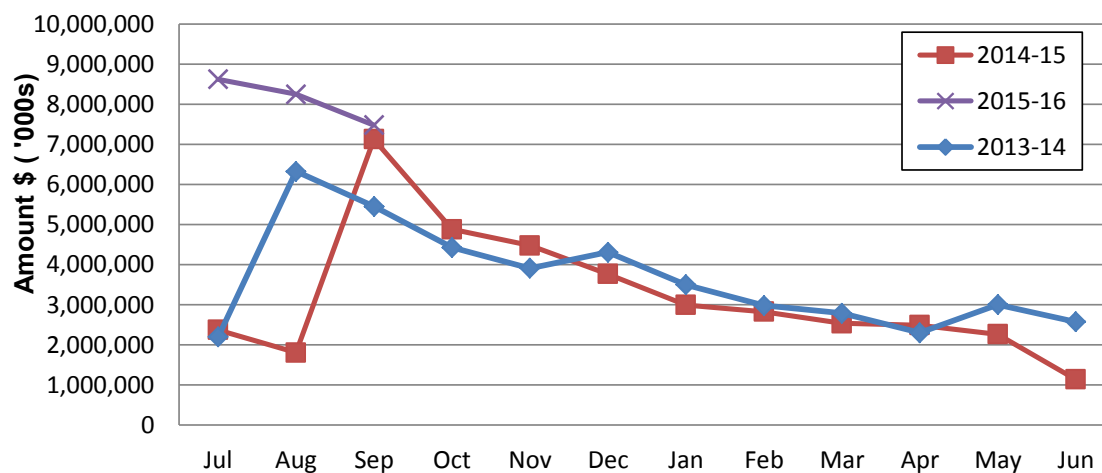
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	4,069	47.91%			
General Purpose Funding - Rates	(69,405)	(1.18%)			
General Purpose Funding - Other	50,145	19.26%			
Law, Order and Public Safety	(70,355)	(84.88%)	▼	Timing	ESL First Quarter payment not yet received - NDRP Grant not yet received
Health	(11,846)	(82.91%)	▼	Timing	Rental Income not received - Alma Beard Medical Centre
Housing	1,421	21.88%			
Community Amenities	(5,277)	(0.81%)			
Recreation and Culture	(18,534)	(30.79%)	▼	Timing	Grant Income not yet received - Skate Park & Youth Engagement
Transport	1,225	1.06%			
Economic Services	(42,299)	(41.02%)	▼	Timing	Community Depot Grant income yet to be received
Other Property and Services	(326)	(1.56%)			
Operating Expense					
Governance	7,625	3.38%			
General Purpose Funding	(22,386)	(24.20%)	▼	Timing	Increase in Legal Expenses
Law, Order and Public Safety	95,556	28.23%	▲	Timing	Project yet to commence - Access & Egress Tracks
Health	34,441	38.70%	▲	Timing	Alma Beard Rental Expenditure yet to be incurred
Housing	(15,004)	(75.02%)			
Community Amenities	15,110	4.77%			
Recreation and Culture	14,243	3.01%			
Transport	72,123	5.92%			
Economic Services	(12,115)	(4.06%)			
Other Property and Services	60,808	59.81%	▲	Timing	Building Maintenance and Plant repairs yet to occur
Capital Revenues					
Grants, Subsidies and Contributions	(394,875)	(46.35%)	▼	Timing	Relates to Capital Road Projects - can only claim as works occur
Proceeds from Disposal of Assets	(50,667)	(65.27%)	▼	Timing	Trades yet to occur
Capital Expenses					
Land and Buildings	104,499	73.99%	▲	Timing	AROC Aged Care Project not yet commenced
Infrastructure - Roads	294,973	56.47%	▲	Timing	Capital projects not yet commenced
Infrastructure - Parks & Recreation	177,442	93.39%	▲	Timing	Capital projects not yet commenced
Infrastructure - Footpaths	0				
Infrastructure - Bridges	0				
Infrastructure - Other	45,562	70.66%	▲	Timing	Capital projects not yet commenced
Heritage Assets					
Plant and Equipment	62,374	44.20%	▲	Timing	Trades yet to occur
Furniture and Equipment	0				
Financing					
Loan Principal	12,205	19.12%	▲	Timing	Loan payments yet to occur

Shire of Toodyay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
Note	YTD 30 Sep 2015	30th June 2015	YTD 30 Sep 2014
	\$	\$	\$
Current Assets			
Cash Unrestricted	4 4,631,580	2,153,346	3,561,933
Cash Restricted	4 3,184,837	2,949,648	2,845,528
Receivables - Rates	6 3,061,598	809,491	2,711,068
Receivables -Other	6 42,218	70,344	34,358
Interest / ATO Receivable/Trust			
Inventories	62,497	56,975	23,640
	10,982,729	6,039,805	9,176,527
Less: Current Liabilities			
Payables	(280,713)	(650,754)	(248,286)
Provisions	(547,680)	(545,899)	(510,830)
	(828,392)	(1,196,654)	(759,117)
Less: Cash Reserves	7 (3,184,837)	(2,949,648)	(2,845,528)
Adjustment for Current Borrowings	203,688	255,305	175,163
Adjustment for Cash Backed Liabilities	306,451	284,403	265,961
Net Current Funding Position	7,479,639	2,433,212	6,013,007

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal		742,072				742,072	Bendigo Bank	At Call
Trust				247,287		247,287	Bendigo Bank	At Call
(b) Term Deposits								
Municipal NCD: 1668754	2.70%	2,761,214				2,761,214	Bendigo Bank	26.10.15
Municipal NCD: 1733779	2.61%	1,000,000				1,000,000	Bendigo Bank	30.03.16
Municipal TD: 1733754	2.80%	500,000				500,000	Bendigo Bank	30.03.16
Municipal TD: 1733752	2.65%	500,000				500,000	Bendigo Bank	29.01.16
Municipal TD: 1733747	2.65%	500,000				500,000	Bendigo Bank	30.12.15
Municipal NCD: 1712703	2.60%	462,411				462,411	Bendigo Bank	08.12.15
Reserve NCD: 1712689	2.70%		3,184,837			3,184,837	Bendigo Bank	08.03.16
Trust - T83	3.10%			123,589		123,589	Bendigo Bank	19.11.15
Trust - T84	3.10%			192,798		192,798	Bendigo Bank	19.11.15
Trust - T794	2.65%			97,047		97,047	Bendigo Bank	27.11.15
Trust - T12	2.70%			42,453		42,453	Bendigo Bank	05.02.16
Trust - T100	2.85%			125,703		125,703	Bendigo Bank	27.12.15
Trust - T4	2.85%			111,067		111,067	Bendigo Bank	26.12.15
Trust - T114	2.85%			185,050		185,050	Bendigo Bank	26.12.15
Trust - T214	2.85%			43,928		43,928	Bendigo Bank	26.12.15
Trust -T458	2.85%			401,205		401,205	Bendigo Bank	26.12.15
Trust - T793	2.75%			21,441		21,441	Bendigo Bank	26.12.15
Trust - T797	2.85%			29,199		29,199	Bendigo Bank	26.12.15
Total		6,465,697	3,184,837	1,620,768		11,271,302		

Comments/Notes - Investments

The above totals reflect the actual balance of the bank statements held at the Bank at month end. These balances will not include items such as unpresented cheques and payments, and monies received by the Shire on the last day of the month.

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 6: RECEIVABLES

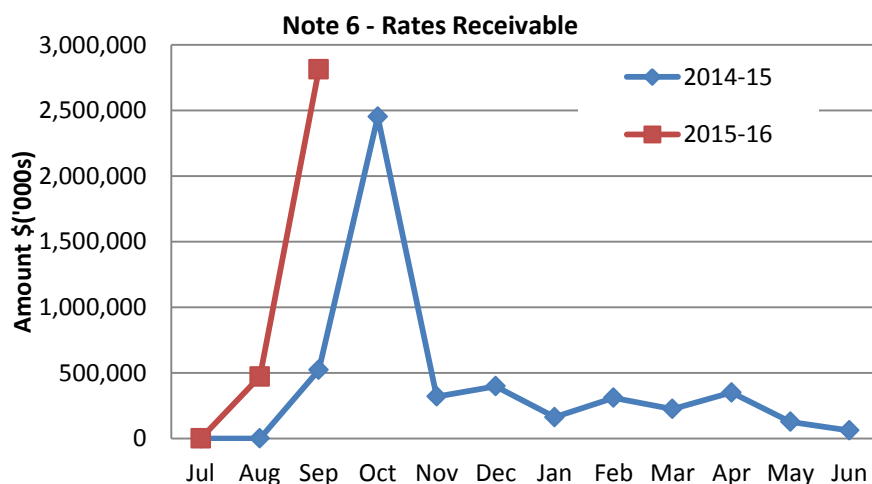
Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable

% Collected

YTD 30 Sep 2015	30 June 2014
\$ 784,863	\$ 504,766
5,879,059	5,540,470
(3,287,285)	(5,260,373)
3,376,637	784,863
3,376,637	784,863
49.33%	87.02%



Comments/Notes - Receivables Rates

Comments/Notes - Receivables Rates and Rubbish

Current

Rates & Services	934,217
Legal Action	397,355
Pensioners	283,661
Locate Ownership	7,683
Payment Arrangement	102,071
Employee Direct Debit	11,284
Properties in Receivership	33,272
Sale of Land LG Act S6.64	44,432
Intent To Summons	0
Instalment Option	1,394,369
Properties in Credit	(16,688)

Total Current **3,191,656**

Non- Current

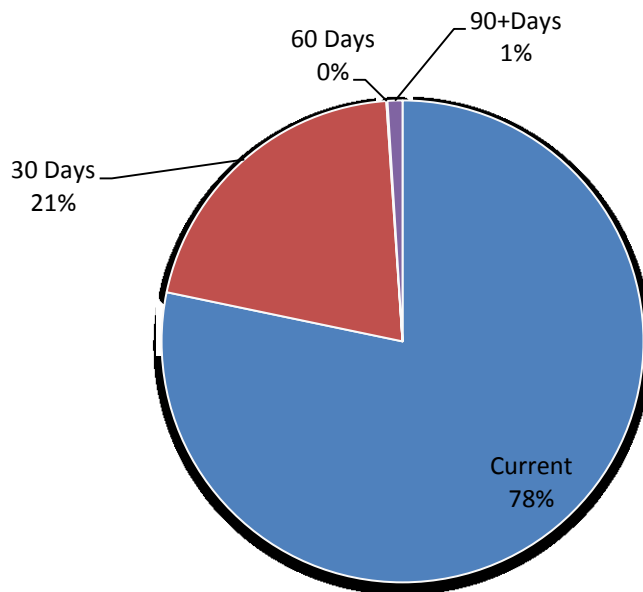
Deferred Pensioners	
(not collectable till Pensioner property is s	184,981
0	3,376,637

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	31,951	8,430	32	407
Total Receivables General Outstanding				40,820

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

This note reflects Sundry Debtors only. It does not include other debtors such as GST due from the ATO & Pensioner Rebates due from the State.

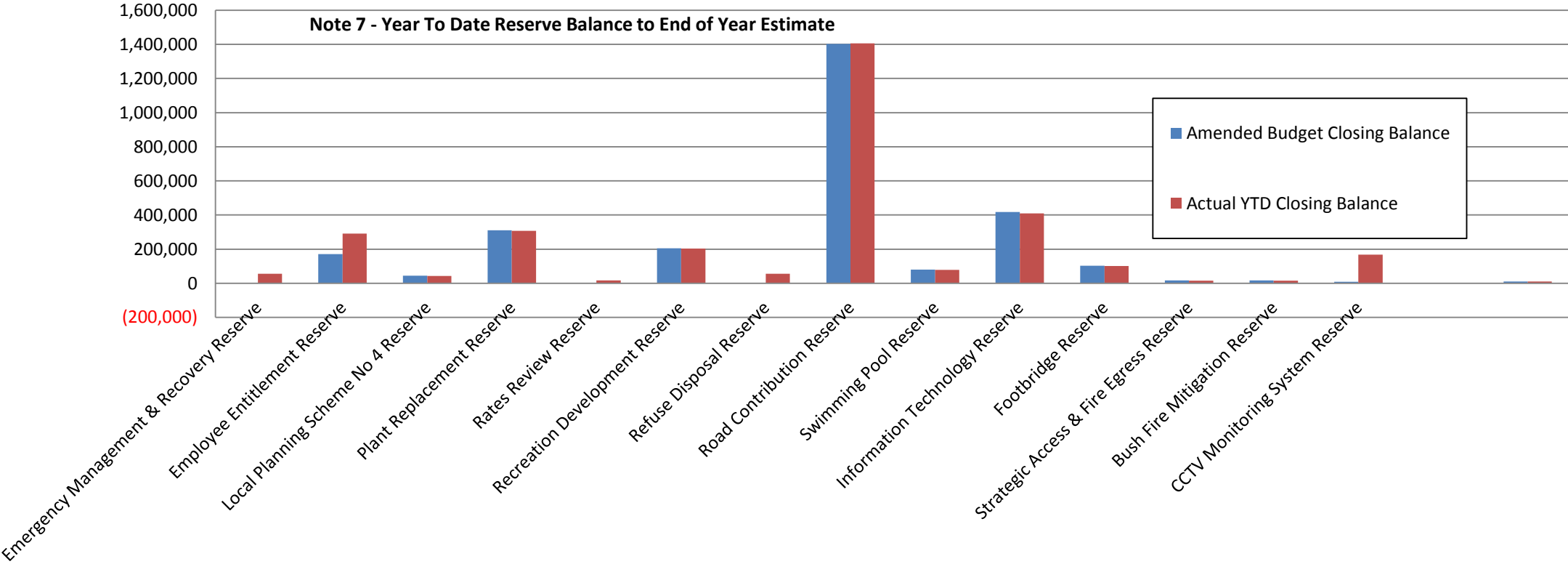
Final Letters	104
Seven Day Letters	0
Debt Collection	0
No Action Required	40,309
Payment Arrangement	0
Payroll Deductions	0
To be Written Off	407
Total Outstanding	40,820

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 7: Cash Backed Reserve

2015-16										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Anzac 100th Anniversary Reserve	\$ 54,572	\$ 1,000	\$ 393	\$ 0	\$	\$ (55,572)	\$		\$ (0)	\$ 54,965
Asset Development Reserve	289,592	4,000	2,086	2,500		(125,000)	0		171,092	291,677
Emergency Management & Recovery Reserve	38,065	500	274	5,500	5,000				44,065	43,339
Employee Entitlement Reserve	284,403	7,300	2,048	18,700	20,000	0	0		310,403	306,451
Local Planning Scheme No 4 Reserve	16,339	0	118	500		(16,839)	0		0	16,457
Plant Replacement Reserve	181,218	5,000	1,305	19,000	20,000	0			205,218	202,523
Rates Review Reserve	54,464	1,000	394	0		(55,464)	0		0	54,858
Recreation Development Reserve	1,247,444	30,000	8,984	225,000	150,000	(100,000)	0		1,402,444	1,406,428
Refuse Disposal Reserve	73,303	2,000	528	5,000	5,000	0	0		80,303	78,831
Road Contribution Reserve	407,116	8,000	2,932	2,000		0	0		417,116	410,048
Swimming Pool Reserve	100,223	2,500	722	0					102,723	100,945
Information Technology Reserve	10,317	300	74	5,700	5,000				16,317	15,392
Footbridge Reserve	10,317	300	74	5,700	5,000				16,317	15,392
Strategic Access & Fire Egress Reserve	166,029	2,500	1,196	500		(160,000)			9,029	167,226
Bush Fire Mitigation Reserve	10,976	300	79	200		(11,476)	(11,055)		(0)	0
CCTV Monitoring System Reserve	5,267	300	37	5,200	5,000				10,767	10,305
Heritage Asset Reserve	0	500		10,000	10,000				10,500	10,000
	2,949,648	65,500	21,244	305,500	225,000	(524,351)	(11,055)	0	2,796,297	3,184,837

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015



SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
					YTD 30 09 2015			
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
				Plant and Equipment				
				TR008 T6782 2009 Fuso Canter Truck	(16,212)	0	16,212	
				PL043 T6818 Ride-on Vacuum sweeper	(47,520)	0	47,520	
				MV127 T0015 Mitsubishi Triton Utility	(8,041)	0	8,041	
				MV103 T0013 Mitsubishi Triton Utility	(1,000)	0	1,000	
				MV101 T6480 Mitsubishi Triton Utility	(1,800)	0	1,800	
				MV137 T0 Holden Caprice (CEO)	1,000	0	(1,000)	
				MV135 T0001 Toyota Hilux Dual Cab (R1)	(8,606)	0	8,606	
				MV129 1DVH931 Toyota Hilux Utility (RMO)	(3,196)	0	3,196	
				PL028 T0008 2006 JD 672D Grader	(46,200)	0	46,200	
				PL035 T6435 Kubota F2880 Mower	(135)	0	135	
19,500	(7,991)	11,500	(9)	PL039 1CYL243 Kubota Tractor	(9)	(9)	0	
25,675	(8,480)	15,546	(1,740)	MV125 T0002 Hilux Cab Chassis - Rangers	(600)	(1,740)	(1,140)	
							0	
				Land and Buildings				
				L003 Land - Toodyay West Road	0	0	0	
45,175	(16,471)	27,046	(1,749)		(132,319)	(1,749)	130,570	

Comments - Capital Disposal/Replacements

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 9: RATING INFORMATION

	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amend ed Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Residential	12.1925	380	5,234,808	638,254	3,278	0	641,532	638,254	0	0	638,254
GRV - Commercial	14.5307	31	1,238,522	179,966	(2,355)	0	177,611	179,966	0	0	179,966
GRV - Industrial	13.3170	10	193,636	25,786		0	25,786	25,786	0	0	25,786
GRV - Rural	12.1925	1	15,080	1,839		0	1,839	1,839	0	0	1,839
UV - General	0.8763	1,249	240,543,780	2,106,854	86	0	2,106,940	2,106,854	0	0	2,106,854
UV Morangup	0.8763	360	68,465,000	599,958		0	599,958	599,958	0	0	599,958
UV Rural	0.8763	230	152,501,000	1,336,366	(1,998)	0	1,334,368	1,336,366	0	0	1,336,366
Sub-Totals		2,261	468,191,826	4,889,023	(989)	0	4,888,034	4,889,023	0	0	4,889,023
Minimum Payment	Minimum \$										
GRV Residential	1,225.00	119	636,496	145,775	0	0	145,775	145,775	0	0	145,775
GRV - Commercial	1,225.00	5	26,905	6,125	0	0	6,125	6,125	0	0	6,125
GRV - Industrial	1,225.00	0	0	0	0	0	0	0	0	0	0
GRV - Rural	1,225.00	1	9,672	1,225	0	0	1,225	1,225	0	0	1,225
UV - General	1,225.00	680	73,271,399	833,000	0	0	833,000	833,000	0	0	833,000
UV Morangup	1,225.00	3	195,200	3,675	0	0	3,675	3,675	0	0	3,675
UV Rural	1,225.00	1	97,500	1,225	0	0	1,225	1,225	0	0	1,225
Sub-Totals		809	74,237,172	991,025	0	0	991,025	991,025	0	0	991,025
UV Pastoral Concession							5,879,059				5,880,048
Concession											0
Amount from General Rates							5,879,059				5,880,048
Ex-Gratia Rates							0				900
Rates in advance											0
Totals							5,879,059				5,880,948

Comments - Rating Information

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Recreation & Culture								
Loan 65 - Community Centre	66,331		0	9,264	66,331	57,067	0	4,817
Loan 67 - Library Upgrade	355,510		0	30,041	355,510	325,469	54	25,364
Loan 69 - Library Upgrade	155,640		0	27,413	155,640	128,227	18	10,354
Loan 72 - Land - Rec Precinct	934,810		0	34,811	934,810	899,999	59	47,353
Loan 73 - Refurbish Courts	86,160		8,980	18,104	77,180	68,056	1,387	3,106
			0					
Transport								
Loan 68 - Stirling Terrace	101,586		24,195	49,174	77,391	52,412	3,301	6,499
Loan 70 - Footbridge	83,221		2,936	11,997	80,285	71,224	1,178	5,002
Loan 71 - Depot Stage 2	748,308		0	28,835	748,308	719,473	21	38,431
Economic Services								
Loan 64 - Visitor Centre	102,270		0	14,387	102,270	87,883	17	7,134
Other Property & Services								
Loan 63 - Bank Building	91,723		6,412	13,025	85,311	78,698	2,873	6,053
Loan 74 - Refurbish Bank Building	87,249		9,094	18,332	78,155	68,917	1,405	3,146
	2,812,808	0	51,617	255,383	2,761,191	2,557,425	10,314	157,259

No new debentures were raised during the reporting period.

