

Ordinary Meeting of Council

Minutes

18 April 2017

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 18 APRIL 2017

Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the Minutes will be confirmed subject to any amendments made by the Council.

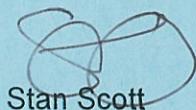
The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Council Meeting are put together as a separate attachment to these Minutes with the exception of Confidential Items.

Confidential Items or attachments that are confidential are compiled as separate Confidential Minuted Agenda Items.

Unconfirmed Minutes

These minutes were approved for distribution on 21 April 2017.



Stan Scott
CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 23 May 2017.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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ATTACHMENT with separate index follows Item 16.

Shire of Toodyay

ORDINARY MEETING – 18 APRIL 2017

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.05pm.

The Shire President advised those present that all mobile phones and recording devices be switched off and advised that the recording of any part of the meeting was not allowed.

The Shire President advised those present the location of the exit doors in case of an emergency.

2. RECORDS OF ATTENDANCE

Members

Cr D Dow	Shire President
Cr T Chitty	Deputy Shire President
Cr E Twine	
Cr J Dow	
Cr R Welburn	
Cr P Greenway	
Cr B Rayner	

Staff

Mr S Scott	Chief Executive Officer
Ms A Bell	Manager Community Development
Mrs T Phillips	Acting Manager Corporate Services
Mr G Bissett	Manager Planning & Development
Mr L Slater	Acting Manager Works and Services
Mrs N Rodger	Senior Finance Officer

Visitors

P Ruthven	A Gregory	B Foley	D Smith
S McLaughlin	M McLaughlin	B Mills	S Anderson
G Appleby	H Evans	M Leggett	

2.1 APOLOGIES

Nil

2.2 APPROVED LEAVE OF ABSENCE

Cr Craddock is on an approved leave of absence.

2.3 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

3. DISCLOSURE OF INTERESTS

The Chief Executive Officer advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting as follows:

4. PUBLIC QUESTIONS

4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the Ordinary Meeting of Council held on 28 March 2017, the following questions were taken on notice.

B Foley

Summary of Question Two

I am still awaiting a response to an email dated 14 March 2017. When will it be responded to?

The CEO advised that he would investigate and contact him as soon as possible.

Response:

Your email dated 19 March 2017 in respect to 'Toodyay RV Friendly' (ICR43870) was responded to by the CEO on 29 March 2017 (OCR29852)

M Sinclair-Jones

1. Can you confirm that answering the question may be a breach of the deed? and
2. Can you please check the Deed to make sure?

Response:

'I have reviewed the Deed of Settlement and any such comment or discussion would constitute a breach of our obligations.

The community and the media are free to speculate and draw whatever conclusions they wish from the information that is in the public domain. Regardless of whether that speculation is accurate or not the Shire is constrained from making any comment whatsoever.'

4.2 PUBLIC QUESTION TIME

G Appleby

Referring to Regulation 11 (1) of the Local Government (Financial Management) Regulations 1996 –

Summary of Question One

What procedures and effective security has the Shire of Toodyay developed for corporate credit or debit cards used by Councillors and Shire staff to pay for goods or services on behalf of the Shire of Toodyay?

Council Policy F11 Corporate Credit Cards sets out Council's policy position on relating to credit cards. The policy is available on the Shire's website. All credit card purchases must be supported by a receipt, and the credit card holder must certify including allocation to the appropriate GL Number for all purchases detailed on the monthly statement. All credit card purchases, not just the repayment amount, are detailed in the monthly list of payments considered by Council. The audit scope for our annual audit includes examination of the use of credit cards. Credit cards have been issued to senior staff only. No credit cards have been issued to elected members.

Summary of Question Two

Under what circumstances is a councillor or member of staff authorised to use their corporate credit or debit card?

The restrictions on the use of credit cards are set out in the policy.

Summary of Question Three

Under this procedure, do any councillors or Shire staff have the authority to use their personal credit or debit card to purchase goods or services on behalf of the Shire of Toodyay?

No there is no such authorisation. However staff or Elected Members may seek and receive reimbursement of legitimate expenses.

Summary of Question Four

Which members of staff and which Councillors are issued with Shire of Toodyay corporate credit cards?

Chief Executive Officer, Manager Planning & Development, Manager Corporate Services, Manager Works & Services, Manager Community Development and Community Emergency Services Manager (Emergencies Only).

Summary of Question Five

Is the Shire of Toodyay the beneficiary of any loyalty rewards for the use of corporate credit cards, and if so, how is this administered and recorded?

There are no loyalty programs associated with the Shire's corporate credit cards.

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Summary of Question Six

What is the role of Councillors in overseeing the Shire of Toodyay's procedure and effective security for the payment of accounts?

Council is responsible with the support of its auditors and its audit committee for overseeing all matters relating to the Shire's finances. The Shire's audit scope includes finance, systems and controls.

Summary of Question Seven

Was the CEO in error when he stated that correspondence is required to be responded to with 28 days in accordance with our Customer Service Charter, or has the Charter been recently amended and the update to the website not yet addressed?

*Under the section of the Charter titled **Key Targets** the Charter has the following target. **Acknowledge or respond to correspondence accurately and in a timely fashion (not exceeding ten (10) working days without consultation with the customer.)** I think the target recognises, though it is not explicit, that some matters may be acknowledged within 14 days – that is 10 working days – but the action or more fulsome response may take longer. While the Charter is silent on what happens next, we seek to ensure the final response is within 20 working days – that is 28 calendar days.*

As with all targets there will be times where the target is not met in every circumstance

B Foley

Summary of Question One

Do Shire staff check that fire permit conditions are being followed?

The Shire President advised that this question would be taken on notice.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council held on 28 March 2017

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 47/04/17

MOVED Cr Twine

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 28 March 2017 be confirmed.

MOTION CARRIED 7/0

5.2 Council Forum held on 4 April 2017

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 48/04/17

MOVED Cr Welburn

That the Notes of the Council Forum held on 4 April 2017 be received.

MOTION CARRIED 7/0

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5.3 Council Forum held on 4 April 2017

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 49/04/17

MOVED Cr Greenway

That the Unconfirmed Confidential Noted Program Item titled “Confidential Concept Program Items and CEO Confidential Update” from the Council Forum held on the 4 April 2017 be received.

MOTION CARRIED 7/0

6. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

6.1 PETITIONS

Nil

6.2 DEPUTATIONS

Nil

6.3 PRESENTATIONS

Nil

6.4 SUBMISSIONS

Mr Steve McLaughlin addressed Council regarding Agenda Item 9.2.1 - Lot 427 (No. 200) Folewood Road – Two Second Hand Transported Dongas.

7. BUSINESS FROM PREVIOUS MEETING (IF ADJOURNED)

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER (without discussion)

8.1 PRESIDENT'S REPORT

Nil

9. REPORTS OF COMMITTEES AND EMPLOYEE REPORTS

9.2 PLANNING AND DEVELOPMENT

9.2.1 Lot 427 (No. 200) Folewood Road - Two Second hand Transported Dongas

Date of Report:	7 April 2017
Name of Applicant / Proponent/s:	S & M MCLAUGHLIN
File Reference:	A2749/427FOL
Author:	H. de Vos – Planning Officer
Responsible Officer:	G. Bissett – Manager Planning and Development
Previously Before Council:	Nil
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Quasi-judicial
Attachments:	1. Map – Lot 427 Folewood Road.
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To consider an application for development approval with policy variations for two transportable dongas at Lot 427 (No. 200) Folewood Road in Toodyay.

BACKGROUND

The reason why this matter is being referred to Council is that the development does not comply with the requirements of the Shire's Local Planning Policy No. 14 – Use of Sea Containers and Other Similar Storage Structures.

The subject land located at Lot 427 (No. 200) Folewood Road in Toodyay, is a 15.849 hectare property and located approximately 2.7km to the south west of the Toodyay Townsite (see Attachment 1 – MAP). It is zoned Rural under the Shire of Toodyay Local Planning Scheme No. 4.

The applicants have sought to place two second-hand dongas (previously from the rear of the Victoria Hotel) onto the land. The larger of the dongas measuring 14.6m x 4.2m is to be used as an office. The smaller one measuring 12m x 3m is to be used for storage.

One of the structures has already been placed on the property without Council consent so the development is being treated retrospectively.

There is also an existing 12m x 12m shed on the site which was approved by the Shire in May 2013.

As the structures are dated, they contain asbestos.

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The landowner has stated that they intend to use the larger donga as an office to assist with her business as a driving instructor and also as an artist studio.

CONSULTATION IMPLICATIONS

This application does not require consultation. This proposal has been assessed not to impact on adjoining neighbours.

STRATEGIC IMPLICATIONS

There are no adverse strategic implications envisaged from this report.

POLICY IMPLICATIONS

Local Planning Policy No.14 – Use of Sea Containers and Other Similar Storage Structures

Definition:

Other similar storage structure is a prefabricated structure with a flat roof, regular in shape and is capable of being transported (includes a donga).

It is considered that this development does not comply with the following policy provisions:

e) *No more than one sea container or similar storage structure will be permitted on a property, except for properties zoned 'Rural' that have a lot size greater than one hundred hectares (100ha);*

Justification from applicant:

"With reference to (e) property is zoned rural but not greater than 100 hectares and there is in fact only one donga/office which is referred to as building 1. It doesn't have to be made a permanent structure hence, in actual fact removed in the future if it need be and written as such.

The shed is full and this is why building 1 and 2 is required. They are not both dongas/storage units. Building 1 is a proposed donga/office and building 2/studio is to be used for storage of paperwork/ art work, etc.

Building 2 - is a studio that is 1m away from the shed.

The plan is to sign a statutory declaration and/or put in plans to build a residence/ dwelling on the site."

f) *Structures not exceeding a length of 6m will generally be approved on land other than on properties zoned 'Industrial' or 'Rural'. A structure length of up to 12m will be permitted on properties zoned 'Industrial' or on properties zoned 'Rural' that have a lot size greater than one hundred hectares (100ha);*

Justification from the applicant:

"It is up to council to discuss this and decide whether to allow this."

g) *Sea Containers or similar structures shall not be used for habitation purposes. Sea Containers or similar structures may not be made permanent fixtures on the land except on properties zoned 'Rural' that have a lot size greater than one hundred hectares (100ha).*

"Perhaps on the basis that building 2 beside the shed becomes a permanent structure and building 1 donga/ office - the only donga is not a permanent

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structure and can be approved on the basis that one or both must be removed in the future if council chooses to do so."

The Council may vary the requirements of this policy, where it is considered that full compliance with the policy is impractical or such variation is warranted in the circumstances of the case.

FINANCIAL IMPLICATIONS

Should Council resolve to refuse or conditionally approve the proposal, the applicant has a right of review through the State Administrative Tribunal (SAT) which will incur legal costs.

LEGAL AND STATUTORY IMPLICATIONS

The proposal constitutes development under the *Planning and Development Act 2005* and requires planning approval under the Shire's *Local Planning Scheme No. 4 (LPS4)*.

The proposal has been assessed against relevant clauses and requirements of LPS4 as noted in this report.

RISK IMPLICATIONS (including DAIP)

As noted above, should Council resolve to refuse or conditionally approve the proposal, the applicant has a right of review through the State Administrative Tribunal (SAT) which will incur legal costs.

In addition to the above the Environmental Health Officer notes the following:

In most cases the risk of developing an asbestos-related disease from exposure to non-friable asbestos containing materials (ACM) in the community is low. However if the asbestos fibres are disturbed or damaged they can be released into the air; the main pathway of asbestos fibres into the body is through inhalation. Background levels of asbestos fibres in the air is usually between 10 to 200 fibres in every 1000 cubic metres of air therefore the average person can breathe up to 5000 fibres per day. It is very rare for an asbestos related disease to eventuate from this level of exposure. The health risks from inhalation of asbestos fibres can include developing asbestosis, lung cancer or mesothelioma although these generally only result from high exposure over a long period of time. Some activities can periodically expose people to higher levels of asbestos fibres such as poor handling activities resulting in accidental damage to ACM.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

The Environmental Health Officer made the following comments:

Poor handling or disposal activities of asbestos can contaminate a site with ACM. Land can be contaminated by asbestos fibres from damaged ACM if the damage is significant and the asbestos fibres are above background concentrations within the soil. This would deem the land a contaminated site under the Contaminated Sites Act 2003. Adequately managing a contaminated site has implications for the current and any future owners of the site.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

The proposal has been assessed against relevant objectives and development provisions of LPS4. It generally complies with the provisions of this.

The proposal currently does not however, meet the requirements of the Local Planning Policy by way of number proposed, size of the structures and the permanency.

The applicant has indicated that:

"With reference to improving the appearance of the dongas amenity. In actual fact there is only one donga. Building 1 donga/office - painting and adding a verandah on one or both sides."

Building 2 - roof to be reclad as it is asbestos and paint the exterior. An asbestos certificate to be provided.

It is important to note that the Building 2 cannot be used or classified as an office as it becomes a class 1a building. Should Council choose to approve the variation to the policy and allow this development a condition relating to no human habitation or habitable use would be included. Therefore the applicant would be instructed that it is not to be used for habitation and can be used for storage and as an art studio only

Alternately, Council can choose to refuse the application and direct the applicant to remove the existing structure off the property. This will require additional direction to the applicant to ensure the any asbestos is removed safely and in accordance with appropriate guidelines.

Given the applicants' intent to build a dwelling on the site, the development could eventually meet the requirements of the Scheme – which overrides any Local Planning Policy. It is also considered that the development does not negatively impact on the adjoining landowners. Therefore it is the recommendation that the matter be approved by Council with appropriate conditions.

OFFICER'S RECOMMENDATION

1. That Council vary its Local Planning Policy No.14 – Use of Sea Containers and Other Similar Storage Structures in clauses (e) to permit more than one structure, (f) to permit an increase in size for both and (g) to allow building 2 to be permanent in relation to the placement of two transported storage structures at Lot 427 (No. 200) Folewood Road in Toodyay subject to the following conditions:
 - a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
 - b. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
 - c. The transported structures shall be used for domestic and/ or

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rural purposes only associated with the property, and not for human habitation.

- d. A building permit being obtained prior to commencement of any building works.
- e. the applicants sign a statutory declaration stating that the Building 2 will not be used for human habitation and that they will submit plans for a single dwelling within 6 months of this approval.
- f. Building 1 is to be removed at the completion of the single dwelling or within two years;
- g. Cladding to be painted and repaired and any asbestos removed to the satisfaction of the Shire of Toodyay.

Cr Welburn moved the Officer's Recommendation as follows:

1. **That Council vary its Local Planning Policy No.14 – Use of Sea Containers and Other Similar Storage Structures in clauses (e) to permit more than one structure, (f) to permit an increase in size for both and (g) to allow building 2 to be permanent in relation to the placement of two transported storage structures at Lot 427 (No. 200) Folewood Road in Toodyay subject to the following conditions:**
 - a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
 - b. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
 - c. The transported structures shall be used for domestic and/or rural purposes only associated with the property, and not for human habitation.
 - d. A building permit being obtained prior to commencement of any building works.
 - e. the applicants sign a statutory declaration stating that the Building 2 will not be used for human habitation and that they will submit plans for a single dwelling within 6 months of this approval.
 - f. Building 1 is to be removed at the completion of the single dwelling or within two years;
 - g. Cladding to be painted and repaired and any asbestos removed to the satisfaction of the Shire of Toodyay.

Cr Greenway seconded the motion.

Clarification was sought.

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Cr D Dow moved an Amendment to the Officer's recommendation at Point (g) to read:

g. *Cladding to be painted and repaired and any asbestos removed to the satisfaction of the Shire of Toodyay within 180 days and a performance bond of \$4,000 be paid with lodgement of building licence.*

Cr Rayner seconded the amendment.

Clarification was sought.

The amendment was put.

AMENDMENT/COUNCIL RESOLUTION NO 50/04/17

MOVED Cr D Dow

SECONDED Cr Rayner

That Point (g) be amended to read as follows;

g. Cladding to be painted and repaired and any asbestos removed to the satisfaction of the Shire of Toodyay within 180 days and a performance bond of \$4,000 be paid with lodgement of building licence.

AMENDMENT CARRIED 7/0

Clarification sought.

The substantive motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 51/04/17

MOVED Cr Welburn

SECONDED Cr Greenway

1. That Council vary its Local Planning Policy No.14 – Use of Sea Containers and Other Similar Storage Structures in clauses (e) to permit more than one structure, (f) to permit an increase in size for both and (g) to allow building 2 to be permanent in relation to the placement of two transported storage structures at Lot 427 (No. 200) Folewood Road in Toodyay subject to the following conditions:
 - a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan.
 - b. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development.
 - c. The transported structures shall be used for domestic and/ or rural purposes only associated with the property, and not for human habitation.
 - d. A building permit being obtained prior to commencement of any building works.
 - e. the applicants sign a statutory declaration stating that the Building 2 will not be used for human habitation and that they will submit plans for a single dwelling within 6 months of this approval.
 - f. Building 1 is to be removed at the completion of the single dwelling

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or within two years;

g. Cladding to be painted and repaired and any asbestos removed to the satisfaction of the Shire of Toodyay within 180 days and a performance bond of \$4,000 be paid with lodgement of building licence.

MOTION CARRIED 7/0

9.2.2 Proposed Shire of Toodyay Health Local Laws 2017

Date of Report:	15 March 2017
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	LAW1
Author:	K Stonham – Environmental Health Officer
Responsible Officer:	G Bissett – Manager Planning and Development
Previously Before Council:	Council Forum 14 March 2017
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	<ol style="list-style-type: none">1. Council Forum Discussion Paper;2. Council Forum Notes;3. DRAFT Health Local Law 2017;4. Proposed Public Advertisement; and5. NCP review form/statement.
Voting Requirements:	Absolute Majority

PURPOSE OF THE REPORT

That Council considers the adoption of the *Shire of Toodyay Health Local Laws 2017* (**Attachment 3**) to enable consideration for advertising.

BACKGROUND

The Shire of Toodyay does not currently have Health Local Laws in force throughout its district. Health Local Laws are extensively used in local government to protect public health within its district and to facilitate the discharge of local government's duties under the *Health (Miscellaneous Provisions) Act 1911* and the *Public Health Act 2016*.

CONSULTATION IMPLICATIONS

The proposal was referred to the March 2017 Council Forum (**Attachment 2** - forum notes). If adopted the extensive public consultation will be initiated.

STRATEGIC IMPLICATIONS

Health Local Laws assist the Long-term Planning and Development to meet the outcomes that Council identified within the Community Strategic Plan to meet the aspirations for Toodyay as a liveable and thriving Shire in relation to Planning and Transport Services (Local Planning Strategy, Local Planning Scheme and Policies).

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They also assist in responsible and responsive civic leadership in relation to governance Services provided by Council relating to Local Laws and Policies that Council identified within the Community Strategic Plan.

POLICY IMPLICATIONS

There are no adverse policy implications envisaged from this report.

FINANCIAL IMPLICATIONS

This proposal will require advertisement State-wide and local which will involve some cost.

LEGAL AND STATUTORY IMPLICATIONS

In accordance with Section 3.12 (8) of the *Local Government Act 1995* "making" in relation to a local law, includes making a local law to amend the test of, or repeal, a local law. This procedure must be adhered to in the sequence in which it is described within the Act. If during the procedure for making the local laws the local government decides to make a local law which is significantly different to what was first proposed, the procedure is to be recommenced.

In accordance with Section 3.12(3) and (3a) of the *Local Government Act 1995* State-wide and local public notice needs to occur in the making of a local law.

RISK IMPLICATIONS (including DAIP)

There are no adverse risk implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

The majority of the changes suggested by members at the March 2017 form have been incorporated into the draft Local laws as outlined. Any departures from this are outlined with the forum notes.

It is recommended that Council resolve its intent to adopt the Shire of Toodyay's Health Local Laws 2017.

In accordance with *Local Government Act 1995* section 3.12 (2) states:

"At a Council Meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed law in the prescribed manner."

It is recommended the Presiding Person read out the following:

1. Pursuant to section 3.12 of the *Local Government Act 1995* the Shire of Toodyay resolves its intent to adopt the Shire of Toodyay Health Local Laws 2017:

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- a) The **purpose** of which is to regulate, protect, and manage public health within the district.
- b) The **effect** of this local law is to protect public health. Some activities are permitted only under a permit or by determination and approval by the Shire of Toodyay and some activities are restricted or prohibited. Offences have been created for negligence of public health within the district.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 52/04/17

MOVED Cr J Dow

That Council:

1. Pursuant to section 3.12 of the *Local Government Act 1995* resolves its intent to adopt the *Shire of Toodyay's Health Local Laws 2017*:

The **purpose** of which is to regulate, protect, and manage public health within the district.

The **effect** of this local law is to protect public health. Some activities are permitted only under a permit or by determination and approval by the Shire of Toodyay and some activities are restricted or prohibited. Offences have been created for negligence of public health within the district.

The **justification** for the local law is that it will provide:

- Enforcement options for issues that previously are unable to be dealt with by the Shire's authorised officers under the *Health (Miscellaneous Provisions) Act 1911* or its subsidiary legislation.
- For clear breaches of public health matters that were previously dealt with under planning legislation and policies such as animal control and nuisances. The Building Code of Australia cannot be applied retrospectively in some instances and therefore fit out requirements for lodging houses or maintenance of dwellings would not be able to be enforced.

2. In accordance with the provisions of section 3.12(3) and (3a) of the *Local Government Act 1995*, advertise for public comment the proposal to adopt the *Shire of Toodyay's Health Local Laws 2017* as shown in Attachment 3.
3. Authorise the CEO to send to the Minister a copy of:
 - (a) The proposed local law – Refer to Attachment 3;
 - (b) A copy of the public Notice – Refer to Attachment 4; and
 - (c) An Executive Summary – Refer to Attachment 5;in accordance with the provisions of section 3.12 (3) of the *Local Government Act 1995* as shown in Attachment 5.
4. Authorise the CEO to provide a copy of the proposed local law, in accordance with the notice to any person requesting it in accordance with the provisions of section 3.12 (3) (c) of the Local Government Act 1995.

MOTION CARRIED BY ABSOLUTE MAJORITY 7/0

9.2.3 PLS2 / Draft Local Planning Strategy 2017

Date of Report:	7 April 2017
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	PLS2
Author:	J Jurmann – Consultant Planner
Responsible Officer:	G Bissett - Manager Planning & Development
Previously Before Council:	OCM 26 May 2015 (Res. No. 99/5/15) Forum 4 April 2017
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Quasi-Judicial
Attachments:	1. DRAFT Shire of Toodyay Local Planning Strategy. 2. Forum notes (4 April 2017); and 3. Maps
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To endorse the DRAFT Shire of Toodyay Local Planning Strategy for the purposes of advertising.

BACKGROUND

The new local planning strategy will be the framework for local planning and the strategic basis for new local planning scheme. It will provide the interface between regional and local planning.

Members considered the draft strategy at its April 2017 Forum (**Attachment 2** Forum Notes)

The strategy sets out the Shire's objectives for future land use planning and development, and includes a broad framework by which to pursue those objectives. The strategy addresses the social, environmental, resource management and economic factors that affect, and are in turn affected by, land use and development.

The preparation and/or review of a local planning strategy is required to be in conjunction with the statutory five-yearly review of local planning schemes. The review of the Scheme is well underway and will be presented mid-year to Council for consideration.

CONSULTATION IMPLICATIONS

The draft Strategy will be advertised for a period of 90 days in accordance with the provisions and the *Planning and Development (Local Planning Schemes) Regulations 2017*. It is proposed to consult with the community by advertising in

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print and social media and conducting drop-in sessions, stakeholders meetings and general community information sessions.

All submissions received will be considered and where relevant modifications may be made to the document prior to Council endorsement and the Western Australian Planning Commission's approval.

STRATEGIC IMPLICATIONS

The new Local Planning Strategy will become part of the suite of Council's Strategic documents with appropriate actions and linkages. The Strategy has been developed taking into consideration relevant objectives and actions from the Shire's existing Strategic Plans, including the Community Strategic Plan, Corporate Plan, Capital Works Plan, Economic Development Strategy, Environmental Plan, heritage and bushfire policies, and the budget.

POLICY IMPLICATIONS

In conjunction with the review of the Local Planning Strategy, the revision of the Local Planning Scheme is well progressed. Following the adoption of these documents, all of the Local Planning Policies will also be revised. Where appropriate some policies or some provisions will be incorporated into the Strategy or Scheme if it is identified that better legislative powers are required to address an issue more effectively.

FINANCIAL IMPLICATIONS

The cost of the review of the Local Planning Strategy and Scheme is in the adopted budget.

LEGAL AND STATUTORY IMPLICATIONS

The *Planning and Development (Local Planning Schemes) Regulations 2015* set out the requirements for a Local Planning Strategy. The draft Strategy will be advertised for a period of 90 days in accordance with the provisions and the Regulations, and any submissions received will be considered and where appropriate modifications may be made to the document.

RISK IMPLICATIONS (including DAIP)

The new Local Planning Strategy will set the framework for land use planning in the Shire for the next 10 to 15 years. It is imperative that the Strategy represents the needs of the community for the sustainable development of Toodyay. Community consultation will play an important role to achieve this goal. Additionally, the Strategy taking into consideration the Shire's Strategic Plans, including the Community Strategic Plan and accordingly, the Strategy does not contain any notable risks.

ENVIRONMENTAL IMPLICATIONS

The Environmental Protection Authority will be consulted during the process to determine if the proposal requires assessment. It is not expected that the new Strategy and Scheme will require assessment by the EPA as they do not contain any notable environmental implications.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

OFFICER COMMENT / DETAILS

The Strategy has been developed in conjunction with Officers from the Department of Planning and is structured into two parts as recommended in the Western Australian Planning Commission's Planning Manual. Part 1 contains the actual Strategy and Part 2 provides the background information supporting the Strategy.

The key issues identified by Council in a number of Forum sessions conducted throughout 2016 form the basis of the themes in the document as follows:

- Growth & Settlement;
- Heritage;
- Tourism;
- Town Centre & Employment Lands;
- Bushfire;
- Transport & Infrastructure;
- Mining & Extractive Industries;
- Waste Management;
- Agriculture;
- Rural Living;
- Biodiversity; and
- Landscape Protection.

An analysis of each issue has been undertaken to provide the background for the strategic objectives and actions.

Population growth has been identified as one of the key issues and has been carefully analysed to determine the current and future residential and rural living land needs. Key to determining the needs is the adoption of a realistic growth rate of 1.8% from the Shire's Economic Development Plan, which predicts a Shire population of 5,035 persons by 2021 with 10,000 persons being reached in 2077.

To determine current and future land needs for living purposes, the current zoned land has been examined and the WAPC's calculations indicate that the land could potentially yield an additional 9,950 persons. This would mean a total population (current population plus additional population) of 14,493 people is potentially able to be supported with the current stock of zoned land, well exceeding the estimated population for the year 2077. Hence, the Strategy does not recommend any additional rezoning of new land for residential or rural living purposes.

To encourage medium density development in the areas located in and around the Toodyay town centre and the railway station, it is proposed to implement dual coding in some residential areas. These areas generally have access to reticulated sewerage and do not have any constraints, such as being flood prone or steep topography. This approach aims to promote consolidation of the townsite and increase liveability.

Another key issue is economic development and growth, the Strategy acknowledges the role of the Toodyay Town Centre and the existing businesses, and aims to protect it as the main commercial centre of the Shire. The growth of the Toodyay townsite has historically been linear, forming along the Avon River, creating a dispersed development pattern. This Strategy seeks to consolidate growth through the introduction of a Special Control Area, in order to create a more efficient development pattern and to protect the significant heritage assets, which will benefit the community through a simpler land use framework. Supporting Mixed Use and Service Commercial land is zoned on the periphery of the townsite.

Additional land has also been identified on the Strategy maps as a potential area for rural enterprise, a zone that will enable operators of larger home businesses, such as plumbers, concreters, auto electricians, to live and work on their property in a rural environment to increase diversity of employment lands in the Shire.

Another key issue is balancing the protection of agricultural land with enabling landowners to diversify their farming activities with tourism, recognising tourism as a key economic driver in the Shire. The Strategy recommends introduction of low-impact tourism on agricultural land where appropriate, such as wineries, short-term accommodation and artisan food production.

Land constraints, including bushfire and flooding, are other key issues examined in the Strategy, particularly relating to suitability of land use and further subdivision of land. The Strategy identifies further studies are required regarding bushfire to provide the Shire and landowners a greater level of information to better inform development decisions.

Biodiversity and landscape protection issues have also been reviewed in this Strategy to provide a better outcomes and for consistency with State directions resulting in the proposed deletion of the special control areas, inclusion of development control measures into the new scheme and development of a Biodiversity Strategy.

Many of the actions proposed in the Strategy recognise the existing pattern of subdivision and recommends rezoning to more appropriate zones, and if applicable coding for residential properties. For example, the Foggarthorpe Residential Estate which is currently zoned Residential Development as a result of the original subdivision, is proposed to be rezoned to Residential R10 consistent with the approved Structure Plan and current local planning policy.

Following approval of the new local planning strategy, the strategic directions and actions will be incorporated into the new local planning scheme and associated mapping. The development controls and zoning table will provide an interpretation of the strategic direction for each zone and/or special control area by identifying appropriate land uses and permissibility levels.

It is worthwhile noting that the new local planning scheme will also require advertising, following referral to the Environment Protection Authority, similar to the consultation process proposed for the strategy. Regulations permit the development and adoption of local planning strategies and schemes concurrently and therefore, the advertising and adoption processes may overlap depending on the timing for the drafting of the scheme and maps.

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The changes discussed at forum have been incorporated into the strategy as and the appropriate changes made to the maps.

OFFICERS RECOMMENDATION

That Council:

1. Authorise the draft 2017 Shire of Toodyay Local Planning Strategy for submission to the Western Australian Planning Commission for certification to advertise.
2. Following receipt of the Western Australian Planning Commission's certification, with or without modifications, advertise the document in accordance with Regulation 13 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
3. Following the advertising period, receive a further Report including details of consideration of the submissions, to endorse the 2017 Shire of Toodyay Local Planning Strategy, with or without modifications, for submission to the Western Australian Planning Commission for approval.

Cr Rayner moved the Officer's Recommendation

Cr Chitty seconded the motion

Clarification was sought

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 53/04/17

MOVED Cr Rayner

SECONDED Cr Chitty

That Council:

1. Authorise the draft 2017 Shire of Toodyay Local Planning Strategy for submission to the Western Australian Planning Commission for certification to advertise.
2. Following receipt of the Western Australian Planning Commission's certification, with or without modifications, advertise the document in accordance with Regulation 13 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
3. Following the advertising period, receive a further Report including details of consideration of the submissions, to endorse the 2017 Shire of Toodyay Local Planning Strategy, with or without modifications, for submission to the Western Australian Planning Commission for approval.

MOTION CARRIED 7/0

9.4 CORPORATE SERVICES

9.4.1 List of Payments – March 2017

Date of Report:	4 April 2017
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	FIN6
Author:	K Wandless – Accounts Officer
Responsible Officer:	T Phillips – A/Manager Corporate Services
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Review
Separate attachment:	1. List of Payments.
Voting Requirements:	Simple majority

PURPOSE OF THE REPORT

To present the cheques and electronic payments raised during the month of March 2017.

BACKGROUND

Creditor invoices are processed as they are received and on the 15th and final day of every month, cheques and electronic fund transfers are raised for payments.

CONSULTATION IMPLICATIONS

There are no adverse consultation implications envisaged from this report.

STRATEGIC IMPLICATIONS

There are no adverse strategic implications envisaged from this report.

POLICY IMPLICATIONS

Council has delegated authority to the Chief Executive Officer to make payments from the Municipal and Trust Accounts.

FINANCIAL IMPLICATIONS

There are no adverse financial implications envisaged from this report.

LEGAL AND STATUTORY IMPLICATIONS

Section 5.42 of the *Local Government Act 1995* allows the local government to delegate its powers to the Chief Executive Officer.

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that where the Chief Executive Officer has delegated authority to

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make payments from the municipal and trust accounts, a list of such payments is to be presented to Council at the next meeting.

RISK IMPLICATIONS (including DAIP)

There are no adverse risk implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

OFFICER COMMENT / DETAILS

Electronic Funds Transfers (EFT) are for payments transferred directly to creditor bank accounts.

Bank Payment Vouchers (BPV) are for direct debits against the bank account such as bank fees and charges etc.

Internal Payment Vouchers (IPV) are vouchers raised internally for payroll related expenditures which are paid through Council's on-line (internet) banking system.

OFFICER'S RECOMMENDATION

That Council note as being paid payments listed and presented for the month of February as follows:

1. Trust Fund Cheques numbered 1602 to 1607 amounting to \$5,342.16;
2. Electronic Fund Transfers (EFT) payments numbered EFT21660 to EFT 21829 and Municipal Fund Cheques numbered 12327 to 12334 amounting to \$939,423.32;
3. Direct Debits numbered IPV571 to IPV572 and BPV2934 to BPV2967 amounting to \$219,127.05; and
4. Super Direct Debits totalling \$58,826.23 and Loan payments totalling \$4113.84.

as being paid

Cr Chitty moved the Officer's Recommendation.

Cr Rayner seconded the motion.

Clarification was sought.

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 54/04/17

MOVED Cr Chitty

SECONDED Cr Rayner

That Council note as being paid payments listed and presented for the month of February as follows:

1. Trust Fund Cheques numbered 1602 to 1607 amounting to \$5,342.16;
2. Electronic Fund Transfers (EFT) payments numbered EFT21660 to EFT 21829 and Municipal Fund Cheques numbered 12327 to 12334 amounting to \$939,423.32;
3. Direct Debits numbered IPV571 to IPV572 and BPV2934 to BPV2967 amounting to \$219,127.05; and
4. Super Direct Debits totalling \$58,826.23 and Loan payments totalling \$4113.84.

as being paid.

MOTION CARRIED 7/0

9.4.2 Monthly Financial Statements – March 2017

Date of Report:	11 April 2017
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	FIN24
Author:	N Rodger – Senior Finance Officer
Responsible Officer:	T Phillips – Acting Manager Corporate Services
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Review
Separate Attachments:	<ol style="list-style-type: none"> 1. Monthly Financial Statements including Outstanding Rates Debtors and Outstanding Sundry Debtors for month ending 31 March 2017; and 2. Bank Reconciliations for month ending 31 March 2017.
Voting Requirements:	Simple majority

PURPOSE OF THE REPORT

To accept the Monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors Information and the Bank Reconciliations for the period ending 31 March 2017.

BACKGROUND

Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* states:

A statement of financial activity and the accompanying documents referred to in sub regulation (2) is to be –

- a) *Presented at an ordinary meeting of the council within two months after the end of the month to which the statement relates; and*
- b) *Recorded in the minutes of the meeting at which it is presented.*

These reports are prepared after all the end of month payments and receipts have been processed.

CONSULTATION IMPLICATIONS

There are no adverse consultation implications envisaged from this report.

STRATEGIC IMPLICATIONS

There are no adverse strategic implications envisaged from this report.

POLICY IMPLICATIONS

There are no adverse policy implications envisaged from this report.

FINANCIAL IMPLICATIONS

There are no adverse financial implications envisaged from this report.

LEGAL AND STATUTORY IMPLICATIONS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a statement of Financial Activity to be prepared each month which is to contain the following details:

- a) Annual budget estimates;
- b) Budget estimates to the end of the month;
- c) Actual amount of expenditure and revenue;
- d) Material variances between comparable amounts in b) and c) and above; and
- e) The net current assets at the end of the month to which the statements relates i.e.: surplus/deficit position.

The Statement is to be accompanied by:

- a) Explanation of the composition of net current assets, less committed assets and restricted assets;
- b) Explanation of the material variances; and
- c) Such other information considered relevant by the local government.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996* sets out the form and content of the financial reports.

RISK IMPLICATIONS (including DAIP)

There are no adverse risk implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

OFFICER COMMENT / DETAILS

Attached are the monthly Financial Statements, outstanding Rates and outstanding Sundry Debtors Information and Bank Reconciliations for the period ending 31 March 2017.

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OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 55/04/17

MOVED Cr Welburn

That Council accept the monthly Financial Statements, Outstanding Rates and Outstanding Sundry Debtors Information and Bank Reconciliations for the period ending 31 March 2017. Trust Fund Cheques numbered 1602 to 1607 amounting to \$5,342.16;

MOTION CARRIED 7/0

9.4.3 2016/2017 Annual Budget Review

Date of Report:	11 April 2017
Proponent:	Shire of Toodyay
File Ref:	FIN3
Author:	N Rodger – Senior Finance Officer
Responsible Officer:	T Phillips – A/Manager Corporate Services
Officer's Disclosure of Interest:	Nil
Attachments:	2016/2017 Annual Budget Review.
Voting Requirements:	Absolute Majority

INTRODUCTION

The purpose of this report is to consider amendments to the 2016/2017 Adopted Annual Budget.

BACKGROUND

The 2016/2017 Annual Budget was adopted by Council at its Ordinary Meeting held 26 July 2016.

Each Council is required to conduct an Annual Review between 1 January and 31 March of this financial year under Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

The end of year audit is conducted on the original budget estimates and no comparison is made at the end of year in regards to the reviewed/amended budget.

A budget review is conducted to ensure that Council and administration are monitoring income and expenditure appropriately and to assist in future budgeting processes.

CONSULTATION

Consultation has occurred between the CEO, Senior Staff and other officers responsible for the tracking of income and expenditure throughout the financial year.

STATUTORY ENVIRONMENT

There is no specific section of the *Local Government Act 1995* that deals with the reallocation of funds however Section 6.2(1) of the *Local Government (Financial Management) Regulations 1996* governs budget requirements for Local Governments.

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires a Local Government to conduct a mandatory review between 1 January and 31 March each year and a copy to be forwarded to the Department of Local Government within 30 days.

POLICY IMPLICATIONS

This report does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

It is necessary to facilitate appropriate financial control and ensure that Council's financial resources are allocated in the most effective manner.

The purpose of a budget review is to ensure that income and expenditure for the current year is monitored in line with the adopted budget and, where exceptions to the adopted budget occur, makes amendments to the budget or scope of works as required.

Additional reconciliation tools have also been added to ensure that all reporting is accurate and relates back to the financials reported within the system.

If Council adopts the Officer's Recommendation, the anticipated surplus will increase from \$140,844 to \$169,906.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Each year council adopts an Annual Budget which includes some plans and some projects which depend on anticipated grant income or meeting some precedent conditions. The budget review process allows Council to adjust for those things where funding has not been forthcoming or circumstances have changed. Each material change in the budget has been detailed by General Ledger number, but significant changes include:

- Installation of additional storage at Morangup Hall has been deferred following discussions with the Morangup Progress Association. The MPA is developing a 5 year plan for the development of the Morangup Community Centre (including upgraded storage). It is proposed to allocate \$5,000 for drafting services to allow them to draft those plans. The \$15,000 balance is proposed to be set aside in a new reserve for the purpose of the anticipated upgrades.
- Funding for the proposed water park was not forthcoming so that project has been removed;
- The anticipated in kind contributions for the Sport and Recreation Precinct are part of our matching contribution for the Building Better Regions Grant application. This work has been deferred until the outcome of the grant is known. There have however been substantial site works completed already.

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- Sale of Syred's Cottage has been postponed pending further discussion with the National Trust who may be able to assist us with marketing this asset.
- The replacement of the shingles on the roof of the Newcastle Gaol Museum has been delayed. This project will be reliant on a Heritage Grant, and to be eligible for that grant a current Conservation Plan is required. The Heritage Adviser has been tasked with completing this plan;
- There have been adjustments to the budget for the Community Depot. The budget included contributions from participating groups which had been noted in the Lotterywest Grant application as in kind contributions. These amounts had been intended as contributions to internal fit-out, not shed construction. The misunderstanding resulted from the numerous staff changes between project inception and delivery.

A copy of the reviewed budget and determination is to be forwarded to the Department of Local Government within 30 days of a determination made by Council.

Variations to the 2016/2017 Annual Budget to be considered are as follows:

GL: 031218 – Legal Expenses – Debt Collection Costs - \$40,000 – decrease in expenditure due to sale of properties.

GL: 131331 – Rates – Legal Expense Recovered - \$30,000 – decrease in income as legal expenses less than budgeted.

GL: 032334 – Interest on Investment - \$10,000 – decrease in income due to interest rates on investments remaining low.

GL: 041207 – Refreshments & Functions - Councillors - \$5,000 – decrease in expenditure due to less Ad Hoc and special meetings.

GL: 041208 – Refreshments & Functions - Staff - \$3,000 – decrease in expenditure due to less Ad Hoc and special meetings.

GL: 041211 – Subscriptions - \$3,000 – decrease in expenditure as additional subscriptions not required.

GL: 041222 – Legal Fees - \$70,000 – decrease in expenditure due to less ongoing legal matters.

GL: 041320 – RECOUPS – Contributions, Donations & Reimbursements - \$6,500 – increase in revenue from funds received for AROC Secretariat omitted from original budget.

GL: 042201 – Administration – Salary & Wages - \$73,981 – increase in expenditure due to unforeseen staff movements.

GL: 042204 – Superannuation - Administration & Governance - \$7,178 – increase in expenditure due to unforeseen staff movements.

GL: 042205 – Administration - Insurance – \$11,565 – *increase in expenditure – original budget calculated on estimated figures.*

GL: 042208 – Employee Costs - Advertising – \$5,000 – *decrease in expenditure as positions now advertised on Seek website.*

GL: 042216 – Administration – Computer, Hardware & Software – \$4,000 – *increase in expenditure due to insufficient funds being allocated in original budget.*

GL: 042222 – OSH – Investigation and Monitoring – \$5,000 – *decrease in expenditure due to less issues requiring expense.*

GL: 042334 – Administration – Miscellaneous Income – GST Free – \$15,484 – *increase in revenue due to Long Service Leave Entitlements recouped from other Shires.*

GL: 042342 – Administration – Miscellaneous Income – \$9,871 – *increase in revenue due to interest received for Deferred Pensioners.*

GL: 042342 – Administration – Miscellaneous Income – \$91,417 – *increase in revenue due to unbudgeted revenue.*

GL: 042401 – Admin Building – \$8,000 – *decrease in expenditure due to Council Resolution 4/01/2017 – Purchase of Administration Air conditioner.*

GL: 042401 – Admin Building – \$25,000 – *increase in expenditure due to Council Resolution 4/01/2017 – Purchase of Administration Air conditioner. Offset by GL: 042401, 11351, 115250 & 147256.*

GL: 051254 – LOPS – Infrastructure Other – \$15,000 – *decrease in expenditure for Morangup Water Tank expense – project proposed 2017/2018 budget.*

GL: 052215 – Vehicle Expenses – Animal Control – \$3,000 – *decrease in expenditure as only one ranger for several months.*

GL: 053206 – Vehicle Expense - Rangers – \$3,000 – *decrease in expenditure as only one ranger for several months.*

GL: 053209 – SEMC Aware Grant Expenditure – \$17,839 – *increase in income due to unsuccessful grant – no longer required.*

GL: 053322 – SEMC Aware Grant Funding – \$8,839 – *decrease in revenue due to unsuccessful grant application.*

GL: 054202 – Recovery Expense – \$19,000 – *increase in expenditure due to Emergency Flood Event – February 2017.*

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GL: 074333 – *Misc Income – EHO Reimbursements* – \$15,000 – decrease in income due to EHO services not contracted to other Local Governments. Legacy arrangements in place.

GL: 081100 – *Aged & Disabled – Other Operating Expenditure* – \$5,000 – decrease in expenditure as no current projects identified.

GL: 101201 – *Waste Transfer Station – Management & Operations* – \$22,066 – increase in expenditure due additional mulching and repairs required due to break-in.

GL: 101202 – *Disposal of Refuse* – \$15,000 – decrease in expenditure due to decrease in refuse taken to Northam.

GL: 101203 – *Domestic Refuse Collection* – \$20,000 – decrease in expenditure due to reduction in disposal of refuse.

GL: 102206 – *Street Bin Collection* – \$7,500 – increase in expenditure due to additional street bins installed.

GL: 103332 – *Dividend – Nth'M Liquid Waste Facility* – \$25,000 – increase in income due to dividend negotiated since budget adoption.

GL: 104201 – *Community Grants & Sponsorship* – \$5,000 – decrease in expenditure as events cancelled and discretionary fund reduced.

GL: 106216 – *Contractor Expenses* – \$15,000 – increase in expenditure to provide for Planning.

GL: 111351 – *Buildings – Memorial Hall* – \$5,000 – decrease in expenditure due to Council resolution 4/01/2017

GL: 111351 – *Buildings – Morangup Storage* – \$15,000 – decrease in expenditure due to project not being completed this financial year.

GL: 111354 – *Transfer to New Morangup Community Centre Development Reserve* – \$15,000 – increase in expense to provide for future development at Morangup Hall.

GL: 113229 – *Other Recreation & Sport – Employee Costs* – \$129,005 – decrease in expenditure for Project Officer not utilised in this financial year. To be allocated in the 2017/2018 budget.

GL: 113353 – *Grant Income* – \$250,000 – decrease in income due to unsuccessful grant for Duidee Park Water Park.

GL: 113362 – *Recreation Precinct Contributions* – \$1,000,000 – decrease in income as contributions were in kind donations and not monetary. Future project stage.

GL: 113263 – Infrastructure – Parks & Recreation - \$871,913 – decrease in expenditure due to reduced costs for Recreation Precinct Site Works.

GL: 113263 – Infrastructure – Parks & Recreation - \$350,000 – decrease in expenditure due to unsuccessful grant for Duidgee Park Water Park.

GL: 113275 – Transfer to Recreation Development Reserve – \$95,000 – decrease in expenditure as transfer not required

GL: 113350 – Transfer from Recreation Development Reserve – \$95,000 – decrease in revenue as transfer not required.

GL: 115201 – Library – Salary & Wages – \$22,183 – increase in expenditure due to additional hours required.

GL: 115203 – Superannuation - Library – \$2,322 – increase in expenditure due to additional hours required.

GL: 115204 – Other Employee Costs - Library – \$13,624 – increase in expenditure due to Long Service Leave provision requirements.

GL: 115250 – Building - Library – \$5,000 – decrease in expenditure due to Council Resolution 4/01/2017 – Purchase of Administration Air conditioner.

GL: 116330 – Lotterywest Grants - Museum – \$100,000 – decrease in revenue, grant not to be received this financial year.

GL: 116335 – Recoups – Heritage Council – \$2,000 – decrease in revenue, reduction of income from Heritage Council.

GL: 117252 – Upgrade to Heritage Buildings – \$200,000 – decrease in expenditure as project not to be commenced this financial year.

GL: 117254 – Transfer to Heritage Asset Reserve – \$195,000 – decrease in expenditure due to project not to be commenced this financial year.

GL: 117350 – Transfer from Heritage Asset Reserve – \$100,000 – increase in revenue due to project not to be commenced this financial year.

GL: 117201 – Festivals Other – \$2,500 – increase in expenditure offset by GL: 117335 – Events Miscellaneous Income.

GL: 123213 – Transport Maintenance – \$63,370 – increase in expenditure to road maintenance contributions refund.

GL: 123333 – Road Maintenance Contributions – \$38,114 – increase in revenue due to road maintenance contributions received.

GL: 132201 – Visitors Centre – Employee Costs – \$28,884 – increase in expenditure due to additional hours required.

GL: 132224 – Floor Stock Purchases - \$8,000 – increase in expenditure due to requirement for additional purchases. Offset by GL: 132332 – Floor Stock Sales.

GL: 132332 – Floor Stock Sales - \$14,000 – increase in income. Offset by GL: 132224 – Floor Stock Purchases.

GL: 132339 – Economic Services & Tourism - Buildings - \$28,000 – decrease in expenditure due to grant funds reduced for VC Sustainability Grant.

GL: 132354 – Grant Income – Tourism & Area Promotions - \$28,000 – decrease in revenue due to grant funds reduced for VC Sustainability Grant.

GL: 133333 – Building Licences - \$10, 000 – decrease in income due to application for Licence less than budgeted.

GL: 133339 – Community Depot – Contributions, Donations & Reimbursements - \$22,100 – decrease in revenue as funds were in kind not monetary.

GL: 133332 – Community Depot – Capital Works - \$17,587 – increase in expenditure due to insufficient funds being allocated in original budget.

GL: 136201 – Community Development – Salary & Wages - \$8,100 – increase in expenditure due to successful training grant. Offset by GL: 136302 – Community Development – Income/Refund.

GL: 137202 – Standpipe – Northam Toodyay Road - \$40,000 – decrease in expenditure due to weather conditions.

GL: 137203 – Sale Costs – Shire owned land - \$45,000 – decrease in expenditure as assets are not sold.

GL: 137213 – Loss on sale of Assets – Economic Development - \$30,000 – decrease in expense as assets not sold (non-cash item).

GL: 137330 - Standpipe - \$40,000 – decrease in revenue due to recent weather conditions.

GL: 137331 – Extractive Industry Licence - \$39,185 – increase in revenue for recent audit done on Extractive Industry Licences.

GL: 137349 – Sale of Land - \$700,000 – decrease in revenue as assets not to be sold this financial year.

GL: 005853 – Profit on sale of Assets – Other Economic Development - \$137,390 – decrease in revenue as assets not to be sold this financial year. (Non-cash item)

GL: 143201 – Works & Services – Salary & Wages - \$17,134 – *increase in expenditure due to unforeseen staff movements.*

GL: 143204 – Public Works Overheads - Superannuation - \$1,737 – *increase in expenditure due to unforeseen staff movements.*

GL: 144205 – Tyres & Tubes - \$15,000 – *increase in expenditure due to Shire Grader requiring a full set of tyres.*

GL: 144208 – Licence & Insurance - \$18,003 – *increase in expenditure due to funds calculated on estimated figures.*

GL: 147252 – Transfer to Asset Development Reserve - \$455,000 – *decrease in expenditure due to sale of assets not completed.*

GL: 147253 – Transfer from Asset Development Reserve - \$20,000 – *decrease in revenue due to sale of assets not completed.*

GL: 147256 – Unclassified Heritage (Spec) Buildings – Capital Works - \$26,693 – *increase in expenditure due additional works required at Mrs O'Reilly's including fencing, air conditioner and white ant treatment.*

GL: 147256 – Unclassified Heritage (Spec) Buildings – Capital Works - \$7,000 – *decrease in expenditure due to Council Resolution 4/01/2017 – Purchase of Administration Air conditioner.*

OFFICER'S RECOMMENDATION

That Council:

1. Accept the Annual Review of the 2016/2017 Annual Budget determined using actuals as at 31 March 2017;
2. Endorse the proposed amendments to the adopted 2016/2017 Annual Budget; and
3. Note the increase of an anticipated surplus of \$140,844 to an estimated anticipated surplus of \$169,906 for the 2016/2017 Financial Year.

Cr Chitty moved the Officer's Recommendation

Cr Greenway seconded the motion.

Clarification sought

The motion was put.

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OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 56/04/17

MOVED Cr Chitty

SECONDED Cr Greenway

That Council

1. Accept the Annual Review of the 2016/2017 Annual Budget determined using actuals as at 31 March 2017;
2. Endorse the proposed amendments to the adopted 2016/2017 Annual Budget; and
3. Note the increase of an anticipated surplus of \$140,844 to an estimated anticipated surplus of \$169,906 for the 2016/2017 Financial Year.

MOTION CARRIED 7/0

9.5 EXECUTIVE SERVICES

9.5.1 Voting Delegate Information 2017 Annual General Meeting of the WA Local Government Association

Date of Report:	11 May 2016
Name of Applicant / Proponent/s:	WALGA
File Reference:	ORG2
Author:	S Scott – Chief Executive Officer
Responsible Officer:	S Scott – Chief Executive Officer
Previously Before Council:	Annual occurrence.
Author's Disclosure of Interest:	Nil.
Nature of Council's Role in the matter:	Executive.
Attachments:	Nil.
Voting Requirements:	Simple majority

PURPOSE OF THE REPORT / SUMMARY

To nominate two voting delegates and two proxy voting delegates to attend the WALGA AGM on Wednesday 2 August 2017.

BACKGROUND

Under the theme *Members First*, the [2017 WA Local Government Convention](#) will once again bring together several hundred senior Local Government Council representatives from across the State. The Convention will be held at the Perth Convention and Exhibition Centre (PCEC) from Wednesday 2 August 2017 to Friday 4 August 2017. Attendance at the AGM is not dependent on attendance at the Convention.

CONSULTATION IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

There are no adverse strategic implications envisaged from this report.

POLICY IMPLICATIONS

A key point of Council Policy No. M.4 - Conferences and Professional Development (Policy M4) is to that Councillors have equitable access to a range of relevant training and professional development opportunities to enhance their ability to fulfil their roles and responsibilities as elected members and to provide good governance to the Shire. Policy M4 states that Councillors are permitted to

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attend the WALGA Annual Local Government Week Conference and associated training courses / opportunities without requiring further Council authorisation.

FINANCIAL IMPLICATIONS

There are no notable financial implications from this report, Members may attend the WALGA AGM even if they are not attending the Convention.

LEGAL AND STATUTORY IMPLICATIONS

Section 5.98 (2) of the *Local Government Act 1995* provides for the payment of reimbursement of costs for Council Members. Expenses that may be approved for reimbursement are covered under r.32 of the *Local Government (Administration) Regulations 1996*.

RISK IMPLICATIONS (including DAIP)

There are no notable risk implications.

SOCIAL IMPLICATIONS

Participation in the AGM provides the opportunity to influence the sectors position on key issues.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

Council is required to nominate two voting delegates and two proxy voting delegates for the WALGA AGM.

OFFICER'S RECOMMENDATION

That Council nominate:-

1. Councillor D Dow and Councillor B Rayner as voting delegates; and
2. Councillor J Dow and Councillor R Welburn as proxy voting delegates.

for the WALGA AGM

Cr Greenway moved the Officer's Recommendation

Cr Twine seconded the motion

Clarification was sought

The motion was put.

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OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 57/04/17

MOVED Cr Greenway

SECONDED Cr Twine

That Council nominate:-

1. Councillor D Dow and Councillor B Rayner as voting delegates; and
2. Councillor J Dow and Councillor R Welburn as proxy voting delegates.
for the WALGA AGM.

MOTION CARRIED 7/0

9.5.2 Community and Public Transport Advisory Committee

Date of Report:	7 April 2017
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	t.b.a.
Author:	S Scott – Chief Executive Officer
Responsible Officer:	S Scott – Chief Executive Officer
Previously Before Council:	OCM 28 March 2017
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	<ol style="list-style-type: none"> Community Member Applications <i>provided as a separate confidential attachment</i>; and Meeting Schedule.
Voting Requirements:	Absolute Majority (Members); and Simple majority (Schedule)

PURPOSE OF THE REPORT

To propose the structure; schedule of meetings; and appointment of members to the Community and Public Transport Advisory Committee (CPTAC).

BACKGROUND

At the Ordinary Council Meeting held on 28 March 2017 Council resolved as follows:

That Council forms a 'Community and Public Transport Advisory Committee';

- That the Committee consist of:*
 - Up to four Councillors;*
 - The CEO or his delegate; and*
 - Up to three community members nominated by the Committee;*
- That Committee meet as often as is determined by the Committee or the Chairperson of the Committee;*
- That the purpose of the Committee be 'to develop plans and advocacy positions for consideration by Council in the areas of community and public transport.'*

An Expression of Interest seeking members of public for membership on the Committee was publicly advertised in the Toodyay Herald.

Two applications were received.

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The Committee will operate in accordance with the Terms of Reference set by Council which outlines the Committee's purpose, role, extent of authority and guidance on membership.

The Committee will meet every two months or as determined by the Committee with the first meeting to be held on 1 June 2017.

CONSULTATION IMPLICATIONS

The lobbying priorities of the Shire of Toodyay were ratified by Council at the December 2016 Council Meeting where Council also formally appointed Cr P Greenway, Cr J Dow and Cr S Craddock as Council representatives on the Toodyay Avon Link Supporter's Group.

STRATEGIC IMPLICATIONS

The formation of this Committee keeps up with the existing strategic direction in respect to the Avon Link, and by extension public transport, which have been key Shire lobbying priorities.

POLICY IMPLICATIONS

There are no adverse policy implications envisaged from this report.

FINANCIAL IMPLICATIONS

The formation of a Committee will have some financial implications in regards to staff time spent coordinating meetings, recording minutes etc.

LEGAL AND STATUTORY IMPLICATIONS

Sections 5.9 and 5.10 of the *Local Government Act 1995* provide for the formation of Advisory Committees. The Committee will not have delegated authority.

RISK IMPLICATIONS (including DAIP)

There are no adverse risk implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

Council resolved to offer up to three places for community members on this Committee. The two applications received are all considered suitable. These applications are available for Members to review on Council Dashboard (the hub) and/or the Councillor drive.

There is also provision for up to four Elected Members and an employee representative being the CEO or his nominated representative to make up the rest of the Committee.

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It is assumed that the three Councillors formally appointed to the Avon Link Working Group would be on the CPTAC. If this is the case, then to complete the Committee's make-up Council needs to appoint one more Elected Member. It is suggested nominations and appointments be conducted at this meeting and in line with the normal procedure for Council Committees.

The only other task to complete to enable this Committee to function is to settle on a start date and subsequent meeting times. (**Attachment 2**)

It should also be noted, that following the local government ordinary elections in October 2017 the membership of this committee will be brought to Council again.

Note: The timetable supplied is for bookings for the Council Chambers room. Dates may clash with Audit Committee Meetings, however as the CPTAC is proposed to commence at 5.00pm being on the same date as another Committee meeting needn't be a barrier to holding it on the date set in Attachment 2.

OFFICER'S RECOMMENDATION

That Council, having already endorsed the structure of the Community and Public Transport Advisory Committee (CPTAC):

1. Endorse the Schedule of Meetings as outlined in **Attachment 2** commencing from Thursday 1 June 2017 at 5.00pm and reoccurring every two months thereafter;
2. Appoint the following persons as Public Members:
 - Mr Richard Wilkinson; and
 - Mr Gary Nelmes.
3. Appoint the following Elected Members:
 - Cr P Greenway;
 - Cr J Dow;
 - Cr S Craddock; and
 - -----

Cr Welburn moved the Officer's Recommendation

Cr Greenway seconded the motion

Clarification was sought

The motion was put.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 58/04/17

MOVED Cr Greenway

SECONDED Cr Twine

That Council, having already endorsed the structure of the Community and Public Transport Advisory Committee (CPTAC):

1. Endorse the Schedule of Meetings as outlined in **Attachment 2** commencing from Thursday 1 June 2017 at 5.00pm and reoccurring every two months thereafter;
2. Appoint the following persons as Public Members:
 - Mr Richard Wilkinson; and
 - Mr Gary Nelmes.
3. Appoint the following Elected Members:
 - Cr P Greenway;
 - Cr J Dow; and
 - Cr S Craddock.

MOTION CARRIED BY ABSOLUTE MAJORITY 7/0

9.5.3 October 2017 Local Government Ordinary Election

Date of Report:	11 April 2017
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	ELT1
Author:	S Scott – Chief Executive Officer
Responsible Officer:	S Scott – Chief Executive Officer
Previously Before Council:	Nil
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive
Attachments:	<ol style="list-style-type: none">1. Letter from WAEC – Agreement to consolidate elections; and2. Letter from WAEC – Agreement to conduct 2017 Election if requested, with quotation.
Voting Requirements:	Absolute Majority

PURPOSE OF THE REPORT

To update Council on the decision by the WA Electoral Commission and to propose that Council appoint the Western Australian Electoral Commission to conduct a postal election for the 2017 Local Government Ordinary Elections.

BACKGROUND

Cr Wood resigned as a Councillor which took effect on 7 April 2017. The Local Government Act allows that a vacancy occurring between 21 January 2017 and 21 July 2017 may be filled through an extraordinary election held on the same day as the Ordinary Election, subject to approval by the Electoral Commissioner. The WA Electoral Commissioner has now approved the consolidation of elections as outlined above.

In addition to this and as part of the election process, Council must decide more than 80 days before the ordinary election due date (in this case, before 2 August 2017) if it is going to appoint the Electoral Commissioner to conduct its election either by post or in person voting. If the Commission is selected, the Electoral Commissioner will appoint a returning officer. **Note:** This is also the deadline for appointing a person other than the CEO as returning officer.

If a postal vote is to be preferred, the Commission will automatically become responsible for this process.

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Voting Option

At the last Ordinary Election voter turnout in Toodyay was 29.8 %. It is a goal of Council to increase this and postal voting is seen as a viable opportunity to do so.

Voter turnout at the same election in 2015 by using postal voting and conducted by the Electoral Commissioner are set out in the table below.

While there may well be other factors in play, as to why the turnout at this particular election was lower or higher, all bar two of the sample had higher voter turnout than Toodyay. It does suggest that this option (postal voting) may lend itself to a higher participation rate.

Local Government	Voter Turnout (%)
Gingin	38.9
Chittering	41.7
Lake Grace	47.6
Moora	46.7
Mount Marshall	82.0
Murray	23.6
Northam	30.4
Wongan Ballidu	53.1
York	29.5

CONSULTATION IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Under the heading of ***responsible and responsive civic leadership*** in the Strategic Community Plan; Council set a goal of increased voter turnout at local government elections as an indicator. Results from other municipalities suggest that postal voting through the WAEC may increase voter turnout.

POLICY IMPLICATIONS

There are no adverse policy implications envisaged from this report.

FINANCIAL IMPLICATIONS

The Electoral Commissioner has provided a quote of \$23,000 to run the election. Council may also incur some additional expenses – and this has been approximated at around \$2,000, bringing the estimated total election cost to around \$25,000.

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In 2015-16 Council spent \$10,426 on election expenses, as the election was undertaken internally as per the Local Government Act (WA). It is noted this did not include the CEO's time in the lead up to the election.

LEGAL AND STATUTORY IMPLICATIONS

The effect of the postponement of the Extraordinary Election will be that two (2) vacancies will be contested for East Ward at the Ordinary Election rather than one (1). The candidate receiving the highest number of votes will be elected for a four (4) year term and; the candidate with the **next** highest number of votes will be elected for a two (2) year term.

Or, in the case of only two (2) candidates contesting the election, they would draw lots to determine which candidate serves which term.

There are statutory deadlines for making decisions in relation to the forthcoming election, however, the Shire is, at this point, well ahead of the time limit requirements.

RISK IMPLICATIONS (including DAIP)

There are no adverse risk implications envisaged from this report.

SOCIAL IMPLICATIONS

There are no adverse social implications envisaged from this report.

ENVIRONMENTAL IMPLICATIONS

There are no adverse environmental implications envisaged from this report.

ECONOMIC IMPLICATIONS

There are no adverse economic implications envisaged from this report.

OFFICER COMMENT / DETAILS

It does appear that overall voter turnouts for Local Governments with postal elections are generally higher, though it is noted that it was not the case for Northam and York.

That said, is should be seen as opportunity to assess if a postal vote process will improve voter turnout as this has not been tested by the Shire. While the cost of having the Electoral Commissioner conduct a postal election is higher than the option of 'a voting in person election' run by the CEO, it does not take account of the opportunity cost of the CEO performing this task.

If Council chose instead to appoint an independent Returning Officer the cost of running a voting in person election would increase substantially.

OFFICER'S RECOMMENDATION

That Council:

1. Note that the Electoral Commissioner has agreed to the consolidation of the election for the casual vacancy created by Cr Wood's resignation with the October 2017 Ordinary election;
2. Appoint the WA Electoral Commissioner to conduct a postal election for Toodyay the October 2017 Ordinary election in October

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Cr D Dow advised that the Officer's Recommendation would be split in two parts.

Cr J Dow moved Point 1 of the Officer's Recommendation.

Point 1 of the split motion was put.

OFFICER'S RECOMMENDATION (POINT 1)/COUNCIL RESOLUTION NO 59/04/17

MOVED Cr J Dow

That Council:

1. Note that the Electoral Commissioner has agreed to the consolidation of the election for the casual vacancy created by Cr Wood's resignation with the October 2017 Ordinary election

MOTION CARRIED 7/0

Cr J Dow moved Point 2 of the Officer's Recommendation.

Cr Twine seconded the motion.

Clarification was sought.

Cr J Dow sought leave to withdraw the motion under Standing Orders 9.15 (1).

MOTION/COUNCIL RESOLUTION NO 60/04/17

MOVED Cr J Dow

SECONDED Cr Twine

That the motion be withdrawn in accordance with Standing Orders 9.15 (1).

MOTION CARRIED 7/0

Cr Rayner moved an alternative motion as follows:

That consideration of Point 2 of the Officer's Recommendation which reads:

2. Appoint the WA Electoral Commissioner to conduct a postal election for Toodyay the October 2017 Ordinary election in October

be deferred to the June 2017 Council Forum and to the June 2017 Council meeting.

The motion was put.

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ALTERNATIVE MOTION/COUNCIL RESOLUTION NO 61/04/17

MOVED Cr Rayner

That consideration of Point 2 of the Officer's Recommendation which reads:

2. Appoint the WA Electoral Commissioner to conduct a postal election for Toodyay the October 2017 Ordinary election in October

be deferred to the June 2017 Council Forum and to the June 2017 Council meeting.

MOTION CARRIED 7/0

9.5.4 Filling Vacancies on Council Committees

Date of Report:	12 April 2015
Proponent:	Shire of Toodyay
File Ref:	MTG6
Author:	Stan Scott – Chief Executive Officer
Responsible Officer:	Stan Scott – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority for Committee Membership, Simple Majority otherwise

INTRODUCTION

The purpose of this report is to fill vacancies on Council committees or external bides resulting from Cr Wood's resignation.

BACKGROUND

Nil.

CONSULTATION

No consultation has been necessary nor has any been undertaken.

STATUTORY ENVIRONMENT

Section 5.8 of the *Local Government Act 1995* provides for the establishment of committees of 3 or more persons. Sections 5.9 and 5.10 provide for the types of committees and membership.

In particular 5.10 provides that:

- each elected member is entitled to be on at least one committee;
- the President can insist that he be appointed to any committee that includes Council Members; and
- the CEO can insist the he or his representative be appointed to any committee that will include a staff member.

Part V, Section 67 of the *Bush Fires Act 1954* provides for the establishment of a Bush Fire Advisory Committee.

Part 3 (Division 1) Section 38 of the *Emergency Management Act 2005* provides for the establishment of a Local Emergency Management Committee. Section 38(3) of the *Emergency Management Act 2005* provides for the membership of a LEMC subject to Section 38(4) of the *Emergency Management Act 2005* whereby the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.

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Sections 16 to 20 of *State Emergency Management Policy No. 2.5 – Emergency Management in Local Government Districts* provides guidelines to local government in relation to the membership of a Local Emergency Management Committee.

POLICY IMPLICATIONS

This proposal does not contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal does not contain any notable financial implications.

STRATEGIC IMPLICATIONS

This proposal does not contain any notable strategic implications.

ENVIRONMENTAL IMPLICATIONS

This proposal does not contain any notable environmental implications.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER'S COMMENT

Bush Fire Advisory Committee (BFAC)

Part V, Section 67 of the *Bush Fires Act 1954* provides for the establishment of a Bush Fire Advisory Committee. The committee meets 4 times per year.

The purpose of the Bush Fire Advisory Committee is as follows:

To provide advice to the local government on matters pertaining to obligations contained within the Bush Fires Act, organising, managing, resourcing and training volunteer bush fire brigades”.

This committee is established under Section 67 of the *Bush Fires Act 1954*. This committee does not have delegated authority.

At its November Ordinary Meeting Council made the following appointments:

Members:

- Councillor Rayner
- Councillor Twine
- Councillor Welburn

Deputy members in order of seniority (if a member is unable to attend deputies will be called upon in order of seniority)

- Councillor Chitty
- Councillor Wood

It is proposed that Council appoint a new deputy member.

Local Emergency Management Committee (LEMC)

Part 3 (Division 1) Section 38 of the *Emergency Management Act 2005* provides for the establishment of a Local Emergency Management Committee. Section 38(3) of the *Emergency Management Act 2005* provides for the membership of

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a LEMC subject to Section 38(4) of the *Emergency Management Act 2005* whereby the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.

The purpose of the LEMC is stated as follows:

"to advise and assist the Local Government in ensuring that the Local Emergency Management arrangements are established for its district; to liaise with public authorities and other persons in the development, review and testing of Local Emergency Management arrangements; and to carry out other emergency management activities as directed by the SEMC or prescribed by the Regulations."

At its November Ordinary Meeting Council made the following appointments:

Members:

- Councillor D Dow (Shire President)
- Councillor Chitty
- Councillor Wood

Deputy members in order of seniority (if a member is unable to attend deputies will be called upon in order of seniority)

- Councillor J Dow
- Councillor Greenway

It is proposed that Council appoint a new member. If Cr J Dow or Cr Greenway is appointed, it is proposed that a new deputy member be appointed.

Environmental Advisory Committee

The Environmental Advisory Committee is a Standing Committee of Council constituted under Section 5.8 of the Local Government Act 1995.

The purpose of the Environmental Advisory Committee is to:

- i. *Provide advice to Council on the implementation of the environmental strategy;*
- ii. *Develop relevant documents including policies, strategies, leaflets, pamphlets or booklets consistent with the environmental strategy for consideration by Council; and*
- iii. *Provide advice on relevant matters referred to it by Council.*

At its November Ordinary Meeting Council made the following appointments:

Members:

- Councillor Greenway
- Councillor Craddock
- Councillor Twine
- Councillor J Dow

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Deputy members in order of seniority (if a member is unable to attend deputies will be called upon in order of seniority)

- Councillor Wood
- Councillor Chitty

It is proposed that Council appoint a new deputy member.

COUNCIL REPRESENTATION - NOMINATIONS TO EXTERNAL BOARDS

In relation to Council Nominations to External Boards information to be noted by Members will be listed under the headings below.

Avon Tourism

Council makes an annual contribution to Avon Tourism and nominates a delegate to serve on the Board.

Avon Tourism is the sub-regional tourism body for this region, and provides a delegate to the regional tourism body Experience Perth.

Cr Wood has been serving on the board following Cr Greenway's withdrawal from that role.

It is proposed that Council nominate a new representative. It may be a Councillor or a staff member and may be reviewed after the November 2017 Ordinary Election.

Development Assessment Panel

In January 2017 Council confirmed to the Department of Planning that its representatives on the joint Development Assessment Panel for Toodyay would be:

1. Cr Chitty and Cr Rayner as members of the Development Assessment Panels representing the Shire of Toodyay; and
2. Cr Greenway and Cr Wood as alternate members of the Development Assessment Panels representing the Shire of Toodyay.

Development Assessment Panels consider planning applications for larger projects, generally those valued at more than \$7 million. Appointment are made by the Minister for Planning based on Council recommendations.

Given that there have been no projects referred to the DAP in the last 5 years it is proposed that:

Council advise the Department of Planning of Cr Wood's resignation, and advise that a new alternative member will be nominated following the October 2017 Ordinary Elections.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 62/04/17

MOVED Cr J Dow

That Council:

1. That Council appoint:

- A. Cr Greenway as a new **Deputy Member** to the Bush Fire Advisory Committee;

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- B. Cr J Dow as a new **Member** of the Local Emergency Management Committee;
- C. Cr Rayner as a new Deputy **Member** of the Local Emergency Management Committee;
- D. Cr Welburn as a new **Deputy Member** to the Environmental Advisory Committee, second in seniority after Cr Chitty;
- E. Cr Greenway (or the CEO or his delegate) as a **representative** on the board of Avon Tourism Inc;

2. That Council:

- A. Advise the Department of Planning of Cr Wood's resignation, and
- B. Further advise that a new alternative member of the joint development assessment panel will be nominated following the October 2017 Ordinary Elections.

MOTION CARRIED BY ABSOLUTE MAJORITY 7/0

9.6 COMMITTEE REPORTS

9.6.1 Environmental Advisory Committee Recommendations

Date of Report:	11 April 2017
Name of Applicant / Proponent/s:	Environment Advisory Committee
File Reference:	PLA6
Author:	S Acharya- Environmental Officer
Responsible Officer:	G Bissett – Manager Planning & Development
Previously Before Council:	N/A
Author's Disclosure of Interest:	Nil
Nature of Council's Role in the matter:	Executive.
Attachments:	<p>1. Minutes of the Environmental Advisory Committee (EAC) Meeting.</p> <p><i>Note: Attachments to the EAC Minutes are on the Shire website and available in hard copy on request.</i></p>
Voting Requirements:	Simple Majority

PURPOSE OF THE REPORT

To receive the recommendations made by the Environmental Advisory Committee (EAC) at their meeting held on 2nd March 2017.

BACKGROUND

In accordance with Council Policy A.17 – Council Consideration of Committee Recommendations “Recommendation from Council Committees will be considered by Council at the earliest opportunity.”

At an Environmental Advisory Committee Meeting held on 2nd March 2017 recommendations were made to Council as follows:

Recommendation 1 – The Feasibility of using rainwater in selected Public Buildings in Toodyay

That the Environmental Advisory Committee make a recommendation to Council as follows:

That Council:

1. *Receives and takes note of the concept proposal on “The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay”; and*
2. *Acknowledges that the buildings with the largest consumption but associated with greater savings and lowest costs - the Administration*

Centre, Community Centre and Works Depot be considered for the provision of rainwater harvesting.

Recommendation 2 – Plastic Bag Ban

That the Environmental Advisory Committee make a recommendation to Council as follows:

The Environmental Advisory Committee recommends to Council, in relation to the correspondence from Municipal Waste Advisory Council regarding Council's interest in Plastic Bag Ban, the following:

That Council:

- 1. Supports the state-wide plastic bag ban; and*
- 2. Authorises the CEO to consider measures to minimise the use of plastic and implement better management practices and policies in respect to plastic in the Shire of Toodyay.*

Recommendation 3 – Incentives for Biodiversity Conservation on Private Property

That the Environmental Advisory Committee make a recommendation to Council as follows:

That Council consider developing a Biodiversity Incentive Strategy that identifies incentives programs that can be practically implemented within the Shire of Toodyay.

CONSULTATION IMPLICATIONS

There has been no further consultation in relation to the recommendations made by the Environmental Advisory Committee.

STRATEGIC IMPLICATIONS

This proposal doesn't contain any notable strategic implications.

POLICY IMPLICATIONS

This paper doesn't contain any notable policy implications.

FINANCIAL IMPLICATIONS

This proposal doesn't contain any notable financial implications.

LEGAL AND STATUTORY IMPLICATIONS

This proposal doesn't contain any notable financial implications.

RISK IMPLICATIONS (including DAIP)

This paper doesn't contain any notable risk implications.

ENVIRONMENTAL IMPLICATIONS

The recommendations made by the Environmental Committee will assist the Council to achieve positive environmental outcomes for the Shire through the implementation of Shire Environmental Management Strategy.

SOCIAL IMPLICATIONS

This proposal does not contain any notable social implications.

OFFICER COMMENT / DETAILS

Recommendation 1 – The Feasibility of using rainwater in selected Public Buildings in Toodyay

The Water Craft Consultant was consulted to investigate on the feasibility of using rainwater in the major Council owned buildings. Following a site visit by the Consultant and the subsequent study of water usage figures in the public buildings, a concept proposal was prepared and presented to the Environmental Advisory Committee meetings held on 2nd March 2017. The proposal identifies Admin Centre, Community Centre, Library, Visitor Centre and new Works Depot to have greater benefits of using rainwater for non-potable water use.

The proposal takes a note of a total saving of over 500,000L of scheme water within these buildings. The greatest savings and lowest costs are related to those buildings with the largest consumption – the Administration Centre, Community Centre and Works Depot. In fact, potential savings at the Works Depot appear so significant that they could completely offset the cost of the works at the other two sites resulting in a broadly cost-neutral result over ten years.

Whilst technically feasible, use of tank water for smaller buildings with a scheme water supply such as the Library or Visitor Centre is of less financial benefit. The high cost of installing a system cannot be offset by a large saving in water consumption due to the low usage pattern. The Shire Administration building is listed in the Category 1 in the State Heritage listing. Entry in the State Register does not mean a place cannot be changed to meet contemporary needs or adapted for new use. However any maintenance or change in the building structure may require an approval from the State Heritage Office. If Council decides to install Rainwater Tanks in the Administration Building, it may first require referring it to the Heritage Council for advice.

From a legislative perspective, the rainwater is considered acceptable for non-potable use (including toilet flushing and laundry use inside the home) without any treatment. When treated, disinfected public drinking water supply is also available, however the government position is that rainwater be used as a source for hot water services, bathing, laundry, toilet flushing and gardening but would not recommend use as drinking water due to the higher risk to public health.

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The summary of the proposal is presented in a table below for ease of understanding:

S.N	Buildings	Estimated Water Consumption (L/day)	Roof Area (sqm)	Total Rainwater available (kl)	Rain water Use for	Recommended Tanks Size	% of total water use met by rainwater	Estimated installation budget	Approx. cost of rainwater per kilolitre (kL)	Net cost of using rainwater over 10 years
1.	Admin Building	340	160-300	67-125	Toilets	5,000L	52%	\$7,000	\$12.50	\$3,000
						14,000L	76%	\$10,000	\$12.20	\$3,900
2.	Community Centre	570	150-365	67-125	Toilets	10,000L	11%	\$9,000	\$12.00	\$3,700
						23,000L	20%	\$15,000	\$11.00	\$5,500
3.	Library	170	100-210	67-125	Toilets	1,500L	65%	\$5,000	\$33.00	\$3,900
					Toilets & Retic	10,000L	100%	\$6,200	\$24.00	\$4,400
4.	Visitor Centre	130	230	96	Toilets	4,500L	94%	\$6,500	\$15.00	\$3,800
					Toilets	9,500L	100%	\$7,000	\$15.00	\$4,000
5.	Works Depot	1200	1500	625	All non-potable water use	50,000L	100%	\$10,000	\$3.25	\$11,600 (Saving over 10 years)

Please note that the approx. cost of rainwater per kilo litre is based on installation cost / amount of mains water saved over 10 years. The Net cost deducts the likely price of scheme water saved over the next 10 years, assuming a fixed business charge for water of \$7/k.

There was some further discussion at the meeting in relation to the accuracy of the costings and benefits of these proposals. The most suitable candidate was seen as the Depot due to it having a harvesting system in place. It is believed that more work needs to be done in relation to the feasibility of this strategy which will be carried out by officers.

Recommendation 2 – Plastic Bag Ban

The concept of introducing plastic bag ban, both local and state-wide is consistent with the strategic direction outlined in the Environmental Management Strategy (EMS). The EMS clearly sets out that there is a need to actively minimise and manage waste generated within the Shire by grabbing any available opportunity to improve waste avoidance, re-cycling or re-using. The Shire offers a kerbside recycling collection to its residents including the recycling of the plastics. However not all of the plastic bags are recyclable and much of them ends in the landfills. There seems to be some community awareness and concern about the pollution the plastic shopping bags can cause however despite the awareness, many consumers still continue to accept lightweight plastic shopping bags each time they purchase goods from a retailer.

Plastic Tree Guards that are often used in revegetation programs are another plastic issue identified in the local government including the Toodyay. Ecological restoration without using tree guards can be challenging sometime, especially in hot and dry climate. However such tree guards are often seen standing long after the seedlings are grown. These plastic guards leaving tiny pieces of shredded plastic strewn across the ground and these ending up in the river and water resources due to storm or other reasons often pose threats to our river and wildlife.

The issue of plastic pollution is far wider than just plastic bags and holistic approach is required to address the problem. As much as the concept of “Plastic Bag Ban” seems appealing, many of the Local Governments including the Shire of Toodyay might have very limited capacity to address many of the sources of plastic pollution. In taking action on plastic bags, the Shire should take into the account the type of legislative approach and any intervention that will be taken and how that approach or intervention will affect existing waste treatment systems and community engagement.

Recommendation 3 – Incentives for Biodiversity Conservation on Private Property in the Shire of Toodyay

Toodyay contains a high proportion of remnant native vegetation and fauna habitat compared to other shires in the Wheatbelt Region. Unfortunately, the Shire doesn't have a management responsibility for many of the high value remnant native vegetation and fauna habitat that are in private ownership which are now the subject of clearing for ranges of activities. It's not that no efforts have been made to protect and conserve these resources on a private property but the effort is inadequate. Many of the local landholders are often privately shouldering the full cost of actively managing these remnants on their property. There are others who are willing to do so but haven't been able to protect these remnants mainly due to financial constraints.

Incentives to private land conservation is not a new concept and there are range of incentives from financial to technical advice that are currently being offered by State Government, Local Councils and different non-profit organisations across Western Australia so as to encourage and achieve conservation on private property. The incentives programs currently operating in WA can be broadly grouped under following headings:

- Financial assistance

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- Labour programs
- Land sale, purchase or donation
- Legal protection
- Management agreements
- Technical advice
- Training

The incentive programs doesn't necessarily have to be the financial, it can be the mix of both financial and non-financial programs. However financial incentives are often a clear attractant for landowners considering conservation works on their properties or participation in any incentive Program. Should the Council wish to offer incentive programs to its landholders as part of the implementation of its EMS, it is important to consider the funding from external body or seek a sponsorship. Because considering the Council's budgetary constraints, financial resources could be the major barrier while the number of potentially eligible landowners could be another issue towards the development of an incentive program. Another cost-effective model would be to seek one or more local Councils interested in a partnership and roll the program out regionally.

OFFICER'S RECOMMENDATION / COMMITTEE RECOMMENDATION 1

That Council:

1. Receives and takes note of the concept proposal on "The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay"; and
2. Acknowledges that the buildings with the largest consumption but associated with greater savings and lowest costs - the Administration Centre, Community Centre and Works Depot be considered for the provision of rainwater harvesting.

Cr Chitty moved the Officer's Recommendation as follows:

That Council:

1. **Receives and takes note of the concept proposal on "The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay"; and**
2. **Acknowledges that the buildings with the largest consumption but associated with greater savings and lowest costs - the Administration Centre, Community Centre and Works Depot be considered for the provision of rainwater harvesting.**

Cr Twine seconded the motion.