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
GENERAL PURPOSE GRANT	Federal Government	Yes	470,000	0			110,455	359,545
ROAD IMPROVEMENT GRANT	Federal Government	Yes	250,000	0			67,698	182,302
Rates - Legal Expenses Recovered	Local Government	Yes	35,000	0			42,733	(7,733)
Royalties To Regions Funding	Local Government	Yes	11,377	0			11,377	(0)
GOVERNANCE								
Recoups - Contributions, Donations & Reimburs			1,000	0			91	909
LEGAL EXPENSES RECOVERED			1,000	0			0	1,000
Grants - Governance			1,000				0	1,000
Administration - Miscellaneous Income			15,000	0			9,216	5,784
Administration - Miscellaneous Income - GST Free			10,000	0			3,146	6,854
Governance - Grants			0	0			0	0
LAW, ORDER, PUBLIC SAFETY								
Fire Prevention - Grants	DFES	No	5,000				0	0
FINES & PENALTIES	DFES		15,000				6,450	0
ESL Levy Recoup	DFES	Yes	141,000	0			0	141,000
NDRP Program - DFES Grant	DFES		100,000				0	100,000
CCTV	DFES		25,000	0			0	25,000
CESM Recoups	DFES & Shire of Goomalling	Yes	100,000	0			0	100,000
Toodyay Districts SES	DFES		20,000	0			0	20,000
Roadwise Income			2,500	0			0	2,500
HEALTH								
Health Inspections Recoup			1,000	0			0	1,000
HOUSING								
Staff Housing Recoups	Local Government	Yes	1,000	0			15	985
Butterley House	Butterley Cottages	Yes	5,000	0			4,263	737
Grants & Subsidies - Aged Care	CLGF / RFR	Yes	0	0			0	0
Grants & Subsidies - Aged Care	Butterly Cottages		750,000	0				750,000
Grants & Subsidies - Aged Care	Shire of Goomalling		200,000	0				200,000
Grants & Subsidies - Aged Care	Shire of Victoria Plains		200,000	0				200,000
COMMUNITY AMENITIES								
Liquid Waste Facility Dividend			10,000	0			0	10,000
Grants & Contributions - Tidy Towns			10,000	0			955	9,045

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
RECREATION AND CULTURE								
Community Centre Recoups		No	1,500	0			98	1,402
DSR Kids Sport Grant Income		Yes	5,000	0			9,000	(4,000)
Rec Insurance		Yes	7,500	0			6,536	964
Toodyay Race Club Reimbursements		Yes	4,000	0			0	4,000
Heritage		Yes	10,000	0			0	10,000
Sport & Rec Grants		Yes	70,000	0			0	70,000
Youth Advisory Council	YFC - DLGC	Yes	2,000	0			455	1,545
Grant Income - Writers Festival		Yes	3,000	0			1,345	1,655
EMRC - AVON/IFF Festival	East Metropolitan Reg Council	Yes	30,000	0			0	30,000
Grants Income	East Metropolitan Reg Council	Yes	4,500	0			2,202	2,298
Events Misc			2,500	0			136	2,364
TRANSPORT								
Operating Grants - Roads		Yes	115,000	0			116,600	(1,600)
MRWA Street Light Subsidy	MRWA	Yes	1,500	0			0	1,500
Road Construction (Private) Contributions	Private	Yes	0	0			0	0
Road Maintenance Contributions	Private	Yes	0	0			0	0
Footpaths		Yes	0	0			0	0
Road Program Grant	Main Roads	Yes	771,039	0			308,416	462,623
Roads to Recovery Grant	Dept of Infrastructure	Yes	669,858	0			148,568	521,290
ECONOMIC SERVICES								
Community Depot - Stormwater Reuse	Wheatbelt NRM	Yes	130,432	0			0	130,432
Community Directory			3,000	0			0	3,000
Tourism & Area Promotion			5,000	0			0	5,000
Community Depot			22,100	0			0	22,100
OTHER PROPERTY & SERVICES								
Public Works Overheads			10,000	0			500	9,500
Workers Compensation			0	0			3,506	(3,506)
Fuel Tax Credits			25,000	0			6,230	18,770
Insurance Reimbursements			0	0			389	(389)
Bank Building Recoups			1,500	0			494	1,006
Lot 1 A&B Stirling Terrace			71,500	0			0	71,500
Ranger Services			0	0			0	0
				0				
				0				
TOTALS			4,345,806	0	0	0	860,873	3,471,383

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
Operating	Operating		1,743,532				392,512	
Non-Operating	Non-operating		2,602,274				468,361	
			<u>4,345,806</u>				<u>860,873</u>	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 30-Sep-15
	\$	\$	\$	\$
Qarry rehabilitation Bonds	1,342,125			1,342,125
Housing bonds	58,978		(5,000)	53,978
Kerb Bonds	10,600			10,600
Key bonds	5,661			5,661
Venue Hire Bonds	8,310	4,700	(3,500)	9,510
Crossover Bonds	94,740		(6,600)	88,140
BCITF	2,433	8,235	(7,326)	3,341
Building Services	4,032	7,670	(6,895)	4,807
Library Bonds	75	100		175
Standpipe bonds	12,610			12,610
Road Construction Bonds	30,496			30,496
Other Bonds	2,296	3,958		6,254
Planning Bonds	42,586	801		43,387
Aged Housing Grant Funds	1,828,275			1,828,275
	3,443,216	25,463	(29,321)	3,439,358

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ●
- 60% ●
- 80% ●
- 100% ●

SHIRE OF TOODYAY NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	LAND							
	Recreation & Culture							
○	Land - Public Halls & Civic Centres	111352	125,000	31,248	0	(31,248)	0	
	Recreation & Culture Total		125,000	31,248	0	(31,248)	0	
	Total Land		125,000	31,248	0	(31,248)	0	
	BUILDINGS							
	Governance							
○	Admin Building - Capital Renewal	Q147	11,600	2,898	100	(2,798)		
	Governance Total		11,600	2,898	100	(2,798)	0	
	Community Amenities							
	Public Toilets Cnr Duke & Charcoal Lane	Q031	82,000	20,499	748	(19,751)		
	Community Amenities Total Total		82,000	20,499	748	(19,751)	0	
	Health						0	
●	Alma Beard Medical Centre - Building	077251	8,000	8,000	6,860	(1,140)		
	Health Total		8,000	8,000	6,860	(1,140)	0	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	Housing							
●	Clinton Street Duplex - Buildings	Q009	6,000	1,500	6,103	4,603		
○	Aged Care Housing	Q158	4,292,412	0	0	0		
	Housing Total		4,298,412	1,500	6,103	4,603	0	
	Recreation And Culture							
○	Toodyay Community Centre - Building Renewal	Q129	22,000	5,499	0	(5,499)		
	Recreation Precinct - Design & Drawings	113265	0	0	286	286		
○	Library Renovations	J038	13,200	3,300	1,205	(2,095)		
○	Old Newcastle Goal - Renewal Building & Surrounds	Q133	15,600	3,900	599	(3,301)		
○	Shearing Shed (Wicklow)	Q152	20,000	4,998	6,338	1,340		
○	Toilet Upgrade - Duidgee Park	Q150	7,500	1,875	0	(1,875)		
	Recreation And Culture Total		78,300	19,572	8,428	(11,144)	0	
	Transport							
●	Works & Services Depot - Railway Road - Buildings	J063	15,000	3,750	12,424	8,674		
	Transport Total		15,000	3,750	12,424	8,674	0	
	Economic Services							
○	Visitor Centre - Building Renewal	Q142	5,000	1,248	66	(1,183)		
○	Community Depot - Capital Works - Land & Buildings	Q126	132,500	33,123	350	(32,773)		
	Economic Services Total		137,500	34,371	416	(33,956)	0	
	Other Property & Services							
○	Mrs O'Reillys (Lot 1) 98 Stirling Terrace, Toodyay	J0010	70,000	17,499	1,305	(16,194)		
○	Bendigo Bank - Building Renewal	Q145	7,600	1,899	353	(1,546)		
	Other Property & Services Total		77,600	19,398	1,658	(17,740)	0	
	Buildings Total		4,708,412	109,988	36,737	(73,251)	0	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	Computer Equipment							
	Law Order & Public Safety							
○	CCTV - Closed Circuit Television Camera - Security	053401	30,000	0	0	0		
	Law Order & Public Safety Total		30,000	0	0	0	0	
	Computer Equipment - Total		30,000	0	0	0	0	
	Plant , Equip. & Vehicles							
	Transport	122202		141,123				
○	T6782 2009 Fuso Canter Truck		96,000					
	T4133 Stock Float		10,000		4,545			
○	T6818 Ride-on Vacuum sweeper		125,000					
	Skid Steere Slasher Attachement		10,000					
○	T0015 Mitsubishi Triton Utility		22,000					
○	T0013 Mitsubishi Triton Utility		27,000					
○	T6480 Mitsubishi Triton Utility		22,000					
○	T0 Holden Caprice (CEO)		49,000					
○	T0001 Toyota Hilux Dual Cab (R1)		40,000					
○	1DVH931 Toyota Hilux Utility (RMO)		42,000					
○	T6435 Kubota F2880 Mower		32,000					
●	1CYL243 Kubota Tractor		41,000		39,500			
●	T0002 Hilux Cab Chassis - Rangers		34,000		34,704			
○	Small Mower Trailer		8,000					
○	Emulsion Pump		6,500					
	Transport Total		564,500	141,123	78,749	0	0	
	Plant , Equip. & Vehicles Total		564,500	141,123	78,749	0	0	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	Roads							
	Transport							
○	Julimar Road - Regional Road Group Construction	A0004	247,532	61,881	0	(61,881)		
○	Morangup Road - Regional Road Group Construction	A0021	32,880	8,220	0	(8,220)		
○	Clakcline Toodyay Road - Regional Road Group Construction	A0193	31,680	7,920	0	(7,920)		
○	Bindoon Dewars Pool Road - Regional Road Group Construction	A0194	271,261	67,812	0	(67,812)		
○	Toodyay Bindi-Bindi Road - Regional Road Group Construction	A0197	70,800	17,700	0	(17,700)		
○	Julimar Road - National Black Spot Program	E0004	334,939	83,727	0	(83,727)		
●	Leeming Road - Roads To Recovery	B0009	148,748	37,179	123,926	86,747		
○	Church Gully Road (Rtr)	B0046	270,749	67,680	0	(67,680)		
○	Harders Chitty Road - Roads To Recovery	B0048	110,749	27,678	0	(27,678)		
○	Henry Street	B0066	20,482	5,118	0	(5,118)		
○	Gevillea Place - Construst & Seal - Rtr	B0107	119,130	29,778	0	(29,778)		
○	Old Plains Road - Own Funds Construction	D0006	46,000	11,499	0	(11,499)		
●	One Man Road	D0037	120,564	30,135	66,175	36,040		
○	Racecourse Road	D0056	15,183	3,786	0	(3,786)		
○	Anzac Ave- Reseals & Car-Park	D0061	10,000	2,499	0	(2,499)		
○	Water Road - Own Resources	D0093	27,610	6,900	0	(6,900)		
●	Charcoal Lane Car Park	D0258	50,000	12,498	37,247	24,749		
○	Library - Car Park	D038	37,302	9,315	0	(9,315)		
	Mountain Park Subdivision	J0001	50,000	12,498	0			
	Flora Roads - Bays	J0002	21,000	5,250	0			
	Bendigo Bank Car-Park	J055	45,000	11,250	0			
○	Charcoal Lane - Disabled Parking Bays	Q0258	8,000	1,998	0	(1,998)		
○	Transport Total		2,089,609	522,321	227,348	(265,975)	0	
○	Roads Total		2,089,609	522,321	227,348	(265,975)	0	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	Infrastructure - Other							
	Law, Order & Public Safety							
○	Morangup Fire Water Tank	051254	25,000	6,249	0	(6,249)	0	
	Law, Order & Public Safety Total		25,000	6,249	0	(6,249)	0	
	Community Amenities							
	Toodyay Cemetery - Capital Infrastructure Other	Q161	10,000	2,499	0	(2,499)		
	Community Amenities Total		10,000	2,499	0	(2,499)	0	
	Transport							
○	Remediation Of Old Depot Site - Harper Road	Q048	10,000	2,496	2,149	(347)	0	
	Remediation Of Old Parks And Gardens Depot	Q163	10,000	2,496	0	(2,496)		
	Works & Services Depot - Infrastructure Other	C063	8,000	1,998	0	(1,998)		
	Transport Total		28,000	6,990	2,149	(4,841)	0	
	Economic Services							
○	Shire Of Toodyay Entry Statements	J0024	35,000	8,748	222	(8,526)		
○	Tourist Information Bay	Q136	75,000	18,744	7,852	(10,892)		
→ → → →	Event Signage	Q153	0	0	2,941	2,941		
	Community Depot - Capital Works - Infrastructure	Q155	55,000	13,749	5,750	(7,999)		
○	Wi-Fi Hot-Spots	Q149	10,000	2,499	0	(4,998)		
	Water Tank / Standpipe Infrastructure	Q154	20,000	4,998	0			
	Economic Services Total		195,000	48,738	16,765	(29,474)	0	
	Infrastructure Other - Total		258,000	64,476	18,914	(40,564)	0	
	Infrastructure - Parks & Recreation							
	Recreation & Culture							
●	Playground Equipment - Installation	Q032	15,000	3,750	10,506	6,756		
○	Duidgee Park Skate Park Stage 2	Q127	150,000	37,500	150	(37,350)		
○	Repair & Resurface Courts & Lights	Q151	30,000	7,500	1,898	(5,602)		
	Recreation Precinct - Site Works	Q159	500,000	124,998	0	(124,998)		

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

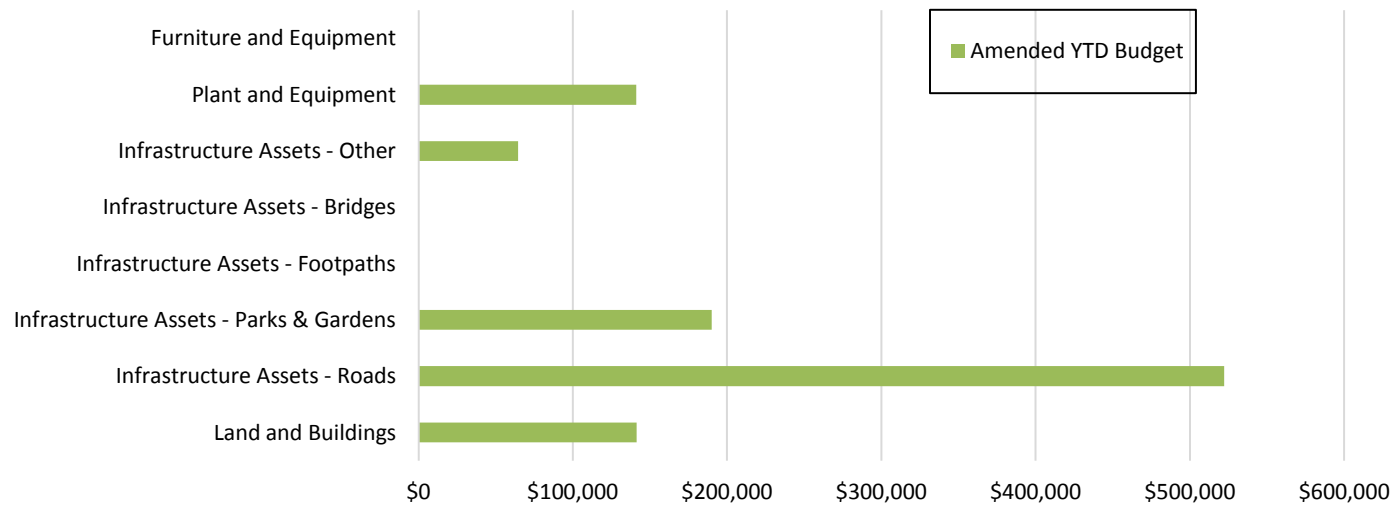
Level of Completion Indicator	Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
○	Water Tank - Sports Oval	Q160	15,000	3,750	0	(3,750)		
	Anzac Park - 100Th Anniversary Upgrade	Q162	30,000	7,500	0	(7,500)		
	Recreation & Culture Total		740,000	184,998	12,554	(172,444)	0	
	Transport							
	Town Beautification - Street Trees	Q140	20,000	4,998	0	(4,998)		
	Transport Total		20,000	4,998	0	(4,998)	0	
	Infrastructure Other - Total		760,000	189,996	12,554	(177,442)	0	
	Capital Expenditure Total		8,535,521	1,059,152	374,303	(588,479)	0	

SHIRE OF TOODYAY
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 September 2015

YTD 30 09 2015					
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$
Land and Buildings	13	36,737	141,236	4,833,412	(104,499)
Infrastructure Assets - Roads	13	227,348	522,321	2,089,609	(294,973)
Infrastructure Assets - Parks & Gardens	13	12,554	189,996	760,000	(177,442)
Infrastructure Assets - Footpaths	13	0	0	0	0
Infrastructure Assets - Bridges	13	0	0	0	0
Infrastructure Assets - Other	13	18,914	64,476	258,000	(45,562)
Plant and Equipment	13	78,749	141,123	564,500	(62,374)
Furniture and Equipment	13	0	0	30,000	0
Capital Expenditure Totals		374,303	1,059,152	8,535,521	(684,849)