Clarification was sought

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Cr Dow moved an amendment to the Officer's Recommendation as follows:

That Point 2 of the Officer's Recommendation be reworded to read as follows

2. *Acknowledges that the building with the largest consumption but associated with greater savings and lowest costs i.e. Works Depot be considered for the provision of rainwater harvesting.*

Cr Twine seconded the amendment.

Clarification was sought.

The amendment was put.

AMENDMENT/COUNCIL RESOLUTION NO 63/04/17

MOVED Cr D Dow

SECONDED Cr Twine

That Point 2 of the Officer's Recommendation be reworded to read as follows:

2. Acknowledges that the building with the largest consumption but associated with greater savings and lowest costs i.e. Works Depot be considered for the provision of rainwater harvesting.

AMENDMENT CARRIED 7/0

The substantive motion was put

MOTION/COUNCIL RESOLUTION NO 64/04/17

MOVED Cr Chitty

SECONDED Cr Twine

That Council:

1. Receives and takes note of the concept proposal on "The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay"; and
2. Acknowledges that the building with the largest consumption but associated with greater savings and lowest costs i.e. Works Depot be considered for the provision of rainwater harvesting.

MOTION CARRIED 7/0

OFFICER / COMMITTEE RECOMMENDATION 2

The Environmental Advisory Committee recommends to Council, in relation to the correspondence from Municipal Waste Advisory Council regarding Council's interest in Plastic Bag Ban, the following:

That Council:

1. Supports the state-wide plastic bag ban; and
2. Authorises the CEO to consider measures to minimise the use of plastic and implement better management practices and policies in respect to plastic in the Shire of Toodyay.

MINUTES OF ORDINARY MEETING OF COUNCIL
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Cr J Dow moved the Officer's Recommendation.

Cr Chitty seconded the motion

Clarification was sought.

Cr D Dow foreshadowed an alternative motion as follows:

That Point 1 be reworded to read as follows:

1. ***Supports a state-wide campaign to reduce the use of plastic shopping bags; and***

The motion was put.

OFFICER'S RECOMMENDATION 2/MOTION

MOVED Cr J Dow

SECONDED Cr Chitty

The Environmental Advisory Committee recommends to Council, in relation to the correspondence from Municipal Waste Advisory Council regarding Council's interest in Plastic Bag Ban, the following:

That Council:

1. Supports the state-wide plastic bag ban; and
2. Authorises the CEO to consider measures to minimise the use of plastic and implement better management practices and policies in respect to plastic in the Shire of Toodyay.

MOTION LOST 1/6

MINUTES OF ORDINARY MEETING OF COUNCIL
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The alternative motion was put.

ALTERNATIVE MOTION/COUNCIL RESOLUTION NO 65/04/17

MOVED Cr D Dow

SECONDED Cr Chitty

That Council, in relation to correspondence from the Municipal Waste Advisory Council regarding Council's interest in the Plastic Bag Ban:

1. Supports a state-wide campaign to reduce the use of plastic shopping bags; and
2. Authorises the CEO to consider measures to minimise the use of plastic and implement better management practices and policies in respect to plastic in the Shire of Toodyay.

MOTION CARRIED 7/0

**OFFICER'S RECOMMENDATION 3/COUNCIL RESOLUTION NO
66/04/17**

MOVED Cr Welburn

That Council consider developing a Biodiversity Incentive Strategy that identifies incentives programs that can be practically implemented within the Shire of Toodyay.

MOTION CARRIED 7/0

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 18 APRIL 2017

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**11. NOTICES OF MOTION GIVEN AT THE MEETING FOR
CONSIDERATION AT NEXT MEETING**

Nil

**12. QUESTIONS OF MEMBERS OF WHICH DUE NOTICE HAS BEEN
GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF MEETING**

13.1 MEMBERS

Nil

13.2 EMPLOYEES

Nil

The Shire President adjourned the meeting adjourned at 6.00pm.

The Shire President resumed the meeting at 6.40pm.

14. CONFIDENTIAL BUSINESS

The Shire President advised the gallery that the Council Meeting would move behind closed doors for discussion of item 14.1 SAT Matter as it is confidential business and the Council Resolution would be public record in the minutes.

The Shire President requested a motion be moved in accordance with Standing Order 5.2 (2) that the meeting be closed to the public

MOTION/COUNCIL RESOLUTION NO 67/04/17

MOVED Cr J Dow

That Council move behind closed doors in accordance with Standing Order 5.2(2) order for confidential business to be discussed.

MOTION CARRIED 7/0

14.1 Lot 29 (No. 708) Julimar Road – Earthworks (SAT DR 407/2026)

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION NO 68/04/17

MOVED Cr Greenway

SECONDED Cr J Dow

That Council:

1. That Council under s 31(1) of the *State Administrative Tribunal Act 2004* set aside its previous resolution 112/11/16 and approve the application for retrospective earthworks with a setback variation for a horse arena to be located at 29 (No. 708) Julimar Road in West Toodyay subject to the following conditions:
 - a. Development shall be carried out only in accordance with the terms of the application as approved herein and any approved plan
 - b. The existing dam is cleared of silt and a spillway constructed as per the engineering details of the revised proposal;
 - c. The batter at the section above the rock be graded at 1V in 1.5H and a maximum batter of 1V in 1H where the batter is in rock to ensure that the firebreak width of at least 3m is maintained;
 - d. The batter be lined with rock as proposed to assist with the long term protection of the embankment and the long term interests of the batter erosion stability;
 - e. A 1200mm high rural style fence be placed at the top of the embankment as a safety measure;
 - f. The applicant provide a landscape plan for approval and undertake planting of the approved suitable vegetation along the boundary adjacent to Julimar Road to assist with screening to the satisfaction of the Shire of Toodyay.
 - g. All works to be completed within 12 months.

Advice Note:

No commercial use is permitted without a separate planning approval.

MOTION CARRIED 7/0

MOTION/COUNCIL RESOLUTION NO 69/04/17

MOVED Cr Rayner

That Council move from behind closed doors.

MOTION CARRIED 7/0

The Council Chambers were re-opened at 7.14pm. No members of the public returned to the Council Chambers and therefore the resolution made behind closed doors was not read aloud.

MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 18 APRIL 2017

15. NEXT MEETINGS

Works Advisory Committee Meeting	20 April 2017
Community Depot Management Advisory Committee Meeting	27 April 2017
Council Meeting	23 May 2017
Bush Fire Advisory Committee Meeting	2 May 2017
Council Forum	9 May 2017
Local Emergency Management Committee Meeting	10 May 2017
Audit Committee Meeting	11 May 2017
Museum Advisory Committee Meeting	18 May 2017
Environmental Advisory Committee Meeting	25 May 2017

16. CLOSURE OF MEETING

The Shire President closed the meeting at 7.20 pm.



ATTACHMENTS

to Minutes of the

ORDINARY MEETING OF COUNCIL

18 April 2017

ATTACHMENTS
TO MINUTES OF ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBERS ON 18 APRIL 2017

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SUBMISSIONS

Mr Steve McLaughlin addressed Council regarding Agenda Item 9.2.1 – Lot 427 (No. 200) Folewood Road – Two Second Hand Transported Dongas.

COUNCIL MEETING ATTACHMENTS TO AGENDA

The Attachments to the April 2017 Ordinary Meeting of Council Agenda are attached, containing its own numbering.

SJ and MJ McLaughlin re 9.2.1 Lot 427 (200) Folewood Road, Toodyay

The applicants wish to clarify several points, as regards the proposals for the abovementioned property.

(a) Whilst both buildings are DEMOUNTABLE, ie, transportable, only one building should be classed as a donga, herein referred to as building 1, (this being located at 200 Folewood Road, hence retrospective application), the second building being a former motel unit, (located at rear of Victoria Hotel, Toodyay) being building 2. Building 1 is a fabricated, steel stud component unit with metal cladding. Building 2 is a fabricated, wood stud component unit with asbestos clad roof. Both buildings have been inspected by a structural engineer and builder, and assessed as sound, in good condition, and fit for purpose.

(b) We are developing said property, submitting plans to build a single dwelling in the near future, therein requiring further storage area.

(d) Building 2 (proposed studio/storage for artwork/papers etc), has an asbestos clad roof. The applicants have made provision for the safe removal of such, and the recladding thereof with steel sheeting, by a reputable, licensed and accredited Perth firm that specialises in such work, if proposal is in agreeance with Council.

(e) Both buildings will be refurbished and repainted to a professional level, satisfying any safety / aesthetic concerns Council may envisage, including landscaping works.

(f) Both buildings are to be located in an area that cannot be seen from Folewood or Sherwood Road(s). Both buildings meet boundary setback requirements.

(g) The applicants would ask that building 2 be classed as permanent, with building 1 classed as office/ storage. Storage in the approved shed is at near maximal limits, hence the need for further storage area(s).

(h) The applicants intend to commence the fabrication of a single dwelling in the near future. The inclusion of proposed buildings 1 and 2 will facilitate the storage of fabrication materials for the proposed dwelling, as well as provide for the applicants a place to store and organise paperwork, conduct business (one of the applicants working in Toodyay at times, as a driving instructor) and ablution facilities.

Steve and Meryle McLaughlin

(for the applicants).



ATTACHMENTS

to Agenda of the

ORDINARY MEETING OF COUNCIL

18 April 2017

ATTACHMENTS
TO AGENDA OF ORDINARY MEETING OF COUNCIL
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There are no reports.

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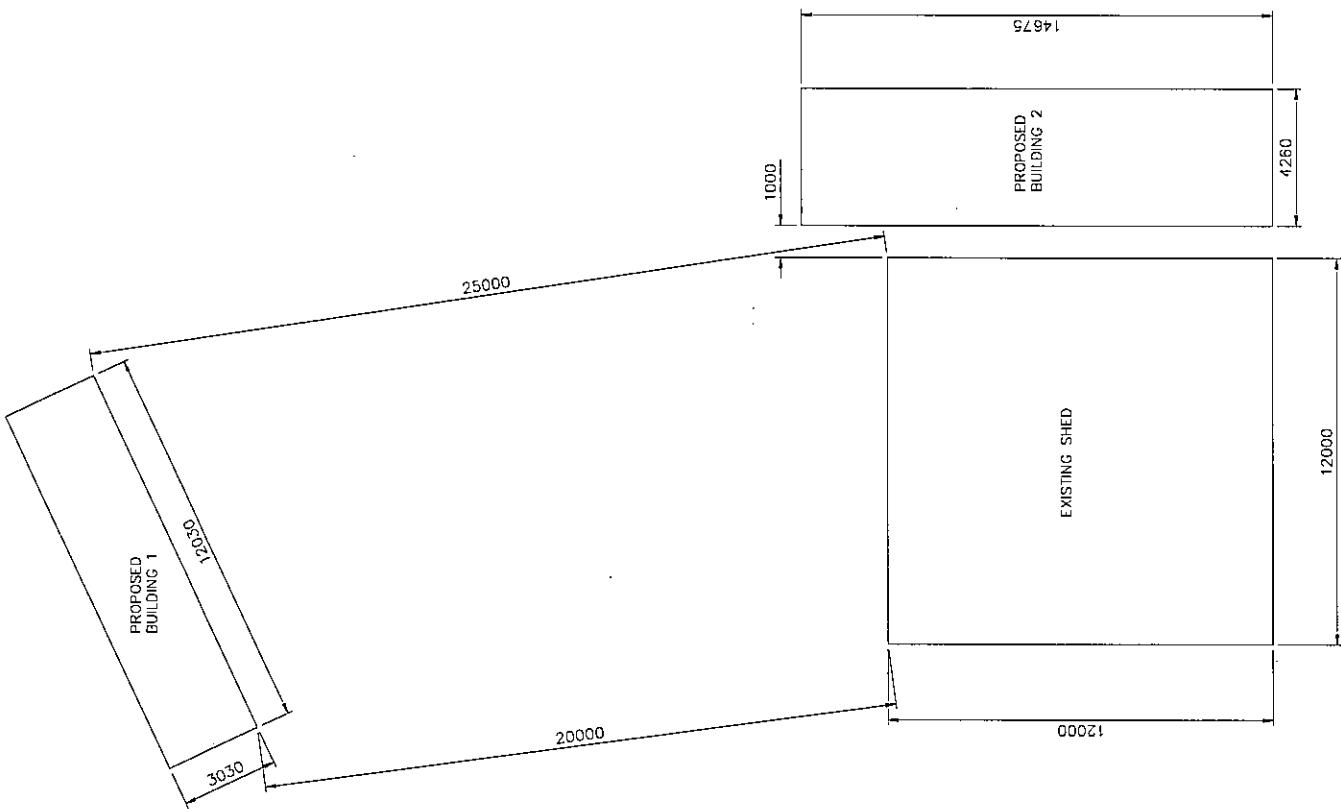
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BUILDING LAYOUT
NTS



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PROJECT 200 FOLEWOOD ROAD TOODYAY					
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CLIENT STEVE & MERYLE MCGLAUGHLIN					
APPROVED 					
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SITE PLAN
NTS

SHERWOOD ROAD

497m

200m

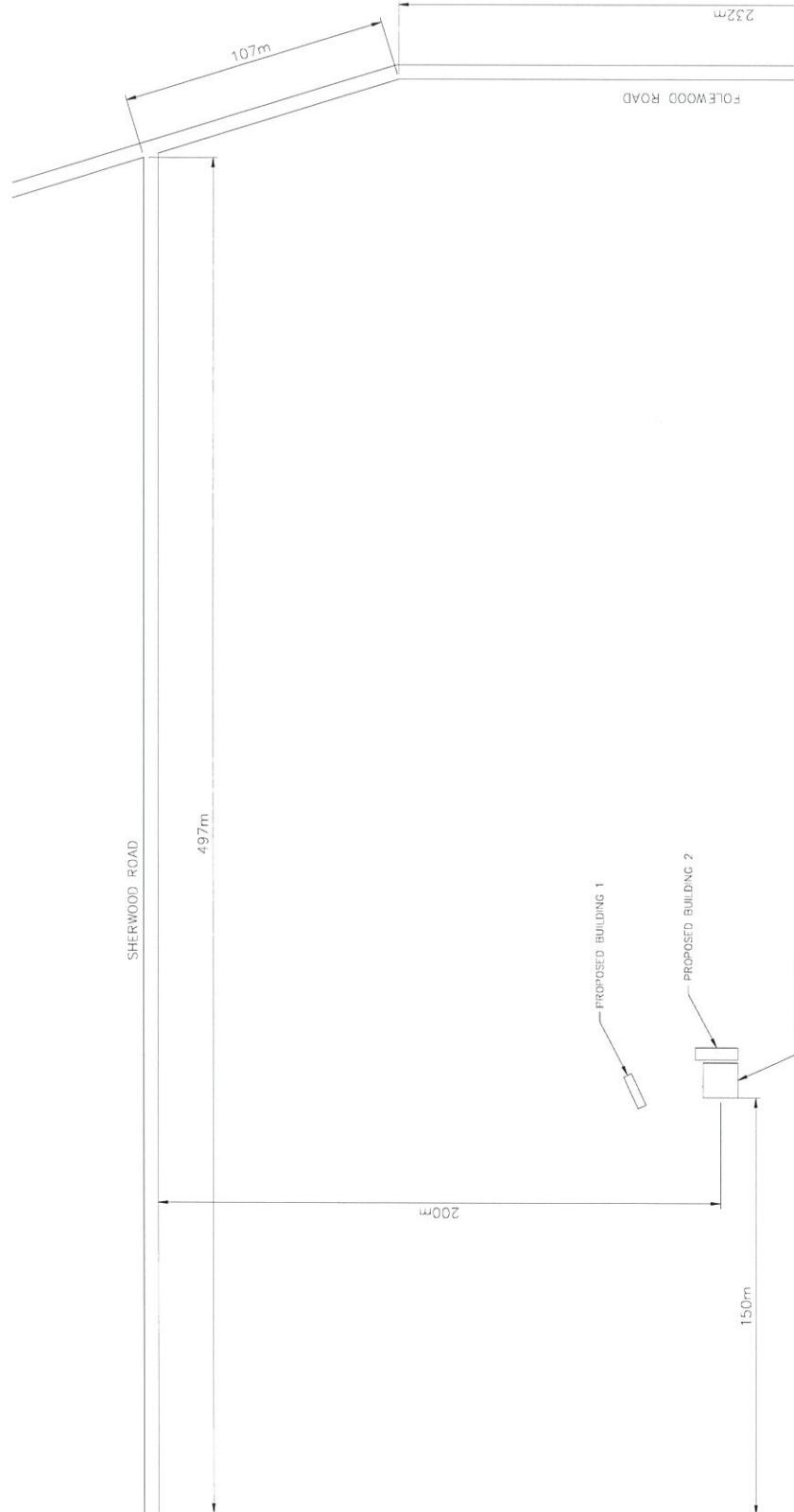
150m

PROPOSED BUILDING 1

PROPOSED BUILDING 2

EXISTING SHED

FOLEWOOD ROAD
TOODYAY



SHIRE OF TOOODYAY

Record Number: 1CR 44257

Officer / Dept: DSO

File Number: A2749 / CG 423-FOL

- 6 APR 2017

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SITE PLAN			

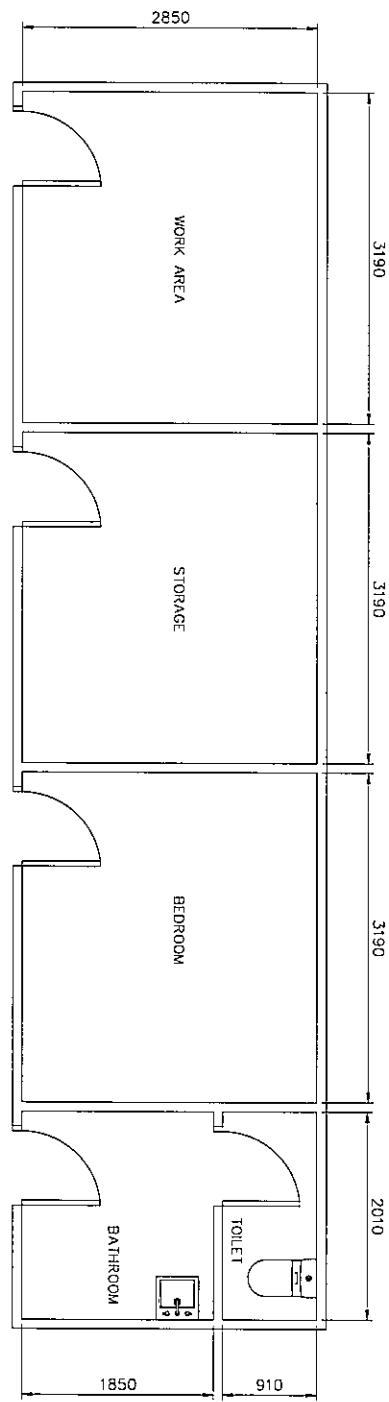
STEVE & MERYLE MC LAUGHLIN

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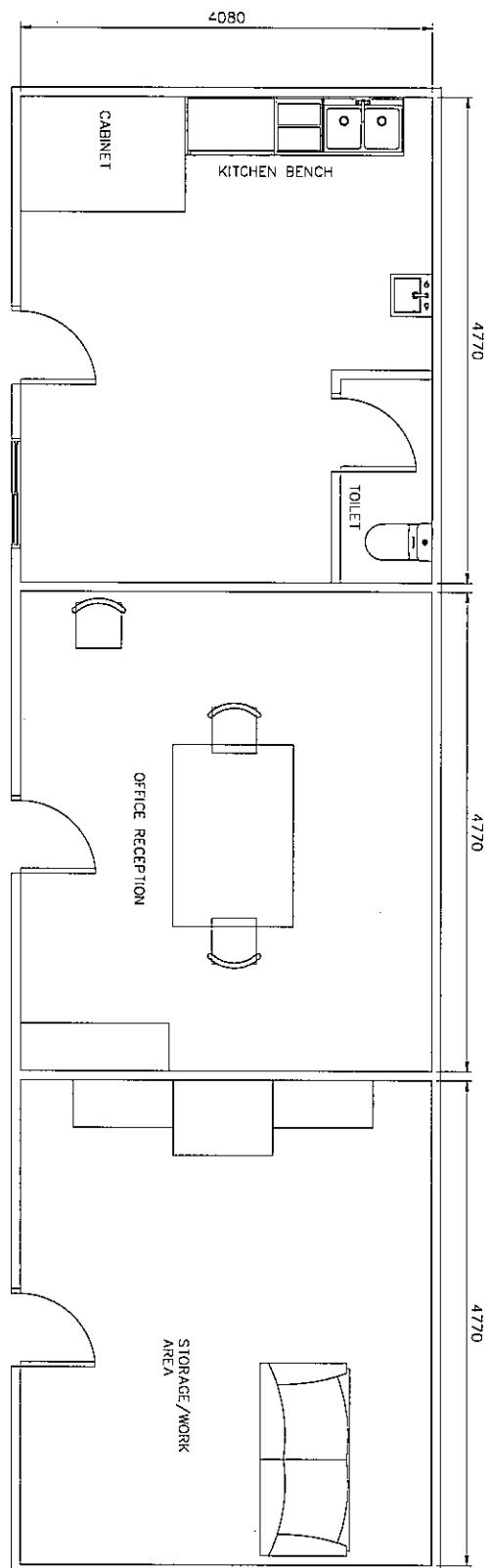
PABAG SHEEHAN
MIAA, CTNG, NFR
Chartered Structural Engineer
Membership No. 397970

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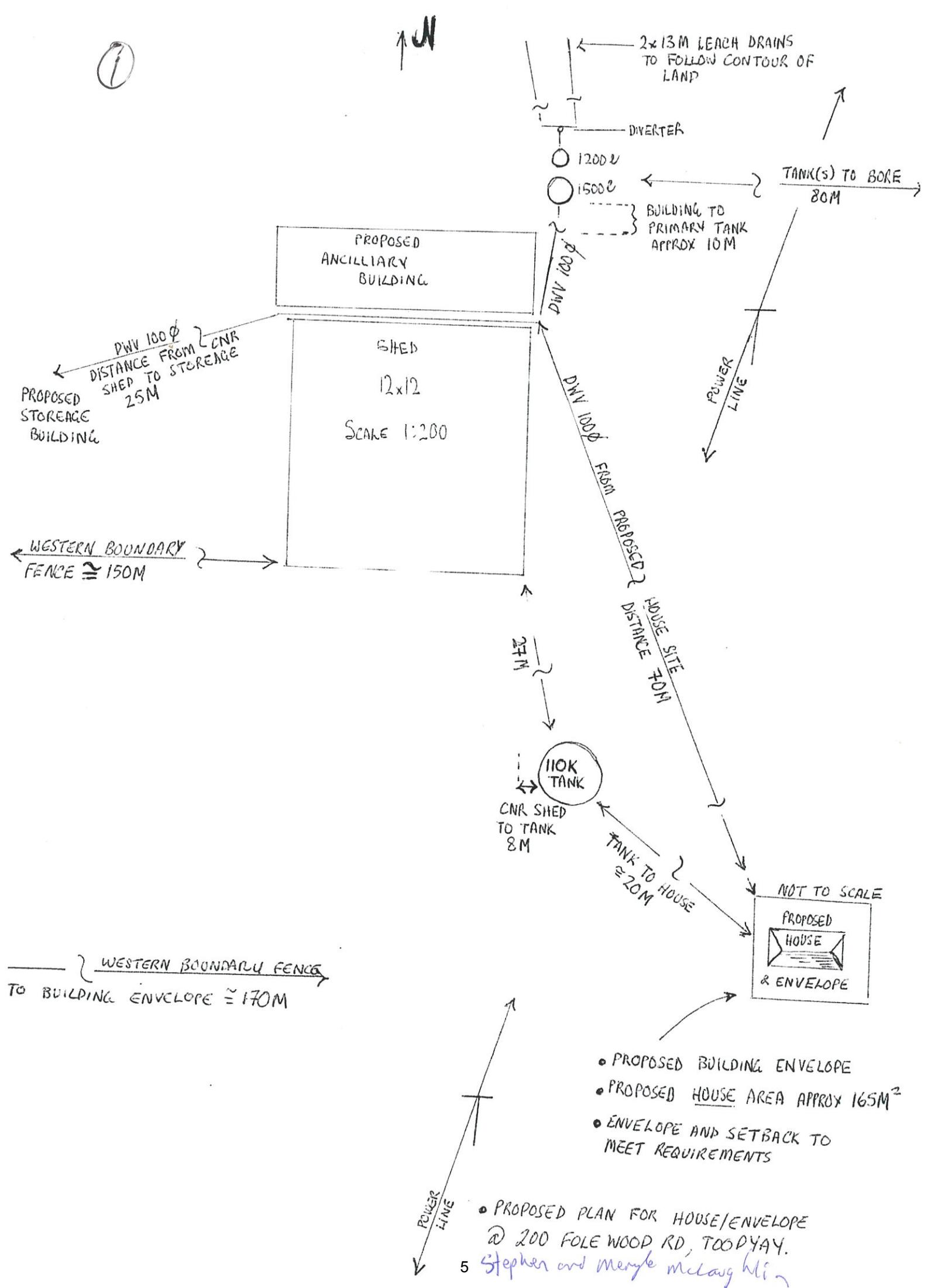
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NOTES:
1. DO NOT OBTAIN DIMENSIONS BY SCALING FROM DRAWINGS
2. CHECK ALL DIMENSIONS ON SITE
3. DIMENSIONS ARE IN MILLIMETRES, LEVELS ARE IN METRES UNO.

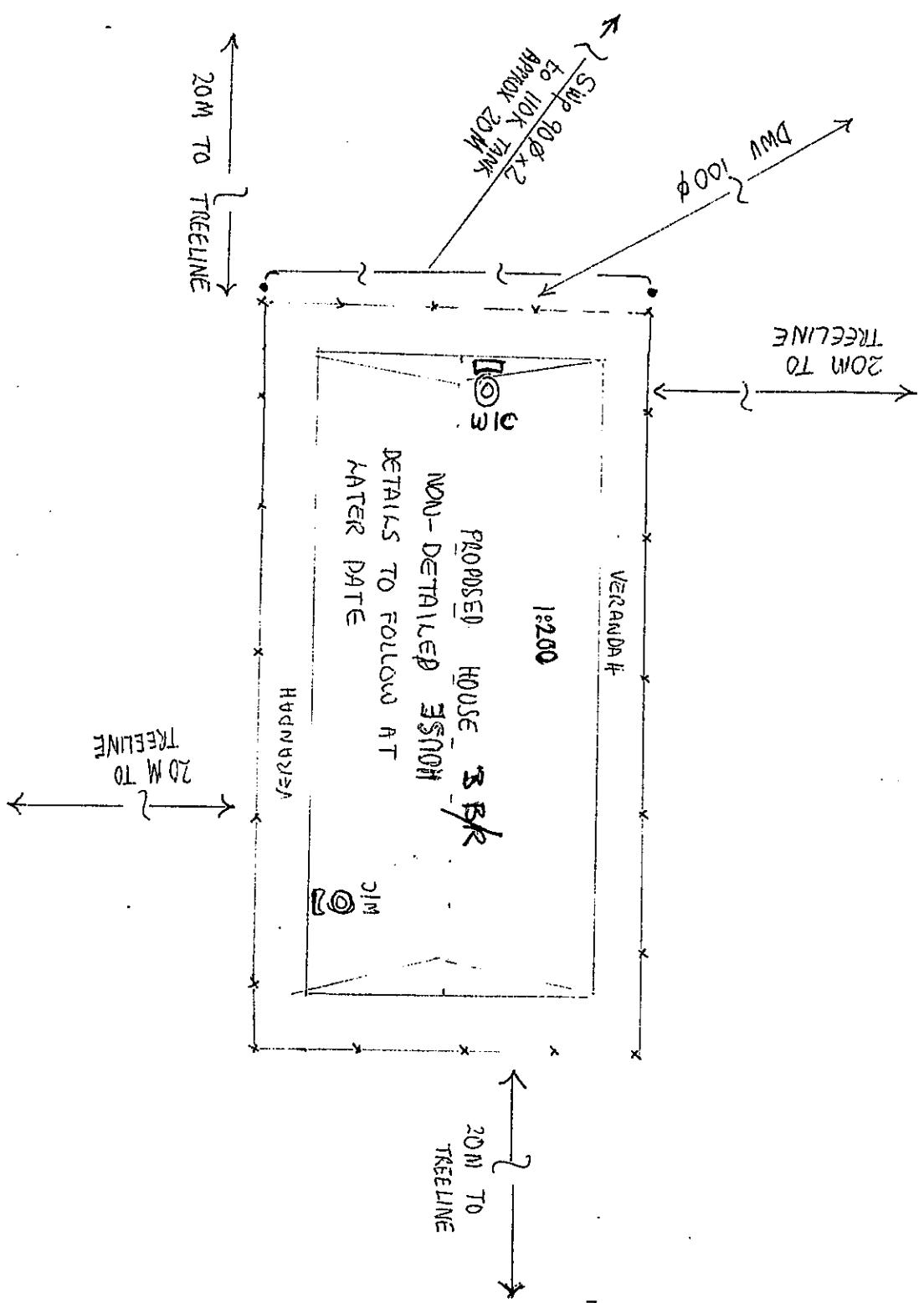
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STEVE & MERVILLE MCGLAUGHLIN
APPROVED
PADDY STEWART
MCGLAUGHLIN NPER
Chartered Structural Engineer
Membership No. 394920
P.S.
ISSUED
P.S.
OCTOBER
2017
TODD YAY
DRAWING TITLE
INTERNAL LAYOUT

APPROVED	PADDY STEWART MCGLAUGHLIN NPER Chartered Structural Engineer Membership No. 394920
ISSUED	P.S. OCTOBER 2017 TODD YAY
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PROPOSED HOUSE / PAD AREA
FOR 200 FOREWOOD RD,
TOODYAY

2-1



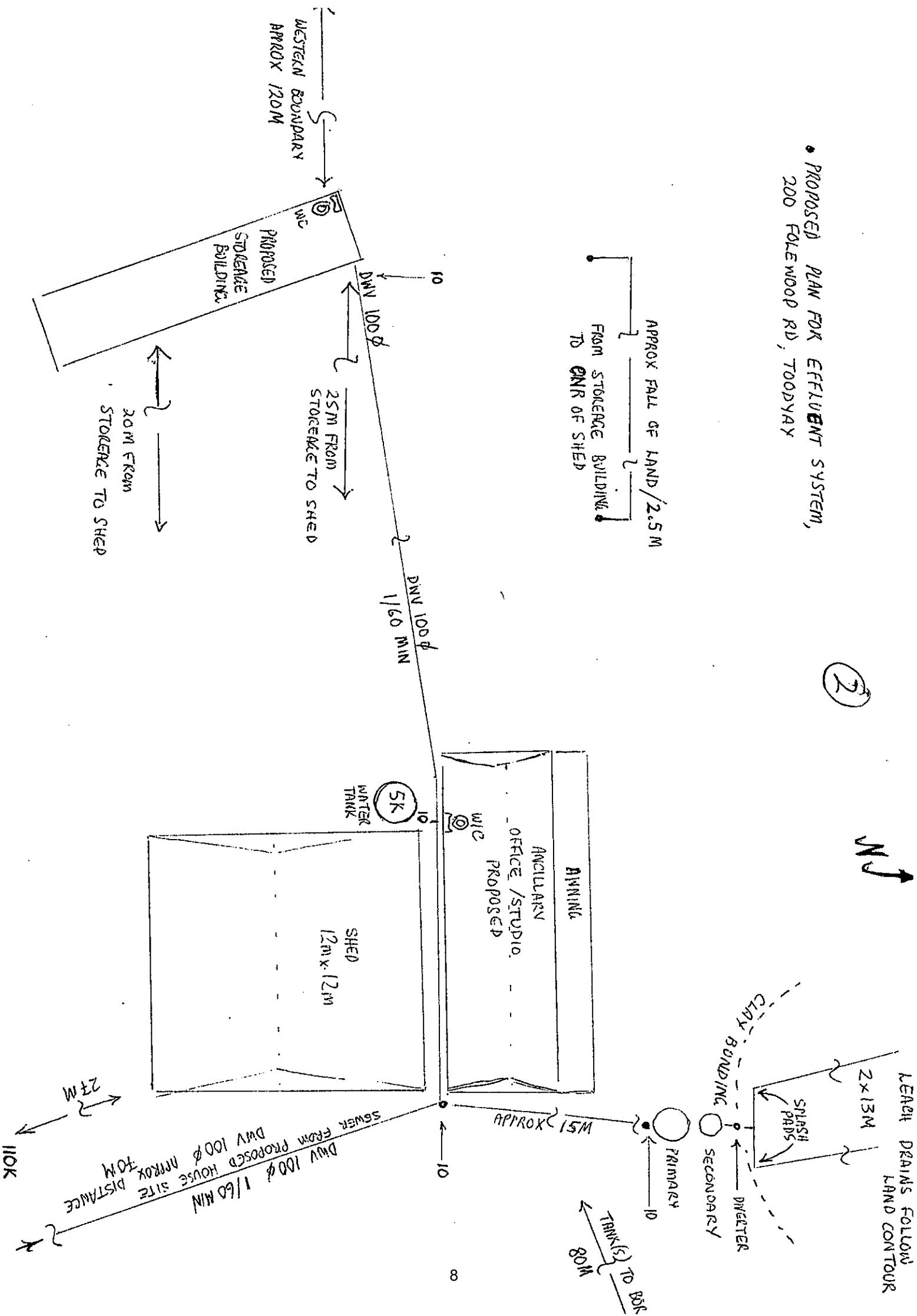
• PROPOSED PLAN FOR EFFLUENT SYSTEM,
200 FOLEMWOOD RD. TOODYAY

200 FOREWOOD RD, TODDYAY

11

23

LEACH DRAINS FOLLOW
LAND CONTOUR



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LOCAL GOVERNMENT ACT 1995

Shire of Toodyay

Health Local Law

2017

**HEALTH (MISCELLANEOUS PROVISIONS) ACT 1911
LOCAL GOVERNMENT ACT 1995**
Shire of Toodyay
Health Local Laws 2017

DECLARATION

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Shire of Toodyay resolved on <(date)> to make the following local law:

Dated: _____

The Common Seal of the Shire of Toodyay was affixed by authority of a resolution of the Council in the presence of—

Cr David Dow
Shire President

Mr Stan Scott
Chief Executive Officer

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PART 1 – PRELIMINARY

1.1.1 Citation

1.1.1 These local laws may be cited as the “*Shire of Toodyay Health Local Laws 2017*”.

1.1.2 Interpretation

1.1.2 (1) In these local laws, unless the context otherwise requires –

Act means *Health (Miscellaneous Provisions) Act 1911* and includes subsidiary legislation made under the *Health (Miscellaneous Provisions) Act 1911*;

Adequate Supply of Water means a flow of water of not less than 0.076 litres per second;

Approved means approved by the Local government of the Shire of Toodyay;

AS or AS/NZS means Australian Standard or Australian/ New Zealand Standard published by the Standards Association of Australia;

Building Code means the latest edition of the Building Code of Australia published from time to time by, or on behalf of, the Australian Building Codes Board, as amended from time to time, but not including explanatory information published with that Code;

CEO means the Chief Executive Officer of the Shire of Toodyay and includes an Acting Chief Executive Officer;

Council means the local government of the Shire of Toodyay;

District means the district of the Shire of Toodyay and included any area placed under the jurisdiction of the Local government pursuant to section 22 of the Act;

Dwelling House means a place of residence containing at least one sleeping room and includes a room or outbuilding separate from, but ancillary to, the building in which the sleeping room is located;

Energy Safety WA means the *Energy Safety* division of the Department of Commerce;

Environmental Health Officer means an Environmental Health Officer appointed by the Local government under the Act and included an Acting or Assistant Environmental Health Officer;

Food Standards Code means the *Australian New Zealand Food Standards Code* as defined in the Commonwealth *Food Standards Australia New Zealand 1991* as amended from time to time;

Habitable room means a room used for normal domestic activities, and

(a) Includes a bedroom, living room, lounge room, music room, television room, kitchen, dining room, sewing room, study, play-room, family room and sun-room; but

(b) Excludes a bathroom, laundry, water closet, pantry, walk-in wardrobe, corridor, lobby, photographic dark room, clothes-drying room, and other spaces of a specialised nature occupied neither frequently nor for extended periods;

Hot Water means at a temperature of at least 65 degrees Celsius;

Local Government means the Shire of Toodyay;

Local Planning Scheme has the meaning given to it by the *Planning and Development Act 2005*;

Medical Officer means the Medical Officer appointed by the Local government under the Act and includes an Acting Medical Officer so appointed;

Public Place includes every place to which the public ordinarily have access, whether by payment of fee or not;

Sanitary Convenience includes urinals, water-closets, earth-closets, privies, sinks, baths, wash troughs, apparatus for the treatment of sewage, ash-pit, ash-tub, or other receptacle for the deposit of ashes, faecal matter, or refuse, and all similar conveniences;

Sewage means any kind of sewage, nightsoil, faecal matter or urine, and any waste composed wholly or in part of liquid;

Sewer includes sewers and drains of every description, except drains to which the word "drain" as defined in the Act applies, also water channels constructed of stone, brick, concrete, or any other material, including the property of Local government;

Street includes any highway, and any public bridge, and any road, lane, footway, square, court, alley or passage, whether a thoroughfare or not;

Toilet means a water closet, earth closet, privy or urinal and includes a room or cubicle in which one or more of these are located;

Townssite means all townsites within the district which are –

(a) constituted under section 26(2) of the *Land Administration Act 1997*; or

(b) referred to in clause 37 of Schedule 9.3 of the *Local Government Act 1995*;

Water means drinking water within the meaning of the Guidelines for Drinking Water Quality in Australia – 2011 as published by the National Health and Medical Research Local government; and

Window means a glass panel, roof light, glass brick, glass louvre, glazed sash, glazed door, or other device which transmits natural light directly from outside the building to the room concerned when in the closed position.

- (2) Where in these local laws, a duty or liability is imposed on an "owner or occupier", the duty or liability shall be deemed to be imposed jointly and severally on each of the owner or occupier.
- (3) Where under these local laws an act is required to be done or forbidden to be done in relation to any premises, the owner or occupier of these premises has, unless the contrary intention appears, the duty of causing to be done the act so required to be done, or of preventing from being done the act so forbidden to be done, as the case may be.

PART 2 – SANITATION

Division 1 – Sanitary Conveniences

2.1.1 Interpretation

2.1.1 In this Part, unless the context otherwise requires –

festival includes a fair, function or event;

organiser means a person –

- (a) to whom approval has been granted by the Local government to conduct the festival; or
- (b) responsible for the conduct of the festival;

public sanitary convenience means a sanitary convenience to which the public ordinarily have access, whether by payment of a fee or not;

temporary sanitary convenience means a sanitary convenience, temporarily placed for use by –

- (a) patrons in conjunction with a festival; or
- (b) employees at construction sites or the like; and

urinal may by –

- (a) an individual stall or wall-hung urinal; or
- (b) each 600mm length or a continuous urinal trough; or
- (c) a closet pan used in place of a urinal.

2.1.2. Dwelling House

2.1.2 (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house unless it has at least one toilet.

(2) A room in which a toilet is located shall have adequate lighting.

2.1.3 Premises other than a Dwelling House

2.1.3 (1) The owner of premises other than a dwelling house shall not use or occupy, or permit to be used or occupied, premises other than a dwelling house unless –

- (a) the premises have sanitary conveniences in accordance with the Building Code of Australia and this Part;
- (b) the toilets required by these local laws are situated within close proximity and are easily accessible to the persons for whom they are provided; and
- (c) the premises have hand wash basins –
 - (i) in accordance with the Building Code;
 - (ii) for the use of persons employed or engaged on the premises;
 - (ii) provided with an adequate supply of water supplied by taps located over each basin;
 - (iv) separate from any trough, sink or basin used in connection with any process carried out on the premises; and
 - (v) situated within a reasonable distance of the sanitary conveniences and easily accessible to the person for whom they are provided.

(2) The occupier of premises other than a dwelling house shall ensure that –

- (a) clean toilet paper is available at all times in each cubicle;
- (b) a sanitary napkin disposal facility is provided in each toilet set aside for the use of females; and
- (c) each hand wash basin is provided with –
 - (i) an adequate supply of soap or other hand cleaning substances; and
 - (ii) hand drying facilities, situated adjacent to and visible from the hand basin.

2.1.4 Outdoor Festivals

2.1.4 (1) The organiser of an outdoor festival must provide sanitary conveniences in accordance with the recommendations contained within the Department of Health's *Guidelines for concerts, events, and organised gatherings*.

(2) Where, under subsection (1), the number of a particular sanitary convenience to be provided is not a whole number, that number shall be rounded up to the next higher whole number.

2.1.5 Toilets

2.1.5 (1) Toilets on premises shall be maintained in accordance with the following requirements –

- (a) the door to a toilet, other than an internal toilet, shall be properly screened to a continuous height of 1.8 metres from the floor;
- (b) a toilet or its entrance which is visible from overlooking windows shall be properly screened;

(2) Toilets on premises other than a dwelling house shall be maintained in accordance with the following additional requirements –

- (a) a toilet for the exclusive use of males shall not adjoin any toilet for the exclusive use of females unless the toilets are separated by a wall extending from the floor to ceiling and of sufficient density to have a sound transmission class of not less than 50 as required by AS/NZS ISO 717.1:2004; and
- (b) where more than one toilet is provided on the premises, the entrance to each toilet shall bear a suitable sign indicating for which sex its use is intended.

2.1.6 Temporary Works

2.1.6 A person who undertakes temporary work at any place shall ensure every temporary sanitary convenience is installed and maintained in accordance with the requirements of the *Health (Temporary Sanitary Conveniences) Regulations 1997*.

2.1.7 Maintenance of Sanitary Conveniences and Fittings

2.1.7 (1) The occupier of premises shall –

- (a) keep clean, in good condition and repair; and
- (b) whenever required by an Environmental Health Officer, effectively disinfect and clean, all sanitary conveniences including sanitary fittings in or on the premises.

(2) The owner of premises shall –

- (a) keep or cause to be kept in good repair; and
- (b) maintain an adequate supply of water to all sanitary conveniences including sanitary fittings in or on the premises.

2.1.8 Ventilation of Toilet

2.1.8 A toilet in any premises shall be ventilated in accordance with the *Sewage (Lighting, Ventilation and Construction) Regulations 1971* and the Building Code.

2.1.9 Public Sanitary Conveniences

2.1.9 (1) A person shall not –

- (a) foul;
- (b) damage or vandalise; or
- (c) write on or otherwise deface,

a public sanitary convenience sanitary fittings on the premises in or on which the sanitary convenience is located.

(2) A person shall not live or sleep in or on the premises in which a public sanitary convenience is located or use it for a purpose other than that for which it was intended.

2.1.10 Lighting

2.1.10 The owner and the occupier of a premises in which a sanitary convenience or a public sanitary convenience is located shall provide and maintain sufficient natural or a minimum of 80 lux of artificial lighting for persons using the convenience.

2.1.11 Installation

2.1.11 Every temporary sanitary convenience shall be installed in accordance with the requirements of the *Country Areas Water Supply Act 1947* and the *Water Services Act 2012* and shall have an adequate supply of water.

Division 2 – Bathrooms, Laundries and Kitchens

2.2.1 Bathrooms

2.2.1 (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a bathroom that –

- (a) is adequately lined with an impervious material and has an adequate ceiling;
- (b) complies with the *Health Act (Laundries and Bathrooms) Regulations*; and
- (c) is equipped with –

 - (i) a hand wash basin; and
 - (ii) either a shower in a shower recess or a bath.

(2) All baths, showers, hand wash basin and similar sanitary fittings shall be provided with an adequate supply of hot and cold water.

2.2.2 Laundries and Toilets

2.2.2 (1) A laundry must conform to the provisions of the Building Code of Australia.

(2) Where, in any building, a laundry is situated adjacent to a kitchen or a room where food is stored or consumed, the laundry shall be separated from the kitchen or room where food is stored or consumed by a wall extending from the floor to the roof or ceiling.

- (3) Where there is an opening in a wall between a laundry and a kitchen or room where food is prepared or consumed, the opening shall –
 - (a) not be more than 1220 millimetres wide; and
 - (b) have a door which when closed shall completely fill the opening.
- (4) Toilets not to be situated adjacent to a kitchen or a room where food is stored or consumed however if a toilet is situated adjacent to a kitchen or a room where food is stored or consumed it shall be separated by a self-closing door.

2.2.3 Kitchens

- 2.2.3 (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a kitchen equipped with –
 - (a) a cooking facility; and
 - (b) a sink which shall –
 - (i) be at least 380 millimetres long, 300 millimetres wide and 150 millimetres deep; and
 - (ii) have an adequate supply of hot and cold water.
- (2) The occupier of a dwelling house shall ensure that the cooking facility and sink are kept clean, in good order and repair and fit for use.
- (3) A cooking facility shall –
 - (a) be installed in accordance with the requirements of Energy Safety WA and the manufacturer's written specifications; and
 - (b) not be installed in any other room other than a kitchen.
- (4) Mechanical ventilation is to be provided in a kitchen and the exhaust air shall be –
 - (a) carried to the outside air as directly as practicable unless adequately filtered for recirculation; and
 - (b) boxed throughout.
- (5) In this section, a **cooking facility** includes a stove, oven, facility or appliance used for or in connection with the cooking of food.

PART 3 – HOUSING AND GENERAL

Division 1 – Maintenance of Houses

3.1.1 Dwelling House Maintenance

- 3.1.1 The owner or occupier of a dwelling house shall maintain the dwelling house any appurtenant buildings in sound condition and fit for use and, in particular, shall –
 - (a) maintain all roofs and where required to be provided, guttering and downpipes in sound weatherproof conditions;
 - (b) maintain any footing, foundations and walls, either external or internal, in a sound condition;
 - (c) replace any missing, broken, decayed or termite-eaten timber or other deteriorated material in any verandah, roof, walls, steps, handrails, floors or their supports with material of sound quality;
 - (d) comply with the directions of an Environmental Health Officer to treat the premises for the purpose of controlling any termites;
 - (e) maintain any brick, stone, mortar or cement work in a sound condition;
 - (f) maintain, repair or replace any flashings or ant caps which are missing or defective;
 - (g) maintain all ventilators in good order and repair;
 - (h) maintain all floors even in surface and free from cracks;
 - (i) maintain all ceilings, internal wall finishes, skirtings, architraves and other fixtures and fittings complete and with smooth unbroken surfaces;
 - (j) maintain all doors and windows in good working order and weatherproof condition;

- (k) retain all natural lighting free from any obstruction which would reduce the natural lighting below the ratio of 10% of the floor area;
- (l) maintain all pipes, fittings and fixtures connected with water supply, drainage or sewerage so that they comply with all aspects with the provisions of the *Water Services Act 2012* and any other legal requirements to which they are subject; and
- (m) maintain all electric wiring, gas services and fittings to comply in all respects with the requirements of Energy Safety WA.

3.1.2 Maintenance of Guttering and Downpipes and Disposal of Rainwater

3.1.2 The owner or occupier of a shall –

- (a) maintain all guttering, downpipes and drains on the premises in a good state or repair, clean and free from obstruction; and
- (b) not permit any rainwater from the premises to discharge onto or over a footpath, street or other property.

Division 2 – Ventilation of Houses

3.2.1 Exemption for Short Term Hostels and Recreation Campsites

3.2.1 This Division shall not apply to short term hostels and recreational campsites to in Division 2 of Part 8.

3.2.2 Overcrowding

3.2.2 The owner or occupier of a house shall not permit –

- (a) a room in the house that is not a habitable room to be used for sleeping purposes; or
- (b) a habitable room in the house to be used for sleeping purposes unless –
 - (i) for every person over the age of 10 years using the room there is at least 14 cubic meters of air space per person; and
 - (ii) for every person between the ages of 1 and 10 years there is at least 8 cubic meters of air space per person; or
- (c) any garage or shed to be used for sleeping purposes.

3.2.3 Calculate Sufficient Space

3.2.3 For the purposes of Section 3.2.2, in calculating the space required for each area –

- (a) each room shall be considered separately and sufficient space shall be allowed in each room for the number of persons present in the room at any one time; and
- (b) a deduction shall be made for the space occupied by furniture, fittings and projections of the walls into a room.

3.2.4 Ventilation

- 3.2.4 (1) A person shall not use or occupy, or permit to be used or occupied, a house unless the house is properly ventilated.
- (2) For the purposes of sub-section (1) a house shall be deemed to be properly ventilated if it complies with the Building Code, including the provision of –
 - (a) natural ventilation; or
 - (b) a mechanical ventilation or air-conditioning system with AS 1668.2:2012.
- (3) The owner of a house provided with a mechanical ventilation or air-conditioning system as its only or prime means of ventilation shall ensure that the system is –
 - (a) maintained in good working condition in accordance with AS/NSZ 3666.2:2011 as amended from time to time; and
 - (b) in use at all times the building is occupied.
- (4) If, in the opinion of an Environmental Health Officer, a house is not properly ventilated, the local government may by notice require the owner of the house to –
 - (a) provide a different, or additional method of ventilations; or
 - (b) cease using the house until it is properly ventilated.

(5) The owner shall comply with a notice under subsection (4).

3.2.5 Sub-Floor Ventilation

3.2.5 The owner or occupier of a house with sub-floors shall make provisions for sub-floor ventilation by ensuring that air bricks and other openings are kept clear of refuse, vegetation, building materials, dirt, excessive moisture and the like.

Division 3 – Water Supply

3.3.1 Water Supply

3.3.1 (1) The owner of a dwelling house shall provide a continuous supply of potable drinking water obtained from –
(a) a licensed water service operator;
(b) an underground bore;
(c) a rainwater storage system with a storage capacity to the satisfaction of the local government; and
such supply shall be reticulated for use in connection with all sewerage and drainage fixtures.
(2) The water supply shall at all times be capable of delivering an adequate supply of drinking water to each tap in the house.
(3) The water supply to toilets or for garden use may be from a source other than drinking water that will not create a health hazard.

3.3.2 Rainwater Tanks

3.3.2 (1) The owner or occupier of a dwelling house for which part of the water supply is drawn from a rainwater tank shall –
(a) maintain in a clean condition –
(i) the roof forming the catchment for the tank; and
(ii) the guttering and downpipes appurtenant to the roof;
(b) ensure that each rainwater tank is fitted with tight-fitting mosquito proof cover or be otherwise sealed to prevent mosquitoes entering the tank which shall not be removed at any time except for the purpose of cleaning, repairing or maintaining the tanks;
(c) thoroughly clean and disinfect each tank when appropriate, or when directed by an Environmental Health Officer to do so.
(2) The owner or occupier of any non-residential premises in which rainwater and/ or bore water is used for human consumption shall –
(a) once every calendar month, and prior to first use, have the bacterial quality of each individual water source tested in accordance with the Australian Drinking Water Guidelines 2011, as amended from time to time, published by the National Health and Medical Research Council;
(b) disinfect the water supply prior to entry into the premises and monitor and record the level of disinfection and pH of the water on a daily basis;
(c) where chlorine is used as the method of disinfection, ensure a free residual chlorine level of between 0.2 milligrams per litre and 0.5 milligram per litre in the water received from any outlet used for drinking purposes; and
(d) ensure the pH of the water received from any outlet used for drinking purposes is maintained between 7.2 and 7.8.

3.3.3 Bores and Wells

3.3.3 The owner or occupier of any premises shall not use or permit for human consumption the use of the water of any bore or well unless the bore or well is –

- (a) at least 30 metres from any soak well or other possible source of pollution unless otherwise approved by the Executive Director, Public Health; and
- (b) covered with a tight-fitting cover without openings of any sort other than those essential for the insertion of a pump.
- (c) tested in accordance with the Australian Drinking Water Guidelines 2011, as amended from time to time, published by the National Health and Medical Research Council for bacterial and chemical quality, or as directed by an Environmental Health Officer.

3.3.4 Pollution

3.3.4 A person shall not deposit on or under any land, any sewage, offensive matter or any other thing which may pollute or render unfit for human consumption, water from a well or other underground source.

Division 4 – Second-hand Furniture, Bedding and Clothing

3.4.1 Prohibition on Sale

3.4.1 A person shall not offer for sale or sell any second-hand furniture, bedding or clothing which is filthy or infested with vectors of disease.

3.4.2 Prohibition of Possession

3.4.2 A dealer in second-hand furniture, bedding or clothing shall not have on any premises used for the operation of the business any second-hand furniture, bedding or clothing which is filthy or infested with vectors of disease.

Division 5 – Morgues

3.5.1 Licensing of Morgues

3.5.1 (1) All morgues, other than those of any public hospital or any local government morgues or police morgue, shall be licensed annually in accordance with the requirements of this Division.

(2) The annual fee for a licence for a place for the temporary reception and keeping of bodies of the dead awaiting burial or cremation shall be the fee as fixed from time to time by the local government under section 344C of the Act.

(3) An application for a morgue licence shall be in the form set out in Schedule (8).

(4) A licence shall –

- (a) be in the form set out in Schedule (9); and
- (b) expire on 30 June next after the date of its issue.

(5) A licence shall not be granted in respect of any premises unless –

- (a) provision has been made for the keeping of bodies of the dead at temperature not exceeding zero degrees Celsius;
- (b) the walls are constructed of stone or brickwork or other approved materials;
- (c) the interior surface of all walls is covered with glazed tiles or is rendered impervious so as to be non-absorbent and washable;
- (d) all floors are constructed of impervious material, having a fall to an outlet discharging over a trapped gully;
- (e) the premises are adequately ventilated by direct communication with the outside air.

PART 4 – WASTE FOOD AND REFUSE

Division 1 – Liquid Refuse

4.1.1 Interpretation

4.1.1 In this Division, unless the context otherwise requires –

approved carrier means a carrier licensed under the *Environmental Protection (Controlled Waste) Regulations 2004*;

liquid refuse includes all washings from the commercial cleaning of vehicles, overflow, bleed off, condensate, and drainage from air conditioning equipment including cooling towers and evaporative coolers and other liquid used for cooling purposes and swimming pool discharges; and

liquid waste means bathroom, kitchen, scullery and laundry wastes, all washings from animal and poultry pens and any other domestic or trade wastes that are discharged by means of a drain to a receptacle for drainage.

4.1.2 Drainage of Liquid Refuse

4.1.2 A person shall not deposit or cause or permit to be deposited liquid refuse or liquid waste –

- on a street;
- in a stormwater disposal system;
- on any land or place other than a place or depot duly authorised for that purpose.

4.1.3 Disposal of Liquid Waste

4.1.3 (1) The owner or occupier of premises shall –

- provide, by one of the methods prescribed in this section, for the disposal of all liquid waste produced on the premises; and
- at all times maintain in good working order and condition any apparatus used for the disposal of liquid waste.

(2) Liquid waste shall be disposed of by one of the following methods –

- discharging it into the sewerage system of a licensed water service operator in a manner approved by the licensed water service provider;
- discharging it into an apparatus for the treatment of sewage and disposal of effluent and liquid waste approved by the Executive Director, Public Health of the local government; or
- collection and disposal at an approved liquid waste disposal site in a manner approved by the Executive Director, Public Health.

4.1.4 Approval for Septic Tank Pump Outs and Removal of Liquid Waste

4.1.4 A person shall not –

- unless he or she is an approved carrier;
- without the written approval of the local government; and
- except in accordance with any terms and conditions imposed by the local government or the Executive Director, Public Health in connection with the approval under paragraph (b),

collect, remove or dispose of the contents of a septic tank, the pump outs from holding tanks or an apparatus for the treatment of sewage and other liquid wastes.

Division 2 – Disposal of Refuse

4.2.1 Interpretation

4.2.1 In this division, unless the context otherwise requires –

collection time, where used in connection with any premises, means the time when rubbish or refuse is collected and removed from the premises by the local government or its contractors;

public place includes a street, way or place which the public are allowed to use, whether street, way or place is or is not on private property;

receptacle, where used in connection with any premises, means –

- (a) a polyethylene or other approved material cart fitted with wheels, a handle and a lid and having a capacity of at least 240 litres; or
- (b) a container provided by the Local government or its contractor for the deposit, collection and recycling of specific materials;

refuse disposal site means land set apart by the Local government under the Act as a site for the deposit of rubbish or refuse;

rubbish or refuse includes any filth, dirt, ashes, vegetation, garden refuse, waste material, waste food, sludge, offensive matter, cinders, wood or metal shavings and sawdust but does not include liquid waste or liquid refuse;

street includes –

- (a) a highway;
- (b) a thoroughfare;

which the public are allowed to use and included every part of the highway or thoroughfare, and other things including bridges and culverts, appurtenant to it; and

street alignment means the boundary between the land comprising a street and the land that abuts thereon, but where a new street alignment is prescribed under the *Local Government (Miscellaneous Provisions) Act 1960*, means the new street alignment so prescribed.

4.2.2 Receptacles

4.2.2 An owner or occupier of premises shall –

- (a) at all times keep the lid of the receptacle closed except when depositing rubbish or refuse or cleaning the receptacle;
- (b) except for a reasonable period before and after collection time, keep the receptacle on the premises and located –
 - (i) behind the street alignment and so as not be visible from a street or public place; or
 - (ii) in such other position as is approved by the Local government;
- (c) within a reasonable period prior to collection time, place the receptacle in the street as close as practicable to the street alignment of the premises but so that it does not obstruct any footpath, cycle way, right-of-way or carriage way;
- (d) ensure that the premises is provided with an adequate number of receptacles and maintain the receptacles in a serviceable condition.

4.2.3 Exemption

- (1) An owner or occupier of premises may apply in writing to the Local government for an exemption from compliance with the requirements of Section 4.2.2 (b) and (c).
- (2) The Local government may grant or refuse, with or without conditions, an application from exemption from compliance under this section.
- (3) An exemption granted under this section shall state –
 - (a) the premises to which the exemption applies;
 - (b) the period during which the exemption applies; and
 - (c) any conditions imposed by the Local government.
- (4) The Local government may rescind the exemption or from time to time vary conditions imposed by it under this section by giving written notice of the variation to the person to whom the exemption was given.

4.2.4 Use of Receptacles

4.2.4 An owner or occupier shall –

- (a) not deposit or permit to be deposited in a receptacle –
 - (i) more than 70 kilograms of rubbish or refuse;

- (ii) hot or burning ashes;
- (iii) oil, motor spirit or other flammable liquid;
- (iv) liquid including liquid paint or other solvent;
- (v) bricks, concrete, building rubble, earth or other like substances;
- (vi) drugs, dressings, bandages, swabs or blood samples unless placed in a sealed impervious and leak-proof container;
- (vii) hospital, medical, veterinary, laboratory or pathological substances containing blood unless placed in a sealed impervious leak-proof container;
- (viii) syringes, needles, surgical hardware, broken glass, sharps or other sharp objects unless placed in a sealed impervious leak-proof and impenetrable container;
- (ix) cytotoxics, radioactive substances and dangerous chemicals;
- (x) sewage, manure, nightsoil, faeces or urine;
- (xi) any object which is greater in length, width, or breadth than the corresponding dimension of the receptacle or which will not allow the lid of the receptacle to be tightly closed;
- (xii) rubbish or refuse which is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious container; or
- (xiii) hazardous products including ammunition or flares;
- (b) at all times keep the receptacle in a clean condition;
- (c) whenever directed to do so by an Environmental Health Officer, thoroughly clean, disinfect, deodorise and apply a residual insecticide to the receptacle;
- (d) take all reasonable steps to prevent –
 - (i) fly breeding and keep the receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease; and
 - (ii) the emission of offensive and noxious odours from the receptacle; and
- (e) ensure that the receptacle does not cause a nuisance to the occupiers of adjoining premises.

4.2.5 Ownership of Receptacles

- 4.2.5 (1) A receptacle supplied by the local government or its contractor, remains the property of the local government or its contractor, as the case may be.
- (2) The owner or occupier of a premises supplied with a receptacle remains responsible for any rubbish or refuse placed or deposited in the receptacle until such time as it has been removed by local government or its contractor.

4.2.6 Damage to Receptacles

- 4.2.6 A person, other than the local government or its contractor, shall not –
 - (a) damage, destroy or interfere with a receptacle; or
 - (b) except as permitted by this section or as authorised by an Environmental Health Officer, remove a receptacle from any premises.

4.2.7 Use of Other Containers

- 4.2.7 (1) In the case of premises consisting of more than 3 dwellings, any premises used for commercial or industrial purposes or as a food premises, the CEO may authorise rubbish or refuse to be deposited in a container other than a receptacle.
- (2) The owner or occupier of a premises who is authorised under this section to deposit rubbish or refuse in a container shall –
 - (a) unless approved by the CEO, not deposit or permit to be deposited in the container anything specified in section 4.2.4(a)(ii)-(xii);
 - (b) take all reasonable steps to prevent fly breeding in, and the emission of offensive or noxious odours from, the container;

- (c) whenever directed by an Environmental Health Officer to do so, thoroughly clean, disinfect, deodorise and apply a residual insecticide to the container;
- (d) cause the container to be located on the premises in an enclosure constructed and located as approved by the CEO;
- (e) ensure that the container is not visible from the street but is readily accessible for the purpose of collection; and
- (f) ensure that the container does not cause a nuisance to an occupier of adjoining premises.

(3) An owner or occupier shall –

- (a) provide a sufficient number of containers to contain all rubbish and refuse which accumulates or may accumulate in or from the premises;
- (b) ensure that each container on the premises –
 - (i) has a close fitting lids; and
 - (ii) is constructed of non-absorbent and non-corrosive material;
- (c) keep or cause to be kept each container thoroughly clean and in good condition and repair;
- (d) place any rubbish or refuse in, and only in, a container marked for that purpose;
- (e) keep the cover on each container except when it is necessary to place something in, or remove something from it; and
- (f) ensure that the containers are emptied at least weekly or as directed by an Environmental Health Officer.

4.2.8 Suitable Enclosure

4.2.8 (1) An owner or occupier of premises –

- (a) consisting of more than 3 dwelling that have not been provided with individual receptacles; or
- (b) used for commercial, industrial, or as a food premises, shall, if required by the local government, provide a suitable enclosure for the storage and cleaning of receptacles on the premises.

(2) An owner or occupier of premises required to provide a suitable enclosure under this section shall keep the enclosure thoroughly clean and disinfected.

(3) For the purposes of this section, a “suitable enclosure” means an enclosure –

- (a) a sufficient size to accommodate all receptacles used on the premises but in any event having a floor area not less than a size approved by the Local government;
- (b) constructed of brick, concrete, corrugated compressed fibre cement sheet or other material of suitable thickness approved by the Local government;
- (c) having walls not less than 1.5 metres in height and having an access way of not less than 1 metre in width and fitted with a self-closing gate;
- (d) containing a smooth, non-slip and impervious floor –
 - (i) of not less than 75 millimetres in thickness; and
 - (ii) which is evenly graded to an approved liquid refuse disposal system;
- (e) which is easily accessible to allow for the removal of the receptacles; and
- (f) provided with a tap connected to an adequate supply of water.

4.2.9 Building Construction

4.2.9 (1) During all periods of construction on any building site, the builder shall –

- (a) when requested by an Environmental Health Officer, provide and maintain on such site a rubbish disposal bin, being either -
 - (i) a bin of not less than 4 cubic metres in capacity; or
 - (ii) a receptacle or other container approved by the CEO;
- (b) keep such site free of rubbish and offensive matter; and
- (c) maintain the street verge immediately adjacent to such site free of rubbish or offensive matter.

- (2) On completion of construction, the builder shall immediately clear the site and the adjacent street verge of all rubbish, waste materials and offensive matter and all rubbish bins provided by the builder.
- (3) In sub-sections (1) and (2), "rubbish" includes all discarded stone, brick, lime, timber, metal, tiles, bags, plastics, and any broken, used, or discarded matter.

4.2.10 Deposit of Refuse

- 4.2.10 (1) A person shall not deposit or cause or permit to be deposited any rubbish or refuse in or on any street or on any land other than a refuse disposal site.
- (2) The driver of a vehicle, upon entering a refuse disposal site, shall present or display a current pass issued by the Local government, to the attendant or person in charge of the site and shall not deposit any rubbish or refuse until authorised to do so by the attendant or person in charge.
- (3) A person shall not deposit refuse or rubbish in or on a refuse disposal site except –
 - (a) at such on the site as may be directed by the person in charge of the site; or
 - (b) if the person in charge is not in attendance at the site, as may be directed by a notice erected on the site.

4.2.11 Removal from Refuse Disposal Site

- 4.2.11 (1) A person shall not remove any rubbish or refuse from a refuse disposal site without the written approval of the local government.
- (2) A person who obtains approval from the Local government shall comply with any conditions imposed by the local government and set out in the approval.

4.2.12 Removal of Rubbish from Premises or Receptacle

- 4.2.12 (1) A person shall not remove any rubbish or refuse from premises unless that person is –
 - (a) the owner or occupier of the premises;
 - (b) authorised to do so by the owner or occupier of the premises; or
 - (c) authorised in writing to do so by the Local government.
- (2) A person shall not, without the approval of the Local government or the owner of a receptacle, remove any rubbish or refuse from the receptacle or other container provided for the use of the general public in a public place.

4.2.13 Burning or Rubbish or Refuse

- 4.2.13 (1) A person shall not
 - (a) without the approval of the Local government; and
 - (b) except in accordance with the terms and condition to which the approval is subject, set fire to, or cause to be set on fire, any rubbish or refuse either –
 - (i) in any incinerator; or
 - (ii) on the ground.
- (2) Subject to subsection (3), an approval of the Local government is issued subject to the following conditions –
 - (a) the material to be burnt –
 - (i) does not include any plastic, rubber, food scraps and other material which may become offensive when burnt; and
 - (ii) is of such quantity, or of such a nature, as to be unsuitable for removal by the Local government's refuse collection service; and
 - (b) there is no other appropriate means of disposal.
- (3) Burning shall not take place, unless approved by the Local government, -
 - (a) during any period for which an air dispersion alert for the area has been issued by the Bureau of Meteorology;
 - (b) where there is no current dispersion alert outside of the house of 10:00am to 3:00pm; or

- (c) a Total Fire Ban has been declared by Department of Fire and Emergency Services.
- (4) An incinerator used for burning must meet the standards specified in AS 1875-1976; and
 - (a) be located at least 3 metres from any boundary, building or inflammable matter; and
 - (b) in such a position so as not to create a nuisance or be offensive to other persons.
- (5) Notwithstanding, Part 3 of the *Bush Fires Act 1954* must be adhered to at all times and does not apply to approved bushfire fuel load reduction activities.

Division 3 – Transport of Butchers’ Waste

4.3.1 Interpretation

- 4.3.1 In this Division, unless the context otherwise requires –
- butchers’ waste** includes animal skeletons and rib cages from a boning room and the inedible products from an abattoir.

4.3.2 Restriction of Vehicles

- 4.3.2 A person shall not use, for the transport of butcher’ waste –
 - (a) a vehicle or container other than a vehicle or container which meets the requirements of section 4.3.3; or
 - (b) a vehicle used for the transport of food or drugs; or
 - (c) anything intended to be used for the packing or handling of food or drugs;

4.3.3 Transport of Butchers’ Waste

- 4.3.3 (1) A person shall not transport butchers’ waste otherwise than in –
 - (a) a compartment complying with the following specifications –
 - (i) all internal surfaces to be constructed of an approved, smooth, impervious material not less than 910 millimetres high;
 - (ii) all joints to be sealed and made watertight;
 - (iii) the loading door, if any, to be water-tight and kept closed at all times except when loading; and
 - (iv) the top to be completely covered by a tarpaulin or other impervious sheet material approved by an Environmental Health Officer, carried over, and secured to the outside of the walls at least 300 millimetres from the top so as to keep the load out of sight of the public; or
 - (b) a water-tight metal container fitted with a lid which can be tightly closed.
- (2) A person shall not transport any butchers’ waste in a vehicle unless the vehicle and its fittings, including the compartment or container referred to in this section, are –
 - (a) maintained in good working order and condition; and
 - (b) thoroughly cleaned at the conclusion of each day’s work.
- (3) A person shall not load, transport, or unload butchers’ waste in a manner that is or may be offensive due to –
 - (a) the sight of animal skeletons, bones, offal, or waste matter; or
 - (b) the odour of putrefaction, offal or waste matter; or
 - (c) the presence of blood and particles of flesh or fat dropping onto the surface of the street pavement or ground.

PART 5 – NUISANCES AND GENERAL

Division 1 – Nuisances

5.1.1 Interpretation

5.1.1 In this division, unless the context otherwise requires –
fertiliser includes manure; and
public vehicle means any vehicle to which the public ordinarily has access, whether by payment of a fee or not and includes a taxi or bus.

5.1.2 Footpaths etc. to be kept clean

5.1.2 An owner or occupier of premises shall take reasonable steps to keep any footpath, pavement, area or right of way immediately adjacent to the premises, clear of any rubbish, matter or other things coming from or belonging to the premises.

5.1.3 Escape of Smoke etc.

5.1.3 An owner or occupier shall not cause or permit the escape of smoke, dust, sand, fumes, offensive or foul odours, liquid waste or liquid refuse from the premises in such quantity or of such a nature as to cause or to be a nuisance.

5.1.4 Public Vehicles to be kept clean

5.1.4 The owner or person in control of a public vehicle shall –
(a) maintain the vehicle at all time –
 (i) in a clean condition; and
 (ii) free from vectors of disease; and
(b) whenever directed to do so by an Environmental Health Officer, thoroughly clean and disinfect the vehicle as directed.

5.1.5 Transportation, Use and Storage or Offal or Blood

5.1.5 A person shall not transport or store offal or blood, for the purpose of being used as manure, unless it has been sterilised by steam and properly dried.

5.1.6 Use or Storage of Fertiliser

5.1.6 An owner or occupier of premises shall not use or keep for the purpose of use, as fertiliser any –
(a) pig manure;
(b) human faeces; or
(c) urine.

5.1.7 Storage and Dispatch of Artificial Fertiliser

5.1.7 An owner or occupier of premises where artificial fertiliser is stored in bulk for sale shall –
(a) keep all artificial fertiliser in a building –
 (i) of which all internal surfaces are constructed of durable and non-absorbent materials finished internally with a smooth surface; and
 (ii) that protects it from the absorption of moisture; and
 (iii) that is adequately ventilated;
(b) take proper precautions to prevent the emissions of dust or offensive effluvia from the building; and
(c) ensure that all artificial fertiliser dispatched from the premises is packed in such a manner as to prevent any nuisance arising during transit.

5.1.8 Storage of Fertiliser in a House

5.1.8 The owner or occupier of a house where fertiliser or compost is stored or used shall –
(a) prevent the escape of odours, dust or particles of fertiliser or compost;
(b) treat the fertiliser or compost in such a manner as to effectively prevent it attracting or being a breeding place for flies or other vectors of disease; and
(c) store only such amounts of fertiliser or compost –
 (i) as can be readily used within a reasonable period; or
 (ii) as may be directed by an Environmental Health Officer.

Division 2 – Keeping of Animals and Birds

5.2.1 Interpretation

5.2.1 In this Division, unless the context otherwise requires –
animal includes cats, dogs, rabbits and ferrets; and
bird includes galahs, parrots, budgerigars, finches, pigeons and doves and other domesticated birds.

5.2.2 Cleanliness

5.2.2 An owner or occupier of premises in or on which an animal or bird is kept shall –

- (a) keep the premises free of excrement, filth, food waste and all other matter which is or is likely to become offensive or injurious to health or to attract rats or other vectors of disease;
- (b) when so directed by an Environmental Health Officer, clean and disinfect the premises; and
- (c) keep the premises, so far from flies or other vectors of disease by spraying with a residual insecticide or other effective means;
- (d) ensure the animal or bird kept is not causing a nuisance or is injurious, offensive or dangerous to health.

5.2.3 Animal Enclosures

5.2.3 (1) A person shall not keep or cause or permit to be kept any animals or birds on premises which are not effectively drained.

(2) The owner or occupier of premises, where animals or birds are kept shall, when directed by an Environmental Health Officer, pave, grade and drain the floors of all structures and the surface of the ground of all enclosures used for the keeping of animals and birds.

5.2.4 Slaughter of Animals

5.2.4 (1) Subject to sub-section (2), a person, unless exempted under the Regulation 20 of the *Food Regulations* 2009, shall not slaughter any animal within the district.

(2) Subsection (1) does not apply to –

- (a) euthanasia of animals by veterinarians or other duly authorised persons;
- (b) farmers, pastoralists and the like who slaughter for their own consumption;
- (c) slaughter of animals for the purposes of pet meat and game meat operations; and
- (d) slaughter of animals for human consumption in abattoirs approved by the Local government.

5.2.5 Disposal of Dead Animals

5.2.5 (1) An owner or occupier of premises, other than a veterinary practise, on which there is a dead animal shall immediately remove the carcass as soon as possible, for its disposal at a local government approved disposal site.

(2) An owner or operator of a veterinary practice where dead animals are kept for more than 12 hours shall refrigerate the carcasses prior to their removal and disposal, at a local government approved disposal site.

(3) An owner, or a person having the care of any animal that dies or is killed in a public or private place shall, as soon as possible, remove the carcass and arrange for its disposal at an approved disposal site, except where it may be buried on broadacre farmland by the owner or occupier.

5.3.1 Interpretation

5.3.1 In this Division, unless the context otherwise requires –

- cow** includes an ox, calf or bull; and
- horse** includes an ass, mule, donkey or pony;
- large animal** includes an alpaca, cow, horse, sheep, goat, pig, deer, camel, llama, emu, ostrich, kangaroo or the like.

5.3.2 Keeping of Pigs

5.3.2 An owner or occupier of premises within a townsite shall not keep a pig except with approval from Local government.

5.3.3 Keeping of Large Animals and Provision of Stables

5.3.3 (1) An owner or occupier of premises within a townsite shall –

- (a) keep large animals in a manner so as not to create a nuisance and in this respect the Local government may limit or vary the number of large animals that may be kept on an allotment;
- (b) not keep a horse or cow on those premises without the written approval of the Local government and such approval notice shall prescribe the number of horses or cows permitted to be kept; and
- (c) not keep a horse or cow on an allotment of less than 2000m² save that Local government may, at its discretion, waive strict compliance with this requirement with respect to any stable in existence prior to the day of this section coming into force.

(2) Subject to subsection (3) an owner or occupier of premises shall not permit a large animal to be kept within 15 metres of a dwelling house.

(3) Local government may permit the keeping of native animals within 15 metres of a dwelling house, if it is satisfied the keeping of such animal(s) would not adversely affect the health or amenity of residents in the area.

(4) An owner or occupier of premises who is required to and has obtained approval to keep a horse shall provide for its use a stable which shall –

- (a) not be situated within 15 metres of a house or other premises;
- (b) have a proper separate stall for each horse or cow and the floor area of which shall be a minimum of 11 square metres;
- (c) have each wall and roof constructed of an impervious material;
- (d) have on all sides of the building between the wall and the roof a clear opening of at least 150 millimetres in height; and
- (e) subject to subsection (3), have a floor, the upper surface of which shall –
 - (i) be raised at least 75 millimetres above the surface of the ground;
 - (ii) be constructed of approved material; and when required
 - (iii) have a fall of 1 in 100 to a drain which shall empty in a trapped gully outside the stable and shall discharge in a manner approved by the Local government.

(5) The construction of any stable with a sand floor may be permitted by Local government, subject to the following conditions -

- (a) the site must be well drained with the highest known water table no closer than 1.5 metres off the ground or sand floor level, which may be achieved artificially;
- (b) whether natural or imported sand, it must be clean, coarse and free of dust;
- (c) footings to each stable shall be a minimum of 450mm below ground level;
- (d) the stable design must allow for the access of small machinery, such a bobcat, into each individual stall to maintain the correct floor height;

- (e) the minimum floor area of each stall shall not be less than 28 metres and wall shall not be less than 50% of the floor area; and
- (f) in all other respects, sub-section (2) shall apply to the stable building.
- (6) The owner or occupier of premises on which a stable is located shall –
 - (a) maintain the stable in a clean condition and clean, wash and disinfect it when so directed by an Environmental Health Officer;
 - (b) keep all parts of the stable so far as possible free from flies or other vectors of disease by spraying a residual insecticide or other effective means; and
 - (c) when so ordered by an Environmental Health Officer, spray the stable or such parts as may be directed, with a residual insecticide.
- (7) In areas other than residential areas, the Local government may vary the requirements to provide a stable.

5.3.4 Manure Receptacle

- 5.3.4 An owner or occupier of premises on which an approved animal is kept shall –
 - (a) provide in a position convenient to the stable a receptacle for manure, constructed of smooth, impervious, durable material that is easily cleanable and provided with a tight-fitting cover, and with no part of the receptacle base being lower than the adjoining ground;
 - (b) keep the lid of the receptacle closed except when manure is being deposited or removed;
 - (c) cause the receptacle to be emptied at least once a week and as often as may be necessary to prevent it becoming offensive or a breeding place for flies or other vectors of disease;
 - (d) keep the receptacle so far as possible free from flies or other vectors of disease by spraying with a residual insecticide or other effective means; and
 - (e) cause all manure produced on the premises to be collected daily and placed in the receptacle.

Division 4 – Keeping of Poultry and Pigeons

5.4.1 Interpretation

- 5.4.1 In this Division, unless the context otherwise requires –
 - affiliated person** means any person who is a member of –
 - (a) The Pigeon Racing Federation of Western Australia;
 - (b) The Fancy Utility Pigeon Club of Western Australia; or
 - (c) any other properly constituted Pigeon Club, Bantam Club and the like.
 - poultry** includes fowls, peafowls, turkeys, geese, ducks and other domestic fowls.

5.4.2 Limitation on Numbers of Poultry

- 5.4.2 An owner or occupier of premises within a townsite shall not keep a combined total of more than 6 poultry without the approval of Local government, on any one lot of land;

5.4.3 Conditions of Keeping Poultry in Limited Numbers

- 5.4.3 A person who keeps poultry or permits poultry to be kept shall ensure that –
 - (a) no poultry is able to approach within 15 metres of a dwelling house, public building or premises where people are employed or where food is stored, prepared, manufactured or sold;
 - (b) all poultry is kept in properly constructed and securely fastened structure or enclosure;
 - (c) the structure or enclosure is in the yard having an otherwise obstructed area of at least 30 square metres;

- (d) all enclosure or cages within which poultry are kept shall be maintained at all times in a clean condition and shall be disinfected or otherwise dealt with in a way as directed by an Environmental Health Officer; and
- (e) no poultry is able to approach within 1 metre of boundary of the premises.

5.4.4 Keeping of Poultry within a Townsite

- 5.4.4 (1) An owner or occupier of premises within a townsite, shall not without the written approval of the Local government, keep or permit to be kept on those premises, any one or more of the following fowl –
 - (a) a goose or gander;
 - (b) a turkey;
 - (c) a peacock or peahen; or
 - (d) a gamebird (includes emus and ostriches).
- (2) The Local government may upon written application, grant approval with or without conditions to the owner or occupier of premises to keep any one or more birds as specified in sub-subsection (1).
- (3) A person who has been granted approval under this section to keep a bird may keep the bird on the premises only while he is the occupier thereof.
- (4) The Local government may revoke an approval granted under this section if it is of the opinion that the keeping of birds specified in the approval is causing a nuisance or is injurious, offensive or dangerous to health.

5.4.5 Roosters

- 5.4.5 (1) An owner or occupier of premises shall not –
 - (a) without the written approval of the Local government; or
 - (b) except in accordance with any conditions imposed by the Local government in connection with the approval under paragraph (a), or
keep or permit a rooster to be kept on the premises.
- (2) The Local government may, upon written application, grant approval with or without conditions to the owner or occupier of premises to keep on the premises a specified number of roosters.

5.4.6 Pigeons or Doves

- 5.4.6 (1) A person who keeps, or permits to be kept, pigeons or doves shall ensure that –
 - (a) none is able to approach within 15 metres of a dwelling, public building or premises where people are employed or where food is stored, prepared, manufactured or sold; and
 - (b) except where registered homing pigeons are freed for exercise, the pigeons or doves are kept in properly constructed pigeon lofts or dovecote that –
 - (i) is in a yard having an otherwise unobstructed area of at least 30 metres; and
 - (ii) is maintained in such a manner as not to create a nuisance by emission of dust, effluvia or odours.
 - (c) where pigeons are kept in accordance with the Code of Practise – and where there is any inconsistency with these Local Laws and the Code of Practise, the provisions of these Local Laws shall prevail.
- (2) An owner or occupier of a premises in prescribed areas –
 - (a) who is not an Affiliated Person, shall not keep a combined total of more than 6 pigeons or doves;
 - (b) who is an Affiliated Person, shall not keep a combined total of more than 20 pigeons or doves.

5.4.7 Removal of Non-Conforming Structures or Enclosures

5.4.7 (1) If a structure or enclosure is used for the keeping of poultry or pigeons or doves contrary to the provision of section 5.4.3 and 5.4.6, the Local government may direct the owner or occupier to remove it.

(2) An owner or occupier shall comply with a direction from the Local government under this section.

5.4.8 Restrictions on Pigeons and Swallows Nesting or Perching

5.4.8 (1) The Local government may order an owner or occupier of a residential, industrial or commercial property in or on which pigeons are, or are in the habit of, nesting or perching to take adequate steps to prevent them continuing to do so.

(2) An owner or occupier shall comply with the Local government order under this section.

Division 7 – Car Parks

5.7.1 Interpretation

5.7.1 In this division, unless the context otherwise requires –

car parks means premises, or part of premises, set aside for temporary parking or 3 or more vehicles; and

occupier means a person having charge, management or control of a car park.

5.7.2 Ventilation

5.7.2 (1) A person shall not use or occupy, or permit to be used or occupied, a car park unless it is ventilated by either –

(a) natural ventilation; or

(b) mechanical ventilation

in accordance with AS1688.2 – 2002 as amended from time to time.