Comments and graphs

Capital Expenditure Program YTD



Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>GENERAL PURPOSE FUNDING - RATES</u>										
<u>OPERATING EXPENDITURE</u>										
031208	Rates Written Off		(500)		(123)		(57)	66	(53.44%)	
031209	Administration Allocation - Rates		(117,903)		(29,475)		(38,641)	(9,166)	31.10%	▲
031210	Rates - Wages & Salaries		(35,020)		(8,754)		(8,082)	672	(7.68%)	
031211	Rates - Other Employee Costs		(2,000)		(498)		(812)	(314)	62.99%	
	- Insurance									
	- Other									
031212	Conferences & Training - Rates		(1,000)		(249)		0	249	(100.00%)	
031213	Rates - Superannuation		(3,327)		(831)		(868)	(37)	4.47%	
031215	Postage		(5,500)		(1,374)		(2,386)	(1,012)	73.69%	
	- Rates Notices - 3,000									
	- Instalments Notices x 3 - 2,500									
031216	Rating Valuations		(35,000)		(8,748)		(819)	7,929	(90.64%)	▼
	- GRV Valuations - 2,500									
	- UV Valuations - 30,000									
	- Interim Valuations - 2,500									
031217	Title Searches		(1,000)		(249)		(123)	126	(50.60%)	
031218	Legal Expenses		(25,000)		(25,000)		(40,516)	(15,516)	62.06%	▲
	- Debt Collection Costs - 25,000									
031219	Rates Review		(60,000)		0		0	0	0.00%	
	- VGO Valuations - 55,000									
	- Postage & Community Consult - 5,000									
			(286,250)		(75,301)		(92,304)	(17,003)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
031301	Rates Levied - All Areas	5,879,724		5,879,724		5,877,346		(2,378)	(0.04%)	
031302	Ex Gratia Rates	900		225		955		730	324.52%	
031303	Interest On Outstanding/Overdue Rates	50,000		12,498		15,000		2,502	20.02%	
031304	Back Rates - Levied	0		0		(1,219)		(1,219)	0.00%	
031305	Instalment Charges	25,000		6,249		20,480		14,231	227.74%	
031306	Rates - Administration Fee	20,000		4,998		15,368		10,370	207.47%	
031307	Rates - Property Account Enquiries	22,000		5,499		5,646		147	2.67%	
031308	Rates - Payment Plan Administration Fee	3,500		873		218		(655)	(75.01%)	
031309	Rates Paid In Advance	0		(50,000)		(66,538)		(16,538)	33.08%	▲
031330	Sale Of Electoral Rolls & Maps	200		48		0		(48)	(100.00%)	
031331	Rates - Legal Expenses Recovered	35,000		8,748		42,733		33,985	388.49%	
031332	ESL - Administration Fee	4,500		1,125		0		(1,125)	(100.00%)	
		6,040,824		5,869,987		5,909,990		40,003		
TOTAL RATES - Operating		6,040,824	(286,250)	5,869,987	(75,301)	5,909,990	(92,304)	23,000		
CAPITAL EXPENDITURE										
031220	Transfer To Rates Review Reserve - Interest		(1,000)		(249)		(394)	(145)	0.00%	
			(1,000)		(249)		(394)	(145)		
CAPITAL REVENUE										
031333	Transfer From Rates Review Reserve - Complet Project & Close Reserve	55,464		13,866		0		(13,866)	0.00%	
		55,464		13,866		0		(13,866)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL RATES - Capital		55,464	(1,000)	13,866	(249)	0	(394)	(14,011)		
TOTAL RATES		6,096,288	(287,250)	5,883,853	(75,550)	5,909,990	(92,697)	8,989		
GENERAL PURPOSE FUNDING - GENERAL PURPOSE GRANTS										
<u>OPERATING EXPENDITURE</u>										
032201	Administration Allocation - General Purpose Funding		(68,764)		(17,190)		(22,573)	(5,383)	31.31%	▲
			(68,764)		(17,190)		(22,573)	(5,383)		
<u>OPERATING REVENUE</u>										
032330	General Purpose Grant	470,000		117,500		110,455		(7,045)	0.00%	
032331	Road Improvement Grant	250,000		62,500		67,698		5,198	0.00%	
032339	Royalties To Regions Funding	11,377		11,377		11,377		0	0.00%	
	- Bendigo Car Par - 11,377									
	- Refurbish Toilets - 40,000									
	Charcoal Lane Disabled Parking - 5,000									
		731,377	0	191,377	0	189,530	0	(1,847)		
TOTAL GENERAL PURPOSE GRANTS - Operating		731,377	(68,764)	191,377	(17,190)	189,530	(22,573)	(7,230)		
TOTAL GENERAL PURPOSE GRANTS - Capital		0	0	0	0	0	0	0		
TOTAL GENERAL PURPOSE GRANTS		731,377	(68,764)	191,377	(17,190)	189,530	(22,573)	(7,230)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>GENERAL FINANCE</u>										
<u>OPERATING REVENUE</u>										
032334	Interest On Investment	50,000		12,498		338		(12,160)	(97.30%)	
032335	Interest On Reserve Accounts	66,000		16,500		21,244		4,744	0.00%	
TOTAL GENERAL FINANCE - Operating		116,000		28,998		21,582		(7,416)		0
TOTAL GENERAL FINANCE - Capital										
TOTAL GENERAL FINANCE		116,000	0	28,998	0	21,582	0	(7,416)		
TOTAL GENERAL PURPOSE FUNDING		6,943,665	(356,014)	6,104,228	(92,740)	6,121,102	(115,270)	(5,657)		
<u>GOVERNANCE & ADMINISTRATION</u>										
<u>GOVERNANCE</u>										
<u>OPERATING EXPENDITURE</u>										
041220	Bad Debts Written Off		(500)		(123)	0		123	0.00%	
041201	Aroc Secretariat		(5,000)		0	(19)		(19)	0.00%	
041202	Memb. Attendance & Allowance		(148,952)		(37,236)	(34,246)		2,990	(8.03%)	
	<u>Attendance Fees</u>									
	Councillors x 8 - 102,176									
	Shire President x 1 - 19,776									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>ICT Allowance</u>									
	Councillors x 9 - 9,000									
	IT Monthly & Annual Fees - 9,000									
	<u>Travel Expenses</u>									
	Councillors x 9 - 9,000									
041203	Members Conf & Travel Exp		(30,000)		(7,500)		(16,156)	(8,656)	115.41%	▲
041204	Election Expenses		(10,000)		(2,499)		(1,750)	749	0.00%	
041205	Shire Presidents Allowance		(25,454)		(6,363)		(6,168)	195	(3.07%)	
	- President's Allowance - 20,363									
	- D/Pres Allowance - 5,091									
041207	Refreshments & Functions - Councillors		(15,000)		(3,750)		(2,996)	754	(20.10%)	
041208	Refreshments & Functions - Staff		(15,000)		(3,750)		(1,912)	1,838	(49.01%)	
041210	Members Insurance		(10,000)		(2,499)		(7,431)	(4,932)	197.35%	
041211	Subscriptions		(30,000)		(15,000)		(26,705)	(11,705)	78.04%	▲
	- Avon Midland WALGA Zone - 2,000									
	- WALGA Assoc M/Ship - 10,000									
	- WALGA Procurement - 2,000									
	- Linking Councils & Communities - 5,000									
	- WALGA Local Laws Service - 1,000									
	- LGMA - 2,000									
	- Miscellaneous - 2,000									
041212	Governance Miscellaneous Expenses		(3,000)		(750)		(1,323)	(573)	76.42%	
041213	Printing & Stationery		(3,000)		(750)		(576)	174	0.00%	
041214	Advertising		(25,000)		(6,249)		(4,766)	1,483	(23.74%)	
041218	Administration Allocation - Governance		(283,419)		(70,854)		(92,962)	(22,108)	31.20%	▲
041219	Audit Fees		(45,000)		(2,500)		(1,950)	550	0.00%	
041222	Legal Fees		(60,000)		(15,000)		0	15,000	0.00%	
000312	Deprec Of Assets-Members		(12,000)		(3,000)		(2,445)	555	(18.50%)	
041223	Local Laws Review		(5,000)		(1,248)		0	1,248	0.00%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
041228	Integrated Strategic Plan/S - Review SCP & CBP - Review Asset Mgmt, WMP & LTFP		(40,000)		(9,999)		(4,000)	5,999	0.00%	
			(766,325)		(189,070)		(205,405)	(16,335)		
<u>OPERATING REVENUE</u>										
041320	Recoups - Contributions, Donations & Reimbursements	1,000		249		91		(158)	(63.53%)	
041321	Grants - Governance	1,000		249		0		(249)	0.00%	
		2,000		498		91		(407)		
TOTAL GOVERNANCE (Operating)		2,000	(766,325)	498	(189,070)	91	(205,405)	(16,742)		
<u>CAPITAL EXPENDITURE</u>										
041252	Transfer To Anzac 100Th Reserve - Interest		(1,000)		(249)		(393)	(144)	0.00%	
			(1,000)		(249)		(393)	(144)		
<u>CAPITAL REVENUE</u>										
041324	Transfer From Anzac 100Th Anniversary Reserve - Complete Projects & Close Reserve - ANZAC Park Upgrade - 30,000 - Wicklow Sharing Shed - 20,000	55,572		0		0		0	0.00%	
		55,572		0		0		0		
TOTAL GOVERNANCE (Capital)		55,572	(1,000)	0	(249)	0	(393)	(144)		
TOTAL GOVERNANCE		57,572	(767,325)	498	(189,319)	91	(205,798)	(16,886)		
<u>GOVERNANCE & ADMINISTRATION</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>ADMINISTRATION</u>									
	<u>OPERATING EXPENDITURE</u>									
042201	Administration - Salaries & Wages		(865,126)		(216,279)		(212,847)	3,432	(1.59%)	▲
042202	Administration - Lsl Provision		(20,000)		(4,998)		0	4,998	0.00%	
042204	Superannuation - Administration & Governance		(81,711)		(20,427)		(22,612)	(2,185)	10.69%	
042205	Administration - Insurance		(37,954)		(37,954)		(49,160)	(11,206)	29.52%	
	- Workers Compensation									
	- Income Protection									
042206	Administration Staff - Fbt		(25,000)		(6,250)		(6,010)	240	0.00%	
042207	Administration - Conferences & Training		(20,000)		(4,998)		(7,550)	(2,552)	51.07%	
042208	Employment Costs - Advertising		(10,000)		(2,499)		(3,064)	(565)	22.60%	
042209	Administration - Uniforms		(6,000)		(1,500)		(551)	949	(63.29%)	
042210	Administration Office - Maintenance & Surrounds		(85,000)		(21,234)		(21,554)	(320)	1.51%	
042211	Administration - Printing & Stationery		(25,000)		(6,249)		(8,118)	(1,869)	29.90%	
042212	Administration - Telephone & Internet		(45,000)		(11,250)		(7,396)	3,854	(34.26%)	
042213	Office Equipment - Maintenance & Minor Purchase		(40,000)		(9,999)		(7,678)	2,321	(23.21%)	
042214	Bank Fees & Charges		(20,000)		(4,998)		(3,024)	1,974	(39.49%)	
042215	Administration - Postage & Freight		(5,000)		(1,248)		(845)	403	(32.28%)	
042216	Administration - Computer - Hardware & Software		(80,000)		(19,998)		(46,742)	(26,744)	133.73%	▲
	- Annual Synergy Licence									
	- IT Support: Hardware & Software									
042217	Administration - Vehicle Expenses		(10,000)		(2,499)		(1,175)	1,324	(52.99%)	
042218	Administration - Legal Expenditure		(5,000)		(1,248)		(59,774)	(58,526)	0.00%	
042220	Administration - Miscellaneous Expenditure		(30,000)		(7,500)		(9,715)	(2,215)	29.53%	
	- Insurance Inc Public Liabiltiy									
	- Risk Management									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
042222	- Workplace Solutions									
	- WALGA Tax Service									
	- Miscellaneous									
042222	Osh - Investigations & Monitoring		(10,000)		(2,499)		0	2,499	0.00%	
000772	Administration - Depreciation		(91,478)		(22,869)		(30,098)	(7,229)	31.61%	▲
00B402	Less Administration Allocation		1,480,269		370,065		485,440	115,375	31.18%	
			(32,000)		(36,431)		(12,472)	23,959		
OPERATING REVENUE										
042331	Legal Expenses Recovered	1,000		249		0		(249)	(100.00%)	
042333	Photocopying	1,000		249		110		(139)	(55.97%)	
042334	Administration - Miscellaneous Income	20,000		4,998		9,216		4,218	84.39%	
042342	Administration - Miscellaneous Income - Gst Free	10,000		2,499		3,146		647	25.89%	
		32,000		7,995		12,472		4,477		
TOTAL ADMINISTRATION (Operating)		32,000	(32,000)	7,995	(36,431)	12,472	(12,472)	28,436		
CAPITAL EXPENDITURE										
042254	Transfer To Employee Entitlement Reserve - Administration		(13,000)		(3,249)		0	3,249	0.00%	
	- Interest & 10,000 transfer									
042255	Transfer To Information Technology Reserve		(6,000)		(1,500)		(5,074)	(3,574)	238.29%	
	- Interest & 5,000 transfer									
042400	Administration - Computer Hardware & Software		0		0		0	0	0.00%	
042401	Admin Building - Old Court House, Feinnes St		(11,600)		(2,898)		(100)	2,798	0.00%	
	- Air Con Replace - 5,000									
	- Donga Roof Leak Repairs - 6,600									
			(30,600)		(7,647)		(5,175)	2,472		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE										
042330	Transfer From Employee Entitlement Reserve	0		0		0		0	0.00%	
		0		0		0		0		
TOTAL ADMINISTRATION (Capital)		0	(30,600)	0	(7,647)	0	(5,175)	2,472	0	
TOTAL ADMINISTRATION		32,000	(62,600)	7,995	(44,078)	12,472	(17,646)	30,908	0	
TOTAL GOVERNANCE & ADMINISTRATION		89,572	(829,925)	8,493	(233,397)	12,562	(223,444)	14,023		
LAW, ORDER & PUBLIC SAFETY - FIRE PREVENTION										
OPERATING EXPENDITURE										
051200	Strategic Access & Egress		(300,000)		(50,000)		0	50,000	0.00%	
	- Stage 4A - Majestic Heights - 100,000									
	- Stage 5 - Wabdoo Circle - 200,000									
051201	Mitigation Works - Fire		(20,000)		0		0	0	0.00%	
	- Morangup Verge Mulching Stage 1 Trial - 15,000									
	- FCO Recommendation 6 Expenses - 5,000									
051202	Firefighting - Water		(10,000)		(2,499)		0	2,499	0.00%	
	- Tank Maintenance - 8,000									
	- Grounds Maintenance - 2,000									
051203	Administration Allocation - Fire Prevention		(26,871)		(6,717)		(8,835)	(2,118)	31.53%	
051206	Rangers - Salaries & Wages - Fire		(39,783)		(9,939)		(7,254)	2,685	(27.02%)	
	- Wages									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Superannuation									
	- Uniforms									
	- Training & Conference									
	- Insurance									
051207	Shire Fire-Fighting Vehicle Expenses		(1,000)		(249)		(90)	159	(63.86%)	
051209	Firebreak Inspections		(10,000)		(2,499)		0	2,499	0.00%	
051210	Fire Prevention - Advertising & Signs		(3,000)		(747)		(2,258)	(1,511)	0.00%	
051211	Fire Tanks - Maintenance & Operating Expenditure		(6,000)		(1,500)		0	1,500	0.00%	
051212	Firebreaks - Shire Reserves		0		0		0	0	0.00%	
051213	Firebreaks Services - Maintenance		0		0		0	0	0.00%	
051214	Egress & Access Track - Maintenance		0		0		0	0	0.00%	
051215	Firefighting - Shire Resources		(30,000)		(7,494)		(1,240)	6,254	(83.45%)	▼
	- SMS Message Alert Service - 10,000									
	- Fire Fighting - 20,000									
051218	End Of Year Brigade Function		(3,000)		(750)		0	750	0.00%	
051220	Brigade Plant & Equip (Less \$1,000)		(5,000)		(1,248)		(549)	699	(56.05%)	
051221	Brigade Plant & Equip Maint		(6,500)		(1,623)		0	1,623	(100.00%)	
051222	Brigade Vehicles, Trailers Mtce		(65,000)		(35,000)		(22,799)	12,201	(34.86%)	▼
051223	Dfes Brigade Buildings - Mntce		(8,500)		(2,118)		(1,435)	683	(32.25%)	
051224	Brigade Clothing & Access		(20,000)		(4,998)		(20)	4,978	(99.60%)	
051225	Brigade Utilities, Rates & Taxes		(15,000)		(3,750)		(2,463)	1,287	(34.31%)	
051226	Brigade Other Goods & Services		(5,000)		(1,248)		(831)	417	(33.44%)	
051227	Brigade Insurances		(16,000)		(16,000)		(16,803)	(803)	5.02%	
001742	Deprec Of Assets - Fire		(202,468)		(50,616)		(55,870)	(5,254)	10.38%	▲
			(793,122)		(198,995)		(120,447)	78,548		
<u>OPERATING REVENUE</u>										
051331	Grant/Contributions - Fire	5,000		0		0		0	0.00%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
051335	Fines & Penalties	15,000		3,750		6,450		2,700	72.00%	
051336	Esl Levy Recoup	141,000		35,250		0		(35,250)	0.00%	
051338	Dfes Recoup For Firefighting	15,000		3,750		24		(3,726)	0.00%	
051342	Ndrp Program - Dfes Grant - Strategic Access & Egress - NDRP Stage 5 - 50% Wandoo Project	100,000		0		0		0	0.00%	
051352	Lops - Sale Of Plant & Equipment	0		0		0		0	0.00%	
		276,000		42,750		6,474		(36,276)		
TOTAL FIRE PREVENTION - Operating		276,000	(793,122)	42,750	(198,995)	6,474	(120,447)	42,272		
<u>CAPITAL EXPENDITURE</u>										
051250	Lops - Purchase Plant & Equipment		0		0		0	0	0.00%	
051254	Lops - Infrastructure Other - Morangup Fire Water Tank 25,000		(25,000)		(6,249)		0	6,249	0.00%	
051401	Transfer To Reserve - Strategic Fire Access & Egress		(3,000)		(750)		(1,196)	(446)	59.53%	
051405	Transfer To Reserve - Bushfire Mitigation		(500)		(123)		(79)	44	(35.65%)	
			(28,500)	0	(7,122)	0	(1,276)	5,846		
<u>CAPITAL REVENUE</u>										
051350	Transfer From Reserve - Strategic Access & Egress - Complete Majestic Heights Project - 100,000 - Complete Wandoo Project - 60,000	160,000		39,999		0		(39,999)	0.00%	
051355	Transfer From Reserve - Bush Fire Mitigation - RMO Appointed - transfer & Close	11,476		2,868		11,055		8,187	0.00%	
		171,476		42,867		11,055		(31,812)		
TOTAL FIRE PREVENTION - Capital		171,476	(28,500)	42,867	(7,122)	11,055	(1,276)	(25,966)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL FIRE PREVENTION	447,476	(821,622)	85,617	(206,117)	17,529	(121,723)	16,306		
	<u>LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL</u>									
	<u>OPERATING EXPENDITURE</u>									
052201	Rangers - Salaries & Wages - Animal Control		(39,783)		(9,939)		(7,343)	2,596	(26.12%)	
	- Wages									
	- Superannuation									
	- Uniforms									
	- Training & Conference									
	- Insurance									
052203	Cat Control Expenses		(5,000)		(1,248)		(799)	449	(35.98%)	
	- Stick Scanner & Other Goods									
052205	Other Employment Costs - Animal Control		(2,500)		(624)		(877)	(253)	40.49%	
052207	Dog Control Expenses		(5,000)		(1,248)		(241)	1,007	(80.69%)	
052208	Maintenance - Dog & Cat Pounds		(4,257)		(1,059)		(647)	412	(38.93%)	
052209	Other Animal Control		(2,000)		(498)		(14)	484	(97.11%)	
052213	Depreciation - Animal Control		(12,000)		(3,000)		(1,408)	1,592	(53.07%)	
052214	Administration Allocation - Animal Control		(31,510)		(7,875)		(10,340)	(2,465)	31.30%	
052215	Vehicle Expenses - Animal Control		(12,000)		(3,000)		(1,571)	1,429	(47.62%)	
			(114,050)		(28,491)		(23,240)	5,251		
	<u>OPERATING REVENUE</u>									
052321	Fines & Penalties	2,000		498		720		222	44.58%	
	- Dogs, Cats, Parking, Waste & Other									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
052322	Impound Fees	4,000		999		377		(622)	(62.24%)	
	- Dogs, Cats, Parking, Waste & Other									
052323	Dog Registration Fees	20,000		4,998		2,608		(2,390)	(47.81%)	
052324	Kennel Licences	100		24		0		(24)	(100.00%)	
052325	Fines & Penalties	1,000		249		400		151	60.64%	
052326	Fees & Charges - Other Councils	500		123		0		(123)	(100.00%)	
	- Dogs, Cats, Parking, Waste & Other									
052328	Cat Registration Fees	7,500		1,875		573		(1,303)	(69.47%)	
		35,100		8,766		4,678		(4,088)		
TOTAL ANIMAL CONTROL - Operating		35,100	(114,050)	8,766	(28,491)	4,678	(23,240)	1,163		
CAPITAL EXPENDITURE										
052211	Cat Pound - Building Expenditure		0		0		0	0	0.00%	
			0		0		0	0		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL ANIMAL CONTROL - Capital		0	0	0	0	0	0	0		
TOTAL ANIMAL CONTROL		35,100	(114,050)	8,766	(28,491)	4,678	(23,240)	1,163		
OTHER										
OPERATING EXPENDITURE										
053201	Employment Expenses - Rangers		(79,566)		(19,887)		(17,741)	2,146	(10.79%)	
	- Wages									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Superannuation									
	- Uniforms									
	- Training & Conference									
	- Insurance									
053203	Telephone Expense		(2,500)		(624)		(363)	261	(41.88%)	
053204	Cctv Operational Expenses		(14,000)		(3,498)		(40)	3,458	(98.84%)	
053206	Vehicle Expenses - Rangers		(10,000)		(2,499)		(684)	1,815	(72.64%)	
053207	Administration Allocation - Lops Other		(26,331)		(6,582)		(8,641)	(2,059)	31.28%	
053208	Depreciation - Lops - Other		(12,000)		(3,000)		0	3,000	(100.00%)	
053209	Semc Aware Grant Expenditure		(15,000)		(3,750)		0	3,750	0.00%	
053210	Roadwise Expenditure		(2,000)		(498)		(301)	197	0.00%	
			(161,397)		(40,338)		(27,770)	12,568		
OPERATING REVENUE										
053321	Fines & Penalties - Misc	2,500		624		600		(24)	(3.85%)	
053322	Income - Misc	500		123		777		654	0.00%	
053323	Cctv - Grants & Contributions	25,000		0		0		0	0.00%	
	- Grant Funded CCTV Extension									
053324	Roadwise Income	2,500		624		0			0.00%	
		30,500		1,371		1,377		630		
TOTAL (LOPS) OTHER - Operating		30,500	(161,397)	1,371	(40,338)	1,377	(27,770)	13,198		
CAPITAL EXPENDITURE										