(2) If, in the opinion of the Local government, a car park is not properly ventilated, the Local government may by notice require the occupier within a specified time to –

(a) provide a different or additional method of ventilation; and

(b) cease using the car park until it is properly ventilated.

(3) An occupier shall comply with a notice under subsection (2).

5.7.3 Exhaust Air Discharge Points and Exhaust Registers

5.7.3 An owner or occupier shall ensure that –

(a) all exhaust air that is discharged from a car park shall be discharged

(i) at discharge points

(a) in accordance with AS1688.2 – 2002 as amended from time to time; and

(b) located so that the hourly average exhaust flow rate is not reduced below the minimum requirements of AS1688.2 – 2002 as amended from time to time.

(ii) at a velocity and in a direction so as not to be a danger to health or a nuisance.

(b) exhaust registers are located as far as possible from the source of supply air;

(c) in the case of a car park having a floor level below that of the external ground level, at least 50% of the required air is drawn into exhaust registers having their bottom edge located within 100 millimetres of the floor level; and

(d) any mechanical ventilation is –

(i) maintained in good working condition; and

(ii) in operation at all times when the car park is in use.

PART 6 – PEST CONTROL

Division 1 – Flies

6.1.1 Interpretation

6.1.1 In this division, unless the context otherwise requires –
flies means any of the two-winged insects constituting the order Diptera commonly known as flies.

6.1.2 Fly Breeding Matter not to be left on Premises unless covered or Treated

6.1.2 An owner or occupier of premises shall not place, throw or leave, or permit or cause to be placed, thrown or left in, on or about the premises any matter or thing which is liable to attract or be a breeding place for flies, unless the matter or thing is covered, protected, treated or dealt with in such a manner as to effectively prevent it from attracting or being a breeding place for flies.

6.1.3 Measures to be taken by an Occupier

6.1.3 An owner or occupier of premises shall ensure that –

- (a) rubbish receptacles are kept clean and tightly sealed at all times except when refuse is being deposited or emptied;
- (b) food scraps and uneaten pet food are wrapped tightly and deposited in a rubbish receptacle without delay;
- (c) lawn clippings used on gardens as mulch are raked thinly out;
- (d) fertilisers are dug well into soil
- (e) compost heaps are kept well covered;
- (f) barbecues are kept clean and free from food scraps;
- (g) anything that is buried and may attract or be a breeding place for flies is covered with at least 100 millimetres of soil; and
- (h) excrement from pets is collected and properly disposed of without delay.

6.1.4 Officer may give Notice directing Measures to be taken

6.1.4 Where in the opinion of an Environmental Health Officer, flies are prevalent or are breeding on any premises, the Environmental Health Officer may give to the owner or occupier notice in writing directing him or her to take, within the time specified in the notice, such measures as in the opinion of the Environmental Health Officer are necessary to –

- (a) control the prevalence;
- (b) effect the eradication; or
- (c) effectively prevent the breeding of flies.

6.1.5 Local government may Execute Work and Recover Costs

6.1.5 (1) Where -

- (a) a person is required under this Division or directed by a notice under section 6.1.4, to execute any work; and
- (b) that person fails or neglects to comply with the requirement,

the Local government may execute the work and recover from the person the cost of executing the work, in addition to any penalty for which that person may be liable under these Local Laws.

(2) The costs and expenses incurred by the Local government in the execution of a power under subsection (1) may be recovered in a court of competent jurisdiction from the person referred to in subsection (1).

(3) The Local government shall not be liable to pay compensation or damages of any kind to the person referred to in subsection (1) in relation to any action taken by the Local government under this section.

Division 2 – Mosquitoes

6.2.1 Interpretation

6.2.1 In the Division, unless the context otherwise requires –
mosquitoes means any of the two-winged insects constituting the family Diptera Culicidae commonly known as mosquitoes.

6.2.2 Premises to be kept free of Mosquito Breeding Matter

6.2.2 An owner or occupier of premises shall keep the premises free of –
(a) refuse; and
(b) water located as to be, liable to become the breeding place of mosquitoes.

6.2.3 Measures to be taken to prevent Mosquito Breeding

6.2.3 (1) An owner or occupier of premises shall ensure that the premises is kept free from possible mosquito breeding sites and shall –
(a) follow any direction of an Environmental Health Officer for the purpose of
(i) controlling the prevalence of mosquitoes;
(ii) eradication; or
(ii) effectively preventing the breeding of mosquitoes.
(b) assist the Environmental Health Officer to locate any possible mosquito breeding sites that may be present in or about the premises.

(2) An owner or occupier of premises where water is kept in a horse trough, poultry drinking vessel or other receptacle shall –
(a) frequently change the water; and
(b) keep the water clean and free from vegetable matter and slime.

(3) An owner or occupier of premises where a septic tank is installed shall ensure the fixture is in sound condition at all times, and mesh having openings no larger than 1.2mm covers any educt vent to the system.

(4) An owner or occupier of land shall cause all drains and channels in or on the land to be kept in good order and free from obstruction.

6.2.4 Local government may execute and Recover costs

6.2.4 (1) Where –
(a) a person is required under this division or directed by a notice under 6.2.2 to execute any work; and
(b) that person fails or neglects to comply with the requirement; the Local government may execute the work and recover from that person the cost of executing the work, in addition to any penalty for which that person may be liable.

(2) The costs and expenses incurred by the Local government in the execution of a power under subsection (1) may be recovered in a court of competent jurisdiction from that person.

(3) The Local government shall not be liable to pay compensation or damages of any kind to the person referred to in subsection (1) in relation to any action taken by the Local government.

Division 3 – Rodents

6.3.1 Interpretation

6.3.1 In this division, unless the context otherwise requires –
rodents means those animals belonging to the order Rodentia and includes rats and mice but does not include animals (other than rats) kept as pets in an enclosure designed for the purpose of keeping as pet animals of that kind.

6.3.2 Measures to be taken to eradicate Rodents

- 6.3.2 (1) An owner or occupier of premises shall at all times take effective measures to eradicate any rodents in or on the premises.
- (2) An Environmental Health Officer may direct, orally or in writing, an owner or occupier of premises to take whatever action, in the opinion of the Environmental Health Officer, is necessary or desirable to prevent or deter the presence of rodents in or on the premises.
- (3) An owner or occupier shall within the time specified comply with any direction given by an Environmental Health Officer under this section.

6.3.3 Food and Wastes to be kept in Rodent Proof Receptacles

- 6.3.3 A person shall not place or caused to be placed in or on any premises, and an owner or occupier of premises shall not permit to remain in or on the premises -
 - (a) any waste food, refuse, or other waste matter which might attract rodents to the premises or which might afford harbourage for rodents; or
 - (b) any food intended for birds or other animals unless it is contained in a rodent proof receptacle or a compartment which is kept effectively protected against access by rodents.

6.3.4 Restrictions on the Keeping of Rats

- 6.3.4 A person or body which keeps rodents shall -
 - (a) at all times ensure that all live rodents are kept in the effective control of a person or locked in cages;
 - (b) if a rodent escapes, forthwith comply with the requirements of section 6.3.2 and ensure that all reasonable steps are taken to destroy or recapture the rodent;
 - (c) not keep a combined total of more than 6 rats at any one time.

6.3.5 Food Premises etc. to be cleaned after Use

- 6.3.5 An owner or occupier of a food premises, theatre or place of entertainment, whether indoor or outdoor, shall cause the premises to be cleaned immediately after the last occasion on which the premises has been used on that day, or, if the use extends after midnight, then immediately after that use.

Division 4 – Cockroaches

6.4.1 Interpretation

- 6.4.1 In this division, unless the context otherwise requires –
cockroach means any of the various orthopterous insects commonly known as cockroaches.

6.4.2 Measures to be taken to eradicate Cockroaches

- 6.4.2 (1) An owner or occupier of premises shall take effective measures to eradicate any cockroaches in or on the premises.
- (2) An Environmental Health Officer may direct, orally or in writing, an owner or occupier of premises to take whatever actions that, in the opinion of the Environmental Health Officer, is necessary or desirable to prevent or deter the presence of cockroaches in or on the premises.
- (3) An owner or occupier shall within the specified time comply with any direction given by an Environmental Health Officer under this section.

Division 5 – Argentine Ants

6.5.1 Interpretation

- 6.5.1 In this division, unless the context otherwise requires –
Argentine Ants means an ant belonging to the species *Irdomyrmex humilis*.

6.5.2 Measures to be taken to keep premises free from Argentine Ants

6.5.2 An owner or occupier of premises shall ensure that premise are kept free from Argentine Ants colonies and shall –

- (a) take all steps to locate any nests, if Argentine Ants are noticed in, on or about the premises;
- (b) properly treat all nests of Argentine Ants with an approved residual based insecticide; and
- (c) whenever directed by an Environmental Health Officer –
 - (i) treat any area or infestation with an insecticide referred to in paragraph (b); and
 - (ii) remove any objects, including timber, firewood, compost or pot plants in accordance with a direction from the Environmental Health Officer.

Division 6 – European Wasps

6.6.1 Interpretation

6.6.1 In this division, unless the context otherwise requires –
European Wasps means a wasp *Vespula germanica*.

6.6.2 Measures to be taken to keep premises free from European Wasp Nests

6.6.2 An owner or occupier of premises shall ensure that the premises are kept free from European Wasp nests and shall –

- (a) follow any direction of an Environmental Health Officer for the purpose of destroying the wasps and their nest; and
- (b) assist an Environmental Health Officer to trace any nest that may be present in, on or about the premises.

Division 7 – Bee Keeping

6.7.1 Interpretation

6.7.1 In this division, unless the context otherwise requires –
bees means an insect belonging to any of the various hymenopterous insects of the super family Apoidea and commonly known as a bee;
footpath includes a path used by, or set aside or intended for use by, pedestrians, cyclists or both pedestrians and cyclists;
hive means a moveable or fixed structure, container or object in which a colony of bees is kept;
lot has the meaning given to it in the *Planning and Development Act 2005*; and
private street has the meaning given to it by the *Local Government (Miscellaneous Provisions) Act 1960*.

6.7.2 Limitation on number of Hives

6.7.2 (1) A person shall not keep or permit the keeping of bees except on a lot in accordance with this division.

(2) Subject to subsections (3) and (4), a person shall not keep or permit the keeping of bees in more than 2 hives on a lot.

(3) The Local government may, upon written application, consent, with or without conditions, to a person keeping bees in more than 2 hives on a lot which is not zoned for residential purposes.

(4) A person shall comply with any conditions imposed by the Local government under subsection (3).

6.7.3 Restrictions on keeping of Bees in Hives

6.7.3 A person shall not keep or permit the keeping of bees in a hive on a lot unless, at all times –

- (a) an adequate and permanent supply of water is supplied on the lot within 10 metres of the hives;
- (b) the hive is kept –
 - (i) outside, and at least 10 metres from, any building other than a fence;
 - (ii) at least 10 metres from any footpath, street, private street or public place; and
 - (ii) at least 5 metres from the boundary of the lot; and
- (c) the hive is enclosed on all sides by a fence, wall or other enclosure.

6.7.4 Bees which cause a nuisance are not to be kept

6.7.4 (1) A person shall not keep, or permit the keeping of, bees which cause a nuisance.

(2) If, in the opinion of an Environmental Health Officer, the approved hives are causing a nuisance, the Local government may direct any bees or approved hives to be removed.

(3) A person shall comply with a direction within the time specified.

Division 8 – Arthropod Vectors of Disease

6.8.1 Interpretation

6.8.1 In this division, unless the context otherwise requires –

arthropod vectors of disease includes –

- (a) fleas (Siphonaptera);
- (b) bedbugs (Cimex lectularius);
- (c) crab lice (Phthirus pubis);
- (d) body lice (Pediculus humanus var. corporis);
- (e) head lice (Pediculus humanus var. capitis); and
- (f) any other insect prescribed by the Local government.

6.8.2 Responsibility of the Owner or Occupier

6.8.2 The owner or occupier of premises shall –

- (a) keep the premises and any person residing in or on the premises free from any vectors of disease; and
- (b) comply with the direction of an Environmental Health Officer to treat the premises, or anything on the premises, for the purposes of destroying any vectors of disease.

PART 7 – INFECTIOUS DISEASES

Division 1 – General Provisions

7.1.1 Requirement for an Owner or Occupier to clean, disinfect and disinfest

7.1.1 (1) The Council or an Environmental Health Officer may, by notice in writing, direct an owner or occupier of premises, within the time and in the manner specified in the notice, to clean, disinfect and disinfest –

- (a) the premises; or
- (b) such things in or on the premises as are specified in the notice, or both, to the satisfaction of an Environmental Health Officer.

(2) An owner or occupier shall comply with a notice given under subsection (1).

7.1.2 Environmental Health Officers may disinfect or disinfest premises

7.1.2 (1) Where the Local government or the Medical Officer is satisfied that any case of infectious disease has occurred on any premises, the Local government or the Medical Officer may direct an Environmental Health Officer, other Local government officer or

other person to disinfect and disinfest the premises or any part of the premises and anything in or on the premises.

- (2) An owner or occupier shall permit, and provide access to enable, an Environmental Health Officer, other Local government officer or other person to carry out the direction given under subsection (1).
- (3) The Local government may recover, in a court of competent jurisdiction, the cost of carrying out the work under this section from the owner or occupier of the premises in or on which the work was carried out.
- (4) The Local government shall not be liable to pay compensation or damages of any kind to the owner or occupier of premises in relation to any action taken by the local government or any of its staff or employees under this section.

7.1.3 Insanitary houses, premises and things

- 7.1.3 (1) An owner or occupier of any house or premises shall maintain the house or premises free from any insanitary condition or thing.
- (2) Where an Environmental Health Officer considers that a house is insanitary, the officer may, by notice in writing, direct an owner of the house, within the time and in the manner specified in the notice, to amend the house.
- (3) Where an Environmental Health Officer considers that –
 - (a) a house or premises is not being maintained in a sanitary condition; or
 - (b) any thing is insanitary,
 the officer may, by notice in writing, direct, as the case may be –
 - (i) the owner or occupier of the house or premises to amend any insanitary condition; or
 - (ii) the owner or occupier of the thing to destroy or amend it, within the time and in the manner specified in the notice.
- (4) A person to whom a notice has been given under subsections (2) or (3) shall comply with the terms of the notice.

7.1.4 Medical Officer may authorise disinfecting

- 7.1.4 (1) where the Medical Officer believes that a person is or may be infected by an infectious disease, the Officer may direct the person to have his or her body, clothing and effects disinfected at a place and manner directed by the Medical Officer.
- (2) A person shall comply with any direction of the Medical Officer under this section.

7.1.5 Persons in contact with an infectious disease sufferer

- 7.1.5 If a person in any house is, or is suspected of, suffering from an infectious disease, any occupant of the house or any person who enters or leaves the house –
 - (a) shall obey such instructions or directions as the Local government or the Medical Officer may issue;
 - (b) may be removed, at the direction of the Local government or the Medical Officer to isolation in an appropriate place to prevent or minimise the risk of the infection spreading and if so removed, shall remain in that place until the Medical Officer otherwise directs.

7.1.6 Declaration of infected house or premises

- 7.1.6 (1) To prevent or check the spread of infectious disease, the Local government or the Medical Officer may from time to time declare any house or premises to be infected.
- (2) A person shall not enter or leave any house or premises declared to be infected without the written consent of the Medical Officer or an Environmental Health Officer.

7.1.7 Destruction of infected animals

7.1.7 (1) An Environmental Health Officer, upon being satisfied that an animal is or may be infected or is liable to be infected or to convey infection may, by notice in writing, direct that the animal be examined by a registered veterinary officer and all steps taken to enable the condition to be controlled or eradicated or the animals destroyed and disposed of –

- (a) in the manner and within the time specified in the notice; and
- (b) by the person in whose possession, or upon whose premises, the animal is located.

(2) A person who has in his or her possession or upon premises occupied by him or her, an animal which is the subject of a notice under subsection (1) shall comply with the terms of the notice.

7.1.8 Disposal of a body

7.1.8 (1) An occupier of premises in or on which is located the body of a person who has died of an infectious disease shall, subject to subsection (2), cause the body to be buried or disposed of in such a manner, within such time and with such precautions as may be directed by the Medical Officer.

(2) A body shall not be removed from premises where death occurred except to a cemetery or morgue.

7.1.9 Local government may carry out work and recover costs

7.1.9 (1) Where –

- (a) a person is required under this division or by a notice given under this division, to carry out any work; and
- (b) that person fails or neglects to comply with the requirement, that person commits an offence and the Local government may carry out the work or arrange for the work to be carried out by another.

(2) The costs and expenses incurred by the Local government in the execution of a power under this section may be recovered in a court of competent jurisdiction from the persons referred to in subsection (1).

(3) The Local government shall not be liable to pay compensation or damages of any kind to the person referred to in subsection (1) in relation to any action taken by the Local government under this section.

Division 2 – Disposal of used condoms and needles

7.2.1 Disposal of used condoms

7.2.1 (1) An occupier of premises on or from which used condoms are produced shall ensure that the condoms are –

- (a) placed in a sealed impervious container and disposed of in a sanitary manner; or
- (b) disposed of in such a manner as may be directed by the Local government.

(2) A person shall not dispose of a used condom in a public place except in accordance with subsection (1).

7.2.2 Disposal of used needles

7.2.2 A person shall not dispose of a used hypodermic syringe or needle in a public place unless it is placed in an impenetrable, leak-proof container and deposited in a refuse receptacle.

PART 8 – LODGING HOUSES

Division 1 – Registration

8.1.1 Interpretation

8.1.1 (1) In this Part, unless the context otherwise requires –

bed means a single sleeping berth only. A double bed provided for the use of couples, shall have the same floor space requirements as two single beds;

bunk means a sleeping berth comprising one of two arranged vertically;

dormitory means a building or room utilised for sleeping purposes at a short term hostel or recreational campsite;

keeper means a person whose name appears on the register of keepers, in respect of a lodging house, as the keeper of that lodging house;

lodging house includes a recreational campsite, a serviced apartment and a short term hostel;

manager means a person duly appointed by the keeper in accordance with this division to reside in, and have the care and management of, a lodging house;

recreational campsite means a lodging house –

- (a) situated on a campsite principally used for –
 - (i) recreational, sporting, religious, ethnic or educational pursuits; or
 - (ii) conferences or conventions; and
- (b) where the period of occupancy of any lodger is not more than 14 consecutive days, and includes youth camps, youth education camps, church camps and riding schools;

register of lodgers means the register kept in accordance with Section 157 of the Act and this Part;

resident means a person, other than a lodger, who resides in a lodging house;

serviced apartment means a lodging house in which each sleeping apartment, or group of sleeping apartments in common occupancy, is provided with its own sanitary conveniences and may have its own cooking facilities;

short term hostel means a lodging house where the period of occupancy of any lodger is not more than 14 consecutive days and shall include youth hostels and backpackers hostels; and

vectors of disease means an arthropod or rodent that transmits, by biological or mechanical means, an infectious agent from a source or reservoir to a person, and includes fleas, bedbugs, crab lice, body lice and head lice.

(2) Where in this Part an act is required to be done or forbidden to be done in relation to any lodging house, the keeper of the lodging house has, unless the contrary intention appears, the duty of causing to be done the act so required to be done, or of preventing from being done the act so forbidden to be done, as the case may be.

8.1.2 Lodging House Not to be Kept Unless Registered

8.1.2 A person shall not keep or cause, suffer or permit to be kept a lodging house unless –

- (a) the lodging house is constructed in accordance with the requirements of this Part;
- (b) the lodging house is registered by the Local government under section 8.1.4;
- (c) the name of the person keeping or proposing to keep the lodging house is entered in the register of keepers; and
- (d) either –
 - (i) the keeper; or
 - (ii) a manager who, with the written approval by an Environmental Health Officer, has been appointed by the keeper to have the care and management of the lodging house;

resides or intends to reside continuously in the lodging house whenever there is one or more lodgers in the lodging house.

8.1.3 Application for Registration

8.1.3 An application for registration of a lodging house shall be –

- (a) in the form prescribed in Schedule 1;
- (b) duly completed and signed by the proposed keeper; and
- (c) accompanied by –

 - (i) the fee as fixed from time to time by the local government under Section 344C of the Act; and
 - (ii) detailed plans and specifications of the lodging house.

8.1.4 Approval of Application

8.1.4 The Local government may approve, with or without conditions, an application under section 8.1.4 by issuing to the applicant a certificate in the form prescribed Schedule 2.

8.1.5 Renewal of Registration

8.1.5 A person who keeps a lodging house which is registered under this Part shall –

- (a) during the month of June in each year apply to the Local government for the renewal of the registration of the lodging house; and
- (b) pay the fee, as fixed from time to time by the local government under Section 344C of the Act, at the time of making each application for renewal.

8.1.6 Notification upon Sale or Transfer

8.1.6 If the owner of a lodging house sells or transfers or agrees to sell or transfer the lodging house to another person, he or she shall, within 14 days of the date of sale, transfer or agreement, give to the Local government written notice in the form prescribed in Schedule 3 or the full name, address and occupation of the person to whom the lodging house has been, or is to be sold or transferred.

8.1.7 Revocation of Registration

8.1.7 (1) Subject to subsection (3), the Local government may, at any time, revoke the registration of a lodging house for any reason which, in the opinion of the Local government, justifies the revocation.

(2) Without limiting the generality of subsection (1), the Local government may revoke a registration upon one or more of the following ground –

- (a) that the lodging house has not, to the satisfaction of the Local government, been kept free from vectors of disease or in a clean, wholesome and sanitary condition;
- (b) that the keeper has –
 - (i) been convicted of an offence against these local laws in respect of the lodging house;
 - (ii) not complied with a requirement of this Part; or
 - (iii) not complied with a condition of registration.
- (c) that the Local government, having regards to a report from the Police Service, is satisfied that the keeper or manager is not a fit and proper person; and
- (d) that, by reason of alterations or additions or neglect to repair and renovate, the condition of the lodging house is such as to render it, in the opinion of an Environmental Health Officer, unfit to remain registered.

(3) Before revoking the registration of a lodging house under this section, the Local government shall give notice to the keeper requiring him or her, within a time specified in the notice, to show cause why the registration should not be revoked.

(4) Whenever the Local government revoked the registration of a lodging house, it shall give the keeper notice of revocation and the registration shall be revoked as from the date on which the notice is served on the keeper.

Division 2 – Construction and Use Requirements

8.2.1 General Construction Requirements

8.2.1 The general construction requirements of a lodging house shall comply with the Building Code and the Act.

8.2.2 Insect Screening

8.2.2 The keeper shall provide and maintain in good working order and conditions windows and external doors that are screened with wire mesh having openings no larger than 1.2 millimetres.

8.2.3 Sanitary Conveniences

8.2.3 (1) A keeper shall maintain in good working order and condition and in convenient position on the premises –

- (a) toilets; and
- (b) bathrooms, each fitted with a shower, bath and wash basin, in accordance with the requirements of the Building Code.

(2) A bathroom or toilet which is used as a private bathroom or toilet to the exclusion of other lodgers or residents shall not be counted for the purposes of subsection (1).

(3) Each bath, shower and hand wash basin shall be provided with an adequate supply of hot and cold water.

(4) The walls of each shower or bath shall be of an impervious material to a minimal height of 1.8 metres above the floor level.

(5) Each toilet and bathroom shall –

- (a) be so situated, separated and screened as to ensure privacy;
- (b) be apportioned to each sex;
- (c) have a distinct sign displayed in a prominent position denoting the sex for which the toilet or bathroom is provided; and
- (d) be provided with adequate electric lighting.

(6) Paragraphs 5(b) and 5(c) do not apply to a serviced apartment.

8.2.4 Laundry

8.2.4 (1) A keeper shall –

- (a) subject to subsection (2) –
 - (i) in the case of a recreational campsite, provide on the premises a laundry consisting of at least 45 litre stainless steel trough; and
 - (ii) in any other case, provide a laundry unit for each 15 lodgers;
- (b) at all times maintain each laundry in a proper sanitary condition and in good repair;
- (c) provide an adequate supply of hot and cold water to each wash trough, sink, copper and washing machine; and
- (d) ensure that the floor area of each laundry is properly surfaced with an even fall to a floor waste or other appropriate means of disposal.

(2) An Environmental Health Officer may approve the provision of a reduced number of laundry units if suitable equipment of a commercial type is installed.

(3) In this section –

laundry unit means a group of facilities consisting of –

- (a) a washing machine with a capacity of not less than 4 kilograms of dry clothing;
- (b) one wash trough of not less than 35 litres capacity, connected to both hot and cold water; and
- (c) either an electric drying cabinet or not less than 30 metres of clothes line, and for which a hot water system is provided that –

- (d) is capable of delivering 136 litres of water per hour at a temperature of at least 75 degrees Celsius for each washing machine provided with the communal facilities; and
- (e) has a delivery rate of not less than 18 litres per minute to each washing machine.

8.2.5 Kitchen

8.2.5 The keeper of a lodging house shall provide in that lodging house a kitchen which –

- (a) has a minimum floor area of –
 - (i) where lodgers prepare their own meals – 0.65 square metres per person;
 - (ii) where meals are provided by the keeper or manager – 0.35 square metres per person; or
 - (iii) where a kitchen and dining room are combined – 1 square metre per person, but in any case not less than 16 square metres;
- (b) has adequate –
 - (i) food storage facilities and cupboards to prevent contamination of food, or cooking or eating utensils, by dirt, dust, flies or other vectors of disease of any kind; and
 - (ii) refrigerator space for storage of perishable goods;
- (c) complies with the requirements of the Food Standards Code Standard 3.2.3; and
- (d) has a wash hand basin and a double bowl sink, each provided with an adequate supply of hot and cold water.

8.2.6 Cooking Facilities

8.2.6 (1) The keeper of a lodging house where lodgers prepare their own meals shall provide a kitchen with electrical, gas or other stoves and oven approved by the Environmental Health Officer in accordance with the following table –

NO. OF LODGERS	OVENS	4 BURNER STOVES
1 – 15	1	1
16 – 30	1	2
31 – 45	2	3
46 – 60	2	4
Over 60	2	4 + 1 for each additional 15 lodgers (or part thereof) over 60

(2) The keeper of a lodging house where meals are provided by the keeper or manager shall provide a kitchen with cooking appliances of a number and type approved by the Environmental Health Officer.

8.2.7 Dining Room

8.2.7 The keeper of a lodging house shall provide in that lodging house a dining room –

- (a) located in close proximity to, or combined with, the kitchen;
- (b) the floor area of which shall be not less than the greater of –
 - (i) 0.5 square meters per person; or
 - (ii) 10 square metres; and
- (c) which shall be –
 - (i) adequately furnish to accommodate, at any one time, half of the number of lodgers; and
 - (ii) provided with a suitable floor covering.

8.2.8 Lounge Room

8.2.8 The keeper of a lodging house shall provide in that lodging house a lounge room –

- (a) with a floor area of –
 - (i) where the lounge room is not combined with the dining room – not less than 0.6 square metres per person; or
 - (ii) where the lounge room is combined with the dining room – not less than 1.2 square metres per person,

but in either case having a minimum of 13 square metres; and

- (b) which shall be –
 - (i) adequately furnished to accommodate, at any one time, half the number of lodgers; and
 - (ii) provided with a suitable floor covering.

8.2.9 Fire prevention and control

8.2.9 (1) A keeper shall –

- (a) in each passage in the lodging house provide an emergency light –
 - (i) in such a position and of such a pattern, as approved by the Environmental Health Officer; and
 - (ii) which shall be kept separate from the general lighting system and kept illuminated during the hours of darkness;
- (b) provide an approved fire blanket positioned within 2 metres of the cooking area in each kitchen; and
- (c) ensure that each exit sign and firefighting appliance is clearly visible, accessible and maintained in good working order at all times.

8.2.10 Obstruction of Passages and Stairways

8.2.10 A keeper shall not cause, suffer or permit furniture, fittings or other things to be placed either temporarily or permanently in or on –

- (a) a stairway, stair landing, fire-escape, window or common passageway; or
- (b) part of the lodging house in common use or intended or adapted for common use, in such a manner as to form an obstruction to the free passage of lodgers, residents or persons occupying the lodging house.

8.2.11 Fitting of locks

8.2.11 A person shall not fit, or cause or permit to be fitted, to an exit door a lock or other device which prevents the door being opened from within a lodging house.

8.2.12 Restrictions on use of Rooms for Sleeping

8.2.12 (1) Subject to subsection (3) and section 8.3.12, a keeper shall not use or permit to be used as a sleeping apartment a room in a lodging house –

- (a) which contains food;
- (b) which contains or is fitted with a cooking appliance or kitchen sink;
- (c) which is used as a kitchen, scullery, store room, dining room, general sitting room or lounge room or for the preparation or storage of food;
- (d) which is not reasonably accessible without passing through a sleeping or other room in the private occupation of another person;
- (e) which, except in the case of short term hostel or a recreational campsite, contains less than 5.5 square metres of clear space for each lodger occupying the room;
- (f) which is naturally illuminated by windows having a ratio of less than 0.1 square metre or unobstructed glass to every 1.0 square metres of floor area;
- (g) which is ventilated at a ratio of less than 0.5 square metre of unobstructed ventilating area to every 10 square metres of floor area;

- (h) in which the lighting or ventilation referred to in paragraphs (f) and (g) is obstructed or is not in good working order;
- (i) which is not free from internal dampness;
- (j) of which any part of the floor is below the level of the adjoining ground; or
- (k) the floor of which is not fitted with an approved carpet or vinyl floor covering or other floor treatment approved by an Environmental Health Officer.

(2) For the purposes of this section two children under the age of 10 years shall be counted as one lodger.

(3) Paragraphs (a), (b) and (c) of subsection (1) shall not apply to a serviced apartment.

8.2.13 Sleeping Accommodation, Short Term Hostels and Recreational Campsites

8.2.13 (1) A keeper of a short term hostel or recreational campsite shall provide clear floor space of not less than –

- (a) 4 square metres per person in each dormitory utilising beds; and
- (b) 2.5 square metres per person in dormitories utilising bunks.

(2) The calculation of floor space in subsection (1) shall exclude the area occupied by any large items of furniture, such as wardrobes, but may include the area occupied by beds.

(3) The minimum height of any ceiling in a short term hostel or recreational campsite shall be 2.4 metres in any dormitory utilising beds and 2.7 metres in any dormitory utilising bunks.

(4) The minimum floor area requirements in subsection (1) will only apply if there is ventilation, separation distances, fire egress and other safety requirements in accordance with the Building Code.

(5) The keeper of any short term hostel or recreational campsite shall provide:

- (a) fixed outlet ventilation at a ratio of 0.15 square metres to each 10 square metres of floor area of the dormitories. Dormitories shall be provided with direct ventilation to the open air from a point within 230 millimetres of the ceiling level through a fixed open window or vents, carried as direct to the open air as is practicable; or
- (b) mechanical ventilation in lieu of fixed ventilation, subject to Local government's approval.

(6) The keeper of any short term hostel or recreational campsite shall provide –

- (a) beds with a minimum size of –
 - (i) in short term hostels – 800 millimetres x 1.9 metres; or
 - (ii) in recreational campsites – 750 millimetres x 1.85 metre; and
- (b) storage space for personal effects, including backpacks, so that cleaning operations are not hindered and access spaces are not obstructed.

(7) The keeper of any short term hostel or recreational campsite shall:

- (a) arrange at all times a distance of 750 millimetres between beds and a distance of 900 millimetres between bunks;
- (b) ensure where bed or bunk heads are placed against the wall on either side of a dormitory, there is a passageway of at least 1.35 metres between each row of beds and a passageway of at least 2 metres between each row of bunks. The passageway shall be kept clear of obstruction at all times; and
- (c) ensure all doors, windows and ventilators are kept free of obstruction.

(8) The keeper of a short term hostel or recreational campsite shall ensure that –

- (a) materials used in dormitory areas comply with AS 1530.2 and AS 1530.3, as amended from time to time, as follows –
 - (i) drapes, curtains, blinds and bed covers - a maximum Flammability Index of 6;
 - (ii) upholstery and bedding - a maximum Spread of Flame Index of 6; - a maximum Smoke Developed Index of 5;
 - (iii) floor coverings - a maximum Spread of Flame Index of 7;

- a maximum Smoke Developed Index of 5;

Fire retardant coating used to make a material comply with these indices must be –

- (i) certified by the manufacturer as approved for use with the fabric to achieve the required indices;
- (ii) certified by the manufacturer to retain its fire retardancy effect after a minimum of 5 commercial dry cleaning or laundering operations carried out in accordance with AS 2001.5.4-1997, Procedure 7A, using ECE reference detergent; and
- (iii) certified by the applicator as having been carried out in accordance with the manufacturer's specifications

- (b) emergency lighting is provided in accordance with the Building Code
- (c) no person shall smoke in any dormitory, kitchen or dining room, within a short term hostel or recreational campsite. The keeper may permit smoking in a meeting or assembly hall area, within a short term hostel; and
- (d) all mattresses are fitted with mattress protectors.

8.2.14 Furnishing etc. of Sleeping Apartments

8.2.14 (1) A keeper shall –

- (a) furnish each sleeping apartment with a sufficient number of beds and sufficient bedding of good quality;
- (b) ensure that each bed –
 - (i) has a bed head, mattress and pillow; and
 - (ii) is provided with a pillow case, mattress cover, two sheets, two blankets or equivalent; and
- (c) furnish each bedroom so that there are adequate storage facilities for belongings within the room.

(2) A keeper shall not cause, suffer or permit any tiered beds or bunks to be used as sleeping apartments other than in a lodging house used exclusively as a short term hostel or recreational campsite.

8.2.15 Ventilation

8.2.15 (1) If, in the opinion of an Environmental Health Officer, a kitchen, bathroom, toilet, laundry or habitable room is not adequately or properly ventilated, he or she may direct the keeper to provide a different or additional method of ventilation.

(2) The keeper shall comply with any direction given under subsection (1) within such time as directed.

8.2.16 Numbers to be placed on Doors

8.2.16 (1) A keeper shall place or cause to be placed on the outside of the doors of all rooms available to lodgers in the lodging house, serial numbers so that –

- (a) the number "1" is placed on the outside of the door of the room nearest to the front or main entry door of the lodging house; and
- (b) the number continue in sequence throughout each floor (if there is more than one) of the lodging house.

(2) The numbers are to be placed on the doors under subsection (1) shall be –

- (a) not less than 40 millimetres in height;
- (b) 1.5 metres from the floor; and
- (c) permanently fixed either by being painted on the doors or by other legible means.

8.3.1 Keeper or Manger to Reside in the Lodging House

8.3.1 Whenever there is one or more lodgers in a lodging house, a keeper or manager shall –

- (a) reside continuously in the lodging house; and
- (b) not be absent from the lodging house unless he or she arranges for a reputable person to have the care and management of the lodging house.

8.3.2 Register of Lodgers

8.3.2 (1) A keeper shall keep a register of lodgers in the form prescribed in Schedule (4).

(2) The register of lodgers shall be –

- (a) kept in the lodging house; and
- (b) open to inspection at any time on demand by any member of the Police Service or by an Environmental Health Officer.

8.3.3 Keeper Report

8.3.3 A keeper shall, whenever required by the Local government, report to the Local government in the form prescribed in Schedule (5), the name of each lodger who lodged in the lodging house during the preceding day or night.

8.3.4 Certificate in Respect of Sleeping Accommodation

8.3.4 (1) At Environmental Health Officer may issue to a keeper a certificate, in respect of each room, which shall be in the form prescribed in Schedule (6) or Schedule (7) if over 20 sleeping apartments.

(2) The certificate issued under subsection (1) shall specify the maximum number of persons who shall be permitted to occupy each room as a sleeping apartment at any one time.

(3) When required by an Environmental Health Officer, a keeper shall exhibit the certificate issued under this section in a conspicuous place.

(4) A person shall not cause, suffer or permit a greater number of persons than is specified on a certificate issued under this section to occupy the room to which it refers.

8.3.5 Duplicate keys and inspection

8.3.5 Each keeper and manager of a lodging house shall –

- (a) retain possession of a duplicate key to the door of each room; and
- (b) when required by an Environmental Health Officer, open the door of any room for the purposes of inspection by the Officer.

8.3.6 Room Occupancy

8.3.6 (1) A keeper shall not –

- (a) cause, suffer or permit more than the maximum numbers of persons permitted by the Certificate of Registration of the lodging house to be lodged at any one time in the lodging house;
- (b) cause, suffer or permit to be placed or kept in any sleeping apartments –
 - (i) a larger number of beds; or
 - (ii) a larger quality of bedding,

than is required to accommodate and provide for the maximum number of persons permitted to occupy the sleeping apartment at any one time; and

- (c) use or cause, suffer or permit to be used for sleeping purposes a room that -
 - (i) has not been certified for that purpose; and
 - (ii) the Local government or the Medical Officer has forbidden to be used as a sleeping apartment.

(2) For the purpose of this section, two children under 10 years of age shall be counted as one lodger.

8.3.7 Infectious Disease

8.3.7 A keeper shall immediately after becoming aware that a lodger or resident is suffering from a notifiable disease notify an Environmental Health Officer.

8.3.8 Maintenance of a Room by a Lodger or Resident

8.3.8 (1) A keeper may permit, or contract with, a lodger or resident to service, clean or maintain the room or rooms occupied by the lodger or resident.

(2) Where permission is given or a contract entered into under subsection (1), the keeper shall –

- (a) inspect each room the subject of the permission or agreement at least once a week; and
- (b) ensure that each room is being maintained in a clean condition.

(3) A lodger or resident who contracts with a keeper to service, clean or maintain a room occupied by him or her, shall maintain the room in a clean condition.

8.3.9 Cleaning and Maintenance Requirements

8.3.9 (1) In this section –

bed linen includes sheets, pillow cases, mattress protectors and mattress covers.

(2) A keeper of a lodging house shall –

- (a) maintain in a clean, sound and undamaged condition –
 - (i) the floors, walls, ceilings, woodwork and painted surfaces;
 - (ii) the floor coverings and window treatments; and
 - (iii) the toilet seats;
- (b) maintain in a clean condition and in a good working order -
 - (i) all fixtures and fittings; and
 - (ii) windows, doors and furniture;
- (c) ensure that the internal walls of each bathroom and toilet have a smooth impervious washable surface;
- (d) whenever there is one or more lodgers in a lodging house, ensure that the laundry floor is cleaned daily;
- (e) ensure that –
 - (i) all bed linen, towels, and house linen in use is washed at least once a week;
 - (ii) within a reasonable time of a bed having been vacated by a lodger or resident, the bed linen is removed and washed;
 - (iii) a person does not occupy a bed which has been used by another person unless the bed has been provided with clean bed linen;
 - (iv) all beds, bedsteads, blankets, rugs, covers, bed linen, towels and house linen are kept in clean, in good repair and free from vectors of disease;
 - (v) when any vectors of disease are found in bed, furniture, room or sleeping apartment, immediate effective action is taken to eradicate the vectors of disease; and
 - (vi) a room which is not free from vectors of disease is not used as a sleeping apartment;
- (f) when so directed by an Environmental Health Officer, ensure that -
 - (i) a room, together with its contents, and any other part of the lodging house, is cleaned and disinfected; and
 - (ii) a bed or other article of furniture is removed from the lodging house and properly disposed of;
- (g) ensure that the yard is kept clean at all times;
- (h) provide all bedrooms, passages, common areas, toilets, bathrooms and laundries with adequate lighting; and
- (i) comply with any direction, whether orally or in writing, given by an Environmental Health Officer.

8.3.10 Responsibilities of Lodgers and Residents

8.3.10 A lodger or resident shall not –

- (a) use any room available to lodgers –
 - (i) as a shop, store or factory; or
 - (ii) for manufacturing or trading services;
- (b) keep or store in or on the lodging house any goods or materials which are inflammable, obnoxious or offensive;
- (c) use a bath or wash hand basin other than for ablutionary purposes;
- (d) use a bathroom facility or fitting for laundry purposes;
- (e) use a sink installed in a kitchen or scullery or any purposes other than the washing and cleaning of cooking and eating utensils, other kitchenware and culinary purposes;
- (f) deposit rubbish or waste food other than into proper rubbish receptacle;
- (g) in a kitchen or other place where food is kept –
 - (i) wash or permit the washing of clothing or bedding; or
 - (ii) keep or permit to be kept any soiled clothing or bedding;
- (h) subject to section 8.3.11 –
 - (i) keep, store, prepare or cook food in any sleeping apartment; or
 - (ii) unless sick or invalid and unable to leave a sleeping apartment for that reason, use a sleeping apartment for dining purposes;
- (i) place or keep, in any part of a lodging house, any luggage, clothing, bedding or furniture, that is infested with vectors of disease;
- (j) store or keep such a quantity of furniture, materials or good within the lodging house –
 - (i) in any kitchen, living or sleeping apartment so as to prevent the cleaning of the floors, walls, fittings or fixtures; or
 - (ii) in a sleeping apartment so as to decrease the air space to less than the minimum required by this Part;
- (k) obstruct or prevent the keeper or manager from inspecting or examining the room or rooms occupied by the lodger or resident; and
- (l) fix any fastener or change any lock to a door or room within the written approval of the keeper.

8.3.11 Approval for storage of food

8.3.11 (1) An Environmental Health Officer may –

- (a) upon written application from a keeper, approve the storage of food within a refrigerator or sealed container in a sleeping apartment; and
- (b) withdraw the approval if a nuisance or vector of disease infestation is found to exist in the lodging house.

(2) The keeper or a serviced apartment may permit the storage and consumption of food within that apartment if suitable storage and dining facilities are provided.

PART 9 – OFFENSIVE TRADES

Division 1 – General

9.1.1 Interpretation

9.1.1 In this Part, unless the context otherwise requires –

occupier in relation to premises includes the person registered as the occupier of the premises specified in the Certificate of Registration;

offensive trades means any trades as defined by section 186 of the Act; and

premises includes houses.

9.1.2 Consent to Establish an Offensive Trade

9.1.2 A person seeking the consent of the Local government under Section 187 of the Act to establish an offensive trade shall make an application in the form prescribed in Schedule (10) and in accordance with the Shire of Toodyay's Town Planning Scheme.

9.1.3 False Statement

9.1.3 A person who makes a false statement in an application under section 9.1.2 shall be guilty of an offence.

9.1.4 Registration of Premises

9.1.4 An application for the registration of premises pursuant to Section 191 of the Act shall be –

- (a) in the form prescribed in Schedule (11);
- (b) accompanied by:
 - (i) the fee prescribed in the *Health (Offensive Trades Fees) Regulations 1976*; and
 - (ii) a comprehensive management plan; and
- (c) lodged with the Chief Executive Officer.

9.1.5 Certificate of Registration

9.1.5 Upon the registration of premises for the carrying on of an offensive trade, the Local government shall issue to the applicant a certificate in the form prescribed in Schedule (12).

9.1.6 Change of Occupier

9.1.6 Where there is a change of occupier of the premises registered pursuant to this Division, the new occupier shall forthwith notify the Chief Executive Officer in writing of such change.

9.1.7 Alterations to Premises

9.1.7 While any premises remain registered under the Division, a person shall not, without the written permission of the Local government, make or permit any change or alteration whatsoever to the premises.

9.1.8 Occupier includes Employee

9.1.8 Where in any section contained in this Part, a duty is imposed upon the occupier of premises in or upon which an offensive trade is carried on, the reference to the occupier shall be interpreted to include the employees of the occupier and any employee committing a breach of any provision of the Part shall be liable to the same penalties as if he were the occupier.

Division 2 – General Duties of an Occupier

9.2.1 Interpretation

9.2.1 In this division, unless the context otherwise requires –
occupier means the occupier or where there is more than one occupier, each of the occupiers of the premises in or upon which an offensive trade is carried on; and
the premises means those premises in or upon which an offensive trade is carried on.

9.2.2 Cleanliness

9.2.2 The occupier shall –

- (a) keep or cause to be kept in a clean and sanitary condition and in a state of good repair the floors, walls and ceilings and all other portions of the premises;
- (b) keep or cause to be kept in a clean and sanitary condition and in a state of good repair all fittings, fixtures, appliances, machinery, implements, shelves, counters, tables. Benches, bins, cabinets, sinks, drain boards, drains, grease traps, tubs, vessels and other things used on or in connection with the premises;

- (c) keep the premises free from any unwholesome or offensive odour arising from the premises;
- (d) maintain in a clean and tidy condition all yards, footpaths, passage ways, paved areas, stores or outbuildings used in connection with the premises; and
- (e) clean daily and at all times keep and maintain all sanitary conveniences and all sanitary fittings and grease traps on the premises in a clean and sanitary condition.

9.2.3 Rats and Other Vectors of Disease

9.2.3 The occupier shall –

- (a) ensure that the premises are kept free from rodents, cockroaches, flies and other vectors of disease; and
- (b) provide in and on the premises all effective means and methods for the eradication and prevention of rodents, cockroaches, flies and other vectors of disease.

9.2.4 Sanitary Conveniences and Wash Basins

9.2.4 The occupier shall provide on the premises in an approved position sufficient sanitary conveniences and wash hand basins, each with an adequate supply of hot and cold water for use by employees and by all other persons lawfully upon the premises.

9.2.5 Painting of Walls etc.

9.2.5 The occupier shall cause the internal surface of every wall, the underside of every ceiling or roof and all fittings as may be directed in and on the premises to be cleaned and painted when instructed by an Environmental Health Officer.

9.2.6 Effluvia, Vapours or Gases

9.2.6 The occupier shall provide, use and maintain in a state of good repair and working order, appliances and preventive measures capable of effectively destroying or of rendering harmless all offensive effluvia, vapours, dust or gases arising in any process of his business or from any material, residue or other substance which may be kept or stored upon the premises.

9.2.7 Offensive Material

9.2.7 The occupier shall –

- (a) provide on the premises impervious receptacles of sufficient capacity to receive all offensive material and trade refuse produced upon the premises in any one day;
- (b) keep air-tight covers on the receptacles, except when it is necessary to place something in or remove something from them;
- (c) cause all offensive material and trade refuse to be placed immediately in the receptacles;
- (d) cause the contents of the receptacle to be removed from the premises at least once in every working day at such more frequent intervals as may be directed by an Environmental Health Officer.
- (e) cause all receptacles after being emptied to be cleaned immediately with an efficient disinfectant.

9.2.8 Storage of Materials

9.2.8 The occupier shall cause all material on the premises to be stored so as not to be offensive or injurious to health whether by smell or otherwise and so as to prevent the creation of a nuisance.

9.2.9 Specified Offensive Trade

9.2.9 (1) For the purposes of this section, **specified offensive trade** means one or more of the offensive trades carried on, in or connected with the following works or premises –

- (a) fish processing premises, fish curing premises, and shellfish and crustacean processing establishments; and
- (b) laundries, dry cleaning premises and dye works.

(2) Where premises are used for or in relation to a specified trade, the occupier shall –

- (a) cause the floor of the premises to –
 - (i) be properly paved and drained with impervious material;
 - (ii) have a smooth surface; and
 - (iii) have a fall to a bucket trap or spoon drain in such a way that all liquids falling on the floor shall be conducted by the trap or drain to a drain inlet situated inside the building where the floor is situated;
- (b) cause the angles formed by the walls with any other wall, and by the wall with the floor, to be covered to a radius of not less than 25 millimetres; and
- (c) cause all liquid refuse to be –
 - (i) cooled to a temperature not exceeding 26 degrees Celsius and by in accordance with the *Metropolitan Water Supply, Sewerage and Drainage Board By-Laws 1981* before being discharged into any drain outlet from any part of the premises; and
 - (ii) directed through such screening or purifying treatment as an Environmental Health Officer may from time to time direct.

9.2.10 Directions

9.2.10 (1) An Environmental Health Officer may give to the occupier directions to prevent or diminish the offensiveness of a trade or to the safeguard the public health.

(2) The occupier shall comply with any directions given under this section.

9.2.11 Other Duties of Occupier

9.2.11 In addition to the requirements of this Division, the occupier shall comply with all other requirements of this Part that apply to the particular offensive trade or trades conducted on the premises.

Division 3 – Fish Premises

9.3.1 Interpretation

9.3.1 In this Division, unless the context otherwise requires –

fish premises may include a fish processing establishment, fish curing establishment and a shellfish and crustacean processing establishment.

9.3.2 Duties of an Occupier

9.3.2 The occupier of a fish premises shall –

- (a) not suffer or permit any decomposing fish to be kept on the premises where his trade is carried on for a longer period than is reasonably necessary to dispose of them;
- (b) cause all decomposing fish, to be immediately deposited in an impervious receptacle furnished with an airtight cover; and
- (c) cause the brine of pickle to be removed as often as is necessary to prevent it from becoming offensive.

9.3.3 Disposal of Waste

9.3.3 The occupier of a fish premises shall cause all offal and wastes, all rejected and unsaleable fish and any rubbish or refuse which is likely to be offensive or a nuisance to be –

- (a) placed in the receptacles referred to in 9.2.7 and disposed of in accordance with that section; or
- (b) kept in a frozen state in an approved enclosure before its removal from the premises.

9.3.4 Fish Containers

9.3.4 The occupier of a fish premises shall not allow any container used for the transport of fish to –

- (a) remain on the premises longer than is necessary for it to be emptied; or
- (b) be kept so as to cause a nuisance or to attract flies.

Division 4 – Laundries, Dry Cleaning Establishments and Dye Works

9.4.1 Interpretation

9.4.1 In this Division, unless the context otherwise requires –

dry cleaning establishment –

- (i) means premises where clothes or other articles are cleaned by use of solvents without using water; but
- (ii) does not include premises in which perchlorethylene or arklone is used as dry cleaning fluid in a fully enclosed machine operating on a full cycle;

dye works means a place where articles are commercially dyed, but does not include dye works in which provision is made for the discharge of all liquid waste there from, into a public sewer;

exempt laundromat means a premises in which –

- (a) laundering is carried out by members of the public using, machines or equipment provided by the owners or occupiers of those establishments;
- (b) laundering is not carried out by those owners or occupiers for or on behalf of other persons;
- (c) provision is made for the discharge of all liquid waste therefrom into a public sewer;

laundromat means a public place with coin operated washing machines, spin dryers or dry cleaning machines; and

laundry means any places where articles are laundered for the purpose of trade but does not include an exempt laundromat.

9.4.2 Receiving Depot

9.4.2 An owner or occupier of premises shall not use or permit the premises to be used as a receiving depot for a laundry, dry cleaning establishment or dye works except with the written permission of the Local government who may at any time by written notice withdraw such permission.

9.4.3 Reception Room

9.4.3 (1) The occupier of a laundry or dry cleaning establishment or dye works shall –

- (a) provide a reception room in which all articles brought to the premises for treatment shall be received and shall not receive or permit to be received any such articles except in that room; and
- (b) cause such articles as may be directed by an Environmental Health Officer to be thoroughly disinfected to the satisfaction of that officer.

(2) A person shall not bring or permit food to be brought into the reception room referred to in this section.

9.4.4 Walls and Floors

9.4.4 The occupier of a laundry, dry cleaning establishments or dye works shall cause –

- (a) the internal surfaces of all walls to be rendered with a cement plaster with a steel float finish or other approved to a height of 2 metres with a smooth impervious surface;
- (b) the floor to be constructed of concrete and finished with a smooth impervious surface; and
- (c) every floor and wall of any building on the premises to be kept at all times in good order and repair, so as to prevent the absorption of any liquid which may be splashed or spilled or may fall or be deposited on it.

9.4.5 Laundry Floor

9.4.5 The occupier of a laundry shall provide in front of each washing machine a non-corrosive grating, at least 910 millimetres in width and so constructed as to prevent any person from standing in water on the floor.

9.4.6 Escape of Dust

9.4.6 The occupier of a dry cleaning establishment shall provide effective means to prevent the escape into the open air of all dust or other material from the premises.

9.4.7 Precautions against Combustion

9.4.7 The occupier of a dry cleaning establishment where volatile liquids are used shall take all proper precautions against combustion and shall comply with all directions given by an Environmental Health Officer for that purpose.

9.4.8 Trolleys

9.4.8 The occupier of a dry cleaning establishment shall –

- (a) provide trolleys for the use of transporting dirty and clean linen; and
- (b) ensure that each trolley is –
 - (i) clearly designated to indicate the use for which it is intended;
 - (ii) lined internally with a smooth impervious non-absorbent material that is easily cleaned; and
 - (iii) thoroughly cleaned and disinfected on a regular basis.

9.4.9 Sleeping on Premises

9.4.9 A person shall not use or permit any room in a laundry, dry cleaning establishment or dye works to be used for sleeping purposes.

Division 5 – Piggeries

9.5.1 Interpretation

9.5.1 In this Division, unless the context otherwise requires –

piggery means any building, enclosure or yard, in which one or more pigs are kept, bred, reared or fattened for purposes of trade, and shall include any portion of the premises to which pigs have access.

9.5.2 Limitation to Registration

9.5.2 No premises shall be registered as a piggery unless every portion of such piggery is –

- (a) greater than 200 metres from the lot boundary of the lot upon which the piggery is to be situated;
- (b) greater than 100 metres from any dwelling house, dairy or other premises where food for human consumption is prepared, stored or sold;

- (c) outside the gazetted townsite of Toodyay and an area of 5 km wide surrounding and contagious to the boundary of this townsite; and
- (d) outside that land described as being of the rural living zones in the Shire of Toodyay Town Planning Scheme and an area 1 km wide surrounding and contagious to the boundaries of the rural living zones.

9.5.3 Conditions of Registration

9.5.3 (1) Any person intending to establish a piggery within the district shall ensure the application made in the form of Schedule 10 is accompanied by plans and specifications in duplicate of the proposed piggery including –

- (i) details of the approximate number of pigs to be kept;
- (ii) details of the drainage and effluent disposal system to be installed; and
- (iii) details of the method by which cleanliness of the piggery shall be maintained.

9.5.4 Sties, Enclosures or Sheds

9.5.4 (1) The occupier of every piggery shall provide either –

- (i) sties and enclosures;
- (ii) enclosures; or
- (iii) sheds

within which pigs shall be kept.

(2) Where sties and enclosures are provided –

- (a) the floor of every sty shall be properly paved with impervious materials, and every such floor shall have sufficient fall to a surface gutter, which shall –
 - (i) be constructed of similar materials;
 - (ii) be not less than 300 millimetres wide and 75 millimetres deep in the centre of its width;
 - (iii) extend the whole length of the sty; and
 - (iv) have sufficient fall so that it shall discharge all liquids falling upon the floor or upon the gutter into an impervious sump of sufficient capacity to receive at least one day's drainage.
- (b) the area of every enclosure appurtenant to a sty or group of sties shall be not less than three times the area of the sty or group of sties to which it is appurtenant.

(3) Where enclosures only are provided, then –

- (a) the fences of such enclosures shall be movable; and
- (b) the fences shall be moved and re-erected to enclose a new site whenever –
 - (i) the ground within a site is becoming offensive; or
 - (ii) the occupier is directed to do so by an Environmental Health Officer.

(4) Where sheds are provided, then –

- (a) the floor of the shed shall comply with subsection 2(a);
- (b) all buildings and yards shall be maintained in a structurally sound and clean condition free of infestation with flies and other vectors of disease;
- (c) drainage and treatment of effluent waste shall be carried out and maintained so as to prevent a nuisance.

9.5.5 Slaughtering

9.5.5 The occupier of any piggery shall not permit any slaughtering of animals on the premises.

9.5.6 Feed

9.5.6 The occupier of any piggery shall –

- (a) not receive, or allow to be received on such premises, any carcase or part of a carcase of a diseased animal;
- (b) not feed the pigs upon the flesh or offal of diseased animals;

- (c) not receive or suffer or permit to be received on the premises, putrid matter for any purpose; and
- (d) not receive or suffer or permit to be received on the premises, any kitchen, slaughterhouse or butcher's wastes or other putrescible pig feed.

9.5.7 Fencing

9.5.7 Every piggery occupier shall securely fence all the enclosures.

9.5.8 Water Supply

9.5.8 Every piggery occupier shall provide a sufficient and constant supply of clean water, which shall be properly protected against pollution and always available for cleansing purposes.

9.5.9 Feeding Troughs

- 9.5.9 (1) Every such occupier shall –
 - (a) where sties and enclosures are provided under the provisions of subsection 9.6.4(2), provide feeding troughs in every sty, situated near to the drainage gutter or positioned to be accessible to the pigs in two or more sites or enclosures;
 - (b) where enclosures are provided under the provisions of subsection 9.6.4(3), provide feeding troughs in every such enclosure;
 - (c) cause all feeding troughs, other than those provided in connection with movable enclosures, to be fixed upon a cement floor extending 1.2 metres in all directions from such trough, and designed to permit ready drainage; and
 - (d) not permit pigs to be fed other than at the feeding troughs provided in accordance with this section.
- (2) Notwithstanding the provisions of subsection (1), where pigs are kept continually confined in fully enclosed pens, floor feeding with pellets or dry meal shall be permitted, in which case feeding troughs are not required to be provided.

9.5.10 Prevention of Nuisances

9.5.10 An owner or occupier must ensure that odours, dust, and effluent are adequately prevented from becoming a nuisance to health or amenity.

PART 10 – OFFENCES AND PENALTIES

10.1.1 Offences and Penalties

- 10.1.1 (1) A person who fails to do anything required of directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under subsection (1) is liable to –
 - (a) A penalty which is not more than \$2,500 and not less than –
 - (i) in the case of a first offence, \$250;
 - (ii) in the case of a second such offence, \$500; and
 - (iii) in the case of a third or subsequent offence, \$1,250; and
 - (b) if the offence is a continuing offence, a daily penalty which is not more than \$250 and not less than \$100 for each day during which, the offence continues.

Schedule 1

Shire of Toodyay

Health Act 1911

APPLICATION FOR REGISTRATION OF A LODGING HOUSE

To: Chief Executive Officer

Shire of Toodyay

I/We

(Full name of Applicant/s)

of.....

.....
(Residential Address of Applicant/s)

apply for the registration of premises situated (or to be situated) at

.....
.....

as a lodging house to be classified as –

- a lodging house;
- a short term hostel;
- serviced apartments;
- a recreational campsite; or
- other, (specify).

.....

and for my name to be entered in the Register as the keeper of the lodging house.

DESCRIPTION OF LODGING HOUSE

Number of storeys

Rooms for private use

	Number	Area
Laundries/toilets/bathrooms
Bedrooms
Dining Rooms
Kitchens
Sitting Areas
Other (Specify)

Rooms for lodgers

	Number	Area
Bedrooms
Dining Rooms
Kitchens
Sitting Rooms
Other (Specify)

Sanitary Conveniences for male lodgers

Toilets
Urinals
Baths
Showers
Hand Wash Basins

Sanitary Conveniences for female lodgers

Toilets
Baths
Showers
Hand Wash Basins

Laundry Facilities

Coppers
Wash troughs
Washing machines
Drying cabinets or
Clothes lines

Additional Details

- (a) Lodgers' meals will be provided by the managers/ keepers/ lodgers.
- (b) The keeper will/ will not reside continuously on the premises.
- (c) Name and occupation of proposed manager if keeper resides elsewhere –
.....

- (d) There will be Family members residing on the premises with the keeper/ manager.

Application fee of \$..... is attached

.....
(Signature of Applicant/s)

.....
(Date)

Schedule 2
Shire of Toodyay
Health Act 1911
CERTIFICATE OF REGISTRATION OF A LODGING HOUSE

THIS is to certify that the premises situated at

.....
.....

Is registered as a

Lodging House and classified as –

- a lodging house
- a short term hostel
- serviced apartments
- a recreational campsite
- other (specify)
-

Until 30 June 20....., on the following conditions –

1. that; whose name is entered on the register of keepers of the Shire of Toodyay, continues to be the keeper of the lodging house;
2. that; appointed by the keeper to be the manager of the lodging house, continues to be the manager of the lodging house;
3. that the Certificate of Registration is not sooner cancelled or revoked;
4. that the maximum number of rooms to be used as sleeping compartments for lodgers is; and
5. That the maximum number of lodgers accommodated on the premises shall not exceed

This Certificate of Registration is issued subject to the Health Act 1911 and Health Local Laws of the Shire of Toodyay and is not transferable.

Dated 20.....

.....
Environmental Health Officer
Shire of Toodyay

Fee received: \$.....

Schedule 3

Shire of Toodyay

Health (Miscellaneous Provisions) Act 1911

APPLICATION FOR REGISTRATION OF A LODGING HOUSE

To: Chief Executive Officer
Shire of Toodyay

I/We

(Full name of Applicant/s)

of.....

.....

(Residential Address of Applicant/s)

am/are the new owner/s of the premises situated at

.....

.....

which are registered in the name of

.....

.....

For the carrying on of the lodging house business.

.....

(Signature of Applicant/s)

.....

(Date)

Schedule 4
Shire of Toodyay
Health Act 1911
REGISTER OF LODGERS

Location of Lodging House:

.....
.....
.....

Date of Arrival	Name	Previous Address	Signature	Room No.	Date of Departure

Schedule 5
Shire of Toodyay
Health Act 1911
LIST OF LODGERS

The Chief Executive Officer
Shire of Toodyay

The following is the name of every person who resided in the lodging house at

.....
.....
.....
.....

on the day of 20.....

(Signed).....

(Keeper)

Date:

Schedule 6
Shire of Toodyay
Health Act 1911
CERTIFICATE OF SLEEPING ACCOMMODATION

To:

(Name of Keeper)

of.....

(Address of Keeper)

For the registered lodging house situated at:

.....
.....

The rooms listed below are not to be occupied by more than the number of lodgers or residents indicated below.

ROOM NUMBER:

MAXIMUM OCCUPANCY:

Date:

.....
Principal Environmental Health Officer

Shire of Toodyay

Schedule 7
Shire of Toodyay
Health Act 1911

**CERTIFICATE OF SLEEPING ACCOMMODATION FOR A LODGING HOUSE WITH
MORE THAN 20 SLEEPING APARTMENTS**

To:

(Name of Keeper)

of.....

(Address of Keeper)

for the registered lodging house situated
at:.....

.....
The rooms listed below are not to be occupied by more than the number of lodgers or residents indicated below.

ROOM NUMBER:

MAXIMUM OCCUPANCY:

Date:

.....
Environmental Health Officer

Shire of Toodyay

Schedule 8
Shire of Toodyay
Health (Miscellaneous Provisions) Act 1911
APPLICATION FOR LICENCE OF A MORGUE

To: Chief Executive Officer

Shire of Toodyay

I

(Full name in block letters)

of.....
(full residential address)

apply to licence the premises listed below as a Morgue

Address of premises:

.....
.....

Name of premises:

.....

Dated this..... day of 20.....

.....
(Signature of Applicant)

Schedule 9
Shire of Toodyay
Health Act 1911

This is to certify that the following premises is licensed as a Morgue from the

..... day of 20..... Until 30th day of June 20.....

Address of premises:

.....

Name of premises:

.....

Dated this..... day of 20.....

Environmental Health Officer

Shire of Toodyay

Schedule 10
Shire of Toodyay
Health (Miscellaneous Provisions) Act 1911
APPLICATION FOR CONSENT TO ESTABLISH AN OFFENSIVE TRADE

I/We,

(Full name of Applicant/s)

of.....

.....
(Residential Address of Applicant/s)

apply for consent to establish an offensive trade being

.....

(Description of Offensive Trade)

In or upon

.....

(Location of the House or Premises)

Notice of my/ our intention to make this application was advertised in.....

on.....

(Date of Advertisement)

Plans and specifications of the buildings proposed to be used or erected in connection with the proposed offensive trade are attached.

.....
(Signature of Applicant/s)

.....

(Date)

Schedule 11

Shire of Toodyay

Health (Miscellaneous Provisions) Act 1911

APPLICATION FOR REGISTRATION OF PREMISES FOR OFFENSIVE TRADE
APPLICATION FOR CONSENT TO ESTABLISH AN OFFENSIVE TRADE

I/We,

(Full name of Applicant/s)

of.....

.....
(Residential Address of Applicant/s)

apply for registration, for the year ended.....

of.....

(Location of Premises)

being premises in or upon which there is (or is to be) carried on an offensive trade, namely

.....
.....

(Description of Offensive Trade)

under the business name of.....

The prescribed registration fee of \$..... is attached.

.....
(Signature of Applicant/s)

.....
(Date)

Schedule 12

Shire of Toodyay

Health Act 1911

CERTIFICATE OF REGISTRATION OF PREMISES FOR OFFENSIVE TRADE

This is to certify that the premises situated at

.....
..... of which

..... is the occupier, registered for the carrying on of the

..... trade

of

Trade name

This registration expires on the 20.....

Dated this..... day of..... 20.....

.....

Environmental Health Officer

Shire of Toodyay

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Council Forum Notes

14 March 2016

Page 90- the word 'government' be included at the definition of Council following the word 'local'; **complete**

Page 94 – 3.1.1 (c): the word 'rood' be changed to 'roof'; **complete**

Page 96 – 3.3.2(1)(b): the word 'cover' be inserted after the word 'proof'; **complete**

Page 102 – *burning of rubbish*: have a second look at the blocks that are out of town. Slight definition – exclude any burning covered by a local fire rule; **as discussed with CESM, Rob Koch, subsection (5) added to section 4.2.13.**

Page 104 – *Escape of smoke*: provision giving us ability to control use. **Sufficiently covered within section 5.1.3**

Page 108 – *Keeping of pigeons and /or doves*: swallows – other birds? The wording 'restriction on pigeons and /or swallows'; **Swallows added**

Page 121 – *Lodging Houses Fire Prevention and Control 8.2.9(2)*: adding to this will be a duplication. No need to be specific; **removed to avoid duplication**

Page 96 – 3.3.2 (b): include the words 'cover'; **complete**

Page 97 – 3.3.3 *Wells*: Change heading to 'Bores and Wells' because the body of the clause mentions 'bores'; **bores added**

Page 96 – 3.3.2(1) (b): if you have a tank with a corrugated roof – they'd have to modify. Add the words 'tanks need to be sealed to prevent mosquitos entering the tank'; **added**

Page 119 – *Clarification*: Are water features not permitted? Fish eat mosquito larvae so if they are in ponds these are permitted; **water features generally moving water therefore not a mosquito breeding site**

Page 119 – *Clarification regarding dams*: so long as a dam will not create a nuisance nothing will be pursued; **not sure what this is in reference to**

Page 96 – *Water Supply 3.3.1(3)*: is bore or grey water part of this definition? Hard water consideration be given to the section (e.g. the words 'or similar alternative that would not create a health hazard' be inserted); **bore and greywater are generally non-potable therefore would be acceptable for use as per section 3.3.1(3). Hardwater is caused by a build-up of calcium and magnesium and has not been proven to cause any adverse health effects.**

Page 99 – *Uses of Receptacles 4.2.4*: definition of receptacle is the green litter bin and not a larger refuse skip bin. This can be removed if there is enough support to delete it, however the consensus was to leave it in; **left in**

Page 105 – *Slaughter of animals 5.2.4*: Are farmers covered when they want to kill sheep or beef for their own consumption? What if an animal has a lame leg? Suggestion to include the words 'farmers, pastoralists or other duly authorised persons' to the point; **Regulation 20 of the Food Regulations 2009 specifies that animals may be slaughtered by or for a primary producer, on the land in which a primary producer carries on farming or grazing purposes, or for the consumption by a primary producer, their family or employees.**

Page 105 – *Clause 5.2.4(1)*: the words 'with the district' need to read 'within the district'; **complete**

Page 105 – *Clause 5.2.5(2)*: the words 'kept from more than' should read 'kept for more than'; **complete**

Page 116 – *7.2.2 Disposal of Used Needles*: clarification as to whether we have them in a public place; **currently located within the toilets at Dudgee Park**

Page 92 - 2.1.5: Clarification re specs for laundries – this does not seem to specify laundries. Unspecific. Can read as though you can put a toilet in the kitchen if you wish. The building code says an air space has to exist; **specs covered by BCA and Health Act (Laundries and Bathrooms) Regulations. Toilet provision added.**

Page 96 - 3.3.2(2): Clarification of 90,000 litres is more than that now in the planning legislation. Can words be added ‘to the current planning policy/scheme’; **removed to avoid conflict with any planning scheme/ policy**

Page 106 – 5.3.2 *Keeping of pigs*: ‘you shall not keep pigs’ be the alternate wording for this Clause; **“except with approval from Council” removed**

Page 107 – 5.3.4 (a) *Manure Receptacle*: the words ‘tight-fitting’ need to read ‘tight-fitting’; **complete**

Page 108 – 5.4.5 *Roosters*: clause (c) looks out of place; **removed**

Page 109 – *Restrictions on Pigeon Nesting or Perching* 5.4.5: could it include commercial premises in this clause, and expand upon the wording to clarify; **commercial and industrial premises added**

5.7.1 *Interpretation*: these days with houses on rural residential may be too constrictive for those rural residential blocks that have more than one car in a garage); **added the word temporary to definition**

Page 112 – 6.3.4 *Restrictions on the keeping of Rats*: keep in cage but with restrictions on chooks why not include a restriction on how many rats are kept? Include ‘ferrets’ be included in this section also? **Would be difficult to police how many pet rats people had in their house. Ferrets not included as not a vector of disease.**

Page 111 – *Division 3 – Rodents*: Rodents and rats definition – body refers to rodents to include hamsters, etcetera so the heading needs to be also mentioning the same; **hamsters not mentioned as not a vector of disease**

Page 114 - 6.7.3 *Restrictions on keeping of bees in Hives*: again with Omnibus amendments there was considerable discussion on whether to keep bees and even in rural areas very restrictive on whether you can keep bees. Can this be aligned with whatever is in our planning scheme/policy/strategy? **An apiary is permitted without planning approval on rural lots, planning approval required on special residential, rural residential and rural living lots. All other zones not permitted.**

Page 114 - *Bees*: Destruction of defective hives be added if required, where it is a nuisance to humans; **hives to be removed as per section 6.7.4 if they become a nuisance**

Page 128 – 9.2.6 *Heading*: The word ‘Eluvia’ in the heading needs to be “effluvia”; **complete**

Page 131 – 9.4.6 *Escape of Dust*: need to format this to come into the margin; **complete**

Register of Keepers – *clarification*: only for lodging houses but not for general accommodation houses. Do we in general have a list for general accommodation houses? A boarding house defined as more than a certain number of people located in one building. **Section 157 of the Health (Miscellaneous Provisions) Act 1911 requires a register of lodgers to be kept at lodging houses.**

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EXPLANATORY MEMORANDUM

1. ADMINISTERING AUTHORITY

~~Insert name of local government or regional local government or authority here~~ [Shire of Toodyay](#)

2. PUBLICATION OF LOCAL LAW

WA Government Gazette dated [insert date] No. [insert number]

3. TITLE OF LOCAL LAW

~~Insert full name of the local law here~~ [Shire of Toodyay Health Local Laws 2017](#)

4. SECTION(S) OF ENABLING ACT(S)

This local law was made under –

[insert the section(s) and the title(s) of the empowering Act(s)]

5. PURPOSE, EFFECT AND JUSTIFICATION

Purpose of the local law:

To make provisions about the [insert text]

Effect of the local law:

[Insert text]

Justification for the local law:

[Insert text]

6. ADDITIONAL INFORMATION

[Please refer to Direction 7 Item (6) for guidance]

7. UNUSUAL OR CONTROVERSIAL PROVISIONS

[Insert text]

8. CONSULTATIONS, SUBMISSIONS AND RESPONSES

[Insert text]

9. FEES AND CHARGES, PENALTIES AND MODIFIED PENALTIES

Fees and charges:

[Insert text. If none, type Nil and delete the table.]

TYPE OF FEE OR CHARGE	DATE LAST UPDATED INCREASE/DECREASE	OLD FEE	NEW FEE	INCREASE/DECREASE (%)

--	--	--

Reason for new fees and charges or any increase in fees and charges:

[Insert text if applicable. If not applicable, type N/A.]

Penalties and modified penalties:

[Insert text if applicable. If none, type Nil and delete the table.]

TYPE OF PENALTY	DATE LAST UPDATED INCREASE/DECREASE	OLD	NEW	INCREASE/DECREASE (%)

Reason for new penalties or any increase in penalties or modified penalties:

[Insert text if applicable. If not applicable, type N/A.]

10. STATUTORY PROCEDURES CHECKLIST

The completed and signed Statutory Procedures Checklist is attached.

11. DISCLAIMER

The Explanatory Memorandum is produced only as an aid to understanding the abovementioned local law and must not be substituted for the local law or gazetted or made available to the public in any manner or circumstance.

12. CONTACT PERSON

The local government's authorised officer for any enquiries about the local law is –

Full Name: [\[Insert text\] Mr Graeme Bissett](#)
 Position Title: [\[Insert text\] Manager Planning and Development](#)
 E-mail address: [\[Insert text\]mpd@toodyay.wa.gov.au](mailto:[Insert text]mpd@toodyay.wa.gov.au)
 Telephone No.: (08) [\[Insert text\] 9574 9343](#)
 Facsimile No.: (08) [\[Insert text\] 9574 2158](#)
 Mobile No. (if applicable): [\[Insert text\] 0447993708](#)

13.

Signature:

PRINTED NAME: [\[INSERT IN BLOCK TEXT\] CR. DAVID R. DOW](#) [\[INSERT IN BLOCK TEXT\]](#)
[\[STAN A. D. SCOTT\]](#)

Public Office: [\[Mayor / President\] Shire President](#) Chief Executive Officer
 Administering Authority: [\[Insert text\] Shire of Toodyay](#)

STATUTORY PROCEDURES CHECKLIST

Procedures for making a valid Local Law:

In accordance with *Local Government Act 1995* and *Ministerial Directions*

Please tick ✓ the 2nd column, where applicable, to indicate the procedural steps completed. Insert 'N/A' if the step is not applicable.

Only Box A is to be checked, not Box C, when the CEO of DEC has directed a local government.

A. Waste Avoidance and Resource Recovery Act 2007 and Local Government Act 1995

61(1)(b)	Under s. 61(1)(b) of the WARR Act the CEO of DEC <u>directed</u> a local government to adopt or amend or repeal a waste-related local law– CEO of DEC's letter of direction: [Insert date of letter]
3.12(2)	Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner: (a) in the agenda of that meeting; and (b) in the minutes of that meeting. Date of Council meeting: [Insert meeting date and item number]
3.12(5)	Published the adopted local law in the <i>Government Gazette</i> . Date of Gazette: [Insert date] No. [Insert number] and Sent copy of adopted/gazetted local law to the Ministers: Sent to Minister for Local Government: [Insert date of letter] Sent to Minister for Environment: [Insert date of letter]
3.12(6)	Local public notice: (refer s.1.7 under the LG Act) Published in newspaper circulating generally throughout the State. Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] (copy of newspaper notice attached)
3.12(7)	Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date] Sent EM material to the Joint Standing Committee on Delegated Legislation. Hard copies sent to JSCDL: [Insert date of letter] And either: <ul style="list-style-type: none">• Electronic copies sent by e-mail to JSCDL: [Insert date of e-mail]or• Copies on CD included with hard copies to JSCDL: [YES / NO]
3.12(8)	If applicable: This local law is an amendment local law which amends the text of the principal local law. or This local law is a repeal local law .

Procedure in Box B must be completed before the commencement of 3.12 procedures of the LG Act.

B. Local Government Act 1995

Section 3.6 Places outside the district (eg: shoreline on public beach)

3.6(1)	Governor's approval was first obtained for a local government to make a local law that applies outside its district. Local government's request for approval: [Insert date and Ref No.] Notice in Government Gazette of Governor's approval: Date of Gazette: [Insert date] No. [Insert] Page No.: [Insert number]
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C. Local Government Act 1995

Section 3.12 Procedure for making local laws

3.12(2)	<p>Presiding person gave notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner¹:</p> <p>(a) in the agenda of that meeting; and</p> <p>(b) in the minutes of that meeting.</p> <p>Date of Council meeting: [Insert meeting date and item number] (copy of Council minutes attached)</p>
3.12(3)(a)	<p>State-wide public notice: (refer s.1.8 under this Act) Published in newspaper circulating generally throughout the State.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] (copy of actual newspaper notice attached)</p>
3.12(3a)	<p>Local public notice: (refer s.1.7 under this Act) Published in a newspaper circulating generally throughout the State, and exhibited on a notice board of the local government's offices and every library in the district.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] (If a different newspaper, copy of actual newspaper notice attached)</p> <p>Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]</p>
3.12(3)(b)	<p>Immediately after State-wide local public notice is published: Sent copy of</p> <ul style="list-style-type: none"> • the proposed local law (in gazette-ready format) and • a copy of the State-wide public notice, <p>to the Minister for Local Government².</p> <p>Sent to Minister for Local Government: [Insert date of letter]</p> <p>and, where applicable, same copies sent to another Minister:</p> <ul style="list-style-type: none"> • Minister for Commerce³, administering the <i>Dividing Fences Act 1961</i> (for fencing local law) or • Minister for Emergency Services, administering the <i>Bush Fires Act 1954</i> (for bush fire brigade or fire-break local law) or • Minister for Environment, administering the <i>Waste Avoidance and Resource Recovery Act 2007</i> (for waste local law) or • Minister for Health, administering the <i>Health Act 1911</i> (for health local law and cremation-related cemetery local law) or • Minister for Agriculture and Food, administering the <i>Agriculture and Related Resources Protection Act 1976</i> (for pest plant local law) or • Minister for [Insert text], administering the [Insert Act], (for [Insert text] local law) <p>Sent to other Minister for [Insert text]: [Insert date of letter]</p>

¹ Refer to regulation 3 in the *Local Government (Functions and General) Regulations 1996*.

² The Minister for Local Government administers the *Cemeteries Act 1986* (for cemetery local laws), the *Dog Act 1976* (for dog local laws) and the *Local Government Act 1995* (for standing orders, local government property, public places, public parking, activities on thoroughfares local laws, etc).

³ The Minister for Commerce also administers the *Local Government (Miscellaneous Provisions) Act 1960* (Parts VIII, IX & XV only) but no local laws are required these Parts.

C. Local Government Act 1995

Section 3.12 Procedure for making local laws (continued)

3.12(4)	<p>Relevant to: WARR Act and Health Act - procedures prior to adoption: After last day for submissions, <u>consideration</u> at Council meeting of –</p> <ul style="list-style-type: none"> • submissions received and • whether to make the local law as proposed (by absolute majority) or • whether to make a local law that was not significantly different from what was proposed (by absolute majority). <p>Council meeting date: [Insert meeting date & item number] (copy of Council <i>minutes</i> attached) and</p> <ul style="list-style-type: none"> • gave copy of <u>final</u> version of proposed local law for consent under – WARR Act: Consent of CEO of DEC: [Insert date] Health Act: Consent of Exec. Director of Public Health: [Insert date] (<i>Consent is required prior to local government's actual adoption.</i>) <p>LG Act - final procedure for actual adoption: After close of public consultation period of minimum⁴ 6 weeks, considered any submissions made about the proposed local law –</p> <p>and adopted the local law as proposed (by absolute majority) or adopted a local law that was considered not significantly different from what was proposed (by absolute majority).</p> <p>Council meeting date: [Insert meeting date & item number] (copy of Council <i>minutes</i> attached)</p>
3.12(5)	<p>Published the adopted local law in the <i>Government Gazette</i>. Date of Gazette: [Insert date] No. [Insert number]</p> <p><u>After</u> the adopted local law was published in the <i>Government Gazette</i>, sent a signed and sealed copy of the adopted local law to the Minister for Local Government.</p> <p>Sent to Minister for Local Government: [Insert date of letter]</p> <p>and where local law was made under legislation other than the <i>Local Government Act 1995</i>, sent to the relevant Minister:</p> <ul style="list-style-type: none"> • Minister for Commerce, administering the <i>Dividing Fences Act 1961</i> (for fencing local law) or • Minister for Emergency Services, administering the <i>Bush Fires Act 1954</i> (for bush fire brigade and fire-break local law) or • Minister for Environment, administering the <i>Waste Avoidance and Resource Recovery Act 2007</i> (for waste local law) or • Minister for Health, administering the <i>Health Act 1911</i> (for health local law and cremation-related cemetery local law) or • Minister for Agriculture and Food, administering the <i>Agriculture and Related Resources Protection Act 1976</i> (for pest plant local law) or • Minister for [Insert text], administering the <i>[Insert Act]</i>, (for [Insert text] local law) <p>Sent to other Minister for [Insert text]: [Insert date of letter]</p>

Cont/...

⁴ The local government cannot adopt the local law before the public consultation period (minimum 6 weeks) has closed. Section 61(f) of the *Interpretation Act 1984* determines the method for calculating the consultation period. Guidance is provided in the *Local Government Operational Guidelines No. 16 on Local Laws*, downloadable from the Department of Local Government's website: www.dlg.wa.gov.au.

C. Local Government Act 1995

Section 3.12 Procedure for making local laws (continued)

3.12(6)	<p><u>After</u> the local law was published in the Gazette and <u>after</u> a signed and sealed copy of the local law was given to the Minister(s): gave local public notice of gazettal (refer s.1.7 of this Act)</p> <p>Published in a newspaper circulating generally throughout the District, and exhibited on a notice board of the local government's offices and every library in the district.</p> <p>Name of newspaper: [Insert text] Date of publication: [Insert date] Page No.: [Insert number] <small>(copy of <i>Newspaper notice</i> attached)</small></p> <p>Appeared on Notice Boards (local government offices and every library): From: [Insert date] To: [Insert date]</p>
3.12(7)	<p>Within 10 working days of the Gazettal date: supplied copies of the local law, Explanatory Memorandum, Statutory Procedures Checklist and other supporting material in accordance with Ministerial Directions, to the WA Parliament's Joint Standing Committee on Delegated Legislation (JSCDL):</p> <p>Hard copies sent to JSCDL: [Insert date of letter] And either:</p> <ul style="list-style-type: none"> • Electronic copies sent by e-mail to JSCDL: [Insert date of e-mail] or • Copies on CD included with hard copies to JSCDL: [YES / NO]
3.12(8)	<p>This local law is an amendment local law which amends the text of the principal local law.</p> <p>or</p> <p>This local law is a repeal local law.</p>

Signature:

PRINTED NAME: [INSERT IN BLOCK TEXT] CR DAVID R. DOW [INSERT IN BLOCK TEXT]
STAN A.D. SCOTTPublic Office: [Insert text] Shire President Chief Executive Officer
 Administering Authority: [Insert text] Shire of Toodyay

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LOCAL GOVERNMENT: Shire of Toodyay									
TITLE: Health Local Laws 2017									
NEW LOCAL LAW	<input checked="" type="checkbox"/> REPEAL OF LOCAL LAW <input type="checkbox"/>								
AMENDMENT TO IMPLEMENT NCP	<input type="checkbox"/> NO AMENDMENT TO LOCAL LAW <input type="checkbox"/>								
OTHER AMENDMENT TO LOCAL LAW <input type="checkbox"/>									
<p>Review Conduct</p> <ul style="list-style-type: none"> Who conducted the review? (e.g. local government or consultant) The review of the Local Laws was undertaken by the Environmental Health Officer. Who has been consulted? (include consultation prior to 3.12 advertising) Date review completed (or date consultation completed for reviews sent in as part of 3.12 advertising.) <p>DATE</p> <ul style="list-style-type: none"> Cost of review <table> <tr> <td>Advertising</td> <td>\$1,800.00 (includes DATE advertising)</td> </tr> <tr> <td>Printing</td> <td>\$ 300.00</td> </tr> <tr> <td>Officer Time</td> <td><u>\$1,500.00</u></td> </tr> <tr> <td></td> <td><u>\$3,600.00</u></td> </tr> </table>		Advertising	\$1,800.00 (includes DATE advertising)	Printing	\$ 300.00	Officer Time	<u>\$1,500.00</u>		<u>\$3,600.00</u>
Advertising	\$1,800.00 (includes DATE advertising)								
Printing	\$ 300.00								
Officer Time	<u>\$1,500.00</u>								
	<u>\$3,600.00</u>								
<p>Restrictions on Competition</p> <ul style="list-style-type: none"> List restrictions on competition contained in the legislation If there are none, no further information is required. <p>No further action is necessary.</p>									
<p>Effects of the Restriction</p> <ul style="list-style-type: none"> List the main effects of the restrictions (both positive and negative) 									
Cost	Not applicable								
Benefits	Not applicable								

<p>Assessing the Benefits and Costs of the Restrictions</p> <ul style="list-style-type: none"> State the conclusion of the public benefit test i.e. whether or not the restrictions on competition are in the public interest or not. <p style="text-align: center;">Not applicable</p>
<p>Alternative Means of Achieving Desired Outcome</p> <ul style="list-style-type: none"> Outline the alternatives considered and their effectiveness. State the conclusion reached in regard to the suitability of alternatives. <p style="text-align: center;">Not applicable</p>
<p>Overall Conclusion and Recommendations</p> <ul style="list-style-type: none"> State the overall conclusion – this entails bringing together the conclusions of the assessment of costs and benefits and of alternative means. List the recommendations. <p style="text-align: center;">Paste in the Officer's Recommendation/</p>
<p>Implementing Recommendations</p> <ul style="list-style-type: none"> Provide a statement of the approach to be taken to implement recommendations. <ul style="list-style-type: none"> Correspondence will be prepared and sent to the Minister(s) in accordance with Recommendation 3. Copies of the proposed local law will be made available on-line, in hardcopy at the Toodyay Library and the Toodyay Council Offices; Advertisements will be arranged in accordance with Recommendation 2. The CEO will ensure that the recommendations of Council are followed.
<p>Notes: Consultation Process: 3.12 advertising should also invite comments on competition issues.</p> <p style="text-align: center;">Not applicable</p>

New Local Law: An executive summary must be submitted to the Department of Local Government with the proposed local law as part of the consultation process. If the local law does not contain any restrictions on competition, this

should be indicated in the 'Restrictions on competition' box and no further action is necessary.

Repeal of Local Law: If a local law is to be repealed, this should be indicated by marking the appropriate box. Restrictions on competition contained in the repealed local law should be noted.

Amendment to Implement NCP: This refers to amendments to a local law to implement changes recommended in a NCP local law review. In this situation it is necessary to attach an executive summary for the review that found the restrictions not to be in the public interest.

Other Amendment to Local Law: This refers to general amendments made to a local law independent of NCP. An executive summary needs to be completed and attached to the amendment if the amendments contain restrictions on competition. If there are no restrictions on competition, this needs to be stated in the 'Restrictions on competition' box and no further action is necessary.

No Amendment to Local Law: This refers to the situation where an existing local law is reviewed and the restrictions on competition contained in the local law are found to be justified in the public interest. This form should be sent to the Department of Local Government on completion of the review.

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Local Government Act 1995

Shire of Toodyay Proposed Health Local Laws 2017

The Shire of Toodyay proposes to make a local law relating to local government health.

The **purpose** of this local law is to regulate, protect, and manage public health within the district.

The **effect** of this local law is to protect public health. Some activities are permitted only under a permit or by determination and approval by the Shire of Toodyay and some activities are restricted or prohibited. Offences have been created for negligence of public health within the district.

The **justification** for the local law is that it will provide:

- Enforcement options for issues that previously are unable to be dealt with by the Shire's authorised officers under the *Health (Miscellaneous Provisions) Act 1911* or its subsidiary legislation.
- For clear breaches of public health matters that were previously dealt with under planning legislation and policies such as animal control and nuisances. The Building Code of Australia cannot be applied retrospectively in some instances and therefore fit out requirements for lodging houses or maintenance of dwellings would not be able to be enforced.

These local laws will be able to capture any issues that may have previously been unable to be dealt with by the Shire.

A **copy** of the proposed local law may be inspected at or obtained from the Shire's Administration Office, 15 Fiennes Street, Toodyay WA 6566 between 8.30am and 4.30pm Monday to Friday, and at the Toodyay Library during normal opening hours.

Submissions about the proposed local law may be made to the Chief Executive Officer, Shire of Toodyay, PO Box 96, Toodyay WA 6566 by 4.00pm on Friday 12 May 2017.

STAN SCOTT
CHIEF EXECUTIVE OFFICER

15 Fiennes Street (PO Box 96)
TOODYAY WA 6566
P (08) 9574 9300 F (08) 9574 2158
E records@toodyay.wa.gov.au
W www.toodyay.wa.gov.au

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2017

Shire of Toodyay Local Planning Strategy



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PART 1 – THE STRATEGY

1. Executive Summary

The Shire of Toodyay's Local Planning Strategy (LPS) provides vision, framework for long-term planning and development in the Shire over the next 10-15 years.

The Strategy forms the interface between regional and local planning, and sets out the Shire's long-term planning directions and objectives for future planning and development.

The LPS comprises two parts:

Part 1 – Local Planning Strategy summarises the Shire's key planning and development issues, sets the vision and strategic direction for land use and development, and actions required to achieve the vision over the next 10-15 years. Maps 1 and 2 are the Strategy maps. Actions that are property related are identified as Development Areas (DA) and timing is categorised as short (immediate to 2 years), medium (2 to 5 years), or long term (5 years or more).

Part 2 – Background Information and Analysis includes background information, analysis and detail required to support the high level strategies and actions in Part 1. Maps 3 to 9 are background information and support Part 2.

It provides the strategic basis and rationale for the land use and development controls in the proposed Local Planning Scheme No. 5.

The key land use planning issues for the Shire addressed in the strategy are:

1. Growth & Settlement
2. Heritage
3. Tourism
4. Town Centre & Employment Lands
5. Bushfire
6. Transport & Infrastructure
7. Mining
8. Waste Management
9. Agriculture
10. Rural Living
11. Biodiversity
12. Landscape Protection

The strategies and actions are supplemented by maps illustrating key elements, strategies and actions. Maps 1 and 2 are the key Strategy maps for the townsite and surrounds depicting land use, special control areas and other key issues.

The LPS will be used as a guide to assist Council and the Western Australian Planning Commission (WAPC) in planning decision making. The LPS will be used to guide the preparation of the new local planning scheme (No. 5) and following its gazettal, in regards to any proposed amendments, structure plans, subdivision applications and development proposals.

2. Introduction

2.1 Statutory Context

Clause 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015* require local governments to prepare a local planning strategy for each local planning scheme that is approved for land within the district.

The LPS must under the Regulations —

- (a) set out the long-term planning directions for the local government; and
- (b) apply any State or regional planning policy that is relevant to the strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.

The Regulations permit a local planning strategy to be prepared concurrently with the local planning scheme to which it relates.

The Shire of Toodyay's Local Planning Strategy 2017 revokes the Local Planning Strategy dated November 2007 once endorsed by the Western Australian Planning Commission under clause 15 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2.2 Planning Principles

The guiding principles for this Local Planning Strategy are:

- To provide a strategic plan that will plan for the future of the Shire in a responsible sustainable manner and reflects the aspirations of the Shire and its community, accommodates future needs and creates opportunities to enhance local attributes.
- To provide a strategic plan that is consistent with state and regional planning policies, strategies, structure plans and strategic development initiatives.
- To provide a strategic plan that is clear, comprehensive, accessible, informative, logical and transparent that provides strategic planning direction for the next 10 to 15 years.
- To provide a strategic plan that is a 'leadership' document that provides the basis for the preparation of the Shire's new Local Planning Scheme No. 5.

3. State and Regional Planning Context

3.1 State Planning Strategy

The State Planning Strategy establishes the following principles, which will guide the preparation and administration of the new local planning scheme:

- *Environment and resources:* to protect and enhance the key natural and cultural assets of the State and to deliver to all Western Australians a high quality of life which is based on sound environmentally sustainable principles.
- *Community:* to respond to social changes and facilitate the creation of vibrant, accessible, safe and self-reliant communities.
- *Economy:* to actively assist in the creation of regional wealth, support the development of new industries and encourage economic activity in accordance with sustainable development principles.
- *Infrastructure:* to facilitate strategic development by ensuring land use, transport and public utilities are mutually supportive.

Each principle is supported by a list of strategies and actions to achieve the desired outcomes. Many of these involve implementation by way of local government planning schemes, and have been considered in the development of this Strategy and any future planning schemes.

3.2 Wheatbelt Regional Planning and Infrastructure Framework

The Wheatbelt Regional Planning and Infrastructure Framework (the Framework) is underpinned by a vision of “*The Wheatbelt will have a diverse social and economic base, be a leader in innovation and create new opportunities that confirm it as a key contributor to the State's prosperity.*”

It is supported by the following objectives developed around the three principles of the Framework, which address the Strategic Goals of the State Planning Strategy for global competitiveness, strong and resilient regions, sustainable communities, infrastructure planning and conservation.

1. Liveable Communities

Effective infrastructure and service delivery that:

- responds to local knowledge and values;
- accommodates the Wheatbelt's linkages to other regions;
- builds on the interconnectedness of settlements;
- assists and promote sustainable growth and cater for the needs of communities;
- recognises the current and changing demographics of the region; and
- seek to attract and retain a diverse population.

2. Vibrant Economy

A diversified and adaptive economy that:

- increases its contribution to the Western Australian economy;
- benefits from innovation in the primary production sector; and
- enables diversification through the establishment and growth of new and innovative industries.

3. Valued Natural Amenity

Environmental and landscape values that support the social, cultural and economic development of the region, and are managed for current and future generations.

Many of these involve implementation by way of local government strategic planning and local planning schemes, and have been considered in the development of this Strategy and any future planning schemes.

3.3 State Planning Policy

There are a number of State planning policies that have application at a local level, and that will be taken into account in the preparation and application of a new scheme. A full list of these policies is included in State Planning Policy No. 1 – State Planning Framework, but the following are of particular relevance to the Region:

- SPP 2 – Environment and Natural Resources Policy
- SPP 2.4 – Basic Raw Materials
- SPP 2.5 – Rural Planning
- SPP 3.1 – Residential Design Codes
- SPP 3.4 – Natural Hazards and Disasters
- SPP 3.5 – Historic Heritage Conservation
- SPP 3.6 – Developer Contributions for Infrastructure
- SPP 3.7 – Planning in Bushfire Prone Areas
- SPP 4.1 – State Industrial Buffer Policy
- SPP 4.3 – Poultry Farms Policy
- SPP 5.2 – Telecommunications Infrastructure
- SPP 5.4 – Rail and Road Transport Noise and Freight Considerations in Land Use Planning

In addition to the above policies, the Commission has developed a number of operational policies, guidelines and planning bulletins, which are relevant to the development of this Strategy and any new local planning schemes.

4. Local Planning Context

4.1 Local Planning Strategy

Strategic land use planning in the Shire is guided by the Local Planning Strategy. The previous LPS, adopted in November 2007, aimed to manage growth and development of the Shire and was prepared in conjunction with LPS4.

4.2 Local Planning Scheme No. 4

Statutory planning in the Shire is controlled by Local Planning Scheme No. 4 (the Scheme), which was gazetted on 13th February 2008. Given that the Scheme is nearly a decade old, the Strategy provides direction for the preparation of LPS5, to ensure that scheme provisions are contemporary and reflect changes to policy and social and economic circumstances.

4.3 Other Strategic Plans

The Shire has adopted a number of local and regional strategic planning documents that have informed the preparation, and where applicable, the land use planning elements have been incorporated into the LPS:

- Strategic Community Plan (2013) – primary strategy document that guides community development.
- Economic Development Strategy (2015) – provides guidance on economic development of the Shire and follows on from the WDC's Avon Sub-Regional Economic Development Strategy (2013).
- Heritage Strategy (2014) and Heritage Master Plan (2015) – providing direction on the management of heritage issues.
- Environmental Management Strategy (2014) – guiding management of biodiversity, environmental and natural resources issues.
- Recreation Strategy (2014) and Master Plan (2014) – guiding development of sporting and recreation facilities in the Shire and in particular, the new Precinct located in the Foggarthorpe Estate.
- Wheatbelt Integrated Aged Care Plan (2014) – regional plan to manage an aging population.

These documents are available on the Shire's website at www.tooday.wa.gov.au.

5. Vision & Objectives

5.1 Vision

The Shire of Toodyay's Strategic Community Plan (2013) is a key strategic document for the Shire, detailing the vision for the future and encapsulating the ideas of the community. The vision for the LPS is drawn from this plan.

"We are a vibrant rural community that celebrates our past and embraces a sustainable future."

5.2 Objectives

Similar to the vision, the objectives for the LPS align with the goals developed for the Strategic Community Plan. These objectives reflect the economic, developmental, community and environmental aspirations for the Shire. The objectives of the Local Planning Strategy are:

1. Plan for the sustainable provision of land to meet existing and future needs of the community and business.
2. Assist employment and economic growth by providing land suitable for retail, commercial, industrial and tourism uses.
3. Consolidate the Toodyay Town Centre as the commercial centre of the Shire.
4. Minimise the loss of productive agricultural land by consolidating and promoting sustainable development in, and adjacent to, existing urban areas.
5. Support primary production through the protection of rural land, particularly priority agricultural land.
6. Provide for economic diversification in rural and rural living areas by providing small scale tourism and business opportunities compatible with the surrounding areas.
7. Ensure development appropriately takes account of potential hazards such as flood and bushfire.
8. To retain, enhance, protect and promote the ecological integrity and biological diversity of the Shire.
9. Protect the valued landscape characteristics of the Shire's natural and rural landscapes as assets to be appreciated by residents and tourists.
10. Recognise and encourage protection of places of cultural heritage value.
11. To manage natural environmental resources of particular regional and local significance, and limit the environmental impact associated with the use or development of land.
12. To ensure the development of a safe, efficient and convenient system of movement of both people and goods.
13. To protect the Shire from large scale inappropriate development, such as regional landfills.
14. Ensure the future development takes advantage and makes the most efficient use of infrastructure that is available.

6. Key land use and planning issues

The key land use and planning issues provide the background and context for the formulation of strategies that will guide land use change and development in the Shire over the next ten to fifteen years. Some of the key issues are highlighted below and a more comprehensive assessment of the key issues can be found in Part Two of this document.

6.1 Growth & Settlement

Historically the Shire had seen many examples of ad hoc development resulting in a lack of appropriate strategic planning, creating poor community outcomes, inadequate connections and integration with the surrounding land uses, assets and facilities. This Strategy builds on an improved strategic planning framework to sustainably develop the Shire to cater for the expected growth, to protect the environment and the agricultural sector.

The current settlement pattern is expected to continue adopting a realistic growth rate of 1.8% and the Strategy sets a focus on the Toodyay townsite. The Toodyay townsite will strengthen its role as the key service centre within the Shire by offering a range of appropriately planned housing, services and facilities which will maximise densities around existing infrastructure, such as water, sewer, main roads, public transport and commercial areas.

6.2 Heritage

Toodyay is one of the oldest inland towns in Western Australia and much of its heritage is preserved. A key objective of the LPS is to recognise and encourage the protection of places of cultural heritage value and to achieve this objective it will be important to ensure the new local planning scheme is flexible to encourage utilisation and revitalisation of local heritage places that will contribute to the economy through employment and tourism opportunities.

6.3 Tourism

Tourism is a major contributor to the economy of the Shire and growth in the sector is expected in all areas. In order to accommodate this growth and to encourage the creation of tourism related business, flexibility for usage in rural land use zones is encouraged. The Scheme has recently been amended to provide additional development provisions and land use definitions for the assessment of tourism to encourage and enable diversification of activities on rural land. It is important that the new scheme promotes flexibility and diversification in commercial and rural areas, including heritage places, to facilitate the growth of the tourism sector.

6.4 Town Centre & Employment Lands

Growth of Toodyay townsite has historically been linear, forming along the Avon River, creating a dispersed development pattern.

This LPS seeks to consolidate growth, in order to create a more efficient development pattern which could lead to further economic advantages. This LPS reconfirms that a second centre is not desirable or required over the 15 year planning period but rather proposes maximising existing services within the town, including the railway and opportunities for public transport.

To cater for the expected population growth and the consequent commercial and industrial growth, the Strategy acknowledges the important role of existing businesses and aims to ensure appropriate zoning and by identifying land for mixed uses, such as professional offices and consulting rooms to accommodate the future expansion of the Toodyay townsite to encompass the existing Civic area and to create a public transport node.

Additional employment land has also been identified as a new rural enterprise zone to provide suitably zoned land for larger home businesses and occupations, such as plumbers and concreters, to reside and work.

6.5 Bushfire

The whole of the local government area covered by this LPS is mapped within the Department of Fire and Emergency Services' Map of Bush Fire Prone Areas as bushfire prone due to the level of vegetation coverage (DFES, 2017). There were a number of areas identified in the previous LPS for future rural-residential and residential development that have been reassessed for their suitability as a result of the introduction of the bushfire legislation.

6.6 Transport & Infrastructure

A key component of the LPS is to identify and address development and capacity constraints resulting from a lack of infrastructure. The LPS recommends maximising the use of existing transport and infrastructure in and around the townsite of Toodyay through appropriate development to cater for residential diversity and the potential increase in population.

Main Roads continue to plan for a heavy vehicle bypass of the Town Centre with the route of the bypass and Special Control Area identified on the mapping. When the bypass is constructed, opportunities to increase pedestrian accessibility and commercial activity may arise. It is proposed to establish a Town Centre Special Control Area to enable development controls and policies to be tailored to meet the needs of the area.

The actions within the LPS will provide support to public transport services, including the Avon Link passenger train service by maximising opportunities within the walking catchment of the railway station and creating pedestrian links to the town centre.

6.7 Mining & Extractive Industries

The Shire has some significant geological assets such as bauxite, the extraction of which has been the cause of contention and division within the community in the past. Mining and extractive industries are important to the growth and economy of Toodyay, however appropriate strategic planning and management in regards to these activities is essential, such as providing buffers to separate sensitive land uses, in order to minimise impacts on the community.

Although exempt from planning approval, including 'Industry – Mining' uses in the Zoning Table can act as a trigger for s120(2)(b) of the Mining Act and provide Council with an avenue to be consulted when the granting of a lease or authorisation of mining operations is being considered by the Minister for Mines. Mining can contribute positively to the economy if managed correctly and is recommended that mining be a 'D' use in the new scheme.

6.8 Waste Management

With the prohibition of landfills from the Swan Coastal Plain, it is likely that the Avon Valley will be investigated for potential sites for new landfills, as has been seen recently with the Opal Vale proposal in Toodyay and the Allawuna proposal in York. The WAPC recommends that landfills are a 'X' use in schemes and that proposals be subject to a comprehensive rezoning process. Currently landfills are a 'X' use in LPS4 and this position will be carried forward in this LPS and the new scheme to ensure that the planning process is thorough with community involvement. Adequate buffers to industrial areas, servicing infrastructure and waste disposal sites need to be defined and will be included in LPS5.

6.9 Agriculture

Agriculture was and continues to be a foundation industry of the Toodyay economy therefore it is important to protect productive agricultural land. As in the previous LPS and consistent with State planning policies, the primary objective is to protect productive agricultural land from fragmentation and land use conflict, whilst enabling landowners to diversify activities, such as including tourism. The actions of the LPS also aim to provide appropriate mechanisms to protect areas of environmental significance, including the introduction of a conservation zone.

6.10 Rural Living

This LPS recognises there is a market for rural living development and that it provides for a range of housing and lifestyle opportunities. However, rural living estates must be carefully planned, as they can be an inefficient means of accommodating people. Once rezoned, rural living

estates consume and sterilise what was rural land, and may have unintended or adverse social, environmental, servicing or management impacts.

It is estimated that the existing 'rural residential' and 'rural living' zones could potentially yield an additional 1,777 and 254 rural living areas, which have been identified in the mapping of supporting this LPS. These additional lots could support an additional population of approximately 5,077 people (Average household size – 2.5 ABS).

A key objective of the Strategy is to minimise the further loss of productive agricultural land through consolidation of these areas and promoting sustainable development in, and adjacent to, existing urban areas.

The LPS seeks to consolidate the extensive supply of land supply already zoned for rural living. No additional rural living areas have been identified in this LPS. Existing areas identified for rezoning identified in the Strategy are those that will better reflect the existing on-ground subdivision pattern and usage. Factors such as bushfire risk, sustainable water supply and land use conflict will affect suitability of this land when considering subdivision and development.

6.11 Biodiversity

The Shire is within the Southwest Australia Ecoregion, a biodiversity hotspot, with approximately 48% of the Shire's area covered by relatively intact remnant vegetation. However a significant proportion of these areas are under pressure due to clearing for agricultural activities, mining, rural living and rural residential development, subdivision and other developmental activities. The challenge is to manage the important biodiversity assets of the Shire as early as possible within the planning process through identification, preservation, conservation and protection measures. Further issues such as bushfire risk, overstocking of animals and on-site sewerage management, particularly on rural living type proposals need to be balanced with biodiversity conservation and environmental impact.

6.12 Landscape Protection

The Shire has diverse landscape features including areas of undeveloped natural and rural character, diverse wildflower display, prominent ridges, hills and ranges as well as the Avon River and its major tributaries. As well as being of aesthetic value, the Shire's landscape is an attraction for tourists, adding value to the local economy. The key issue for landscape is to protect visually sensitive locations from changes that will detract from the Shire's valued character as it continues to develop.

7. Strategic Directions, Strategies & Actions

7.1 Growth & Settlement

Strategic Directions & Strategies

- a. Provide for a range of residential densities in the Toodyay townsite to facilitate development of a variety of housing types.
- b. Promote the consolidation of the townsite with a view of reducing development costs, improving access to and viability of services and limiting the impact on natural environmental resources associated with urban expansion.
- c. Use appropriate dual density coding to promote infill development and to maximise use of existing and future infrastructure.
- d. Work collaboratively with service providers to expand the provision of essential infrastructure in the townsite.
- e. Investigate the land use needs to accommodate additional aged care and retirement village developments.
- f. Ensure development adequately considers and addresses natural constraints including bushfire and flooding.

Actions

- a. Align zone names to the 2015 Model Scheme Provisions as follows:
 - i. Residential Development to Urban Development. (SHORT TERM)
- b. Introduce a new Private Clubs, Institutions and Places of Worship zone from the 2015 Model Scheme Text in lieu of using Special Use zones where appropriate to introduce development controls, including permissibility within the Zoning Table. (SHORT TERM)
- c. The objectives for the Private Clubs, Institutions and Places of Worship zone are as per the Model Provisions (2015):
 - i. To provide sites for privately owned and operated recreation, institutions and places of worship.
 - ii. To integrate private recreation areas with public recreation areas wherever possible.
 - iii. To separate potentially noisy engine sports from incompatible uses.
 - iv. To provide for a range of privately owned community facilities, and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.
 - v. To ensure that the standard of development is in keeping with surrounding development and protects the amenity of the area.
- d. Review the residential density codes and insert according provisions into LPS5 regarding the utilisation of the dual coding to a maximum density of R40 to better utilise existing infrastructure and to encourage medium density development, including aged and affordable housing where the development meets one or more of the specified conditions, such as:
 - i. reticulated sewerage is available in the Toodyay townsite.

- ii. dedication of land for identified linkages to expand the Avon River foreshore reserve .
- iii. adaptive sustainable reuse of heritage buildings. (SHORT-TERM)

e. Recognise the existing pattern of subdivision by rezoning:

- i. Foggarthorpe Estate encompassing Lots 291 to 322 Tompkins Bend; Lots 275 to 285 and 286 to 299 Weedon Crescent; Lots 234, 235, 255 to 260, 261 to 271, 9013 and 9500 Rayner Loop; Lots 272 to 274 and 9009 Drummond Street; Lots 226 to 233, 236 to 242 and 9006 Gadsdon Pass, Nunile from Residential Development to Residential R10 to provide a more appropriate zoning and to enable application of the R-Codes through the Scheme. Note: Lots that are within the SCA2 – Toodyay Bypass area will remain in the SCA. (DA1 – SHORT TERM)
- ii. Lots 1, 2, 3, 17, 18, 25, 26, 29, 30 33, 34, 37, 38, 41, 42, 45, 46, 49, 50, 53, 54, 100, 101, 200, 201, 502 Julimar Road and Lots 3, 4, 5 Lukin Street, Toodyay from Residential Development to Residential R2.5 to provide a more appropriate zoning and to enable application of the R-Codes. (DA2 – SHORT TERM)
- iii. Lot 10 Northam-Toodyay Road, Dumbarton from Special Residential to Residential R2.5 to provide more appropriate zoning and to enable application of the R-Codes. (DA3 – SHORT TERM)
- iv. Lots 13 and 50 Northam-Toodyay Road, Dumbarton from Special Residential to Residential R2.5 to provide more appropriate zoning and to enable application of the R-Codes. (DA4 – SHORT TERM)
- v. Glencoe Estate comprising of Lots 107 to 117 Macdonald Retreat and Lots 101 to 106 Campbell Chase, Dumbarton from Special Residential to Residential R2.5 to provide more appropriate zoning and to enable application of the R-Codes. (DA5 – SHORT TERM)
- vi. Lots 3, 4, 29, 33, 34, 43, 45, 50-54, 56, 75, 88-89 Julimar Road, Lots 3 and 54 Baring Street, Lot 37 River Road, Lots 47-48 Clarkson Street, Lot 38 Grey Street, Lots 1-2 and 39 Wellington Street and Lots 44, 46 and 49 Beaufort Street, West Toodyay from Reserve – Recreation and Conservation to Residential R2.5 to a more appropriate zoning in lieu of a reserve. (DA6 – SHORT TERM)
- vii. Portions of Lots 30 to 35 and 129 and 130 Leeder Road, Toodyay located outside the floodway from Reserve – Recreation and Conservation to Residential R2.5 to a more appropriate zoning in lieu of a reserve. (DA7 – SHORT TERM)

f. Areas currently zoned as 'Residential Development' (to be renamed 'Urban Development') are not be developed until a structure plan has been prepared and there is adequate connection to water, power and sewerage services. The structure plan must be prepared in accordance with Part 4 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and must specifically provide for the staging of subdivision and development of the area and the provision of community infrastructure.

g. Delete the current Wetland/River Channel Special Control Area and insert a new Avon River Special Control Area to ensure that any development takes place in such a manner so as to safeguard the welfare of people in the area. (SHORT TERM)

7.2 Heritage

Strategic Directions & Strategies

- a. Establish a list of places and areas of cultural heritage significance in which development will be subject to assessment in terms of its impact on the particular heritage values of the place or area.
- b. Recognise and take into account sites of Aboriginal heritage significance in the consideration of rezoning, subdivision and development in both the urban and rural sectors.
- c. Apply design standards and guidelines to encourage retention and enhancement of local character that will contribute to a sense of place and community identity.
- d. Review relevant policies to ensure that they encourage appropriate, complementary and sustainable development.

Actions

- a. Review the existing Heritage List as per S.61 of the deemed provisions, to incorporate as the Heritage List for the purposes of LPS5. (SHORT TERM)
- b. Review the current local planning policies and design guidelines for heritage places, including determining if the heritage precincts should be converted to designated heritage areas in LPS5. (SHORT TERM)
- c. Develop a local planning policy containing heritage controls for the proposed Town Centre Special Control Area and another policy the rest of the Shire. (SHORT TERM)
- d. Introduce exempt development and supplemental provisions for places and areas listed on the Shire's Heritage List, excluding those listed under the Heritage Act as follows:
 - i. Building maintenance that does not involve the removal of, or damage to, the existing fabric of the building or the use of different materials. (SHORT TERM)
 - ii. Repairs, including replacing missing or deteriorated fabric with like-for-like fabric, that does not involve the removal of, or damage to, the significant fabric of the building. (SHORT TERM)
 - iii. Repainting of the surface of a building in the same colour scheme and paint type if they are appropriate to the substrate and do not endanger the survival of earlier paint layers and without disturbing or removing an earlier paint layer unless it is chalking, flaking or peeling. (SHORT TERM)

7.3 Tourism

Strategic Directions & Strategies

- a. Encourage diversification of agricultural activities by permitting ancillary use, such as home businesses and tourism.

- b. Encourage appropriate service, transport and logistic industries on agricultural land where there are no amenity or local impacts consistent with State Planning Policy 2.5.

Actions

- a. The General Agriculture zone should be flexible to accommodate appropriate tourism uses to enable farmers to diversify their activities to ensure sustainable development of the Shire. (ONGOING)
- b. Identify appropriate tourist land uses to be included in LPS5. The use classes, in most cases, should be a 'D' or 'A' use in zones considered acceptable for each specific tourist land use. (SHORT TERM)

7.4 Town Centre & Employment Lands

Strategic Directions & Strategies

- a. Strengthen the Toodyay Town Centre's role as the main commercial area of the Shire.
- b. Facilitate the incorporation of small scale, low intensity commercial activity within mixed use areas, and as home-based business within rural enterprise areas, subject to suitable controls to ensure compatibility and preservation of the amenity.
- c. Identify areas appropriate for a rural enterprise zone to accommodate people living or working on the same property.
- d. Protect existing employment lands and seek to expand the provision of employment lands (particularly light industrial land) in line with market demand.
- e. Ensure that the zones reflect the existing and future uses in the Town Centre, periphery and industrial areas and that the level of land use permissibility is consistent with the zone objectives and location to avoid amenity and land use conflict impacts.

Actions

- a. Align zone names to the 2015 Model Provisions as follows:
 - i. Town Centre to Commercial.
 - ii. Mixed Business to Mixed Use. (SHORT TERM)
- b. Objectives for the Mixed Use zone are:
 - i. To provide a diversity of land use and housing types;
 - ii. To allow appropriate businesses to locate and develop in close proximity to residential areas;
 - iii. To allow for services to be provided locally;
 - iv. To provide high level of amenity; to accommodate a mixture of residential development with small scale businesses in a primarily residential scale environment with the predominant uses being residential, office, consulting, dining and limited retail uses occupying the street frontage of lots; and
 - v. To provide an intermediate stage between Residential and Commercial zones. (SHORT TERM)

- c. Introduce new Service Commercial and Industrial Development zones from the 2015 Model Provisions and a new Rural Enterprise zone. (SHORT TERM)
- d. Objectives for the Service Commercial and Industrial Development zones are as per the Model Provisions (2015):

Service Commercial

- i. To accommodate commercial activities which, because of the nature of the business, require good vehicular access and/or large sites.
- ii. To provide for a range of wholesale sales, showrooms, trade and services which, by reason of their scale, character, operational or land requirements, are not generally appropriate in, or cannot conveniently or economically be accommodated in, the central area, shops and offices or industrial zones.

Industrial Development

- i. To designate land for future industrial development.
- ii. To provide a basis for future detailed planning in accordance with the structure planning provisions of this Scheme.

- e. Objectives for the Rural Enterprise zone are to:
 - i. Provide a range of lots in a rural environment where people live and may also work on the same property.
 - ii. A range of uses that may be considered include light industrial, cottage and rural industries and home businesses that are of a scale compatible with maintaining the amenity of a rural environment.
 - iii. Lot sizes shall range from 1ha to 4ha. (SHORT TERM)
- f. Establish a Town Centre Special Control Area to:
 - i. Protect the heritage significance of the area.
 - ii. Encourage higher density housing in conjunction with suitable commercial development to a maximum R40 density coding.
 - iii. Higher density development only permitted where it meets pre-specified conditions that will benefit the area.
 - iv. Regulate an appropriate level and type of advertising signage.
 - v. Ensure no adverse impacts on the amenity or locality from development. (SHORT TERM)
- g. Insert provisions to require approval for development within the Town Centre Special Control area of application that would normally be permitted under clause 61 of the deemed provisions of the Scheme, including development subject to the R-Codes. (SHORT TERM)
- h. Adopt a Local Planning Policy to support the Town Centre Special Control area to provide guidance on development, heritage and advertising requirements. (SHORT TERM)
- i. Introduce additional supplemental provisions relating to minor advertisements in the Town Centre Special Control Area where they do not obstruct the footpath or obstruct traffic and are only displayed during operating hours. (SHORT TERM)

- j. Rezone Lots 2-6 and 325 Clinton St; Lots 23-24 Fiennes St; Lots 50, 500-501 Duke St; and Lots 176-177 Hammersley St, Toodyay from Residential R30 to Mixed Use to provide additional employment and commercial land as a logical expansion to the Toodyay townsite. Residential development to meet the requirements of R10/40 R-Coding. (DA8 – SHORT TERM)
- k. Investigate rezoning portions of Lot 567 Goomalling-Toodyay Rd, Toodyay in two stages from Rural to Rural Enterprise to provide additional employment land in close proximity to the Toodyay townsite to enable owners of larger home businesses to operate and reside. (DA9 – MEDIUM TERM)
- l. Rezone Lots 44, 45, 46, 67, 300 Stirling Terrace, Toodyay from Mixed Business to Mixed Use. (DA 17 – SHORT TERM)
- m. Rezone Lots 17, 18, 19, 20, 24, 31, 42, 100, 150, 267, 270, 271 and 272 Stirling Terrace, Toodyay from Mixed Business to Service Commercial. (DA 18 – SHORT TERM)
- n. Review the permitted uses and development controls, including policy provisions in the Light Industrial zone to ensure consistency with zone objectives and to prevent land use conflict and amenity impacts. (SHORT TERM)
- o. Require structure planning for lots with subdivision potential that adjoin the Avon River. (SHORT TERM)
- p. Where ad-hoc rezoning proposals for industry are made, or in considering proposals for subdivisions of industrial land, Council will consider whether the proposal:
 - i. Is consistent with the objectives and intent of State Planning Policy;
 - ii. Is located on a main road or on a road that is of a suitable standard and treatment, to accommodate significant increase in traffic volumes and freight tasks which may be generated by the development;
 - iii. Contains or satisfactorily manages potential environmental (including water resources), noise, amenity and air quality impacts on the landholding without affecting nearby land uses.
 - iv. Is not be visually dominant within key viewsheds, and should be visually compatible with surrounding land uses and development;
 - v. Is provided with essential services commensurate with the intended land use.
 - vi. Complies with State policy for separation distances, buffers, and any other relevant provisions.

7.5 Bushfire

Strategic Directions & Strategies

- a. Control rezoning, subdivision and development in bushfire prone areas to minimise risk to life and property in accordance with SPP3.7.
- b. Identify areas of high to extreme bushfire risk that are unsuitable for development.
- c. Improve access and essential infrastructure in bushfire prone areas.

- d. Ensure that strategic planning proposals, subdivision and development applications take into account bushfire protection requirements and include specified bushfire protection measures in accordance with SPP3.7.
- e. Achieve an appropriate balance between bushfire risk management measures and biodiversity conservation values, environmental protection and biodiversity management and landscape amenity, with consideration of the potential impacts of climate change.

Actions

- a. Consistent with SPP3.7, in instances where biodiversity values conflict with bushfire risk management measures and significant clearing of native vegetation is the only means of managing bushfire risk, Council will generally not support the proposal. (ONGOING)
- b. Investigate the need for additional bushfire risk data, such as contour mapping, to better identify areas of high risk that are potentially unsuitable for development. (MEDIUM TERM)
- c. Investigate the need for bushfire controls in addition to the State policies and need for incentives or other provisions to facilitate the implementation of strategic fire breaks and the like. (MEDIUM TERM)

7.6 Transport & Infrastructure

Strategic Directions & Strategies

- a. Promote the integration of land use and transport infrastructure designed to minimise impacts on the local community, vehicular travel demand and to facilitate convenient access to facilities by foot, cycle and public transport.
- b. Promote the development of safe and efficient local transport networks comprising roads, pedestrian cycle routes and public transport, which allows convenient access to the town centre and community services.
- c. Support the provision of public transport services, including the continuation of the Avon Link rail service through the designation of appropriate land uses.
- d. Control the location and design of noise sensitive development in areas affected by significant levels of road or rail noise to minimise the impact of current and/or future road and rail noise.

Actions

- a. Facilitate the extension of infill sewerage within the Toodyay townsite. (ONGOING)
- b. Seek innovative and sustainable alternatives to deep sewerage to support development in the unsewered areas of Toodyay, consistent with State policy. (ONGOING)

- c. The provision of a water supply to service subdivision for rural living must be consistent with the provisions of SPP 2.5. (ONGOING)
- d. Seek improvement to the quality of telecommunications and technology infrastructure throughout the Shire, in consultation with network providers. (ONGOING)
- e. Introduce an additional supplemental provision as follows:
 - i. Public works undertaken by a State or local government and are consistent with the objectives of the zone or ultimate purpose of the reserve.
- f. Review the residential density codes and introduce dual coding where reticulated sewerage is available in the Toodyay townsite to maximise use of infrastructure and to encourage medium density development, including aged and affordable housing (subject to appropriate planning being undertaken). Insert provisions into LPS5 regarding utilisation of the dual coding and requirements prior to development. (DA10 – SHORT-TERM)

7.7 Mining & Extractive Industries

Strategic Directions & Strategies

- a. Facilitate the extraction of basic raw materials, subject to appropriate safeguards to minimise any adverse impact on adjacent property or on the natural environmental resources.
- b. Encourage the definition of suitable buffers within LPS5 to limit the impact on adjacent property, and to avoid encroachment of sensitive development into areas subject to reduce air quality, noise or risk.
- c. Identify and protect basic raw materials including gravel and sand resources from inappropriate developments that would prevent their future use.
- d. Identify natural resource priority areas and significant geological supplies and buffers to avoid encroachment of sensitive development into areas subject to reduced air quality, noise or other risks.
- e. Establish appropriate controls for extractive industries to minimise impacts on the environmental and local amenity, including roads.

Actions

- a. Insert 'Industry – Mining' as a use within the use class table (Table 1) and list it as a 'D' use within the 'General Farming' zone and an 'X' use for all other zones. Include the following footnote to Table 1 – Zoning Table: '*Mining* covered by the Mining Act 1978 is exempt from the requirement for planning approval and will be determined in accordance with the Mining Act 1978. (SHORT TERM)
- b. Insert the following clause into Part 6 – Development and Use of Land:

Requirement for consultation to commence mining

In considering proposals to commercially extract minerals, Council may exercise its discretion to inform the Minister for Mines and the Minister for Planning in writing that the granting of a mining lease or general purpose lease is contrary to the provisions of the Scheme and the Local Planning Strategy. (SHORT TERM)

7.8 Waste Management

Strategic Directions & Strategies

- a. Consistent with the strategic intent of the strategy, only allow for large infrastructure sites, such as landfills, where that are suitably sites, zoned and do not result in conflicting land uses.

Actions

- a. Use of standard definitions, permissibility and guiding information in local planning instruments to achieve a consistent and co-ordinated approach to waste management facilities. (ONGOING)
- b. Continue to identify waste disposal facilities as a 'X' use in LPS5. (ONGOING)
- c. Require applicants or landowners to apply for a rezoning for waste disposal facilities. (ONGOING)
- d. Identify a buffer of 500 metres (or less if justified) around the Opal Vale landfill site at Lot 11 Chitty Road, Toodyay to ensure sufficient separation from sensitive and/or incompatible uses. (DA11 – SHORT TERM)
- e. Rezone the Shire's Transfer Station located at Lot 105 Railway Road, Toodyay from Recreation and Conservation: Parks and Recreation to Public Purposes. (DA12 – SHORT TERM)

7.9 Agriculture

Strategic Directions & Strategies

- a. Protect agricultural land consistent with State Planning Policy 2.5, whilst having a general presumption against the creation of new or smaller rural lots on an unplanned or ad hoc basis.
- b. Strongly discourage fragmentation of existing productive farm land, except where it can be demonstrated there is a strategic need for alternative use of the land.
- c. Support for subdivision resulting in new rural lots will only be given in accordance with the circumstances under which rural subdivision is intended in *Development Control Policy 3.4: Subdivision of rural land*.

- d. Control the location and design of development in rural areas to protect the amenity of the locality, enhance the rural character and minimise any adverse impact.
- e. With the assistance of DAFWA, identify and protect priority agricultural land within the Shire.

Actions

- a. Rezoning and subdivision of rural land holdings will be guided by the principles of State Planning Policy 2.5 – Rural Planning, Development Control Policy 3.4 – Subdivision of Rural Land and the Rural Planning Guidelines. (ONGOING)
- b. The General Agriculture zone should be flexible to accommodate appropriate tourism uses to enable farmers to diversify their activities to ensure sustainable development of the Shire. (ONGOING)
- c. Identify high quality agricultural land for inclusion in Strategy mapping. (MEDIUM TERM)
- d. Investigate the need to establish Special Control Areas to control development in priority agricultural areas to provide protection from fragmentation and land use conflict. (LONG TERM)

7.10 Rural Living

Strategic Directions & Strategies

- a. Council will not support proposals for further rural living areas apart from those identified within this strategy whereby the rezoning will reflect the current on ground subdivision layout and usage.
- b. Control the expansion of existing rural settlements based on the availability of service infrastructure, environmental constraints, bushfire risk and employment opportunities.
- c. Apply appropriate zones to reflect current and/or intended land use.

Actions

- a. Align zone names to the 2015 Model Provisions as follows:
 - i. Rural Living to Rural Smallholdings. (SHORT TERM)
- b. Subdivision of already zoned rural living areas will be guided by the principles of State Planning Policy 2.5 – Rural Planning, Development Control Policy 3.4 – Subdivision of Rural Land and the Rural Planning Guidelines. (ONGOING)
- c. Develop rural strategies for those rural areas identified as being suitable for subdivision to establish of an integrated access network comprising roads, service corridors, fire access corridors, recreational pathways and ecological linkages. (MEDIUM TERM)
- d. Recognise the existing subdivision pattern and land use by rezoning:
 - i. Lots 1, 2, 7 Julimar Road; Lots 7 to 20 Plunkett Road; and Lots 463, 500, 503 to 508, 511 to 518, 520 to 535 Timberden Drive, Julimar from Rural to Rural

Smallholdings. Schedule to contain provisions to restrict any further subdivision. (DA13 – SHORT TERM)

- ii. Rugged Hills Estate comprising of Lots 46 to 51, 99 and 201 Wilkerson Road; Lots 207 to 233 Ridley Circle; Lots 33-34 Kane Road; Lots 11-23 Julimar Road, West Toodyay from Rural to Rural Residential . Schedule to contain provisions to restrict any further subdivision. (DA14 – SHORT TERM)
- iii. Lots 2, 5, 6, 7 and 108 Fitzgerald Terrace, West Toodyay from Rural to Rural Residential. Schedule to contain provisions to restrict any further subdivision. (DA15 – SHORT TERM)

e. Where ad-hoc rezoning proposals for rural living or rural smallholdings are made, or in considering proposals for subdivision of rural land, Council will consider whether the proposal:

- i. is consistent with the objectives and intent of State Planning Policy;
- ii. is identified in this Strategy as being suitable for rural smallholdings or more intensive subdivision;
- iii. represents a logical extension of an existing rural living area with similar lot sizes;
- iv. is supported by demonstrated demand and justified in terms of achieving productive use of rural land and/or net environmental benefit;
- v. has the ability to provide necessary services to the development cost-effectively;
- vi. is supported by a Structure Plan which satisfactorily resolves issues relevant to the site, including (but not limited to), the following:
 - i. context considerations including any connectivity or interface requirements
 - ii. waterway, drainage and floodway matters
 - iii. areas required for conservation or vegetation protection
 - iv. bush fire risk and the implications of bushfire hazard reduction measures on vegetation
 - v. landscape value protection
 - vi. access to community facilities
 - vii. demonstrated access to servicing, including the availability of a feasible potable water supply
 - viii. impact of, or on, adjoining uses such as basic raw material sites, agricultural activities, conservation reserves, scenic tourist routes and any associated buffers
 - ix. the identification of any development and management controls which may include minimum building standards, stocking rate limits or other site specific considerations.

7.11 Biodiversity

Strategic Directions & Strategies

a. Identify significant biodiversity assets within the Shire including Threatened ecological communities, declared rare flora/fauna and important ecological linkages, with the aim to achieve protection of these assets to maintain ecological values.

- b. Promote the sustainable management of water resources, including public water supply catchments, surface water supply systems and groundwater aquifers, through the application of appropriate land use management and development controls consistent with State policy.
- c. Encourage the preservation of remnant vegetation and promote revegetation of existing cleared areas where there are opportunities to enhance landscape amenities, promote biodiversity and/or reduce the degradation of soil and water.
- d. Identify mechanisms, such as rate relief, grants and subdivision incentives, to encourage and support biodiversity conservation and high conservation value bushland on privately owned land to cater for possible future development into State nature reserves.
- e. Incorporate natural resource management and environmental conservation into the Shire's planning processes.
- f. Protect areas of biodiversity significance from inappropriate development.
- g. Avoid development that would negatively impact upon the ecological values and landscape qualities of the area.
- h. As opportunities arise through subdivision and development, increase the foreshore reserve along the Avon River.

Actions

- a. Introduce a new Environmental Conservation zone from the 2015 Model Scheme Text to enable appropriate subdivision and formal protection of areas of high biodiversity significance. (SHORT TERM)
- b. Objectives for the Environmental Conservation zone are as per the Model Provisions (2015):
 - i. To identify land set aside for environmental conservation purposes.
 - ii. To provide for the preservation, maintenance, restoration or sustainable use of the natural environment.
- c. Rezone Lots 10 and M1989 Clackline-Toodyay Road, Hoddys Well from Rural to Environmental Conservation to reflect the purposes of subdivision approval. (DA16 – SHORT TERM)
- d. Request WALGA and the Department of Planning, to undertake local biodiversity planning for the Shire with a view of developing a Local Biodiversity Strategy, to identify, retain, protect and manage significant remnant vegetation on public (including Crown reserves) and private land. Local biodiversity planning should consider:
 - i. methods to mitigate against threats (including unregulated public access, weeds, plant diseases, and feral animals) to maintain the biodiversity values of the Shire's reserves and open spaces;
 - ii. methods to facilitate greater public awareness of the Shire's biodiversity values through increased interpretive measures that are aimed at both residents and tourists; and

- iii. potential assistance, including incentives, that may be provided to private landowners for biodiversity conservation. (MEDIUM TERM)
- e. Ensure clauses in the Scheme are adequate to request information on vegetation, flora and fauna is provided to support proposals for rezoning, subdivision and development of land that have the potential to impact on biodiversity. (SHORT TERM)
- f. Introduce tree preservation provisions into the scheme to protect significant trees from development and clearing and to protect the landscape of Toodyay. (SHORT TERM)
- g. Delete the Avon River Valley Special Control Area and insert a new Avon River Special Control Area to ensure development does not impact on the role of the river during flood events. (SHORT TERM)

7.12 Landscape Protection

Strategic Directions & Strategies

- a. Avoid visually sensitive locations when siting development that may impact on prominent areas and entrance routes into Toodyay, valued rural land and the Shire's natural landscape character.
- b. Review current special controls areas against the objectives of the LPS.
- c. Identify any new areas of significance and ensure the appropriate level of protection through special control areas.

Actions

- a. Identify horizons lines or focal points, prominent landform features and areas of the Avon River in views from key vantage points such as lookouts, roads, tourist routes, walking trails, passenger rail and the Avon River. (MEDIUM TERM)
- b. Delete the Avon River Valley and the Landscape Control Special Control Areas from the local planning scheme. (SHORT TERM)
- c. Introduce development provisions into LPS5 to protect the natural landscape and view sheds, particularly along the Avon River and tourist routes, that will achieve the objectives of the Strategy. (SHORT TERM)

PART 2 – BACKGROUND INFORMATION & ANALYSIS

1. Introduction

1.1 Purpose of the Strategy

A Local Planning Strategy is the framework for local planning and the strategic basis for local planning schemes. It provides the interface between regional and local planning and is increasingly being seen as the means to address economic, resource management, environmental and social issues at a strategic level.

The Strategy sets out the local government's objectives for future planning and development and includes a broad framework by which to pursue those objectives.

The Local Planning Strategy (LPS) is the key strategic urban planning document for the Shire of Toodyay and will be read in conjunction with the Shire of Toodyay Local Planning Scheme No. 5 (LPS5). It is closely linked to the Shire of Toodyay Strategic Community Plan and defines of the future intent of land uses and activities within the Shire. It provides a broad statement of intent to guide integrated and sustainable planning and development in the Shire of Toodyay over the period 2017 – 2030 and beyond.

The Strategy is of particular assistance in:

- Applying the State Planning Strategy, State Planning Policies and interpreting the framework of state and regional strategies, plans and policies for the Shire;
- Establishing the local government's aims for the Shire and the strategies, policies and general proposals for urban growth, population change and biodiversity protection over the next 15 year period;
- Providing an explanation for the statutory provisions of the future LPS5 and to assist the local government in making decisions under the Scheme;
- Informing and guiding the community, developers and state agencies; and
- Providing a basis for coordinating public and private development.

The general concepts within the Local Planning Strategy aim to encourage increased density in and around transport nodes and along transport corridors in order to provide a greater housing choice, improve employment and encourage sustainable transport options. This strategy will enable the Shire to accommodate the expected growth in population without change to the character of the Shire.

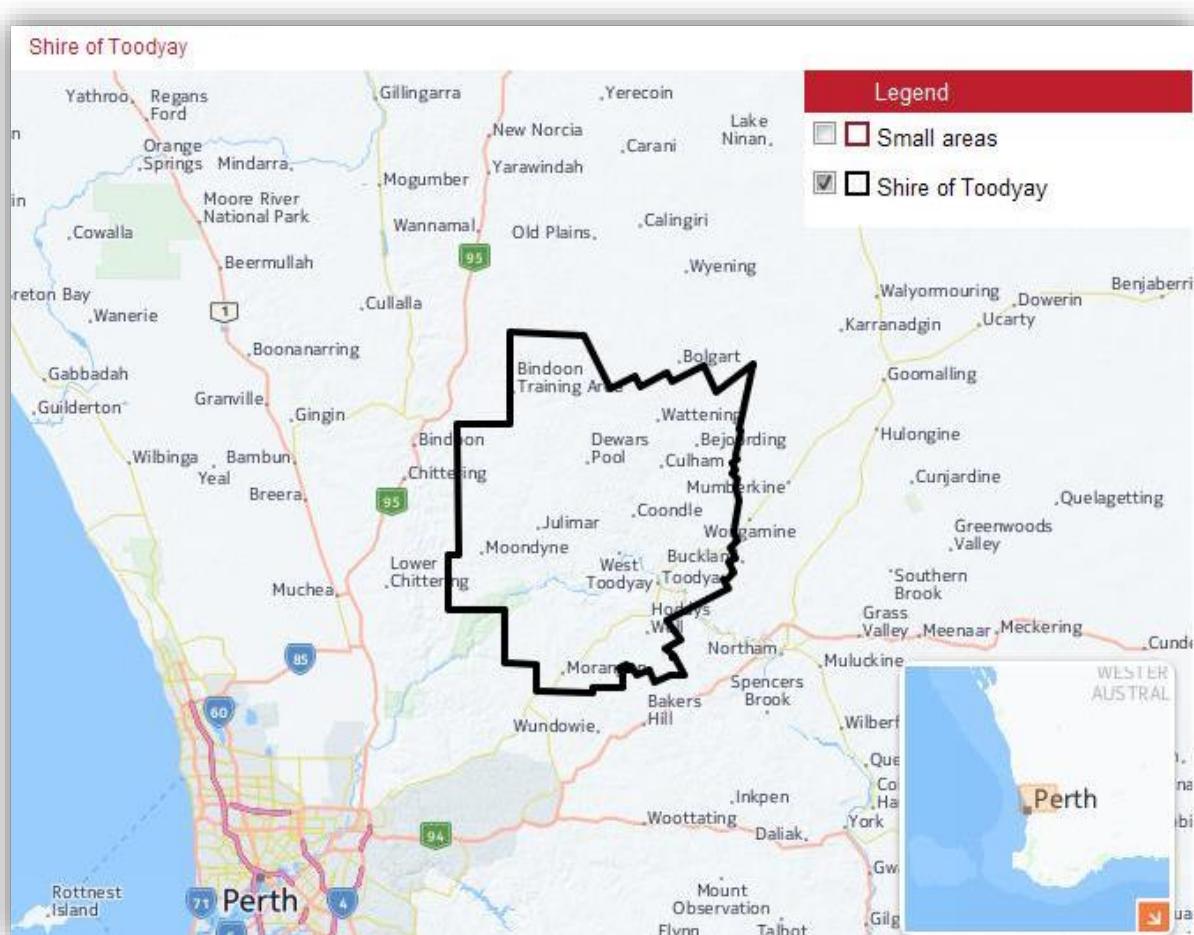
2. Overview of Region

2.1 General

The Shire of Toodyay borders the north-eastern edge of the Perth Metropolitan Region, adjoining the City of Swan and Shire of Mundaring to the south, the Shires of Northam and Goomalling to the east, the Shire of Victoria Plains to the north and the Shire of Chittering to the west. The Shire, which covers an area of 1,683 square kilometres, has at its heart the Avon Valley – the catchment for a major agricultural area in Western Australia's early development.

The Toodyay townsite is located 80 kilometres northeast of central Perth, approximately a 45 minute drive from Midland (refer to Figure 1). The majority of development within the Shire is consolidated around the Toodyay townsite, Bejoording, Julimar and Morangup and West Toodyay.

Figure 1 Location Map

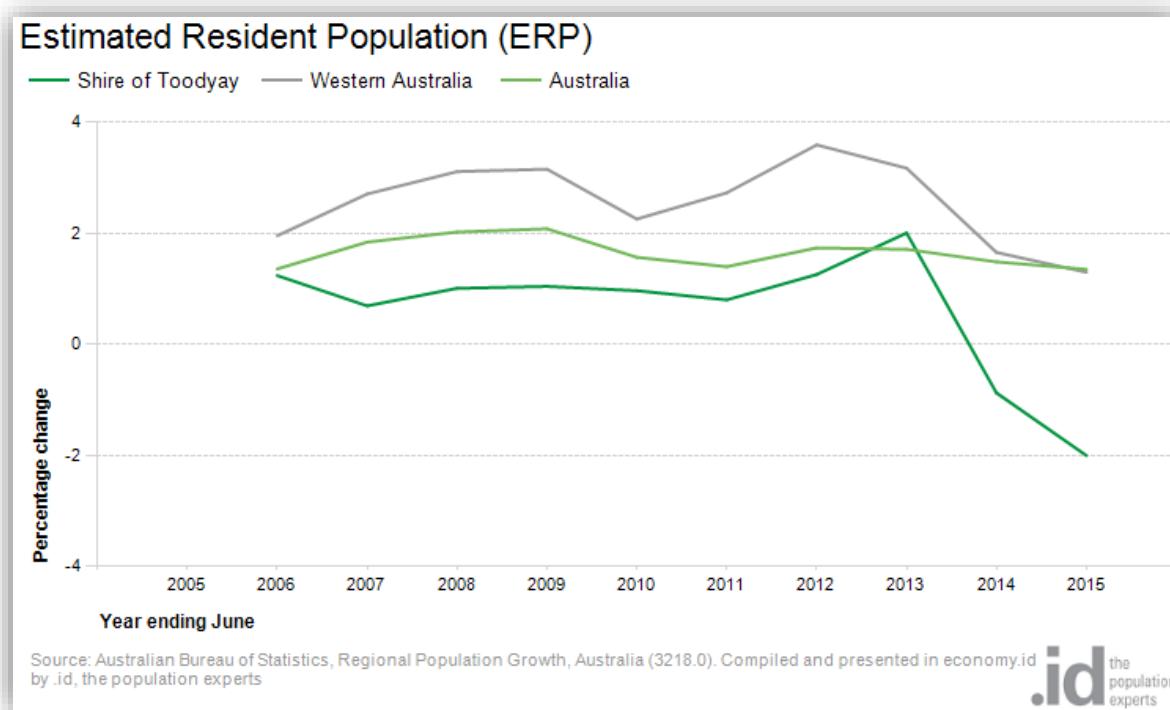


2.2 Population, Housing and Land Supply

2.2.1 Population

The estimated resident population as of 30 June 2015 for the Shire of Toodyay was 4,544 equating to a population density of 0.03 persons per hectare, which as can be seen in the following graph and table¹.

Figure 2 Estimated Resident Population (percentage change per year)



The following table shows the change in estimated resident population over the past 10 years.

Table 1 Estimated Resident Population²

Year (ending June 30)	Number	Change in number	Change in percent
2005	4,277		
2006	4,330	+53	+1.24
2007	4,360	+30	+0.69
2008	4,404	+44	+1.01
2009	4,450	+46	+1.04
2010	4,493	+43	+0.97

¹ Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented in economy.id by .id, the population experts

² Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented in profile.id by .id, the population experts.

Year (ending June 30)	Number	Change in number	Change in percent
2011	4,529	+36	+0.80
2012	4,586	+57	+1.26
2013	4,678	+92	+2.01
2014	4,637	-41	-0.88
2015	4,544	-93	-2.01

The size of the residential population of a community is a critical factor in the viability of service delivery. Health, education, retail, public transport and other community and commercial services are delivered using different models and to varying levels of comprehensiveness depending on whether certain population – and therefore demand thresholds – are met. Traditionally, for regional and rural communities, a residential population of 10,000 people is regarded by service delivery agencies and organisations as a critical threshold to support a level of service quality and scope that meets the general needs of the community.

A review of population projections for the Shire of Toodyay indicates that this 10,000 person threshold will likely be met anywhere between 2039 and 2077, depending on growth rates, which is illustrated in the following table.

Table 2 Population Growth Scenarios³

Indicator	2021	2031	Year 10,000 Reached
WAPC WA Tomorrow Projections	5,329	6,266	2061
Trend Population Growth	5,412	6,482	2056
3% Population Growth (LPS previous)	5,936	7,997	2039
1.8% Population Growth (EDP 2015)	5,035	5,853	2077

This analysis reveals that the projections from the WAPC indicate a slowing of the growth of the population compared to a continuation of recent trend growth over the next 10 years, and this would result in the 10,000 residential population threshold being met 5 years later. Additionally, the growth from the WAPC is significantly slower than the 3% growth rate identified in the previous Local Planning Strategy.

The WA Tomorrow (WAPC 2015) media forecast (B and C) for the Shire of Toodyay is 5,280 people by 2026, which represents an increase of approximately 750 people (or 14%) from the 2011 Census. The highest population projections by WA Tomorrow (B and E) would see 5,650 people in the Shire of Toodyay by 2026.

The Toodyay Economic Development Plan (2015) adopts a 1.8% growth rate, which would see 5,035 persons by 2021 and 5,853 persons by 2031. The Shire's current estimated resident population is 4,544 (ABS 2015), and the average number of people per household in the Shire is 2.4 (ABS 2011), then approximately 545 additional dwellings would be required to

³ SoT (2015), Toodyay Economic Development Plan, Shire of Toodyay, Toodyay

accommodate the projected population growth in the next fifteen years (the timeframe of the LPS).⁴

The use of a slower growth rate in the Toodyay Economic Development Plan reflects an objective of the Plan to foster a dynamic, responsible, innovative and knowledge-intensive economy that is not contingent on rapid population growth. By adopting this approach in this Strategy, and the current and future quality of life can be improved through effective development of the Toodyay economy, which will occur regardless of the population scenario that eventuates.

2.2.2 Demographics

Toodyay has an aging population. Over the last 10 years there has been a relative increase in the percentage of people aged 55 to 74 years and a decline in the percentage of young people under 15 years (Census 2011). The median age has also increased from 39 years to 47 years (Census 2011). This trend, of an aging population will continue, according to the Western Australian Planning Commission's forecasts for population growth to 2026 (SCP 2013).

In 2012, Toodyay had an older age structure, with an above average share of people aged 65+ (16.3% compared to 12.4% for Western Australia⁵). The Shire is also ageing rapidly, with the share of population 65+ increasing from 10% in 2011 and is projected to increase to 26.5% in 2031. In other words, more than one in four Toodyay residents are expected to be of retirement age within 20 years.

Figure 3 is indicative of the Shire's projected age profiles from 2011 to 2026. The graph illustrates a noticeable increase in the age cohorts from 55 to 85 years of age and older. The largest difference is expected to occur in the cohort of 75 to 84 years of age. The number of persons in 2011 was recorded as 170 and is expected to rise to 630 in 2026. This accounts for a 270% increase of this age cohort. The amount of 65 to 74 year olds will also see a large increase. The recorded number of this age cohort was recorded as 490 in 2011 and is projected to reach 940 in 2026, accounting for a 92% increase in population size. The population of 85 years and over will increase from 40 residents in 2011 to a projected 100 residents in 2026, or a 150% increase in size. This ageing population will place significant pressure on existing services in the Shire of Toodyay unless they are accounted for.⁶

Taking these statistics into consideration it is proposed to review the density coding in the townsite to enable development of residential land for the purposes of medium density housing appropriate for aged and dependent persons.

2.2.2.1 Dominant groups

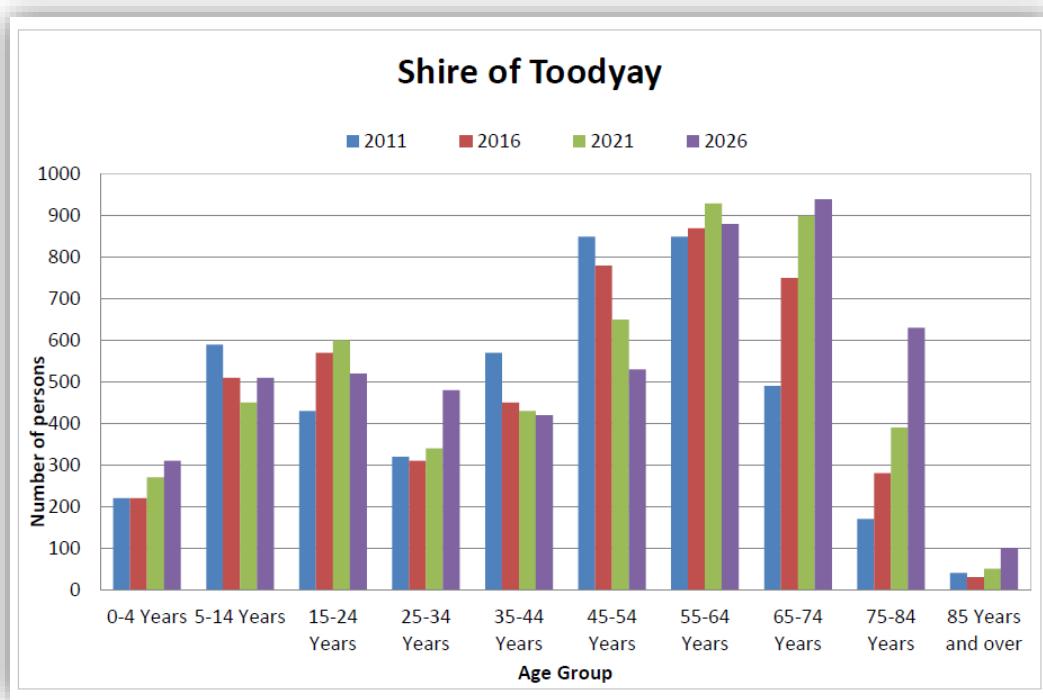
Analysis of the service age groups of the Shire of Toodyay in 2011 compared to Regional WA shows that there was a lower proportion of people in the younger age groups (0 to 17 years) and a higher proportion of people in the older age groups (60+ years).

⁴ WAPC (2015), Perth.

⁵ ABS (2013), Population by Age and Sex, Regions of Australia, Cat No 3235.0, Australian Bureau of Statistics, Canberra

⁶ SoT (2016), Draft Age Friendly Community Plan, Shire of Toodyay, Toodyay

Figure 3 Projected age profiles⁷



Overall, 22.0% of the population was aged between 0 and 17, and 26.5% were aged 60 years and over, compared with 25.2% and 17.1% respectively for Regional WA.

The major differences between the age structure of the Shire of Toodyay and Regional WA were:

- A larger percentage of 'Empty nesters and retirees' (16.9% compared to 9.5%)
- A larger percentage of 'Older workers & pre-retirees' (18.0% compared to 13.7%)
- A smaller percentage of 'Young workforce' (6.6% compared to 13.7%)
- A smaller percentage of 'Babies and pre-schoolers' (4.8% compared to 7.2%)

2.2.2.2 Emerging groups

The largest changes in the age structure in this area between 2006 and 2011 were in the age groups:

- Empty nesters and retirees (60 to 69) (+221 people)
- Seniors (70 to 84) (+123 people)
- Parents and homebuilders (35 to 49) (-73 people)
- Primary schoolers (5 to 11) (-62 people)

The number of households in the Shire of Toodyay increased by 143 between 2006 and 2011 with the largest change in family/household types in the Shire of Toodyay between 2006 and 2011 being couples without children (+83 households).

⁷ <http://www.planning.wa.gov.au/publications/6196.asp>

2.2.3 Dwellings

The following table provides the number of dwellings in 2011 compared to 2006⁸:

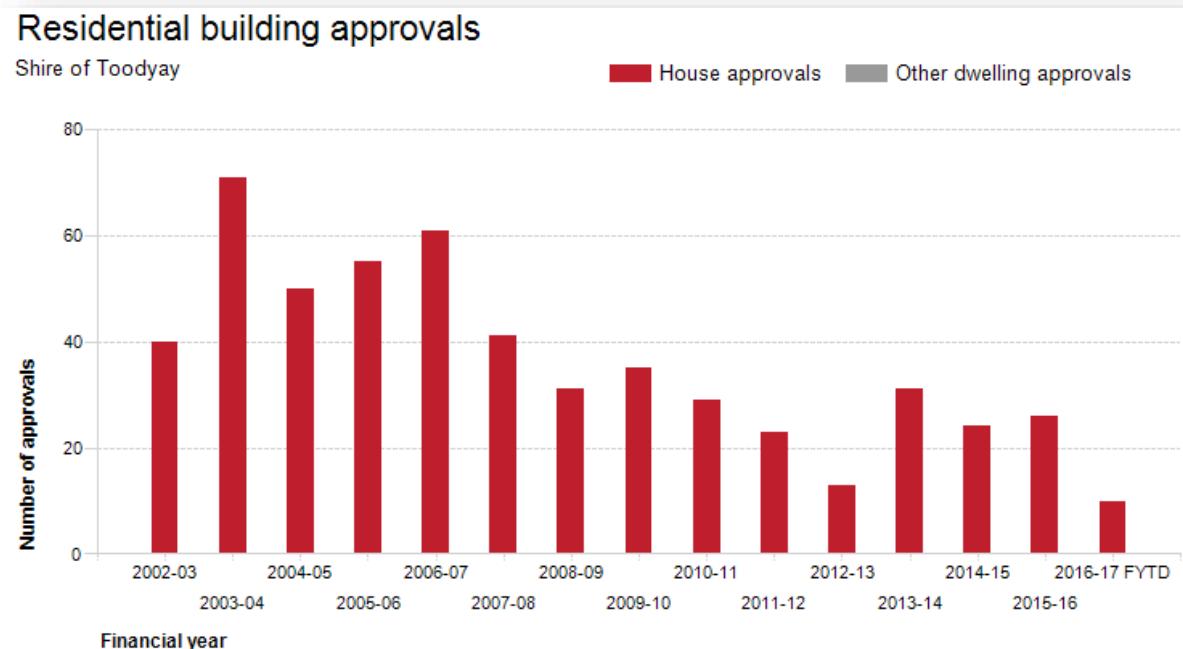
Table 3 Number of Dwellings

Dwellings	2011			2006			Change
	No.	Toodyay %	Regional WA %	No.	Toodyay %	Regional WA %	2006 to 2011
Total dwellings	2,275	100.0	100.0	2,015	100.0	100.0	+260
Occupied private dwellings	1,772	77.9	81.1	1,629	80.8	82.3	+143
Population in non-private dwellings	61	-	-	39	-	-	+22
Average household size (persons per dwelling)	2.37	-	2.50	2.42	-	2.54	-0.05

Source: Australian Bureau of Statistics, *Census of Population & Housing 2006 and 2011 (usual residence)*. Compiled by profile id.

Total residential building approvals in the Shire of Toodyay decreased by almost half (48%) between 2001/02 to 2011/12⁹. Between 2007 and 2009, there was a downtrend in building approvals. The increase in 2010 was in response to the fires which occurred the preceding year. In 2015/16, building approvals showed a slight increase, which is illustrated in Figure 4¹⁰:

Figure 4 Total building approvals



⁸ Profile ID (2016), Community Profile for the Shire of Toodyay.

⁹ ABS (2013), Building Approvals, Australia, Cat No 3235.0, Australian Bureau of Statistics, Canberra

¹⁰ Profile ID (2017), Source: Australian Bureau of Statistics, Building Approvals, Australia (8731.0). Compiled and presented by .id, the population experts.

2.2.3.1 Dominant groups

Analysis of the types of dwellings in the Shire of Toodyay in 2011 shows that 95.9% of all dwellings were separate houses; 1.6% were medium density dwellings, and 0% were high density dwellings, compared with 82.3%, 9.9% and 0.3% in regional WA respectively. Therefore there would seem to be significant room to increase medium density dwellings within the Shire in order to achieve the regional WA average.

In 2011, a total of 77.9% of the dwellings in the Shire of Toodyay were occupied on Census night, compared to 81.1% in Regional WA. The proportion of unoccupied dwellings was 21.7%, which is larger compared to that found in Regional WA (18.2%).¹¹

2.2.3.2 Emerging groups

The total number of dwellings in the Shire of Toodyay increased by 260 between 2006 and 2011 which are all considered to be separate houses.

These statistics show that residents in Toodyay still prefer to occupy a single dwelling with a small minority occupying medium density dwellings, such as villas or townhouses¹². With an aging population however, there is likely to be a higher demand in the future for medium to higher density low maintenance housing options within the Shire.

2.2.4 Household Composition

Table 4 Household types¹³

Shire of Toodyay – Total households (Enumerated)	2011			2006			Change
	No.	%	Regional WA %	No.	%	Regional WA %	
Households by type							
Couples with children	434	24.5	27.3	429	26.3	28.5	+5
Couples without children	653	36.8	26.5	570	35.0	26.2	+83
One parent families	151	8.5	8.8	144	8.8	8.6	+7
Other families	10	0.6	0.8	10	0.6	0.8	0
Group household	29	1.6	2.6	41	2.5	2.5	-12
Lone person	364	20.5	21.3	333	20.4	20.8	+31
Other not classifiable household	92	5.2	4.6	69	4.2	5.9	+23
Visitor only households	40	2.3	8.2	34	2.1	6.7	+6
Total	1,773	100.0	100.0	1,630	100.0	100.0	+143

¹¹ Profile ID (2016), Community Profile for the Shire of Toodyay.

¹² Profile ID (2016), Community Profile for the Shire of Toodyay.

¹³ Source: Australian Bureau of Statistics 2011 Census QuickStats: Toodyay

The following table is the WAPC's household forecasts for Toodyay between 2006 and 2026 with 'A' being the most conservation forecast and 'E' being the highest forecast¹⁴. As can be seen in the forecasts, household sizes are projected to be smaller in the future.

Table 5 Household forecasts

Household Forecasts for Toodyay (S) 2006 to 2026						
	Households					Household Size
	A	B	C	D	E	
2006	1800	1800	1800	1800	1800	2.5
2011	1900	2000	2000	2100	2100	2.42
2016	2100	2200	2200	2300	2400	2.36
2021	2300	2400	2500	2500	2600	2.34
2026	2400	2600	2700	2800	2900	2.32

By year and Band

2.2.5 Land Supply

A broad assessment of land supply has been undertaken for 'residential' (including 'special residential' and 'residential development'), rural living (including 'rural residential' and 'rural living'), 'mixed business', and 'industrial' zoned land within the Shire. The areas and future lot yields given are approximations at this point in time; based on a broad analysis. Future planning and approvals, as well as constraints such as environmental and infrastructure provision could may result in modifications to the amount of land available for future development. That said, the results of the analysis give a broad indication of the current state of land supply as well as its implications for future planning.

2.2.5.1 Residential Land Supply

The 'residential' land use category is generally intended for residential land uses in the urban setting, and is almost entirely concentrated around the Toodyay town centre, close to higher order services and functions. Within the Shire of Toodyay there are 'residential', 'special residential' and 'residential development' zones.

There is approximately 95 ha of 'residential' zoned land within the Shire, found concentrated in a linear pattern following the Avon River from West Toodyay to the Toodyay town site. There is currently 74.75 ha of land considered to be developed, and 19.84 (21%) of the residential zoned land considered to either be undeveloped or unrated.

Within the Shire there are currently 97 'residential' lots with an area greater than 2000m², which have potential for subdivision using an average lot size of 1000m². When considering lots over 2000m², 29 ha is developed land, 4ha is undeveloped and 3.4 ha is unrated land. Using an average lot size of 1000m² this gives an estimated lot yield of 390 lots within the 'developed' areas, 40 lots within the 'undeveloped' and 34 lots within the 'unrated'. Therefore land

¹⁴ WAPC (2012), WA Tomorrow Series Population Report No. 8, Western Australian Planning Commission, Perth

currently zoned 'residential' has the capacity, using 1000m² average lot size to yield 464 lots, which is an addition of 367 new lots from the current 97.

The 'special residential' zone currently contains 97 lots over 1 ha in area. When considering these lots, there is 83.57 ha of developed land, 39.36ha of undeveloped land and 132.17 ha of land considered to be unrated. When using a lot size of 2,000m² this gives an estimated lot yield of 459 within the 'developed' areas, 222 lots within 'undeveloped' areas, and 769 lots within the 'unrated' areas. Therefore land currently zoned as 'special residential' has the capacity, using a 2,000m² average lot size, to yield 1,450 lots, which is an addition of 1,353 new lots from the current 97.

The 'residential development' zone currently contains 226 ha of 'undeveloped' and 'unrated' land over 2,000m² in area. When considering the potential ultimate development of these areas, using an average lot size of 1,000m² there is potential to add an additional 2,260 lots.

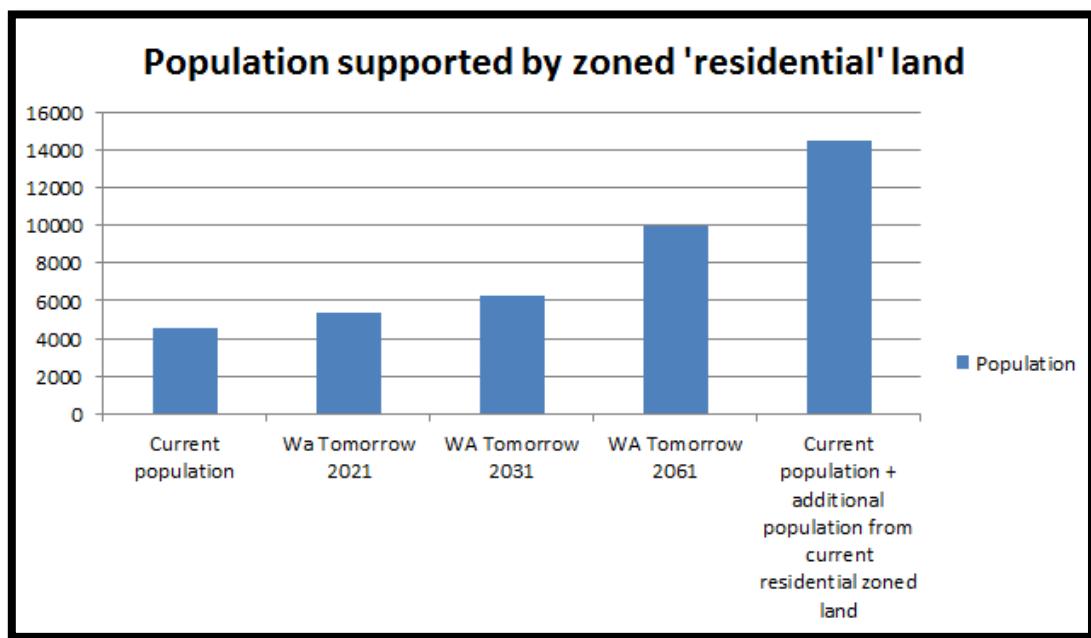
Table 6 Potential lot yield for residential zoned land

Zoning	Calculation	Lot No.
Residential zoned land	Estimated lot yield for developed land	390
	Estimated lot yield for undeveloped and unrated land	74
	Total estimated lot yield for developed, undeveloped and unrated land	464
	Total additional lots	367
Special residential zoned land	Estimated lot yield for developed land	459
	Estimated lot yield for undeveloped and unrated land	991
	Total estimated lot yield for developed, undeveloped and unrated land	1450
	Total additional lots	1,353
Residential development zoned land	Total estimated additional lot yield for undeveloped and unrated land	2,260
Total additional lots		3,980

Future Residential Needs

Generally there is sufficient residential and future residential zoned land within the shire of Toodyay to cater for existing and future demand. As noted above, current zoned land could potentially yield an additional 3,980 lots, which could support an additional population of approximately 9,950 people (average household size – 2.5 ABS). This would mean a total population (current population + additional population) of 14,493 people is potentially able to be supported with the current stock of zoned land. WA Tomorrow population statistics note that the Shires population will reach 10,000 people by 2061, or 2077 using a 1.8% population growth rate (refer Figure 3).

Figure 3 Implications of residential zoned land development



Diversity within the residential stock should still be planned for; including providing increased densities at appropriately planned locations in order to restrict sprawl and make efficient use of existing infrastructure.

A review of the residential density codes in the town site is recommended in this Strategy to ensure that opportunities to utilise essential infrastructure are maximised whilst encouraging an increase in medium density housing where it is appropriate and has been appropriately planned for. Ad hoc increases in density should not be supported.

Further, the Strategy identified some areas close to West Toodyay and Toodyay town as 'future urban', it is considered that future rezoning of these areas is justified as the proposed zoning will adequately reflect the existing level of subdivision and urban form.

Any identification of further land for future residential will need to be sufficiently justified given the supply of existing land zoned for residential purposes within the Shire.

2.2.5.2 Rural Living Land Supply

Rural living in the context of this Strategy includes land zoned as 'Rural Residential' and 'Rural Living' within the Shire of Toodyay's local planning Scheme.

Within the recently released SPP2.5 Rural Planning, the Western Australian Planning Commission recognises there is a market for rural living development and that it provides for a range of housing and lifestyle opportunities. However rural living estates must be carefully planned, as they can be an inefficient means of accommodating people. Once rezoned rural living estates can consume and sterilise what was rural land, and may have unintended or adverse social, environmental, servicing and management impacts. The 'rural living' land use category essentially forms a zone of transition between urban and rural areas. Within SPP2.5 Rural Planning decision in regards to rural living proposals need to be guided by existing land supply and take-up, dwelling commencements and population projections.

The 'rural residential' zone primarily offers an alternative lifestyle from conventional residential subdivision. The zoning provides for residential purposes in a rural setting for an alternative rural-residential lifestyle while preserving the amenity of such areas. Generally land parcels range from 1-4 ha in size and in most cases are provided with reticulated power, but often are not connected to reticulated water and sewerage. Within the Shire, the 'rural residential' zone contains the largest amount of lots of all zones specially 1,555 lots.

Approximately 6,850ha of land zoned as 'rural residential' is identified within the Shire of Toodyay. Of this, 682 lots (totalling approximately 4,910ha) have an area of 4 ha or greater and have potential for future subdivision. Using an average lot size of 2 ha, this would result in a potential lot yield of an additional 1,777 lots.