053401	Cctv - Closed Circuit Television Camera - Security		(30,000)		0		0	0	0.00%	
	- CCTV Licence Recognition - 5,000									
	- Grant Funds									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
053402	Transfer To Cctv Reserve Interest & 50,000 transfer		(5,500)		(1,374)		(5,037)	(3,663)	266.60%	
			(35,500)		(1,374)		(5,037)	(3,663)		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL (LOPS) OTHER - Capital		0	(35,500)	0	(1,374)	0	(5,037)	(3,663)		
TOTAL (LOPS) OTHER		30,500	(196,897)	1,371	(41,712)	1,377	(32,807)	9,535		
EMERGENCY MANAGEMENT										
OPERATING EXPENDITURE										
054201	Donations & Contributions - Emergency Assistance		0		0		0	0	0.00%	
054202	Recovery Expenses		0		0		0	0	0.00%	
054203	Administration Allocation - Emergency Management		(35,401)		(8,850)		(11,602)	(2,752)	31.10%	
054204	Cesm - Salaries & Wages & Employment Expenses		(133,742)		(33,429)		(26,947)	6,482	(19.39%)	▼
	- Wages									
	- Superannuation									
	- Uniforms									
	- Training & Conference									
	- Insurance									
054208	Cesm Vehicle Expenses		(10,000)		(2,499)		(1,895)	604	0.00%	
054209	Ses Plant & Equipment (Less \$1000)		(9,000)		(2,250)		0	2,250	0.00%	
054210	Ses Plant & Equipment Maintenance		(1,000)		(249)		0	249	0.00%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
054211	Ses Vehicles, Trailers Maintenance		(4,000)		(999)		0	999	0.00%	
054212	Ses Building - Maintenance		(1,000)		(249)		0	249	0.00%	
054213	Ses Clothing Ppe & Access		0		0		0	0	0.00%	
054214	Ses Utilities, Rates & Taxes		(2,000)		(498)		0	498	0.00%	
054215	Ses Other Goods & Services		(1,000)		(249)		0	249	0.00%	
054216	Ses Insurance		(2,000)		(498)		0	498	0.00%	
			(199,143)	0	(49,770)	0	(40,444)	9,326		
OPERATING REVENUE										
054335	Cesm - Recoup	100,000		24,999		0		(24,999)	0.00%	
054337	Toodyay District Ses Reimbursement	20,000		4,998		0		(4,998)	0.00%	
		120,000		29,997		0		(29,997)		
TOTAL EMERGENCY MANAGEMENT - Operating										
		120,000	(199,143)	29,997	(49,770)	0	(40,444)	(20,671)		
CAPITAL EXPENDITURE										
054205	Transfer To Emergency Management & Recovery Reserve - Interest & 5,000 transfer		(6,000)		(1,500)		(5,274)	(3,774)	251.61%	
			(6,000)		(1,500)		(5,274)	(3,774)		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL EMERGENCY MANAGEMENT - Capital										
		0	(6,000)	0	(1,500)	0	(5,274)	(3,774)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL EMERGENCY MANAGEMENT	120,000	(205,143)	29,997	(51,270)	0	(45,718)	(24,445)		
	<u>FIRE & LAND MANAGEMENT</u>									
	<u>OPERATING EXPENDITURE</u>									
055401	Reserves Management		(45,000)		(11,250)		(3,837)	7,413	0.00%	
055406	Rmo - Wages & Salaries		(73,051)		(18,261)		(17,128)	1,133	0.00%	
055407	Rmo - Vehicle Expenses		(10,000)		(2,499)		(1,000)	1,499	0.00%	
055408	Rmo - Other Employment Expenses		(1,600)		(399)		(2,016)	(1,617)	0.00%	
	- Insurance									
	- Uniforms									
	- Other									
055410	Rmo - Superannuation		(6,174)		(1,542)		0	1,542	0.00%	
055412	Rmo - Training		(1,500)		(375)		(55)	320	0.00%	
055413	Administration Allocation - Mitigation		(21,464)		(5,364)		(7,039)	(1,675)	0.00%	
		0	(158,789)		(39,690)		(31,075)	8,615		
	<u>OPERATING REVENUE</u>									
		0		0		0		0	0.00%	
		0		0		0		0		
	TOTAL LAND & FIRE MANAGEMENT - Operating	0	(158,789)	0	(39,690)	0	(31,075)	8,615		
	<u>CAPITAL EXPENDITURE</u>									
			0		0		0	0		
			0		0		0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>CAPITAL REVENUE</u>									
		0		0		0		0	0.00%	
		0		0		0		0		
	TOTAL LAND & FIRE MANAGEMENT - Capital	0	0	0	0	0	0	0		
	TOTAL LAND & FIRE MANAGEMENT	0	(158,789)	0	(39,690)	0	(31,075)	8,615		
	TOTAL LAW ORDER & PUBLIC SAFETY	633,076	(1,496,501)	125,751	(327,590)	23,584	(254,563)	11,175		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>HEALTH</u>										
<u>PUBLIC HEALTH</u>										
	<u>OPERATING EXPENDITURE</u>									
074201	Health - Salaries & Wages		(77,403)		(19,347)		(15,131)	4,216	(21.79%)	
074204	Health Superannuation		(6,062)		(1,515)		(1,762)	(247)	16.30%	
074206	Health - Other Employment Costs		(3,214)		(3,214)		(4,355)	(1,141)	35.50%	
	- Insurance									
	- Training									
	- Other									
074209	Legal Expenses		(5,000)		(1,248)		0	1,248	0.00%	
076201	Analytical Expenses		(1,500)		(375)		(1,026)	(651)	173.56%	
074210	Administration Allocation - Public Health		(19,912)		(4,977)		(6,553)	(1,576)	31.67%	
074211	Consultant Expenses		(2,000)		(498)		(443)	55	(11.01%)	
002502	Deprec Of Assets - Health		(27,392)		(6,846)		(7,846)	(1,000)	14.61%	
			(142,483)		(38,020)		(37,266)	754		
	<u>OPERATING REVENUE</u>									
074331	Legal Expenses Recoup	1,000		249		0		(249)	(100.00%)	
074332	Health Act Fees,Licences	15,000		4,039		2,442		(1,597)	(39.54%)	
		16,000		4,288		2,442		(1,846)		
	TOTAL PUBLIC HEALTH - Operating	16,000	(142,483)	4,288	(38,020)	2,442	(37,266)	(1,092)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL EXPENDITURE</u>										
			0		0		0	0	0.00%	
			0		0		0	0		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PUBLIC HEALTH - Capital		0	0	0	0	0	0	0		
TOTAL PUBLIC HEALTH		16,000	(142,483)	4,288	(38,020)	2,442	(37,266)	(1,092)		
<u>OTHER HEALTH</u>										
<u>OPERATING EXPENDITURE</u>										
077201	Alma Beard Centre - Building Maintenance - 21,864 - Garden Maintenance - 10,128 - Operational Expenditure - 10,000		(41,992)		(10,485)		(10,061)	424	(4.04%)	
077202	Alma Beard Medical Centre - Rental		(35,000)		(35,000)		0	35,000	(100.00%)	▼
077203	Administration Allocation - Other Health		(21,990)		(5,496)		(7,233)	(1,737)	31.61%	
			(98,982)		(50,981)		(17,294)	33,687		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
077330	Alma Beard Medical Centre - Rental	40,000		10,000		0		(10,000)	0.00%	
		40,000		10,000		0		(10,000)		
TOTAL OTHER HEALTH - Operating		40,000	(98,982)	10,000	(50,981)	0	(17,294)	23,687		
CAPITAL EXPENDITURE										
077251	Alma Beard Medical Centre - Building - Q137 - Air Con Replacement		(8,000)		(8,000)		(6,860)	1,140	(14.25%)	
			(8,000)		(8,000)		(6,860)	1,140		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL OTHER HEALTH - Capital		0	(8,000)	0	(8,000)	0	(6,860)	1,140		
TOTAL OTHER HEALTH		40,000	(106,982)	10,000	(58,981)	0	(24,154)	24,827		
TOTAL HEALTH		56,000	(249,465)	14,288	(97,001)	2,442	(61,421)	23,734		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>HOUSING</u>										
<u>STAFF HOUSING</u>										
<u>OPERATING EXPENDITURE</u>										
091201	Lot35, 19 A/B Clinton St		(5,967)		(1,488)		(3,841)	(2,353)	158.16%	
091202	Other Staff Housing		(1,000)		(249)		(32)	217	(87.24%)	
091204	Lot 46/47 Telegraph Road, Toodyay		0		0		(701)	(701)	0.00%	
002602	Deprec Of Assets - Staff		(5,071)		(1,266)		(2,351)	(1,085)	85.69%	
002662	Deprec Of Assets-Housing		(62,000)		(15,498)		(25,949)	(10,451)	67.43%	▲
			(74,038)		(18,501)		(32,874)	(14,373)		
<u>OPERATING REVENUE</u>										
091330	Shire Owned Housing - Rental Income	5,000		1,248		3,640		2,392	191.67%	
091332	Recoups - Staff Housing	1,000		249		15		(234)	(93.81%)	
		6,000		1,497		3,655		2,158		
TOTAL STAFF HOUSING - Operating		6,000	(74,038)	1,497	(18,501)	3,655	(32,874)	(12,214)		
<u>CAPITAL EXPENDITURE</u>										
091250	Staff Housing - Capital Works - Q009 - Clinton St - Renovate Bathroom - 6,000		(6,000)		(1,500)		(6,103)	(4,603)	0.00%	
			(6,000)		(1,500)		(6,103)	(4,603)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL STAFF HOUSING - Capital		0	(6,000)	0	(1,500)	0	(6,103)	(4,603)		
TOTAL STAFF HOUSING		6,000	(80,038)	1,497	(20,001)	3,655	(38,977)	(16,818)		
<u>OTHER HOUSING</u>										
<u>OPERATING EXPENDITURE</u>										
092203	Butterly House		(1,500)		(1,500)		(2,132)	(632)	42.10%	
092202	Stirling Tce (O'Reilly)		0		0		0	0	0.00%	
			(1,500)		(1,500)		(2,132)	(632)		
<u>OPERATING REVENUE</u>										
092255	Grants & Subsidies - Aged Care - Butterly Cottages - 750,000 - Shire of Goomalling - 200,000 - Shire of Victoria Plains - 200,000	1,150,000		287,499		0		(287,499)	0.00%	
092331	Recoups - Butterly House	5,000		5,000		4,263		(737)	(14.74%)	
		1,155,000		292,499		4,263		(288,236)		
TOTAL OTHER HOUSING - Operating		1,155,000	(1,500)	292,499	(1,500)	4,263	(2,132)	(288,867)		
<u>CAPITAL EXPENDITURE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
092252	Aroc Aged Care Housing Initiative		(4,292,412)		0		0	0	0.00%	
			(4,292,412)		0		0	0		
	<u>CAPITAL REVENUE</u>									
		0		0		0		0	0.00%	
		0		0		0		0		
	TOTAL OTHER HOUSING - Capital	0	(4,292,412)	0	0	0	0	0		
	TOTAL OTHER HOUSING	1,155,000	(4,293,912)	292,499	(1,500)	4,263	(2,132)	(288,867)		
	TOTAL HOUSING	1,161,000	(4,373,950)	293,996	(21,501)	7,918	(41,109)	(305,685)		
	<u>COMMUNITY AMMENITIES</u>									
	<u>HOUSEHOLD REFUSE</u>									
	<u>OPERATING EXPENDITURE</u>									
101201	Waste Transfer Station		(143,159)		(35,781)		(32,567)	3,214	(8.98%)	
101202	Disposal Of Refuse		(65,000)		(16,248)		(14,314)	1,935	(11.91%)	
101203	Domestic Refuse Collection		(354,160)		(88,539)		(64,415)	24,124	(27.25%)	▼
	- Includes fortnightly recycle collection									
	- 450 waste collection - 84,150									
	- 1,130 waste collection - 211,310									
	- 100 commercial collection - 18,700									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
101204	- Monthly tonnage collection fee - 40,000									
101205	Administration Allocation - Household Refuse		(26,152)		(6,537)		(8,592)	(2,055)	31.44%	
	Waste Initiatives		(5,000)		(1,248)		0	1,248	0.00%	
101206	- Review Of Zero Waste Mgmt Plan - 5,000									
	Waste Initiatives Grant To Shire Of Northam		0		0		0		0.00%	
002752	Deprec Of Assets-Rubbish		(8,500)		(2,124)		(2,426)	(302)	14.24%	
			(601,971)		(150,477)		(122,314)	28,163		
OPERATING REVENUE										
101330	Domestic Rubbish Collection - Mandatory	103,500		103,500		99,490		(4,010)	(3.87%)	
	- Includes fortnightly recycle collection									
	- 450 collections - 103,500									
101331	Commercial Rubbish Collection	25,000		25,000		27,500		2,500	10.00%	
	- Includes fortnightly recycle collection									
	- 100 collections - 25,000									
101332	Transfer Station Entry Fees - Additional Passes	2,000		498		133		(365)	(73.29%)	
	- \$35 each (10 passes)									
	- single tip passes/loads									
101333	Waste Transfer Station Maintenance - Minimum Rate	250,000		250,000		244,160		(5,840)	(2.34%)	
	- \$80 per assesment									
101334	Domestic Rubbish Collection - Additional	259,900		259,900		268,269		8,369	3.22%	
	- Includes fortnightly recycle collection									
	- 1,130 collections - 259,000									
		640,400		638,898		639,552		654		
TOTAL HOUSEHOLD REFUSE - Operating		640,400	(601,971)	638,898	(150,477)	639,552	(122,314)	28,817		
CAPITAL EXPENDITURE										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
101252	Transfer To Refuse Reserve - Interest & 5,000 transfer		(7,000)		(1,749)		(5,528)	(3,779)	0.00%	
			(7,000)		(1,749)		(5,528)	(3,779)		
<u>CAPITAL REVENUE</u>										
101350	Transfer From Refuse Reserve	0		0		0		0	0.00%	
		0		0		0		0		
TOTAL HOUSEHOLD REFUSE - Capital		0	(7,000)	0	(1,749)	0	(5,528)	(3,779)		
TOTAL HOUSEHOLD REFUSE		640,400	(608,971)	638,898	(152,226)	639,552	(127,842)	25,038		
<u>OTHER REFUSE</u>										
<u>OPERATING EXPENDITURE</u>										
102201	Administration Allocation - Other Refuse		(36,822)		(9,204)		(12,087)	(2,883)	31.33%	
102206	Street Bins Collection		(10,000)		(2,499)		(1,811)	688	(27.54%)	
102207	Litter Control - Other		(2,000)		(498)		(219)	279	(55.94%)	
102209	Keep Australia Beautiful - Host National KAB Event		(15,000)		(3,750)		0	3,750	(100.00%)	
			(63,822)		(15,951)		(14,118)	1,833		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
102332	Litter Infringements	250		60		0		(60)	0.00%	
102333	Grants & Contributions - Tidy Towns	10,000		2,499		955		(1,544)	0.00%	
		10,250		2,559		955		(1,604)		
TOTAL OTHER REFUSE - Operating		10,250	(63,822)	2,559	(15,951)	955	(14,118)	229		
CAPITAL EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL OTHER REFUSE - Capital		0	0	0	0	0	0	0		
TOTAL OTHER REFUSE		10,250	(63,822)	2,559	(15,951)	955	(14,118)	229		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>COMMUNITY AMMENITIES</u>										
<u>SEWERAGE</u>										
<u>OPERATING EXPENDITURE</u>										
			0		0		0	0	0.00%	
			0		0		0	0		
<u>OPERATING REVENUE</u>										
103332	Dividend - Nth'M Liquid Waste Fac	10,000		2,499		0		(2,499)	0.00%	
		10,000		2,499		0		(2,499)		
TOTAL SEWERAGE - Operating		10,000	0	2,499	0	0	0	(2,499)		
<u>CAPITAL EXPENDITURE</u>										
			0		0		0	0	0.00%	
			0		0		0	0		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL SEWERAGE - Capital		0	0	0	0	0	0	0		
TOTAL SEWERAGE		10,000	0	2,499	0	0	0	(2,499)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>COMMUNITY SPONSORSHIP</u>										
<u>OPERATING EXPENDITURE</u>										
104201	Community Grants & Sponsorships - Discretionary Funds - 5,000 - Moondyne Festival - 8,500 - Youthcare - 7,500 - Christmas Street Party - 5000 & In-kind - Toodyay Race Club - 5,000 - Toodyay Festivals Inc - 3,500 - RSL Sandakan x 2 - 3,000 - Toodyay Cricket Club - 2,500 - Bush Poets Weekend - 1,500 - Toodyay Community Resource Centre - 1,500 - Toodyay Car & Motorcyle Event - 1,000 - Toodyay Ag Sponsorship as per agreement - 1,000 - Toodyay Soccer Club - 1,000		(46,000)		(11,499)		(29,209)	(17,710)	154.01%	▲
			(46,000)		(11,499)		(29,209)	(17,710)		
<u>OPERATING REVENUE</u>										
104330	Contributions, Donations, Grants & Sponsorships	0		0		0		0	0.00%	
		0		0		0		0		
TOTAL COMMUNITY SPONSORSHIP - Operating		0	(46,000)	0	(11,499)	0	(29,209)	(17,710)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL EXPENDITURE</u>										
			0		0		0	0	0.00%	
			0		0		0	0		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL COMMUNITY SPONSORSHIP - Capital		0	0	0	0	0	0	0		
TOTAL COMMUNITY SPONSORSHIP		0	(46,000)	0	(11,499)	0	(29,209)	(17,710)		
<u>PROTECTION OF THE ENVIRONMENT</u>										
<u>OPERATING EXPENDITURE</u>										
105201	Environmental Officer - Wages & Salaries		(61,256)		(15,312)		(14,057)	1,255	(8.20%)	
105202	Environmental Officer - Superannuation		(5,819)		(1,452)		(1,315)	137	(9.42%)	
105203	Environmental Officer - Employee Costs		(3,938)		(981)		(1,774)	(793)	80.83%	
	- Insurance									
	- Training & Conference									
	- Other									
105204	Environmental Expenditure		(15,000)		(3,750)		(7,550)	(3,800)	101.33%	
105205	Admin Alloc - Environment Protection		(19,097)		(4,773)		(6,262)	(1,489)	31.20%	
			(105,110)		(26,268)		(30,958)	(4,690)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PROTECTION OF ENVIRONMENT - Operating		0	(105,110)	0	(26,268)	0	(30,958)	(4,690)		
<u>CAPITAL EXPENDITURE</u>										
			0		0		0	0	0.00%	
			0		0		0	0		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PROTECTION OF ENVIRONMENT - Capital		0	0	0	0	0	0	0		
TOTAL PROTECTION OF ENVIRONMENT		0	(105,110)	0	(26,268)	0	(30,958)	(4,690)		
<u>TOWN PLANNING</u>										
<u>OPERATING EXPENDITURE</u>										
106201	Town Planning - Salaries & Wages		(143,654)		(35,913)		(32,470)	3,443	(9.59%)	
106204	Town Planning - Superannuation		(14,207)		(3,549)		(2,487)	1,062	(29.92%)	
106205	Town Planning - Other Employee Costs		(10,010)		(2,502)		(6,480)	(3,978)	158.99%	
	- Insurance									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Training & Conference									
	- Uniforms									
106206	T.Plng Vehicle Expenses		(10,000)		(2,499)		(4,268)	(1,769)	70.77%	
106208	Rezoning/Subdivision Expenses		(5,000)		(1,248)		(5,707)	(4,459)	357.26%	
106209	T.Plng Misc. Expenses		(2,000)		(498)		(410)	88	(17.63%)	
	- Advertising									
	- Miscellaneous									
106210	T.Plng Legal Costs		(15,000)		(3,750)		(900)	2,850	(76.00%)	
106212	Administration Allocation - Town Planning		(49,104)		(12,276)		(16,117)	(3,841)	31.29%	
106213	Deprec Of Assets - T/P		(5,000)		(1,248)		(2,242)	(994)	79.68%	
106216	Contractor Expenses		(50,000)		(12,498)		(5,000)	7,498	0.00%	
			(303,975)		(75,981)		(76,080)	(99)		
OPERATING REVENUE										
106332	Subdivision Fees	1,500		375		0		(375)	(100.00%)	
106334	T.Plng Misc Fees	25,000		6,249		5,132		(1,117)	(17.87%)	
	- 3-6 Dog Applications									
	- Planning Applications									
	- Plan Searches									
		26,500		6,624		5,132		(1,492)		
TOTAL TOWN PLANNING - Operating		26,500	(303,975)	6,624	(75,981)	5,132	(76,080)	(1,591)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL EXPENDITURE</u>										
106217	Transfer To Local Planning Scheme No 4 Reserve - Interest		(500)		(123)		(118)	5	0.00%	
			(500)		(123)		(118)	5		
<u>CAPITAL REVENUE</u>										
106338	Transfer From Local Planning Scheme No 4 Reserve - Complete Project & Close Reserve	16,839		4,209		0		(4,209)	0.00%	
		16,839		4,209		0		(4,209)		
TOTAL TOWN PLANNING - Capital		16,839	(500)	4,209	(123)	0	(118)	(4,204)		
TOTAL TOWN PLANNING		43,339	(304,475)	10,833	(76,104)	5,132	(76,198)	(5,794)		
<u>COMMUNITY AMMENITIES</u>										
<u>OTHER COMMUNITY SERVICES</u>										
<u>OPERATING EXPENDITURE</u>										
107201	Cemetery Maintenance - Buildiing Maintenace - Parks & Gardens - Operational/Utilities		(38,081)		(9,504)		(4,378)	5,126	(53.93%)	▼
107202	Federation Square Mtce - Buildiing Maintenace		(15,719)		(3,918)		(2,952)	966	(24.67%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Parks & Gardens									
	- Operational/Utilities									
107204	Toodyay Railway Station		(19,668)		(4,902)		(3,097)	1,805	(36.82%)	
107205	Street Furniture		(4,297)		(1,071)		(42)	1,029	(96.08%)	
107206	War Memorial		(22,758)		(5,679)		(4,148)	1,531	(26.96%)	
107210	Administration Allocation - Other Community Services		(30,364)		(7,590)		(9,952)	(2,362)	31.11%	
107211	Cemetery Operations - Gravedigging Etc		(12,500)		(3,123)		(4,097)	(974)	0.00%	
003502	Deprec Of Assets-Amenitie		(2,676)		(669)		(177)	492	(73.48%)	
			(146,063)		(36,456)		(28,843)	7,613		
<u>OPERATING REVENUE</u>										
107331	Cemetery Fees (Inc Gst)	5,000		2,500		2,164		(336)	(13.45%)	
107332	Cemetery Fees (Not Inc Gst)	1,000		249		250		1	0.40%	
		6,000		2,749		2,414		(335)		
TOTAL OTHER COMMUNITY - Operating		6,000	(146,063)	2,749	(36,456)	2,414	(28,843)	7,278		
<u>CAPITAL EXPENDITURE</u>										
107271	Specialised Buildings - Community Amenities - Capital Works		(82,000)		0		(748)	(748)	0.00%	
	- Q032 Charcoal Lane Toilets									
107273	Toodyay Cemetery - Capital Works		(10,000)		(2,499)		0	2,499	0.00%	
	- Q161 Survey & Design									
			(92,000)		(2,499)		(748)	1,751		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL OTHER COMMUNITY - Capital		0	(92,000)	0	(2,499)	0	(748)	1,751		
TOTAL OTHER COMMUNITY SERVICES		6,000	(238,063)	2,749	(38,955)	2,414	(29,591)	9,029		
TOTAL COMMUNITY AMENITIES		709,989	(1,366,441)	657,538	(321,003)	648,052	(307,915)	3,602		