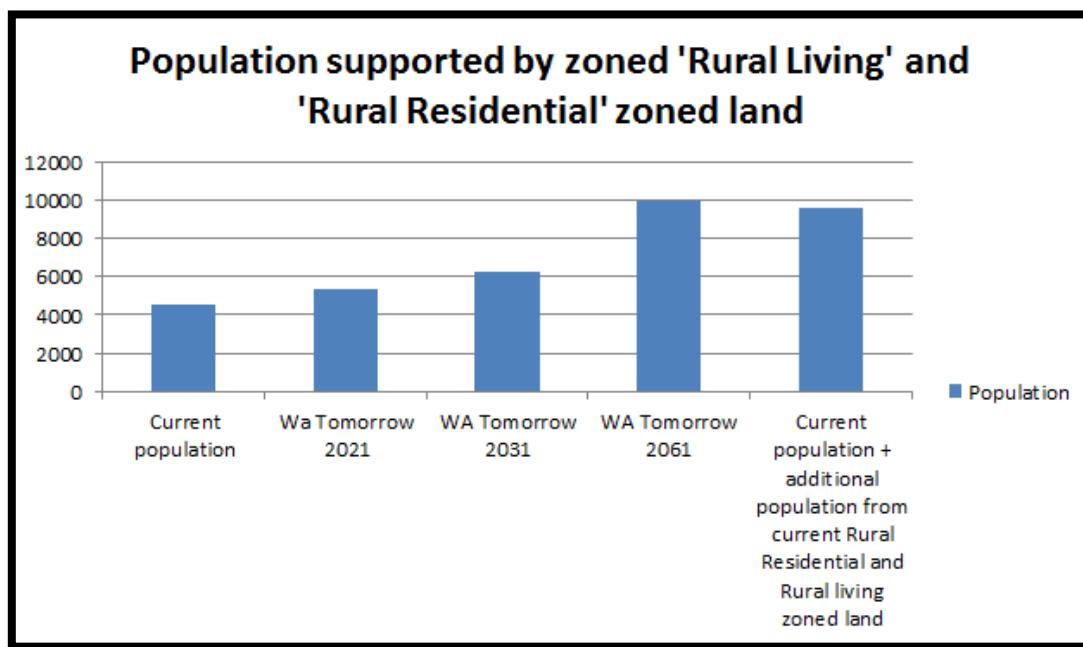
Additionally there is a total of 5,847 ha of land zoned as 'rural living'. The zoning refers to areas with convenient access to town site services and relates to a range of lots sizes between 5 ha to 40 ha. The zone also allows for lifestyle opportunities, whilst also providing for tourism related accommodation and protection and conservation of native vegetation. Of the area zoned as 'rural living' approximately 135 ha is considered to be developed, 890ha is undeveloped and 4,820 ha is unrated. Within this zone there are currently 30 lots (total area of 4,260 ha) that have potential for future subdivision as they have an area of greater than 40ha. Using an average lot size of 15ha those 30 lots would have a potential lot yield of an additional 254 lots.

2.2.5.3 Future Rural Living Needs

It is expected the demand for rural lifestyle lots will continue and there will be demand for a further supply of lots between 15 and 40 ha to accommodate rural smallholdings or alternative farming uses within the Shire. There is also likely to be continued demand for smaller lots between 2 and 5 ha for Rural Residential developments. It is noted that the size of lots created will be influenced by the Western Australian Planning Commission's State Planning Policy No. 2.5 that requires a minimum lot size of 4 ha for properties not able to be connected to reticulated water services.

Generally there is sufficient 'rural residential' and 'rural living' zoned land within the shire of Toodyay to cater for existing and future demand. As noted above, the 'rural residential' and 'rural living' zones could potentially yield an additional 1,777 and 254 lots respectively, depending on any constraints across the subject land. These additional lots could support an additional population of approximately 5,077 people (average household size – 2.5 ABS). With the addition of the 'residential' zoned land there is currently a large oversupply of all residential/rural living land types to support the future population in the long term. Subsequently future designation of land for rezoning to these purposes will need to be highly justified in the context of demand and existing supply. This strategy identifies no new areas of rural residential or rural living land apart from where rezoning will reflect the existing on-ground lots sizes and usage.

Figure 4 Implications of 'Rural Residential' and 'Rural Living' zoned land development



2.2.5.4 Town Centre

The Toodyay Town Centre is currently focused on Stirling Terrace, with scattered facilities and services surrounding this core area. Currently there are 77 lots within the 'Town Centre' zoning, of these, 12.47 ha is considered developed, 0.2 ha undeveloped and 2.33 ha unrated.

The Local Planning Strategy maintains and promotes the Toodyay townsite as the District Service Centre of the Shire and to continue to develop the area as the principle centre for retail and commercial development, whilst maintaining a residential population in a variety of housing types to encourage activity and vibrancy within the town.

The previous Strategy indicated an expansion of the Town Centre to include Charcoal Lane through to the railway line, consolidating the existing townsite. It also extended south of the railway line to include the land surrounding the train station and the Shire's Administration Centre and eastwards to Herbert Street.

The Strategy continues to encourage a mix of land uses within the Town Centre with residential development occurring consistent with the R10/40 density coding, depending on the availability of reticulated sewerage. New provisions will be included in LPS5 regarding utilisation of the higher density code.

Land designated for Town Centre purposes in part reflects current land use within the townsite with the majority of businesses fronting Stirling Terrace. In recent years development has commenced on land in Charcoal Lane, Piesse Street and Duke Street.

The Strategy recognises that the Town Centre is constrained by the Avon River to the north and the natural extension of the business areas will occur southwards towards and across the railway line. While the river acts as a constraint, it also provides an opportunity to promote interaction with an attractive natural environment. The previous Strategy proposed a series of walking paths along the Avon River to improve access and interaction through the commercial area that will be the subject of further investigation to ensure community safety.

Heritage is an important issue when considering the development and use of the Town Centre and accordingly, current policies are being reviewed to ensure that they encourage appropriate development that respects and complements the history of Toodyay.

2.2.5.5 Future Commercial Needs

To cater for expected population growth and therefore commercial growth, land has been identified in the Strategy to accommodate the future expansion of the Toodyay townsite to provide additional commercial land.

The future Town Centre will encompass the land south of the railway line. At present, the railway line provides a physical barrier to the Town Centre and a psychological barrier for the community.

The Shire's key civic functions occur south of the railway line, remote from the existing Town Centre. In addition, the residential land south of the railway line is currently underutilised, some of the housing stock is in poor condition and land use is not supportive of the Town Centre or existing public transportation services.

It is important to delineate the core of the town centre to protect and retain it as the main commercial centre of the Shire through the introduction of a Special Control Area. This area will have unique development controls to facilitate its role and to protect the heritage significance of the area.

The existing residential development in this area is not reflective of State government policies to encourage higher density development near key transport nodes. An objective of this Strategy is to encourage the use of public transport by the community, including continuing to support a regular rail commuter service and/or public bus services. The previous Strategy suggested a mix of land uses, inventive design, an improved pedestrian environment and railway crossing features may encourage the merging of the town centre and civic functions and opportunities for higher density residential development south of the railway line.

LPS4 did not zone the land south of the railway line as Town Centre as it was felt that further research was required. However, it is now felt that this approach is a barrier to development and it is proposed to zone this area Commercial in LPS5 and for development to be the subject of an approved Structure Plan and if required, design guidelines.

This Strategy reconfirms that a second centre outside Toodyay/West Toodyay will not be required over the 15 year planning period but rather proposes maximum utilisation of existing services within the town, including the railway station.

In the longer term, Council must determine if the current area of land designated for Town Centre is sufficient to meet the long term demand for additional facilities and services. It is considered that the land identified within the Strategy will be sufficient to meet the Shire's need until 2033, though a long term vision should be considered. Much of the Toodyay townsite is suitable for redevelopment and any works in the next 15 years should not be at the detriment of any future expansion of the town centre beyond the timeframe of this Strategy.

2.2.5.6 Mixed Use

The 'Mixed Business' zone refers to land which will provide for commercial, light and service industrial, wholesaling, showrooms and professional services which, by reason of their scale, character and operational land requirements are not generally appropriate to, or cannot

conveniently or economically be accommodated within the 'Town Centre' or 'Industrial' zone.

Currently the majority of the mixed use zoned land is located south east of the Toodyay townsite. Currently there is a total of approximately 6ha of land zoned as 'Mixed Business' within the Shire, of this 3.13 ha is considered to be developed, with 0.75 undeveloped and 2.17 unrated.

2.2.5.7 Future Mixed Use Needs

In the Model Provisions (2015) the equivalent zone to the existing Mixed Business is Mixed Use. The standard objectives of the Mixed Use zone have been customised to meet the specific needs of the area and ensure that development does not impact on nearby residential premises.

As there is only a small amount of currently land zoned 'mixed business' (new label 'mixed use') that is either undeveloped or unrated therefore there is a justification for provision of some additional areas to address future needs.

A new 'mixed use' zone is proposed for an area bounded by Clinton and Fiennes St and Railway reserve east of Anzac park, including the old Shire parks and garden depot, which will develop the area to support the existing town centre and to provide diversity in housing options. This area will be adjacent to the Civic Precinct and be subject to relevant development and heritage controls. It is considered that this zoning complements the surrounding land use context, as well as being close to the nearby train station.

2.2.5.8 Light Industrial

The 'Light Industrial' zone provided for rural, service, light and general industrial activities. An objective of the zone is to provide appropriate buffers between adjacent land uses to avoid land use conflicts, whilst avoiding conflicting uses from being established in the zone.

Currently there is a total of 10.96 ha of land zoned as 'Light Industrial', of this only 0.86 ha is considered to be developed, whilst 2.43 ha is undeveloped and 7.66 ha is unrated. Based on area only, it could be concluded that there is sufficient supply of 'light industrial' land within the Shire, however locational constraints are an issue.

The majority of the land zoned as 'Light Industrial' is located on Toodyay-Northam Road, a major entry to town from Northam. Whilst this location provides sufficient distance from town, there is only a narrow buffer between the Estate and the residential area of Glencoe Estate, and being situated on the Avon River it has little capacity for expansion. Although the area is zoned Light Industrial, some uses are more general industrial in nature, a discretionary use in LPS4. These discretionary uses have the potential to cause land use conflict and impacts on the Glencoe Estate.

It is recommended in the short term that the uses in the Zoning Table be reviewed to ensure that the uses are light industrial in nature as originally intended. Long term this area should be transitioned to a traditional light industrial area, service commercial or technology park.

2.2.5.9 Future Industrial Needs

Whilst the current location of the light industrial land provides sufficient distance from town, there is only a narrow buffer between the estate and the residential area of Glencoe Estate.

The currently location is also within close proximity to the Avon River, which will limit further expansion.

To cater for the future industrial needs of Toodyay it is important to consider the current and growing industry trends as identified in the Toodyay Economic Development Strategy (2015) and as described above.

There are opportunities to encourage and cater for service industries to support local agriculture, including transport and logistics, together with some minor manufacturing, construction and food production.

The previous local planning strategy designated a future industrial area east of the proposed heavy haulage bypass that will provide capacity to accommodate the future long term industrial needs of the Shire. A review of this area has been undertaken, and given that there is still currently a large amount of undeveloped land zoned 'light industrial' it is considered that a composite zone, 'rural enterprise' may be more appropriate, which would enable landowners to live and work on site. A composite zoning would allow for local home businesses and home occupations, such as plumbers and electricians, to expand appropriately and relocate to a purposely zoned area. Whilst a detailed site capability assessment has not been carried out, the location of the estate adjoining major transport routes will be an advantage in terms of access and buffers.

Prior to rezoning of this area, a number of investigations will be required to ensure the land can be developed for this purpose and in particular can be serviced, these investigations would include:

- Determining the site capability of the land for intended purpose;
- Following a positive site capability report, consider matters including lot layout and design controls, infrastructure and servicing, and protection of Boyagerring Brook; and
- Preparation of a structure plan to guide the development of the estate.

The Landcorp Regional Development Assistance Program may be an appropriate avenue for development of this land to provide affordable industrial land.

2.3 Economic Drivers

According to the Australian Bureau of Statistics (ABS, 2011) the Shire of Toodyay's gross regional product was \$142m as of the 30 June 2015. Agriculture was and continues to be a foundation industry of the Toodyay economy, contributing 14% to Gross Regional Product in 2010/11. This is supported by transport and logistics activities (6.9%) as well as some minor manufacturing (5.8%). However, the economic structure of Toodyay continues to change. Strong population growth and growing tourism visitation are both underpinned by Toodyay's lifestyle and amenity characteristics. This is reflected in the role of construction (25.8%) and real estate (7.2%) as the Shire's largest and third largest industries and retail trade as the fifth largest contributor (6.9%).¹⁵

¹⁵ Toodyay Economic Development Plan, 2015, pg20-21

The Toodyay Economic Development Plan (2015) indicates that the Toodyay economy has the potential to leverage its competitiveness and comparative advantages in premium food production and experiential tourism to drive local business growth and the quality of life of residents and the community. Opportunities also exist in providing for ageing of the local population and the broader need for a diverse range of services and facilities to cater to the needs to new and existing residents.¹⁶

Current and future industrial areas need to be zoned appropriately to ensure that the activities are suitable for their location and Toodyay. Four Local Imperatives have been identified in the Toodyay Economic Development Plan (2015) as central to the future economic development and prosperity of Toodyay. These include:

- Premium Food Production;
- Overnight Experiential Tourism;
- Community and Aged Services; and
- Knowledge Intensive Professional and Creative Services.

These Imperatives represent those broad areas or sectors of the economy to which economic development actions and initiatives should focus. They represent the greatest potential for the prosperity, dynamism and sustainability of the Toodyay economy to be fostered in the medium term and facilitate the transition of Toodyay along the economic development lifecycle.

This Strategy, and the forthcoming LPS5, encapsulate these Imperatives through the development of Strategies and provisions in the documents.

2.3.1 Employment

In 2011, there were a total of 784 jobs in the Shire of Toodyay, an increase from 741 in 2006, representing growth of 43 jobs at a rate of 1.1% per annum. Analysis of the number of jobs per 100 residents reveals a slight increase over the 5 years to 2011 – from 17.1 to 17.3 – suggesting the older age profile of new residents (and decreased demand for employment) is resulting in slower demand for employment over this period.¹⁷

Agriculture represented the largest employing sector in 2011 with 127 jobs, which is a decrease from 2006 (154 jobs) mirroring the long-term job loss trends in Agriculture nationally in response to increased adoption of technology and other productivity measures.¹⁸ Falls were also experienced in Rental, Hiring and Real Estate Services and Wholesale Trade. These declines were more than offset by increases in:

- Health Care of Social Assistance;
- Transport, Postal and Warehousing;
- Retail Trade;
- Other Services; and
- Professional, Scientific and Technical services.

¹⁶ Toodyay Economic Development Plan, 2015, pg20-21

¹⁷ SoT (2015), Toodyay Economic Development Plan, Shire of Toodyay, Toodyay

¹⁸ SoT (2015), Toodyay Economic Development Plan, Shire of Toodyay, Toodyay

The change in employment structure indicates the Toodyay employment base has diversified in recent years with greater levels of population and professional service employment, in response to increased population growth and ageing.

An important measure of the level of employment generation in a local economy is Employment Self-Sufficiency. Employment Self-Sufficiency (ESS) is a measure of the number of jobs in a local economy as a ratio of the number of workers who live there.

In 2011, Toodyay had an ESS of 41.3%, which is low by national standards, with a rate above 60% the norm. However, lower rates are more common in lifestyle and peri-urban locations, which tend to have a more residential character.

As expected, Agriculture had the highest ESS at over 95% (i.e. there are 95 Agricultural jobs in Toodyay for every 100 Agricultural workers living here). This is followed by Arts and Recreation Services (69.2%), Accommodation and Food Services (65.0%) and Rental, Hiring and Real Estate Services (60%). All of these sectors are linked primarily to the local community and tend to be local. In contrast, the ESS for mining, wholesale trade, utilities are low, reflect the general absence of these industries within the Toodyay economic structure.¹⁹

A review of the journey to work patterns of Toodyay residents reveals a significant share of workers travel outside of the Shire for employment. In 2011, approximately 630 Toodyay residents also worked in the Shire, with a further 1,004 having their fixed place of work outside of the Shire. Northam (296 Toodyay workers), Swan (158) and Perth (63) are the most common places of work with a further 122 workers having no fixed address (e.g. construction workers). This reinforces the findings of the Employment Self-Sufficiency rates and reveals a highly mobile workforce in Toodyay with strong dependence on employment opportunities in other parts of the Wheatbelt, Greater Perth and regional Western Australia.²⁰

2.3.2 Tourism

The focus of tourism activity in the Shire has been traditionally in the Toodyay townsite, which contains a number of visitor attractions and accommodation options. However, more recently many new tourism initiatives are being conducted alongside traditional farming activities.

Part of the appeal of the Shire is the historic and rural setting as much of the land is used for rural-living and farming purposes. Connecting these assets are several walking and hiking tracks, with potential to highlight and enhance connections and access along the Avon River. The Shire has large areas of scenic beauty that tourists can take advantage of when visiting the Shire and the Avon Valley.

Environmental-based attractions are also featured throughout the Shire, including the Avon Valley National Park, Morangup Nature Reserve, Julimar Conservation Park and Flat Rock Gully Nature Reserve. Non-environmental public attractions include Nardie Cemetery and the Windmill Hill cutting, which was at one time the longest and deepest in the southern hemisphere. (THMP 2014)

¹⁹ SoT (2015), Toodyay Economic Development Plan, Shire of Toodyay, Toodyay

²⁰ SoT (2015), Toodyay Economic Development Plan, Shire of Toodyay, Toodyay

Planning Bulletin 83 *Planning for Tourism* (WAPC 2013) and the *Tourism Planning Guidelines* (WAPC 2014) provide guidance in planning for tourism development for local governments in Western Australia to achieve a balance that is required to facilitate the growth of tourism, whilst ensuring that the community and traditional agriculture practices are not compromised as a result.

The Toodyay Economic Development Strategy (2015) identifies the need for a coordinated approach to tourism within the Shire and with other parts of the broader Avon and Wheatbelt regions as being essential due to the small size of the Toodyay market.

In terms of tourism events, the main festivals in Toodyay include the Moondyne Festival (historic re-enactment), Avon Descent and Toodyay International Food Festival, Quit Targa West Tarmac Rally, Toodyay Picnic Races and the Toodyay Agricultural Show. These festivals span from May through to October each year, and are designed to take advantage of Toodyay's peak tourism season.

A monthly Farmer's Market is also held to provide the opportunity to showcase local produce and wares.

2.3.2.1 Rural Tourism

This Strategy recognises the importance of tourism to the local economy and consistent with the objective to encourage farm diversification, acknowledges that tourism may, where appropriate, form part of farm diversification activities. These activities may include short-term accommodation, cafes and restaurants, and recreation facilities.

Some land uses are already included in the Local Planning Scheme as discretionary permissible uses, whereas large scale tourism proposals that will become the predominant use of land zoned General Agriculture will require rezoning by seeking an amendment to the Local Planning Scheme.

This strategy encourages private tourism businesses outside of the Toodyay townsite, including wineries, cafés, private gardens, artisan crafts, public farms, golfing and an archery park.

2.3.2.2 Heritage Tourism

Within the town site, the main public heritage based attractions are Duidgee Park, Connor's Mill Museum, Newcastle Gaol Museum, Newcastle Police Stables and Pelham Reserve. Other public areas that are of public interest are the Church grounds (both Anglican and Catholic) and the Toodyay Cemetery. (THMP 2014)

The Newcastle Gaol Museum and the Newcastle Police Stables (which includes the Museum Workshops, Wicklow Shearing Shed/Machinery display and Police Lock-up) currently display aspects of life in early Toodyay, with an added focus on World War II and the life of Moondyne Joe. The Newcastle Gaol has also developed a dedicated Exhibitions Gallery to present travelling exhibitions or in-house exhibitions on various historical themes. (THMP 2014)

2.3.2.3 Toodyay Tourism Strategy

The previous Local Planning Strategy identified the need for a Tourism Strategy for the Shire of Toodyay.

Planning for a Toodyay Tourism Strategy has commenced and will build on the Avon Tourism Strategic Plan 2016-2019, which aims to develop a framework to bolster the visitor economy of

the Avon Valley region for the overall benefit of the supporting LGAs, their residents and businesses, including tourism industry operators.²¹

Once complete, the Toodyay Tourism Strategy will better inform the approach to tourism as a land use issue.

2.3.2.4 Future Tourism Needs

The implementation of the Toodyay Tourism Strategy by all sectors to cater for the future tourism needs of the Shire, including building on the existing tourism initiatives, heritage, events and encouraging diversification of agricultural activities to build on the growing trend of boutique wineries and food production.

2.3.3 Agriculture and Rural Land Use

2.3.3.1 Agriculture

Agriculture remains the dominant component of the Toodyay economy and therefore needs to be protected. High quality, productive agricultural land is a limited resource in the Shire. The landholdings to the east of the Toodyay townsite are part of the traditional broad acre farming area of Western Australia.

There is 97,897.64 ha of land zoned Rural in the Shire of Toodyay, which totals 88% of all land forming the dominant land use zone.²² In all areas, dry land agriculture is the predominant use of agricultural land. The major produce is wheat and other cereals, including more recently, lupins. Sheep is the major livestock, for wool and meat, although cattle and pigs are also produced to a lesser extent.

Fluctuations in economic returns from wheat and wool are encouraging farmers to diversify land uses into other activities, including cattle, pigs, tourism (e.g. farm stays and B&Bs), horticulture and absentee farming (farmers receiving a wage from off farm work). Agricultural industries have expressed concern that agricultural land is being adversely impacted or replaced by Rural Residential and other less compatible land uses.

2.3.3.2 Rural Development Strategy

Morangup and Bejoording (21 km to the north of the Toodyay townsite) are the most remote existing Rural Residential communities in the Shire.

Morangup, located approximately 26km to the south of the Toodyay townsite near the boundary shared with the City of Swan and Shire of Mundaring, has 364 lots. This area is the largest Rural Residential development in the Shire and is the only Rural Residential area with a Community Hall.

Julimar and the old townsite of Bejoording are dormitory settlements, and much like Morangup offer limited services for local residents. However, compared with Morangup, these settlements are more dependent on Toodyay as it is the closest service centre. Due to the limited facilities

²¹ Avon Tourism Strategic Plan 2016-2019 v2.0, pg 14

²² 2016, WA Department of Planning

in these areas, including emergency services, and land use constraints, including bushfire, this Strategy does not recommend any further development.

As noted earlier in this Strategy, there is currently a large supply of 'rural residential' and 'rural living' zoned land within the Shire. This current supply of zoned land is likely to meet demand in the medium to long term. Consequently, no additional areas have been identified in this LPS for the purposes of Rural Residential and Rural Living development due to the extensive current available land supply, bushfire risk and lack of services, including a sustainable water supply as can be seen on the Strategy mapping.

2.3.3.3 Extractive Industries & Mining

Most of the agricultural region of Western Australia is underlain by rocks of the Yilgarn Craton. This has been a relatively stable part of the earth's crust for 2400 million years (Geological Survey 1990). The rocks of the Yilgarn Craton within the study area are predominantly gneisses, granites and migmatites. An important geological feature is the Jimperding Gneiss Complex (Geological Survey 1990) which crosses the district from north of Toodyay to east of Beverley. This zone is about 40km wide and coincides with the Avon Valley.²³

The area contains two broad physiographic regions, the Zone of Rejuvenated Drainage and the Darling Range Zone. Each zone has a characteristic suite of landforms, soils and vegetation. Climatic changes combined with soil and landform differences result in a different land use pattern across these zones.

Extraction of basic raw materials from the Shire will increase resulting from pressure for the relocation of extractive industries from Perth requires operators to explore new resources. Basic raw materials that are currently extracted within the Shire include sand and gravel general for road and domestic construction purposes.

Planning for the rural areas of the Shire must have regard to the potential for extraction of basic raw materials and accommodate suitable buffer areas between sensitive land uses and extraction sites in accordance with the provision of the WAPC's State Planning Policy No. 2.5 – Rural Planning. The priority resource and extraction sites identified in SPP 2.5 are shown on the Local Planning Strategy Map No. 3. Further, Section 6.4 of SPP2.5 guides the implementation of the provisions of the policy into local planning schemes, which has been taken into account in this Strategy and will be implemented into LPS5.

Extractive industries are a discretionary land use in the Local Planning Scheme No. 4 and this Strategy proposes to maintain this level of permissibility.

Recently the Shire has been the subject of bauxite mining proposals and therefore it is appropriate for the Local Planning Strategy to address mining as a land use issue. Although, it is worthwhile noting that mining is the subject of State legislation and cannot be prohibited in a local government planning scheme. The WAPC recommends that local government insert mining as a land use into a planning scheme as a discretionary use, which will then trigger consultation requirements.

The WAPC's Wheatbelt Regional Planning and Infrastructure Framework (the Framework) identifies the location of valuable mineral resources and this mapping has been transposed

²³ Land Resources of the Northam Region, pg 13

onto the Local Planning Strategy Map No. 3 to provide the community a sufficient level of information regarding mining.

The WAPC's position on the extraction of mineral resources conveyed in the Framework is to:

- Support mining in the Wheatbelt, acknowledging its significant and important contribution to the region's economy and the energy security of the State;
- ensure that where the mining occurs its impacts are carefully managed and the land is restored appropriately;
- restrict incompatible land uses or consider sequential uses in identified mineral resource areas so as not to jeopardise future mining proposals; and
- acknowledge and support the local government's opportunity to form a position on the planning implications of mining in their local area through the local planning strategy and scheme. Matters to consider may include those related to environmental, impacts on amenity, land use conflict, loss of productive agricultural land, landscape protection and heritage and cultural significance.

2.3.3.4 Bauxite

As depicted on Map 3, the Shire is home to a regionally significant bauxite deposit, referred to as the Felicitas deposit. There are many leases held in the Darling Ranges with sizes ranging from 100 million tonnes to over 220 million tonnes, which is located 5km from rail which provides direct access to Kwinana Port.

The Felicitas deposit currently extends across approximately 4,800 ha (48 km²) of private landholding though this is expected to increase in the future based on resource upgrades. This is mostly comprised of a small number of larger landholdings. The flat lying sub-surface nature of the Felicitas resource band is approximately 1 metre below the surface and averaging 4.5 metres thick (up to 18 metres).

2.3.3.5 Future Rural Land Use Needs

Issues associated with adjoining incompatible land uses remain. Buffers between uses, awareness campaigns, signage and memorials on titles may ameliorate conflicts, however these are all reactive measures only and do not provide long term solutions.

The Local Planning Strategy recognises the value of the productive agricultural land/sector and the increasing trend towards diversification. It seeks to protect the larger productive agricultural landholdings and traditional broad acre agricultural activities from incompatible uses and further fragmentation, whilst recognising the need to designate areas where fragmentation of rural land for intensified and non-traditional rural activities would be considered.

Diversification of farming activities is also recognised in the Strategy. Over the past decade, many innovative developments have been progressed in the Shire and it is expected that this trend will continue due to Toodyay's close proximity to Perth.

Similarly, there has been an increase in the use of farming land for extraction of natural resources, mining and waste management. It is important that the Strategy is consistent with State policy and community views whilst balancing the needs of the landowners.

2.3.4 Heritage

2.3.4.1 European Heritage

LPS4 includes provisions that enable Council to identify places and precincts of heritage significance on a Heritage List and to promote the conservation of these places. The Heritage List is to be reviewed on a regular basis to enable additional sites of significance to be added when identified.

At present, the Shire of Toodyay's Municipal Inventory (December 2012) forms the basis of the Heritage List included in LPS4. The main groupings of heritage places are Newcastle (Toodyay Townsite), North Newcastle (Toodyay Townsite), Toodyay (West Toodyay Townsite) and Rural. There are 153 sites identified as having cultural heritage significance within the Shire. Ten (10) of these sites are also included on the State Register of Heritage Places maintained by the Heritage Council of Western Australia. The State Register comprises sites deemed to be of heritage significance at a state level and affords these sites with a higher level of protection under the *Heritage of Western Australia Act 1990*. Refer to Map 4 for the location of these sites.

Soon after the gazettal of LPS5, the Council needs to determine which of the 147 sites should be included on the Heritage List. A succinct Heritage List will afford the appropriate level of protection to these sites with the Municipal Heritage Inventory remaining an important community resource.

A review of the current Central Toodyay Heritage Area that covers a significant proportion of the Toodyay townsite with a view to creating a Toodyay Town Centre Precinct that will not only include heritage controls, but other development controls such as signage and car parking. This approach will provide a 'one-stop shop' for landowners and developers.

Applications to develop, subdivide or change the use of places included on the Heritage List or located within a Heritage Precinct will be required to demonstrate respect and sensitivity to ensure that the heritage values attributed to a place of cultural heritage significance are not compromised by the proposal.

2.3.4.2 Aboriginal Heritage

The *Aboriginal Heritage Act 1972* provides for the identification, registration and protection of Aboriginal sites throughout Western Australia.

There are 22 registered Aboriginal sites within the Shire of Toodyay on the Department of Aboriginal Affairs (DAA) register located within the Shire. The *Aboriginal Heritage Act 1972* (the Act) aims to appropriately protect and preserve Aboriginal heritage and land users are obliged to comply with the provisions of the Act. The DAA has published the 'Aboriginal Heritage Due Diligence Guidelines' to assist land users in fulfilling their obligations under the Act. Refer to Map 5 for the location of these sites.

The Act requires that development, management or research of Aboriginal sites be subject to permission under section 18 of the Act from the Aboriginal Cultural Materials Committee, an advisory body to the Minister for Indigenous Affairs. Permission usually is conditional on the approval and involvement of the Aboriginal custodians of the site and on the input of a professional heritage conservator.

Development of vacant land may require section 18 clearance under the Act, as it is an offense under the Act to excavate, destroy, damage, conceal or in any way alter any

Aboriginal site. It should be noted that the zoning or allocation of land for a particular use does not indicate heritage clearance, and it is the responsibility of developers to obtain necessary clearances for development.

2.3.4.3 *Native Title*

The Shire is subject to the South West Native Title Settlement. The Native Title Agreement Groups relevant to the Shire of Toodyay include the Yued, Ballardong People and Whadjuk People.

It is estimated that the earliest possibly commencement of the South West Native Title Settlement will be mid 2017 with the establishment of the Noongar Boodja Trust, followed by the subsequent appointment of the six Noongar Regional Corporations.

Until the Settlement commences the *Native Title Act 1993* still applies to all land users planning activities in the ILUA Area, and the Aboriginal Heritage Act applies at all times regardless of the commencement of the Settlement.

If a proposed activity (planned land use) may affect Aboriginal heritage the Department of Aboriginal Affairs will need to be consulted with prior to commencement.

2.4 Environmental Management

To the east of the Shire, there is an increase in the proportion of farmland devoted to cropping where rainfall is lower, soils change from gravels to sandy loams and natural vegetation changes from the heavily timbered jarrah and wandoo associations to the York gum and jam associations. West of the Avon River Basin, where there are the fertile soils of the river valley, more properties are dedicated to grazing than cropping. A large area through the centre of the Basin has traditionally been used for a combination of cropping and grazing activities.

The key issues relating to environmental management identified within the Shire of Toodyay are:

- Land management, particularly in relation to fire management and soil related issues such as salinity, soil acidity and erosion.
- Native vegetation clearing and the need for effective revegetation as well as a desire to provide for protection of native fauna and control of weeds, disease, pests and feral animals to achieve positive biodiversity and ecosystem outcomes.
- Waterway protection, stormwater management and flood protection recognising the importance of catchment management and the relationship the Shire has with the Avon and Swan River system.
- Groundwater, relating use of groundwater resources to the environments they support and identifying the potential impacts of septic tank use and management.
- Water efficiency and reuse, which includes building community understanding and uptake of new technologies such as greywater reuse and composting toilets, as well as more traditional approaches such as rainwater tanks.
- Regulatory processes and issues related to planning and development, recognising the inter-related roles of the Shire and natural resource management groups.

Further, the objectives, strategies and actions of the Shire's Environmental Management Strategy (2014) are, where relative to land use planning, incorporated into the LPS.

2.4.1 Conservation and Land Management

Private landholdings, which are predominately rural with some areas of rural residential and hobby farm development, make up the most part of the Shire's land use. Of the remainder is occupied by one national park with an area of 2,176 ha; 15 nature reserves with a total area of 5,649 ha; and 2 other protected areas with a total area of 3,628 ha (refer to Map 6).

The Shire contains a total of nine nature reserves which are vested in the Conservation Commission of Western Australia and are managed by the Department of Parks and Wildlife, the largest being the Moondyne Nature Reserve covering an area of more than 1,900 ha and the smallest being Bewalling Nature Reserve approximately 38 ha. The Shire also contains the Avon Valley National Park and substantial areas of State forests parts of which are also managed for conservation purposes. The wide range of vegetation types found those in public nature reserves, roadsides reserves and private landholdings support a diverse range of flora and fauna some of which are Declared Rare and Priority Flora and Endangered fauna species.

It is noted that the majority of areas with threatened and priority ecological communities are not covered by nature reserves or within state forest, therefore may be subject to development pressures (refer to Map 6).

The land management practises for agricultural and pastoral production and ongoing urban and rural developmental activities have resulted in a widespread clearing and fragmentation of native vegetation extent resulting in the change in the hydrological balance and associated land degradation problems. The most prevalent land degradation issues that have a greater impact on the overall loss of the biodiversity and agricultural production in the Shire are the ones associated with waterlogging, rising groundwater tables and secondary salinity, top and sub soil acidity, wind and soil erosion, flooding and siltation of rivers and pools, weed invasion and plant diseases. It is recognised; however, that the Shire's role in delivering environmental outcomes for land resources is largely in relation to its own land holdings and infrastructure (or those for which it has management responsibility) and land use planning decision-making.

2.4.2 Bushfire

The *State Planning Policy 3.7: Planning for Bushfire Risk Management* (SPP 3.7) was adopted on 7 December 2015.

The primary objective of SPP 3.7 is to assist in reducing the risk of bushfire to people, property and infrastructure by encouraging a conservative approach to strategic planning, subdivision, development and other planning decisions proposed in bushfire-prone areas.

Planning for Bushfire Risk Management Guidelines (the Guidelines) support the SPP that are designed to supplement the objectives and policy measures established in SPP 3.7, to assist in their interpretation and provide advice on how bushfire risk is to be addressed when designing or assessing a proposal within a bushfire-prone area.

To support this process the Office of Bushfire Risk Management (OBRM) has undertaken extensive mapping across Western Australia to identify areas prone to bushfire. The Shire of Toodyay has been mapped in its entirety as bushfire prone.

The Guidelines indicate the methods by which a site may be designated as being bushfire prone and sets out the inter-relationships between and requirements for:

- Bushfire hazard level assessments;
- Bushfire Attack Level (BAL) assessments;
- Bushfire Protection Criteria; and
- Bushfire Management Plans (BMPs).

The whole Shire has been mapped as bushfire prone, excluding the lots exempted by the *Planning and Development (Local Planning Schemes) Amendment Regulations 2015*. It is envisaged that the mapping will be refined as bushfire attack level assessments are received and recorded.

2.4.3 Biodiversity

The Shire of Toodyay forms the part of globally recognised Southwest Australian Ecoregion which is one of the planets major biodiversity hotspots for its natural diversity and the level of threat to that diversity. Toodyay contains a high proportion of remnant native vegetation and fauna habitat compared to other Wheatbelt shires. The endemic vegetation within the Shire of Toodyay can be categorised into two botanical districts: the Darling Botanical District containing portions of Bannister, chittering, and Darling (east) vegetation systems and the Avon Botanical District containing portions of York and Goomalling Vegetation systems. Each of these vegetation systems consists of series of vegetation communities occurring in a mosaic pattern linked with the landforms, climatic conditions and soil features of the region.

Approximately 48% of the shire is covered by relatively intact remnant vegetation, most of which are located in the western part, of which 23% is held in public reserves, roadside reserves, water reserves, crown land and gravel pits and 25% is owned by private landholders. It is estimated that there are 169 bush remnants of which 779 (46%) are classified as being remnant vegetation, 589 (35%) as being scattered and 321 (19%) as being modified vegetation. More than 86% of all bush remnants in the Shire are less than 20 ha in size. It is also noted that Carnarby's Cockatoo breeding areas are likely found in the west and north western areas of the Shire, with many of the remnant communities within the Shire being feed areas for the Cockatoos.

Although the Shire contains a number of reserves (including Nature Reserves and a National Park) a significant proportion of the remaining remnant vegetation is under direct threat due to clearing, changes in land use, change of fire regimes, overstocking and ongoing land degradation. Clearing for agricultural activities, mining, subdivision and other developmental activities is a major challenge to the loss and fragmentation of existing remnants and associated biodiversity values. The identification of biodiversity assets, development of management plans for the Shire controlled reserves, identification of the regional and local ecological linkages and provision of protection of biodiversity in the early stages of land use planning will assist in the preservation and future enhancement of the biodiversity values in the area.

Fire is another significant threat to biodiversity in the area. Recent State Government policy has substantial implications for the Shire, particularly for future life-style living areas due to risks to development posed by bushfires. There is a need to better understand appropriate responses to mitigate and manage bushfire risk across the Shire.

Other challenges to the biodiversity conservation in the area arise from competition from introduced weed species, feral animals, grazing and stock and diseases such as dieback.

2.4.4 Water

Toodyay is characterised by a dry Mediterranean climate (dry, hot summers and cold, wet winters) with the majority of rainfall occurring during the winter months. The historical average rainfall is approximately 521mm per year. Rain events of around 900mm per year have also been known to occur in the past. However for the past 50 years maximum average rainfall has only been between around the 500-600mm range. Most predictions of climate change for Australia agree that rainfall in Australia's south west is likely to decline. This erratic rainfall coupled with more intense storm events poses many challenges for the management of water resources into the future.

2.4.4.1 Surface Water

The Shire of Toodyay forms a part of the Avon River catchment area. The Avon River is the main river system flowing through the Shire with its tributaries Jimperding Brook running southward and fed by a 19,500 ha catchment, and Toodyay Brook, extending northward to the Shire of Victoria Plains and fed by 83,500 ha of catchment. The River is seasonal in nature with surface flows commonly ceasing completely over the summer months. The Avon River and its tributaries have changed significantly since the time of European settlement. Clearing natural vegetation from the landscape for agriculture and alteration of the river bed to reduce the impact of flooding has significantly degraded the river over time thus increasing surface water run-off and soil loss, causing salinity and creating sedimentation and weed infestation problems.

2.4.4.2 Flooding

Map 7 depicts the flooding potential of the Avon River. The Avon River Floodplain Management Policy applies to land within the floodplain (extent of flooding in a 1 in 100-year flood event and includes the floodway and flood fringe areas) and also applies to land generally within 200m of other watercourses for which a floodplain has not been defined.

A review of the Wetland/River Channel Special Control Area has been carried out to ensure that the area identified is consistent with the objectives of this Strategy and with the latest Department of Water data. It is proposed to rename the SCA the Avon River SCA and align the area with the 1 in 100 year flood mapping as indicated on Map 7 that will be inserted into LPS5.

2.4.4.3 Groundwater

There are currently no groundwater management areas within the Shire, with only one public drinking water source area (Priority 2) in the north of the Shire that is associated with the Bolgart townsite in the Shire of Victoria Plains (refer to Map 7). Therefore the groundwater supply is

fragmented, access is ad-hoc and quality variable tending toward brackish making it unsuitable for use as a sustainable domestic water supply.

The Shire's main supply for Toodyay comes from a main fed by the Goldfields Pipeline, the balance of the Shire not connected to reticulated water relies heavily on rainwater tanks and water carters as their source of potable water.

2.4.4.4 Landscape

Landscapes and natural settings within the Shire such as waterways, natural vegetation, escarpments and valleys are valuable for their aesthetic, intrinsic, cultural and historic properties. The landscape character of the Shire varies greatly and it is important that the landscape is enhanced in planning policy and statutory decision making. Map 8 indicates the visually sensitive areas within the Shire.

2.4.4.5 Character

The northwest portion of the shire is occupied by continuous uncleared Jarrah/Marri woodland on gently undulating terrain, within State and Commonwealth reserves.

The northern/north-eastern portion of the shire is more typical of the general Wheatbelt landscape than the rest of the shire, with grain and pasture on rolling hills and remnant bushland of York gum (*Eucalyptus loxophleba*) and Jam tree (*Acacia acuminata*) in reserves, paddocks and along roadsides.

The lower half of the shire comprises the immediate valley of the Avon River and tributaries including Toodyay and Jimperding Brooks. The river features a series of pools, interspersed with rapids where it crosses rock outcrops. The valley is taller, narrower and steeper to the west, within Avon National Park, where granitic rock outcrops feature on the sides of steep, vegetated slopes. Towards the town of Toodyay the valley becomes wider and its slopes more gentle. Remnant forest and woodland in this partly cleared agricultural landscape is dominated by jarrah, marri and wandoo, with flooded gum, river sheoak and paperbarks along watercourses. The town of Toodyay is a feature within the Avon Valley landscape, and is known for its river setting, early convict era heritage buildings, and backdrop of nearby hills.

The more undulating part of the shire, especially the picturesque, hilly landscape of the main Avon River valley, appears to be highly valued by the community and may contribute to peoples' decision to move to or visit the shire.

2.4.4.6 Significant Views

Publically accessible views of regional or State level significance would comprise rapids and pools along the Avon River where backed by tall, steep valley sides, as seen from passenger trains, watercraft (in winter) and recreation sites. Walk trails, River Road and bridges provide river views in less dramatic portions of the river, closer to town. Also of regional or district level significance would be the panoramic view of the Avon Valley, Mt Anderson and the town, seen from Pelham Reserve lookout.

Views within the wider Avon valley, including Toodyay town, are recognised as important at a State level, as exemplified by State Tourist Drive #254 - "Avon Historic Tourist Drive", a 98km long route which passes from Toodyay to Beverley via Northam and York, following the Avon River. It begins in the centre of town and uses part of Toodyay Road, then North-Toodyay Road.

Another State level tourist drive trail, the Pioneer Pathway, heads east from Toodyay into the heart of the Wheatbelt.

The Shire's gently undulating landscape, with low hills forming the immediate backdrop to views, is enjoyed from a number of roads located within the Avon River system. Prominent individual hills or ranges may be featured, as in the example of Mt Nardie, southeast of the town, which is located at the focal point of northward views along a straight stretch of Northam–Toodyay Road. Mt Nardie is particularly recognisable due to its stepped profile seen from the east. Refer to Map 8 for an indication of the visually sensitive areas within the Shire.

2.4.4.7 Landscape Special Control Area

Forms of development that have the potential to detract from the valued visual character and views in the region include telecommunications towers, rural residential estates, extraction of basic raw materials such as clay or gravel, and industrial premises. Visual impacts may relate to: the loss of natural features such as vegetation; the screening of valued vistas; the location, siting or design of new structures; and associated impacts from overhead transmission lines, road widening and additional traffic. The impacts of these uses can be addressed by considering suitable location, siting and design characteristics for each use, to retain the quality of views seen from the Shire's roads, walk trails, railway, the Avon River and other recreation sites. Screen planting of these uses should be a last resort, the preference being to find a site where the development would be less prominent or not seen at all, even without vegetation. The WAPC's Visual Landscape Planning Manual (2007) provides specific guidance on addressing the impacts of these uses.

There is potential for improved opportunities to view the Avon Valley by the development of new lookouts, trails and watercraft launching facilities along River Road, Cobbler Pool Road and Sapper Road. Further, local scenic drive trails could be established, potentially incorporating existing Flora Roads, designated by DPaW based on the value of their flora.

The Special Control Area for the Avon River Valley was designated in LPS4 to provide for the protection of the landscape feature and the waterway and to promote the objectives of the Avon Arc Sub-Regional Strategy (2001). The SCA comprises the Avon Valley and the lower reaches of its major tributaries in the more developed portion of the shire which, as well as the immediate valley, incorporates – the town; prominent ranges and hills including Mt Nardie and Mt Anderson; land viewed from lookouts such as Pelham Reserve; and land visible from main roads, the passenger railway and the river.

The Avon Arc Sub-Regional Strategy has now been superseded by the Wheatbelt Regional Planning and Infrastructure Framework (2015) that identifies important landscape values within the Shire and accordingly a review of the SCA has been conducted with the following recommendations made for LPS5:

- Incorporation of objectives for the landscape protection to minimise the visibility of non-agricultural uses as seen from roads and other public vantage points, ensuring that these uses blend well with their and, for some uses and locations, ensuring that they are not seen from specified viewpoints such as nearby roads.
- Support proactive land care measures to restore local vegetation to watercourses and ridgelines, such as:
 - locating public open space to incorporate landscape features;

- locating structures where a natural landform can provide a screen and otherwise in less prominent positions;
- restrictions on vegetation clearing;
- designating development setbacks and buffer strips along roads that provide sufficient space for effective screen planting;
- designing road upgrades or new roads to avoid valued roadside vegetation; and
- utilising building design which uses appropriate form and materials, such as reduced bulk and height and dark or shaded non-reflective surfaces.
- Investigate computer generated view shed mapping to identify roads, trails and other vantage points from which new development proposals would be visible and determine whether screen planting would be effective and if so, its required height and location.
- Require view shed mapping as part of Structure Plans along identified routes.

Map 8 of the Strategy identifies the visually sensitive areas within the Shire where development will need further investigation.

2.5 Transport

2.5.1 Road Network

The major road and rail network is shown on the Strategy Maps 1 and 2. Toodyay Road is the major road transport link from between Toodyay and Perth and it is expected that traffic volumes will increase commensurately with population growth.

A major planning component of the Local Planning Strategy is to focus the further expansion of urban and rural subdivision along the major road transport corridors emanating from Toodyay townsite.

The following is a summary of the current status of the Toodyay road network and implications of the expected population growth associated with rural and urban expansion within the Shire.

Toodyay Road is the major road transport link between Toodyay and Perth.
Toodyay Road is a State Road under the control of Main Roads Western Australia (MRWA). It is gradually being upgraded in accordance with the Roads 2020 Wheatbelt Regional Road Development Strategy. Toodyay Road should be widened to include sealed shoulders/breakdown lanes all the way between Perth and Toodyay.
Goomalling – Toodyay Road, the main road transport link between Toodyay and Goomalling, is a State Road controlled by MRWA.
Urban development is proposed on both sides of this road adjacent to the Avon River, close to town together with a new Rural Enterprise zone. Both developments will result in increased traffic volumes along this route.
Northam – Toodyay Road, the main road transport link between Toodyay and Northam, is a State Road controlled by MRWA.

<p>Some infill development between the Extracts Industrial area and the Toodyay townsite is proposed. Development is expected to result in increased traffic using this road.</p>
<p>Toodyay – Bindi-Bindi Road is a local government controlled road, which provides the main road transport link between Toodyay and Bolgart in the Shire of Victoria Plains.</p>
<p>There are no proposals to expand the Rural Residential areas along Bindi-Bindi Road; however Rural Living immediately east of the townsite and the possible further urban expansion of the townsite will result in the requirement to upgrade this road in the section immediately north of town.</p>
<p>Julimar Road is a local government controlled road, which provides the road link between Toodyay and the Shire of Chittering.</p>
<p>Traffic volumes along Julimar Road are expected to increase commensurate with the growth of the townsite and as the remaining vacant Rural Residential lots at West Coondle and Julimar Farms are developed. An ongoing road works programme for Julimar Road is being implemented to improve safety and to accommodate increasing traffic numbers.</p>
<p>Bindoon-Dewar's Pool Road is the main road link between Toodyay and Bindoon in the Shire of Chittering.</p>
<p>This road has been identified as part of Lime Haul Route 1, which will be a primary route for the transportation of lime sands from Lancelin to the Eastern Wheatbelt Region and will result in a significant increase in traffic on this road. The upgrading of this route is dependent upon funding from the State Government.</p>
<p>Bejoording Road is located in the eastern sector of the Shire of Toodyay and provides a north-south link between the Rural Residential (previously known as Special Rural) area at Bejoording and the townsite of Northam.</p>
<p>In view of the rationalisation of the Avon CBH Grain Receival Centres within the District, Bejoording Road is likely to assume a greater role in the road network. This road provides a direct route to the major Receival Centre in Northam.</p>

2.5.2 Heavy Haulage Routes and Toodyay Bypass

Although Toodyay presently has no dedicated heavy haulage transport routes, MRWA controlled roads (Toodyay, Goomalling and Northam Roads) permit the passage of heavy vehicles.

The State Government has planned for the construction of a major heavy haulage transport route to bypass the townsite of Toodyay on an alignment located to the east of the town. MRWA has advised that it has medium to long term plans to construct the Bypass and therefore the associated land reserved for this purpose remains unchanged.

In the meantime, the majority of heavy vehicles have been diverted along Hamersley Street and Anzac Terrace to protect the heritage assets in Stirling Terrace. Upgrades to Stirling Terrace have been completed to slow traffic and increase user safety. This Strategy continues to advocate for the construction of the Bypass to remove heavy vehicles from the townsite.

It is recommended that the Toodyay Heavy Haulage Bypass Special Control Area remain unchanged in the provisions of LPS5 to guide the decision making process until such time as the Bypass has been completed.

2.5.3 Rail Transport

The town of Toodyay is serviced with a daily passenger train service and the railway line, which passes through town, is the main line to Kalgoorlie and the eastern states.

The AvonLink is a commuter service currently operates 28 trips per week (14 return services) providing three return trips between Northam and Midland (via Toodyay) on Mondays, Tuesdays, Thursdays and Fridays and one return service on Wednesdays and Saturdays. Special event services also operate.

Figures released by the Nationals²⁴ in 2015 indicate that 5,576 passengers used the AvonLink service in the first quarter of 2015, up from 3,289 passengers for the same period in 2014 – an increase of almost 70%.

The potential for commuter rail travel is recognised as an important issue for the Shire in terms of accessibility for employment and residential growth. The Strategy aims to encourage increased residential densities in close proximity to the train station.

2.6 Essential Infrastructure

2.6.1 Reticulated Water

Water is a critical resource to sustain environmental, cultural and social values of shire's environmental, community and the economy assets. Toodyay townsite and surrounds are supplied with drinking water via the 'BH Extension', which is a supply main branching off the Goldfields pipeline (GandAWS Main Conduit near the West Northam tanks) and extending to Toodyay. In 2008, Toodyay town had 565 services connected to the town's water scheme. The total length of the town's water reticulation system is about 341km and consists of a mix of pipe types (Galvanised Steel, Copper, Cast Iron, AC, Steel, PVC, and MDPE).

The Water Corporation delivers approx. 190 million litres of scheme water to the Toodyay community. The cost of delivering water to Toodyay is expensive at \$3.50 per kilolitre. The Council itself is a primary commercial user of the Scheme Water, a significant amount of which is used for irrigating town greens. In areas outside the key town sites which are not connected to the Scheme Water, Toodyay's population relies heavily on rainwater tanks and water carters as their source of commercial and residential water use.

²⁴ <http://nationalswa.com/News/MediaReleases/tabid/83/articleType/ArticleView/articleId/4311/AvonLink-numbers-up-70-per-cent.aspx>

Properties that are connected to the water scheme receive water under gravity from dual 2.25ML and 3ML ground tanks located at the Water Corporation's tank site. The maximum top water level of the tanks is 213.0mAHD and 217.2mAHD respectively, which provides good coverage of the town.

The Water Corporation's planned water system upgrades are based on many factors, including forecast growth in demand, system improvements and scheduled asset replacements.

The Water Corporation advises that it has committed funds over the coming years to undertake ongoing upgrades and repairs to the trunk water pipelines across the Agricultural region. A summary of this program can be found at the following link: <http://www.watercorporation.com.au/water-supply-and-services/ongoing-works/farmlands-water-supply-project>. Repairs to the Toodyay BH Extension are included in this program.

Longer term improvements the transfer supply systems include a duplication of the last approximately 8.2km of the BH extension main to the east of Toodyay with an additional section of 200mm diameter steel main. The exact timing of this upgrade is not known.

A long term upgrade of the Toodyay water storage tanks with an additional 1.75ML of storage is forecast to be required around 2030²⁵.

Some parts of the townsite water reticulation mains system will require upgrading and/or replacement of some pipes into the future, for example:

- Installation of 840m of 200mm dia. PVC water main from Stirling Terrace/Harper St along Harper St – forecast 2017/18²⁶
- Duplication of 625m of 200mm diameter PVC main along Clifton St-Stirling St-Telegraph Rd
- Installation of 250m of 250mm diameter PVC distribution main out of Toodyay Tank – forecast >2026²⁷
- Installation of 3,200m 150mm diameter PVC duplicate main from the northern end of 150 PVC main at Railway Road up to Wellington Street-Clarke Street junction

Water planning for the townsite may need to be reviewed in the coming years and further adjustments will be made to the nature and timing of planned system upgrades.

The installation of rainwater tanks, grey water re-use and implementation of water use efficiency measures represents the primary opportunity for reducing residential and commercial water usage in the region.

2.6.2 Sewerage

Not all parts of the Toodyay townsite are serviced by deep sewerage however an increase in the number of premises served is expected to increase as housing density makes the use of septic unviable. The waste water is currently pumped to a Sewerage Treatment Plant located approximately six kilometres from the town where the water is disposed of by use in agroforestry

²⁵ Indicative timing only. Timing depends on rate of growth and development.

²⁶ Indicative timing only. Timing depends on rate of growth and development.

²⁷ Indicative timing only. Timing depends on rate of growth and development.

and an evaporation pond. A potential recycled water return pipeline from the Treatment plant could contribute to the water usage demand of the Shire.

2.6.2.1 Waste Water Treatment Plant

Toodyay waste water treatment plant is located at the intersection of Goomalling–Toodyay Road and Woodindale Road. The plant is designed to treat waste water up to 200kL/day. There is additional land area at the Water Corporation's WWTP site for future expansion of treatment ponds and treated wastewater management/disposal.

The Water Corporation's long term treatment planning forecasts the need for a possible upgrade to the treatment and disposal capacity of WWTP around 2030. The size, nature and timing of the upgrade will be determined based on system flow monitoring and capital availability.

2.6.2.2 Wastewater conveyance upgrades and new infrastructure

Approximately 200 properties in the townsite are currently connected to the Toodyay sewerage scheme.

An additional wastewater pumping station will be needed to serve the zoned urban growth area to the east of the townsite, on the eastern side of the river. This WWPS is annotated as "Toodyay WWPS 'B'" on Map 9 for long term sewer planning. At the time the wastewater planning was last revised, the need for this WWPS was indicated to be required >2025²⁸ at the earliest. The need to deliver this WWPS through the Water Corporation's capital program will be driven by development demand and the project will remain outside our 5 year capital program until there is firm developer interest in developing this land.

2.6.3 Waste

The Shire of Toodyay is proactive in terms of its waste management issues. It recognises waste management as one of its core businesses and operates a Waste Transfer Station which accepts a range of priority wastes. Household waste, green waste and hazardous wastes are collected at the Transfer Station and then transferred on to other markets and facilities for processing. The transfer station operates a tip shop for any reusable items. The Shire also provides kerbside general waste and recycling collection to residents in town as well as in rural living properties.

The State's Waste Strategy: *Creating the Right Environment* mainly focus on those areas where most waste is generated and consequently puts the Avon region into the second focus area- Major Regional Centre. The consequence of which is that there is a municipal solid waste sector target for Toodyay. These State strategy targets should be used to drive the waste management efforts in Toodyay to make reasonable changes and improvements in its current level of recycling. The future focus should be on the quantity and type of materials that are currently being landfilled. Together with the quantity of current recycling, the range and participation rates are extremely important too to increase waste diversion from landfill. The ideal for Shire in terms of cost and efficiency is to work in association with AROC to assess,

²⁸ Indicative timing only. Timing depends on rate of growth and development.

improve and expand the range of existing waste services into larger areas of the Shire and to encourage a regional sharing of waste management practises and information.

2.6.3.1 Regionally Significant Facilities

The WAPC's Wheatbelt Regional Planning and Infrastructure Framework (2015) notes that the region due to its proximity to Metropolitan Perth is likely to be considered for large infrastructure sites, including landfills.

To address this issue, the WAPC recommends the use of standard definitions, permissibility and guiding information in local planning instruments to achieve a consistent and co-ordinated approach.

LPS4 identifies waste management facilities as a 'X' use, in accordance with this advice, requiring applicants or landowners to apply for a rezoning, resulting in a more rigorous planning process. This approach is representative of the community's wishes with regards to these facilities and is recommended to be continued in LPS5.

2.6.3.2 Local Facilities

Local facilities are needed to manage wastes generated within the Shire. At present, the Shire operates a waste transfer station that residents can dispose of excess waste that cannot be placed in the regular garbage and recycling service. It is important the local facilities can be established by the Shire if required to cater for community needs.

2.6.3.3 Buffers

For industry and essential infrastructure (such as waste sites and wastewater treatment sites), there is a need for buffers to separate the uses from sensitive land uses. Adequate buffers to industrial areas, servicing infrastructure and waste disposal sites need to be defined and included in LPS5 as special control areas with specific provisions restricting sensitive land uses and developments.

2.6.4 Power

The Wheatbelt Regional Planning and Infrastructure Framework (2015) identifies the need to ensure sufficient water, power, wastewater and telecommunication services to support forecast population growth throughout the Wheatbelt and to attract new economic activity is essential for the development of the region.

The Wheatbelt is supplied with energy by Western Power's South West Interconnected System and serviced by the North and East Country load areas. The East Country load area covers the eastern Wheatbelt region. Growth in power demand was slow prior to 2007 and then experienced a significant increase due to mining and resource development in the area.

Although most energy is provided from the regional grid, many homes operate wood-burning stoves for heating which have the potential to impact on air quality in the townsites. Some opportunities exist for alternative energy generation although the uptake of these technologies is currently low.

2.6.5 Telecommunications

Telecommunications infrastructure is essential to underpin the region's economic opportunities and optimise service delivery, particularly access to broadband internet services²⁹. The National Broadband Network can enable improved access to information and services for some Wheatbelt residents. It may also provide opportunities for the establishment of new businesses such as software development, e-business, e-health and e-education and call centres.

²⁹ WAPC, Wheatbelt Regional Planning and Infrastructure Framework, pg 35

PART 3 – REFERENCES, TABLES, FIGURES, ABBREVIATIONS & ACRONYMS

3.1 References

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3.2 Figures

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3.4 Abbreviations/Acronyms

AROC – Avon Region of Councils
DA# – Development Area Number
DCP – Development Control Policy
LPS – Local Planning Strategy
LPS4 – Local Planning Strategy No. 4
LPS5 – Local Planning Scheme No. 5
SPP – State Planning Policy
WAPC – Western Australian Planning Commission
WDC – Wheatbelt Development Commission

PART 4 – APPROVALS

Shire of Toodyay

LOCAL PLANNING STRATEGY

CERTIFICATION FOR ADVERTISING

Certified for advertising by the Western Australian Planning Commission on [DATE]

COUNCIL RECOMMENDED / SUBMITTED FOR APPROVAL

Supported for submission to the Western Australian Planning Commission for endorsement by resolution of Shire of Toodyay at the [NAME] Meeting of Council held on the [DATE]

MAYOR/SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

ENDORSEMENT OF LOCAL PLANNING STRATEGY

Endorsed by the Western Australian Planning Commission on [DATE]

**DELEGATED UNDER S.16 OF
THE PLANNING AND DEVELOPMENT ACT 2005**

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Attachment 2

Local Planning Strategy Notes Council Forum 4 April 2017

The Shire President provided an overview, for the benefit of Cr Rayner, in respect to the item.

Points raised as follows:

- Tourism (*as a main driver*) listed under Economic Drivers (2.3) - 2011 statistics in the current section of the document but when the new 2016 statistics come out the Economic Drivers section will be amended accordingly;
- Elements of tourism – food service, accommodation, retail – basis for drawing out to a tourism percentage;
- Agriculture percentage not reflected in the economic drivers;
- *New maps tabled at 4.20pm by the Manager Planning and Development;*
- Page 10 (Point 4): *Minimise the loss of rural land used for agriculture by consolidating development adjacent to existing settlements* – wording to be looked at to make clear and not open to interpretation;
- Page 14 (Point 6.10 – rural living): *It is estimated that 'rural residential' and 'rural living' zones could potentially yield an additional 1,777 and 254 rural living areas have been identified in this LPS, which seeks to consolidate the subject land* - wording to be looked at to make clear and not open to interpretation;
- Page 18 (Point 7.4): At Point (c) under Actions the words “Objectives for the...” be inserted prior to “Introduce new Service.”
- Page 18 (Point 7.4): At Point (d) in copying and pasting, words have been cut out ‘...are as per the model provisions 2015;
- Clarification sought in respect to the maps;
- Land gained between river and road is minimal (at the extracts);
- Is the green striped area larger? No consensus;
- Page 24 (Point 7.9), dot point (e): *With the assistance of DAFWA, identify and protect high quality agricultural land within the Shire* – clarification sought as to why is there a need to differentiate (i.e. ‘high quality’ be removed in order to protect agricultural land);
- Page 23 (Point 7.7), dot point (b) under Actions: clarification sought as to the meaning of “Short-term”. *Is short-term defined anywhere in the document? If not, can it be included into Part 3?*
- Page 23 (Point 7.7), dot point (b): clarification sought regarding ‘buffers’;

- Page 24 (Point 7.8) dot point (d) and (e): clarification sought regarding meaning of DA11 and DA12 Short Term. *Can a definition be included into Part 3?*
- Definitions are on the new maps that have been tabled. ‘DA’ means Development Area;
- The definition of short-term is to be introduced into the scheme review.
- Long-term is towards the end of the planning horizon on this document (5yrs plus) and medium term somewhere in the middle.
- Page 53 (Point 2.4): To the east of the Shire, there is an increase in the proportion of farmland devoted to cropping, mostly wheat – could the words ‘mostly wheat’ be removed as there are several different crops grown in the agricultural arena;

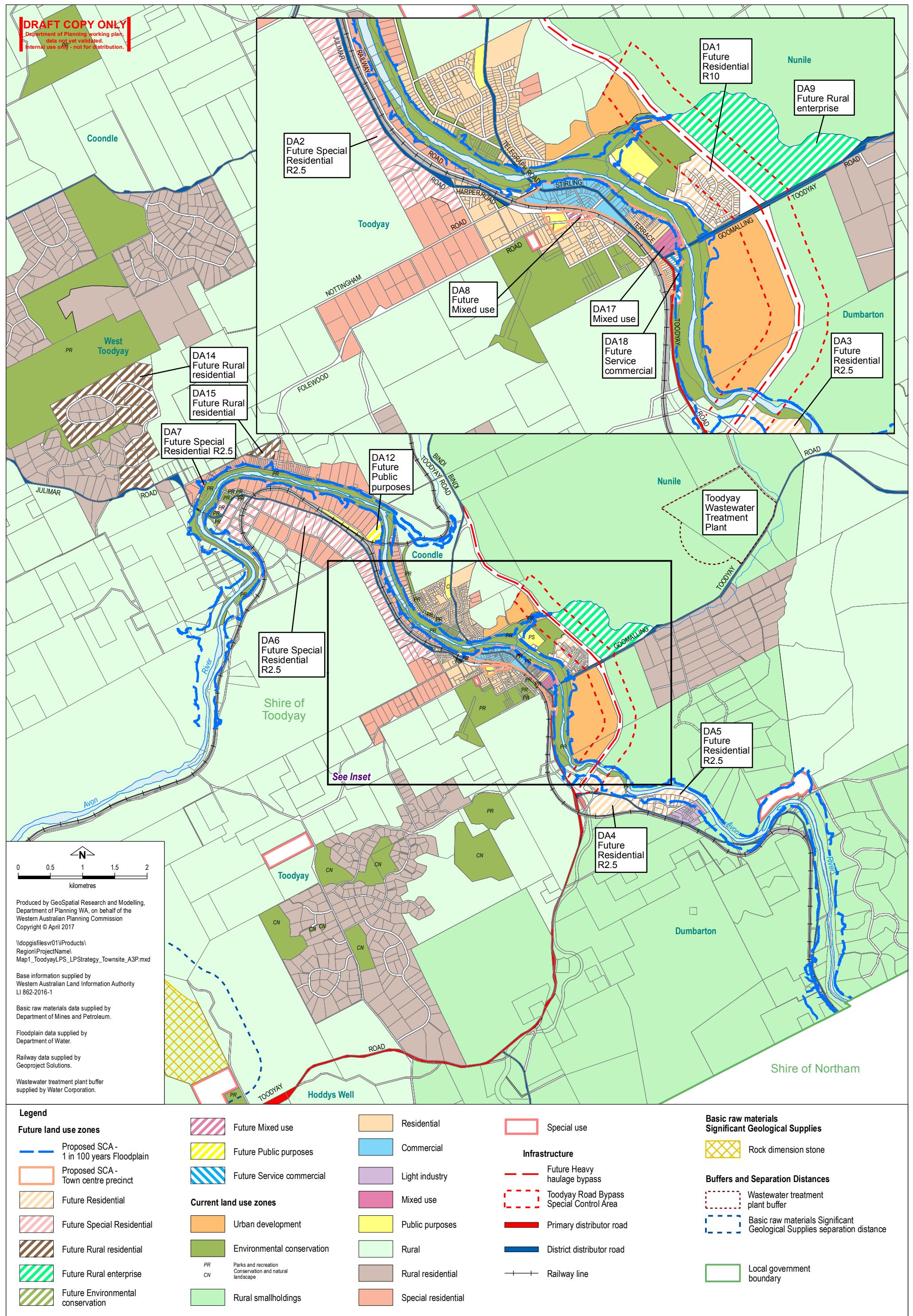
Suggested re-wording as follows:

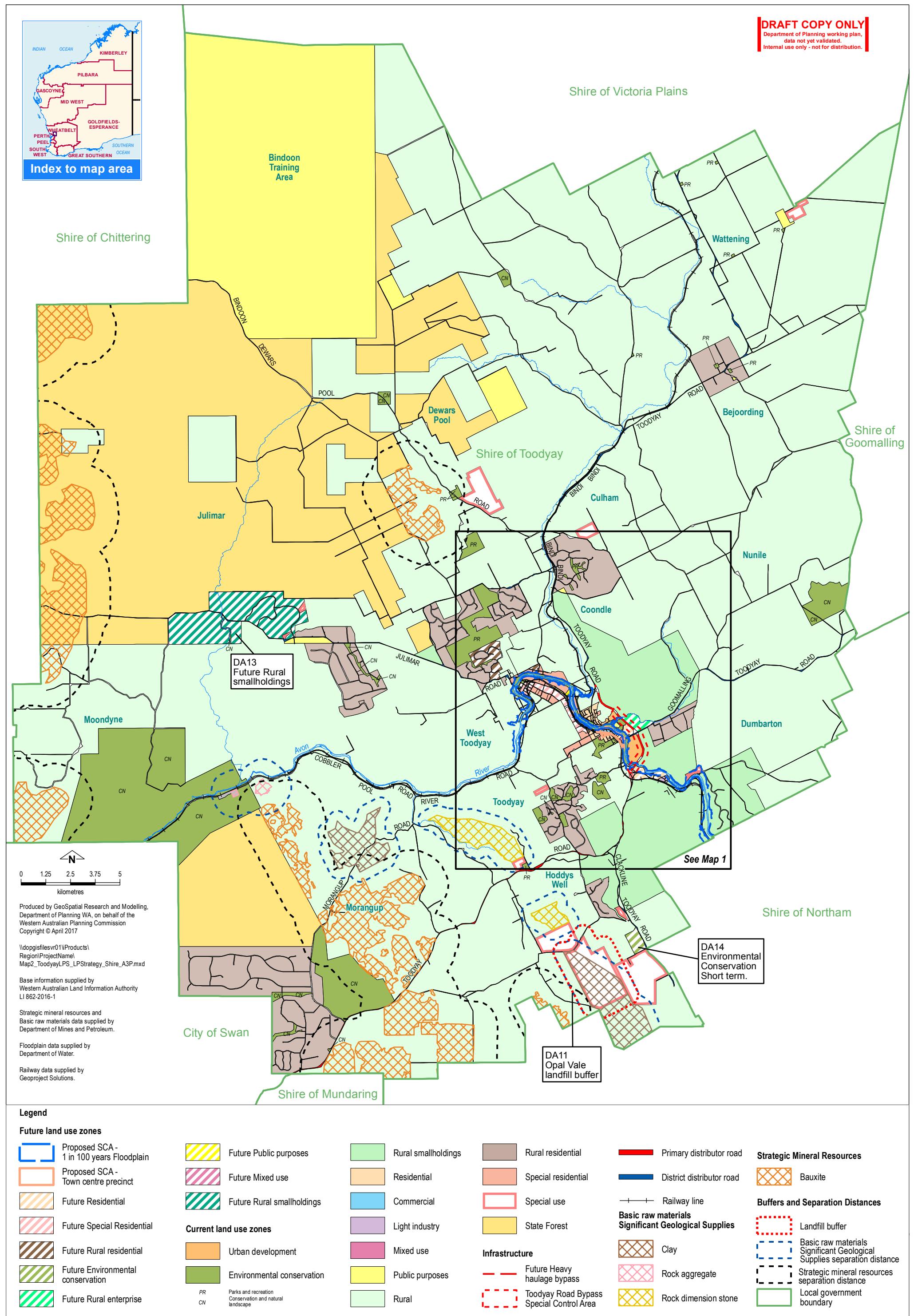
‘To the east of the Shire, where rainfall is lower, soils change from gravel to sandy loams and natural vegetation changes from the heavily timbered jarrah and wandoo associations to the York gum and jam associations. There is also an increase in the proportion of farmland devoted to cropping.’

Guidance from Elected Members

That the draft Toodyay Local Planning Strategy (dated 31 March 2017) be presented to the next Ordinary Meeting of Council for endorsement.

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Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
IPV571	08/03/2017	Bendigo Bank	Payroll PPE 07/03/2017	102,218.69
IPV572	22/03/2017	Bendigo Bank	Payroll PPE 21/03/2017	100,604.27
1602	15/03/2017	Construction Training Fund	Construction Training Fund Levies - Feb 17	2,254.50
1603	15/03/2017	Department of Commerce	Building Services Levies - Feb 17	1,259.41
1604	15/03/2017	Circus Royale	Refund of Showground/Pavilion Bond	500.00
1605	15/03/2017	Marion Collard	Refund of Pavilion Bond	500.00
1606	15/03/2017	Shire of Toodyay	BCITF Commissions - Nov 16 - Feb 17	328.25
1607	30/03/2017	Toodyay Football Club	Refund of Memorial Hall Bond	500.00
BPV2934	01/03/2017	Bendigo Bank	Transfer Fee - Bank Fee	10.00
BPV2935	01/03/2017	Bendigo Bank	Monthly Service Fee	10.00
BPV2936	01/03/2017	Bendigo Bank	Transaction Fees - Feb 17	15.30
BPV2937	01/03/2017	Commonwealth Bank	Merchant Fee	41.85
BPV2938	01/03/2017	Commonwealth Bank	Merchant Fee	223.50
BPV2939	01/03/2017	Commonwealth Bank	Merchant Fee	211.42
BPV2940	01/03/2017	Westnet	Depot Internet Charges	454.84
BPV2941	01/03/2017	Bendigo Bank	Bpay Monthly Biller Fee	176.88
BPV2942	02/03/2017	Commonwealth Bank	Merchant Fee - Feb 17	53.25
BPV2943	03/03/2017	Commonwealth Bank	Eftpos Fee	2.70
BPV2944	03/03/2017	Commonwealth Bank	Eftpos Fee	2.70
BPV2945	03/03/2017	Commonwealth Bank	Eftpos Fee	8.10
BPV2946	06/03/2017	Commonwealth Bank	IT Hardware & Software Lease	87.67
BPV2947	08/03/2017	Commonwealth Bank	Eftpos Fee	0.11
BPV2948	08/03/2017	Commonwealth Bank	Eftpos Fee	7.15
BPV2949	14/03/2017	Bendigo Bank	R Koch - Credit Card - Feb 17	143.85
			Jaycar Electronics - Mobile Antenna & Leads Coondle BFB	139.85
			Card Fee	4.00
BPV2950	14/03/2017	Bendigo Bank	C Delmage - Credit Card - Feb 17	81.45
			City of Perth Parking - Fair Value Assets Training	25.45
			Cola Café Toodyay - Refreshments - Risk Management Meeting	56.00
BPV2951	14/03/2017	Bendigo Bank	G Bissett - Credit Card - Feb 17	446.39
			Caltex Mundaring - Fuel T0000	68.46
			Woolworths Midland - Mobile Phone Charger & Cable	14.00
			City of Perth Parking - Legal Papers Processing - Duke St Footpath	2.22
			Caltex Midvale - Fuel T0000	75.55
			Dept of Transport Toodyay - Plate Changes MPD & BMO	33.20
			AAA Headsets - Headset for CSO	63.00
			Wilson Parking - Legal Papers Processing - Duke St Footpath	7.05

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
BPV2952	14/03/2017	Bendigo Bank	Caltex Midvale - Fuel T0000 Amy's Café Toodyay - SAT Mediation Meals - Anderson SMJ United Gidgegannup - Fuel T0000 Card Fee S Scott - Credit Card - Feb 17 NPA Business Breakfast - CEO & Councillor Red Rooster Northam - Meals - Flood Meeting DFES Northam Caltex High Wycombe - Fuel T0 Card Fee Midland Gate Big W - Library Books SMJ United Gidgegannup - Fuel T0	76.90 30.50 71.51 4.00 1,142.00 300.00 30.76 37.70 4.00 697.54 72.00
BPV2953	14/03/2017	Bendigo Bank	A Bell - Credit Card - Feb 17 FACET - Tourism & Universities Working Together Seminar Card Fee	44.00 40.00 4.00
BPV2954	15/03/2017	Commonwealth Bank	Bpoint Transaction Fees	38.89
BPV2955	15/03/2017	Commonwealth Bank	Settlement Fee	0.33
BPV2956	15/03/2017	Commonwealth Bank	Settlement Fee	8.58
BPV2957	15/03/2017	Fuji Xerox	Photocopier Lease - Donga	155.10
BPV2958	15/03/2017	Fuji Xerox	Photocopier Lease - Admin	370.70
BPV2959	16/03/2017	Commonwealth Bank	IT Hardware & Software Lease - Stdyy007	353.91
BPV2960	20/03/2017	Commonwealth Bank	Settlement Fee	0.11
BPV2961	21/03/2017	Commonwealth Bank	Website 2nd Qtr Payment	7,323.13
BPV2962	22/03/2017	Commonwealth Bank	Settlement Fee	0.11
BPV2963	22/03/2017	Commonwealth Bank	Settlement Fee	6.93
BPV2964	28/03/2017	Bendigo Bank	G Bissett - Credit Card - Mar 17 Perth Training Centre - EWP/WAH Course AIBS - Tie Down & Bracing for Houses & Adv Mid-Rise Engineering Caltex Woodvale - Fuel T0000 The Reject Shop - Mobile Phone Wall Charger JW Shepherd Narrogin - Box of Greeting Cards Gull Albany - Fuel T0000 City of Perth Parking - National Trust 7-Eleven Midvale - Fuel T0000 EECW - 2017 UDIA National Congress STK Shutterstock - 1 Month Subscription - Photo Download - Website Pictures ALDI Stores Mundaring - Electrical Tape Measure	4,870.41 773.00 340.00 55.04 10.00 20.00 70.06 6.67 76.53 3,295.00 199.00 25.11
BPV2965	28/03/2017	Commonwealth Bank	Settlement Fee	0.11

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
BPV2966	30/03/2017	Commonwealth Bank	Settlement Fee	9.35
BPV2967	31/03/2017	Bendigo Bank	Process Fee - GST Account	3.27
12327	15/03/2017	Old Gaol Museum	Old Gaol Volunteer Reimbursements - Apr 17	400.00
12328	15/03/2017	Optus	Councillors Wireless Broadband	51.73
12329	15/03/2017	Telstra Corporation Limited	Telephone Charges	3,242.36
12330	15/03/2017	Synergy	Electricity Charges	5,369.60
12331	30/03/2017	Environmental Health Australia (SA) Inc	5 AFSA Pads	211.85
12332	30/03/2017	Robyn & Royston Sinclair	Rates Refund - Nunile Rd	785.50
12333	30/03/2017	Telstra Corporation Limited	Telephone Charges	1781.09
12334	30/03/2017	Water Corporation	Water Rates & Usage - Clinton St	419.71
EFT21660	08/03/2017	Shire of Toodyay Salaries & Wages	Payroll Deductions	1,045.00
EFT21661	15/03/2017	Australia Post	Postage - Feb 17	1,885.08
EFT21662	15/03/2017	Advanced National Services	Contract Cleaning - Feb 17	12,988.86
EFT21663	15/03/2017	Avon Waste	Waste Collection	12,934.30
EFT21664	15/03/2017	Accent Rubber Stamps	Self Inking Stamp	57.70
EFT21665	15/03/2017	Avon Tourism Inc.	Advertising Caravan & Camping Show 2017	55.00
EFT21666	15/03/2017	Advanced Autologic	Plant & Equipment Cleaning Items & Grease	1,118.00
EFT21667	15/03/2017	Altus Planning & Appeals	Legal Fees	1,496.00
EFT21668	15/03/2017	Archival Survival	Conservation Materials - Library	978.51
EFT21669	15/03/2017	Amber Springs Gardens	Accommodation to 12/3/17	295.12
EFT21670	15/03/2017	Ampac Debt Recovery	Debt Recovery Costs - Feb 17	14,814.24
EFT21671	15/03/2017	Avon Valley Civil Engineering	Supply Engineering Plans - Library Toilets	330.00
EFT21672	15/03/2017	Britel Enterprises Pty Ltd	Quarter Page Advertising In Parent & Child Safety House Booklet For Toodyay & Goomalling Schools	370.00
EFT21673	15/03/2017	Broderick Waste Solutions Pty Ltd	WTS Management F/N Ending 28/2/17	8,861.16
EFT21674	15/03/2017	John Butler	V/C Consignment Stock - Feb 17	15.46
EFT21675	15/03/2017	Bev Royal	V/C Consignment Stock - Feb 17	10.15
EFT21676	15/03/2017	Covs Parts	Vehicle & Plant Service & Repairs Parts	2,012.38
EFT21677	15/03/2017	Courier Australia	Freight	108.03
EFT21678	15/03/2017	Civic Legal	Legal Fees	8,759.30
EFT21679	15/03/2017	Paul Kraft & Associates	Re-survey Boundary Pegs - Stirling Tce	880.00
EFT21680	15/03/2017	Construction Equipment Australia	Repairs to Loader	447.12
EFT21681	15/03/2017	The Cola Cafe	Refreshments - Incident 354466	445.00
EFT21682	15/03/2017	Staples Aust	Stationery	460.16
EFT21683	15/03/2017	Complete Building Supplies WA	Signage - Community Depot	748.00
EFT21684	15/03/2017	The Cruze In Cafe	Refreshments - Council Meetings	750.00
EFT21685	15/03/2017	Dunnings Investments Pty Ltd	Water Bottles - Admin	153.60

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
EFT21686	15/03/2017	Landgate	Land Enquiries	1,620.60
EFT21687	15/03/2017	Floravalley B & B	Accommodation to 12/3/17	117.18
EFT21688	15/03/2017	Fusion Broadband Pty Ltd	Fusion Bonded Hybrid Monthly Fee - Feb 17	99.00
EFT21689	15/03/2017	Department of Fire & Emergency Services	ESL Levies - 3rd Quarter	66,994.31
EFT21690	15/03/2017	SF Fitzgerald Plumbing & Gas	Install Water Fountains & Repairs to Youth Hall Toilets	1,217.75
EFT21691	15/03/2017	Giftware Agencies	V/C Stock	160.55
EFT21692	15/03/2017	Garrards Pty Ltd	Biopren Sand	532.49
EFT21693	15/03/2017	Gidgegannup Netball Club	Kidsport	291.50
EFT21694	15/03/2017	Grundman & Associates	Market Valuations on Shire Property	1,700.00
EFT21695	15/03/2017	Grove Wesley Design Art	V/C Stock	382.58
EFT21696	15/03/2017	Toodyay Hardware & Farm	General Hardware Items	3,501.54
EFT21697	15/03/2017	Tim Harris Provincial Furniture	Restoration Works on 19th Century Cedar Cabinets	1,320.00
EFT21698	15/03/2017	G Horsfield	Window Cleaning - Community & Medical Centre	1,000.00
EFT21699	15/03/2017	Hempfield Small Engines Services	Purchase Honda 4 Stroke Pump	940.00
EFT21700	15/03/2017	Kennards Hire	Hire of Portable Toilet - Recreation Precinct 27/1 - 24/2/17	339.00
EFT21701	15/03/2017	lap2 Australasia	Membership	198.00
EFT21702	15/03/2017	Ipswich View Homestead B & B	Accommodation to 26/2/17	859.32
EFT21703	15/03/2017	Glenwarra Development Services	Planning Contractor - Feb 17	6,187.50
EFT21704	15/03/2017	Kierans Refrigeration & Air Conditioning	2 X Panasonic Split System Air Conditioners - Stirling Tce	9,350.00
EFT21705	15/03/2017	Air Liquide WA Pty Ltd	Monthly Gas Cylinder Rental	173.19
EFT21706	15/03/2017	LGIS Risk Management	Risk Management Governance Framework Audit Reg 17	1,980.00
EFT21707	15/03/2017	Lizard Landscape	Footpath Installation - Toodyay St	12,870.00
EFT21708	15/03/2017	Linian Fencing & Contracting	Supply & Install Fencing - Stirling Tce - Final Payment	5,390.00
EFT21709	15/03/2017	State Library of WA	DDS Freight Recoup 16/17	1,204.62
EFT21710	15/03/2017	Moore Stephens	Financial & Management Reporting Workshop	3,080.00
EFT21711	15/03/2017	Department of Health of WA	Mosquito Management Course (re-issued as EFT as Cheque 12313 was cancelled)	1,155.00
EFT21712	15/03/2017	MYOB Australia	MYOB Membership Renewal 18/3/17 - 17/3/18	846.00
EFT21713	15/03/2017	The Workwear Group	Admin Staff Uniforms	1,469.96
EFT21714	15/03/2017	Oxter Services	Gift Bags - V/C	140.33
EFT21715	15/03/2017	Officeworks	Magnetic Whiteboard	22.57
EFT21716	15/03/2017	Pecan Hill B & B	Accommodation to 26/2/17	121.52
EFT21717	15/03/2017	Project Directors Australia	Review & Update Project M'Ment Plan & Programme - Rec Precinct	3,960.00
EFT21718	15/03/2017	Professional Lockservice	30 Abus Waterproof Padlocks - Strategic Access	4,950.00
EFT21719	15/03/2017	Pattons Panel & Paint	Excess on Insurance Claim - T0022	300.00
EFT21720	15/03/2017	Public Transport Authority	Transwa Ticket Sales - Feb 17	249.17
EFT21721	15/03/2017	Book Easy Australia	Online Booking Commission - Feb 17	198.00

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
EFT21722	15/03/2017	Riverbridge B & B	Accommodation to 26/2/17	95.48
EFT21723	15/03/2017	State Law Publisher	Gazetal of Subdivisions 24 & 25 - Rates Review	172.80
EFT21724	15/03/2017	Stephen Carrick Architects Pty Ltd	Provision of Heritage Advisory Services - Feb 17	2,978.25
EFT21725	15/03/2017	Northams Avon Descent Association	Reimbursement of Shared Costs for Red Robin Catering & Swan Event Equipment Hire - Avon Descent	1,618.10
EFT21726	15/03/2017	Sundowner Souvenirs & Promotions Pty Ltd	V/C Stock	151.58
EFT21727	15/03/2017	Natshell Pty Ltd	Additional Fees for Building Better Regions Fund Documentation - Rec Precinct	2,750.00
EFT21728	15/03/2017	Soapy Doggies	V/C Consignment Stock - Feb 17	18.00
EFT21729	15/03/2017	Toodyay Traders	Repairs - Chainsaw	17.85
EFT21730	15/03/2017	Toodyay Herald	Advertising - Monthly Article - Mar 17	1,583.00
EFT21731	15/03/2017	Shire of Northam	Purchase of Avon Valley History Books - V/C Stock	100.00
EFT21732	15/03/2017	Toodyay IGA	Staff Amenities - Feb 17	910.22
EFT21733	15/03/2017	Toodyay Brook Earthmoving	Firebreak Infringement Works - to be re-couped through Rates Payment	330.00
EFT21734	15/03/2017	Road Signs Australia	Road Closed Signs, Bi-Pod Legs & Traffic Cones	1,562.00
EFT21735	15/03/2017	Toodyay Tyre & Exhaust	Tyre Repair- T000 & Batteries for Tractor & Trucks	1,419.50
EFT21736	15/03/2017	Wheatbelt General Practice Toodyay	Pre-Employment Medical	151.25
EFT21737	15/03/2017	WA Fuel Supplies	Diesel & ULP	23,220.24
EFT21738	15/03/2017	Wireless World	Bury S9 Base Plate	107.00
EFT21739	15/03/2017	AR Williams & Partners Pty Ltd	Surveys & Site Plan - Bolgart Aged Care	2,959.00
EFT21740	15/03/2017	H & H Architects	Aged Care - Vic Plains - 100% Design Review, 25% Schematic Design & Site	4,180.00
EFT21741	15/03/2017	Project Directors Australia	Toodyay Aged Care Project Management - Construction Part P'ment	4,950.00
EFT21742	20/03/2017	Australian Taxation Office	BAS Return - Feb 17	39,635.00
EFT21743	22/03/2017	Shire of Toodyay Salaries & Wages	Payroll Deductions	1,145.00
EFT21744	28/03/2017	Ringa Civil	Earthworks - Butterley Aged Care - First Payment	258679.30
EFT21745	30/03/2017	Autopro Northam	Oil & Grader Parts	252.12
EFT21746	30/03/2017	Avon Valley Nissan & Mitsubishi	Trim Clips - T0024	29.70
EFT21747	30/03/2017	Ag Implements Merredin P/L	Hydraulic Hose Repairs - Pig Trailer	268.58
EFT21748	30/03/2017	Avon Waste	Waste Collection	25691.50
EFT21749	30/03/2017	ABCO Products	Admin Cleaning Products	106.49
EFT21750	30/03/2017	Auscoinswest	V/C Stock	368.50
EFT21751	30/03/2017	BGC Quarries	Road Sealing - Bindoon Dewars Pool Rd	11671.70
EFT21752	30/03/2017	Boya Equipment P/L	Parts of Mowers, Green Machine & Tow Behind Broom	1005.13
EFT21753	30/03/2017	Broderick Waste Solutions Pty Ltd	WTS Management	8580.00
EFT21754	30/03/2017	Maureen Bettio	Rates Refund - Westview Place	785.50
EFT21755	30/03/2017	Biomax Pty Ltd	Diaphragm Kit C10 Waste Treatment	269.50
EFT21756	30/03/2017	Bunnings Midland	Misc Hardware & Building Supplies	458.87

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
EFT21757	30/03/2017	Tutt Bryant	Cutting Edge & Plough Nuts & Bolts - Loader	481.25
EFT21758	30/03/2017	Black Wattle Catering	Refreshments - Mar 17 Council Meeting	299.20
EFT21759	30/03/2017	Covs Parts	Vehicle & Plant Parts	630.25
EFT21760	30/03/2017	Courier Australia	Freight	49.11
EFT21761	30/03/2017	Civic Legal	Legal Fees	438.90
EFT21762	30/03/2017	Sally Craddock	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21763	30/03/2017	Therese Chitty	Monthly Members Attendance Allowance - Mar 17	1940.16
EFT21764	30/03/2017	The Cola Cafe	Refreshments - Council Meetings, Workshop & Bike Week	906.00
EFT21765	30/03/2017	CL Gold n Bowen	Gravel - Julimar Rd	12270.00
EFT21766	30/03/2017	Countrywide Windscreens	Windscreen Replacement - Nissan Truck	440.00
EFT21767	30/03/2017	Clockwork Print	Museum Flyers	753.50
EFT21768	30/03/2017	Coast Mac Trailers	Electric Brake Shoe Sets - Trailer	232.60
EFT21769	30/03/2017	Judy Dow	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21770	30/03/2017	Aaron Dickason	Reimbursement Of Police Clearance	52.60
EFT21771	30/03/2017	David Dow	Members Attendance & Telecommunicaton Allowance	4362.17
EFT21772	30/03/2017	AK Evans Earthmoving	Hire of Construction Equipment Works - Rec Precinct - Feb 17	18253.40
EFT21773	30/03/2017	Frames West	Tailgate - T0013	500.00
EFT21774	30/03/2017	Fusion Broadband Pty Ltd	Fusion Bonded Hybrid Monthly Fee - Apr 17	99.00
EFT21775	30/03/2017	Filters Plus	Filters - Shire Vehicles & Plant	3902.58
EFT21776	30/03/2017	Fuji Xerox Australia Pty Ltd	Photocopier Readings - Admin & Building - Nov 16 to Jan 17	4675.42
EFT21777	30/03/2017	Paula Greenway	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21778	30/03/2017	Grocotts Electrical Service	Repairs To V/C Sub Board	240.00
EFT21779	30/03/2017	Grove Wesley Design Art	Reserve Management, No Camping & Anti Litter Signs	594.00
EFT21780	30/03/2017	Health Insurance Fund	Payroll Deductions	560.00
EFT21781	30/03/2017	Vodafone Hutchinson Australia P/L	Pager Charges - Mar 17	396.00
EFT21782	30/03/2017	JR & A Hersey	Line & Spray Markers, Cable Ties, Ear Muffs, Barrier Mesh & Masks	1096.70
EFT21783	30/03/2017	Toodyay Hardware & Farm	Starpost Driver - Rural St Numbering	86.99
EFT21784	30/03/2017	The Honda Shop	2 Honda Generators, Dust Covers & Connection Lead - SES	3891.00
EFT21785	30/03/2017	Hitachi Construction Machinery	Parts for Grader Servicing	2375.04
EFT21786	30/03/2017	Hot Spot	Light Repairs - Medical Centre	220.00
EFT21787	30/03/2017	Kennards Hire	Hire of Portable Toilet - Rec Precinct 24/2 - 24/3/17	339.00
EFT21788	30/03/2017	Ipswich View Homestead B & B	Accommodation to 26/3/17	112.84
EFT21789	30/03/2017	ITR WA	Grader Blades	1425.60
EFT21790	30/03/2017	Graham Lindsey	Rates Refund - McKnoe Drive	785.50
EFT21791	30/03/2017	LETWA - Telstra Business Partner	Telstra Tough Max Mobile Phone - CESM	960.00
EFT21792	30/03/2017	MM Electrical Merchandising	3 Smoke Alarms - Medical Centre	547.65
EFT21793	30/03/2017	Mark Middleton	Curators Workshop - Painting Doors & Windows & Library Storeroom	1100.00

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
EFT21794	30/03/2017	Moore Stephens	Audit Fees to 30/6/17 - Aged Friendly	1045.00
EFT21795	30/03/2017	Mobile Pest & Weed Control	Pest Control - V/C, Admin & Donegans Cottage	759.00
EFT21796	30/03/2017	Mitre 10 Northam	Saw Blades	36.00
EFT21797	30/03/2017	Cleanaway Operations Pty Ltd	Waste Oil Disposal - WTS	1323.30
EFT21798	30/03/2017	The Workwear Group	Admin Staff Uniforms	123.70
EFT21799	30/03/2017	OzMicrochips	Halo Microchip Scanner	144.10
EFT21800	30/03/2017	Open Systems Supply	Brother Pt-P700 Labeler - Library	187.50
EFT21801	30/03/2017	Officeworks	2 Mega Cart Folding Trollies - V/C	145.87
EFT21802	30/03/2017	Pacific Safety Wear	Workboots - Depot	303.66
EFT21803	30/03/2017	Primaries	Sprayseed	1013.95
EFT21804	30/03/2017	Productive Plastics	2 Clear Acrylic Display Cases - Museum	1100.00
EFT21805	30/03/2017	Parks & Leisure Australia	Parks Week 2017 - Magical Park	150.00
EFT21806	30/03/2017	PND Automotvie Electrical Service	Replace Battery & Supply Charging System to Aux Pump - Toodyay 12.2	1679.48
EFT21807	30/03/2017	Rylan Pty Ltd	Kerbing - Rec Precinct	25554.10
EFT21808	30/03/2017	WA Rangers Association	Clan Lab Presentation	25.00
EFT21809	30/03/2017	Brian Rayner	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21810	30/03/2017	St John Ambulance - Toodyay & Districts	St John Ambulance Post - Family Cycle Day	110.00
EFT21811	30/03/2017	Stephen Carrick Architects Pty Ltd	Provision of Heritage Advisory Services - Mar 17	1188.00
EFT21812	30/03/2017	Stonecrest Construction Pty Ltd	Extra Works - Anzac Water Fountain	47.00
EFT21813	30/03/2017	Seminars Australia	Payroll Tax Seminar	505.00
EFT21814	30/03/2017	Toodyay Express	Freight	110.00
EFT21815	30/03/2017	Shire of Northam	Disposal of Waste- Jan 17	16633.55
EFT21816	30/03/2017	Truck Centre (WA) Pty Ltd	Core Oil Cooler - Nissan Truck	1084.46
EFT21817	30/03/2017	Toodyay Newsagency	Newspapers - Mar 17	85.00
EFT21818	30/03/2017	Toodyay Pumps	Replace Hose Reel Valves & Repair Foam Systems on Fire Vehicles	1391.80
EFT21819	30/03/2017	Total Eden - Midland	Retic Solenoid Coils	152.90
EFT21820	30/03/2017	Eric Twine	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21821	30/03/2017	Toodyay Community Bus	Bus Hire for Crs Building & Road Inspections	373.30
EFT21822	30/03/2017	Vernice P/L	Plant Hire - Feb 17 - Rec Precinct	122552.09
EFT21823	30/03/2017	Western Australian Local Government Association	Preparing Agendas & Minutes Training	917.00
EFT21824	30/03/2017	WA Library Supplies	Book Covering - Library	134.95
EFT21825	30/03/2017	Wurth Australia P/L	4 Drawer Stacking Cabinet, Copper Washer Set, Nut Set & Spring Washer	762.61
EFT21826	30/03/2017	Kate Wood	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21827	30/03/2017	Rob Welburn	Members Attendance & Telecommunicaton Allowance	1330.33
EFT21828	30/03/2017	Downer EDI Works Limited	Asphalt Works - Rec Precinct	66692.78
EFT21829	30/03/2017	Wheatbelt Safetywear	PPE - Building Officer	1340.60
DD22202.1	07/03/2017	WA Super	Payroll Deductions	13,647.22

Shire of Toodyay

List of Payments Presented to Council for Period 1 March 2017 to 31 March 2017

Pay/Type	Date	Name	Description	Amount
DD22202.2	07/03/2017	AMP Financial	Superannuation Contributions	276.78
DD22202.3	07/03/2017	IOOF Pursuit Select Personal Superannuation	Superannuation Contributions	397.10
DD22202.4	07/03/2017	MLC Superfund	Superannuation Contributions	110.15
DD22202.5	07/03/2017	Hesta	Superannuation Contributions	232.33
DD22202.6	07/03/2017	Australian Super	Superannuation Contributions	2,666.40
DD22202.7	07/03/2017	Hostplus Super	Superannuation Contributions	556.25
DD22202.8	07/03/2017	BT Lifetime Super	Superannuation Contributions	111.71
DD22202.9	07/03/2017	Bendigo Superannuation Plan	Superannuation Contributions	94.67
DD22206.1	02/03/2017	Western Australian Treasury Corporation	Loan Payments - Bendigo Bank Building & Multi Purpose Courts	20,831.59
DD22229.1	21/03/2017	WA Super	Payroll Deductions	13,902.76
DD22229.2	21/03/2017	IOOF Pursuit Select Personal Superannuation	Superannuation Contributions	397.10
DD22229.3	21/03/2017	MLC Superfund	Superannuation Contributions	36.72
DD22229.4	21/03/2017	Hesta	Superannuation Contributions	232.32
DD22229.5	21/03/2017	Australian Super	Superannuation Contributions	2,654.77
DD22229.6	21/03/2017	Hostplus Super	Superannuation Contributions	648.06
DD22229.7	21/03/2017	BT Lifetime Super	Superannuation Contributions	113.60
DD22229.8	21/03/2017	Bendigo Superannuation Plan	Superannuation Contributions	148.31
DD22229.9	21/03/2017	Colonial First Choice Employer Super	Superannuation Contributions	211.47
DD22237.1	27/03/2017	Western Australian Treasury Corporation	Loan No. Footbridge Refurbishment Repayment	4,113.84
DD22202.10	07/03/2017	Telstra Super	Superannuation Contributions	91.33
DD22202.11	07/03/2017	Colonial First Choice Employer Super	Superannuation Contributions	211.47
DD22202.12	07/03/2017	BT Business Super	Superannuation Contributions	147.23
DD22202.13	07/03/2017	National Mutual Retirement Fund	Superannuation Contributions	332.16
DD22229.10	21/03/2017	BT Business Super	Superannuation Contributions	165.79
DD22229.11	21/03/2017	National Mutual Retirement Fund	Superannuation Contributions	332.16
DD22229.12	21/03/2017	AMP Financial	Superannuation Contributions	276.78
			Total Payments	1,226,832.60

IPV/BPV	219,127.05
Trust	5,342.16
EFT	927,161.48
DD Super	37,994.64
DD Loans	24,945.43
Muni Chqs	12,261.84
TOTAL	1,226,832.60

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SHIRE OF TOODYAY
MONTHLY FINANCIAL REPORT
For the Period Ended 31 March 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11 Grants and Contributions

Note 12 Trust

Note 13 Details of Capital Acquisitions

Appendix B Detailed Schedules

SHIRE OF TOODYAY
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2017

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
Governance	44,000	32,976	164,414	131,438	398.59%	▲
General Purpose Funding - Rates	9 6,119,524	6,119,524	6,038,541	(80,983)	(1.32%)	
General Purpose Funding - Other	1,881,454	1,423,333	1,376,971	(46,362)	(3.26%)	
Law, Order and Public Safety	398,439	299,765	284,838	(14,927)	(4.98%)	
Health	85,500	75,363	56,236	(19,127)	(25.38%)	▼
Education and Welfare	45,721	45,721	30,481	(15,240)	0.00%	
Housing	5,000	5,000	826	(4,174)	(83.48%)	
Community Amenities	696,250	684,293	709,322	25,029	3.66%	
Recreation and Culture	143,000	123,824	130,013	6,189	5.00%	
Transport	157,668	149,793	200,084	50,291	33.57%	▲
Economic Services	606,922	524,575	345,109	(179,466)	(34.21%)	▼
Other Property and Services	981,327	276,616	274,754	(1,862)	(0.67%)	
Total Operating Revenue	11,164,805	9,760,783	9,611,589	(149,194)		
Operating Expense						
Governance	(1,094,964)	(783,859)	(786,090)	(2,231)	(0.28%)	
General Purpose Funding	(577,481)	(397,142)	(237,139)	160,003	40.29%	▲
Law, Order and Public Safety	(1,347,296)	(1,055,458)	(815,691)	239,767	22.72%	▲
Health	(279,574)	(218,348)	(215,523)	2,825	1.29%	
Education and Welfare	(49,068)	(36,774)	(29,055)	7,719	20.99%	
Housing	(126,786)	(96,305)	(100,316)	(4,011)	(4.16%)	
Community Amenities	(1,271,127)	(955,969)	(914,336)	41,633	4.36%	
Recreation and Culture	(2,006,327)	(1,523,227)	(1,371,803)	151,424	9.94%	
Transport	(5,116,730)	(3,856,134)	(3,767,614)	88,520	2.30%	
Economic Services	(1,316,851)	(937,378)	(854,307)	83,071	8.86%	
Other Property and Services	(2,225,683)	(1,180,504)	(367,473)	813,031	68.87%	▲
Total Operating Expenditure	(15,411,886)	(11,041,098)	(9,459,347)	1,581,751		
Funding Balance Adjustments						
Add back Depreciation	5,174,000	3,880,431	3,848,320	(32,111)	(0.83%)	
Adjust (Profit)/Loss on Asset Disposal	(80,206)	(73,683)	75,588	149,271	(202.59%)	▼
Adjust Provisions and Accruals	0	0	(95,367)	(95,367)		
Net Cash from Operations	846,713	2,526,433	3,980,782	1,454,349		
Capital Revenues						
Grants, Subsidies and Contributions	11 2,900,328	2,118,438	1,271,521	(846,917)	(39.98%)	▼
Proceeds from Disposal of Assets	8 920,000	690,000	86,909	(603,091)	(87.40%)	▼
Total Capital Revenues	3,820,328	2,808,438	1,358,430	(1,450,008)		
Capital Expenses						
Land Held for Resale	13 0	0	0	0		
Land and Buildings	13 (608,413)	(380,800)	(303,128)	77,672	20.40%	▲
Infrastructure - Roads	13 (2,217,822)	(1,679,807)	(1,422,149)	257,658	15.34%	▲
Infrastructure - Parks & Recreation	13 (1,997,000)	(1,872,750)	(678,120)	1,194,630	63.79%	▲
Infrastructure - Footpaths	13 (20,000)	(15,000)	(11,700)	3,300	22.00%	▲

SHIRE OF TOODYAY
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Infrastructure - Bridges	13	0	0	0	0		
Infrastructure - Other	13	(154,102)	(126,801)	(91,918)	34,883	27.51%	▲
Heritage Assets	13				0		
Plant and Equipment	13	(439,386)	(439,386)	(402,988)	36,398	8.28%	
Furniture and Equipment	13	(20,000)	(15,000)	0	15,000	100.00%	▲
Total Capital Expenditure		(5,456,723)	(4,529,544)	(2,910,003)	1,619,541		
Net Cash from Capital Activities		(1,636,395)	(1,721,106)	(1,551,573)	169,533		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	579,795	264,997	170,000	(94,997)	35.85%	
Repayment of Debentures	10	(269,579)	(202,131)	(162,144)	39,987	19.78%	
Transfer to Reserves	7	(1,039,500)	(273,534)	(261,308)	12,226	4.47%	
Net Cash from Financing Activities		(729,284)	(210,668)	(253,453)	(42,785)		
Net Operations, Capital and Financing		(1,518,967)	594,659	2,175,757	1,581,098		
Opening Funding Surplus/(Deficit)	3	1,659,810	1,659,810	1,659,810	0	0.00%	
Closing Funding Surplus/(Deficit)	3	140,844	2,254,469	3,835,567	1,581,098	70.13%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Toodyay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 2: EXPLANATION OF MATERIAL VARIANCES

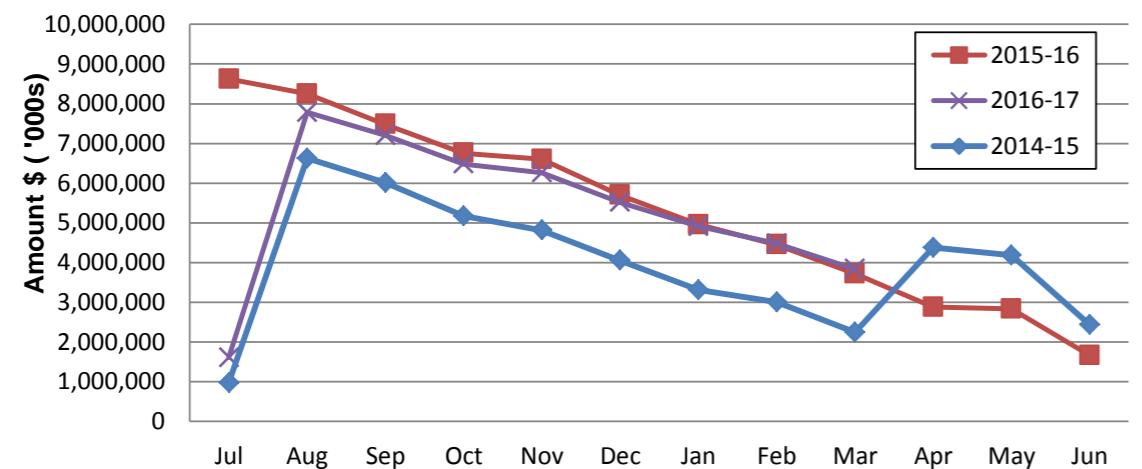
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Governance	131,438	398.59%	▲	Permanent	LSL recoups and Reimbursements
General Purpose Funding - Rates	(80,983)	(1.32%)			
General Purpose Funding - Other	(46,362)	(3.26%)			
Law, Order and Public Safety	(14,927)	(4.98%)			
Health	(19,127)	(25.38%)	▼	Timing	Grant funding invoiced but not yet received
Education & Welfare	(15,240)	0.00%			
Housing	(4,174)	(83.48%)			
Community Amenities	25,029	3.66%			
Recreation and Culture	6,189	5.00%			
Transport	50,291	33.57%	▲	Permanent	Road Maintenance Contributions received
Economic Services	(179,466)	(34.21%)	▼	Timing	Assets yet to be sold
Other Property and Services	(1,862)	(0.67%)			
Operating Expense					
Governance	(2,231)	(0.28%)	▲		
General Purpose Funding	160,003	40.29%	▲	Timing	Rates Review expense still pending
Law, Order and Public Safety	239,767	22.72%	▲	Timing	Depreciation (non cash item) less than budgeted
Health	2,825	1.29%			
Education & Welfare	7,719	20.99%			
Housing	(4,011)	(4.16%)			
Community Amenities	41,633	4.36%			
Recreation and Culture	151,424	9.94%			
Transport	88,520	2.30%			
Economic Services	83,071	8.86%			
Other Property and Services	813,031	68.87%	▲	Timing	Aged Housing Project commenced however expenditure payments still pending
Capital Revenues					
Grants, Subsidies and Contributions	(846,917)	(39.98%)	▼	Timing	Grant Income yet to be received
Proceeds from Disposal of Assets	(603,091)	(87.40%)	▼	Timing	Sale of Land yet to occur
Capital Expenses					
Land and Buildings	77,672	20.40%	▲	Timing	Selected projects still pending
Infrastructure - Roads	257,658	15.34%	▲	Timing	Road projects not yet completed
Infrastructure - Parks & Recreation	1,194,630	63.79%	▲	Timing	Recreation Precinct still underway
Infrastructure - Footpaths	3,300	22.00%	▲	Timing	Project completed, less than budgeted
Infrastructure - Other	34,883	27.51%	▲	Timing	Niche Wall and Water Tank not yet commenced
Plant and Equipment	36,398	8.28%			
Furniture and Equipment	15,000	0.00%	▲	Timing	CCTV installation ongoing
Financing					
Loan Principal	39,987	19.78%	▲	Timing	Loan repayments yet to be made

Shire of Toodyay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 3: NET CURRENT FUNDING POSITION

Note	Positive=Surplus (Negative=Deficit)		
	YTD 31 Mar 2017	30th June 2017	YTD 31 Mar 2016
	\$	\$	\$
Current Assets			
Cash Unrestricted	4	3,361,855	1,357,621
Cash Restricted	4	3,215,789	3,124,481
Receivables - Rates	6	906,961	787,571
Receivables -Other	6	72,886	79,440
Interest / ATO Receivable/Trust			
Inventories		33,102	46,775
		7,590,593	5,395,888
			7,204,935
Less: Current Liabilities			
Payables		(185,426)	(516,027)
Provisions		(678,463)	(677,734)
		(863,889)	(1,193,761)
Less: Cash Reserves	7	(3,215,789)	(3,124,481)
Adjustment for Current Borrowings		107,435	269,579
Adjustment for Cash Backed Liabilities		217,218	312,585
Net Current Funding Position		3,835,567	1,659,810
			3,717,293

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
Municipal Trust		709,628		182,391		709,628 182,391	Bendigo Bank Bendigo Bank	At Call At Call
(b) Term Deposits								
Municipal NCD: 2201812	2.00%	449,991				449,991	Bendigo Bank	01.05.17
Municipal NCD: 2183609	2.05%	360,575				360,575	Bendigo Bank	10.04.17
Reserve NCD: 2155797	2.40%		3,233,903			3,233,903	Bendigo Bank	09.05.17
Municipal NCD: 2176482	1.97%			505,970		505,970	Bendigo Bank	02.05.17
Municipal NCD: 2176490	1.97%			505,970		505,970	Bendigo Bank	02.05.17
Municipal NCD: 2176478	1.97%	505,907				505,907	Bendigo Bank	02.05.17
Municipal TD: 2215051	2.50%	658,058				658,058	Bendigo Bank	15.05.17
Municipal TD: 2180040	2.05%	655,342				655,342	Bendigo Bank	06.04.17
Trust - T83	2.40%			129,989		129,989	Bendigo Bank	19.06.17
Trust - T84	2.40%			202,783		202,783	Bendigo Bank	19.06.17
Trust - T794	2.25%			101,756		101,756	Bendigo Bank	27.08.17
Trust - T100	2.28%			131,626		131,626	Bendigo Bank	27.09.17
Trust - T4	2.20%			116,301		116,301	Bendigo Bank	26.09.17
Trust - T114	2.20%			193,770		193,770	Bendigo Bank	26.09.17
Trust - T214	2.20%			45,998		45,998	Bendigo Bank	26.09.17
Trust - T458	2.20%			420,111		420,111	Bendigo Bank	26.09.17
Trust - T793	2.20%			22,279		22,279	Bendigo Bank	26.09.17
Trust - T797	2.20%			30,575		30,575	Bendigo Bank	26.09.17
Trust - T803	2.00%			449,991		449,991	Bendigo Bank	01.05.17
Trust - T804	2.00%			449,991		449,991	Bendigo Bank	01.05.17
Trust - T805	2.42%			22,500		22,500	Bendigo Bank	14.04.17
Total		3,339,502	3,233,903	3,512,000		10,085,405		

Comments/Notes - Investments

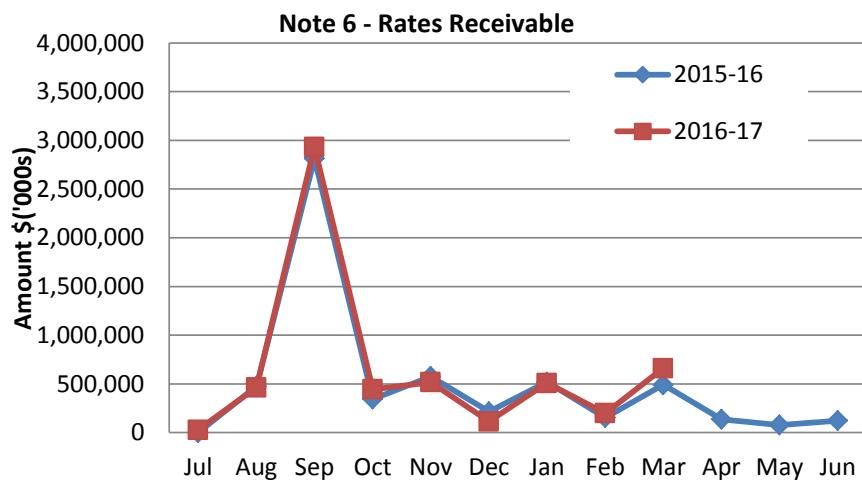
The above totals reflect the actual balance of the bank statements held at the Bank at month end. These balances will not include items such as unpresented cheques and payments, and monies received by the Shire on the last day of the month.

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 6: RECEIVABLES

Receivables - Rates Receivable

	YTD 31 Mar 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	747,266	784,863
Levied this year	6,025,862	5,884,739
<u>Less</u> Collections to date	(5,862,698)	(5,922,336)
Equals Current Outstanding	910,430	747,266
Net Rates Collectable	910,430	747,266
% Collected	86.56%	88.80%



Comments/Notes - Receivables Rates

Comments/Notes - Receivables Rates and Rubbish

Current

Legal Action	209,472
Pensioners	175,469
Final Notice Issued	231,218
Payment Arrangement	144,888
Employee Direct Debit	817
Deceased Estate	1,496
No Action Required	1,198
Mortgagee Sale	30,876
Intent to Summons	0
Sale of Land LG Act S6.64	56,307
Interim Notices Issued	8,911
Locate Owners	0
Properties in Credit	(40,229)

Total Current 820,423

Non- Current

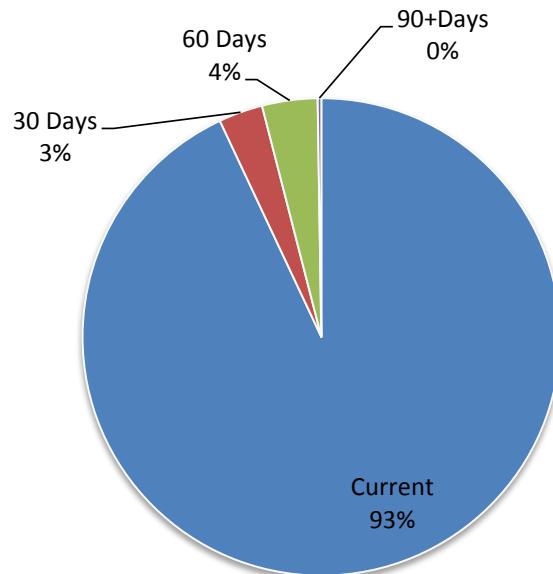
Deferred Pensioners	173,681
(not collectable till Pensioner property is sold)	
Total	994,104

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Receivables - General	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 138,534	\$ 4,446	\$ 5,591	\$ 366
Total Receivables General Outstanding	148,937			

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

This note reflects Sundry Debtors only. It does not include other debtors such as GST due from the ATO & Pensioner Rebates due from the State.

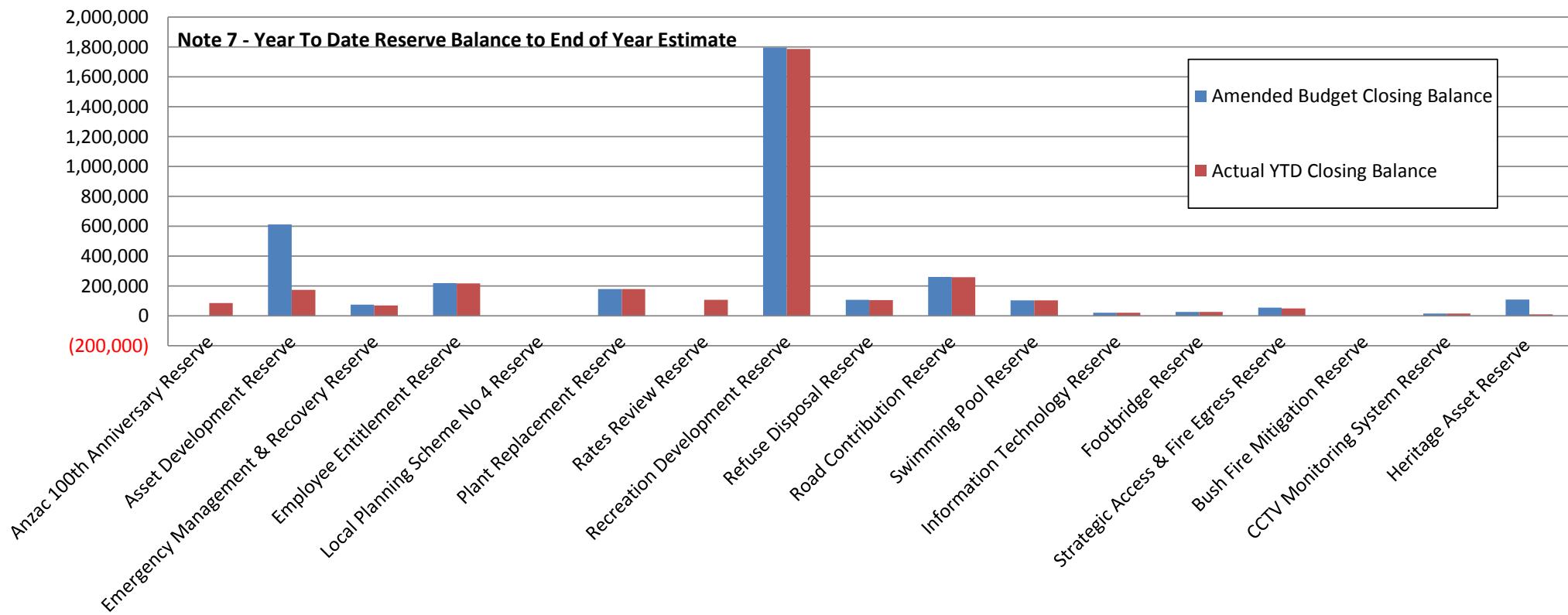
Final Letters	0
Seven Day Letters	0
Debt Collection	867
No Action Required	148,070
Payment Arrangement	0
Payroll Deductions	0
To be Written Off	0
Total Outstanding	148,937

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 7: Cash Backed Reserve

2016-17		Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Name										
Anzac 100th Anniversary Reserve		\$ 36,077	\$ 750	\$ 535	\$ 50,000	\$ 50,000	\$ (86,827)	\$ 0	\$ 86,612	
Asset Development Reserve		171,744	5,000	2,545	455,000		\$ (20,000)	611,744	174,289	
Emergency Management & Recovery Reserve		44,216	6,000	655	25,000	25,000		75,216	69,871	
Employee Entitlement Reserve		312,585	7,000	4,633	20,000	20,000	\$ (120,000)	(120,000)	219,585	
Local Planning Scheme No 4 Reserve		0			0			0	0	
Plant Replacement Reserve		206,621	4,000	3,062	20,000	20,000	\$ (50,000)	180,621	179,683	
Rates Review Reserve		105,968	2,000	1,571	0		\$ (107,968)	(50,000)	(0)	
Recreation Development Reserve		1,760,396	30,000	26,091	100,000		\$ (95,000)	1,795,396	1,786,487	
Refuse Disposal Reserve		105,426	2,000	1,563	0			107,426	106,989	
Road Contribution Reserve		226,343	4,500	3,355	30,000	30,000		260,843	259,697	
Swimming Pool Reserve		102,987	2,000	1,526	0			104,987	104,514	
Information Technology Reserve		15,703	500	233	5,000	5,000		21,203	20,936	
Footbridge Reserve		15,703	500	233	10,000	10,000		26,203	25,936	
Strategic Access & Fire Egress Reserve		0	5,000		50,000	50,000		55,000	50,000	
Bush Fire Mitigation Reserve		0	0		0			0	0	
CCTV Monitoring System Reserve		10,511	250	156	5,000	5,000		15,761	15,667	
Heritage Asset Reserve		10,202	500	151	199,500		\$ (100,000)	110,202	10,354	
		3,124,481	70,000	46,308	969,500	215,000	(579,795)	(170,000)	3,584,186	3,215,789

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017



SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 03 2017					
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance			
\$	\$	\$	\$		\$	\$	\$			
61,000	(372)	41,000	(19,628)	PL044 John Deere 315SJ	(12,000)	(19,628)	(7,628)			
63,000	(3,148)	17,000	(42,852)	PL036 Bomag Multi-Tyred Roller	(27,693)	(42,852)	(15,159)			
33,054	(6,437)	18,182	(8,435)	MV142 T0000 Nissan Pathfinder (MPD)	1,500	(8,435)	(9,935)			
18,000	(2,600)	10,727	(4,673)	MV128 T7030 Toyota Hilux Cab Chassis (BMO)	1,009	(4,673)	(5,682)			
Plant and Equipment										
0	812	Telegraph Road Land			(30,000)	0	30,000			
0	BLG030	Telegraph Road - House & Land			66,164	0	(66,164)			
0	709	Syreds Cottage - Cottage & Land			51,226	0	(51,226)			
0	808	Duke Street - Land			20,000	0	(20,000)			
0	L002	Toodyay Street - Land			10,000	0	(10,000)			
175,054	(12,557)	86,909	(75,588)		80,206	(75,588)	(155,794)			

Comments - Capital Disposal/Replacements

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
	RATE TYPE										
Differential General Rate											
GRV Residential	12.6200	384	5,337,664	674,120	(1,473)	(607)	672,040	669,960	0	0	669,960
GRV - Commercial	15.0400	31	1,211,846	182,262	(5,920)		176,342	170,422	0	0	170,422
GRV - Industrial	13.7800	10	193,636	26,683			26,683	26,683	0	0	26,683
GRV - Rural	12.6200	1	15,080	1,903			1,903	1,903	0	0	1,903
UV - General	1.0167	1,456	269,072,000	2,648,189	11,727	178	2,660,094	2,671,999	0	0	2,671,999
UV Morangup											
UV Rural	0.9189	182	142,269,000	1,311,511	(14,120)	226	1,297,617	1,283,723	0	0	1,283,723
Sub-Totals		2,064	418,099,226	4,844,668	(9,786)	-203	4,834,679	4,824,691	0	0	4,824,691
Minimum Payment	Minimum \$										
GRV Residential	1,265.00	118	688,230	149,270	0	0	149,270	149,270	0	0	149,270
GRV - Commercial	1,265.00	5	22,655	6,325	0	0	6,325	6,325	0	0	6,325
GRV - Industrial	1,265.00	0	0	0	0	0	0	1,265	0	0	1,265
GRV - Rural	1,265.00	1	9,672	1,265	0	0	1,265	1,165	0	0	1,165
UV - General	1,265.00	886	89,829,729	1,120,790	0	0	1,120,790	1,115,730	0	0	1,115,730
UV Morangup	1,265.00	0	0	0	0	0	0	0	0	0	0
UV Rural	1265.00	1,010	90,550,286	1,277,650	0	0	1,277,650	1,273,755	0	0	1,273,755
Sub-Totals											
UV Pastoral Concession							6,112,329				6,098,446
Concession											0
Amount from General Rates							6,112,329				6,098,446
Ex-Gratia Rates							1,000				1,000
Waiving of Rates							(12,361)				
Rates Concession - Morangup							(75,106)				
Less movement in rates in advance											16,870
Totals							6,025,862				6,116,316

Comments - Rating Information

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Recreation & Culture								
Loan 65 - Community Centre	57,067		4,874	9,916	52,193	47,151	2,125	4,108
Loan 67 - Library Upgrade	325,469		15,768	32,057	309,701	293,412	11,283	23,158
Loan 69 - Library Upgrade	128,227		14,354	29,156	113,873	99,071	3,590	8,440
Loan 72 - Land - Rec Precinct	899,999		17,989	36,377	882,010	863,622	18,861	45,558
Loan 73 - Refurbish Courts	68,056		18,684	18,684	49,372	49,372	1,514	2,414
Transport								
Loan 68 - Stirling Terrace	52,412		25,788	52,412	26,624	0	1,107	2,897
Loan 70 - Footbridge	71,224		9,451	12,690	61,773	58,534	3,092	4,233
Loan 71 - Depot Stage 2	719,473		14,908	30,153	704,565	689,320	17,158	36,924
Economic Services								
Loan 64 - Visitor Centre	87,883		7,554	15,358	80,329	72,525	2,215	6,072
Other Property & Services								
Loan 63 - Bank Building	78,698		13,856	13,856	64,842	64,842	2,839	5,140
Loan 74 - Refurbish Bank Building	68,917		18,920	18,920	49,997	49,997	1,533	2,444
	2,557,425	0	162,144	269,579	2,395,281	2,287,846	65,318	141,388

No new debentures were raised during the reporting period.

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
GENERAL PURPOSE FUNDING							\$	\$
GENERAL PURPOSE GRANT	Federal Government	Yes	946,404	0	\$	\$	708,787	237,617
ROAD IMPROVEMENT GRANT	Federal Government	Yes	525,950	0			393,954	131,996
Rates - Legal Expenses Recovered	Local Government	Yes	140,000	0			73,272	66,728
Royalties To Regions Funding	Local Government	Yes	0	0			0	0
GOVERNANCE								
Recoups - Contributions, Donations & Reimbursements			1,000	0			7,500	(6,500)
LEGAL EXPENSES RECOVERED			1,000	0			0	1,000
Grants - Governance			1,000				0	1,000
Administration - Miscellaneous Income			15,000	0			35,735	(20,735)
Administration - Miscellaneous Income - GST Free			20,000	0			119,839	(99,839)
Governance - Grants			0	0			0	0
LAW, ORDER, PUBLIC SAFETY								
Fire Prevention - Grants	DFES	No	0				0	0
ESL Levy Recoup	DFES	Yes	130,000	0			97,497	32,503
NDRP Program - DFES Grant	DFES		55,000				62,057	(7,057)
Misc Income	DFES		8,839				0	8,839
CESM Recoups	DFES & Shire of Goomalling	Yes	100,000	0			50,752	49,248
Toodyay Districts SES	DFES		20,000	0			10,436	9,564
Roadwise Income			1,000	0			0	1,000
Reserve Management			15,000	0			0	15,000
DFES Recoup	DFES		0				136	0
HEALTH								
Health Inspections Recoup			500	0			0	500
AGED & DISABLED SERVICES								
Grants - Aged Care			45,721				30,481	15,240

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
HOUSING								
Recoups/Reimbursements - Aged Housing	Local Government	Yes	5,000	0			0	5,000
COMMUNITY AMENITIES								
Liquid Waste Facility Dividend			0	0			25,000	(25,000)
Grants & Contributions - Tidy Towns			2,500	0			1,227	1,273
RECREATION AND CULTURE								
Community Centre Recoups		No	500	0			0	500
DSR Kids Sport Grant Income	Dept Sport & Rec	Yes	9,000	0			9,000	0
Rec Insurance		Yes	5,000	0			3,450	1,550
Toodyay Race Club Reimbursements		Yes	4,000	0			3,153	847
Heritage		Yes	10,000	0			1,988	8,013
Sport & Rec Grants		Yes	1,000	0			500	500
Youth Advisory Council	YFC - DLGC	Yes	1,000	0			0	1,000
Grant Income - Heritage			15,000				15,455	(455)
Grant Income - Writers Festival		Yes	1,000				0	1,000
EMRC - AVON/IFF Festival	East Metropolitan Reg Council	Yes	30,000	0			30,709	(709)
Grants Income	East Metropolitan Reg Council	Yes	3,000	0			0	3,000
Sport & Rec Grants	Dept Sport & Rec		2,000				2,955	(955)
Events Misc			1,500	0			1,455	45
Grant Income			303,636				0	303,636
Recreation Precinct Contributions			1,000,000				0	1,000,000
Grant - Heritage	Lotterywest		100,000				0	100,000
TRANSPORT								
Operating Grants - Roads	MRWA	Yes	126,168	0			126,168	0
MRWA Street Light Subsidy	MRWA	Yes	1,500	0			0	1,500
Road Construction (Private) Contributions	Private	Yes	0	0			0	0
Road Maintenance Contributions	Private	Yes	30,000	0			73,916	(43,916)
Footpaths		Yes	0	0			0	0
Road Program Grant	Main Roads	Yes	868,758	0			683,588	185,170
Roads to Recovery Grant	Dept of Infrastructure	Yes	587,934	0			587,933	1

SHIRE OF TOOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
ECONOMIC SERVICES								
Community Depot - Sheds & Access	Wheatbelt NRM	Yes	130,432	0			130,432	0
Community Directory			3,000	0			0	3,000
Tourism & Area Promotion			5,000	0			0	5,000
Community Depot			22,100	0			0	22,100
Community Depot Income			1,000				(84)	1,084
Tourism & Area Promotion Grant			40,000				12,000	28,000
OTHER PROPERTY & SERVICES								
Public Works Overheads			1,000	0			271	729
Workers Compensation			0	0			1,898	(1,898)
Fuel Tax Credits			25,000	0			21,334	3,666
Bank Building Recoups			2,000	0			1,260	740
Lot 1 A&B Stirling Terrace	LGIS Insurance		208,000	0			199,749	8,251
Avon Aged Care Initiative Project	Royalties for Region		681,818	0			18,291	663,527
Insurance Reimbursement			0	0			5,373	(5,373)
TOTALS			6,254,260	0	0	0	3,547,469	2,706,927
Operating	Operating		3,353,932				2,275,948	
Non-Operating	Non-operating		2,900,328				1,271,521	
			6,254,260				3,547,469	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Mar-17
Qarry rehabilitation Bonds	\$ 1,374,337	\$ 54,059	\$ (10,000)	\$ 1,428,396
Housing bonds	38,525		(500)	28,525
Kerb Bonds	9,100		(50)	8,600
Key bonds	5,761	250	(50)	5,961
Venue Hire Bonds	8,060	9,000	(9,810)	7,250
Crossover Bonds	73,140		(11,200)	61,940
BCITF	811	15,273	(14,274)	1,810
Building Services	6,047	14,175	(11,554)	8,669
Library Bonds	175			175
Standpipe bonds	13,860	2,750	(750)	15,860
Road Construction Bonds	30,496		(2,498)	27,998
Other Bonds	10,544		(5,250)	5,294
Planning Bonds	43,964	1,273	(44,700)	537
Aged Housing Grant Funds	1,886,325	25,595		1,911,920
	3,501,145	122,376	(110,586)	3,512,935

Level of Completion Indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Annual Budget 2016/17	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
LAND							
Recreation & Culture							
	Recreation & Culture Total	0	0	0	0	0	
	Total Land	0	0	0	0	0	
BUILDINGS							
Governance							
○	Administration Records Room	Q169	22,000	22,000	24,094	2,094	
	Administration Building Renewal	Q147	32,000	23,994	24,155	161	
	Governance Total	54,000	45,994	48,249	2,255	0	
Community Amenities							
	Public Toilets Cnr Duke & Charcoal Lane	Q031	5,000	3,744	960	(2,784)	
	Community Amenities Total Total	5,000	3,744	960	(2,784)	0	
Recreation And Culture							
○	Memorial Hall - Building Renewal	Q141	16,000	11,997	3,783	(8,214)	
	Morangup Community Hall - Storage	Q165	20,000	14,994	285	(14,709)	
●	Library Renovations	J038	10,000	7,497	9,860	2,363	
○	Library Toilets	J067	40,000	29,997	730	(29,267)	
	Old Goal Restoration	Q156	200,000	149,994	0	(149,994)	
	Old Goal Technical Equipment Upgrade	Q170	30,000	22,500	0	(22,500)	
	Wicklow Shearing Shed	Q152	0	0	21,457	21,457	
	Recreation And Culture Total	316,000	236,979	36,115	(200,864)	0	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Annual Budget 2016/17	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Economic Services							
○	Visitors Centre - Building Renewal	Q142	48,000	36,000	2,900	(33,100)	
●	Community Depot	Q126	57,413	52,089	72,091	20,002	
	Economic Services Total	105,413	88,089	74,991	(13,098)	0	
Other Property & Services							
●	Mrs O'Reillys (Lot 1) 98 Stirling Terrace	J0010	120,000	0	142,813	142,813	
○	Connors Cottage - Buildign Renewal	Q146	8,000	5,994	0	(5,994)	
	Other Property & Services Total	128,000	5,994	142,813	136,819	0	
	Buildings Total	608,413	380,800	303,128	(77,672)	0	
Computer Equipment							
Law Order & Public Safety							
○	CCTV - Closed Circuit Television Camera - Security	053401	20,000	15,000	0	(15,000)	
	Law Order & Public Safety Total	20,000	15,000	0	(15,000)	0	
	Computer Equipment - Total	20,000	15,000	0	(15,000)	0	
Plant , Equip. & Vehicles							
Transport							
●	Backhoe						
●	Multi Tyred Roller		155,000		164,500		
●	T0000 MPD Vehicle		170,000		140,800		
○	T7168 BMO Vehicle		42,000		34,871		
●	Shire Radio System Upgrade		37,000		25,175		
	Transport Total	439,386	439,386	402,988	0	0	
	Plant , Equip. & Vehicles Total	439,386	439,386	402,988	0	0	

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicator	Infrastructure Assets	Annual Budget 2016/17	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Roads							
Transport							
◎	Julimar Road - SLK 1.78 to 4.11	A0004	212,084	159,039	140,373	(18,666)	
○	Fernie Road/Toodyay Road Intersection	A0013	45,783	34,326	0	(34,326)	
○	Morangup Road	A0021	10,455	7,839	0	(7,839)	
●	Fiennes Street/Clinton Street Asphalt	A0063	72,700	54,522	69,810	15,288	
◎	Bindoon Dewars Pool Road	A0194	295,096	221,301	199,387	(21,914)	
◎	Julimar Road - SLK 13.23 to 15.96	C0004	206,785	155,070	133,363	(21,707)	
◎	Bindoon Dewars Pool Road	E0194	214,522	160,875	141,755	(19,120)	
◎	Julimar Road - SLK 28.93 to 30.03	Q0004	142,336	106,731	96,923	(9,808)	
	River Road	B0010	121,759	91,305	119,240	27,935	
◎	Sandplain Road	B0018	118,944	89,190	75,253	(13,937)	
○	Harders Chitty Road	B0048	114,666	85,986	4,979	(81,007)	
●	Wattle Way	B0137	118,676	105,824	126,879	21,055	
●	Wandoo Circle	B0153	116,265	87,174	115,494	28,320	
●	Mount Road/Buliga Road Tree Pruning	D0026	15,000	11,250	13,982	2,732	
○	Long Forest	D0036	36,215	27,135	0	(27,135)	
◎	Cobbler Pool Road	D0052	104,495	78,354	68,393	(9,961)	
●	Duidgee Park Barrier Rail	D0058	10,073	7,533	8,505	972	
●	Statioj Carpark - Solar Lighting	D0061	10,000	7,497	8,291	794	
○	Dawson Road	D0084	26,658	19,980	0	(19,980)	
○	Hemiandra Place	D0115	23,344	17,487	3,580	(13,907)	
●	Kane Road	D0123	17,396	13,032	12,420	(612)	
●	Wandoo Circle	D0153	6,212	4,644	4,945	301	
○	Everett Street	D0166	33,956	25,452	0	(25,452)	
●	Stirling Terrace - Drainage	D0195	7,432	5,562	8,271	2,709	
○	Western Road (One Man Road)	D0247	75,496	56,619	18,725	(37,894)	
○	Anzac Ave - Tree Removal	C0061	12,500	9,369	4,169	(5,200)	
●	Bowling Club Car Park	J065	40,000	29,997	37,482	7,485	
●	Piesse Street/Charcoal Lane Street Bins	J066	8,974	6,714	9,928	3,214	
◎	Transport Total		2,217,822	1,679,807	1,422,149	(257,658)	0
	Roads Total		2,217,822	1,679,807	1,422,149	(257,658)	0

SHIRE OF TOODYAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 13: CAPITAL ACQUISITIONS

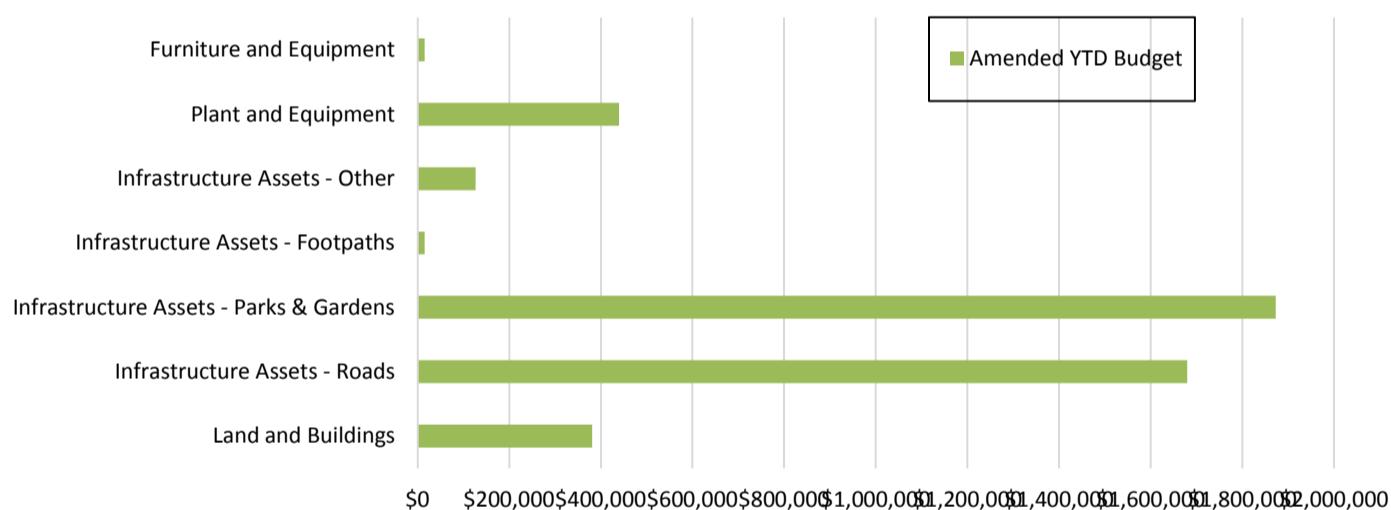
Level of Completion Indicator	Infrastructure Assets		Annual Budget 2016/17	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
	Infrastructure - Other							
	Law, Order & Public Safety							
○	Fire Water Tank	051254	15,000	15,000	0	(15,000)	0	
	Law, Order & Public Safety Total		15,000	15,000	0	(15,000)	0	
	Community Amenities							
○	Toodyay Cemetery - Niche Wall	Q013	10,000	7,497	0	(7,497)		
	Community Amenities Total		10,000	7,497	0	(7,497)	0	
	Transport							
○	Remediation of Old Depot Site	Q048	10,000	7,488	7,383	(105)	0	
	Remediation of Old Parks & Gardens Depot	Q163	10,000	7,497	0	(7,497)		
	Transport Total		20,000	14,985	7,383	(7,602)	0	
	Economic Services							
○	Tourist Information Bay	Q136	35,000	26,244	26,673	429		
○	Community Depot Infrastructure	Q155	44,102	33,075	25,058	(8,017)		
○	Water Tank - Standpipe	Q154	30,000	30,000	32,805	2,805		
	Economic Services Total		109,102	89,319	84,535	(4,784)	0	
	Infrastructure Other - Total		154,102	126,801	91,918	(34,883)	0	
	Transport							
	Toodyay Street - Construct Footpath	Y0024	20,000	15,000	11,700	(3,300)		
	Transport Total		20,000	15,000	11,700	(3,300)		
	Infrastructure Footpaths - Total		20,000	15,000	11,700	(3,300)	0	
	Infrastructure - Parks & Recreation							
	Recreation & Culture							
○	Stirling Park - Power Upgrade	Q168	9,000	6,750	95	(6,655)		
○	Recreation Precinct - Site Works	Q159	1,500,000	1,500,000	677,821	(822,179)		
○	Anzac Park - 100th Anniversary Upgrade	Q162	110,000	82,500	205	(82,295)		
○	Duidgee Park - Water Park	Q164	350,000	262,500	0	(262,500)		
○	Hamersley Park - Reticulation	Q167	8,000	6,000	0	(6,000)		
○	Recreation & Culture Total		1,977,000	1,857,750	678,120	(1,179,630)	0	
	Transport							
	Town Beautification - Street Trees	Q140	20,000	15,000	0	(15,000)		
	Transport Total		20,000	15,000	0	(15,000)	0	
	Infrastructure Parks & Recreation - Total		1,997,000	1,872,750	678,120	(1,194,630)	0	
	Capital Expenditure Total		5,456,723	4,529,544	2,910,003	(1,583,143)	0	

SHIRE OF TOODYAY
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2017

Capital Acquisitions	Note	YTD 31 03 2017			
		YTD Actual New /Upgrade (a)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 303,128	\$ 380,800	\$ 608,413	\$ (77,672)
Infrastructure Assets - Roads	13	1,422,149	1,679,807	2,217,822	(257,658)
Infrastructure Assets - Parks & Gardens	13	678,120	1,872,750	1,997,000	(1,194,630)
Infrastructure Assets - Footpaths	13	11,700	15,000	20,000	(3,300)
Infrastructure Assets - Other	13	91,918	126,801	154,102	(34,883)
Plant and Equipment	13	402,988	439,386	439,386	(36,398)
Furniture and Equipment	13	0	15,000	20,000	(15,000)
Capital Expenditure Totals		2,910,003	4,529,544	5,456,723	(1,619,541)

Comments and graphs

Capital Expenditure Program YTD



Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD				
		Revenue	Expense	Revenue	Expense	Revenue	Expense							
GENERAL PURPOSE FUNDING - RATES														
<u>OPERATING EXPENDITURE</u>														
031208	Rates Written Off		(700)		(700)		(749)	(49)	(7.06%)					
031209	Administration Allocation - Rates		(124,098)		(93,069)		(87,542)	5,527	5.94%					
031210	Rates - Employee Costs		(43,662)		(32,733)		(31,311)	1,422	4.34%					
031211	Rates - Other Employee Costs		0		0		0	0						
	- Insurance													
	- Other													
031212	Conferences & Training - Rates		0		0		0	0						
031213	Rates - Superannuation		0		0		0	0						
031215	Postage		(5,000)		(5,000)		(5,682)	(682)	(13.64%)					
	- Rates Notices - 3,000													
	- Instalments Notices x 3 - 2,500													
031216	Rating Valuations		(35,000)		(26,250)		(1,261)	24,989	95.20%	▼				
	- GRV Valuations - 2,500													
	- UV Valuations - 30,000													
	- Interim Valuations - 2,500													
031217	Title Searches		(500)		(500)		(796)	(296)	(59.23%)					
031218	Legal Expenses		(150,000)		(112,500)		(52,833)	59,667	53.04%	▼				
	- Debt Collection Costs - 150,000 partially recouped													
031219	Rates Review		(150,000)		(75,000)		(8,204)	66,796						
	- VGO Valuations - 140,000													
	- Postage & Community Consult - 10,000													
		(508,960)		(345,752)		(188,378)	157,374							
<u>OPERATING REVENUE</u>														
031301	Rates Levied - All Areas	6,118,524		6,118,524		6,121,044		2,520	0.04%					

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
031302	Ex Gratia Rates	1,000		1,000		1,108		108	10.82%	▲	
031303	Interest On Outstanding/Overdue Rates	50,000		37,494		46,216		8,722	23.26%		
031304	Back Rates - Levied	0		0		(203)		(203)			
031305	Instalment Charges	25,000		25,000		24,221		(779)	(3.12%)		
031306	Rates - Administration Fee	20,000		20,000		18,600		(1,400)	(7.00%)		
031307	Rates - Property Account Enquiries	27,000		20,250		19,147		(1,103)	(5.45%)		
031308	Rates - Payment Plan Administration Fee	3,000		2,250		3,056		806	35.80%		
031309	Rates Paid In Advance	0		0		(83,408)		(83,408)	0.00%		
031330	Sale Of Electoral Rolls & Maps	100		72		0		(72)	(100.00%)		
031331	Rates - Legal Expenses Recovered	140,000		105,000		73,272		(31,728)	(30.22%)		
031332	ESL - Administration Fee	4,000		4,000		4,400		400	10.00%		
		6,388,624		6,333,590		6,227,452		(106,138)			
TOTAL RATES - Operating		6,388,624	(508,960)	6,333,590	(345,752)	6,227,452	(188,378)	51,236			
<hr/>											
<u>CAPITAL EXPENDITURE</u>											
031220	Transfer To Rates Review Reserve - Interest			(2,000)		(1,494)		(1,571)	(77)	(5.13%)	
				(2,000)		(1,494)		(1,571)	(77)		
<u>CAPITAL REVENUE</u>											
031333	Transfer From Rates Review Reserve - Complet Project & Close Reserve			107,968		0		0	0	0.00%	
				107,968		0		0	0		
TOTAL RATES - Capital		107,968	(2,000)	0	(1,494)	0	(1,571)	(77)			
<hr/>											
TOTAL RATES		6,496,592	(510,960)	6,333,590	(347,246)	6,227,452	(189,949)	51,159			
<hr/>											

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD				
		Revenue	Expense	Revenue	Expense	Revenue	Expense							
GENERAL PURPOSE FUNDING - GENERAL PURPOSE GRANTS														
<u>OPERATING EXPENDITURE</u>														
032201	Administration Allocation - General Purpose Funding		(68,521)		(51,390)		(48,761)	2,629	5.12%					
			(68,521)		(51,390)		(48,761)	2,629						
<u>OPERATING REVENUE</u>														
032330	General Purpose Grant	946,404		709,803		708,787		(1,016)	(0.14%)					
032331	Road Improvement Grant	525,950		394,464		393,954		(510)	(0.13%)					
032339	Royalties To Regions Funding	0		0		0		0						
		1,472,354	0	1,104,267	0	1,102,742	0	(1,526)						
TOTAL GENERAL PURPOSE GRANTS - Operating		1,472,354	(68,521)	1,104,267	(51,390)	1,102,742	(48,761)	1,104						
<u>TOTAL GENERAL PURPOSE GRANTS - Capital</u>														
TOTAL GENERAL PURPOSE GRANTS		1,472,354	(68,521)	1,104,267	(51,390)	1,102,742	(48,761)	1,104						
GENERAL FINANCE														
<u>OPERATING REVENUE</u>														
032334	Interest On Investment	70,000		52,500		39,010		(13,490)	(25.70%)	▼				
032335	Interest On Reserve Accounts	70,000		52,500		46,308		(6,192)	(11.79%)	▼				
TOTAL GENERAL FINANCE - Operating		140,000		105,000		85,319		(19,681)						

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL GENERAL FINANCE - Capital									
	TOTAL GENERAL FINANCE	140,000	0	105,000	0	85,319	0	(19,681)		
	TOTAL GENERAL PURPOSE FUNDING	8,108,946	(579,481)	7,542,857	(398,636)	7,415,512	(238,710)	32,581		
GOVERNANCE & ADMINISTRATION										
	GOVERNANCE									
	OPERATING EXPENDITURE									
041220	Bad Debts Written Off		(500)		(369)		0	369	100.00%	
041201	Aroc Secretariat		(5,000)		(3,744)		(5,355)	(1,611)	(43.03%)	
041202	Memb. Attendance & Allowance		(150,785)		(113,085)		(109,783)	3,302	2.92%	
	<u>Attendance Fees</u>									
	Councillors x 8 - 103,712									
	Shire President x 1 - 20,073									
	<u>ICT Allowance</u>									
	Councillors x 9 - 9,000									
	IT Monthly & Annual Fees - 9,000									
	<u>Travel Expenses</u>									
	Councillors x 9 - 9,000									
041203	Members Conf & Travel Exp		(30,000)		(22,500)		(21,493)	1,007	4.47%	
041204	Election Expenses		(3,000)		0		0	0	0.00%	
041205	Shire Presidents Allowance		(36,591)		(27,441)		(27,443)	(2)	(0.01%)	
	- President's Allowance - 29,273									
	- D/Pres Allowance - 7,318									
041207	Refreshments & Functions - Councillors		(15,000)		(11,250)		(5,092)	6,158	54.73%	▼
041208	Refreshments & Functions - Staff		(15,000)		(11,250)		(8,542)	2,708	24.07%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
041210	Members Insurance		(10,000)		(10,000)		(11,813)	(1,813)	(18.13%)	
041211	Subscriptons		(30,000)		(22,500)		(23,768)	(1,268)	(5.64%)	
	- Avon Midland WALGA Zone - 2,000									
	- WALGA Assoc M/Ship - 10,000									
	- WALGA Procurement - 2,000									
	- Linking Councils & Communities - 5,000									
	- WALGA Local Laws Service - 1,000									
	- LGMA - 2,000									
	- Miscellaneous - 8,000									
041212	Governance Miscellaneous Expenses		(3,000)		(2,250)		(1,854)	396	17.62%	
041213	Printing & Stationery		(3,000)		(2,250)		(2,287)	(37)	(1.64%)	
041214	Advertising		(25,000)		(18,747)		(14,269)	4,478	23.89%	
041218	Administration Allocation - Governance		(327,088)		(245,313)		(227,877)	17,436	7.11%	
041219	Audit Fees		(45,000)		(33,750)		(22,400)	11,350	33.63%	▼
041222	Legal Fees		(250,000)		(187,497)		(122,389)	65,108	34.72%	▼
000312	Deprec Of Assets-Members		(17,000)		(12,744)		(7,370)	5,374	42.17%	▼
041223	Local Laws Review		(5,000)		(3,744)		(4,951)	(1,207)	(32.24%)	
041228	Integrated Strategic Plan/S		(82,000)		0		(12,488)	(12,488)	0.00%	
	- Review SCP & CBP - 15,000									
	- Review Asset Mgmt, WMP & LTFP - 10,000									
	- Fair Value Land & Buildings - 20,000									
	- Profile iD Annual Subscription - 8,000									
	- Tourism Straterry - 29,000									
			(1,052,964)		(728,434)		(629,176)	99,258		
<u>OPERATING REVENUE</u>										
041320	Recoups - Contributions, Donations & Reimbursements	1,000		747		7,500		6,753	904.02%	▲
041321	Grants - Governance	1,000		747		0		(747)	(100.00%)	
		2,000		1,494		7,500		6,006		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL GOVERNANCE (Operating)	2,000	(1,052,964)	1,494	(728,434)	7,500	(629,176)	105,264		
	CAPITAL EXPENDITURE									
041252	Transfer To Anzac 100Th Reserve - Interest - Transfer to increase project scope		(50,750)		(50,750)		(50,535)	215	0.00%	
			(50,750)		(50,750)		(50,535)	215		
	CAPITAL REVENUE									
041324	Transfer From Anzac 100Th Anniversary Reserve - Anzac Park Upgrade & Interest	86,827		0		0		0	0.00%	
		86,827		0		0		0		
	TOTAL GOVERNANCE (Capital)	86,827	(50,750)	0	(50,750)	0	(50,535)	215		
	TOTAL GOVERNANCE	88,827	(1,103,714)	1,494	(779,184)	7,500	(679,710)	105,480		
	GOVERNANCE & ADMINISTRATION									
	ADMINISTRATION									
	OPERATING EXPENDITURE									
042201	Administration - Salaries & Wages		(946,440)		(709,830)		(780,320)	(70,490)	(9.93%)	
042202	Administration - Lsl Provision		0		0		0	0		
042204	Superannuation - Administration & Governance		(103,906)		(77,931)		(81,893)	(3,962)	(5.08%)	
042205	Administration - Insurance - Workers Compensation - Income Protection		(65,000)		(65,000)		(76,565)	(11,565)	(17.79%)	▲

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
042206	Administration Staff - Fbt		(30,000)		(22,500)		(9,420)	13,080	58.13%	▼
042207	Administration - Conferences & Training		(30,000)		(22,500)		(16,767)	5,734	25.48%	▼
042208	Employment Costs - Advertising		(10,000)		(7,497)		(1,186)	6,311	84.18%	▼
042209	Administration - Uniforms		(6,600)		(4,950)		(2,891)	2,059	41.59%	
042210	Administration Office - Maintenance & Surrounds		(107,682)		(80,712)		(82,456)	(1,744)	(2.16%)	
042211	Administration - Printing & Stationery		(25,000)		(18,747)		(20,049)	(1,302)	(6.95%)	
042212	Administration - Telephone & Internet		(35,000)		(26,244)		(26,498)	(254)	(0.97%)	
042213	Office Equipment - Maintenance & Minor Purchase		(15,000)		(11,250)		(11,647)	(397)	(3.52%)	
042214	Bank Fees & Charges		(18,000)		(13,500)		(14,515)	(1,015)	(7.52%)	
042215	Administration - Postage & Freight		(5,000)		(3,744)		573	4,317	115.31%	
042216	Administration - Computer - Hardware & Software		(75,000)		(64,000)		(65,440)	(1,440)	(2.25%)	
	- Annual Synergy Licence - 42,386									
	- IT Support: Hardware & Software									
	- Upgrade Shire Website - 6,740									
042217	Administration - Vehicle Expenses		(10,000)		(7,497)		(7,038)	459	6.13%	
042218	Administration - Legal Expenditure		(5,000)		(3,744)		(15)	3,729	99.60%	
042219	Consultants/Special Projects		0		0		0	0		
042220	Administration - Miscellaneous Expenditure		(34,350)		(25,758)		(20,679)	5,079	19.72%	▼
	- Risk Management 13,000									
	- Workplace Solutions - 10,000									
	- WALGA Tax Service - 1,350									
	- Audit Reg 17 Compliance - 5,000									
	- Miscellaneous - 5,000									
042222	Osh - Investigations & Monitoring		(10,000)		(7,497)		0	7,497	100.00%	▼
000772	Administration - Depreciation		(120,000)		(90,000)		(70,501)	19,499	21.67%	▼
00B402	Less Administration Allocation		1,609,978		1,207,476		1,130,392	(77,084)	6.38%	
			(42,000)		(55,425)		(156,914)	(101,489)		
<u>OPERATING REVENUE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
042331	Legal Expenses Recovered	1,000		747		0		(747)	(100.00%)		
042333	Photocopying	1,000		747		1,340		593	79.35%		
042334	Administration - Miscellaneous Income	20,000		14,994		35,735		20,741	138.33%	▲	
042342	Administration - Miscellaneous Income - Gst Free	20,000		14,994		119,839		104,845	699.25%	▲	
		42,000		31,482		156,914		125,432		▲	
TOTAL ADMINISTRATION (Operating)		42,000	(42,000)	31,482	(55,425)	156,914	(156,914)	23,943			
CAPITAL EXPENDITURE											
042254	Transfer To Employee Entitlement Reserve - Administration - Interest & 20,000 transfer		(25,000)		(25,000)		(22,316)	2,684	0.00%		
042255	Transfer To Information Technology Reserve - Interest & addition 5,000		(5,500)		(5,500)		(5,233)	267	0.00%		
042400	Administration - Computer Hardware & Software		0		0		0	0			
042401	Admin Building - Old Court House, Feinnes St Q147 Council Chambers Air Conditioner - 25,000		(32,000)		(32,000)		(24,155)	7,845	24.52%	▼	
042403	Paint & Repair ceiling of Council Chambers Administration Office/Centre - Buildings - Q169 - Shire Records Archive Storage located Community Depot		(22,000)		(22,000)		(24,094)	(2,094)	(9.52%)		
			(84,500)		(84,500)		(75,799)	8,701			
CAPITAL REVENUE											
042330	Transfer From Employee Entitlement Reserve	100,000		100,000		100,000		0	0.00%		
		100,000		100,000		100,000		0			
TOTAL ADMINISTRATION (Capital)		100,000	(84,500)	100,000	(84,500)	100,000	(75,799)	8,701	0		
TOTAL ADMINISTRATION		142,000	(126,500)	131,482	(139,925)	256,914	(232,713)	32,644	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL GOVERNANCE & ADMINISTRATION	230,827	(1,230,214)	132,976	(919,109)	264,414	(912,423)	138,124		
LAW, ORDER & PUBLIC SAFETY - FIRE PREVENTION										
<u>OPERATING EXPENDITURE</u>										
051200	Strategic Access & Egress - Tenure Issues - 50,000 - Annual Maintenance - 30,000 - Water Tank North West Gidgegannup Springs - 15,000 - Markup Brook/Sandspring Road Emergency Access		(160,000)		(160,000)		(113,379)	46,621	29.14%	▼
051201	Mitigation Works - Fire - Verge Mulching		(20,000)		(10,000)		0	10,000	100.00%	▼
051202	Firefighting - Water - Tank Maintenance - 8,000 - Grounds Maintenance - 2,000		(10,000)		(7,497)		(2,898)	4,599	61.35%	
051203	Administration Allocation - Fire Prevention		(30,024)		(22,518)		(20,963)	1,555	6.90%	
051205	Lops - Miscellaneous Expenditure		(2,000)		(1,494)		(250)	1,244	83.25%	
051206	Fire Prevention - Employee Costs - Wages - Superannuation - Uniforms - Training & Conference - Insurance		(35,979)		(26,964)		(21,928)	5,036	18.68%	▼
051207	Shire Fire-Fighting Vehicle Expenses		(7,000)		(5,247)		(3,464)	1,783	33.98%	
051209	Firebreak Inspections		(5,000)		(3,744)		(2,342)	1,402	37.46%	
051210	Fire Prevention - Advertising & Signs		(6,000)		(4,500)		(744)	3,756	83.48%	
051211	Fire Tanks - Maintenance & Operating Expenditure	0		0		0		0		
051212	Firebreaks - Shire Reserves	0		0		0		0		

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
051213	Firebreaks Services - Maintenance		0		0		0	0	0	
051214	Egress & Access Track - Maintenance		0		0		0	0	0	
051215	Firefighting - Shire Resources - SMS Message Alert Service - 10,000 - Fire Fighting - 20,000		(30,000)		(22,482)		(16,989)	5,493	24.43%	▼
051218	End Of Year Brigade Function		0		0		0	0	0	
051220	Brigade Plant & Equip (Less \$1,000)		(4,000)		(2,997)		(2,850)	147	4.92%	
051221	Brigade Plant & Equip Maint		(3,000)		(2,241)		(2,552)	(311)	(13.89%)	
051222	Brigade Vehicles, Trailers Mtce		(65,000)		(48,750)		(62,908)	(14,158)	(29.04%)	▲
051223	Dfes Brigade Buildings - Mntce		(6,000)		(4,482)		(3,482)	1,000	22.32%	
051224	Brigade Clothing & Access		(24,000)		(24,000)		(28,363)	(4,363)	(18.18%)	
051225	Brigade Utilities, Rates & Taxes		(15,000)		(11,250)		(9,170)	2,080	18.49%	
051226	Brigade Other Goods & Services		(10,000)		(7,497)		(11,072)	(3,575)	(47.68%)	
051227	Brigade Insurances		(17,000)		(17,000)		(15,444)	1,556	9.15%	
051231	Bush Fire Insurance Reimbursements		0		0		0	0	0	
051232	Vehicle Expenses - Fire Control		(6,000)		(4,500)		0	4,500	100.00%	
001742	Deprec Of Assets - Fire		(255,000)		(191,250)		(74,075)	117,175	61.27%	▼
002201	(Profit)/Loss On Sale Of Assets - Fire Prevention		0		0		0	0	0	
			(711,003)		(578,413)		(392,873)	185,540		
<u>OPERATING REVENUE</u>										
051331	Grant/Contributions - Fire	0	0	0	0	0	0	0	0	
051335	Fines & Penalties	15,000		11,250		11,366		116	1.03%	
051336	Esl Levy Recoup	130,000		97,500		97,497		(3)	0.00%	
051338	Dfes Recoup For Firefighting	0	0	0	0	136		136		
051342	Ndrp Program - Dfes Grant - Strategic Access & Egress - NDRP - 50% Grant Funding	55,000		55,000		62,057		7,057	0.00%	
051352	Lops - Sale Of Plant & Equipment	0	0	0	0	0	0	0	0.00%	
051353	Insurance Recoups	0	0	0	0	0	0	0	0.00%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		200,000		163,750		171,056		7,306		
TOTAL FIRE PREVENTION - Operating		200,000	(711,003)	163,750	(578,413)	171,056	(392,873)	192,846		
CAPITAL EXPENDITURE										
051250	Lops - Purchase Plant & Equipment		0		0		0	0	0	
051254	Lops - Infrastructure Other		(15,000)		(15,000)		0	15,000	0.00%	
	Q173 - Morangup Fire Water Tank 15,000									
051401	Transfer To Reserve - Strategic Fire Acess & Egress		(55,000)		(55,000)		(50,000)	5,000	0.00%	
	Interest & 50,000 transfer for further stages									
051405	Transfer To Reserve - Bushfire Mitigation		0		0		0	0		
			(70,000)	0	(70,000)	0	(50,000)	20,000		
CAPITAL REVENUE										
051350	Transfer From Reserve - Strategic Access & Egress		0		0		0	0		
051355	Transfer From Reserve - Bush Fire Mitigation		0		0		0	0		
			0		0		0	0		
TOTAL FIRE PREVENTION - Capital		0	(70,000)	0	(70,000)	0	(50,000)	20,000		
TOTAL FIRE PREVENTION		200,000	(781,003)	163,750	(648,413)	171,056	(442,873)	212,846		
LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL										
OPERATING EXPENDITURE										
052201	Animal Control - Employee Costs - Wages		(35,979)		(26,964)		(24,183)	2,781	10.31%	

Shire of Toodyay - Operating Statement by Function & Activity
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COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Superannuation									
	- Uniforms									
	- Training & Conference									
	- Insurance									
052203	Cat Control Expenses		(5,000)		(3,744)		(316)	3,428	91.55%	
052205	Other Employment Costs - Animal Control		0		0		0	0		
052207	Dog Control Expenses		(3,500)		(2,619)		(631)	1,988	75.90%	
052208	Maintenance - Dog & Cat Pounds		(3,096)		(2,304)		(992)	1,312	56.95%	
052209	Other Animal Control		(2,000)		(1,494)		(699)	795	53.23%	
052213	Depreciation - Animal Control		(8,000)		(5,994)		(7,673)	(1,679)	(28.01%)	
052214	Administration Allocation - Animal Control		(36,074)		(27,054)		(25,150)	1,904	7.04%	
052215	Vehicle Expenses - Animal Control		(10,000)		(7,497)		(2,919)	4,578	61.06%	
			(103,649)		(77,670)		(62,563)	15,107		
	<u>OPERATING REVENUE</u>									
052321	Fines & Penalties	1,500		1,125		355		(770)	(68.43%)	
	- Dogs, Cats, Parking, Waste & Other									
052322	Impound Fees	1,500		1,125		2,450		1,325	117.77%	
	- Dogs, Cats, Parking, Waste & Other									
052323	Dog Registration Fees	20,000		20,000		24,886		4,886	24.43%	
052324	Kennel Licences	100		72		0		(72)	(100.00%)	
052325	Miscellaneous Income - Fees, Charges & Reimbursement	1,000		747		0		(747)	(100.00%)	
052326	Fees & Charges - Other Councils	500		369		276		(93)	(25.17%)	
	- Dogs, Cats, Parking, Waste & Other									
052328	Cat Registration Fees	5,000		3,744		4,380		636	16.99%	
		29,600		27,182		32,347		5,165		
	TOTAL ANIMAL CONTROL - Operating	29,600	(103,649)	27,182	(77,670)	32,347	(62,563)	20,272		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL EXPENDITURE										
052211	Cat Pound - Building Expenditure		0		0		0	0	0	
			0		0		0	0	0	
CAPITAL REVENUE										
			0		0		0	0	0	
			0		0		0	0	0	
TOTAL ANIMAL CONTROL - Capital		0	0	0	0	0	0	0	0	
TOTAL ANIMAL CONTROL		29,600	(103,649)	27,182	(77,670)	32,347	(62,563)	20,272		
OTHER										
OPERATING EXPENDITURE										
053201	Employee Costs - Other Lops - Wages - Superannuation - Uniforms - Training & Conference - Insurance		(71,957)		(53,955)		(50,238)	3,717	6.89%	
053203	Telephone Expense		(2,500)		(1,872)		(886)	986	52.69%	
053204	Cctv Operational Expenses - Maintenance - In House		(4,000)		(2,997)		(266)	2,731	91.12%	
053206	Vehicle Expenses - Rangers		(10,000)		(7,497)		(5,239)	2,258	30.11%	
053207	Administration Allocation - Lops Other		(29,687)		(22,257)		(20,706)	1,551	6.97%	
053208	Depreciation - Lops - Other		(3,000)		(2,250)		(2,694)	(444)	(19.73%)	