RECREATION & CULTURE

PUBLIC HALLS

OPERATING EXPENDITURE

111201	Memorial Hall - Operational & Maintenance Expenditure		(46,622)		(11,655)	(10,699)	956	(8.20%)	
	- Building Maintenance								
	- Parks & Gardens								
	- Operational/Utilities								
111202	Morangup Comm Ctre.		(5,440)		(1,350)	(746)	604	(44.75%)	
	- Building Maintenance								
	- Parks & Gardens								
	- Operational/Utilities								
111203	Community Ctre		(54,732)		(13,674)	(15,377)	(1,703)	12.46%	
	- Building Maintenance								
	- Parks & Gardens								

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
111204	- Operational/Utilities									
161205	Administration Allocation - Public Halls		(33,931)		(8,481)		(11,117)	(2,636)	31.08%	
003522	Loan 65 - Interest And Charges		(4,817)		(1,203)		(0)	1,203	0.00%	
	Deprec Of Assets - Halls		(75,000)		(18,750)		(25,559)	(6,809)	36.31%	▲
			(220,542)		(55,113)		(63,498)	(8,385)		
<u>OPERATING REVENUE</u>										
111330	Memorial Hall Rentals	5,000		1,248		781		(467)	(37.39%)	
111332	Community Centre Rentals	30,000		7,500		7,971		471	6.28%	
	- Silver Chain									
	- Dept Child Protection									
	- Other Rentals - 5,000									
111333	Community Centre Recoups	1,500		375		98		(277)	(73.94%)	
		36,500		9,123		8,850		(273)		
TOTAL PUBLIC HALLS - Operating		36,500	(220,542)	9,123	(55,113)	8,850	(63,498)	(8,658)		
<u>CAPITAL EXPENDITURE</u>										
111351	Buildings - Public Halls & Civic Centres		(22,000)		0		0	0	0.00%	
	- Q129 Toodyay Community Centre									
111352	Land - Public Halls & Civic Centres		(125,000)		(31,248)		0	31,248	0.00%	
	- Federation Square									
161256	Loan 65 - Principal - Community Centre, Stirling Terrace		(9,264)		(2,313)		0	2,313	0.00%	
			(156,264)		(33,561)		0	33,561		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PUBLIC HALLS - Capital		0	(156,264)	0	(33,561)	0	0	33,561		
TOTAL PUBLIC HALLS		36,500	(376,806)	9,123	(88,674)	8,850	(63,498)	24,903		
<u>RECREATION & CULTURE</u>										
<u>RECREATION & SPORT</u>										
<u>OPERATING EXPENDITURE</u>										
003792	Deprec Of Assets - Sport		(160,517)		(40,128)		(45,089)	(4,961)	12.36%	
113201	Toodyay Showgrounds		(192,918)		(48,168)		(36,519)	11,649	(24.19%)	▼
	- Buildiing Maintenace									
	- Parks & Gardens									
	- Operational/Utilities									
113202	Toodyay Race Course		0		0		(1,561)	(1,561)	0.00%	
113203	Newcastle Park		(28,624)		(7,143)		(8,975)	(1,832)	25.64%	
	- Buildiing Maintenace									
	- Parks & Gardens									
	- Operational/Utilities									
113204	Duke Street North Public Toilets		(17,667)		(4,407)		(2,821)	1,586	(36.00%)	
	- Buildiing Maintenace									
	- Parks & Gardens									
	- Operational/Utilities									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
113206	Parks & Gardens Depot		(8,524)		(2,121)		(5,542)	(3,421)	161.30%	
113207	Pioneer Arbortum		(4,983)		(1,236)		(2,185)	(949)	76.76%	
113208	Railway Wagon Reserve No. 35142		(8,433)		(2,100)		(358)	1,742	(82.98%)	
113210	Wilson Street (Parking) Reserve		(1,606)		(396)		(593)	(197)	49.80%	
113212	Pelham Reserve		(22,479)		(5,607)		(1,585)	4,022	(71.73%)	
	- Building Maintenance									
	- Parks & Gardens									
	- Operational/Utilities									
113213	Duidgee & Stirling Parks		(97,782)		(24,426)		(17,381)	7,045	(28.84%)	▼
	- Parks & Gardens									
	- Building Maintenance									
	- Pulley System for Banners - 2,000									
113214	Misc Sports Club Facilities		(8,660)		(2,160)		(2,511)	(351)	16.23%	
	- Building Maintenance - 2,660									
	- Golf Club Ins Reimburse - 1,000									
	- Tennis Club Ins Reimburse - 1,000									
113215	Miscellaneous Shire Parks & Gardens		(9,990)		(2,430)		(1,680)	750	(30.87%)	
113216	Sport & Rec Co-Ordinator		(55,000)		(13,749)		0	13,749	0.00%	
	- Sport & rec Coordinator x 3 days									
113221	Admin Allocation - Recreation & Sport		(55,618)		(13,902)		(18,256)	(4,354)	31.32%	
113225	Kids Sport Program - Grant Expenditure		(5,000)		(1,248)		(4,326)	(3,078)	246.67%	
113227	Youth Engagement - Expenditure		(21,000)		(5,250)		(9,381)	(4,131)	78.68%	
	- Inclusion Program									
	- Inclusive Music Program									
113228	Community Grants & Sponsorships - Sport & Rec		(1,000)		(249)		0	249	0.00%	
161214	Loan 72 - Interest - Land -Rec Centre		(47,353)		(11,835)		(59)	11,776	0.00%	
161215	Loan 73 - Interest - Tennis & basketball Cts		(3,106)		(774)		(1,387)	(613)	0.00%	
			(750,260)		(187,329)		(160,207)	27,122		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
113330	Showground Rental	2,500		624		1,290		666	106.80%	
113332	Club Leases	500		123		300		177	143.90%	
113334	Kids Sport - Grant Income	5,000		1,248		9,000		7,752	621.15%	
	- DSR Kids Sport Program - 5,000									
113335	Clubs Insurance	7,500		7,500		6,536		(964)	(12.86%)	
113351	Grants & Contributions	70,000		17,500		0		(17,500)	0.00%	
	- Dept of Communities Youth Eng - 15,000									
	- DSR/CSRFF - Skate Park Construction - 55,000									
113357	Toodyay Race Club - Reimbursement/S	4,000		999		0		(999)	(100.00%)	
113358	Youth Advisory Council - Income	2,000		498		455		(43)	(8.72%)	
		91,500		28,492		17,581		(10,911)		
TOTAL REC & SPORT - Operating		91,500	(750,260)	28,492	(187,329)	17,581	(160,207)	16,210		
CAPITAL EXPENDITURE										
113262	Buildings - Sport & Recreation		(7,500)		(1,875)		0	1,875	0.00%	
	- Q150 Duidgee Park Toilets - 7,500									
113263	Infrastructure - Parks & Recreation		(740,000)		(184,998)		(12,554)	172,444	0.00%	
	- Q151 Court & Lights Refurbish - 30,000									
	- Q159 Recreation Precinct - 500,000									
	- Q127 Duidge Pk - Skate Park - 150,000									
	- Q032 - Playground Equipment Instalation - 15,000									
	- Q160 Water Tank - Sports Oval - 15,000									
	- Q162 Anzac Park Upgrade - 30,000									
113265	Recreation Precinct - Design & Drawings		0		0		(286)	(286)	0.00%	
113270	Showgrounds - Pavilion		0		0		0	0	0.00%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
113274	Transfer To Swimming Pool Reserve		(2,500)		(624)		(722)	(98)	0.00%	
	- Interest only									
113275	Transfer To Recreation Development Reserve		(255,000)		(63,750)		(158,984)	(95,234)	149.39%	▲
	- 80,000 subject to sale of land									
	- Interest & transfer of 150,000									
161262	Loan 72 - Principal - Recreation Precinct		(34,811)		(8,700)		0	8,700	0.00%	
161263	Loan 73 - Principal Payments - Tennis & Ball Courts		(18,104)		(4,524)		(8,980)	(4,456)	0.00%	
			(1,057,915)		(264,471)		(181,526)	82,945		
CAPITAL REVENUE										
113350	Transfer From Recreation Development Reserve	100,000		24,999		0		(24,999)	0.00%	
	- Subject to Rec Precinct Site Works									
113361	Loan Income - Refubish Tennis & Ball Courts	0		0		0		0	0.00%	
		100,000		24,999		0		(24,999)		
TOTAL REC & SPORT - Capital		100,000	(1,057,915)	24,999	(264,471)	0	(181,526)	57,946		
TOTAL RECREATION & SPORT		191,500	(1,808,175)	53,491	(451,800)	17,581	(341,733)	74,156		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>RECREATION & CULTURE</u>										
<u>LIBRARIES</u>										
<u>OPERATING EXPENDITURE</u>										
115201	Library - Salaries & Wages		(144,124)		(36,030)		(43,276)	(7,246)	20.11%	▲
115203	Superannuation (Lib.)		(16,851)		(4,212)		(4,591)	(379)	9.01%	
115204	Other Emp Costs (Lib.)		(11,274)		(2,814)		(4,059)	(1,245)	44.23%	
	- Insurance									
	- Conference & Training									
	- Uniforms									
	- Other									
115205	Library Operating Expenses		(22,500)		(5,625)		(2,126)	3,499	(62.20%)	
115206	Library Bldg. Maintenance		(33,568)		(8,379)		(6,183)	2,196	(26.21%)	
115207	Library Office Equipment		(3,500)		(873)		(318)	555	(63.55%)	
115208	Library Book Purchases		0		0		0	0	0.00%	
115210	Administration Allocation - Library		(29,873)		(7,467)		(9,806)	(2,339)	31.32%	
115211	Library - Events		(3,000)		(750)		0	750	(100.00%)	
	- Writers Festival									
161209	Loan 67 - Interest And Charges		(25,364)		(6,339)		(54)	6,285	0.00%	
161211	Loan 69 - Interest And Charges		(10,354)		(2,586)		(18)	2,568	0.00%	
004072	Deprec Of Assets-Library		(25,000)		(6,249)		(8,217)	(1,968)	31.49%	
			(325,408)		(81,324)		(78,648)	2,676		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
115330	Sale Of Old Library Books	250		60		32		(28)	(46.20%)	
115331	Grants Income - Writers Festival	3,000		750		1,345		595	79.39%	
115332	Lib. Photocopying	2,000		498		564		66	13.23%	
115333	Book Fines	500		123		45		(78)	(63.34%)	
115334	Misc Income	100		24		771		747	3112.50%	
		5,850		1,455		2,758		1,303		
TOTAL LIBRARIES - Operating		5,850	(325,408)	1,455	(81,324)	2,758	(78,648)	3,978		
CAPITAL EXPENDITURE										
004314	Library - Computer Software & Hardware		0		0		0	0	0.00%	
115250	Buildings - Library - J0038 Upgrade Lights - 6,600 - J0038 Ceiling Repairs - 7,200		(13,200)		(13,200)		(1,205)	11,995	(90.87%)	▼
161258	Loan 67 Principal - Library Upgrade 1		(30,041)		0		0	0	0.00%	
161261	Loan 69 Principal - Library Upgrade 2		(27,413)		0		0	0	0.00%	
			(70,655)		(13,200)		(1,205)	11,995		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL LIBRARIES - Capital		0	(70,655)	0	(13,200)	0	(1,205)	11,995		
TOTAL LIBRARIES		5,850	(396,063)	1,455	(94,524)	2,758	(79,853)	15,974		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>RECREATION & CULTURE</u>									
	<u>HERITAGE</u>									
	<u>OPERATING EXPENDITURE</u>									
116201	Museum (Gaol) Maintenance		(64,304)		(16,029)		(17,652)	(1,623)	10.13%	
116202	Museum Honariums		(5,200)		(1,299)		(1,260)	39	(3.00%)	
116203	Museum Displays		(3,000)		(750)		0	750	(100.00%)	
	- Installation of Central Lighting									
116204	Museum Subscriptions		(400)		(99)		(11)	88	(88.95%)	
116205	Mus. Conservation Materials		(1,000)		(249)		(46)	203	(81.45%)	
116206	Museum Volunteer Expenses		(250)		(60)		0	60	(100.00%)	
116207	Mus. Office Equip & Stationery		(1,500)		(375)		(233)	142	(37.87%)	
116208	Mus Trng & Workshops		(2,000)		(498)		0	498	(100.00%)	
116209	Mus. - Marketing/Promotion		(5,000)		(1,248)		(1,943)	(695)	55.67%	
	- Brochure & Walk Trail booklet									
	- Brochure Reprint/Yearly Exhibit									
116210	Heritage - Preservation & Conservation		(7,000)		(1,749)		0	1,749	(100.00%)	
	- Restore Heritage Furniture									
	- 150th Anniversary Newcastle Gaol									
116212	Museum Curator - Salaries & Wages		(62,639)		(15,657)		(14,498)	1,159	(7.40%)	
116214	Museum Curator - Superannuation		(5,951)		(1,485)		(1,373)	112	(7.52%)	
116215	Museum Curator - Other Employee Costs		(3,979)		(993)		(1,623)	(630)	63.48%	
	- Insurance									
	- Conference & Training									
	- Other									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
116217	Heritage Advisory Services		(20,000)		(4,998)		0	4,998	(100.00%)	
116218	Administration Allocation - Heritage		(36,541)		(9,135)		(11,990)	(2,855)	31.26%	
116219	Cultural Heritage Interp Works		0		0		0	0		
			(218,764)		(54,624)		(50,630)	3,994		
<u>OPERATING REVENUE</u>										
116332	Admissions To Museum	6,500		1,623		2,239		616	37.94%	
116333	Grant Income - Heritage	0		0		0		0	0.00%	
116335	Recoups - Heritage Council	10,000		2,499		0		(2,499)	(100.00%)	
		16,500		4,122		2,239		(1,883)		
TOTAL HERITAGE - Operating		16,500	(218,764)	4,122	(54,624)	2,239	(50,630)	2,111		
<u>CAPITAL EXPENDITURE</u>										
117252	Upgrade To Heritage Buildings - Q133 - Upgrade Museum Trade Cell - 9,000 - Q133 - Old Gaol - Rising Damp - 6,600 - Q152 - Wicklow Shearing Shed - 20,000		(35,600)		(8,898)		(6,937)	1,961	(22.04%)	
117253	Heritage - Computer Hardware & Software		0		0		0	0	0.00%	
117254	Transfer To Heritage Asset Reserve		(10,500)		(2,625)		0	2,625	0.00%	
			(46,100)		(11,523)		(6,937)	4,586		
<u>CAPITAL REVENUE</u>										
117350	Transfer From Heritage Asset Reserve		0		0		(10,000)	(10,000)		
		0		0		0		(10,000)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL HERITAGE - Capital		0	(46,100)	0	(11,523)	0	(6,937)	(5,414)		
TOTAL HERITAGE		16,500	(264,864)	4,122	(66,147)	2,239	(57,567)	(3,304)		
<u>RECREATION & CULTURE</u>										
<u>CULTURE</u>										
<u>OPERATING EXPENDITURE</u>										
004222	Depreciation - Assets - Culture		(60,000)		(15,000)		(25,123)	(10,123)	67.49%	▲
113209	Toodyay St Aboriginal Reserve		(3,290)		(819)		(393)	426	(51.98%)	
117201	Festivals - Other		(3,000)		(741)		(679)	62	(8.38%)	
	- Twilight Movies In The Park - 2,000									
	- Miscellaneous - 1,000									
117202	Avon Descent		(16,500)		(4,116)		(16,175)	(12,059)	292.97%	▲
	- Event in-kind - 5,000									
	- NADA sponsorship - 10,000									
	- Avon Descent - L/holders BBQ - 500									
	- Miscellaneous - 1,000									
117203	Aust. Day Celebrations		(7,515)		(1,878)		0	1,878	(100.00%)	
	- Community Breakfast, Citizenship Ceremony									
117204	Donegan'S Cottage (Shwgrnds)		(12,027)		(2,991)		(237)	2,754	(92.09%)	
117205	Parkers Cottage		(12,513)		(3,117)		(392)	2,725	(87.42%)	
117206	Moondyne Festival		(2,000)		(489)		0	489	(100.00%)	
117207	Toodyay International Food Festival		(55,105)		(48,119)		(49,938)	(1,819)	3.78%	
	- IFF Event Expenses - 40,000									
	- EMRC Admin Fee - 5,000									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Maintenance - 2,000									
	- Waste Collection - 1,400									
	- Advertising - Radio & Print - 2,000									
	- Hire Of Toilets/Emptying - 1,500									
	- Miscellaneous - 1,000									
	- Parks & Gardens - 2,205									
117208	Targa West		(2,000)		(498)		(151)	347	(69.63%)	
117210	Toodyay Ag Show		(8,648)		(2,157)		0	2,157	(100.00%)	
	- Maintenance - 2,000									
	- Waste Mgmt & Toilet Hire - 2,600									
	- Generator Hire - 500									
	- Miscellaneous - 1,000									
	- Parks & Gardens - 2,548									
117211	Xmas Street Party		(10,000)		(2,499)		0	2,499	(100.00%)	
	- Christmas Decorations - 10,000									
117212	Toodyay Races		(3,000)		(750)		0	750	(100.00%)	
	- Insurance (Reimbursed)									
117213	Community Grants & Sponsorships - Culture		(5,000)		(1,248)		(160)	1,088	(87.18%)	
	- Thank a volunteer Day - 1,500									
	- National Volunteer Week - 500									
	- Stay on your feet - 1,000									
	- Senior's Week - 1,000									
	- Miscellaneous - 1,000									
117214	Administration Allocation - Culture		(40,280)		(10,068)		(13,155)	(3,087)	30.67%	
117215	Anzac Commemoration - Expenditure		(3,000)		(750)		0	750	0.00%	
			(243,878)		(95,240)		(106,404)	(11,164)		
<u>OPERATING REVENUE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
117332	Grant Income	34,500		8,625		0		(8,625)	0.00%	
	- EMRC - Avon/IFF Festival - 30,000									
	- Thank a volunteer Day - 1,000									
	- National Volunteer Week - 500									
	- Stay on your feet - 1,000									
	- Senior's Week - 1,000									
	- Miscellaneous - 1,000									
117333	Sponsorship - International Food Festival	3,500		2,749		2,638		(111)	(4.04%)	
117334	International Food Festival - Stallholder Fee	5,000		5,000		7,454		2,454	49.09%	
117335	Events - Miscellaneous Income	2,500		624		136		(488)	(78.15%)	
		45,500		16,998		10,229		(6,769)		
TOTAL CULTURE - Operating		45,500	(243,878)	16,998	(95,240)	10,229	(106,404)	(17,933)		
CAPITAL EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL CULTURE - Capital		0	0	0	0	0	0	0		
TOTAL CULTURE		45,500	(243,878)	16,998	(95,240)	10,229	(106,404)	(17,933)		
TOTAL RECREATION & CULTURE		295,850	(3,089,785)	85,189	(796,385)	41,656	(649,055)	93,797		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>TRANSPORT</u>										
<u>CONSTRUCTION</u>										
<u>OPERATING EXPENDITURE</u>										
121201	Crossover Contributions		(12,000)		(3,000)		(3,295)	(295)	9.83%	▲
121214	Survey ,Design & Audits		(1,000)		(249)		0	249	(100.00%)	
121216	Administration Allocation - Transport Construction		(65,159)		(16,287)		(21,359)	(5,072)	31.14%	
161210	Loan 68 - Interest & Charges - Stirling Terrace		(6,499)		(1,623)		(3,301)	(1,678)	103.39%	
161212	Loan 70 - Interest & Charges - Footbridge		(5,002)		(1,248)		(1,178)	70	(5.61%)	
161213	Loan 71 - Interest & Charges - Depot		(38,431)		0		(21)	(21)	0.00%	▼
004670	Deprec Of Assets Roads		(3,502,207)		(875,550)		(748,064)	127,486	(14.56%)	
			(3,630,298)	0	(897,957)		(777,218)	120,739		
<u>OPERATING REVENUE</u>										
121333	Grant Income - Infrastructure	0		0		0		0	0.00%	
121334	Regional Roads Group (Project) Grants	771,039		385,520		308,416		(77,104)	(20.00%)	
	- A0004 Julimar Road - 165,021									
	- A0021 Morangup Rd - 21,920									
	- A0193 Clackline-Toodyay Rd - 21,120									
	- A0194 Bindoon-Dewars Pool - 180,840									
	- A0197 Toodyay-Bindi Bindi - 47,200									
	- E0004 Julimar Road - 334,938									
121337	Roads To Recovery Grants	669,858		167,463		148,568		(18,895)	(11.28%)	
	- B0009 - Leeming Road - 148,748									

Shire of Toodyay - Operating Statement by Function & Activity
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COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
121339	- B0046 Church Gully Rd - 110,750									
	- B0046 Church Gully Rd - 160,000									
	- B0048 Harders-Chitty Rd - 110,749									
	- B0066 Henry St - 20,481									
	- B0107 Grevillea Place - 119,130									
	Road Const. (Private) Contribution	0		0		0		0	0.00%	
		1,440,897		552,983		456,984		(95,999)		
TOTAL CONSTRUCTION - Operating		1,440,897	(3,630,298)	552,983	(897,957)	456,984	(777,218)	24,739		
CAPITAL EXPENDITURE										
112122	Footpaths - Construction		0		0		0	0	0.00%	
121211	Regional Road Group Projects - Grant Funded		(989,092)		(247,260)		0	247,260	(100.00%)	▼
	- A0004 - Julimar Road - 247,352									
	- A0021 - Morangup Road - 32,880									
	- A0193 - Clackline Road - 31,680									
	- A0194 - Bindoon Dewars Pool Road - 271,260									
	- A0197 - Toodyay Bindi Bindi Road - 70,800									
	- E0004 Julimar National BSP - 334,938									
121212	Roads To Recovery - Grant Works		(669,858)		(167,433)		(123,926)	43,507	(25.98%)	▼
	- B0009 - Leeming Road - 148,478									
	- B0046 - Church Gully Road Stage 1- 270,750									
	- B0048 - Harders Chitty Road - 110,749									
	- B0066 - Henry Street - 20,481									
	- B0107 - Grevillea Place - 119,130									
121213	Road Construction - Own Resources		(422,659)		(105,630)		(103,422)	2,208	(2.09%)	
	- D0037 - One Man Road - 120,564									
	- D0056 - Racecourse Road - 15,182									

Shire of Toodyay - Operating Statement by Function & Activity
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COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- D0093 - Waters Road - 27,611									
	- D0038 - Library Car Park - 37,301									
	- D0258 Charcoal Lane Car-park - 50,000									
	- D0061 Solar Lighting - Train Stop Car Park - 10,000									
	- J0001 Mountain Park Subdivision - 50,000									
	- J055 Bendigo Bank Car-park - 45,000									
	- D0006 Old Plains Road - 46,000									
	- J0002 Flora Bays x 7 - 21,000									
	*Beach, Forrest, Keating, Morangup									
	Plunkett, Sand Plain & Stirlingia Drive									
121215	Bridges & Culverts Works		0		0		0	0	0.00%	
122202	Purchase Of Plant & Equipment		(564,500)		(141,123)		(78,749)	62,374	(44.20%)	▼
	- T6435 Kubota F2880 Mower - 32,000									
	- 1CY:243 Kubota Tractor - 41,000									
	- T0002 Toyota Hilux D/Cab (R2) - 34,000									
	- Emulsion Pump - 6,500									
	- Small Mower Trailer - 8,000									
	- T6782 Fuso Canter Truck - 96,000									
	- T4133 Stock Float - 10,000									
	- T6818 Ride On Vacuum Sweeper - 125,000									
	- Skid Steer Slasher Attachment - 10,000									
	- T0015 Mitsubishi Triton Utility - 22,000									
	- T0013 Mitsubishi Triton Utility - 27,000									
	- T6480 Mitsubishi Triton Utility - 22,000									
	- T0 Holden Caprice (CEO) - 49,000									
	- T0001 Toyota Hilux D/Cab (R1) - 40,000									
	- 1DVH931 Toyota Hilux D/Cab (RMO) - 42,000									
122203	Transfer To Plant Replacement Reserve		(24,000)		(6,000)		(21,305)	(15,305)	255.09%	▲
	- Interest									

Shire of Toodyay - Operating Statement by Function & Activity
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COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
122205	- Community Bus Replacement Fund - 20,000									
	Transfer To Road Contribution Reserve		(10,000)		(2,499)		(2,932)	(433)	17.33%	
	- Interest									
122206	Works & Services Depot Facility - Railway Road		(15,000)		(3,750)		(12,424)	(8,674)	231.29%	▲
	- J063 - Cooling System for Workshop									
122207	Remediation Of Old Depot Sites		(20,000)		(4,992)		(2,149)	2,843	(56.95%)	
	- Q163 - Parks & Gardens Site									
	- Q048 - Harper Road Site									
122208	Charcoal Lane		(8,000)		(1,998)		0	1,998	(100.00%)	
	- J0258 - IGA Disability Parking Bays									
122209	Toodyay Townsite - Upgrade		(20,000)		(4,998)		0	4,998	(100.00%)	
	- Q140 Street Trees									
123220	Works & Services Depot - Railway Road		(8,000)		(1,998)		0	1,998	(100.00%)	
	- C063 Works Depot Oil Bund									
122211	Transfer To Newcastle Footbridge Reserve		(6,000)		(5,500)		(5,074)	426	(7.74%)	
	- Interest & 5,000 transfer									
161259	Loan 68 - Principal		(49,174)		(22,700)		(24,195)	(1,495)	6.59%	
161269	Loan 70 - Principal Payment		(11,997)		(2,997)		(2,936)	61	(2.03%)	
161270	Loan 71 - Principal Payment - Depot		(28,835)		(7,206)		0	7,206	0.00%	
			(2,847,114)		(726,084)		(377,113)	348,971		

Shire of Toodyay - Operating Statement by Function & Activity
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COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE										
121348	Transfer From Road Contribution Reserve	0		0		0		0	0.00%	
122330	Sale Of Plant & Equipment	230,500		57,624		26,955		(30,669)	0.00%	
	- T6782 Fuso Canter Truck - 25,000									
	- T6818 Ride On Vacuum Sweeper - 10,000									
	- T0015 Mitsubishi Triton Utility - 8,000									
	- T0013 Mitsubishi Triton Utility - 6,000									
	- T6480 Mitsubishi Triton Utility - 5,000									
	- T0 Holden Caprice (CEO) - 31,000									
	- T0001 Toyota Hilux D/Cab (R1) - 15,000									
	- 1DVH931 Toyota Hilux D/Cab (RMO) - 15,000									
	- T0008 206 JD 672 Grader - 80,000									
	- T6435 Kubota F2880 Mower - 8,000									
	- 1CY:243 Kubota Tractor - 11,500									
	- T0002 Toyota Hilux D/Cab (R2) - 16,000									
		230,500		57,624		26,955		(30,669)		
TOTAL CONSTRUCTION - Capital		230,500	(2,847,114)	57,624	(726,084)	26,955	(377,113)	318,302		
TOTAL CONSTRUCTION		1,671,397	(6,477,412)	610,607	(1,624,041)	483,938	(1,154,331)	343,041		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>TRANSPORT</u>										
<u>MAINTENANCE</u>										
<u>OPERATING EXPENDITURE</u>										
123201	Road Maintenance		(862,272)		(215,538)		(218,607)	(3,069)	1.42%	▲
123202	Bridge Maintenance		(93,750)		(23,427)		(36,531)	(13,104)	55.94%	
	- Annual Maintenance Program									
	- Building Maintenance									
	- Bridge Insurance									
123205	Footpath Maintenance		(9,207)		(2,295)		0	2,295	(100.00%)	
123206	Lighting Of Streets		(35,000)		(8,748)		(6,780)	1,969	(22.50%)	
123207	Road Verge Spraying - Contract		(30,000)		(25,000)		(30,073)	(5,073)	20.29%	▲
123208	Admin Allocation - Transport Maintenance		(49,874)		(12,468)		(16,359)	(3,891)	31.21%	
123209	Depot Maintenance		(70,226)		(17,532)		(32,598)	(15,066)	85.94%	▲
	- Air Conditioner - Mechanic Office									
	- Building Maintenance									
	- Parks & Gardens Maintenance									
	- Utilities									
	- Insurance									
123210	Roman li Subscription		(6,000)		(5,500)		(6,000)	(500)	9.10%	
004870	Deprec Of Assets - Maint		(90,000)		(22,500)		(22,778)	(278)	1.24%	
			(1,246,329)		(333,008)		(369,726)	(36,718)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
123330	Mrwa Street Light Subsidy	1,500		375		0		(375)	0.00%	
123331	Operating Grants - Roads	115,000		115,000		116,600		1,600	1.39%	
123333	Road Maintenance Contributions	0		0		0		0	0.00%	
		116,500		115,375		116,600		1,225		
TOTAL MAINTENANCE - Operating		116,500	(1,246,329)	115,375	(333,008)	116,600	(369,726)	(35,493)		
CAPITAL EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL MAINTENANCE - Capital		0	0	0	0	0	0	0		
TOTAL MAINTENANCE		116,500	(1,246,329)	115,375	(333,008)	116,600	(369,726)	(35,493)		
TOTAL TRANSPORT		1,787,897	(7,723,742)	725,982	(1,957,049)	600,538	(1,524,058)	307,548		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>ECONOMIC SERVICES</u>										
<u>RURAL SERVICES</u>										
<u>OPERATING EXPENDITURE</u>										
131201	Weed Control - Own Resources		(10,000)		0		(1,564)	(1,564)	0.00%	
131208	Administration Allocation - Rural Services		(22,438)		(5,607)		(7,379)	(1,772)	31.60%	
131210	Rural Street Addressing		(4,500)		0		0	0	0.00%	
	- Other									
	- Folewood, Julimar & Toodyay - 2,000									
	- Bejoording - 2,000									
			(36,938)		(5,607)		(8,943)	(3,336)		
<u>OPERATING REVENUE</u>										
131334	Rural Street Addressing	500		123		127		4	3.48%	
		500		123		127		4		
TOTAL RURAL SERVICES - Operating		500	(36,938)	123	(5,607)	127	(8,943)	(3,332)		
<u>CAPITAL EXPENDITURE</u>										
			0		0		0	0	0.00%	
			0		0		0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL RURAL SERVICES - Capital		0	0	0	0	0	0	0		
TOTAL RURAL SERVICES		500	(36,938)	123	(5,607)	127	(8,943)	(3,332)		
ECONOMIC SERVICES										
TOURISM & AREA PROMOTION										
OPERATING EXPENDITURE										
132201	Visitor Centre - Salaries & Wages		(110,592)		(27,648)		(26,203)	1,445	(5.23%)	
132203	Visitor Centre - Superannuation		(14,834)		(3,708)		(3,961)	(253)	0.00%	
132204	Visitor Centre - Conferences & Training		(2,000)		0		50	50	0.00%	
132205	Visitor Centre - Uniforms		(3,000)		0		0	0	0.00%	
132207	Visitor Centre - Printing & Stationery		(1,000)		0		(282)	(282)	0.00%	
132208	Postage (V.C.)		(500)		(123)		(59)	64	(51.89%)	
132210	Telephone/Internet Costs (V.C.)		(10,000)		(2,499)		(1,124)	1,375	(55.03%)	
132211	Visitor Centre - Other Employee Costs		(6,818)		(1,701)		(4,059)	(2,358)	138.59%	
	- Insurnace									
	- Other									
132212	Other V/C Office Expenses		(10,000)		(2,499)		(2,829)	(330)	13.22%	
132213	Connors Mill Bldg. Operation (V.C.)		(23,265)		(5,808)		(4,941)	867	(14.92%)	
	- Maintenacne of Machinery Displays									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
132214	- Building Maintenance - Utilities, Insurance etc Visitors Ctre. Bldg. Operation - Storage Shed for event equipment - Building Maintenance - Parks & Gardens Maintenance - Utilities, Insurance etc		(41,516)		(10,371)		(14,480)	(4,109)	39.62%	
132215	Memberships Affiliated Bodies - Accreditation Of Visitor Centre		(1,350)		(336)		(982)	(646)	192.21%	
132216	Accommodation Expense		(65,000)		(16,248)		(23,244)	(6,996)	43.06%	▲
132217	Accommodation Commission Expenses		(2,000)		(498)		(360)	138	(27.71%)	
132221	Tourist Information Bay		(4,228)		(1,044)		(682)	362	(34.72%)	
132222	Transwa Ticket Sales		(5,000)		(1,248)		(493)	755	(60.53%)	
132224	Floor Stock Purchases		(20,000)		(4,998)		(650)	4,348	(87.00%)	
132229	Administration Allocation - Tourism		(44,684)		(11,169)		(14,612)	(3,443)	30.82%	
005502	Deprec Of Assets-Tourism		(40,987)		(10,245)		(14,801)	(4,556)	44.47%	
161204	Loan 64 - Interest And Charges		(7,134)		(1,782)		(17)	1,765	(99.05%)	
			(413,908)		(101,925)		(113,728)	(11,803)		
OPERATING REVENUE										
132330	Admissions Connors Mill	5,000		1,248		1,450		202	16.18%	
132332	Floor Stock Sales	25,000		6,249		7,177		928	14.85%	
132333	Misc Visitor Ctre Income	1,500		375		53		(322)	(85.94%)	
132334	Membership Fees	1,000		249		783		534	214.60%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
132335	Accommodation Income	65,000		16,248		21,887		5,639	34.71%	
132336	Accommodation Commission	6,500		1,623		1,679		56	3.42%	
132338	Transwa Ticket Sales	5,000		1,248		876		(372)	(29.77%)	
		109,000		27,240		33,906		6,666		
TOTAL TOURISM & AREA PROMO - Operating		109,000	(413,908)	27,240	(101,925)	33,906	(113,728)	(5,138)		
<u>CAPITAL EXPENDITURE</u>										
132339	Economic Services & Tourism - Buildings - Painting - 5,000		(5,000)		0		(66)	(66)	0.00%	
161255	Loan No. 64 - Principal Payments - Visitor Centre		(14,387)		0		0	0	0.00%	
			(19,387)		0		(66)	(66)		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL TOURISM & AREA PROMO - Capital		0	(19,387)	0	0	0	(66)	(66)		
TOTAL TOURISM & AREA PROMOTION		109,000	(433,295)	27,240	(101,925)	33,906	(113,794)	(5,203)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>ECONOMIC SERVICES</u>										
<u>OTHER TOURISM & AREA PROMOTION</u>										
<u>OPERATING EXPENDITURE</u>										
132230	Area Promotion Advertising		(34,400)		(8,598)		(4,691)	3,907	(45.44%)	
	- Flora Road Pamphlets - 5,000									
	- Toodyaypedia Stage 2 -5,000									
	- Swan Magazine - 2,400									
	- Avon Valley Tourism - 5,000									
	- Promotion Of Avon Link - 5,000									
	- Pioneer Pathway Brochure - 2,000									
	- Valley For All Seasons - 6,500									
	- Experience Perth - 3,500									
132233	Signs - Tourism, Events & Other		(3,000)		(750)		(1,338)	(588)	78.40%	
	- Wayfound - Signage Audit - 3,000									
			(37,400)	0	(9,348)	0	(6,029)	3,319		
<u>OPERATING REVENUE</u>										
132351	Community Directory	3,000		750		0		(750)	(100.00%)	
132352	Grants, Contributions & Sponsorships	5,000		1,248		4,509		3,261	261.30%	
	- Valley for All Seasons - \$5,000									
		8,000		1,998		4,509		2,511		
TOTAL OTHER TOURISM & AREA PROMO - Operating		8,000	(37,400)	1,998	(9,348)	4,509	(6,029)	5,830		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL EXPENDITURE</u>										
132250	Economic Services - Tourism - Other Infra - Q136 Tourist Info Bay - 75,000 - J002 SoT Entry Statements - 35,000		(110,000)		0		(11,016)	(11,016)	0.00%	
			(110,000)		0		(11,016)	(11,016)		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL OTHER TOURISM & AREA PROMO - Capital		0	(110,000)	0	0	0	(11,016)	(11,016)		
TOTAL OTHER TOURISM & AREA PROMO		8,000	(147,400)	1,998	(9,348)	4,509	(17,045)	(5,186)		
<u>BUILDING SERVICES</u>										
<u>OPERATING EXPENDITURE</u>										
133201	Building - Salaries & Wages		(126,389)		(31,596)		(28,727)	2,869	(9.08%)	
133203	Building - Superannuation		(17,063)		(4,263)		(6,281)	(2,018)	47.33%	
133204	Building - Conferences & Training		(4,500)		(1,125)		(3,165)	(2,040)	181.29%	
133205	Building - Other Employee Costs		(18,492)		(4,623)		(6,410)	(1,787)	38.66%	
	- Insurance									
	- Uniforms x 3 - 1,800									
	- Other									
133206	Bldg Vehicles Expenses		(5,000)		(1,248)		(3,204)	(1,956)	156.75%	
133207	Building Control Expenses		(10,000)		(2,499)		(5,436)	(2,937)	117.52%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
133208	- Additional Tools									
133208	Legal Expenses - Bldg.		(1,000)		0		0	0	0.00%	
133209	Administration Allocation - Building		(57,938)		(14,484)		(18,981)	(4,497)	31.05%	
133211	Depreciation Of Assets		(6,000)		(1,500)		0	1,500		
			(246,382)		(61,338)		(72,203)	(10,865)		
OPERATING REVENUE										
133333	Building Licences	35,000		8,748		11,808		3,060	34.99%	
133334	Building Fees - Other	2,500		624		345		(279)	(44.66%)	
133337	Grant Income - Community Depot	130,432		32,608		0		(32,608)	0.00%	
	- Lotterywest - Sheds x 7 - 115,000									
	- L/west - Disabled Toilet 50% - 15,000									
	- Avon Woodturners x 1 shed									
	- Festival, Singers & Theatre Grp x3 sheds									
	- Friends of the River x 1 shed									
	- Farmers Market & Road Wise x 2 sheds									
133339	Community Depot - Contributions, Donations & Reimburse	22,100		0		0		0	0.00%	
	- Avon Woodturners - 5,000									
	- Community Singers - 1,000									
	- Toodyay Friends of River - 16,000									
	- Road Wise Committee - 100									
		190,032		41,980		12,154		(29,826)		
TOTAL BUILDING SERVICES (Operating)		190,032	(246,382)	41,980	(61,338)	12,154	(72,203)	(40,692)		
CAPITAL EXPENDITURE										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
133332	Community Depot - Capital Works - Q126 - Sheds x 7 - 102,500 - Q126 - Toilet - 30,000		(132,500)		(15,000)		(350)	14,650	(97.67%)	▼
133338	Community Depot - Other Infrastructure Works - Q155 Driveway & Carpark - 35,000 - Q155 Water & Power installation & Setup - 20,000		(55,000)		(15,000)		(5,750)	9,250	(61.67%)	
			(187,500)		(30,000)		(6,100)	23,900		
		0		0		0		0	0.00%	
		0		0		0		0		
	TOTAL BUILDING SERVICES - Capital	0	(187,500)	0	(30,000)	0	(6,100)	23,900		
	TOTAL BUILDING SERVICES	190,032	(433,882)	41,980	(91,338)	12,154	(78,303)	(16,791)		
	<u>ECONOMIC SERVICES</u>									
	<u>COMMUNITY DEVELOPMENT</u>									
	<u>OPERATING EXPENDITURE</u>									
136201	Community Development - Salaries & Wages		(170,931)		(42,732)		(57,232)	(14,500)	33.93%	▲
136202	Other Employee Costs - Community Development - Superannuation - Uniforms - Insurance		(26,189)		(6,546)		(5,864)	682	(10.42%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
136203	Utilities - Community Development		(4,500)		0		0	0	0.00%	
136204	Conferences & Training - Community Development		(9,800)		(2,448)		(3,718)	(1,270)	51.88%	
136205	Administration Allocation - Community Development		(47,782)		(11,943)		(15,680)	(3,737)	31.29%	
136206	Community Depot - Maintenance & Operations		(10,000)		(2,496)		(64)	2,432	0.00%	
	- Insurance									
	- Utilities & Operations									
	- Maintenance									
136207	Economic Development Vehicle Expense		(5,000)		(1,248)		(1,325)	(77)	0.00%	
			(274,202)		(67,413)		(83,883)	(16,470)		
OPERATING REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
Total Community Development - Operating		0	(274,202)	0	(67,413)	0	(83,883)	(16,470)		
CAPITAL EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
Total Community Development - Capital		0	0	0	0	0	0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL COMMUNITY DEVELOPMENT		0	(274,202)	0	(67,413)	0	(83,883)	(16,470)	0	
<u>OTHER ECONOMIC SERVICES</u>										
<u>OPERATING EXPENDITURE</u>										
137201	Administration Allocation - Other Economic Services		(49,652)		(12,411)		(16,262)	(3,851)	31.03%	▼
137202	Standpipe - Northam Toodyay Road		(126,000)		(31,497)		(5,866)	25,631	(81.37%)	
137208	Deprec Of Assets		(8,000)		(1,998)		(3,231)	(1,233)	61.73%	
137213	Loss On Sale Of Assets - Economic Development		0		0		0	0	0.00%	
			(183,652)		(45,906)		(25,360)	20,546		
<u>OPERATING REVENUE</u>										
137330	Standpipes	100,000		24,999		10,116		(14,883)	(59.53%)	
137331	Extractive Industry Licences	5,000		0		0		0	0.00%	
		105,000		24,999		10,116		(14,883)		
TOTAL OTHER ECONOMIC SERVICES (Operating)		105,000	(183,652)	24,999	(45,906)	10,116	(25,360)	5,663		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL EXPENDITURE										
137255	Other Infrastructure - Other Economic Services - Additional standpipe/water tank - Wi-Fi Hot Spots - 10,000		(30,000)		0		0	0	0.00%	
			(30,000)		0		0	0		
CAPITAL REVENUE										
137349	Sale Of Land	80,000		0		0		0	0.00%	
		80,000		0		0		0		
TOTAL OTHER ECONOMIC SERVICES (Capital)		80,000	(30,000)	0	0	0	0	0		
TOTAL OTHER ECONOMIC SERVICES		185,000	(213,652)	24,999	(45,906)	10,116	(25,360)	5,663	0	
TOTAL ECONOMIC SERVICES		492,532	(1,539,369)	96,340	(321,537)	60,812	(327,328)	(41,319)		
OTHER PROPERTY & SERVICES										
PRIVATE WORKS										
OPERATING EXPENDITURE										
141201	Private Works		(8,500)		(2,121)		(2,461)	(340)	16.04%	
			(8,500)		(2,121)		(2,461)	(340)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
141330	Private Works Income	15,000		3,750		2,567		(1,183)	(31.55%)	
		15,000		3,750		2,567		(1,183)		
TOTAL PRIVATE WORKS - Operating		15,000	(8,500)	3,750	(2,121)	2,567	(2,461)	(1,523)		
CAPITAL EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PRIVATE WORKS - Capital		0	0	0	0	0	0	0		
TOTAL PRIVATE WORKS		15,000	(8,500)	3,750	(2,121)	2,567	(2,461)	(1,523)		
PUBLIC WORKS OVERHEADS										
OPERATING EXPENDITURE										
143201	Works & Services - Salaries & Wages		(316,022)		(79,005)		(84,239)	(5,234)	6.62%	
143204	Public Works Overheads - Superannuation		(33,997)		(8,499)		(7,846)	653	(7.68%)	
143205	Public Works Overheads - Conferences & Training		(6,000)		(1,500)		(1,052)	448	(29.87%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
143206	Other Employee Costs - Pwo		(38,881)		(10,000)		(9,378)	622	(6.22%)	
	- Insurance									
	- Uniforms									
	- Other									
143207	Supervisors Vehicles		(20,000)		(4,998)		(5,750)	(752)	15.04%	
143208	Engineering Office Expenses		(25,000)		(6,246)		(3,278)	2,968	(47.51%)	
143209	Eng. - Printing & Stationery		(2,500)		(624)		(1,995)	(1,371)	219.73%	
143210	Wages Staff - Training		(15,000)		(3,750)		(1,928)	1,822	(48.59%)	
143211	Wages Staff - Meetings		(15,000)		(3,750)		(1,686)	2,064	(55.04%)	
143212	Outside Staff - Wages - Annual Leave		(82,135)		(20,532)		(9,801)	10,731	(52.26%)	▼
143213	Outside Staff - Wages - Public Holidays		(41,473)		(10,368)		0	10,368	(100.00%)	▼
143214	Outside Staff - Wages - Sick Leave		(37,010)		(9,252)		(20,230)	(10,978)	118.65%	▲
143216	Superannuation (Wages Staff)		(134,529)		(33,630)		(29,098)	4,532	(13.48%)	
143219	Insurance On Works		(60,000)		(15,000)		(15,422)	(422)	2.81%	
143220	Salaries (O/S) - L.S.L.		(15,000)		(3,750)		0	3,750	(100.00%)	
143222	Safety Equipment & P.P.E.		(10,000)		(2,499)		(8,291)	(5,792)	231.79%	▲
143223	Communication Costs		(3,000)		(750)		(1,250)	(500)	66.66%	
143224	Administration Allocation - Pwo		(84,836)		(21,207)		(27,767)	(6,560)	30.93%	▲
143226	Small Plant Operating Costs		(15,000)		(3,750)		(7,061)	(3,311)	88.29%	
143228	Building Maintenance - Allowance		(500)		(123)		(3)	120	(97.70%)	
143250	Less Allocated To Works & Services (Pwoh)		945,883		236,469		256,932	20,463	8.65%	
			(10,000)		(2,764)		20,857	23,621		
OPERATING REVENUE										
143331	P.W.O. Misc Income	10,000		2,499		500		(1,999)	(79.99%)	
		10,000		2,499		500		(1,999)		
TOTAL PUBLIC WORKS OVERHEADS - Operating		10,000	(10,000)	2,499	(2,764)	500	20,857	21,622		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL EXPENDITURE</u>										
143225	Transfer To Employee Entitlement Reserve - Outside Staff - Interest & 10,000 transfer		(13,000)		(3,249)		(22,048)	(18,799)	578.62%	▲
			(13,000)		(3,249)		(22,048)	(18,799)		
<u>CAPITAL REVENUE</u>										
143330	Transfer From Lsl Reserve	0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PUBLIC WORKS OVERHEADS - Capital		0	(13,000)	0	(3,249)	0	(22,048)	(18,799)		
TOTAL PUBLIC WORKS OVERHEADS		10,000	(23,000)	2,499	(6,013)	500	(1,191)	2,823		
<u>OTHER PROPERTY & SERVICES</u>										
<u>PLANT OPERATION COSTS</u>										
<u>OPERATING EXPENDITURE</u>										
144202	Fuel - Unleaded		(50,000)		(12,498)		(9,701)	2,797	(22.38%)	
144203	Fuel - Diesel/Distillate		(200,000)		(49,998)		(42,536)	7,462	(14.93%)	▼
144205	Tyres & Tubes		(50,000)		(12,498)		(1,217)	11,281	(90.26%)	▼
144206	Plant - Parts & Repairs		(200,000)		(49,998)		(27,692)	22,306	(44.61%)	▼
144207	Plant Repair - Wages		(105,000)		(26,247)		(32,690)	(6,443)	24.55%	▲
144208	Ins. & Licences		(70,629)		(70,629)		(59,791)	10,838	(15.35%)	▼

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
144209	Sundry Tool Purchases		(13,500)		(3,375)		(6,639)	(3,264)	96.71%	
	- Replace Shire Repeater Antenna Coax - 1,500									
	- Grab Rake for Loader - 4,000									
	- Air Operated Grease Gun - 1,500									
	- Pedestrian Roller - 5,000									
	- Miscellaneous - 1,500									
004425	Less Plant Depreciation Allocated To Works		150,000		37,500		65,721	28,221	75.26%	
005012	Loss On Sale Of Assets - Road Plant Purchases		(133,319)		(33,327)		(1,749)	31,578	(94.75%)	▼
008362	Plant Operation - Expen.Stores		0		0		(1,683)	(1,683)	0.00%	
008412	Plant Depreciation		(190,000)		(47,499)		(46,119)	1,380	(2.91%)	
144250	Less Allocated To Works & Services (Poc)		836,448		209,112		142,366	(66,746)	(31.92%)	
			(26,000)		(59,457)		(21,730)	37,727		
OPERATING REVENUE										
001523	Profit On Sale Of Assets - Road Plant	1,000		249		0		(249)	(100.00%)	
144330	Misc Revenue & Fuel Tax Credits	25,000		6,249		6,230		(19)	(0.30%)	
144331	Reimbursement - Insurance Claims	0		0		389		389	0.00%	
		26,000		6,498		6,619		121		
TOTAL PLANT OPERATION COSTS - Operating		26,000	(26,000)	6,498	(59,457)	6,619	(21,730)	37,849		
CAPITAL EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL PLANT OPERATION COSTS - Capital		0	0	0	0	0	0	0		
TOTAL PLANT OPERATION COSTS		26,000	(26,000)	6,498	(59,457)	6,619	(21,730)	37,849		
MATERIALS IN STORE										
OPERATING EXPENDITURE										
			0		0		0	0	0.00%	
			0		0		0	0		
OPERATING REVENUE										
145330	Sale Of Stock Direct	0		0		0		0	0.00%	
		0		0		0		0		
TOTAL MATERIALS IN STORE - Operating		0	0	0	0	0	0	0		
TOTAL MATERIALS IN STORE - Capital		0	0	0	0	0	0	0		
TOTAL MATERIALS IN STORE		0	0	0	0	0	0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>SALARIES & WAGES</u>										
<u>OPERATING EXPENDITURE</u>										
008580	Wages & Allow Default		0		0		0	0	0.00%	
008570	Workers Compensation Payments		0		0		(3,105)	(3,105)	0.00%	
008571	Parenting Payments To Staff		0		0		0	0	0.00%	
146201	Salaries & Wages Drawn		(3,439,690)		(859,920)		(951,849)	(91,929)	10.69%	▲
146202	Salaries & Wages Allocated To Works & Services		3,439,690		859,920		951,849	91,929	10.69%	
			0		0		(3,105)	(3,105)		
<u>OPERATING REVENUE</u>										
143333	Workers Compensation Reimbursements	0		0		3,506		3,506	0.00%	
		0		0		3,506		3,506		
TOTAL SALARIES & WAGES - Operating		0	0	0	0	3,506	(3,105)	401		
<u>CAPITAL EXPENDITURE</u>										
101250	Household Hazardous Waste Project		0		0		0	0	0.00%	
			0		0		0	0		
<u>CAPITAL REVENUE</u>										
		0		0		0		0	0.00%	
		0		0		0		0		
TOTAL SALARIES & WAGES - Capital		0	0	0	0	0	0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL SALARIES & WAGES	0	0	0	0	3,506	(3,105)	401		
	<u>OTHER PROPERTY & SERVICES</u>									
	<u>UNCLASSIFIED ITEMS</u>									
	<u>OPERATING EXPENDITURE</u>									
147201	Administration Allocation - Unclassified Items		(46,558)		(11,637)		(15,291)	(3,654)	31.40%	
147202	Connor'S Cottage - 5 (Lot 3) Piesse Street, Toodyay		(11,016)		(2,739)		(937)	1,802	(65.80%)	
	- Building Maintenance									
	- Parks & Gardens									
	- Operational									
147204	6 Duke Street		(2,692)		(666)		(141)	525	(78.81%)	
147205	Bank Building - Stirling Terrace - Operational		(10,665)		(2,652)		(1,800)	852	(32.14%)	
147206	Syreds Cottage		(7,601)		(1,887)		(1,199)	688	(36.46%)	
147207	O'Reilly'S - Lots 1A & 1B Stirling Terrace, Toodyay		(17,479)		(4,353)		(833)	3,520	(80.86%)	
147212	Lot 46/47 Telegraph Road, Toodyay		(17,859)		(4,449)		0	4,449	(100.00%)	
	- Building Maintenance									
	- Parks & Gardens									
	- Operational									
161203	Loan 63 - Interest And Charges		(6,053)		(1,509)		(2,873)	(1,364)	90.37%	
161216	Loan 74 - Interest & Charges - Bank Building Stirling Terrace		(3,146)		(786)		(1,405)	(619)	78.75%	
08682	Unclassified Bldgs - Dep'N		(27,719)		(6,927)		(9,939)	(3,012)	43.48%	
			(150,788)		(37,605)		(34,418)	3,187		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
147331	Bank Bldg - Recoup Outgoings	1,500		375		494		119	31.82%	
147332	Bank Bldg - Rent Bank	31,000		7,749		6,859		(890)	(11.49%)	
147333	Recoups - Lot 1 A&B Stirling Tce	71,500		0		0		0	0.00%	
147335	- Insurance - O'Reilly's - 70,000									
	Rental - Lot 1 A&B Stirling Tce	15,000		0		0		0	0.00%	
		119,000		8,124		7,353		(771)		
TOTAL UNCLASSIFIED ITEMS - Operating		119,000	(150,788)	8,124	(37,605)	7,353	(34,418)	2,417		
CAPITAL EXPENDITURE										
147252	Transfer To Asset Development Reserve		(6,500)		(1,623)		(2,086)	(463)	28.50%	
	- Interest Only									
147256	Unclassified Heritage (Spec.) Buildings - Capital Works		(77,600)		0		(1,658)	(1,658)	0.00%	
	- Q 145 Bendigo Bank - 7,600									
	- J0010 Mrs O'Reilly's Cottage - 70,000									
161254	Loan 63 - Principal Payments		(13,025)		(3,255)		(6,412)	(3,157)	96.98%	
161264	Loan 74 - Principal - Bank Building Stirling Terrace		(18,332)		(4,581)		(9,094)	(4,513)	98.51%	
			(115,457)		(9,459)		(19,250)	(9,791)		
CAPITAL REVENUE										
147253	Transfer From Asset Development Reserve	125,000		0		0		0	0.00%	
	- Cover Land Purchase For Egress									
147257	Loan Income - Bank Building Stirling Terrace	0		0		0		0	0.00%	
		125,000		0		0		0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 30 September 2015