Shire of Toodyay - Operating Statement by Function & Activity

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COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
053209	Semc Aware Grant Expenditure Morangup PA Community Education - 15,000 Semc Aware Grant Information Sessions - 17,839		(32,839)		(24,624)		(15,000)	9,624	39.08%	▼
053210	Roadwise Expenditure		(1,000)		(747)		0	747	100.00%	
	<u>OPERATING REVENUE</u>		(154,983)		(116,199)		(95,029)	21,170		
053321	Fines & Penalties - Misc	2,500		1,872		735		(1,137)	(60.76%)	
053322	Income - Misc SEMC AWARE grant funding - 8,839	10,339		9,964		36		(9,928)	(99.64%)	▼
053323	Miscellaneous - 1,500		0		0		0		0	
053324	CCTV - Grants & Contributions Roadwise Income	0	1,000	0	747		0	(747)	(100.00%)	
		13,839		12,583		771		(11,812)		
	TOTAL (LOPS) OTHER - Operating	13,839	(154,983)	12,583	(116,199)	771	(95,029)	9,358		
	<u>CAPITAL EXPENDITURE</u>									
053401	CCTV - Closed Circuit Television Camera - Security Q172 CCTV Goomalling Road/Stirling Terrace		(20,000)		(15,000)		0	15,000	0.00%	
053402	Q172 CCTV IGA Car Park Transfer To Cctv Reserve Interest		(5,250)		(3,933)		(5,156)	(1,223)	(31.09%)	
			(25,250)		(18,933)		(5,156)	13,777		
	<u>CAPITAL REVENUE</u>		0		0		0	0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0		0		0		0		
TOTAL (LOPS) OTHER - Capital		0	(25,250)	0	(18,933)	0	(5,156)	13,777		
TOTAL (LOPS) OTHER		13,839	(180,233)	12,583	(135,132)	771	(100,185)	23,135		
<u>EMERGENCY MANAGEMENT</u>										
<u>OPERATING EXPENDITURE</u>										
054202	Recovery Expenses		(2,000)		(1,494)		(21,006)	(19,512)	(1306.05%)	▲
054203	Administration Allocation - Emergency Management		(37,992)		(28,494)		(26,724)	1,770	6.21%	
054204	Cesm - Employee Costs		(114,600)		(85,932)		(86,445)	(513)	(0.60%)	
	- Wages									
	- Superannuation									
	- Uniforms									
	- Training & Conference									
	- Insurance									
054208	Cesm Vehicle Expenses		(10,000)		(7,497)		(5,613)	1,884	25.12%	
054209	Ses Plant & Equipment (Less \$1000)		(9,000)		(6,750)		(11,775)	(5,025)	(74.44%)	▲
054210	Ses Plant & Equipment Maintenance		(1,000)		(747)		(58)	690	92.30%	
054211	Ses Vehicles, Trailers Maintenance		(4,000)		(2,997)		(3,068)	(71)	(2.36%)	
054212	Ses Building - Maintenance		(1,000)		(747)		0	747	100.00%	
054213	Ses Clothing Ppe & Access		0		0		(1,518)	(1,518)		
054214	Ses Utilities, Rates & Taxes		(2,000)		(1,494)		(2,313)	(819)	(54.79%)	
054215	Ses Other Goods & Services		(1,000)		(747)		(520)	227	30.34%	
054216	Ses Insurance		(2,400)		(1,800)		0	1,800	100.00%	
		(184,992)	0	(138,699)	0	(159,039)	(20,340)			
<u>OPERATING REVENUE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
054335	Cesm - Recoup Toodyay District Ses Grant	100,000		50,000		50,752		752	1.50%		
054337		20,000		15,000		10,436		(4,564)	(30.42%)		
		120,000		65,000		61,189		(3,811)			
TOTAL EMERGENCY MANAGEMENT - Operating		120,000	(184,992)	65,000	(138,699)	61,189	(159,039)	(24,152)			
<u>CAPITAL EXPENDITURE</u>											
054205	Transfer To Emergency Management & Recovery Reserve - Interest & transfer funds to replace donated funds		(31,000)		(31,000)		(25,655)	5,345	0.00%		
			(31,000)		(31,000)		(25,655)	5,345			
<u>CAPITAL REVENUE</u>											
		0		0		0		0			
		0		0		0		0			
TOTAL EMERGENCY MANAGEMENT - Capital		0	(31,000)	0	(31,000)	0	(25,655)	5,345			
<u>TOTAL EMERGENCY MANAGEMENT</u>											
		120,000	(215,992)	65,000	(169,699)	61,189	(184,695)	(18,807)			
<u>FIRE & LAND MANAGEMENT</u>											
<u>OPERATING EXPENDITURE</u>											
055401	Reserves Management Mitigation Works - 50,000 Reserve Track Maintenance - 15,000		(85,000)		(63,747)		(33,763)	29,985	47.04%	▼	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
055406	Reserve Works - 20,000		(79,228)		(59,409)		(53,175)	6,234	10.49%	▼
055407	Reserves Management - Employee Costs		(5,000)		(3,744)		(2,760)	984	26.27%	
055408	Rmo - Vehicle Expenses		0		0		0	0		
	Rmo - Other Employment Expenses									
	- Insurance									
	- Uniforms									
	- Other									
055410	Rmo - Superannuation		0		0		0	0		
055412	Rmo - Training		0		0		0	0		
055413	Administration Allocation - Mitigation		(23,441)		(17,577)		(16,488)	1,089	6.19%	
		0	(192,669)		(144,477)		(106,186)	38,291		
	OPERATING REVENUE									
055501	Reserves Management - Grants, Contributions & Reimbur	15,000		11,250		0		(11,250)	(100.00%)	▼
055502	Reserves Management - Telecommunications Leases	20,000		20,000		19,475		(525)	(2.63%)	
		35,000		31,250		19,475		(11,775)		
	TOTAL LAND & FIRE MANAGEMENT - Operating	35,000	(192,669)	31,250	(144,477)	19,475	(106,186)	26,516		
	CAPITAL EXPENDITURE									
			0		0		0	0		
			0		0		0	0		
	CAPITAL REVENUE									
		0		0		0		0		
		0		0		0		0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL LAND & FIRE MANAGEMENT - Capital		0	0	0	0	0	0	0	0	
TOTAL LAND & FIRE MANAGEMENT		35,000	(192,669)	31,250	(144,477)	19,475	(106,186)	26,516		
TOTAL LAW ORDER & PUBLIC SAFETY		398,439	(1,473,546)	299,765	(1,175,391)	284,838	(896,502)	263,962		
HEALTH										
PUBLIC HEALTH										
OPERATING EXPENDITURE										
074201	Public Health - Employee Costs		(131,053)		(98,271)		(97,385)	886	0.90%	
074204	Superannuation - Health		0		0		0	0	0	
074206	Other Employee Costs - Health		0		0		0	0	0	
	- Insurance									
	- Training									
	- Other									
074207	Vehicle Expenses - Health		0		0		0	0	0	
074209	Legal Expenses		(2,000)		(1,494)		0	1,494	100.00%	
076201	Analytical Expenses		(1,500)		(1,125)		(1,519)	(394)	(35.01%)	
074210	Administration Allocation - Public Health		(21,009)		(15,750)		(14,773)	977	6.20%	
074211	Consultant Expenses		0		0		0	0	0	
002502	Deprec Of Assets - Health		(28,000)		(20,997)		(30,647)	(9,650)	(45.96%)	
			(183,562)		(137,637)		(144,324)	(6,687)		
OPERATING REVENUE										
074331	Legal Expenses Recoup	500		369		0		(369)	(100.00%)	
074332	Health Act Fees,Licences	20,000		14,994		15,230		236	1.57%	

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
074333	Misc Income - Reimbursement EHO	20,000		15,000		0		(15,000)	(100.00%)	▼	
		40,500		30,363		15,230		(15,133)			
TOTAL PUBLIC HEALTH - Operating		40,500	(183,562)	30,363	(137,637)	15,230	(144,324)	(21,820)			
<u>CAPITAL EXPENDITURE</u>											
		0		0		0		0	0		
		0		0		0		0	0		
<u>CAPITAL REVENUE</u>											
		0		0		0		0	0		
		0		0		0		0	0		
TOTAL PUBLIC HEALTH - Capital		0	0	0	0	0	0	0	0		
TOTAL PUBLIC HEALTH		40,500	(183,562)	30,363	(137,637)	15,230	(144,324)	(21,820)			
<u>OTHER HEALTH</u>											
<u>OPERATING EXPENDITURE</u>											
077201	Alma Beard Centre - Building Maintenance - 12,097 - Garden Maintenance - 10,128 - Operational Expenditure - 15,210		(37,435)		(28,035)		(19,648)	8,387	29.91%	▼	
077202	Alma Beard Medical Centre - Rental - Offset by GL: 077330		(35,000)		(35,000)		(35,000)	0			

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
077203	Administration Allocation - Other Health		(23,577)		(17,676)		(16,550)	1,126	6.37%		
			(96,012)		(80,711)		(71,199)	9,512			
<u>OPERATING REVENUE</u>											
077330	Alma Beard Medical Centre - Rental Offset by GL: 077202 Other rental income	45,000		45,000		41,006		(3,994)			
		45,000		45,000		41,006		(3,994)			
TOTAL OTHER HEALTH - Operating		45,000	(96,012)	45,000	(80,711)	41,006	(71,199)	5,518			
<u>CAPITAL EXPENDITURE</u>											
077251	Alma Beard Medical Centre - Building		0		0		0	0	0		
			0		0		0	0	0		
<u>CAPITAL REVENUE</u>											
		0		0		0		0	0		
		0		0		0		0	0		
TOTAL OTHER HEALTH - Capital		0	0	0	0	0	0	0			
TOTAL OTHER HEALTH		45,000	(96,012)	45,000	(80,711)	41,006	(71,199)	5,518			
TOTAL HEALTH		85,500	(279,574)	75,363	(218,348)	56,236	(215,523)	(16,302)			
<u>EDUCATION AND WELFARE</u>											

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	OPERATING EXPENDITURE									
081100	Aged & Disabled - Other - Operating Expenditure		(10,000)		(7,497)		(77)	7,420	98.97%	▼
081110	Admin Allocation - Other Aged & Disabled		(7,888)		(5,913)		(4,777)	1,136	19.21%	
081150	Aged & Disabled - Employee Costs		(31,180)		(23,364)		(24,201)	(837)	(3.58%)	
			(49,068)		(36,774)		(29,055)	7,719		
	OPERATING REVENUE									
082200	Grants, Subsidies & Contributions - Aged & Disabled Other	45,721		45,721		30,481		(15,240)		
		45,721		45,721		30,481		(15,240)		
	TOTAL EDUCATION AND WELFARE - Operating	45,721	0	45,721	0	30,481	(29,055)	7,719		
	CAPITAL EXPENDITURE									
083300	Aged & Disabled - Other - Capital Expenditure		0		0		0	0		
		0		0		0		0		
	CAPITAL REVENUE									
		0		0		0		0		
		0		0		0		0		
	TOTAL EDUCATION AND WELFARE - Capital	0	0	0	0	0	0	0		
	TOTAL EDUCATION AND WELFARE	45,721	0	45,721	0	30,481	(29,055)	7,719		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL EDUCATION AND WELFARE	45,721	0	45,721	0	30,481	(29,055)	7,719		
HOUSING										
STAFF HOUSING										
OPERATING EXPENDITURE										
091201	Lot 35; 19A & 19B Clinton Street - Duplex		(9,286)		(6,939)		(5,390)	1,549	22.33%	
091202	Other Staff Housing		0		0		0	0		
002602	Deprec Of Assets - Staff		(8,500)		(6,372)		(7,401)	(1,029)	(16.15%)	
002662	Deprec Of Assets-Housing		(104,000)		(77,994)		(82,857)	(4,863)	(6.23%)	
			(121,786)		(91,305)		(95,647)	(4,342)		
OPERATING REVENUE										
091330	Shire Owned Housing - Rental Income	0		0		0		0		
091332	Recoups - Staff Housing	0		0		0		0		
		0		0		0		0		
	TOTAL STAFF HOUSING - Operating	0	(121,786)	0	(91,305)	0	(95,647)	(4,342)		
CAPITAL EXPENDITURE										
091250	Staff Housing - Capital Works		0		0		0	0		
		0		0		0		0		
CAPITAL REVENUE										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0		0		0		0		
		0		0		0		0		
	TOTAL STAFF HOUSING - Capital	0	0	0	0	0	0	0	0	
	TOTAL STAFF HOUSING	0	(121,786)	0	(91,305)	0	(95,647)	(4,342)		
	<u>OTHER HOUSING</u>									
	<u>OPERATING EXPENDITURE</u>									
092203	Butterly House Insurance - Cottage, Ashby etc		(5,000)		(5,000)		(4,668)	332	6.63%	
092202	Stirling Tce (O'Reilly)		0		0		0	0		
			(5,000)		(5,000)		(4,668)	332		
	<u>OPERATING REVENUE</u>									
092255	Grants & Subsidies - Aged Care	0		0		0		0		
092331	Recoups/Reimbursements - Aged Housing	5,000		5,000		826		(4,174)	(83.48%)	
		5,000		5,000		826		(4,174)		
	TOTAL OTHER HOUSING - Operating	5,000	(5,000)	5,000	(5,000)	826	(4,668)	(3,843)		
	<u>CAPITAL EXPENDITURE</u>									
092252	Aroc Aged Care Housing Initiative		0		0		0	0		
			0		0		0	0		
	<u>CAPITAL REVENUE</u>									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0		0		0		0	0	
		0		0		0		0	0	
	TOTAL OTHER HOUSING - Capital	0	0	0	0	0	0	0	0	
	TOTAL OTHER HOUSING	5,000	(5,000)	5,000	(5,000)	826	(4,668)	(3,843)		
	TOTAL HOUSING	5,000	(126,786)	5,000	(96,305)	826	(100,316)	(8,185)		
	<u>COMMUNITY AMMENITIES</u>									
	<u>HOUSEHOLD REFUSE</u>									
	<u>OPERATING EXPENDITURE</u>									
101201	Waste Transfer Station - Maintenance & Operating			(14,013)		(13,507)		(32,527)	(19,020)	(140.82%)
101202	Disposal Of Refuse			(65,000)		(48,744)		(28,593)	20,151	41.34%
101203	Domestic Refuse Collection - Includes fortnightly recycle collection - Mandatory waste collection - 85,000 - 1,174 waste collection - 125,000 - 120 commercial collection - 45,000 - 80 Street Bins - 40,000 - Monthly tonnage collection fee - 60,000			(355,000)		(266,247)		(249,104)	17,143	6.44%
101204	Administration Allocation - Household Refuse			(27,301)		(20,475)		(19,325)	1,150	5.61%
101205	Waste Initiatives			0		0		0	0	
101207	Waste Transfer Station - Waste Management Contract			(140,000)		(104,994)		(107,112)	(2,118)	(2.02%)
002752	Deprec Of Assets-Rubbish			(9,000)		(6,750)		(7,478)	(728)	(10.78%)
				(610,314)		(460,717)		(444,139)	16,578	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>OPERATING REVENUE</u>										
101330	Domestic Rubbish Collection - Mandatory - Includes fortnightly recycle collection - 450 collections - 103,500	103,500		103,500		101,508		(1,992)	(1.92%)	
101331	Commercial Rubbish Collection - Includes fortnightly recycle collection - 100 collections - 25,000	25,000		25,000		27,037		2,037	8.15%	
101332	Transfer Station Entry Fees - Additional Passes - \$60 per Twelve Passes - \$30 per Six passes - \$5 per single pass	1,500		1,125		1,011		(114)	(10.16%)	
101333	Waste Transfer Station Maintenance - Minimum Rate - 3,079 Assessments @ \$80 per assessment	250,000		250,000		245,603		(4,397)	(1.76%)	
101334	Domestic Rubbish Collection - Additional - Includes fortnightly recycle collection - 1,174 collections - 270,000	270,000		270,000		276,788		6,788	2.51%	
		650,000		649,625		651,947		2,322		
TOTAL HOUSEHOLD REFUSE - Operating		650,000	(610,314)	649,625	(460,717)	651,947	(444,139)	18,900		
<u>CAPITAL EXPENDITURE</u>										
101252	Transfer To Refuse Reserve - Interest		(2,000)		(1,494)		(1,563)	(69)	(4.59%)	
			(2,000)		(1,494)		(1,563)	(69)		
<u>CAPITAL REVENUE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
101350	Transfer From Refuse Reserve	0		0		0		0		
		0		0		0		0		
	TOTAL HOUSEHOLD REFUSE - Capital	0	(2,000)	0	(1,494)	0	(1,563)	(69)		
	TOTAL HOUSEHOLD REFUSE	650,000	(612,314)	649,625	(462,211)	651,947	(445,702)	18,831		
	<u>OTHER REFUSE</u>									
	<u>OPERATING EXPENDITURE</u>									
102201	Administration Allocation - Other Refuse		(39,138)		(29,349)		(27,562)	1,787	6.09%	▲
102202	Tidy Towns Expenditure		(2,500)		(1,872)		0	1,872	100.00%	
102206	Street Bins Collection		(2,500)		(1,872)		(7,046)	(5,174)	(276.40%)	
102207	Litter Control - Other		(3,500)		(2,601)		(1,085)	1,516	58.27%	
102209	Parks & Garden - 2,500									
	Community Claeanup Event - 1,000									
102209	Keep Australia Beautiful		0		0		0	0		
			(47,638)		(35,694)		(35,693)	1		
	<u>OPERATING REVENUE</u>									
102332	Litter Infringements	250		180		0		(180)	(100.00%)	
102333	Grants, Contributions & Reimbursements - Tidy Towns	2,500		1,872		1,227		(645)	(34.44%)	
		2,750		2,052		1,227		(825)		
	TOTAL OTHER REFUSE - Operating	2,750	(47,638)	2,052	(35,694)	1,227	(35,693)	(824)		
	<u>CAPITAL EXPENDITURE</u>									

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
CAPITAL REVENUE										
		0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
TOTAL OTHER REFUSE - Capital		0	0	0	0	0	0	0	0	
TOTAL OTHER REFUSE		2,750	(47,638)	2,052	(35,694)	1,227	(35,693)	(824)		
COMMUNITY AMMENITIES										
SEWERAGE										
OPERATING EXPENDITURE										
		0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
OPERATING REVENUE										
103332	Dividend - Nth'M Liquid Waste Fac	0	0	0	25,000	0	25,000	25,000	25,000	
		0	0	0	25,000	0	25,000	25,000	25,000	
TOTAL SEWERAGE - Operating		0	0	0	0	25,000	0	25,000	25,000	
CAPITAL EXPENDITURE										
		0	0	0	0	0	0	0	0	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>CAPITAL REVENUE</u>			0		0		0	0	0	
			0		0		0	0	0	
			0		0		0	0	0	
TOTAL SEWERAGE - Capital		0	0	0	0	0	0	0	0	
TOTAL SEWERAGE		0	0	0	0	25,000	0	25,000	0	
COMMUNITY SPONSORSHIP										
<u>OPERATING EXPENDITURE</u>										
104201	Community Grants & Sponsorships Discretionary Funds - 8,000 Moondyne Festival - 8,000 Toodyay Music Festival - 2,500 Christmas Street Party - 5,000 Toodyay Tidy Towns- 1,500 RSL Sandakan x 2 - 3,000 Toodyay Cricket Club - 2,500 Bush Poets Weekend - 1,000 Toodyay Fibre Festival- 2,000 Toodyay Ag Sponsorship as per agreement - 1,000 Youthcare - 7,500 Toodyay Car & Motorcycle Event 1,000 2J 2 Air Live Radio - 3,000		(46,000)		(34,497)		(23,745)	10,752	31.17%	▼
104202	Contributions, Donations, Grants & Sponsorships		0		0		0	0	0	
104203	Community Contributions		(5,100)		(3,825)		(2,638)	1,187	31.02%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	Toodyay Farmers Market - Waive Stall Fees - 500									
	Toodyay Music Festival - Waive Fees - 500									
	Avon Valley Black Dog Ride - Waive Fees - 150									
	WA State Moto Trials - Waive Event Application - 150									
	Lions Auction - Waive Application, Hire & Stall Fees - 500									
	Bush Poetry Festival - Waive Application & Hall Fee - 800									
	Toodyay Car & Motorcycle - Waive Application, Hire & Stall Fees - 500									
	Fibre Festival - Waive Application & Hire Fees - 500									
	Targa West - Waive Application Fee - 500									
	Picnic Race Day - Waive Application & Stall Fees - 500									
	Moondyne Festival - Waive Event Fees - 500									
	OPERATING REVENUE									
104330	Contributions, Donations, Grants & Sponsorships	0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
	TOTAL COMMUNITY SPONSORSHIP - Operating	0	(51,100)	0	(38,322)	0	(26,384)	11,938		
	CAPITAL EXPENDITURE									
		0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
	CAPITAL REVENUE									
		0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL COMMUNITY SPONSORSHIP - Capital	0	0	0	0	0	0	0	0	
	TOTAL COMMUNITY SPONSORSHIP	0	(51,100)	0	(38,322)	0	(26,384)	11,938		
	PROTECTION OF THE ENVIRONMENT									
	OPERATING EXPENDITURE									
105201	Environment - Employee Costs		(70,265)		(52,677)		(49,993)	2,684	5.09%	
105202	Environmental Officer - Superannuation	0		0		0		0	0	
105203	Environmental Officer - Employee Costs - Insurance - Training & Conference - Other		0		0		0	0	0	
105204	Environmental Expenditure - Other - 15,000 - Data Loggers for Water Meters - 10,000 grant funded		(25,000)		(18,747)		(6,271)	12,476	66.55%	▼
105205	Admin Alloc - Environment Protection		(20,210)		(15,156)		(14,290)	866	5.72%	
			(115,475)		(86,580)		(70,554)	16,026		
	OPERATING REVENUE									
105301	Environmental - Grants - Data Loggers for Water Meters - grant funded	0		0		0		0	0	
		0		0		0		0	0	
	TOTAL PROTECTION OF ENVIRONMENT - Operating	0	(115,475)	0	(86,580)	0	(70,554)	16,026		
	CAPITAL EXPENDITURE									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
CAPITAL REVENUE			0		0		0	0	0		
			0		0		0	0	0		
		0		0		0		0	0		
		0		0		0		0	0		
TOTAL PROTECTION OF ENVIRONMENT - Capital		0	0	0	0	0	0	0	0		
TOTAL PROTECTION OF ENVIRONMENT		0	(115,475)	0	(86,580)	0	(70,554)	16,026			
TOWN PLANNING											
<u>OPERATING EXPENDITURE</u>											
106201	Town Planning - Employee Costs		(163,368)		(122,508)		(129,840)	(7,332)	(5.99%)		
106204	Town Planning - Superannuation		0		0		0	0	0		
106205	Town Planning - Other Employee Costs		0		0		0	0	0		
106206	T.Plng Vehicle Expenses		(12,242)		(9,180)		(10,194)	(1,014)	(11.04%)		
106208	Rezoning/Subdivision Expenses		(7,500)		(5,625)		(359)	5,266	93.62%	▼	
106209	T.Plng Misc. Expenses		(2,000)		(1,494)		(5,340)	(3,846)	(257.41%)		
106210	T.Plng Legal Costs		(15,000)		(11,250)		(7,505)	3,745	33.29%		
106212	Administration Allocation - Town Planning		(53,871)		(40,401)		(37,822)	2,579	6.38%		
106213	Deprec Of Assets - T/P		(8,000)		(5,994)		(11,232)	(5,238)	(87.38%)	▲	
106216	Contractor Expenses		(35,000)		(26,244)		(38,000)	(11,756)	(44.80%)	▲	
<u>OPERATING REVENUE</u>			(296,981)		(222,696)		(240,291)	(17,595)			

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
106332	Subdivision Fees	1,500		1,125		(1,135)				
106334	T.Plng Misc Fees - 3-6 Dog Applications - Planning Applications - Plan Searches	30,000		22,500		26,025				
		31,500		23,625		24,891		1,266		
TOTAL TOWN PLANNING - Operating		31,500	(296,981)	23,625	(222,696)	24,891	(240,291)	(16,329)		
<u>CAPITAL EXPENDITURE</u>										
106217	Transfer To Local Planning Scheme No 4 Reserve		0		0		0	0	0	
			0		0		0	0	0	
<u>CAPITAL REVENUE</u>										
106338	Transfer From Local Planning Scheme No 4 Reserve		0		0		0	0	0	
			0		0		0	0	0	
TOTAL TOWN PLANNING - Capital		0	0	0	0	0	0	0		
TOTAL TOWN PLANNING		31,500	(296,981)	23,625	(222,696)	24,891	(240,291)	(16,329)		
<u>COMMUNITY AMMENITIES</u>										
<u>OTHER COMMUNITY SERVICES</u>										
<u>OPERATING EXPENDITURE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
107201	Cemetery Maintenance - Building Maintenance - Parks & Gardens - Operational/Utilities		(37,102)		(27,747)		(30,405)	(2,658)	(9.58%)	
107202	Federation Square Mtce - Building Maintenance - Parks & Gardens - Operational/Utilities		(13,893)		(10,386)		(7,153)	3,233	31.13%	
107204	Toodyay Railway Station R015 Railway Lawns & Gardens - 11,360 R078 Railway Resesrve - 3,627 Utilities - 2,148		(17,135)		(12,798)		(8,056)	4,742	37.05%	
107205	Street Furniture		(4,237)		(3,150)		(29)	3,121	99.08%	
107206	War Memorial		(28,228)		(21,123)		(15,527)	5,596	26.49%	▼
107210	Administration Allocation - Other Community Services		(30,524)		(22,887)		(21,711)	1,176	5.14%	
107211	Cemetery Operations - Gravedigging Etc		(15,000)		(11,250)		(10,009)	1,241	11.03%	
003502	Depr Of Assets-Amenities		(3,500)		(2,619)		(4,384)	(1,765)	(67.40%)	
			(149,619)		(111,960)		(97,274)	14,686		
<u>OPERATING REVENUE</u>										
107331	Cemetery Fees (Inc Gst)	10,000		7,497		6,082		(1,415)	(18.88%)	
107332	Cemetery Fees (Not Inc Gst)	2,000		1,494		175		(1,319)	(88.29%)	
107334	Contributions, Donations, Grants & Sponsorship	0		0		0		0		
		12,000		8,991		6,257		(2,734)		
TOTAL OTHER COMMUNITY - Operating		12,000	(149,619)	8,991	(111,960)	6,257	(97,274)	11,952		
<u>CAPITAL EXPENDITURE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
107271	Specialised Buildings - Community Amenities - Capital Works - Q031 Cnr Duke St & Charcoal Lane - 5,000		(5,000)		(3,744)		(960)	2,784	74.36%	
107273	Toodyay Cemetery - Capital Works - Q013 Cemetery - Niche Wall		(10,000)		(7,497)		0	7,497	100.00%	▼
			(15,000)		(11,241)		(960)	10,281		▲
CAPITAL REVENUE										
			0		0		0	0		
			0		0		0	0		
TOTAL OTHER COMMUNITY - Capital		0	(15,000)	0	(11,241)	0	(960)	10,281		
TOTAL OTHER COMMUNITY SERVICES		12,000	(164,619)	8,991	(123,201)	6,257	(98,234)	22,233		
TOTAL COMMUNITY AMENITIES		696,250	(1,288,127)	684,293	(968,704)	709,322	(916,858)	76,875		
RECREATION & CULTURE										
PUBLIC HALLS										
OPERATING EXPENDITURE										
111201	Memorial Hall - Operational & Maintenance Expenditure - Building Maintenance - Parks & Gardens - Operational/Utilities		(48,116)		(36,063)		(31,895)	4,168	11.56%	
111202	Morangup Comm Ctre. - Building Maintenance - Parks & Gardens		(7,602)		(5,661)		(2,361)	3,300	58.29%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
111203	- Operational/Utilities Community Ctre - Building Maintenance - Parks & Gardens - Operational/Utilities		(54,513)		(40,851)		(41,377)	(526)	(1.29%)	
111204	Administration Allocation - Public Halls		(36,007)		(27,000)		(25,398)	1,602	5.93%	
161205	Loan 65 - Interest And Charges		(4,108)		(3,069)		(2,125)	944	30.74%	
003522	Deprec Of Assets - Halls		(110,000)		(82,494)		(82,249)	245	0.30%	
			(260,346)		(195,138)		(185,406)	9,732		
<u>OPERATING REVENUE</u>										
111330	Memorial Hall Rentals	5,000		3,744		3,182		(562)	(15.02%)	
111332	Community Centre Rentals - Silver Chain - 9,000 - Dept Child Protection - 20,000 - Other Rentals - 3,000	32,000		28,000		29,983		1,983	7.08%	
111333	Community Centre Recoups	500		369		0		(369)	(100.00%)	
		37,500		32,113		33,165		1,052		
TOTAL PUBLIC HALLS - Operating		37,500	(260,346)	32,113	(195,138)	33,165	(185,406)	10,784		
<u>CAPITAL EXPENDITURE</u>										
111351	Buildings - Public Halls & Civic Centres - Q141 Memorial Hall - Floor, Curtains, Paint - 16,000 - Q165 Morangup Hall Storage Area - 20,000		(36,000)		(36,000)		(4,068)	31,932	0.00%	
111352	Land - Public Halls & Civic Centres	0		0		0		0		
161256	Loan 65 - Principal - Community Centre, Stirling Terrace		(9,916)		(7,434)		(4,874)	2,560	34.44%	
		(45,916)		(43,434)		(8,941)	34,493			

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	<u>CAPITAL REVENUE</u>									
		0		0		0		0		
		0		0		0		0		
	TOTAL PUBLIC HALLS - Capital	0	(45,916)	0	(43,434)	0	(8,941)	34,493		
	TOTAL PUBLIC HALLS	37,500	(306,262)	32,113	(238,572)	33,165	(194,348)	45,276		
	<u>RECREATION & CULTURE</u>									
	<u>RECREATION & SPORT</u>									
	<u>OPERATING EXPENDITURE</u>									
003792	Deprec Of Assets - Sport		(205,000)		(153,747)		(180,213)	(26,466)	(17.21%)	▲
113201	Toodyay Showgrounds - Buildiing Maintenace - Parks & Gardens - Operational/Utilities - Furniture & Fittings - 40 chairs/5 tables 4,500 - Corckery/Cutlery/Urn Allowance - 2,000 - Painting Allowance - 3,000		(209,395)		(156,852)		(136,838)	20,014	12.76%	▼
113202	Toodyay Race Course	0		0		(513)		(513)		
113203	Newcastle Park - Buildiing Maintenace - Parks & Gardens - Operational/Utilities		(27,080)		(20,277)		(22,281)	(2,004)	(9.88%)	
113204	Charcoal Lane Public Convenience - Buildiing Maintenace		(14,206)		(10,611)		(12,470)	(1,859)	(17.52%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	- Parks & Gardens - Operational/Utilities									
113206	Parks & Gardens Depot		(3,349)		(2,457)		(2,023)	435	17.68%	
113207	Pioneer Arboretum		(5,018)		(3,744)		(7,485)	(3,741)	(99.92%)	
113208	Railway Wagon Reserve No. 35142		(7,661)		(5,715)		(1,181)	4,534	79.33%	
113210	Wilson Street (Parking) Reserve		(1,645)		(1,215)		(766)	449	36.99%	
113212	Pelham Reserve		(15,447)		(11,547)		(8,192)	3,355	29.06%	
	- Building Maintenance - Parks & Gardens - Operational/Utilities									
113213	Dudgee & Stirling Parks		(86,433)		(64,746)		(65,940)	(1,194)	(1.84%)	
	- Parks & Gardens - Building Maintenance - Pulley System for Banners - 2,000									
113214	Misc Sports Club Facilities		(11,660)		(8,739)		(8,003)	736	8.42%	
	- Building Maintenance - 2,660 - Golf Club Ins Reimburse - 1,000 - Tennis Club Ins Reimburse - 1,000 - Storage Shed - Cricket Pitch Area - 3,000 - Miscellaneous - 4,000									
113215	Miscellaneous Shire Parks & Gardens		(11,426)		(8,442)		(5,325)	3,117	36.92%	
113216	Sport & Rec Co-Ordinator		0		0		0	0		
113221	Admin Allocation - Recreation & Sport		(60,413)		(45,306)		(42,405)	2,901	6.40%	
113225	Kids Sport Program - Grant Expenditure		(9,000)		(6,750)		(6,682)	68	1.01%	
113227	Youth Engagement - Expenditure		(31,000)		(23,247)		(16,269)	6,978	30.02%	▼
	- Inclusion Program - c/fwd grant funds - 20,000 - Inclusion Program - 5,000 - Catch Music Program - 6,000									
113228	Community Expenditure - Sport & Rec		(1,000)		(747)		(136)	611	81.75%	
113229	Other Recreation & Sport - Employee Costs		(196,125)		(147,087)		(49,277)	97,810	66.50%	▼

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
161214	Loan 72 - Interest - Land -Rec Centre		(45,558)		(34,164)		(18,861)	15,303	44.79%	▼
161215	Loan 73 - Interest - Tennis & basketball Cts		(2,414)		(1,809)		(1,514)	295	16.32%	
			(943,830)		(707,202)		(586,375)	120,827		
<u>OPERATING REVENUE</u>										
113330	Showground Rental	3,000		2,250		3,109		859	38.18%	
113332	Club Leases	1,000		747		482		(265)	(35.50%)	
113334	Kids Sport - Grant Income - DSR Kids Sport Program - 9,000	9,000		6,750		9,000		2,250	33.33%	
113335	Clubs Insurance	5,000		3,744		3,450		(294)	(7.85%)	
113351	Grants & Contributions Income	1,000		747		500		(247)	(33.07%)	
113353	Grant Income Water Park Grant Funds - 250,000 Anzac Park Memorial Wall - RSL - 3,636 Grant Funds to offset Job No: Q162 - 50,000	303,636		227,727		0		(227,727)	(100.00%)	▼
113357	Toodyay Race Club - Reimbursement/S	4,000		2,997		3,153		156	5.21%	
113358	Youth Advisory Council - Income	1,000		747		0		(747)	(100.00%)	
113362	Recreation Precinct Contributions	1,000,000		600,000		0		(600,000)	0.00%	
		1,327,636		845,709		19,694		(826,015)		
TOTAL REC & SPORT - Operating		1,327,636	(943,830)	845,709	(707,202)	19,694	(586,375)	(705,187)		
<u>CAPITAL EXPENDITURE</u>										
113256	Dudgee / Stirling Park Upgrade - Infrastructure Q168 Stirling Park - Power Upgrade - 9,000		(9,000)		(6,750)		(95)	6,655	98.59%	▼
113262	Buildings - Sport & Recreation	0		0		0		0	0	
113263	Infrastructure - Parks & Recreation Q159 Recreation Precinct Sitemarks - 1,500,000		(1,968,000)		(1,851,000)		(678,025)	1,172,975	63.37%	▼

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	Q164 Water Park Duidgee Park - 350,000									
	Q167 Reticulation Hamersley Park - 8,000									
	Q162 Anzac Park Stage 1 - Memorial Wall - 10,000									
	Q162 Anzac Park Upgrade Stage 2- 100,000									
113270	Showgrounds - Pavilion	0		0		0		0		
113274	Transfer To Swimming Pool Reserve - Interest only	(2,000)		(1,494)		(1,526)		(32)	(2.17%)	
113275	Transfer To Recreation Development Reserve - 95,000 subject to sale of land -35,000 Interest	(130,000)		(27,000)		(26,091)		909	3.37%	
161262	Loan 72 - Principal - Recreation Precinct	(36,377)		(27,279)		(17,989)		9,290	34.06%	▼
161263	Loan 73 - Principal Payments - Multi Purpose Courts	(18,684)		(14,013)		(18,684)		(4,671)	(33.33%)	
		(2,164,061)		(1,927,536)		(742,410)		1,185,126		
<u>CAPITAL REVENUE</u>										
113350	Transfer From Recreation Development Reserve Subject to sale of Lot 5/23 Toodyay Street - 95,000	95,000		0		0		0	0.00%	
		95,000		0		0		0		
TOTAL REC & SPORT - Capital		95,000	(2,164,061)	0	(1,927,536)	0	(742,410)	1,185,126		
TOTAL RECREATION & SPORT		1,422,636	(3,107,891)	845,709	(2,634,738)	19,694	(1,328,785)	479,939		
<u>RECREATION & CULTURE</u>										
<u>LIBRARIES</u>										
<u>OPERATING EXPENDITURE</u>										
115201	Library - Salaries & Wages		(120,058)		(90,036)		(104,969)	(14,933)	(16.59%)	▲

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
115203	Superannuation - Library		(11,406)		(8,550)		(10,332)	(1,782)	(20.85%)	
115204	Other Employee Costs - Library		(10,502)		(7,866)		(19,798)	(11,932)	(151.69%)	▲
	- Insurance									
	- Conference & Training									
	- Uniforms									
	- Other									
115205	Library Operating Expenses		(15,000)		(11,250)		(11,007)	243	2.16%	
	Stationery & Staff Amenities - 5,000									
	Telephone Charges - 5,000									
	State Library of WA - 5,000									
115206	Library Bldg. Maintenance		(28,249)		(21,132)		(18,091)	3,041	14.39%	
115207	Library Office Equipment		(8,000)		(5,994)		(3,376)	2,618	43.68%	
115208	Library Book Purchases		(2,000)		(1,494)		(1,374)	120	8.01%	
115210	Administration Allocation - Library		(31,805)		(23,850)		(22,444)	1,406	5.90%	
115211	Library - Events		(2,300)		(1,719)		(2,016)	(297)	(17.29%)	▼
161209	Loan 67 - Interest And Charges		(23,158)		(17,361)		(11,283)	6,078	35.01%	
161211	Loan 69 - Interest And Charges		(8,440)		(6,318)		(3,590)	2,728	43.17%	
004072	Deprec Of Assets-Library		(38,000)		(28,494)		(28,895)	(401)	(1.41%)	
			(298,918)		(224,064)		(237,175)	(13,111)		
<u>OPERATING REVENUE</u>										
115330	Sale Of Old Library Books	0		0		0		0		
115331	Grants Income	0		0		0		0		
115332	Lib. Photocopying	0		0		0		0		
115333	Book Fines	0		0		(110)		(110)		
115334	Library Income/Revenue	2,000		1,494		2,995		1,501	100.49%	
	Sale of library books - 500									
	Photocopying - 2,000									
	Fines - 500									
	Miscellaneous - 500									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		2,000		1,494		2,885		1,391		
TOTAL LIBRARIES - Operating		2,000	(298,918)	1,494	(224,064)	2,885	(237,175)	(11,720)		
CAPITAL EXPENDITURE										
115250	Buildings - Library - J0038 New Office Area- 10,000 - J067 Library toilet Facilities - 40,000		(50,000)		(50,000)		(10,590)	39,410	78.82%	▼
161258	Loan 67 Principal - Library Upgrade 1		(32,057)		(24,039)		(15,768)	8,271	34.41%	▼
161261	Loan 69 Principal - Library Upgrade 2		(29,156)		(21,861)		(14,354)	7,507	34.34%	▼
			(111,213)		(95,900)		(40,712)	55,188		
CAPITAL REVENUE										
		0		0		0		0		
		0		0		0		0		
TOTAL LIBRARIES - Capital		0	(111,213)	0	(95,900)	0	(40,712)	55,188		
TOTAL LIBRARIES		2,000	(410,132)	1,494	(319,964)	2,885	(277,887)	43,468		
RECREATION & CULTURE										
HERITAGE										
OPERATING EXPENDITURE										
116201	Museum (Gaol) Maintenance		(56,216)		(42,039)		(35,756)	6,283	14.95%	▼
116202	Museum Honariums		(5,200)		(3,897)		(3,300)	597	15.32%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
116203	Museum Displays - Exhibition of Health & Healing - 2,000. - Object supports for Agricultural Equipment - 2,000		(4,000)		(2,997)		(2,020)	977	32.58%	
116204	Museum Subscriptions		0		0		0	0	0	
116205	Mus. Conservation Materials		0		0		0	0	0	
116206	Museum Volunteer Expenses		0		0		0	0	0	
116207	Mus. Office Equip & Stationery		0		0		0	0	0	
116208	Mus Trng & Workshops		0		0		0	0	0	
116209	Mus. - Marketing/Promotion - Brochure & Walk Trail booklet - Brochure Reprint/Yearly Exhibit		(5,000)		(3,744)		(422)	3,322	88.72%	
116210	Heritage - Preservation & Conservation - Restore Heritage Furniture - 1,700 - Repairs to stables for safety & accessibility - 2,500		(4,200)		(3,150)		(2,320)	830	26.35%	
116212	Heritage - Employee Costs		(73,274)		(54,936)		(55,050)	(114)	(0.21%)	
116214	Museum Curator - Superannuation		0		0		0	0	0	
116215	Museum Curator - Other Employee Costs - Insurance - Conference & Training - Other		0		0		0	0	0	
116217	Heritage Advisory Services		(20,000)		(14,994)		(9,330)	5,664	37.78%	▼
116218	Administration Allocation - Heritage		(39,644)		(29,727)		(27,823)	1,904	6.40%	
116219	Cultural Heritage Interp Works		(6,200)		(4,644)		(385)	4,259	91.71%	
116221	Museum Operating Expenses Subscriptions - 400 Conservation Materials - 1,000 Volunteer Expenses - 750 Office Equipment & Stationery - 1,500		(4,300)		(3,222)		(2,356)	866	26.87%	
			(218,034)		(163,350)		(138,764)	24,586		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
OPERATING REVENUE										
116330	Lotterywest Grants - Museum Q156 Roof Repair - New Shingles to Old Gaol	100,000		0		0		0	0.00%	
116332	Admissions To Museum	8,500		6,372		7,745		1,373	21.55%	
116333	Grant Income - Heritage	15,000		15,000		15,455		455	3.03%	
116335	Old Goal Precinct Technical Upgrades - 15,000	10,000		7,497		1,988		(5,510)	(73.49%)	▼
	Recoups - Heritage Council	133,500		28,869		25,187		(3,682)		
TOTAL HERITAGE - Operating		133,500	(218,034)	28,869	(163,350)	25,187	(138,764)	20,904		
CAPITAL EXPENDITURE										
117252	Upgrade To Heritage Buildings Q156 Roof Structure Repairs & Drainage Old Gaol - 200,000		(230,000)		(30,000)		(21,457)	8,543	28.48%	▼
117254	Q170 Old Goal Technical Upgrade - 30,000		(200,000)		(4,500)		(151)	4,349	96.64%	
	Transfer To Heritage Asset Reserve Sale of Syreds Cottage - 195,000 Interest - 5,000		(430,000)		(34,500)		(21,609)	12,892		
CAPITAL REVENUE										
117350	Transfer From Heritage Asset Reserve Gaol Project - Subject to sale of Syreds Cottage - 100,000	100,000		74,997		0		(74,997)		
		100,000		74,997		0		(74,997)		
TOTAL HERITAGE - Capital		100,000	(430,000)	74,997	(34,500)	0	(21,609)	(62,106)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
TOTAL HERITAGE		233,500	(648,034)	103,866	(197,850)	25,187	(160,372)	(41,201)		
RECREATION & CULTURE										
CULTURE										
OPERATING EXPENDITURE										
004222	Depreciation - Assets - Culture	(98,000)		(73,494)		(79,434)		(5,940)	(8.08%)	
113209	Toodyay St Aboriginal Reserve	(3,339)		(2,493)		(2,474)		19	0.78%	
117201	Festivals - Other	(4,500)		(3,348)		(8,280)		(4,932)	(147.30%)	
	- Twilight Movies In The Park - 1,000									
	- Gyuto Monks Cultural Visit - 2,500									
	- Miscellaneous - 1,000									
117202	Avon Descent	(18,832)		(18,298)		(16,961)		1,337	7.30%	
	- Event in-kind - 5,000									
	- NADA sponsorship - 10,000									
	- Avon Descent - L/holders BBQ - 550									
	- Miscellaneous - 3,282									
117203	Aust. Day Celebrations	(7,515)		(5,634)		(8,433)		(2,799)	(49.68%)	
	- Community Breakfast, Citizenship Ceremony									
117204	Donegan'S Cottage - Showgrounds	(6,580)		(4,887)		(1,134)		3,753	76.80%	
117205	Parkers Cottage	(6,124)		(4,563)		(1,646)		2,917	63.93%	
117206	Moondyne Festival	(2,000)		(1,494)		0		1,494	100.00%	
117207	Toodyay International Food Festival	(57,463)		(56,827)		(53,086)		3,741	6.58%	
	- IFF Event Expenses - 42,000									
	- EMRC Admin Fee - 5,000									
	- Maintenance - 2,000									
	- Waste Collection - 1,500									
	- Advertising - Radio & Print - 2,000									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
117208	- Hire Of Toilets/Emptying - 1,500 - Miscellaneous - 1,000 - Parks & Gardens - 2,463 Targa West		(2,500)		(1,863)		(1,744)	119	6.36%	
117210	Toodyay Ag Show - Maintenance - 2,000 - Waste Mgmt & Toilet Hire - 2,900 - Generator Hire - 1,000 - Miscellaneous - 1,000 - Parks & Gardens - 2,500		(9,400)		(8,876)		(7,280)	1,596	17.99%	
117211	Xmas Street Party - Christmas Decorations - 8,000		(8,000)		(5,994)		(8,127)	(2,133)	(35.59%)	
117212	Toodyay Races - Insurance (Reimbursed) GL; 113357		(4,000)		(2,997)		(3,153)	(156)	(5.22%)	
117213	Community Grants & Sponsorships - Culture - Volunteer Recognition Event - 4,000 - Senior's Week - 1,000 - Miscellaneous - 1,000		(6,000)		(4,500)		(918)	3,582	79.60%	
117214	Administration Allocation - Culture		(44,946)		(33,705)		(31,414)	2,291	6.80%	
117215	Anzac Commemoration - Expenditure		(3,000)		(2,250)		0	2,250	100.00%	
117216	Reconciliation Week		(3,000)		(2,250)		0	2,250	100.00%	
			(285,199)		(233,473)		(224,084)	9,389		
<u>OPERATING REVENUE</u>										
117332	Grant Income - EMRC - Avon/IFF Festival - 30,000 - Thank a volunteer Day - 1,000 - Senior's Week - 1,000 - Miscellaneous - 1,000	33,000		33,000		30,709		(2,291)	(6.94%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
117333	Sponsorship - International Food Festival	3,000		2,241		2,955		714	31.84%		
117334		7,500		5,625		10,533		4,908	87.25%		
117335		2,500		2,500		4,885		2,385			
		46,000		43,366		49,081		5,715			
TOTAL CULTURE - Operating		46,000	(285,199)	43,366	(233,473)	49,081	(224,084)	15,105			
<u>CAPITAL EXPENDITURE</u>											
		0		0		0		0			
		0		0		0		0			
<u>CAPITAL REVENUE</u>											
		0		0		0		0			
		0		0		0		0			
TOTAL CULTURE - Capital		0	0	0	0	0	0	0			
<u>TOTAL CULTURE</u>											
TOTAL RECREATION & CULTURE		1,741,636	(4,757,517)	1,026,548	(3,624,597)	130,013	(2,185,475)	542,587			
<u>TRANSPORT</u>											
<u>CONSTRUCTION</u>											
<u>OPERATING EXPENDITURE</u>											
121201	Crossover Contributions		(15,000)		(11,250)		(6,901)	4,349	38.66%		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
121214	Survey ,Design & Audits		(1,000)		(747)		(1,395)	(648)	(86.75%)	
121216	Administration Allocation - Transport Construction		(69,003)		(51,750)		(48,665)	3,085	5.96%	
161210	Loan 68 - Interest & Charges - Stirling Terrace		(2,897)		(2,160)		(1,107)	1,053	48.74%	
161212	Loan 70 - Interest & Charges - Footbridge		(4,233)		(3,168)		(3,092)	76	2.39%	
161213	Loan 71 - Interest & Charges - Depot		(36,924)		(27,684)		(17,158)	10,526	38.02%	▼
004670	Deprec - Transport Assets		(3,750,000)		(2,812,500)		(2,852,872)	(40,372)	(1.44%)	
			(3,879,057)	0	(2,909,259)		(2,931,190)	(21,931)		
OPERATING REVENUE										
121334	Regional Roads Group (Project) Grants A0004 Julimar Road BSF SLK 1.78 - 4.11- 121,921 C0004 Julimar Road BSF SLK 13.23-15.96 - 137,856 Q0004 Julimar Road BSF SLK 28.93 - 30.03 - 114,357 A0013 Fernie Rd/Toodyay Rd Intersection - 30,521 A0021 Morangup Road - 4,384 A0063 Fiennes St/Clinton St Asphalt - 48,467 A0194 Bindoon Dewars Pool Rd - 196,731 E0194 Bindoon Dewars Pool Rd - 214,521	868,758		868,758		683,588		(185,170)	(21.31%)	▼
121337	Roads To Recovery Grants B0010 River Road - 119,385 B0018 - Sandplain Road - 118,944 B0048 Harders Chitty Road - 114,665 B0137 Wattle Way - 118,676 B0153 Wandoo Circle - 116,264	587,934		391,956		587,933		195,977		
121339	Road Const. (Private) Contribution	0		0		0		0		
		1,456,692		1,260,714		1,271,521		10,807		
TOTAL CONSTRUCTION - Operating		1,456,692	(3,879,057)	1,260,714	(2,909,259)	1,271,521	(2,931,190)	(11,124)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL EXPENDITURE										
112122	Footpaths - Construction y0024 Toodyay Street - Telegraph Road to Oval		(20,000)		(15,000)		(11,700)	3,300		
121211	Regional Road Group Projects - Grant Funded A0004 Julimar Road BSF SLK 1.78 - 4.11- 212,084 C0004 Julimar Road BSF SLK 13.23-15.96 - 206,785 Q0004 Julimar Road BSF SLK 28.93 - 30.03 - 142,333 A0013 Fernie Rd/Toodyay Rd Intersection - 45,782 A0063 Fiennes St/Clinton St Asphalt - 72,700 A0021 Morangup Road - 10,455 A0194 Bindoon Dewars Pool Rd - 295,096 E0194 Bindoon Dewars Pool Rd - 214,521		(1,199,761)		(899,703)		(781,612)	118,091	13.13%	▼
121212	Roads To Recovery - Grant Works B0010 River Road - 121,758 B0018 Sandplain Road - 118,944 B0048 Harders Chitty Road - 114,665 B0137 Wattle Way - 118,676 B0153 Wandoo Circle - 116,264		(590,310)		(459,479)		(441,846)	17,633	3.84%	
121213	Road Construction - Own Resources D0026 Mount Road/Buligan Road Tree Pruning - 15,000 D0036 Long Forrest Road - 36,215 D0052 Cobblers Pool Road - 104,495 D0058 Duidgee Park Barrier Rail - 10,072 D0084 Dawson Road - 26,657 D0115 Hermiandra Place - 23,345 D0123 Kane Road - 17,395 D0166 Everett Street - 33,955 D0195 Stirling Terrace - Drainage - 7,432 D0153 Wandoo Circle - Drainage - 6,212		(427,751)		(320,625)		(198,692)	121,933	38.03%	▼

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	D0247 Western Road - 75,496									
	D0061 Station Carpark Solar Lighting - 10,000									
	C0061 Anzac Avenue - Tree Removal - 12,500									
	J065 Bowling Club Car Park - 40,000									
	J066 Piesse/Charcoal Lane Street Bins - 8,975									
121215	Bridges & Culverts Works	0		0		0		0		
122202	Purchase Of Plant & Equipment	(439,386)		(439,386)		(402,988)		36,398	0.00%	
	Backhoe - 155,000									
	Multi Tyred Roller - 170,000									
	MPD Vehicle - 42,000									
	BMO Vehicle - 37,000									
	Upgrade Shire Radio System - 35,386									
122203	Transfer To Plant Replacement Reserve	(24,000)		(24,000)		(23,062)		938	3.91%	
	- Interest									
	- Community Bus Replacement Fund - 20,000									
122205	Transfer To Road Contribution Reserve	(34,500)		(25,875)		(33,355)		(7,480)	(28.91%)	▲
	- Interest & 30,000									
122206	Railway Works & Services Depot - Buildings	0		0		0		0	0.00%	
122207	Remediation Of Old Depot Sites	(20,000)		(14,985)		(7,383)		7,602	50.73%	▼
	- Q163 - Parks & Gardens Site - 10,000									
	- Q048 - Harper Road Site - 10,000									
122208	Charcoal Lane	0		0		0		0		
122209	Toodyay Townsite - Upgrade	(20,000)		(15,000)		0		15,000		
	- Q140 Street Trees									
123220	Railway Works & Services Depot - Infrastructure Other	0		0		0		0		
122211	Transfer To Newcastle Footbridge Reserve	(10,500)		(10,500)		(10,233)		267	2.55%	
	- Interest & 10,000									
161259	Loan 68 - Principal	(52,412)		(39,303)		(25,788)		13,515	34.39%	▼
161269	Loan 70 - Principal Payment	(12,690)		(9,513)		(9,451)		62	0.66%	
161270	Loan 71 - Principal Payment - Depot	(30,153)		(22,608)		(14,908)		7,700	34.06%	▼

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
			(2,881,463)			(2,295,977)		(1,961,016)	334,961	
	<u>CAPITAL REVENUE</u>									
121348	Transfer From Road Contribution Reserve	0		0		0		0		
122330	Sale Of Plant & Equipment	120,000		90,000		86,909		(3,091)	(3.43%)	
	T0005 John Deere Backhoe - 50,000									
	1CSR493 Bomag Roller - 35,000									
	T0000 Nissan Pathfinder (MPD) - 25,000									
	T7030 Toyota Hilux (BMO) - 10,000									
122331	Transfer From Plant Replacement Reserve	50,000		50,000		50,000		0	0.00%	
		170,000		140,000		136,909		(3,091)		
	TOTAL CONSTRUCTION - Capital	170,000	(2,881,463)	140,000	(2,295,977)	136,909	(1,961,016)	331,870		
	TOTAL CONSTRUCTION	1,626,692	(6,760,520)	1,400,714	(5,205,236)	1,408,430	(4,892,206)	320,746		
	TRANSPORT									
	MAINTENANCE									
	<u>OPERATING EXPENDITURE</u>									
123201	Road Maintenance		(770,000)		(577,485)		(517,365)	60,120	10.41%	▼
123202	Bridge Maintenance		(80,000)		(59,985)		(20,319)	39,666	66.13%	▼
	- Annual Maintenance Program - 80,000									
123204	Tree Maintenance - Own Resources	0		0		(984)	(984)			
123205	Footpath Maintenance		(12,922)		(9,675)		(3,778)	5,897	60.95%	▼
123206	Lighting Of Streets		(45,000)		(33,750)		(28,548)	5,202	15.41%	▼
123207	Road Verge Spraying - Contract		(30,000)		(22,500)		(23,800)	(1,300)	(5.78%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
123208	Admin Allocation - Transport Maintenance		(51,113)		(38,331)		(36,144)	2,187	5.70%	
123209	Depot Maintenance		(62,638)		(46,908)		(46,305)	603	1.29%	
	- Security Cameras - 2,500									
	- Building Maintenance									
	- Parks & Gardens Maintenance									
	- Utilities									
	- Insurance									
123210	Roman li Subscription		(6,000)		(4,500)		(6,102)	(1,602)	(35.61%)	
123211	Bridge Insurance		(75,000)		(75,000)		(71,343)	3,657	4.88%	
123212	Signage		(10,000)		(7,497)		(1,420)	6,077	81.06%	▼
004870	Deprec Of Assets - Maint		(95,000)		(71,244)		(80,317)	(9,073)	(12.73%)	▲
			(1,237,673)		(946,875)		(836,424)	110,451		
<u>OPERATING REVENUE</u>										
123330	MRWA Street Light Subsidy	1,500		1,125		0		(1,125)	(100.00%)	
123331	Operating Grants - Roads	126,168		126,168		126,168		0	0.00%	
123333	Road Maintenance Contributions	30,000		22,500		73,916		51,416	228.52%	▲
		157,668		149,793		200,084		50,291		
TOTAL MAINTENANCE - Operating		157,668	(1,237,673)	149,793	(946,875)	200,084	(836,424)	160,742		
<u>CAPITAL EXPENDITURE</u>										
		0		0		0		0		
		0		0		0		0		
<u>CAPITAL REVENUE</u>										
		0		0		0		0		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		0		0		0		0		
	TOTAL MAINTENANCE - Capital	0	0	0	0	0	0	0	0	
	TOTAL MAINTENANCE	157,668	(1,237,673)	149,793	(946,875)	200,084	(836,424)	160,742		
	TOTAL TRANSPORT	1,784,360	(7,998,193)	1,550,507	(6,152,111)	1,608,514	(5,728,631)	481,488		
<u>ECONOMIC SERVICES</u>										
<u>RURAL SERVICES</u>										
<u>OPERATING EXPENDITURE</u>										
131201	Weed Control - Own Resources			(11,230)		(8,406)		(6,478)	1,928	22.94%
131208	Administration Allocation - Rural Services			(22,610)		(16,956)		(16,012)	944	5.57%
131210	Rural Street Addressing - Other - 1,000 - Folewood, Julimar & Toodyay - 2,000 - Bejoording - 2,000			(5,000)		(3,744)		(3,140)	604	16.13%
				(38,840)		(29,106)		(25,630)	3,476	
<u>OPERATING REVENUE</u>										
131334	Rural Street Addressing	500		369		255		(114)	(31.01%)	
		500		369		255		(114)		
	TOTAL RURAL SERVICES - Operating	500	(38,840)	369	(29,106)	255	(25,630)	3,362		
<u>CAPITAL EXPENDITURE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
CAPITAL REVENUE			0		0		0	0	0		
			0		0		0	0	0		
		0		0		0		0	0		
		0		0		0		0	0		
TOTAL RURAL SERVICES - Capital		0	0	0	0	0	0	0	0		
TOTAL RURAL SERVICES		500	(38,840)	369	(29,106)	255	(25,630)	3,362			
ECONOMIC SERVICES											
TOURISM & AREA PROMOTION											
OPERATING EXPENDITURE											
132201	Visitor Centre - Employee Costs		(86,997)		(65,232)		(88,271)	(23,039)	(35.32%)	▲	
132203	Visitor Centre - Superannuation		0		0		0	0	0		
132204	Visitor Centre - Conferences & Training		0		0		0	0	0		
132205	Visitor Centre - Uniforms		0		0		0	0	0		
132207	Visitor Centre - Printing & Stationery		(1,000)		(747)		(637)	110	14.77%		
132208	Postage (V.C.)		(1,000)		(747)		(663)	84	11.26%		
132210	Telephone/Internet Costs (V.C.)		(10,000)		(7,497)		(3,361)	4,136	55.17%		
132211	Visitor Centre - Other Employee Costs		0		0		0	0	0		
	- Insurnace										
	- Other										
132212	Other V/C Office Expenses		(10,000)		(7,497)		(8,638)	(1,141)	(15.22%)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
132213	Connors Mill Bldg. Operation (V.C.) - Maintenance of Machinery Displays - Building Maintenance - Utilities, Insurance etc		(30,783)		(23,058)		(13,105)	9,953	43.17%	▼
132214	Visitors Ctre. Bldg. Operation - Storage Shed for event equipment - 2,000 - Building Maintenance - Parks & Gardens Maintenance - Utilities, Insurance etc		(47,725)		(35,757)		(23,126)	12,631	35.32%	▼
132215	Memberships Affiliated Bodies - Accreditation Of Visitor Centre		(1,350)		(1,008)		(2,160)	(1,152)	(114.29%)	
132216	Accommodation Expense - Offset By GI: 132335		(65,000)		(48,744)		(33,562)	15,182	31.15%	▼
132217	Accommodation Commission Expenses		(2,000)		(1,494)		(1,896)	(402)	(26.91%)	
132221	Tourist Information Bay		(3,156)		(2,340)		(1,893)	447	19.09%	
132222	Transwa Ticket Sales		(5,000)		(3,744)		(3,750)	(6)	(0.16%)	
132224	Floor Stock Purchases		(12,000)		(9,000)		(13,914)	(4,914)	(54.60%)	
132229	Administration Allocation - Tourism		(50,090)		(37,566)		(35,000)	2,566	6.83%	
005502	Deprec Of Assets-Tourism		(85,000)		(63,747)		(66,113)	(2,366)	(3.71%)	
161204	Loan 64 - Interest And Charges		(6,072)		(4,545)		(2,215)	2,330	51.27%	
			(417,173)		(312,723)		(298,303)	14,420		
<u>OPERATING REVENUE</u>										
132330	Admissions Connors Mill	6,000		4,500		5,924		1,424	31.65%	
132332	Floor Stock Sales	25,000		18,747		24,646		5,899	31.47%	▲
132333	Misc Visitor Ctre Income	1,000		747		49		(698)	(93.40%)	
132334	Membership Fees	1,500		1,125		2,847		1,722	153.10%	
132335	Accommodation Income - Offset By GI: 132216	65,000		48,744		29,128		(19,616)	(40.24%)	▼
132336	Accommodation Commission	6,500		4,869		4,276		(593)	(12.18%)	
132338	Transwa Ticket Sales	5,500		4,122		4,264		142	3.45%	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
132354	Grant Income - Tourism & Area Promotion	40,000		29,997		12,000		(17,997)	(60.00%)	▼	
		150,500		112,851		83,135		(29,716)			
TOTAL TOURISM & AREA PROMO - Operating		150,500	(417,173)	112,851	(312,723)	83,135	(298,303)	(15,296)			
<u>CAPITAL EXPENDITURE</u>											
132339	Economic Services & Tourism - Buildings		(48,000)		(36,000)		(2,900)	33,100	91.94%	▼	
161255	Q142 VC Sustainable Upgrades - 48,000 Loan No. 64 - Principal Payments - Visitor Centre		(15,358)		(11,511)		(7,554)	3,957	34.38%		
			(63,358)		(47,511)		(10,454)	37,057			
<u>CAPITAL REVENUE</u>											
		0		0		0		0			
		0		0		0		0			
TOTAL TOURISM & AREA PROMO - Capital		0	(63,358)	0	(47,511)	0	(10,454)	37,057			
TOTAL TOURISM & AREA PROMOTION		150,500	(480,531)	112,851	(360,234)	83,135	(308,757)	21,761			
<u>ECONOMIC SERVICES</u>											
<u>OTHER TOURISM & AREA PROMOTION</u>											
<u>OPERATING EXPENDITURE</u>											
132230	Area Promotion Advertising Avon Valley Tourism - 5,000 Experience Perth - 3,500		(36,600)		(27,450)		(17,335)	10,115	36.85%	▼	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
132233 132236	Flora Road/Explore Toodyay Brochures - 5,000									
	Pioneer Pathway Brochure - 2,000									
	Promotion of Avon Link - 5,000									
	Swan Magazine - 800 - (\$200 x 4 events)									
	Valley for All Seasons - 5,000									
	Visitor Centre Website - 10,300									
	Signs - Tourism, Events & Other		(1,600)		(1,197)		(1,034)	163	13.61%	
	Area Promotion - Employee Expenses		(94,539)		(70,893)		(69,441)	1,452	2.05%	
	Salaries & Wages - 79,614									
	Superannuation - 10,037									
OPERATING REVENUE	Conferences & Training - 2,500									
	Other Employee Expenses - 2,388									
			(132,739)		(99,540)		(87,810)	11,730		
	Community Directory	3,000		2,250		0		(2,250)	(100.00%)	
	Grants, Contributions & Sponsorships	5,000		3,744		0		(3,744)	(100.00%)	
	- Valley for All Seasons - \$5,000									
	Income - Other Tourism & Area Promotion	5,000		3,744		2,909		(835)	(22.30%)	
	Advertising on Toodyay Information Bay									
		13,000		9,738		2,909		(6,829)		
TOTAL OTHER TOURISM & AREA PROMO - Operating		13,000	(132,739)	9,738	(99,540)	2,909	(87,810)	4,901		
<u>CAPITAL EXPENDITURE</u>										
132250	Economic Services - Tourism - Other Infra									
	- Q136 Tourist Info Bay - Signage		(35,000)		(26,244)		(26,673)	(429)	(1.63%)	
			(35,000)		(26,244)		(26,673)	(429)		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
CAPITAL REVENUE		0	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	0	
TOTAL OTHER TOURISM & AREA PROMO - Capital		0	(35,000)	0	(26,244)	0	(26,673)	(429)		
TOTAL OTHER TOURISM & AREA PROMO		13,000	(167,739)	9,738	(125,784)	2,909	(114,483)	4,472		
BUILDING SERVICES										
OPERATING EXPENDITURE										
133201	Building - Employee Costs		(179,642)		(134,721)		(135,940)	(1,219)	(0.90%)	
133203	Building - Superannuation		0		0		0	0	0	
133204	Building - Conferences & Training		0		0		0	0	0	
133205	Building - Other Employee Costs		0		0		0	0	0	
133206	Bldg Vehicles Expenses		(10,000)		(7,497)		(8,349)	(852)	(11.37%)	
133207	Building Control Expenses		(3,000)		(2,250)		(1,948)	302	13.44%	
	- Additional Tools - 3,000									
133208	Legal Expenses - Bldg.		(1,000)		(747)		(14)	733	98.16%	
133209	Administration Allocation - Building		(61,778)		(46,332)		(43,516)	2,816	6.08%	
133211	Depreciation Of Assets		0		0		(11,221)	(11,221)		
			(255,420)		(191,547)		(200,987)	(9,440)		
OPERATING REVENUE										
133333	Building Licences	50,000		37,494		23,548		(13,946)	(37.20%)	▼
133334	Building Fees - Other	2,500		1,872		990		(882)	(47.13%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
133337	Grant Income - Community Depot - Lotterywest - Sheds x 7 - 115,000 - L/west - Disabled Toilet 50% - 15,000 - Avon Woodturners x 1 shed - Festival, Singers & Theatre Grp x three sheds - Friends of the River x 1 shed - Farmers Market & Road Wise x 2 sheds	130,432		130,432		130,432		0	0.00%	
133339	Community Depot - Contributions, Donations & Reimbursements - Avon Woodturners - 5,000 - Community Singers - 1,000 - Toodyay Naturalists/Friends of River - 16,000 - Road Wise Committee - 100	22,100		0		0		0		
		205,032		169,798		154,970		(14,828)		
TOTAL BUILDING SERVICES (Operating)		205,032	(255,420)	169,798	(191,547)	154,970	(200,987)	(24,269)		
<u>CAPITAL EXPENDITURE</u>										
133332	Community Depot - Capital Works - Q126 - Sheds x 7 - 27,413 - Q126 - Toilet - 30,000		(57,413)		(43,056)		(72,091)	(29,035)	(67.43%)	▲
133338	Community Depot - Other Infrastructure Works Q155 Carpark & Driveway - 28,000 Q155 Finalise water; power; drainage - 11,102 Q155 Community Depot Signage & Lights - 5,000		(44,102)		(33,075)		(25,058)	8,017	24.24%	▼
			(101,515)		(76,131)		(97,148)	(21,017)		
<u>CAPITAL REVENUE</u>										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
		0		0		0		0			
		0		0		0		0			
TOTAL BUILDING SERVICES - Capital		0	(101,515)	0	(76,131)	0	(97,148)	(21,017)			
TOTAL BUILDING SERVICES		205,032	(356,935)	169,798	(267,678)	154,970	(298,136)	(45,286)			
ECONOMIC SERVICES											
COMMUNITY DEVELOPMENT											
OPERATING EXPENDITURE											
136201	Community Development - Salaries & Wages		(140,219)		(105,156)		(104,528)	628	0.60%		
136202	Other Employee Costs - Community Development		0		0		0	0			
136203	Utilities - Community Development		0		0		0	0			
136204	Conferences & Training - Community Development		0		0		0	0			
136205	Administration Allocation - Community Development		(51,772)		(38,826)		(36,414)	2,412	6.21%		
136206	Community Depot - Maintenance & Operations		(10,000)		(7,470)		(5,711)	1,759	23.55%		
136207	Community Depot - Maintenance & Operations		(5,000)		(3,744)		(6,314)	(2,570)	(68.64%)		
			(206,991)		(155,196)		(152,967)	2,229			
OPERATING REVENUE											
136301	Community Depot - Income/Revenue	3,000		2,241		1,203		(1,038)	(46.31%)		
	Lease Agreements - 2,000										
	Contributions, Donations & Reimbursements - 1,000										

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
		3,000		2,241		1,203		(1,038)		
Total Community Development - Operating		3,000	(206,991)	2,241	(155,196)	1,203	(152,967)	1,191		
CAPITAL EXPENDITURE										
		0		0		0		0	0	
		0		0		0		0	0	
CAPITAL REVENUE										
		0		0		0		0	0	
		0		0		0		0	0	
Total Community Development - Capital		0	0	0	0	0	0	0		
TOTAL COMMUNITY DEVELOPMENT		3,000	(206,991)	2,241	(155,196)	1,203	(152,967)	1,191	0	
OTHER ECONOMIC SERVICES										
OPERATING EXPENDITURE										
137201	Administration Allocation - Other Economic Services			(53,688)		(40,266)		(37,673)	2,593	6.44%
137202	Standpipe - Northam Toodyay Road			(115,000)		(57,500)		(40,037)	17,463	
137203	Sale Costs - Shire Owned Assets			(55,000)		(27,500)		(1,875)	25,625	
	Telegraph Road - 20,000 (including subdivision costs)									
	Telegraph Road - 20,000 (including subdivision costs)									
	Duke Street - 5,000									
	Syreds Cottage - 5,000									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
137205	Toodyay Road - 5,000		0		0		0	0	0	
137208	Lot 3 Piesse Street (Connors Cottage)		(12,000)		(9,000)		(9,024)	(24)	(0.26%)	
137213	Deprec Of Assets		(30,000)		(15,000)		0	15,000		
	Loss On Sale Of Assets - Economic Development									
	Telegraph Road - 30,000									
			(265,688)		(149,266)		(88,609)	60,657		
	OPERATING REVENUE									
005853	Profit On Sale Of Assets - Other Economic Services	147,390		147,390		0		(147,390)		
	Telegraph Road - 66,164									
	Duke Street - 20,000									
	Syreds Cottage - 51,226									
	Toodyay Road - 10,000									
137330	Standpipes	125,000		93,744		60,952		(32,792)	0.00%	
137331	Extractive Industry Licences	2,500		1,872		41,685		39,813	0.00%	
		274,890		243,006		102,637		(140,369)		
	TOTAL OTHER ECONOMIC SERVICES (Operating)	274,890	(265,688)	243,006	(149,266)	102,637	(88,609)	(79,712)		
	CAPITAL EXPENDITURE									
137255	Other Infrastructure - Other Economic Services		(30,000)		(30,000)		(32,805)	(2,805)	(9.35%)	
	Q154- Additional standpipe/water tank									
			(30,000)		(30,000)		(32,805)	(2,805)		
	CAPITAL REVENUE									
137349	Sale Of Land	800,000		600,000		0		(600,000)	0.00%	
	BLG030 Telegraph Road - 250,000									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
	L002 Telegraph Road - 150,000 Duke Street - 100,000 Syreds Cottage - 200,000 Toodyay Road - 100,000										
		800,000		600,000		0		(600,000)			
TOTAL OTHER ECONOMIC SERVICES (Capital)		800,000	(30,000)	600,000	(30,000)	0	(32,805)	(602,805)			
TOTAL OTHER ECONOMIC SERVICES		1,074,890	(295,688)	843,006	(179,266)	102,637	(121,414)	(682,517)	0		
TOTAL ECONOMIC SERVICES		1,446,922	(1,546,724)	1,138,003	(1,117,264)	345,109	(1,021,387)	(697,017)			
<u>OTHER PROPERTY & SERVICES</u>											
<u>PRIVATE WORKS</u>											
<u>OPERATING EXPENDITURE</u>											
141201	Private Works		(8,500)		(6,363)		(3,450)	2,913	45.78%		
			(8,500)		(6,363)		(3,450)	2,913			
<u>OPERATING REVENUE</u>											
141330	Private Works Income	15,000		11,250		6,001		(5,249)	(46.66%)	▼	
		15,000		11,250		6,001		(5,249)			
TOTAL PRIVATE WORKS - Operating		15,000	(8,500)	11,250	(6,363)	6,001	(3,450)	(2,336)			
<u>CAPITAL EXPENDITURE</u>											

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
CAPITAL REVENUE			0		0		0	0	0		
			0		0		0	0	0		
		0		0		0		0			
		0		0		0		0			
TOTAL PRIVATE WORKS - Capital		0	0	0	0	0	0	0	0		
TOTAL PRIVATE WORKS		15,000	(8,500)	11,250	(6,363)	6,001	(3,450)	(2,336)			
PUBLIC WORKS OVERHEADS											
OPERATING EXPENDITURE											
143201	Works & Services - Salaries & Wages		(255,607)		(191,700)		(218,127)	(26,427)	(13.79%)	▲	
143204	Public Works Overheads - Superannuation		(28,965)		(21,717)		(22,597)	(880)	(4.05%)		
143205	Public Works Overheads - Conferences & Training		(7,000)		(5,247)		(2,077)	3,170	60.41%		
143206	Other Employee Costs - Pwo		(30,500)		(22,869)		(26,664)	(3,795)	(16.60%)		
143207	Supervisors Vehicles		(15,000)		(11,250)		(15,962)	(4,712)	(41.88%)		
143208	Engineering Office Expenses		(22,000)		(16,488)		(21,187)	(4,699)	(28.50%)		
143209	Eng. - Printing & Stationery		(3,000)		(2,250)		(359)	1,891	84.06%		
143210	Wages Staff - Training		(15,000)		(11,250)		(4,120)	7,130	63.38%	▼	
143211	Wages Staff - Meetings		(15,000)		(11,250)		(4,959)	6,291	55.92%	▼	
143212	Outside Staff - Wages - Annual Leave		(90,114)		(67,581)		(60,341)	7,240	10.71%	▼	
143213	Outside Staff - Wages - Public Holidays		(46,356)		(34,767)		(28,986)	5,781	16.63%	▼	
143214	Outside Staff - Wages - Sick Leave		(41,427)		(31,068)		(22,193)	8,875	28.57%	▼	
143216	Superannuation - Wages Staff		(134,031)		(100,521)		(90,311)	10,210	10.16%	▼	
143219	Insurance On Works		(35,400)		(35,400)		(30,336)	5,064	14.31%	▼	

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
143220	Salaries (O/S) - L.S.L.		(35,000)		(26,244)		(13,558)	12,686	48.34%	▼
143222	Safety Equipment & P.P.E.		(12,500)		(9,369)		(11,906)	(2,537)	(27.08%)	
143223	Communication Costs		(2,500)		(1,872)		(318)	1,554	82.99%	
143224	Administration Allocation - Pwo		(84,162)		(63,117)		(59,784)	3,333	5.28%	
143226	Small Plant Operating Costs		(20,000)		(14,994)		(24,389)	(9,395)	(62.66%)	▲
143228	Building Maintenance - Allowance		(500)		(369)		0	369	100.02%	
143250	Less Allocated To Works & Services (Pwoh)	888,051		666,036		730,767		64,731	(9.72%)	
		(6,011)		(13,287)		72,595		85,882		
OPERATING REVENUE										
143331	P.W.O. Misc Income	1,000		747		271		(476)	(63.75%)	
		1,000		747		271		(476)		
TOTAL PUBLIC WORKS OVERHEADS - Operating		1,000	(6,011)	747	(13,287)	271	72,595	85,406		
CAPITAL EXPENDITURE										
143225	Transfer To Employee Entitlement Reserve - Outside Staff - Interest		(2,000)		(1,494)		(2,316)	(822)	(55.05%)	
		(2,000)		(1,494)		(2,316)	(822)			
CAPITAL REVENUE										
143330	Transfer From LSL Reserve	20,000		20,000		20,000		0	0.00%	
		20,000		20,000		20,000		0		
TOTAL PUBLIC WORKS OVERHEADS - Capital		20,000	(2,000)	20,000	(1,494)	20,000	(2,316)	(822)		
TOTAL PUBLIC WORKS OVERHEADS		21,000	(8,011)	20,747	(14,781)	20,271	70,279	84,583		

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD				
		Revenue	Expense	Revenue	Expense	Revenue	Expense							
OTHER PROPERTY & SERVICES														
PLANT OPERATION COSTS														
OPERATING EXPENDITURE														
144202	Fuel - Unleaded		(35,000)		(26,244)		(23,451)	2,793	10.64%					
144203	Fuel - Diesel/Distillate		(140,000)		(104,994)		(102,136)	2,858	2.72%					
144205	Tyres & Tubes		(35,000)		(26,244)		(35,507)	(9,263)	(35.30%)	▲				
144206	Plant - Parts & Repairs		(155,000)		(116,244)		(99,396)	16,848	14.49%	▼				
144207	Plant Repair - Wages		(140,000)		(104,994)		(112,469)	(7,475)	(7.12%)					
144208	Ins. & Licences		(60,000)		(60,000)		(78,306)	(18,306)	(30.51%)	▲				
144209	Sundry Tool Purchases		(15,000)		(11,250)		(11,141)	110	0.97%					
	Pole Saw with Interchangeable Head - 2,500													
	Two Brushcutters plus Harness - 2,500													
	Miscellaneous - 10,000													
004425	Less Plant Depreciation Allocated To Works		275,277		206,451		190,812	(15,639)	7.58%					
005012	Loss On Sale Of Assets - Road Plant Purchases		(39,693)		(29,763)		(75,588)	(45,825)	(153.97%)	▲				
008362	Plant Operation - Expen. Stores		0		0		(163)	(163)	0.00%					
008412	Plant Depreciation		(175,000)		(131,247)		(119,338)	11,909	9.07%					
144250	Less Allocated To Works & Services (Poc)		491,907		368,919		420,898	51,979	(14.09%)					
			(27,509)		(35,610)		(45,785)	(10,175)						
OPERATING REVENUE														
001523	Profit On Sale Of Assets - Road Plant & Equipment		2,509		1,881		0	(1,881)	(100.00%)					
144330	Misc Revenue & Fuel Tax Credits		25,000		18,747		21,334	2,587	13.80%					
144331	Reimbursement - Insurance Claims		0		0		5,373	5,373	0.00%					
			27,509		20,628		26,707	6,079						

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL PLANT OPERATION COSTS - Operating	27,509	(27,509)	20,628	(35,610)	26,707	(45,785)	(4,096)		
	<u>CAPITAL EXPENDITURE</u>									
		0		0		0		0	0	
		0		0		0		0	0	
	<u>CAPITAL REVENUE</u>									
		0		0		0		0	0	
		0		0		0		0	0	
	TOTAL PLANT OPERATION COSTS - Capital	0	0	0	0	0	0	0	0	
	TOTAL PLANT OPERATION COSTS	27,509	(27,509)	20,628	(35,610)	26,707	(45,785)	(4,096)		
	<u>MATERIALS IN STORE</u>									
	<u>OPERATING EXPENDITURE</u>									
		0		0		0		0	0	
		0		0		0		0	0	
	<u>OPERATING REVENUE</u>									
145330	Sale Of Stock Direct	0		0		0		0	0	
		0		0		0		0	0	
	TOTAL MATERIALS IN STORE - Operating	0	0	0	0	0	0	0	0	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
	TOTAL MATERIALS IN STORE - Capital	0	0	0	0	0	0	0	0	
	TOTAL MATERIALS IN STORE	0	0	0	0	0	0	0	0	
SALARIES & WAGES										
	<u>OPERATING EXPENDITURE</u>									
008580	Wages & Allow Default		0		0		0	0	0	
008570	Workers Compensation Payments		0		0		(1,612)	(1,612)	(1,612)	
008571	Parenting Payments To Staff		0		0		0	0	0	
146201	Salaries & Wages Drawn		(3,683,843)		(2,762,874)		(2,749,250)	13,624	0.49%	
146202	Salaries & Wages Allocated To Works & Services		3,683,843		2,762,874		2,749,250	(13,624)	0.49%	
		0		0		(1,612)	(1,612)	(1,612)		
	<u>OPERATING REVENUE</u>									
143333	Workers Compensation Reimbursements		0		0		1,898	1,898	1,898	
		0		0		1,898		1,898		
	TOTAL SALARIES & WAGES - Operating	0	0	0	0	1,898	(1,612)	286		
	<u>CAPITAL EXPENDITURE</u>									
101250	Household Hazardous Waste Project		0		0		0	0	0	
		0		0		0	0	0	0	
	<u>CAPITAL REVENUE</u>									

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD	
		Revenue	Expense	Revenue	Expense	Revenue	Expense				
		0		0		0		0			
		0		0		0		0			
TOTAL SALARIES & WAGES - Capital		0	0	0	0	0	0	0	0		
TOTAL SALARIES & WAGES		0	0	0	0	1,898	(1,612)	286			
OTHER PROPERTY & SERVICES											
UNCLASSIFIED ITEMS											
OPERATING EXPENDITURE											
147201	Administration Allocation - Unclassified Items			(52,506)		(39,375)		(36,680)	2,695	6.84%	
147202	Connor'S Cottage - 5 (Lot 3) Piesse Street, Toodyay			(4,498)		(3,339)		(2,646)	693	20.75%	
	- Building Maintenance										
	- Parks & Gardens										
	- Operational										
147204	6 Duke Street			(1,097)		(801)		(741)	60	7.50%	
147205	Bank Building - Stirling Terrace - Operational			(10,702)		(7,974)		(4,053)	3,921	49.17%	
147206	Syreds Cottage			(6,773)		(5,049)		(5,131)	(82)	(1.62%)	
147207	O'Reilly'S - Lots 1A & 1B Stirling Terrace, Toodyay			(6,102)		(4,527)		(3,471)	1,056	23.33%	
147212	Lot 46/47 Telegraph Road, Toodyay			(3,387)		(2,502)		(2,795)	(293)	(11.71%)	
	- Building Maintenance										
	- Parks & Gardens										
	- Operational										
149100	Avon Aged Housing Initiative Project - Expenditure			(2,049,014)		(1,024,507)		(296,999)	727,508	0.00%	
	Q158A - Avon Aged Housing - Toodyay										
	Q158B - Avon Aged Housing - Victoria Plains										
	Q158C - Avon Aged Housing - Goomalling										

Shire of Toodyay - Operating Statement by Function & Activity

For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
161203	Loan 63 - Interest And Charges		(5,140)		(3,843)		(2,839)	1,004	26.13%	
161216	Loan 74 - Interest & Charges - Bank Building Stirling Terrace		(2,444)		(1,827)		(1,533)	294	16.10%	
08682	Depreciation - Unclassified Buildings		(42,000)		(31,500)		(32,333)	(833)	(2.64%)	
			(2,183,663)		(1,125,244)		(389,220)	736,024		
<u>OPERATING REVENUE</u>										
147331	Bank Bldg - Recoup Outgoings	2,000		1,494		1,260		(234)	(15.65%)	
147332	Bank Bldg - Rent Bank	31,000		23,247		20,576		(2,671)	(11.49%)	
147333	Recoups - Lot 1 A&B Stirling Tce - Insurance - O'Reilly's - 208,000	208,000		208,000		199,749		(8,251)	(3.97%)	
147335	Rental - Lot 1 A&B Stirling Tce	15,000		11,250		0		(11,250)	(100.00%)	▼
149200	Avon Aged Housing Initiative Project - Revenue	681,818		0		18,291		18,291	0.00%	
		937,818		243,991		239,877		(4,114)		
TOTAL UNCLASSIFIED ITEMS - Operating		937,818	(2,183,663)	243,991	(1,125,244)	239,877	(389,220)	731,910		
<u>CAPITAL EXPENDITURE</u>										
147252	Transfer To Asset Development Reserve Sale of Telegraph Road - 230,000 Sale of Telegraph Road - 130,000 Sale of Duke Street - 95,000 Interest - 5,000		(460,000)		(4,500)		(2,545)	1,955	43.43%	
147256	Unclassified Heritage (Spec.) Buildings - Capital Works Q146 Connors Cottage Internal Paint - 8,000 J0010 O'Reilly's Cottage Repairs - 100,000 J0010 O'Reilly's Cottage Footings Repair - 20,000		(128,000)		(128,000)		(142,813)	(14,813)	(11.57%)	▲
161254	Loan 63 - Principal Payments		(13,856)		(10,386)		(13,856)	(3,470)	(33.41%)	
161264	Loan 74 - Principal - Bank Building Stirling Terrace		(18,920)		(14,184)		(18,920)	(4,736)	(33.39%)	

Shire of Toodyay - Operating Statement by Function & Activity
For The Period Ending 31 March 2017

COA	Description	2016/2017 Original Budget		YTD Budget		YTD Actual		Variance \$	Variance %	Over/Under Budget YTD
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
			(620,776)		(157,070)		(178,134)	(21,064)		
	<u>CAPITAL REVENUE</u>									
147253	Transfer From Asset Development Reserve Subject to sale of Duke Street - 20,000	20,000		20,000		0		(20,000)	0.00%	
147257	Loan Income - Bank Building Stirling Terrace	0		0		0		0		
		20,000		20,000		0		(20,000)		
	TOTAL UNCLASSIFIED ITEMS - Capital	20,000	(620,776)	20,000	(157,070)	0	(178,134)	(41,064)		
	TOTAL UNCLASSIFIED ITEMS	957,818	(2,804,439)	263,991	(1,282,314)	239,877	(567,354)	690,846		
	TOTAL OTHER PROPERTY & SERVICES	1,021,327	(2,848,459)	316,616	(1,339,068)	294,754	(547,923)	769,283		

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Shire of Toodyay - Bank Reconciliation As At 31 March 2017

Municipal

Balance as per

- Financial Statement - Muni - Unrestricted - 100600100	(561,671.65)
- Financial Statement - Muni - Unrestricted - 10060050	3,903,963.31
Total	3,342,291.66

Balance as per

- Bendigo - 110482809	709,628.36
- Bendigo NCD: 2201812	449,990.71
- Bendigo - NCD: 2183609	360,574.85
- Bendigo - NCD: 2176478	505,907.04
- Bendigo - NCD: 2049705	658,058.22
- Bendigo - NCD: 2180040	655,342.47

Roundings

	Difference	0.00
Subtotal		3,339,501.65
Adjustments (See Below)		(1,235.41)
Plus Outstanding Deposits - Current Month		5,534.73
Plus Outstanding Cheques - Current Month		(3,198.15)
Plus Outstanding Deposits - Previous Periods		1,688.84
Plus Outstanding Cheques - Previous Periods		0.00
Total		3,342,291.66

Adjustment Breakdown

Trust Transfer	(1,235.40)
VC eft discrepancy	(0.01)
	(1,235.41)

C. Muncath

Signed: Rates Officer

3.4.17

Date

D. D.

Signed: Senior Finance Officer

11/4/17

Date

Shire of Toodyay - Bank Reconciliation As At 31 March 2017

Trust

Balance as per

- Financial Statement - Trust - Unrestricted - 100617100 3,512,935.65

Total	3,512,935.65
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Balance as per

- Bendigo - 110482783	182,390.69
- Bendigo - Term Deposit No: 140619784 - T84	202,782.77
- Bendigo - Term Deposit No: 145326583 - T794	101,756.45
- Bendigo - Term Deposit No: 137945127 - T100	131,626.41
- Bendigo - Term Deposit No: 140619834 - T83	129,988.95
- Bendigo - Term Deposit No: 152237145 - T214	45,997.98
- Bendigo - Term Deposit No: 152238135 - T4	116,301.08
- Bendigo - Term Deposit No: 152238176 - T114	193,770.21
- Bendigo - Term Deposit No: 152238218 - T458	420,110.68
- Bendigo - Term Deposit No: 152240818 - T793	22,278.75
- Bendigo - Term Deposit No: 152240834 - T797	30,574.83
- Bendigo - Term Deposit No: 2174057- T803	449,990.71
- Bendigo - Term Deposit No: 2176482- T803	505,970.03
- Bendigo - Term Deposit No: 2176490 - T804	505,970.03
- Bendigo - Term Deposit No: 2174051 - T804	449,990.71
- Bendigo - Term Deposit No: 158622798 - T805	22,500.00
Roundings	(0.03)

Difference	0.00
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Subtotal	3,512,000.25
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Adjustments (See Below)	0.00
Plus Outstanding Deposits - Current Month	1,435.40
Plus Outstanding Cheques - Current Month	(500.00)
Plus Outstanding Deposits - Previous Periods	0.00
Plus Outstanding Cheques - Previous Periods	0.00

Total	3,512,935.65
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Adjustment Breakdown

0.00

C Murrat

3.4.17.