COA	Description	2014/2015 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Variance Movement
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL UNCLASSIFIED ITEMS - Capital	125,000	(115,457)	0	(9,459)	0	(19,250)	(9,791)		
	TOTAL UNCLASSIFIED ITEMS	244,000	(266,246)	8,124	(47,064)	7,353	(53,667)	(7,374)		
	TOTAL OTHER PROPERTY & SERVICES	295,000	(323,746)	20,871	(114,655)	20,545	(82,153)	32,175		

Shire of Toodyay - Bank Reconciliation As At 30 September 2015

Trust

Balance as per

- Financial Statement - Trust - Unrestricted - 100617100 3,439,358.22

Total

3,439,358.22

Balance as per

- Bendigo - 110482783 247,287.03
 - Bendigo - Term Deposit No: 140619784 - T84 192,798.27
 - Bendigo - Term Deposit No: 145326583 - T794 97,046.95
 - Bendigo - Term Deposit No: 137945127 - T100 125,702.99
 - Bendigo - Term Deposit No: 140619834 - T83 123,588.64
 - Bendigo - Term Deposit No: 152237145 - T214 43,927.99
 - Bendigo - Term Deposit No: 152238135 - T4 111,067.33
 - Bendigo - Term Deposit No: 152238176 - T114 185,050.22
 - Bendigo - Term Deposit No: 152238218 - T458 401,204.98
 - Bendigo - Term Deposit No: 152240818 - T793 21,441.20
 - Bendigo - Term Deposit No: 152240834 - T797 29,198.92
 - Bendigo - Term Deposit No: 1483346 - T12 42,453.35

Roundings (0.03)

Difference

0.00

Subtotal

1,620,767.84

Adjustments (See Below)

(6,371.38)

Plus Outstanding Deposits - Current Month

586.76

Plus Outstanding Cheques - Current Month

(1,100.00)

Plus Outstanding Deposits - Previous Periods

1,828,275.00

Plus Outstanding Cheques - Previous Periods

(2,800.00)

Total

3,439,358.22

Adjustment Breakdown

Trust Transfer to Muni

(6,461.38)

Muni Transfer to Trust

90.00

(6,371.38)

C. Murcatl

Signed: Rates Officer

9.10.15

Date



Signed: Accountant

9/10/15

Date

Shire of Toodyay - Bank Reconciliation As At 30 September 2015

Reserve

Balance as per

- Financial Statement - Reserve - 10075510 3,184,836.68

Total

3,184,836.68

Balance as per

- Bendigo - NCD: 1623167 3,184,836.73

Roundings (0.05)

Difference 0.00

Subtotal 3,184,836.68

Adjustments (See Below) 0.00

Plus Outstanding Deposits - Current Month 0.00

Plus Outstanding Cheques - Current Month 0.00

Plus Outstanding Deposits - Previous Periods 0.00

Plus Outstanding Cheques - Previous Periods 0.00

Total

3,184,836.68

Adjustment Breakdown

0.00

C Murcatl

9.10.15

Signed: Rates Officer

Date

[Signature]

9/10/15

Signed: Accountant

Date

Shire of Toodyay - Bank Reconciliation As At 30 September 2015

Municipal

Balance as per

- Financial Statement - Muni - Unrestricted - 100600100 4,630,129.85

Total

4,630,129.85

Balance as per

- Bendigo - 110482809 742,071.53
 - Bendigo - NCD: 1581435 2,742,412.00
 - Bendigo - NCD: 1712703 462,411.41
 - Bendigo - NCD: 1733779 1,000,000.00
 - Bendigo - NCD: 1733754 500,000.00
 - Bendigo - NCD: 1733752 500,000.00
 - Bendigo - NCD: 1733747 500,000.00

Roundings (0.07)

Difference

0.00

Subtotal

6,446,894.87

Adjustments (See Below)

Plus Outstanding Deposits - Current Month 6,684.82
 Plus Outstanding Cheques - Current Month 30,057.08
 Plus Outstanding Deposits - Previous Periods (24,234.82)
 Plus Outstanding Cheques - Previous Periods 100.00
 (1,829,372.10)

Total

4,630,129.85

Adjustment Breakdown

Receipt Correction (250.00)
 Money to be transferred - Trust 6,371.38
 Money yet to be receipted 563.44

6,684.82

C. Murcott

Signed: Rates Officer

9.10.15

Date

[Signature]

Signed: Accountant

9/10/15

Date

Governance

From: Stan Scott
Sent: Friday, 4 September 2015 2:46 PM
To: Maria Rebane
Cc: Councillor Madacsi
Subject: FW: Waste & Recycle 2015 Conference

Hello Maria,

Please book Cr Madacsi for two full day registrations rather than a full conference registration. This excludes the associated social events. This should be \$600 plus GST for each day which is the maximum extent of my delegated limit.

Cr Madacsi has agreed that this will be the extent of the Shire's contribution ,and that she will cover her own accommodation, travel and subsistence costs.

Best Regards

Stan Scott
CHIEF EXECUTIVE OFFICER

Shire of Toodyay
PO Box 96
TOODYAY WA 6566

Phone: (08) 9574 2258
Fax: (08) 9574 2158
E: ceo@toodyay.wa.gov.au
W: www.toodyay.wa.gov.au

-----Original Message-----

From: Councillor Madacsi
Sent: Thursday, 3 September 2015 12:57 PM
To: Stan Scott
Subject: Re: Waste & Recycle 2015 Conference

Hi Stan,

If you can swing to the conference I will pick up the travel costs and accommodation. Both days have excellent programs with international speakers on universal problems, therefore I am loath to miss one day over the other.

Kind regards
Rosemary

Sent from my iPad

> On 3 Sep 2015, at 11:42 am, Stan Scott <ceo@toodyay.wa.gov.au> wrote:
>
> Hello Rosemary,
>

> I have now had a chance to have a look at this one, and unfortunately it exceeds my delegation under the policy. I am allowed to approve up to \$1,200 for a single instance and up to \$3,000 in any one year for any elected members. Full conference registration is \$1,409 plus GST, before accommodation or travel costs are considered.

>

> Unfortunately it is past the time where it can be put to Council for consideration.

>

> The content of the conference does fit the requirements in terms of industry recognition and relevance.

>

> If you wish, I would be able to, and would approve single day attendance within my delegated authority. Perhaps have a look at the program and see if one day is better than the other.

>

> Hope this helps

>

> Stan Scott

> CHIEF EXECUTIVE OFFICER

>

> Shire of Toodyay

> PO Box 96

> TOODYAY WA 6566

>

> Phone: (08) 9574 2258

> Fax: (08) 9574 2158

> E: ceo@toodyay.wa.gov.au

> W: www.toodyay.wa.gov.au

>

>

> -----Original Message-----

> From: Councillor Madacsi

> Sent: Tuesday, 1 September 2015 4:06 PM

> To: Stan Scott

> Subject: Waste & Recycle 2015 Conference

>

> Hi Stan,

> I am particularly interested in attending the conference below.

> I have spoken with Maria about attending this conference and she recommended I contact you and ask your permission. I understand that I may not be re-elected however the information gained still remains within the community.

>

> <http://www.wasteandrecycle.com.au/2015-Conference/call-for-papers.html>

>

> Kind regards

> Rosemary

>

>

> Sent from my iPad

> <M.4 Conferences and Professional Development Policy.pdf>

Esplanade Hotel Fremantle - By Rydges
 Trading as Esplanade Hotel Fremantle - By Rydges
 ABN 69 160 752 670
 Cnr Marine Terrace and Essex Street, Fremantle
 WA 6160, Australia
 Tel : +61 8 9432 4000 / Fax : +61 8 9430 4359
 www.rydges.com

Rosemary Madacsi
 .
 Australia

Information Copy Only 160346

Room No : 415
 Arrival Date : 10/09/15
 Departure Date : 12/09/15
 Cashier : FEMPINDAL
 Voucher # :

Esplanade Hotel Fremantle - By Rydges 15/09/15

Date	Description	Amount
10/09/15	Atrium Dinner - Food CHECK# 1103	45.00
10/09/15	Marine Lounge Bar Dinner - Bev CHECK# 2540	0.04
10/09/15	Marine Lounge Bar Dinner - Bev CHECK# 2540	-0.04
10/09/15	Marine Lounge Bar Dinner - Bev CHECK# 2540	4.00
10/09/15	Accommodation	199.00
11/09/15	Atrium Breakfast - Food CHECK# 1205	9.00
11/09/15	Minibar CHECK# 5864	4.00
11/09/15	Atrium Dinner - Food CHECK# 1224	45.00
11/09/15	Accommodation	165.00
12/09/15	Atrium Breakfast - Food CHECK# 1262	9.00
15/09/15	Credit Card Transaction Fee XXXXXXXXXXXX2237 XX/XX	7.20
15/09/15	Master Card XXXXXXXXXXXX2237 XX/XX * indicates non-taxable supply	-487.20

Due Amount	0.00
------------	------

Total Nett	442.92	AUD
GST	44.28	AUD
Total Incl GST	487.20	AUD
Balance Due	0.00	AUD

I agree that I am personally liable for the payment of the foregoing statement and if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person.

Guest Signature : _____



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LOCAL GOVERNMENT ACT 1995

SHIRE OF TOODYAY

EXTRACTIVE INDUSTRIES

LOCAL LAW



LOCAL GOVERNMENT ACT 1995
SHIRE OF TOODYAY
EXTRACTIVE INDUSTRIES LOCAL LAW

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Local Government Act 1995

Shire of Toodyay

Extractive Industries Local Law 2015

Under the powers conferred by the *Local Government Act 1995* and by all other powers, the Council of the Shire of Toodyay resolved on2015 to make this local law.

Part 1 - Preliminary

DEFINITIONS

1.1 In this local law, unless the context otherwise requires -

“**Act**” means the *Local Government Act 1995*;

“**AHD**” means the Australian Height Datum;

“**authorised person**” means a person authorised by the *local government* under section 9.10 of the Act, to perform any of the functions of an authorised person under this local law;

“**CEO**” means the Chief Executive Officer of the local government;

“**district**” means the district of the local government;

“**excavation**” includes quarry;

“**extractive industry**” means quarrying and excavating for any stone, gravel, sands, clay, limestone, loam or other material;

“**licence**” means a licence issued under this local law or any repealed local law of the local government relating to extractive industries;

“**licensee**” means the person named in the licence as the licensee;

“**Local Government**” means the Shire of Toodyay;

“**secured sum**” means the amount of the cash bond required to be paid by way of security under clause 5.1;

“**site**”, or “**excavation site**”, means the land specified by the local government in a licence;

“**stockpile**” means a deposit of excavated material that is stored for any purpose;

“**watercourse**” has the same meaning as defined under the *Rights in Water and Irrigation Act 1914*.

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APPLICATION

- 1.2 (1) The provisions of this local law –
- (a) subject to paragraphs (b), (c) (d) and (e) –
 - (i) apply and have force and effect throughout the whole of the district; and
 - (ii) apply to every excavation whether commenced prior to or following the coming into operation of this local law.
 - (b) do not apply to the extraction of minerals under the *Mining Act 1978*;
 - (c) do not apply to the carrying on of an extractive industry on Crown land;
 - (d) do not apply to the carrying on of an extractive industry on land by the owner or occupier of that land for use on that land; and
 - (e) do not affect the validity of any licence issued under a local law repealed by clause 1.3 of this local law if that licence is currently in force at the date of gazettal of this local law.
- (2) In subclause (1)(d) ‘land’ includes adjoining lots or locations in the same occupation or ownership of the owner or occupier referred to in subclause (1)(d).

REPEAL

- 1.3 The local laws of the Shire of Toodyay relating to Extractive Industries published in the Government Gazette on 26 October 1984; 18 July 1986; 12 November 1993 and 1 November 1999 are repealed.

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Part 2 - Licensing Requirements for an Extractive Industry

EXTRACTIVE INDUSTRIES PROHIBITED WITHOUT LICENCE

- 2.1 A person must not carry on an extractive industry –
- (a) unless the person is the holder of a valid and current licence; and
 - (b) otherwise than in accordance with any terms and conditions set out in, or applying in respect of, the licence.

Penalty \$5000 and a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which an offence has continued.

APPLICATION FOR LICENCE

- 2.2 (1) A person seeking the issue of a licence in respect of any land must apply in the form determined by the local government from time to time and must forward the application duly completed and signed by both the applicant and all owners of the land to the local government together with –
- (a) 3 copies of a plan of the excavation site to a scale of between 1:500 and 1:2000 showing –
 - (i) the existing and proposed land contours based on the AHD and plotted at 1 metre contour intervals;
 - (ii) the land on which the excavation site is to be located;
 - (iii) the external surface dimensions of the land;
 - (iv) the location and depth of the existing and proposed excavation of the land;
 - (v) the location of existing and proposed internal roads or other means of vehicle access to and egress from the land and to public or private roads in the vicinity of the land;
 - (vi) the location of buildings, treatment plant, tanks and other improvements and developments existing on, approved for or proposed in respect of the land;
 - (vii) the location of existing power lines, telephone cables and any associated poles or pylons, sewers,

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- pipelines, reserves, bridges, railway lines and registered grants of easement or other encumbrances over, on, under or adjacent to or in the vicinity of the land;
- (viii) the location of all existing dams, watercourses, drains or sumps on or adjacent to the land;
 - (ix) the location and description of existing and proposed fences, gates and warning signs around the land; and
 - (x) the location of the areas proposed to be used for stockpiling excavated material, treated material, overburden and soil storage on the land and elsewhere;
- (b) 3 copies of a works and excavation programme containing –
- (i) the nature and estimated duration of the proposed excavation for which the licence is applied;
 - (ii) the stages and the timing of the stages in which it is proposed to carry out the excavation;
 - (iii) details of the methods to be employed in the proposed excavation and a description of any on-site processing works;
 - (iv) details of the depth and extent of the existing and proposed excavation of the site;
 - (v) an estimate of the depth of and description of the nature and quantity of the overburden to be removed;
 - (vi) a description of the methods by which existing vegetation is to be cleared and topsoil and overburden removed or stockpiled;
 - (vii) a description of the means of access to the excavation site and the types of roads to be constructed;
 - (viii) details of the proposed number and size of trucks entering and leaving the site each day and the route or routes to be taken by those vehicles;
 - (ix) a description of any proposed buildings, treatment plant, tanks and other improvements;
 - (x) details of drainage conditions applicable to the land and methods by which the excavation site is to be kept drained;

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- (xi) a description of the measures to be taken to minimise dust nuisance, erosion, watercourse siltation and dangers to the general public;
 - (xii) a description of the measures to be taken to comply with the *Environmental Protection (Noise) Regulations 1997*;
 - (xiii) a description of the existing site environment and a report on the anticipated effect that the proposed excavation will have on the environment in the vicinity of the land;
 - (xiv) details of the nature of existing vegetation, shrubs and trees and a description of measures to be taken to minimise the destruction of existing vegetation;
 - (xv) a description of the measures to be taken in screening the excavation site, or otherwise minimising adverse visual impacts, from nearby roads or other areas; and
 - (xvi) a description of the existing location and depth of hydrology conditions presented by a suitably qualified independent consultant.
- (c) 3 copies of a rehabilitation and decommissioning programme indicating –
- (i) the objectives of the programme, having due regard to the nature of the surrounding area and the proposed end-use of the excavation site;
 - (ii) whether rehabilitation of the excavation site is to be undertaken progressively or upon completion of excavation operations;
 - (iii) the method by which topsoil is to be replaced and revegetated;
 - (iv) how any face is to be made safe and batters sloped;
 - (v) the numbers and types of trees and shrubs to be planted and other landscaping features to be developed;
 - (vi) how rehabilitated areas are to be maintained and irrigated; and
 - (vii) the programme for the removal of buildings, plant, waste and final site clean-up;
- (d) evidence that a datum peg has been established on the land related to a point approved by the local government

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- on the surface of a constructed public road or such other land in the vicinity;
 - (e) a certificate from a licensed surveyor certifying the correctness of –
 - (i) the plan referred to in paragraph (a); and
 - (ii) the datum peg and related point referred to in paragraph (d);
 - (f) copies of all land use planning approvals required under any planning legislation;
 - (g) the consent in writing to the application from the owner of the excavation site;
 - (h) any other information that the local government may require;
 - (i) the licence application fee specified by the local government from time to time; and
 - (j) a copy of the Certificate of Title for the subject land.
- (2) All survey data supplied by an applicant for the purpose of subclause (1) must comply with AHD and Australian Map Grid standards.
- (3) The local government may exempt a person who applies for a licence under subclause (1) from providing any or all of the data otherwise required under subclause (1) if, in the opinion of the local government, because of its location and size, the proposed excavation will not result in significant adverse environmental effects.

ADVERTISING THE PROPOSAL

- 2.3 (1) The local government must advertise a proposal that is the subject of an application under clause 2.2 unless –
- (a) clause 3.1(1) applies; or
 - (b) the proposal has been advertised as part of the planning approval process in respect of that proposal and all the information under clause 2.2 has been provided.
- (2) The local government may decide not to advertise a proposal to which paragraph (a) or (b) of subclause (1) applies.

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- (3) A proposal is to be advertised by –
- (a) giving notice of the application to the owners and occupiers of all land adjoining the land on which it is proposed to excavate, and to any other owners and occupiers of land within an area determined by the local government as likely to be affected by the granting of a licence, and inviting them, within 21 days from the date of service of the notice, to object in writing to, or make written representations in respect of, the issue of the licence;
 - (b) giving notice of the application to each authority or person having control or jurisdiction over any of the things referred to in clause 2.2(1)(a)(vii) and (viii) within 1000 meters from the boundaries of the land upon which it is proposed to excavate, and within any further area determined by the local government which is likely to be affected by the granting of a licence;
 - (c) giving notice to any other person having an interest in the land as disclosed on the certificate of Title; and
 - (d) giving local public notice of the application.

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Part 3 – Determination of Application

DETERMINATION OF APPLICATION

- 3.1 (1) The local government may refuse to consider an application for a licence –
- (a) that does not comply with the requirements of clause 2.2, or
 - (b) where planning approval for an extractive industry use of the land has not first been obtained.
- (2) The local government cannot determine an application for a licence if planning approval has not been obtained.
- (3) For the avoidance of doubt, the local government may consider an application for a licence in respect of land (while at the same time considering an application for planning approval for an extractive industry use of the same land), but cannot approve the application for a licence unless and until planning approval has first been obtained.
- (4) The local government, after considering any objections or representations made under clause 2.3 –
- (a) may refuse the application; or
 - (b) may approve the application –
 - (i) over the whole or part of the land in respect of which the application is made; and
 - (ii) on such terms and conditions, if any, as it sees fit.
- (5) Where the local government approves an application for a licence, it must –
- (a) determine the licence period, not exceeding 10 years from the date of issue; and
 - (b) approve the issue of a licence in the form determined by the local government from time to time.
- (6) Where the local government approves the issue of a licence, the CEO upon receipt by the local government of –
- (a) payment of the annual licence fee, or the relevant proportion of the annual licence fee to 30 June next, determined by the local government from time to time;

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- (b) payment of the secured sum, if any, imposed under clause 5.1; and
 - (c) the documents, if any, executed to the satisfaction of the CEO, under clause 5.1 shall issue the licence to the applicant.
- (7) Without limiting subclause (2), the local government may impose conditions in respect of the following matters –
- (a) the orientation of the excavation to reduce visibility from other land;
 - (b) the appropriate siting of access roads, buildings and plant;
 - (c) the stockpiling of material;
 - (d) the hours during which any excavation work may be carried out;
 - (e) the hours during which any processing plant associated with, or located on, the site may be operated;
 - (f) requiring all crushing and treatment plant to be enclosed within suitable buildings to minimise the emission of noise, dust, vapour and general nuisance to the satisfaction of the Local Government;
 - (g) the depths below which a person must not excavate;
 - (h) distances from adjoining land or roads within which a person must not excavate:
 - (i) the safety of persons employed at or visiting the excavation site;
 - (ii) the control of dust and wind-blown material;
 - (iii) the control of noise; and
 - (iv) the control of impacts on groundwater,
 - (i) the planting, care and maintenance of trees, shrubs and other landscaping features during the time in which the extractive industry is carried out in order to effectively screen the area to be excavated and to provide for progressive rehabilitation;
 - (j) the prevention of the spread of dieback or other disease;
 - (k) the drainage of the excavation site and management of all surface water;
 - (l) the rehabilitation of the excavation site, the staging of such works, and the minimising of the destruction of vegetation;

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- (m) the provision of retaining walls to prevent subsidence of any portion of the excavation or of land abutting the excavation;
- (n) requiring the licensee to furnish to the local government a surveyor's certificate each year, prior to the renewal fee being payable, to certify the quantity of material extracted and that material has not been excavated below the final contour levels outlined within the approved excavation programme;
- (o) requiring the licensee to enter into an agreement with the local government in respect of any condition or conditions imposed under this local law including, but not limited to, an agreement under which the licensee must pay for any expenses incurred by the local government in repairing damage caused to a thoroughfare in the district by heavy or additional traffic associated with the operation of the extractive industry; and
- (p) any other matter for properly regulating the carrying on of an extractive industry.

PAYMENT OF ANNUAL LICENCE FEE

- 3.2 On or before 30 June in each year, a licensee must pay to the local government the annual licence fee determined by the local government from time to time.

TRANSPORTATION

- 3.3 (1) The local government or an authorised person may prescribe by giving written notice to the licensee –
- (a) the route to be taken by the licensee for the transportation of materials from the site through the roads within the district;
 - (b) the route to be taken by the licensee for the transportation of materials to the site through the roads within the district;
 - (a) the tonnage limits to be transported along a particular route; and
 - (c) the times during which materials from the site may be transported through the roads within the district.

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- (2) The licensee must enter into an agreement with the local government, to meet an agreed portion of the costs or estimated costs, as determined by the local government, of repairs, maintenance or rehabilitation of any road where such costs are reasonably attributable to the transportation of materials from the site.
- (3) If a road on a route prescribed under subclause (1) is inadequate for the transportation of materials from the site, the local government may require the licensee to pay all or part of the costs or estimated costs, as determined by the Local Government, of upgrading the road to the standard required by the local government for these purposes.
- (4) Each licence is to be taken to be subject to a condition requiring the licensee to comply with this clause.

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Part 4 - Cancellation and Renewal of Licence

LICENCE NOT TRANSFERABLE

4.1 A licence is not transferable.

CANCELLATION OF LICENCE

- 4.2 (1) The local government may cancel a licence where the licensee has –
- (a) been convicted of an offence against –
 - (i) this local law; or
 - (ii) any other law relating to carrying on an extractive industry;
 - (b) attempted to transfer or assign the licence;
 - (c) failed to comply with a term or condition of the licence;
 - (d) permitted another person to carry on an extractive industry otherwise than in accordance with the terms and conditions of the licence and of the provisions of this local law;
 - (e) failed to pay the annual licence fee under clause 3.2; or
 - (f) failed to have a current public liability insurance policy under clause 7.1(1) or failed to provide a copy of the policy or evidence of its renewal as the case may be, under clause 7.1(2).
- (2) Where the local government cancels a licence under this clause –
- (a) the local government or an authorised person shall advise the licensee in writing of the cancellation;
 - (b) the cancellation takes effect on and from the day on which the licensee is served with the cancellation advice; and
 - (c) the local government shall not be required to refund any part of the fees paid by the licensee in respect of the cancelled licence.

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RENEWAL OF LICENCE

- 4.3 (1) A licensee who wishes to renew a licence must apply in writing to the local government at least 120 days before the date of expiry of the licence and must submit with the application for renewal –
- (a) the fee determined by the local government from time to time;
 - (b) a copy of the current licence;
 - (c) a plan showing the contours of the excavation carried out to the date of that application;
 - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in clauses 2.2(1) (b) and (c); and
 - (e) all other things referred to in clauses 2.2 and 3.1.
- (2) The local government may waive any of the requirements specified in clause 4.3 (1) (d) or (e).
- (3) If –
- (a) an application to renew a licence is in relation to land in respect of which the current licence was issued less than 12 months prior to the date from which the new licence if granted would apply; and
 - (b) the methods to be employed in the proposed land excavation are identical to those being employed at the date of the application,
- then the applicant shall not be obliged, unless otherwise required by the local government, to submit details of any of the things referred to in clauses 2.2 and 3.1.
- (4) Upon receipt of an application for the renewal of a licence, the local government may advertise the proposal for public comment in accordance with clause 2.3.
- (5) If the proposal is not advertised or, if it is advertised, at the conclusion of the public consultation process, the local government may -
- (a) refuse the application; or
 - (b) approve the application on such terms and conditions, if any, as it sees fit.

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Part 5 - Secured Sum and its Application

SECURITY FOR REHABILITATION

- 5.1 (1) For the purpose of ensuring that an excavation site is properly rehabilitated, the local government may require that –
- (a) as a condition of a licence; or
 - (b) before the issue of a licence,
- the licensee must give to the local government a cash bond, in an amount to be determined by the local government.
- (2) A bond required under subclause (1) is to be paid into a trust account established by the local government for the purposes of this clause and must be accompanied by a bonding agreement.
- (3) Subject to clause 5.2, any interest accrued in respect of the cash bond is to be returned to the licensee at the completion of the rehabilitation works required by the licence conditions of the site and in accordance with the bonding agreement.
- (4) The Local Government will, on the anniversary of the issue of a license, and on each subsequent anniversary, review the amount of the cash bond stipulated at 5.1 (1) to ensure that the cash bond is sufficient, and if necessary increase the cash bond.

USE BY THE LOCAL GOVERNMENT OF SECURED SUM

- 5.2 (1) If a licensee fails to carry out or complete the rehabilitation works required by the licence conditions either –
- (a) within the time specified in those conditions; or
 - (b) where no such time has been specified, within 60 days of the completion of the excavation or portion of the excavation specified in the licence conditions,
- then –
- (a) the local government may carry out the required rehabilitation work or so much of that work as remains undone; and
 - (b) the licensee must pay to the Local government on demand all costs incurred by the Local government or which the

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Local government may be required to pay under this clause.

- (2) The Local government may apply the proceeds of any cash bond provided by the licensee under clause 5.1, and any interest accrued in respect of the cash bond, towards its costs under this clause.
- (3) The liability of a licensee to pay the Local Government's costs under this clause is not limited to the amount, if any, secured under clause 5.1.

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Part 6 - Limitations and Prohibitions

LIMITS ON EXCAVATION NEAR BOUNDARY

- 6.1 Subject to any licence conditions imposed by the local government, a person shall not, without the written approval of the local government, excavate within –
- (a) 50 metres of the boundary of any land on which the excavation site is located;
 - (b) 50 metres of any land affected by a registered grant of easement;
 - (c) 50 metres of any thoroughfare; or
 - (d) 100 metres of any watercourse.

Penalty \$5,000.

OBLIGATIONS OF A LICENSEE

- 6.2 A licensee must –
- (a) not remove any tree or trees, or shrub or shrubs within 100 metres (or such lesser distance as may be approved, in writing, by the local government or an authorised person) of the boundary of any road reserve on land in respect of which a licence has been granted, except for the purpose of constructing access roads, erecting buildings or installing plant for use in connection with the excavation and then only with the written approval of the local government or an authorised person and subject to any conditions which the local government may impose in accordance with clause 3.1;
 - (b) where the local government or an authorised person so requires, securely fence the excavation to a standard determined by the local government or the authorised person and keep the gateways locked when not actually in use in order to prevent unauthorised entry;
 - (c) erect and maintain warning signs along each of the boundaries of the site to which the licence applies so that each sign –
 - (i) is not more than 200 metres apart;
 - (ii) is not less than 1.8 metres high and not less than 1 metre wide; and

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- (iii) bears the words “DANGER DEEP EXCAVATIONS KEEP OUT”,
- (d) except where the local government or an authorised person otherwise approves in writing, drain and keep drained to the satisfaction of the local government or the authorised person any excavation to which the licence applies so as to prevent the accumulation of water;
- (e) not store, or permit to be stored, any explosives or explosive devices on the site to which the licence applies other than with the written approval of the local government or an authorised person and the Department of Minerals and Energy;
- (f) not fill or excavate, other than in accordance with the terms and conditions of the licence, the site plans and the works and excavation programme approved by the local government;
- (g) rehabilitate the excavation site in accordance with the terms and conditions of the licence, the site plans and the works and excavation programme approved by the local government;
- (h) take all reasonable steps to prevent the emission of dust, noise, vibration and other forms of nuisance from the excavation site; and
- (i) otherwise comply with the conditions imposed by the local government in accordance with clause 3.1.

Penalty \$5,000 for each offence and, if the offence is of a continuing nature, a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

BLASTING

- 6.3 (1) A person must not carry out or permit to be carried out any blasting in the course of excavating unless –
- (a) the local government or an authorised person has otherwise given written approval in respect of blasting generally or in the case of each blast;
 - (b) subject to subclause (2), the blasting takes place only between the hours of 8.00am and 5.00pm, or as determined by the local government or an authorised person, on Mondays to Fridays inclusive;
 - (c) the blasting is carried out in strict accordance with the AS2187 SAA Explosives Code, the *Mines Safety and Inspection Act 1994*, the *Environmental Protection Act*

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1986, and all relevant local laws of the local government;
 and

- (d) in compliance with any other conditions imposed by the local government concerning-
 - (i) the time and duration of blasting;
 - (ii) the purposes for which the blasting may be used;
 - (iii) the methods of detonation and blasting;
 - (iv) the types of explosives to be used; and
 - (v) such other matters as the local government may reasonably require in the interests of the safety and protection of members of the public and of property within the district.

Penalty \$5,000 for each offence and, if the offence is of a continuing nature, a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

- (2) A person must not carry out or permit to be carried out any blasting on a Saturday, Sunday or Public Holiday except with the prior written approval of the local government or an authorised person.

Penalty \$5,000.

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Part 7 - Miscellaneous Provisions

PUBLIC LIABILITY

- 7.1 (1) A licensee must have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government, in respect of any one claim relating to any of the excavation operations, in the sum –
- (a) that is not less than \$20,000,000 for any one claim, as determined by the local government or an authorised officer; or
 - (b) in any other case, not less than \$20,000,000 for any one claim.
- (2) The licensee shall provide to the local government –
- (a) within 14 days after the issue of the policy taken out under subclause (1), a copy of that policy; and
 - (b) within each days of each renewal date, evidence of that renewal.

MINES SAFETY AND INSPECTION ACT AND ENVIRONMENTAL PROTECTION ACT

- 7.2 (1) In any case where the *Mines Safety and Inspection Act 1994* or the *Environmental Protection Act 1986* applies to any excavation carried on or proposed to be carried on at a site, the licensee in respect of that site must –
- (a) comply with all applicable provisions of that Act or those Acts; and
 - (b) provide to the local government within 14 days full particulars of any inspection or report made under that Act or those Acts.
- (2) In this clause, the *Mines Safety and Inspection Act 1994* and the *Environmental Protection Act 1986* include all subsidiary legislation made under those Acts.

NOTICE OF CESSATION OF OPERATIONS

- 7.3 (1) Where a licensee intends to cease carrying on an extractive industry –

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- (a) temporarily for a period in excess of 12 months; or
 - (b) permanently,
- the licensee must, as well as complying with clause 7.4, give the local government not later than 1 week after those operations have ceased, written notice of the cessation and, in the case of a temporary cessation, details of the period of the intended cessation.
- (2) Where a licensee has given written notice to the local government of its intention to permanently cease carrying on an extractive industry on the site to which the licence applies, the licence is deemed to have expired on the date –
 - (a) that the licensee proposes to cease carrying on the extractive industry; or
 - (b) that the licensee ceases to carry on the extractive industry,
 whichever is the earlier.
 - (3) The temporary or permanent cessation of the carrying on of an extractive industry on a site or the deemed expiration or cancellation of a licence does not entitle the licensee to any refund of any licence fee.

WORKS TO BE CARRIED OUT ON CESSATION OF OPERATIONS

- 7.4 Where the carrying on of an extractive industry on the site permanently ceases, or on the expiration or cancellation of the licence applicable to the site, whichever first occurs, the licensee must, as well as complying with the provisions of clause 7.3 –
- (a) rehabilitate the excavated site in accordance with the proposals approved by the local government or an authorised person or in such other manner as the local government or the authorised person may subsequently agree in writing with the licensee;
 - (b) ensure that any face permitted to remain upon the excavation site is left safe with all loose materials removed and where the excavation site is –
 - (i) sand, the sides are sloped to a batter of not more than 1:3 (vertical:horizontal); and
 - (ii) rock or material other than sand, the sides are sloped to a batter which, in the opinion of the local government or an authorised person, would enable the site to be left in a stable condition,

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- (c) ensure that the agreed floor level of the excavation is graded to an even surface or is otherwise in accordance with the rehabilitation and decommissioning programme approved by the local government or an authorised person;
- (d) ensure that all stockpiles or dumps of stone, sand or other materials are left so that no portion of that material can escape onto land not owned or occupied by the licensee nor into any stream, watercourse or drain that is not wholly situated within the land owned or occupied by the licensee;
- (e) erect retaining walls where necessary to prevent subsidence of land in the vicinity of any excavation;
- (f) remove from the site all buildings, plant and equipment erected, installed or used for or in relation to the carrying on of an extractive industry on the site and fill all holes remaining after such removal to the level of the surrounding ground and compact such filled holes sufficiently to prevent settling; and
- (g) break up, scarify, cover with topsoil and plant with local native vegetation indigenous to the area all parts of the site where buildings, plant and equipment were erected or installed and all areas which were used for stockpiling unless otherwise specified under this local law.

Penalty \$5,000 for each offence, and if the offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

LOCAL GOVERNMENT ACT 1995
SHIRE OF TOODYAY
EXTRACTIVE INDUSTRIES LOCAL LAW

Part 8 - Objections & Appeals

- 8.1 When the local government makes a decision as to whether it will –
- (a) grant a person a licence under this local law; or
 - (b) renew, vary, or cancel a licence that a person has under this local law,
- the provisions of update to relevant legislation shall apply to that decision.

Part 9 – Enforcement

OFFENCES AND PENALTIES

- 9.1
- (1) A person who breaches a provision of this local law commits an offence.
 - (2) A person who commits an offence under this local law is to be liable, on conviction, to a penalty not exceeding \$5,000 and, if the offence is of a continuing later, to an additional penalty not exceeding \$500 for each day or part of the day during which the offence has continued.
 - (3) An offence against a clause specified in the Schedule is a prescribed offence for the purposes of section 9.16(1) of the Act.
 - (4) The amount appearing in the final column of the Schedule directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

FORMS

- 9.2 For the purposes of this local law –
- (a) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
 - (b) the form of the notice sent under section 9.20 of the Act withdrawing an infringement notice is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

LOCAL GOVERNMENT ACT 1995
SHIRE OF TOODYAY
EXTRACTIVE INDUSTRIES LOCAL LAW

Schedule 1 - Prescribed Offences

Clause	Description	Modified Penalty (\$)
2.1	Carry on extractive industry without licence or in breach of terms and conditions	500
6.1	Excavate near boundary	500
6.2(a)	Removal of trees or shrubs near boundary without approval	500
6.2(b)	Gateways not kept locked where required	500
6.2(c)	Warning signs not erected or maintained as required	500
6.2(d)	Excavation not drained as required	500
6.2(e)	Store without required approval explosives or explosive devices	500
6.2(f)	Fill or excavate in breach of licence	500
6.2(g)	Failure to rehabilitate the site	500
6.2(h)	Failure to prevent emission of dust, noise etc	500
6.2(i)	Failure to comply with a condition of licence	500
6.3(1)(a)	Blasting without approval of the Local Government	500
6.3(1)(b)	Blasting outside times authorised	500
6.3(1)(d)	Blasting in breach of conditions imposed by the local government	500
6.3(2)	Blasting without approval on Saturday, Sunday or public holiday	500

Adopted at an Ordinary Meeting of Council of the Shire of Toodyay
held on 201_

Dated _____

The Common Seal of the Shire of Toodyay was affixed by authority of the Council.

MR S SCOTT, Chief Executive Officer
(or his delegate)
MR D DOW, President



Notice of Proposal to Make a Local Law

Shire of Toodyay

PROPOSED LOCAL LAW

Extractive Industries Local Law 2015

The Shire of Toodyay has resolved to make a local law relating to Extractive Industries Local Law.

The **purpose** of this local law is to prohibit the carrying on of an extractive industry unless by authority of a licence issued by the local government; Regulate the carrying on of the extractive industry in order to minimise damage to the environment, roads and other peoples' health and property; And provide for the restoration and reinstatement of any excavation site.

The **effect** of this local law is that any person wanting to carry on an extractive industry will need to be licensed and will need to comply with the provisions of this local law.

The **justification** of this local law is to make provisions about the regulation and control of the operation of extractive industries within the Shire of Toodyay including licensing these activities and imposing conditions regarding operation and rehabilitation of extractive industry sites.

A copy of the proposed law may be inspected at or obtained from the Shire of Toodyay Administration Centre, 15 Fiennes Street, Toodyay WA 6566 between the hours of 8.30am to 5.00pm. Submissions about the proposed law may be made to the Chief Executive Officer, Shire of Toodyay Administration Centre, 15 Fiennes Street (PO Box 96), TOODYAY WA 6566 by

[Redacted signature area]

(6 weeks after Statewide public notice is given).

.....
Stan Scott
Chief Executive Officer
Shire of Toodyay

Only Box A is to be checked, not Box C, when the CEO of DEC has directed a local government.

A. Waste Avoidance and Resource Recovery Act 2007 and Local Government Act 1995		
61(1)(b)		Under s. 61(1)(b) of the WARR Act the CEO of DEC <u>directed</u> a local government to adopt or amend or repeal a waste-related local law– CEO of DEC's letter of direction: [Insert date of letter]
3.12(2)		Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner: (a) in the agenda of that meeting; and (b) in the minutes of that meeting. Date of Council meeting: [Insert meeting date and item number]
3.12(5)		Published the adopted local law in the <i>Government Gazette</i> . Date of Gazette: [Insert date] No. [Insert number] and Sent copy of adopted/gazetted local law to the Ministers: Sent to Minister for Local Government: [Insert date of letter] Sent to Minister for Environment: [Insert date of letter]
3.12(6)		Local public notice: (refer s.1.7 under the LG Act) Published in newspaper circulating generally throughout the State. Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] (copy of newspaper <i>notice</i> attached) Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]
3.12(7)		Sent EM material to the Joint Standing Committee on Delegated Legislation. Hard copies sent to JSCDL: [Insert date of letter] And either: • Electronic copies sent by e-mail to JSCDL: [Insert date of e-mail] <u>or</u> • Copies on CD included with hard copies to JSCDL: [YES / NO]
3.12(8)		If applicable: This local law is an amendment local law which amends the text of the principal local law. <u>or</u> This local law is a repeal local law .

Procedure in Box B must be completed before the commencement of 3.12 procedures of the LG Act.

B. Local Government Act 1995 Section 3.6 Places outside the district (eg: shoreline on public beach)		
3.6(1)		<p>Governor's approval was first obtained for a local government to make a local law that applies outside its district.</p> <p>Local government's request for approval: [Insert date and Ref No.]</p> <p>Notice in Government Gazette of Governor's approval: Date of Gazette: [Insert date] No. [Insert] Page No.: [Insert number]</p>

C. Local Government Act 1995 Section 3.12 Procedure for making local laws		
3.12(2)		<p>Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner¹:</p> <p>(a) in the agenda of that meeting; and</p> <p>(b) in the minutes of that meeting.</p> <p>Date of Council meeting: [Insert meeting date and item number] <i>(copy of Council minutes attached)</i></p>
3.12(3)(a)		<p>State-wide public notice: (refer s.1.8 under this Act) Published in newspaper circulating generally throughout the State.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] <i>(copy of actual newspaper notice attached)</i></p>
3.12(3a)		<p>Local public notice: (refer s.1.7 under this Act) Published in a newspaper circulating generally throughout the State, and exhibited on a notice board of the local government's offices and every library in the district.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] <i>(If a different newspaper, copy of actual newspaper notice attached)</i></p> <p>Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]</p>
3.12(3)(b)		<p><u>Immediately after State-wide local public notice is published:</u> Sent copy of</p> <ul style="list-style-type: none"> the proposed local law (in gazette-ready format) and a copy of the State-wide public notice, <p>to the Minister for Local Government².</p> <p>Sent to Minister for Local Government: [Insert date of letter]</p> <p>and, where applicable, same copies sent to another Minister:</p>

¹ Refer to regulation 3 in the *Local Government (Functions and General) Regulations 1996*.

² The Minister for Local Government administers the *Cemeteries Act 1986* (for cemetery local laws), the *Dog Act 1976* (for dog local laws) and the *Local Government Act 1995* (for standing orders, local government property, public places, public parking, activities on thoroughfares local laws, etc).

C. Local Government Act 1995

Section 3.12 Procedure for making local laws

	<ul style="list-style-type: none"> Minister for Commerce³, administering the <i>Dividing Fences Act 1961</i> (for fencing local law) or <ul style="list-style-type: none"> Minister for Emergency Services, administering the <i>Bush Fires Act 1954</i> (for bush fire brigade or fire-break local law) or <ul style="list-style-type: none"> Minister for Environment, administering the <i>Waste Avoidance and Resource Recovery Act 2007</i> (for waste local law) or <ul style="list-style-type: none"> Minister for Health, administering the <i>Health Act 1911</i> (for health local law and cremation-related cemetery local law) or <ul style="list-style-type: none"> Minister for Agriculture and Food, administering the <i>Agriculture and Related Resources Protection Act 1976</i> (for pest plant local law) or <ul style="list-style-type: none"> Minister for [Insert text], administering the [Insert Act], (for [Insert text] local law) <p>Sent to other Minister for [Insert text]: [Insert date of letter]</p>
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C. Local Government Act 1995

Section 3.12 Procedure for making local laws (continued)

3.12(4)	<p>Relevant to: WARR Act and Health Act - procedures prior to adoption: After last day for submissions, <u>consideration</u> at Council meeting of –</p> <ul style="list-style-type: none"> submissions received and <ul style="list-style-type: none"> whether to make the local law as proposed (by absolute majority) or <ul style="list-style-type: none"> whether to make a local law that was not significantly different from what was proposed (by absolute majority). <p>Council meeting date: [Insert meeting date & item number] (copy of Council <i>minutes</i> attached)</p> and <ul style="list-style-type: none"> gave copy of <u>final</u> version of proposed local law for consent under – <p>WARR Act: Consent of CEO of DEC: [Insert date] Health Act: Consent of Exec. Director of Public Health: [Insert date] (Consent is required prior to local government's actual adoption.)</p>
3.12(4)	<p>LG Act - final procedure for actual adoption: After close of public consultation period of minimum⁴ 6 weeks, considered any submissions made about the proposed local law –</p> <p>and adopted the local law as proposed (by absolute majority)</p> <p>or adopted a local law that was considered not significantly different from what was proposed (by absolute majority).</p> <p>Council meeting date: [Insert meeting date & item number] (copy of Council <i>minutes</i> attached)</p>

³ The Minister for Commerce also administers the *Local Government (Miscellaneous Provisions) Act 1960* (Parts VIII, IX & XV only) but no local laws are required these Parts.

⁴ The local government cannot adopt the local law before the public consultation period (minimum 6 weeks) has closed. Section 61(f) of the *Interpretation Act 1984* determines the method for calculating the consultation period. Guidance is provided in the *Local Government Operational Guidelines No. 16 on Local Laws*, downloadable from the Department of Local Government's website: www.dlg.wa.gov.au.

C. Local Government Act 1995*Section 3.12 Procedure for making local laws*

3.12(5)		<p>Published the adopted local law in the <i>Government Gazette</i>. Date of Gazette: [Insert date] No. [Insert number]</p> <p><u>After</u> the adopted local law was published in the <i>Government Gazette</i>, sent a signed and sealed copy of the adopted local law to the Minister for Local Government.</p> <p>Sent to Minister for Local Government: [Insert date of letter]</p> <p>and where local law was made under legislation other than the <i>Local Government Act 1995</i>, sent to the relevant Minister:</p> <ul style="list-style-type: none"> • Minister for Commerce, administering the <i>Dividing Fences Act 1961</i> (for fencing local law) or • Minister for Emergency Services, administering the <i>Bush Fires Act 1954</i> (for bush fire brigade and fire-break local law) or • Minister for Environment, administering the <i>Waste Avoidance and Resource Recovery Act 2007</i> (for waste local law) or • Minister for Health, administering the <i>Health Act 1911</i> (for health local law and cremation-related cemetery local law) or • Minister for Agriculture and Food, administering the <i>Agriculture and Related Resources Protection Act 1976</i> (for pest plant local law) or • Minister for [Insert text], administering the [Insert Act], (for [Insert text] local law) <p>Sent to other Minister for [Insert text]: [Insert date of letter]</p>
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C. Local Government Act 1995*Section 3.12 Procedure for making local laws (continued)*

3.12(6)		<p><u>After</u> the local law was published in the Gazette and <u>after</u> a signed and sealed copy of the local law was given to the Minister(s): gave local public notice of gazettal (refer s.1.7 of this Act)</p> <p>Published in a newspaper circulating generally throughout the District, and exhibited on a notice board of the local government's offices and every library in the district.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] <i>(copy of Newspaper notice attached)</i></p> <p>Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]</p>
3.12(7)		<p><u>Within 10 working days of the Gazettal date:</u> supplied copies of the local law, Explanatory Memorandum, Statutory Procedures Checklist and other supporting material in accordance with Ministerial Directions, to the WA Parliament's Joint Standing Committee on Delegated Legislation (JSCDL):</p> <p>Hard copies sent to JSCDL: [Insert date of letter] And either:</p> <ul style="list-style-type: none"> • Electronic copies sent by e-mail to JSCDL: [Insert date of e-mail]

C. Local Government Act 1995*Section 3.12 Procedure for making local laws*

		<u>or</u> <ul style="list-style-type: none">• Copies on CD included with hard copies to JSCDL: [YES / NO]
3.12(8)		This local law is an amendment local law which amends the text of the principal local law. <u>or</u> This local law is a repeal local law .

Signature:

PRINTED NAME:

Public Office:

Administering Authority:

DAVID DOW
SHIRE PRESIDENT
SHIRE OF TOODYAY

STAN SCOTT
Chief Executive Officer
SHIRE OF TOODYAY