Signed: Rates Officer

Date

D

11/4/17

Signed: Senior Finance Officer

Date

Shire of Toodyay - Bank Reconciliation As At 31 March 2017

Reserve

Balance as per

- Financial Statement - Reserve - 10075510 3,215,789.49

Total	3,215,789.49
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Balance as per

- Bendigo - NCD: 2155797 3,233,903.08

Roundings 0.00

Difference	0.00
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Subtotal	3,233,903.08
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Adjustments (See Below) 0.00

Plus Outstanding Deposits - Current Month 50,000.00

Plus Outstanding Cheques - Current Month (68,113.59)

Plus Outstanding Deposits - Previous Periods 0.00

Plus Outstanding Cheques - Previous Periods 0.00

Total	3,215,789.49
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Adjustment Breakdown

0.00

C Muncat

11/4/17

Signed: Rates Officer

Date

[Signature]

11/4/17

Signed: Senior Finance Officer

Date

Shire of Toodyay
BUDGET REVIEW REPORT
For the Period Ended 31 March 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Toodyay
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
For the Period Ended 31 March 2017

Note	Budget v Actual			Predicted		
	Adopted Annual Budget	YTD Actual	Variance Permanent	Variance Timing (Carryover)	Year End	Material Variance
	(a)	(b)	(c)	(d)	(a)+(c)+(d)	
Net current assets at start of financial year surplus/(deficit)						1,659,810
Revenue from operating activities (excluding rates)						
Governance	44,000	164,414	123,272		167,272	p
General Purpose Funding - Rates					0	
General Purpose Funding - Other	1,881,454	1,368,539	(40,000)		1,841,454	
Law, Order and Public Safety	398,439	284,838	(8,839)		389,600	q
Health	85,500	56,236	(15,000)		70,500	q
Education and Welfare	45,721	30,481			45,721	
Housing	5,000	826			5,000	
Community Amenities	696,250	709,322	25,000		721,250	p
Recreation and Culture	143,000	130,013	500		143,500	p
Transport	157,668	200,084	38,114		195,782	p
Economic Services	606,922	345,109	(38,815)		568,107	q
Other Property and Services	981,327	274,754			981,327	
	5,045,281	3,564,616	84,232	0	5,129,513	
Expenditure from operating activities						
Governance	(1,094,964)	(786,090)	(14,224)		(1,109,188)	p
General Purpose Funding	(577,481)	4-16	40,000		(537,481)	q
Law, Order and Public Safety	(1,347,296)	17	4,839		(1,342,457)	q
Health	(279,574)	18			(279,574)	
Education and Welfare	(49,068)	19	5,000		(44,068)	q
Housing	(126,786)	22-83			(126,786)	
Community Amenities	(1,271,127)	(914,336)	(4,566)		(1,275,693)	p
Recreation and Culture	(2,006,327)	(1,371,803)	88,376		(1,917,951)	q
Transport	(5,116,730)	(3,767,614)	(63,370)		(5,180,100)	p
Economic Services	(1,316,851)	(854,307)	40,016		(1,276,835)	q
Other Property and Services	(2,225,683)	(367,473)	(51,874)		(2,277,557)	p
	(15,411,886)	(8,061,624)	44,197	0	(15,367,689)	
Operating activities excluded from budget						
Add Back Depreciation	5,174,000	3,848,320			5,174,000	
Adjust (Profit)/Loss on Asset Disposal	(80,206)	74,298	137,390		57,184	p
Adjust Provisions and Accruals	0	(95,367)			0	
Amount attributable to operating activities	(3,613,001)	990,053	265,819	0	(3,347,182)	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	2,900,328	1,271,521	(1,350,000)		1,550,328	
Land and Buildings	(608,413)	(303,128)	198,720		(409,693)	q
Plant and Equipment	(439,386)	(402,988)			(439,386)	
Furniture and Equipment	(20,000)	0			(20,000)	
Infrastructure Assets - Roads	(2,217,822)	(1,422,149)			(2,217,822)	
Infrastructure Assets - Other	(154,102)	(91,918)	15,000		(139,102)	q
Infrastructure Assets - Parks & Recreation	(1,997,000)	(678,120)	1,221,913		(775,087)	
Infrastructure Assets - Footpaths	(20,000)	(11,700)			(20,000)	
Infrastructure Assets - Bridges	0	0			0	
Proceeds from Disposal of Assets	920,000	86,909	(837,390)		82,610	q
Amount attributable to investing activities	(1,636,395)	(1,551,573)	(751,757)	0	(2,388,152)	
FINANCING ACTIVITIES						
Repayment of Debentures	10	(269,579)	(162,144)		(269,579)	
Proceeds from New Debentures		0	0		0	
Advances to Community Groups		0	0		0	
Self-Supporting Loan Principal		0	0		0	
Transfer from Reserves	9	579,795	170,000	(215,000)	364,795	p
Transfer to Reserves	9	(1,039,500)	(307,398)	730,000	(309,500)	p
Amount attributable to financing activities	(729,284)	(299,542)	515,000	0	(214,284)	
Budget deficiency before general rates					(5,949,619)	
Estimated amount to be raised from general rates					6,119,524	
Closing Funding Surplus(Deficit)	2	140,844	5,233,291	29,062	0	169,906
						p

Shire of Toodyay
STATEMENT OF BUDGET REVIEW
(Nature or Type)
For the Period Ended 31 March 2017

	Note	Budget v Actual		Predicted		
		Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)
Net current assets at start of financial year surplus/(deficit)		\$ 1,659,810	\$ 1,659,810	\$	\$	\$ 1,659,810
Revenue from operating activities (excluding rates)						
Grants, Subsidies and Contributions		3,353,932	2,275,948	106,047	3,459,979	▲
Profit on Asset Disposal	4.1.1	149,899	0	(137,390)	12,509	▼
Fees and Charges	4.1.2	1,306,450	1,122,744	(11,815)	1,294,635	▼
Service Charges		0	0		0	
Interest Earnings	4.1.7	215,000	155,755	(10,000)	205,000	▼
Other Revenue	4.1.8	20,000	18,600		20,000	
		5,045,281	3,573,048	(53,158)	0	4,992,123
Expenditure from operating activities						
Employee Costs	4.2.1	(4,118,365)	(3,041,273)	(71,703)	(4,190,068)	▲
Materials and Contracts		(5,256,816)	(1,939,855)	69,900	(5,186,916)	▼
Utilities Charges	4.2.3	(282,747)	(149,858)	40,000	(242,747)	▼
Depreciation (Non-Current Assets)		(5,174,000)	(3,848,320)		(5,174,000)	
Interest Expenses		(141,388)	(75,040)		(141,388)	
Insurance Expenses		(266,777)	(275,898)		(266,777)	
Loss on Asset Disposal	4.2.6	(69,693)	(54,260)	30,000	(39,693)	▼
Other Expenditure	4.2.7	(102,100) 4-16		6,000	(96,100)	▼
		(15,411,887) 17		74,197	0	(15,337,690)
Funding Balance Adjustment		18				
Add Back Depreciation		5,174,000 19			5,174,000	
Adjust (Profit)/Loss on Asset Disposal	4.4.3	(80,206) 22-83		107,390	27,184	▲
Adjust Provisions and Accruals		0	(95,367)		0	
Amount attributable to operating activities		(3,613,002)	5,137,508	128,429	0	(3,484,573)
INVESTING ACTIVITIES						
Grants, Subsidies and Contributions	4.1.3	2,900,328	1,271,521	(1,350,000)	1,550,328	▼
Land Held for Resale		0	0		0	
Land and Buildings		(608,413)	(303,128)	198,720	(409,693)	▼
Plant and Equipment		(439,386)	(402,988)		(439,386)	
Furniture and Equipment		(20,000)	0		(20,000)	
Infrastructure Assets - Roads		(2,217,822)	(1,422,149)		(2,217,822)	
Infrastructure Assets - Other		(154,102)	(91,918)	15,000	(139,102)	▼
Infrastructure Assets - Park & Recreation		(1,997,000)	(678,120)	1,221,913	(775,087)	
Infrastructure Assets - Footpaths		(20,000)	(11,700)		(20,000)	
Purchase of Investments		0	0		0	
Proceeds from Disposal of Assets		920,000	86,909	(700,000)	220,000	▼
Proceeds from Sale of Investments		0	0		0	
Amount attributable to investing activities		(1,636,395)	(1,551,573)	(614,367)	0	(2,250,762)
FINANCING ACTIVITIES						
Proceeds from New Debentures		0	0		0	
Proceeds from Advances		0	0		0	
Self-Supporting Loan Principal		0	0		0	
Transfer from Reserves	9	(1,039,500)	(307,398)	(215,000)	(1,254,500)	▼
Repayment of Debentures	10	(269,579)	(162,144)		(269,579)	
Advances to Community Groups		0	0		0	
Transfer to Reserves	9	579,795	170,000	730,000	1,309,795	▼
Amount attributable to financing activities		(729,284)	(299,542)	515,000	0	(214,284)
Budget deficiency before general rates		(5,978,681)	3,286,393	29,062	0	(5,949,619)
Estimated amount to be raised from general rates		6,119,524	6,094,353			6,119,524
Closing Funding Surplus(Deficit)	2	140,844	9,380,746	29,062	0	169,906

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

4-16

The Local Government Reporting Entity

17

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

18

19

22-83

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

(b) 2016/17 Actual Balances

Balances shown in this budget review report as 2016/17 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

(c) Rounding Off Figures

All figures shown in this budget review report, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the City obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in Note 4 Net Current Assets

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Superannuation

The City contributes to a number of superannuation funds on behalf of employees.

All funds to which the City contributes are defined contribution plans.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 Net Current Assets.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(j) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the City commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the City revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the City uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the City would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities (Continued)

Valuation techniques

The City selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured.

The valuation techniques selected by the City are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget review report as necessary.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the City becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the City commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Financial Instruments (Continued)

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the City management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the City no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment of Assets

In accordance with Australian Accounting Standards the City assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Impairment of Assets (Continued)

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget review report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget review report.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(o) Employee Benefits

Short-Term Employee Benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(q) Provisions

Provisions are recognised when the City has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(s) Investment in Associates

An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associate. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

SHIRE OF TOODYAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Investment in Associates (Continued)

Profits and losses resulting from transactions between the City and the associate are eliminated to the extent of the City's interest in the associate.

When the City's share of losses in an associate equals or exceeds its interest in the associate, the City discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(t) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest in net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

(u) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the City's intentions to release for sale.

(v) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(w) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF TOODYAY
SUMMARY GRAPHS - BUDGET REVIEW
For the Period Ended For the Period Ended 31 March 2017



This information is to be read in conjunction with the accompanying financial statements and notes.

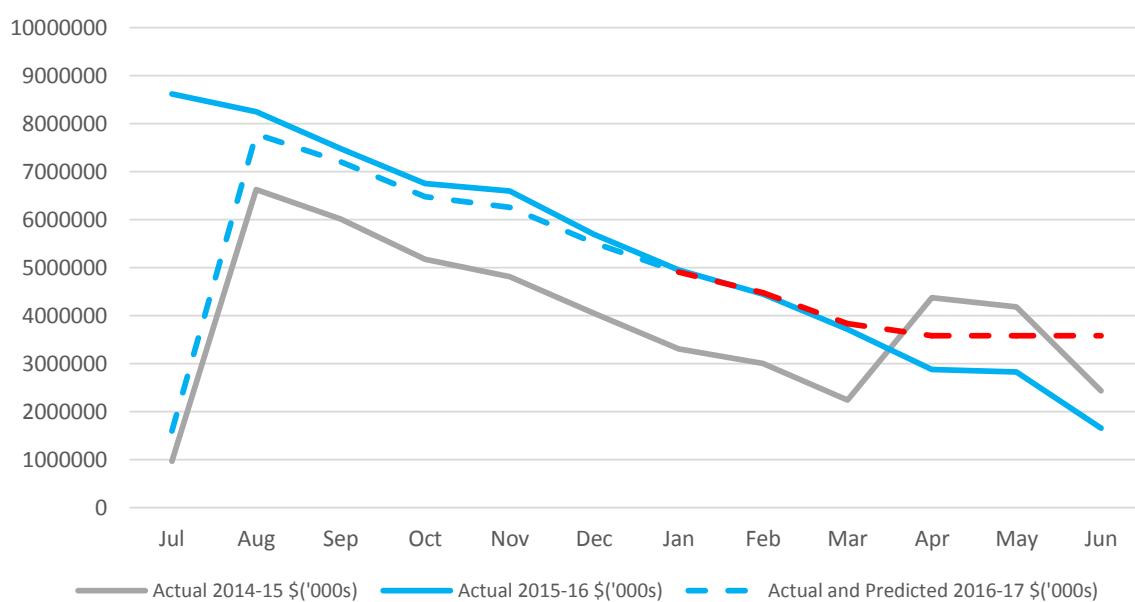
Shire of Toodyay
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31 March 2017

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)
2016-17

	Note	This Period		YTD 31 March
		31 March 2017	30 June 2016	2016
Current Assets				
Cash Unrestricted		3,361,855	1,357,621	2,966,872
Cash Restricted		3,215,789	3,124,481	3,175,714
Receivables - Rates and Rubbish		906,961	787,571	964,270
Receivables -Other		72,886	79,440	52,466
Inventories		33,102	46,775	45,613
		7,590,593	5,395,888	7,204,935
Less: Current Liabilities				
Payables		(124,358)	(334,096)	(84,776)
Provisions		(678,463)	(677,734)	(543,623)
		(802,822)	(1,011,830)	(628,400)
Less: Cash Restricted		(3,215,789)	(3,124,481)	(3,175,714)
Adjustment for Current Borrowings		107,435	269,579	76,364
Adjustment for Cash Backed Liabilities		217,218	312,585	300,577
Net Current Funding Position		3,896,635	1,841,741	3,777,762

Liquidity Over the Year



Comments/Notes - Net Current Funding Position

Shire of Toodyay
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31 March 2017

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items)		Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				Adjust.	\$				
			Opening Surplus/(Deficit)					140,844	
	Budget Adoption								
	RECREATION PRECINCT								
113353	Grant Income		Operating Revenue			(250,000)		(109,156)	Decrease in income as Water Park Grant Unsuccessful
113362	Recreation Precinct Contributions		Operating Revenue			(1,000,000)		(1,109,156)	Recreation Precinct contributions are in kind not monetary - future project stage
113263	Infrastructure Parks & Recreation		Capital Expenses		871,913			(237,243)	Reduced expenditure due to reduced costs in Recreation Precinct Site Works
113263	Infrastructure Parks & Recreation		Capital Expenses		350,000			112,757	Decrease in expenditure due to Water Park Grant Unsuccessful
	EMPLOYEE COSTS								
	Administration								
042201	Administration - Salary & Wages		Operating Expenses			(73,981)		38,776	Expenditure increase due to unforseen staff movements
042204	Superannuation - Administration & Governance		Operating Expenses			(7,178)		31,598	Expenditure increase due to unforseen staff movements - as above
	VC Salary & Wages								
132201	Visitors Centre Employee Costs		Operating Expenses			(28,884)		2,714	Increase in expenditure due to additional hours required - under budgeted
	Library Wages								
115201	Library - Salary & Wages		Operating Expenses		17			2,714	Increase in expenditure due to additional hours required - mistake in original budget
115203	Superannuation - Library		Operating Expenses		18			2,714	Increase in expenditure due to additional hours required - mistake in original budget
115204	Other Employee Costs - Library		Operating Expenses		19			2,714	Increase in expenditure due to long service leave provision requirements
	Works and Services								
143201	Works & Services - Salary & Wages		Operating Expenses			(17,134)		(14,420)	Expenditure increase due to unforseen staff movements
143204	Public Works Overheads - Superannuation		Operating Expenses			(1,737)		(16,157)	Expenditure increase due to unforseen staff movements
	Sport and Recreation Employee Costs								
113229	Other Recreation & Sport - Employee Costs		Operating Expenses			129,005		112,848	Project Officer Expenses not utilised this financial year
	ASSET SALES								
	Transfer to Recreation Development Reserve - Sale of								
113275	Land		Capital Expenses			95,000		207,848	Transfer not required - 113350 cancels out
	Transfer from Recreation Development Reserve -								
113350	Sale of Land		Capital Revenue			(95,000)		112,848	Transfer not required - 113275 cancels out
116330	Lotterywest Grants - Museum		Operating Revenue			(100,000)		12,848	Project to be included in 2017/2018 Budget - Old Gaol Museum Roof
117252	Upgrade to Heritage Building		Capital Expenses		200,000			212,848	Project to be included in 2017/2018 Budget - Old Gaol Museum Roof
117254	Transfer to Heritage Reserve		Capital Expenses		195,000			407,848	Transfer subject to project - project for inclusion in 2017/2018 budget (Sale of Syred's Cottage)
117350	Transfer from Heritage Reserve		Capital Revenue			(100,000)		307,848	Transfer subject to project - project for inclusion in 2017/2018 budget (Proceeds of Sale of Syred's Cottage)
137203	Sale Costs - Shire owned land		Operating Expenses		45,000			352,848	Decrease in expenditure as assets not sold
137349	Sale of Land		Capital Revenue			(700,000)		(347,152)	Decrease in income as assets not sold
147252	Transfer to Asset Development Reserve		Capital Expenses		455,000			107,848	Transfer not to occur as sale of assets not completed
147253	Transfer from Asset Development Reserve		Capital Revenue			(20,000)		87,848	Transfer not to occur as sale of assets not completed
137213	Loss on sale of Assets - Economic Development		Operating Expenses	(30,000)	0			87,848	Decrease in expenditure as assets not sold
005853	Profit on Sale of Assets - Other Economic Development		Operating Revenue	137,390	0			87,848	Decrease in income as assets not sold

<u>EXTRACTIVE INDUSTRIES</u>						
137331 Extractive Industry Licences	Operating Revenue	39,185		127,033	Increase in revenue due to extractive licence audit	
123333 Road Maintenance Contributions	Operating Revenue	38,114		165,147	Extractive Industry road maintenance contributions	
123213 Transport Maintenance	Operating Expenses	(63,370)		101,777	Extractive Industry road maintenance contributions requiring refund - road contributions exceeded need	
<u>NEW AIR CONDITIONER</u>						
042401 Admin Building - Q147 Chambers Paint & Repair	4/01/2017 Capital Expenses	8,000		109,777	Reduction in expenditure as per Council Resolution	
042401 Admin Building - Repalcement of Air Conditioner	4/01/2017 Capital Expenses	(25,000)		84,777	New Administration Air Conditioner as per Council Resolution	
111351 Buildings - Memorial Hall	4/01/2017 Capital Expenses	5,000		89,777	Reduction in expenditure as per Council Resolution	
115250 Building - Library	4/01/2017 Capital Expenses	5,000		94,777	Reduction in expenditure as per Council Resolution	
147256 Unclassified Heritage (Spec) Buildings - Capital Works	4/01/2017 Capital Expenses	7,000		101,777	Reduction in expenditure as per Council Resolution	
<u>COMMUNITY DEPOT</u>						
133339 Reimbursements	Operating Revenue	(22,100)		79,677	Decrease in revenue as funds were in kind and not monetary	
133332 Community Depot - Capital Works	Capital Expenses	(17,587)		62,090	Increase in expenditure due to insufficient funds in origional budget	
<u>GRANT DEPENDANT ACTIVITIES</u>						
Emergency Management Grant						
053209 SEMC Aware Grant Information Sessions	Operating Expenses	17,839		79,929	SEMC Aware Grant Unsuccessful - decrease in expense	
053322 SEMC Aware Grant funding	Operating Revenue	(8,839)		71,090	SEMC Aware Grant Unsuccessful - decrease in revenue	
Visitors Information Centre Business Plan Grant						
132354 Grant Income - Tourism & Area Promotion	Operating Revenue	(28,000)		43,090	VC Sustainable Grant - Received \$12,000	
132339 Economic Services & Tourism - Buildings	Capital Expenses	28,000		71,090	VC Sustainable Grant - Expenditure \$12,000	
<u>BUDGET ITEMS BASED ON ANTICIPATED ACTIVITY</u>						
031218 Legal Expenses - Debt Collection Costs	Operating Expenses	40,000		111,090	Reduction in legal expenses required due to sale of vacant lots	
031331 Rates - Legal Expenses Recovered	Operating Revenue	(30,000)		81,090	Reduction in legal expenses required due to sale of vacant lots	
101201 Waste Transfer Station - Maintenance & Operating	Operating Expenses	(22,066)		59,024	Additional costs relating to Mulching as well as repairs due to break in	
132224 Floor Stock Purchases	Operating Expenses	(8,000)		51,024	Increase in VC Floor Stock purchases - Off Set by GL 132332	
132332 Floor Stock Sales	Operating Revenue	14,000		65,024	Increase in VC Floor Stock purchases - Off Set by GL 132333	
137202 Standpipe - Northam Toodyay Road	Operating Expenses	40,000		105,024	Weather conditions contributed to less water taken	
137330 Standpipes	Operating Revenue	(40,000)		65,024	Weather conditions contributed to less water taken	
101202 Disposal of Refuse	Operating Expenses	15,000		80,024	Decrease in disposal of refuse taken to Northam	
101203 Domestic Refuse Collection	Operating Expenses	20,000		100,024	Reduction in disposal of refuse	
<u>EXTRAORDINARY ITEMS</u>						
041222 Legal Fees	Operating Expenses	70,000		170,024	Less ongoing Legal Matters	
042334 Administration - Miscellaneous Income - GST Free	- Operating Revenue	15,484		185,508	Long Service Leave entitlements recouped from other Shires	
042342 Administration - Miscellaneous Income	- Operating Revenue	9,871		195,379	Pensioner Interest on Deferred Pensioners	
042342 Administration - Miscellaneous Income	Operating Revenue	91,417		286,796	Increase due to higher than anticipated revenue	
054202 Recovery Expenses	Operating Expenses	(19,000)		267,796	February Flood Event - Restoration of essential infrastructure	
103332 Dividend - Nth'M Liquid Waste Facility	Operating Revenue	25,000		292,796	Increase in income due to dividend negotiated since budget adoption (Shire of Northam)	
<u>OTHER</u>						
032334 Interest on Investment	Operating Revenue	(10,000)		282,796	Interest rates on investments lower than anticipated	
041207 Refreshments & Functions - Councillors	Operating Expenses	5,000		287,796	Reduction in expenditure - less Ad Hoc and Special Meetings	
041208 Refreshments & Functions - Staff	Operating Expenses	3,000		290,796	Reduction in expenditure - less Ad Hoc and Special Meetings	
041211 Subscriptions	Operating Expenses	3,000		293,796	Allowance for additonal subscriptions not required	

Recoups - Contributions, Donations &						
041320 Reimbursement	-	Operating Revenue	6,500		300,296	AROC Secretariate funds received
042205 Administration - Insurance	-	Operating Expenses		(11,565)	288,731	Increase in expenditure - origional budget calculated on an estimated figure
042208 Employee Costs - Advertising	-	Operating Expenses	5,000		293,731	Position advertising done via SEEK website. Cost reduction
042216 Administration - Computer, Hardware & Software	-	Operating Expenses		(12,500)	281,231	Increase in expenditure due to insufficient funds in origional budget
042222 OSH - Investigation & Monitoring	-	Operating Expenses	5,000		286,231	Reduction in expenditure - less issues requiring expense
051254 LOPS - Infrastructure Other		Capital Expenses	15,000		301,231	Project will not be completed in 2016/2017 budget - to be included in 2017/2018 budget - Water Tank
052215 Vehicle Expenses - Animal Control		Operating Expenses	3,000		304,231	Reduction in expenditure as only one ranger for several months
053206 Vehicle Expenses - Rangers		Operating Expenses	3,000		307,231	Reduction in expenditure as only one ranger for several months
074333 Misc Income - EHO Reimbursement		Operating Revenue		(15,000)	292,231	Services of the EHO not contracted to other Local Governments - legacy arrangements in place
081100 Aged & Disabled - Other - Operating Expenditure		Operating Expenses	5,000		297,231	Reduction in expenditure - no projects indentified
102206 Street Bin Collection		Operating Expenses		(7,500)	289,731	Additional street bins installed in the central business area
104201 Community Grants & Sponsorship		Operating Expenses	5,000		294,731	Reduction in Discretionary fund and Motorcycle and Car show cancelled
106216 Contractor Expenses		Operating Expenses		(15,000)	279,731	Increase in expenditure to provide for Planning (LP Strategy and SAT)
111351 Buildings - Memorial Hall/Morangup Hall		Capital Expenses	15,000		294,731	Reduction in expenditure as project not to be completed this financial year - Morangup Progress Ass decision
111354 Morangup Community Centre Development Reserve		Capital Expenses		(15,000)	279,731	Reserve for Morangup Hall Storage - Morangup Progress Ass collaboration
116335 Recoups - Heritage Council		Operating Revenue		(2,000)	277,731	Recoup from Hertiage Council reduced - Heritage Advisor
117201 Festivals - Other		Operating Expenses		(2,500)	275,231	Cost for Gyoto Monks was \$5000 - Offset by GL 117335
117335 Events - Miscellaneous Income		Operating Revenue	2,500		277,731	Cost for Gyoto Monks was \$5000 - Offset by GL 117336
133333 Building Licences		Operating Revenue		(10,000)	267,731	Building Licences less than budgeted
136201 Community Development - Salary & Wages		Operating Expenses		(8,100)	259,631	Increase in Expenditure for training - offset by 136301 - Training Grant
136302 Community Development - Income/Revenue		Operating Revenue	8,100		267,731	Increase in Income due to training grant
144205 Tyres & Tubes		Operating Expenses		(15,000)	252,731	Increase in expenditure due to Grader requiring new tyres - under Budgeted
144208 Licence & Insurance		Operating Expenses		(18,003)	234,728	Increase in expenditure due to funds calculated on an estimated figure
147256 Mrs O'Reillys		Capital Expenses		(26,693)	208,035	Increase in expenditure due to additional works including fencing, air conditioning and treatment

Amended Budget Cash Position as per Council Resolution

107,390 2,913,928 (2,846,737) 208,035

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$		
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
GENERAL PURPOSE FUNDING - RATES										
<u>OPERATING EXPENDITURE</u>										
031208	Rates Written Off		(700)		(749)		(700)	0		
031209	Administration Allocation - Rates		(124,098)		(87,542)		(124,098)	0		
031210	Rates - Employee Costs		(43,662)		(31,311)		(43,662)	0		
031211	Rates - Other Employee Costs		0		0		0	0		
	- Insurance									
	- Other									
031212	Conferences & Training - Rates		0		0		0	0		
031213	Rates - Superannuation		0		0		0	0		
031215	Postage		(5,000)		(5,682)		(5,000)	0		
	- Rates Notices - 3,000									
	- Instalments Notices x 3 - 2,500									
031216	Rating Valuations		(35,000)		(1,261)		(35,000)	0		
	- GRV Valuations - 2,500									
	- UV Valuations - 30,000									
	- Interim Valuations - 2,500									
031217	Title Searches		(500)		(796)		(500)	0		
031218	Legal Expenses		(150,000)		(52,833)		(110,000)	40,000		
	- Debt Collection Costs - 150,000 partially recouped									
031219	Rates Review		(150,000)	4-16	(8,204)		(150,000)	0		
	- VGO Valuations - 140,000			17						
	- Postage & Community Consult - 10,000			18						
			(508,960)	19	(188,378)		(468,960)	40,000		
<u>OPERATING REVENUE</u>										
031301	Rates Levied - All Areas	6,118,524		6,121,044		6,118,524		0		
031302	Ex Gratia Rates	1,000		1,108		1,000		0		
031303	Interest On Outstanding/Overdue Rates	50,000		46,216		50,000		0		
031304	Back Rates - Levied	0		(203)		0		0		
031305	Instalment Charges	25,000		24,221		25,000		0		
			22-83							

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
031306	Rates - Administration Fee	20,000		18,600		20,000		0
031307	Rates - Property Account Enquiries	27,000		19,147		27,000		0
031308	Rates - Payment Plan Administration Fee	3,000		3,056		3,000		0
031309	Rates Paid In Advance	0		(83,408)		0		0
031330	Sale Of Electoral Rolls & Maps	100		0		100		0
031331	Rates - Legal Expenses Recovered	140,000		73,272		110,000		(30,000)
031332	ESL - Administration Fee	4,000		4,400		4,000		0
		6,388,624		6,227,452		6,358,624		(30,000)
TOTAL RATES - Operating		6,388,624	(508,960)	6,227,471	(188,378)	6,358,624	(468,960)	10,000
CAPITAL EXPENDITURE								
031220	Transfer To Rates Review Reserve - Interest		(2,000)		(1,571)		(2,000)	0
			(2,000)		(1,571)		(2,000)	0
CAPITAL REVENUE								
031333	Transfer From Rates Review Reserve - Complet Project & Close Reserve	107,968		0		107,968		0
		107,968		0		107,968		0
TOTAL RATES - Capital		107,968	(2,000)	0	(1,571)	107,968	(2,000)	0
TOTAL RATES		6,496,592	(510,960)	6,227,471	(189,949)	6,466,592	(470,960)	10,000
GENERAL PURPOSE FUNDING - GENERAL PURPOSE GRANTS								
OPERATING EXPENDITURE								
032201	Administration Allocation - General Purpose Funding		(68,521)		(48,761)		(68,521)	0
			(68,521)		(48,761)		(68,521)	0
OPERATING REVENUE								

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
032330	General Purpose Grant Road Improvement Grant Royalties To Regions Funding	946,404		708,787		946,404		0
032331		525,950		393,954		525,950		0
032339		0		0		0		0
		1,472,354	0	1,102,742	0	1,472,354	0	0
	TOTAL GENERAL PURPOSE GRANTS - Operating	1,472,354	(68,521)	1,102,742	(48,761)	1,472,354	(68,521)	0
	TOTAL GENERAL PURPOSE GRANTS - Capital	0	0	0	0	0	0	0
	TOTAL GENERAL PURPOSE GRANTS	1,472,354	(68,521)	1,102,742	(48,761)	1,472,354	(68,521)	0
	<u>GENERAL FINANCE</u>							
	<u>OPERATING REVENUE</u>							
032334	Interest On Investment Interest On Reserve Accounts	70,000		39,010		60,000		(10,000)
032335		70,000		46,308		70,000		0
	TOTAL GENERAL FINANCE - Operating	140,000		85,319		130,000		(10,000)
	TOTAL GENERAL FINANCE - Capital							
	TOTAL GENERAL FINANCE	140,000	0	85,319	0	130,000	0	(10,000)
	TOTAL GENERAL PURPOSE FUNDING	8,108,946	(579,481)	7,415,531	(238,710)	8,068,946	(539,481)	0
	<u>GOVERNANCE & ADMINISTRATION</u>							
	<u>GOVERNANCE</u>							
	<u>OPERATING EXPENDITURE</u>							

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
041220	Bad Debts Written Off		(500)		0		(500)	0
041201	AROC Secretariat		(5,000)		(5,355)		(5,000)	0
041202	Memb. Attendance & Allowance		(150,785)		(109,783)		(150,785)	0
	<u>Attendance Fees</u>							
	Councillors x 8 - 103,712							
	Shire President x 1 - 20,073							
	<u>ICT Allowance</u>							
	Councillors x 9 - 9,000							
	IT Monthly & Annual Fees - 9,000							
	<u>Travel Expenses</u>							
	Councillors x 9 - 9,000							
041203	Members Conf & Travel Exp		(30,000)		(21,493)		(30,000)	0
041204	Election Expenses		(3,000)		0		(3,000)	0
041205	Shire Presidents Allowance		(36,591)		(27,443)		(36,591)	0
	- President's Allowance - 29,273							
	- D/Pres Allowance - 7,318							
041207	Refreshments & Functions - Councillors		(15,000)		(5,092)		(10,000)	5,000
041208	Refreshments & Functions - Staff		(15,000)		(8,542)		(12,000)	3,000
041210	Members Insurance		(10,000)		(11,813)		(10,000)	0
041211	Subscriptions		(30,000)		(23,768)		(27,000)	3,000
	- Avon Midland WALGA Zone - 2,000							
	- WALGA Assoc M/Ship - 10,000							
	- WALGA Procurement - 2,000							
	- Linking Councils & Communities - 5,000							
	- WALGA Local Laws Service - 1,000							
	- LGMA - 2,000							
	- Miscellaneous - 8,000							
041212	Governance Miscellaneous Expenses		(3,000)		(1,854)		(3,000)	0
041213	Printing & Stationery		(3,000)		(2,287)		(3,000)	0
041214	Advertising		(25,000)		(14,269)		(25,000)	0
041218	Administration Allocation - Governance		(327,088)		(227,877)		(327,088)	0
041219	Audit Fees		(45,000)		(22,400)		(45,000)	0
041222	Legal Fees		(250,000)		(122,389)		(180,000)	70,000
000312	Deprec Of Assets-Members		(17,000)		(7,370)		(17,000)	0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
041223	Local Laws Review		(5,000)		(4,951)		(5,000)	0
041228	Integrated Strategic Plan/s - Review SCP & CBP - 15,000 - Review Asset Mgmt, WMP & LTFP - 10,000 - Fair Value Land & Buildings - 20,000 - Profile iD Annual Subscription - 8,000 - Tourism Stratery - 29,000		(82,000)		(12,488)		(82,000)	0
				(1,052,964)		(629,176)		(971,964)
								81,000
OPERATING REVENUE								
041320	Recoups - Contributions, Donations & Reimbursement	1,000		7,500		7,500		6,500
041321	Grants - Governance	1,000		0		1,000		0
		2,000		7,500		8,500		6,500
TOTAL GOVERNANCE (Operating)		2,000	(1,052,964)	7,500	(629,176)	8,500	(971,964)	87,500
CAPITAL EXPENDITURE								
041252	Transfer To Anzac 100Th Reserve - Interest - Transfer to increase project scope		(50,750)		(50,535)		(50,750)	0
			(50,750)		(50,535)		(50,750)	0
CAPITAL REVENUE								
041324	Transfer From Anzac 100Th Anniversary Reserve - Anzac Park Upgrade & Interest	86,827		0		86,827		0
		86,827		0		86,827		0
TOTAL GOVERNANCE (Capital)		86,827	(50,750)	0	(50,535)	86,827	(50,750)	0
TOTAL GOVERNANCE		88,827	(1,103,714)	7,500	(679,710)	95,327	(1,022,714)	87,500
GOVERNANCE & ADMINISTRATION								

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$		
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
<u>ADMINISTRATION</u>										
<u>OPERATING EXPENDITURE</u>										
042201	Administration - Salaries & Wages	(946,440)		(780,320)		(1,020,421)		(73,981)		
042202	Administration - Lsl Provision	0		0		0		0		
042204	Superannuation - Administration & Governance	(103,906)		(81,893)		(111,084)		(7,178)		
042205	Administration - Insurance	(65,000)		(76,565)		(76,565)		(11,565)		
	- Workers Compensation									
	- Income Protection									
042206	Administration Staff - Fbt	(30,000)		(9,420)		(30,000)		0		
042207	Administration - Conferences & Training	(30,000)		(16,767)		(30,000)		0		
042208	Employment Costs - Advertising	(10,000)		(1,186)		(5,000)		5,000		
042209	Administration - Uniforms	(6,600)		(2,891)		(6,600)		0		
042210	Administration Office - Maintenance & Surrounds	(107,682)		(82,456)		(107,682)		0		
042211	Administration - Printing & Stationery	(25,000)		(20,049)		(25,000)		0		
042212	Administration - Telephone & Internet	(35,000)		(26,498)		(35,000)		0		
042213	Office Equipment - Maintenance & Minor Purchase	(15,000)		(11,647)		(15,000)		0		
042214	Bank Fees & Charges	(18,000)		(14,515)		(18,000)		0		
042215	Administration - Postage & Freight	(5,000)		573		(5,000)		0		
042216	Administration - Computer - Hardware & Software	(75,000)		(65,440)		(87,500)		(12,500)		
	- Annual Synergy Licence - 42,386									
	- IT Support: Hardware & Software									
	- Upgrade Shire Website - 6,740									
042217	Administration - Vehicle Expenses	(10,000)		(7,038)		(10,000)		0		
042218	Administration - Legal Expenditure	(5,000)		(15)		(5,000)		0		
042219	Consultants/Special Projects	0		0		0		0		
042220	Administration - Miscellaneous Expenditure	(34,350)		(20,679)		(34,350)		0		
	- Risk Management 13,000									
	- Workplace Solutions - 10,000									
	- WALGA Tax Service - 1,350									
	- Audit Reg 17 Compliance - 5,000									
	- Miscellaneous - 5,000									
042222	Osh - Investigations & Monitoring	(10,000)		0		(5,000)		5,000		

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
000772	Administration - Depreciation		(120,000)		(70,501)		(120,000)	0
008402	Less Administration Allocation		1,609,978		1,130,392		1,609,978	0
			(42,000)		(156,914)		(137,224)	(95,224)
OPERATING REVENUE								
042331	Legal Expenses Recovered	1,000		0		1,000		0
042333	Photocopying	1,000		1,340		1,000		0
042334	Administration - Miscellaneous Income	20,000		35,735		35,484		15,484
042342	Administration - Miscellaneous Income - Gst Free	20,000		119,839		121,288		101,288
		42,000		156,914		158,772		116,772
TOTAL ADMINISTRATION (Operating)		42,000	(42,000)	156,914	(156,914)	158,772	(137,224)	21,548
CAPITAL EXPENDITURE								
042254	Transfer To Employee Entitlement Reserve - Administration - Interest & 20,000 transfer		(25,000)		(22,316)		(25,000)	0
042255	Transfer To Information Technology Reserve - Interest & addition 5,000		(5,500)		(5,233)		(5,500)	0
042400	Administration - Computer Hardware & Software	0		0		0		0
042401	Admin Building - Old Court House, Feinnes St		(32,000)		(24,155)		(49,000)	(17,000)
	Q147 Council Chambers Air Conditioner - 25,000							
	Paint & Repair ceiling of Council Chambers							
	Air Conditioner - Administration Building							
042403	Administration Office/Centre - Buildings		(22,000)		(24,094)		(22,000)	0
	Q169 Shire Records Archive Storage located Community Depot							
		(84,500)		(75,799)		(101,500)		(17,000)
CAPITAL REVENUE								
042330	Transfer From Employee Entitlement Reserve	100,000		100,000		100,000		0
		100,000		100,000		100,000		0
TOTAL ADMINISTRATION (Capital)		100,000	(84,500)	100,000	(75,799)	100,000	(101,500)	(17,000)

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	TOTAL ADMINISTRATION	142,000	(126,500)	256,914	(232,713)	258,772	(238,724)	4,548
	TOTAL GOVERNANCE & ADMINISTRATION	230,827	(1,230,214)	264,414	(912,423)	354,099	(1,261,438)	92,048

LAW, ORDER & PUBLIC SAFETY - FIRE PREVENTION

OPERATING EXPENDITURE								
051200	Strategic Access & Egress - Tennure Issues - 50,000 - Annual Maintenance - 30,000 - Markup Brook/Sandspring Road Emergency Access		(160,000)		(113,379)		(160,000)	0
051201	Mitigation Works - Fire - Verge Mulching		(20,000)		0		(20,000)	0
051202	Firefighting - Water - Tank Maintenance - 8,000 - Grounds Maintenance - 2,000		(10,000)		(2,898)		(10,000)	0
051203	Administration Allocation - Fire Prevention		(30,024)		(20,963)		(30,024)	0
051205	Lops - Miscellaneous Expenditure		(2,000)		(250)		(2,000)	0
051206	Fire Prevention - Employee Costs - Wages - Superannuation - Uniforms - Training & Conference - Insurance		(35,979)		(21,928)		(35,979)	0
051207	Shire Fire-Fighting Vehicle Expenses		(7,000)		(3,464)		(7,000)	0
051209	Firebreak Inspections		(5,000)		(2,342)		(5,000)	0
051210	Fire Prevention - Advertising & Signs		(6,000)		(744)		(6,000)	0
051211	Fire Tanks - Maintenance & Operating Expenditure		0		0		0	0
051212	Firebreaks - Shire Reserves		0		0		0	0
051213	Firebreaks Services - Maintenance		0		0		0	0
051214	Egress & Access Track - Maintenance		0		0		0	0
051215	Firefighting - Shire Resources		(30,000)		(16,989)		(30,000)	0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	- SMS Message Alert Service - 10,000							
	- Fire Fighting - 20,000							
051218	End Of Year Brigade Function		0		0		0	0
051220	Brigade Plant & Equip (Less \$1,000)		(4,000)		(2,850)		(4,000)	0
051221	Brigade Plant & Equip Maint		(3,000)		(2,552)		(3,000)	0
051222	Brigade Vehicles, Trailers Mtce		(65,000)		(62,908)		(65,000)	0
051223	Dfes Brigade Buildings - Mntce		(6,000)		(3,482)		(6,000)	0
051224	Brigade Clothing & Access		(24,000)		(28,363)		(24,000)	0
051225	Brigade Utilities, Rates & Taxes		(15,000)		(9,170)		(15,000)	0
051226	Brigade Other Goods & Services		(10,000)		(11,072)		(10,000)	0
051227	Brigade Insurances		(17,000)		(15,444)		(17,000)	0
051231	Bush Fire Insurance Reimbursements		0		0		0	0
051232	Vehicle Expenses - Fire Control		(6,000)		0		(6,000)	0
001742	Deprec Of Assets - Fire		(255,000)		(74,075)		(255,000)	0
002201	(Profit)/Loss On Sale Of Assets - Fire Prevention		0		0		0	0
			(711,003)		(392,873)		(711,003)	0
<u>OPERATING REVENUE</u>								
051331	Grant/Contributions - Fire	0		0		0		0
051335	Fines & Penalties	15,000		11,366		15,000		0
051336	ESL Levy Recoup	130,000		97,497		130,000		0
051338	DFES Recoup for Firefighting	0		136		0		0
051342	NDRP Program - DFES Grant - Strategic Access & Eg	55,000		62,057		55,000		0
	- NDRP - 50% Grant Funding							
051352	LOPS - Sale Of Plant & Equipment	0		0		0		0
051353	Insurance Recoups	0		0		0		0
		200,000		171,056		200,000		0
TOTAL FIRE PREVENTION - Operating								
		200,000	(711,003)	171,056	(392,873)	200,000	(711,003)	0
<u>CAPITAL EXPENDITURE</u>								
051250	LOPS - Purchase Plant & Equipment		0		0		0	0
051254	LOPS - Infrastructure Other		(15,000)		0		0	15,000

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
051401	Q173 - Morangup Fire Water Tank 15,000		(55,000)		(50,000)		(55,000)	0
051405	Transfer To Reserve - Strategic Fire Acess & Egress Interest & 50,000 transfer for further stages	0		0		0		0
	Transfer To Reserve - Bushfire Mitigation	(70,000)	0	(50,000)	0	(55,000)	15,000	
<u>CAPITAL REVENUE</u>								
051350	Transfer From Reserve - Strategic Access & Egress	0	0	0	0	0		0
051355	Transfer From Reserve - Bush Fire Mitigation	0	0	0	0	0		0
	TOTAL FIRE PREVENTION - Capital	0	(70,000)	0	(50,000)	0	(55,000)	15,000
	TOTAL FIRE PREVENTION	200,000	(781,003)	171,056	(442,873)	200,000	(766,003)	15,000
LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL								
<u>OPERATING EXPENDITURE</u>								
052201	Animal Control - Employee Costs - Wages - Superannuation - Uniforms - Training & Conference - Insurance		(35,979)		(24,183)		(35,979)	0
052203	Cat Control Expenses		(5,000)		(316)		(5,000)	0
052205	Other Employment Costs - Animal Control		0		0		0	0
052207	Dog Control Expenses		(3,500)		(631)		(3,500)	0
052208	Maintenance - Dog & Cat Pounds		(3,096)		(992)		(3,096)	0
052209	Other Animal Control		(2,000)		(699)		(2,000)	0
052213	Depreciation - Animal Control		(8,000)		(7,673)		(8,000)	0
052214	Administration Allocation - Animal Control		(36,074)		(25,150)		(36,074)	0
052215	Vehicle Expenses - Animal Control		(10,000)		(2,919)		(7,000)	3,000

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
			(103,649)		(62,563)		(100,649)	3,000
<u>OPERATING REVENUE</u>								
052321	Fines & Penalties - Dogs, Cats, Parking, Waste & Other	1,500		355		1,500		0
052322	Impound Fees - Dogs, Cats, Parking, Waste & Other	1,500		2,450		1,500		0
052323	Dog Registration Fees	20,000		24,886		20,000		0
052324	Kennel Licences	100		0		100		0
052325	Miscellaneous Income - Fees, Charges & Reimburse	1,000		0		1,000		0
052326	Fees & Charges - Other Councils - Dogs, Cats, Parking, Waste & Other	500		276		500		0
052328	Cat Registration Fees	5,000		4,380		5,000		0
		29,600		32,347		29,600		0
TOTAL ANIMAL CONTROL - Operating		29,600	(103,649)	32,347	(62,563)	29,600	(100,649)	3,000
<u>CAPITAL EXPENDITURE</u>								
052211	Cat Pound - Building Expenditure		0		0		0	0
			0		0		0	0
<u>CAPITAL REVENUE</u>								
		0		0		0		0
		0		0		0		0
TOTAL ANIMAL CONTROL - Capital		0	0	0	0	0	0	0
TOTAL ANIMAL CONTROL		29,600	(103,649)	32,347	(62,563)	29,600	(100,649)	3,000
<u>OTHER</u>								

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
OPERATING EXPENDITURE								
053201	Employee Costs - Other Lops - Wages - Superannuation - Uniforms - Training & Conference - Insurance		(71,957)		(50,238)		(71,957)	0
053203	Telephone Expense		(2,500)		(886)		(2,500)	0
053204	Cctv Operational Expenses - Maintenance - In House		(4,000)		(266)		(4,000)	0
053206	Vehicle Expenses - Rangers		(10,000)		(5,239)		(7,000)	3,000
053207	Administration Allocation - Lops Other		(29,687)		(20,706)		(29,687)	0
053208	Depreciation - Lops - Other		(3,000)		(2,694)		(3,000)	0
053209	Semc Aware Grant Expenditure Morangup PA Community Education - 15,000 Semc Aware Grant Information Sessions - 17,839		(32,839)		(15,000)		(15,000)	17,839
053210	Roadwise Expenditure		(1,000)		0		(1,000)	0
			(154,983)		(95,029)		(134,144)	20,839
OPERATING REVENUE								
053321	Fines & Penalties - Misc	2,500		735		2,500		0
053322	Income - Misc SEMC AWARE grant funding - 8,839 Miscellaneous - 1,500	10,339		36		1,500		(8,839)
053323	CCTV - Grants & Contributions	0		0		0		0
053324	Roadwise Income	1,000		0		1,000		0
		13,839		771		5,000		(8,839)
TOTAL (LOPS) OTHER - Operating		13,839	(154,983)	771	(95,029)	5,000	(134,144)	12,000
CAPITAL EXPENDITURE								
053401	CCTV - Closed Circuit Television Camera - Security		(20,000)		0		(20,000)	0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
053402	Q172 CCTV Goomalling Road/Stirling Terrace Q172 CCTV IGA Car Park Transfer To Cctv Reserve Interest		(5,250)		(5,156)		(5,250)	0	
			(25,250)		(5,156)		(25,250)	0	
		0		0		0		0	
		0		0		0		0	
TOTAL (LOPS) OTHER - Capital		0	(25,250)	0	(5,156)	0	(25,250)	0	
TOTAL (LOPS) OTHER		13,839	(180,233)	771	(100,185)	5,000	(159,394)	12,000	
EMERGENCY MANAGEMENT									
OPERATING EXPENDITURE									
054202	Recovery Expenses		(2,000)		(21,006)		(21,000)	(19,000)	
054203	Administration Allocation - Emergency Management		(37,992)		(26,724)		(37,992)	0	
054204	CESM - Employee Costs - Wages - Superannuation - Uniforms - Training & Conference - Insurance		(114,600)		(86,445)		(114,600)	0	
054208	CESM Vehicle Expenses		(10,000)		(5,613)		(10,000)	0	
054209	SES Plant & Equipment (less \$1000)		(9,000)		(11,775)		(9,000)	0	
054210	SES Plant & Equipment Maintenance		(1,000)		(58)		(1,000)	0	
054211	SES Vehicles, Trailers Maintenance		(4,000)		(3,068)		(4,000)	0	
054212	SES Building - Maintenance		(1,000)		0		(1,000)	0	
054213	SES Clothing PPE & Access		0		(1,518)		0	0	
054214	SES Utilities, rates & taxes		(2,000)		(2,313)		(2,000)	0	

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
054215	SES Other Goods & Services		(1,000)		(520)		(1,000)	0
054216	SES Insurance		(2,400)		0		(2,400)	0
			(184,992)		(159,039)		(203,992)	(19,000)
<u>OPERATING REVENUE</u>								
054335	CESM - Recoup	100,000		50,752		100,000		0
054337	Toodyay District Ses Grant	20,000		10,436		20,000		0
		120,000		61,189		120,000		0
TOTAL EMERGENCY MANAGEMENT - Operating		120,000	(184,992)	61,189	(159,039)	120,000	(203,992)	(19,000)
<u>CAPITAL EXPENDITURE</u>								
054205	Transfer To Emergency Management & Recovery Reserve - Interest & transfer funds to replace donated funds		(31,000)		(25,655)		(31,000)	0
			(31,000)		(25,655)		(31,000)	0
<u>CAPITAL REVENUE</u>								
		0		0		0		0
		0		0		0		0
TOTAL EMERGENCY MANAGEMENT - Capital		0	(31,000)	0	(25,655)	0	(31,000)	0
TOTAL EMERGENCY MANAGEMENT		120,000	(215,992)	61,189	(184,695)	120,000	(234,992)	(19,000)
<u>FIRE & LAND MANAGEMENT</u>								
<u>OPERATING EXPENDITURE</u>								
055401	Reserves Management Mitigation Works - 50,000		(85,000)		(33,763)		(85,000)	0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
055406	Reserve Track Maintenance - 15,000		(79,228)		(53,175)		(79,228)	0
055407	Reserve Works - 20,000		(5,000)		(2,760)		(5,000)	0
055408	Reserves Management - Employee Costs		0		0		0	0
	RMO - Vehicle Expenses							
	RMO - Other Employment Expenses							
	- Insurance							
	- Uniforms							
	- Other							
055410	RMO - Superannuation		0		0		0	0
055412	RMO - Training		0		0		0	0
055413	Administration Allocation - Mitigation		(23,441)		(16,488)		(23,441)	0
			(192,669)		(106,186)		(192,669)	0
<u>OPERATING REVENUE</u>								
055501	Reserves Management - Grants, Contributions & Re	15,000		0		15,000		0
055502	Reserves Management - Telecommunications Lease	20,000		19,475		20,000		0
		35,000		19,475		35,000		0
TOTAL LAND & FIRE MANAGEMENT - Operating		35,000	(192,669)	19,475	(106,186)	35,000	(192,669)	0
<u>CAPITAL EXPENDITURE</u>								
			0		0		0	0
			0		0		0	0
<u>CAPITAL REVENUE</u>								
		0		0		0		0
		0		0		0		0
TOTAL LAND & FIRE MANAGEMENT - Capital		0	0	0	0	0	0	0
TOTAL LAND & FIRE MANAGEMENT								
		35,000	(192,669)	19,475	(106,186)	35,000	(192,669)	0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	TOTAL LAW ORDER & PUBLIC SAFETY	398,439	(1,473,546)	284,838	(896,502)	389,600	(1,453,707)	11,000
<u>HEALTH</u>								
<u>PUBLIC HEALTH</u>								
<u>OPERATING EXPENDITURE</u>								
074201	Public Health - Employee Costs		(131,053)		(97,385)		(131,053)	0
074204	Superannuation - Health		0		0		0	0
074206	Other Employee Costs - Health		0		0		0	0
	- Insurance							
	- Training							
	- Other							
074207	Vehicle Expenses - Health		0		0		0	0
074209	Legal Expenses		(2,000)		0		(2,000)	0
076201	Analytical Expenses		(1,500)		(1,519)		(1,500)	0
074210	Administration Allocation - Public Health		(21,009)		(14,773)		(21,009)	0
074211	Consultant Expenses		0		0		0	0
002502	Deprec Of Assets - Health		(28,000)		(30,647)		(28,000)	0
		(183,562)		(144,324)		(183,562)		0
<u>OPERATING REVENUE</u>								
074331	Legal Expenses Recoup	500		0		500		0
074332	Health Act Fees,Licences	20,000		15,230		20,000		0
074333	Misc Income	20,000		0		5,000		(15,000)
	- Reimbursement EHO							
		40,500		15,230		25,500		(15,000)
	TOTAL PUBLIC HEALTH - Operating	40,500	(183,562)	15,230	(144,324)	25,500	(183,562)	(15,000)
<u>CAPITAL EXPENDITURE</u>								

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
		0		0		0		0
		0		0		0		0
<u>CAPITAL REVENUE</u>								
		0		0		0		0
		0		0		0		0
TOTAL PUBLIC HEALTH - Capital		0	0	0	0	0	0	0
TOTAL PUBLIC HEALTH		40,500	(183,562)	15,230	(144,324)	25,500	(183,562)	(15,000)
<u>OTHER HEALTH</u>								
<u>OPERATING EXPENDITURE</u>								
077201	Alma Beard Centre - Building Maintenance - 12,097 - Garden Maintenance - 10,128 - Operational Expenditure - 15,210		(37,435)		(19,648)		(37,435)	0
077202	Alma Beard Medical Centre - Rental - Offset by GL: 077330		(35,000)		(35,000)		(35,000)	0
077203	Administration Allocation - Other Health		(23,577)		(16,550)		(23,577)	0
			(96,012)		(71,199)		(96,012)	0
<u>OPERATING REVENUE</u>								
077330	Alma Beard Medical Centre - Rental Offset by GL: 077202 Other rental income	45,000		41,006		45,000		0
		45,000		41,006		45,000		0
TOTAL OTHER HEALTH - Operating		45,000	(96,012)	41,006	(71,199)	45,000	(96,012)	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE								
077251	Alma Beard Medical Centre - Building		0		0		0	0
			0		0		0	0
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
TOTAL OTHER HEALTH - Capital		0	0	0	0	0	0	0
TOTAL OTHER HEALTH		45,000	(96,012)	41,006	(71,199)	45,000	(96,012)	0
TOTAL HEALTH		85,500	(279,574)	56,236	(215,523)	70,500	(279,574)	(15,000)
EDUCATION AND WELFARE								
OPERATING EXPENDITURE								
081100	Aged & Disabled - Other - Operating Expenditure		(10,000)		(77)		(5,000)	5,000
081110	Admin Allocation - Other Aged & Disabled		(7,888)		(4,777)		(7,888)	0
081150	Aged & Disabled - Employee Costs		(31,180)		(24,201)		(31,180)	0
			(49,068)		(29,055)		(44,068)	5,000
OPERATING REVENUE								
082200	Grants, Subsidies & Contributions - Aged & Disabled	45,721		30,481		45,721		0
		45,721		30,481		45,721		0
TOTAL EDUCATION AND WELFARE - Operating		45,721	0	30,481	0	45,721	(44,068)	5,000

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE								
083300	Aged & Disabled - Other - Capital Expenditure		0		0		0	0
			0		0		0	0
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
TOTAL EDUCATION AND WELFARE - Capital		0	0	0	0	0	0	0
TOTAL EDUCATION AND WELFARE		45,721	0	30,481	0	45,721	(44,068)	5,000
TOTAL EDUCATION AND WELFARE		45,721	0	30,481	0	45,721	(44,068)	5,000
HOUSING								
STAFF HOUSING								
OPERATING EXPENDITURE								
091201	Lot 35; 19A & 19B Clinton Street - Duplex		(9,286)		(5,390)		(9,286)	0
091202	Other Staff Housing		0		0		0	0
002602	Deprec Of Assets - Staff		(8,500)		(7,401)		(8,500)	0
002662	Deprec Of Assets-Housing		(104,000)		(82,857)		(104,000)	0
			(121,786)		(95,647)		(121,786)	0
OPERATING REVENUE								
091330	Shire Owned Housing - Rental Income		0		0		0	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
091332	Recoups - Staff Housing	0		0		0		0	
		0		0		0		0	
TOTAL STAFF HOUSING - Operating		0	(121,786)	0	(95,647)	0	(121,786)	0	
<u>CAPITAL EXPENDITURE</u>									
091250	Staff Housing - Capital Works		0		0		0	0	
			0		0		0	0	
<u>CAPITAL REVENUE</u>									
			0		0		0	0	
			0		0		0	0	
TOTAL STAFF HOUSING - Capital		0	0	0	0	0	0	0	
TOTAL STAFF HOUSING		0	(121,786)	0	(95,647)	0	(121,786)	0	
<u>OTHER HOUSING</u>									
<u>OPERATING EXPENDITURE</u>									
092203	Butterly House Insurance - Cottage, Ashby etc		(5,000)		(4,668)		(5,000)	0	
			0		0		0	0	
092202	Stirling Tce (O'Reilly)		(5,000)		(4,668)		(5,000)	0	
			0		0		0	0	
<u>OPERATING REVENUE</u>									
092255	Grants & Subsidies - Aged Care Recoups/Reimbursements - Aged Housing	0		0		0		0	
		5,000		826		5,000		0	
		5,000		826		5,000		0	

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	TOTAL OTHER HOUSING - Operating	5,000	(5,000)	826	(4,668)	5,000	(5,000)	0
<u>CAPITAL EXPENDITURE</u>								
092252	Aroc Aged Care Housing Initiative	0	0	0	0	0	0	0
		0	0	0	0	0	0	0
<u>CAPITAL REVENUE</u>								
		0	0	0	0	0	0	0
		0	0	0	0	0	0	0
	TOTAL OTHER HOUSING - Capital	0	0	0	0	0	0	0
	TOTAL OTHER HOUSING	5,000	(5,000)	826	(4,668)	5,000	(5,000)	0
	TOTAL HOUSING	5,000	(126,786)	826	(100,316)	5,000	(126,786)	0
<u>COMMUNITY AMMENITIES</u>								
<u>HOUSEHOLD REFUSE</u>								
<u>OPERATING EXPENDITURE</u>								
101201	Waste Transfer Station - Maintenance & Operating		(14,013)		(32,527)		(36,079)	(22,066)
101202	Disposal Of Refuse		(65,000)		(28,593)		(50,000)	15,000
101203	Domestic Refuse Collection - Includes fortnightly recycle collection - Mandatory waste collection - 85,000 - 1,174 waste collection - 125,000 - 120 commercial collection - 45,000 - 80 Street Bins - 40,000 - Monthly tonnage collection fee - 60,000		(355,000)		(249,104)		(335,000)	20,000

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
101204	Administration Allocation - Household Refuse		(27,301)		(19,325)		(27,301)	0
101205	Waste Initiatives		0		0		0	0
101207	Waste Transfer Station - Waste Management Contract		(140,000)		(107,112)		(140,000)	0
002752	Deprec Of Assets-Rubbish		(9,000)		(7,478)		(9,000)	0
			(610,314)		(444,139)		(597,380)	12,934
OPERATING REVENUE								
101330	Domestic Rubbish Collection - Mandatory - Includes fortnightly recycle collection - 450 collections - 103,500	103,500		101,508		103,500		0
101331	Commercial Rubbish Collection - Includes fortnightly recycle collection - 100 collections - 25,000	25,000		27,037		25,000		0
101332	Transfer Station Entry Fees - Additional Passes - \$60 per Twelve Passes - \$30 per Six passes - \$5 per single pass	1,500		1,011		1,500		0
101333	Waste Transfer Station Maintenance - Minimum Ra - 3,079 Assessments @ \$80 per assessment	250,000		245,603		250,000		0
101334	Domestic Rubbish Collection - Additional - Includes fortnightly recycle collection - 1,174 collections - 270,000	270,000		276,788		270,000		0
		650,000		651,947		650,000		0
TOTAL HOUSEHOLD REFUSE - Operating		650,000	(610,314)	651,947	(444,139)	650,000	(597,380)	12,934
CAPITAL EXPENDITURE								
101252	Transfer To Refuse Reserve - Interest		(2,000)		(1,563)		(2,000)	0
			(2,000)		(1,563)		(2,000)	0
CAPITAL REVENUE								

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
101350	Transfer From Refuse Reserve	0		0		0		0	
		0		0		0		0	
TOTAL HOUSEHOLD REFUSE - Capital		0	(2,000)	0	(1,563)	0	(2,000)	0	
TOTAL HOUSEHOLD REFUSE		650,000	(612,314)	651,947	(445,702)	650,000	(599,380)	12,934	
OTHER REFUSE									
<u>OPERATING EXPENDITURE</u>									
102201	Administration Allocation - Other Refuse		(39,138)		(27,562)		(39,138)	0	
102202	Tidy Towns Expenditure		(2,500)		0		(2,500)	0	
102206	Street Bins Collection		(2,500)		(7,046)		(10,000)	(7,500)	
102207	Litter Control - Other		(3,500)		(1,085)		(3,500)	0	
102209	Parks & Garden - 2,500								
	Community Cleanup Event - 1,000								
102209	Keep Australia Beautiful		0		0		0	0	
			(47,638)		(35,693)		(55,138)	(7,500)	
<u>OPERATING REVENUE</u>									
102332	Litter Infringements	250		0		250		0	
102333	Grants, Contributions & Reimbursements - Tidy Towns	2,500		1,227		2,500		0	
		2,750		1,227		2,750		0	
TOTAL OTHER REFUSE - Operating		2,750	(47,638)	1,227	(35,693)	2,750	(55,138)	(7,500)	
<u>CAPITAL EXPENDITURE</u>									
			0		0		0	0	
			0		0		0	0	
<u>CAPITAL REVENUE</u>									

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
		0		0		0		0
		0		0		0		0
	TOTAL OTHER REFUSE - Capital	0	0	0	0	0	0	0
	TOTAL OTHER REFUSE	2,750	(47,638)	1,227	(35,693)	2,750	(55,138)	(7,500)
COMMUNITY AMMENITIES								
SEWERAGE								
OPERATING EXPENDITURE								
		0		0		0		0
		0		0		0		0
	OPERATING REVENUE							
103332	Dividend - Nth'M Liquid Waste Fac	0	25,000	0	25,000	0	25,000	25,000
		0	25,000	0	25,000	0	25,000	25,000
	TOTAL SEWERAGE - Operating	0	0	25,000	0	25,000	0	25,000
CAPITAL EXPENDITURE								
		0		0		0		0
		0		0		0		0
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
	TOTAL SEWERAGE - Capital	0	0	0	0	0	0	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	TOTAL SEWERAGE	0	0	25,000	0	25,000	0	25,000
COMMUNITY SPONSORSHIP								
OPERATING EXPENDITURE								
104201	Community Grants & Sponsorships Discretionary Funds - 8,000 Moondyne Festival - 8,000 Toodyay Music Festival - 2,500 Christmas Street Party - 5,000 Toodyay Tidy Towns- 1,500 RSL Sandakan x 2 - 3,000 Toodyay Cricket Club - 2,500 Bush Poets Weekend - 1,000 Toodyay Fibre Festival- 2,000 Toodyay Ag Sponsorship as per agreement - 1,000 Youthcare - 7,500 Toodyay Car & Motorcycle Event 1,000 2J 2 Air Live Radio - 3,000		(46,000)		(23,745)		(41,000)	5,000
104202	Contributions, Donations, Grants & Sponsorships	0		0		0		0
104203	Community Contributions Toodyay Farmers Market - Waive Stall Fees - 500 Toodyay Music Festival - Waive Fees - 500 Avon Valley Black Dog Ride - Waive Fees - 150 WA State Moto Trials - Waive Event Application - 150 Lions Auction - Waive Application, Hire & Stall Fees - 500 Bush Poetry Festival - Waive Application & Hall Fee - 800 Toodyay Car & Motorcycle - Waive Application, Hire & Stall Fees - 500 Fibre Festival - Waive Application & Hire Fees - 500 Targa West - Waive Application Fee - 500 Picnic Race Day - Waive Application & Stall Fees - 500 Moondyne Festival - Waive Event Fees - 500	(5,100)		(2,638)		(5,100)		0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
			(51,100)		(26,384)		(46,100)	5,000
	<u>OPERATING REVENUE</u>							
104330	Contributions, Donations, Grants & Sponsorships	0		0		0		0
		0		0		0		0
	TOTAL COMMUNITY SPONSORSHIP - Operating	0	(51,100)	0	(26,384)	0	(46,100)	5,000
	<u>CAPITAL EXPENDITURE</u>							
			0		0		0	0
			0		0		0	0
	<u>CAPITAL REVENUE</u>							
			0		0		0	0
			0		0		0	0
	TOTAL COMMUNITY SPONSORSHIP - Capital	0	0	0	0	0	0	0
	TOTAL COMMUNITY SPONSORSHIP	0	(51,100)	0	(26,384)	0	(46,100)	5,000
	<u>PROTECTION OF THE ENVIRONMENT</u>							
	<u>OPERATING EXPENDITURE</u>							
105201	Environment - Employee Costs		(70,265)		(49,993)		(70,265)	0
105202	Environmental Officer - Superannuation	0		0		0		0
105203	Environmental Officer - Employee Costs - Insurance - Training & Conference - Other	0		0		0		0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
105204	Environmental Expenditure - Other - 15,000 - Data Loggers for Water Meters - 10,000 grant funded		(25,000)		(6,271)		(25,000)	0
105205	Admin Alloc - Environment Protection		(20,210)		(14,290)		(20,210)	0
			(115,475)		(70,554)		(115,475)	0
	OPERATING REVENUE							
105301	Environmental - Grants - Data Loggers for Water Meters - grant funded	0		0		0		0
		0		0		0		0
	TOTAL PROTECTION OF ENVIRONMENT - Operating	0	(115,475)	0	(70,554)	0	(115,475)	0
	CAPITAL EXPENDITURE							
		0		0		0		0
		0		0		0		0
	CAPITAL REVENUE							
		0		0		0		0
		0		0		0		0
	TOTAL PROTECTION OF ENVIRONMENT - Capital	0	0	0	0	0	0	0
	TOTAL PROTECTION OF ENVIRONMENT	0	(115,475)	0	(70,554)	0	(115,475)	0
	TOWN PLANNING							
	OPERATING EXPENDITURE							
106201	Town Planning - Employee Costs		(163,368)		(129,840)		(163,368)	0
106204	Town Planning - Superannuation		0		0		0	0

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COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
106205	Town Planning - Other Employee Costs		0		0		0	0
106206	T.Plng Vehicle Expenses		(12,242)		(10,194)		(12,242)	0
106208	Rezoning/Subdivision Expenses		(7,500)		(359)		(7,500)	0
106209	T.Plng Misc. Expenses		(2,000)		(5,340)		(2,000)	0
106210	T.Plng Legal Costs		(15,000)		(7,505)		(15,000)	0
106212	Administration Allocation - Town Planning		(53,871)		(37,822)		(53,871)	0
106213	Deprec Of Assets - T/P		(8,000)		(11,232)		(8,000)	0
106216	Contractor Expenses		(35,000)		(38,000)		(50,000)	(15,000)
			(296,981)		(240,291)		(311,981)	(15,000)
<u>OPERATING REVENUE</u>								
106332	Subdivision Fees	1,500		(1,135)		1,500		0
106334	T.Plng Misc Fees - 3-6 Dog Applications - Planning Applications - Plan Searches	30,000		26,025		30,000		0
		31,500		24,891		31,500		0
TOTAL TOWN PLANNING - Operating		31,500	(296,981)	24,891	(240,291)	31,500	(311,981)	(15,000)
<u>CAPITAL EXPENDITURE</u>								
106217	Transfer To Local Planning Scheme No 4 Reserve		0		0		0	0
		0		0		0		0
<u>CAPITAL REVENUE</u>								
106338	Transfer From Local Planning Scheme No 4 Reserve	0		0		0		0
		0		0		0		0
TOTAL TOWN PLANNING - Capital		0	0	0	0	0	0	0
TOTAL TOWN PLANNING		31,500	(296,981)	24,891	(240,291)	31,500	(311,981)	(15,000)

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COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$		
		Revenue	Expense	Revenue	Expense	Revenue	Expense			
COMMUNITY AMMENITIES										
OTHER COMMUNITY SERVICES										
<u>OPERATING EXPENDITURE</u>										
107201	Cemetery Maintenance - Building Maintenance - Parks & Gardens - Operational/Utilities		(37,102)		(30,405)		(37,102)	0		
107202	Federation Square Mtce - Building Maintenance - Parks & Gardens - Operational/Utilities		(13,893)		(7,153)		(13,893)	0		
107204	Toodyay Railway Station R015 Railway Lawns & Gardens - 11,360 R078 Railway Resesrve - 3,627 Utilities - 2,148		(17,135)		(8,056)		(17,135)	0		
107205	Street Furniture		(4,237)		(29)		(4,237)	0		
107206	War Memorial		(28,228)		(15,527)		(28,228)	0		
107210	Administration Allocation - Other Community Services		(30,524)		(21,711)		(30,524)	0		
107211	Cemetery Operations - Gravedigging Etc		(15,000)		(10,009)		(15,000)	0		
003502	Depr Of Assets-Amenities		(3,500)		(4,384)		(3,500)	0		
			(149,619)		(97,274)		(149,619)	0		
<u>OPERATING REVENUE</u>										
107331	Cemetery Fees (Inc Gst)	10,000		6,082		10,000		0		
107332	Cemetery Fees (Not Inc Gst)	2,000		175		2,000		0		
107334	Contributions, Donations, Grants & Sponsorship	0		0		0		0		
		12,000		6,257		12,000		0		
TOTAL OTHER COMMUNITY - Operating		12,000	(149,619)	6,257	(97,274)	12,000	(149,619)	0		

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COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE								
107271	Specialised Buildings - Community Amenities - Capital Works - Q031 Cnr Duke St & Charcoal Lane - 5,000		(5,000)		(960)		(5,000)	0
107273	Toodyay Cemetery - Capital Works - Q013 Cemetery - Niche Wall		(10,000)		0		(10,000)	0
			(15,000)		(960)		(15,000)	0
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
	TOTAL OTHER COMMUNITY - Capital	0	(15,000)	0	(960)	0	(15,000)	0
	TOTAL OTHER COMMUNITY SERVICES	12,000	(164,619)	6,257	(98,234)	12,000	(164,619)	0
	TOTAL COMMUNITY AMENITIES	696,250	(1,288,127)	709,322	(916,858)	721,250	(1,292,693)	20,434
RECREATION & CULTURE								
PUBLIC HALLS								
OPERATING EXPENDITURE								
111201	Memorial Hall - Operational & Maintenance Expenditure - Building Maintenance - Parks & Gardens - Operational/Utilities		(48,116)		(31,895)		(48,116)	0
111202	Morangup Comm Ctre. - Building Maintenance - Parks & Gardens - Operational/Utilities		(7,602)		(2,361)		(7,602)	0
111203	Community Ctre		(54,513)		(41,377)		(54,513)	0

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COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
111204	- Building Maintenance - Parks & Gardens - Operational/Utilities							
161205	Administration Allocation - Public Halls	(36,007)		(25,398)		(36,007)		0
161205	Loan 65 - Interest And Charges	(4,108)		(2,125)		(4,108)		0
003522	Deprec Of Assets - Halls	(110,000)		(82,249)		(110,000)		0
		(260,346)		(185,406)		(260,346)		0
<u>OPERATING REVENUE</u>								
111330	Memorial Hall Rentals	5,000		3,182		5,000		0
111332	Community Centre Rentals - Silver Chain - 9,000 - Dept Child Protection - 20,000 - Other Rentals - 3,000	32,000		29,983		32,000		0
111333	Community Centre Recoups	500		0		500		0
		37,500		33,165		37,500		0
TOTAL PUBLIC HALLS - Operating		37,500	(260,346)	33,165	(185,406)	37,500	(260,346)	0
<u>CAPITAL EXPENDITURE</u>								
111351	Buildings - Public Halls & Civic Centres - Q141 Memeorial Hall - Floor, Curtains, Paint - 16,000 - Q165 Morangup Hall Storage Area - 20,000		(36,000)		(4,068)		(16,000)	20,000
111352	Land - Public Halls & Civic Centres	0		0		0		0
111354	Transfer To Morangup Community Centre Development Reserve	0		0		(15,000)	(15,000)	
161256	Loan 65 - Principal - Community Centre, Stirling Terrace	(9,916)		(4,874)		(9,916)		0
		(45,916)		(8,941)		(40,916)		5,000
<u>CAPITAL REVENUE</u>								
		0		0		0		0
		0		0		0		0
TOTAL PUBLIC HALLS - Capital		0	(45,916)	0	(8,941)	0	(40,916)	5,000

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	TOTAL PUBLIC HALLS	37,500	(306,262)	33,165	(194,348)	37,500	(301,262)	5,000
RECREATION & CULTURE								
RECREATION & SPORT								
OPERATING EXPENDITURE								
003792	Deprec Of Assets - Sport	(205,000)		(180,213)		(205,000)		0
113201	Toodyay Showgrounds	(209,395)		(136,838)		(209,395)		0
	- Building Maintenance							
	- Parks & Gardens							
	- Operational/Utilities							
	- Furniture & Fittings - 40 chairs/5 tables 4,500							
	- Cutlery/Cutlery/Urn Allowance - 2,000							
	- Painting Allowance - 3,000							
113202	Toodyay Race Course	0		(513)		0		0
113203	Newcastle Park	(27,080)		(22,281)		(27,080)		0
	- Building Maintenance							
	- Parks & Gardens							
	- Operational/Utilities							
113204	Charcoal Lane Public Convenience	(14,206)		(12,470)		(14,206)		0
	- Building Maintenance							
	- Parks & Gardens							
	- Operational/Utilities							
113206	Parks & Gardens Depot	(3,349)		(2,023)		(3,349)		0
113207	Pioneer Arboretum	(5,018)		(7,485)		(5,018)		0
113208	Railway Wagon Reserve No. 35142	(7,661)		(1,181)		(7,661)		0
113210	Wilson Street (Parking) Reserve	(1,645)		(766)		(1,645)		0
113212	Pelham Reserve	(15,447)		(8,192)		(15,447)		0
	- Building Maintenance							
	- Parks & Gardens							
	- Operational/Utilities							

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
113213	Dudgee & Stirling Parks - Parks & Gardens - Building Maintenance - Pulley System for Banners - 2,000		(86,433)		(65,940)		(86,433)	0
113214	Misc Sports Club Facilities - Building Maintenance - 2,660 - Golf Club Ins Reimburse - 1,000 - Tennis Club Ins Reimburse - 1,000 - Storage Shed - Cricket Pitch Area - 3,000 - Miscellaneous - 4,000		(11,660)		(8,003)		(11,660)	0
113215	Miscellaneous Shire Parks & Gardens		(11,426)		(5,325)		(11,426)	0
113216	Sport & Rec Co-Ordinator		0		0		0	0
113221	Admin Allocation - Recreation & Sport		(60,413)		(42,405)		(60,413)	0
113225	Kids Sport Program - Grant Expenditure		(9,000)		(6,682)		(9,000)	0
113227	Youth Engagement - Expenditure - Inclusion Program - c/fwd grant funds - 20,000 - Inclusion Program - 5,000 - Catch Music Program - 6,000		(31,000)		(16,269)		(31,000)	0
113228	Community Expenditure - Sport & Rec		(1,000)		(136)		(1,000)	0
113229	Other Recreation & Sport - Employee Costs		(196,125)		(49,277)		(67,120)	129,005
161214	Loan 72 - Interest - Land -Rec Centre		(45,558)		(18,861)		(45,558)	0
161215	Loan 73 - Interest - Tennis & basketball Cts		(2,414)		(1,514)		(2,414)	0
		(943,830)		(586,375)		(814,825)		129,005
<u>OPERATING REVENUE</u>								
113330	Showground Rental	3,000		3,109		3,000		0
113332	Club Leases	1,000		482		1,000		0
113334	Kids Sport - Grant Income - DSR Kids Sport Program - 9,000	9,000		9,000		9,000		0
113335	Clubs Insurance	5,000		3,450		5,000		0
113351	Grants & Contributions Income	1,000		500		1,000		0
113353	Grant Income Water Park Grant Funds - 0 Anzac Park Memorial Wall - RSL - 3,636	303,636		0		53,636		(250,000)

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
113357	Grant Funds to offset Job No: Q162 - 50,000 Toodyay Race Club - Reimbursement/S Youth Advisory Council - Income Recreation Precinct Contributions	4,000		3,153		4,000		0	
		1,000		0		1,000		0	
		1,000,000		0		0		(1,000,000)	
		1,327,636		19,694		77,636		(1,250,000)	
TOTAL REC & SPORT - Operating		1,327,636	(943,830)	19,694	(586,375)	77,636	(814,825)	(1,120,995)	
CAPITAL EXPENDITURE									
113256	Duidgee / Stirling Park Upgrade - Infrastructure Q168 Stirling Park - Power Upgrade - 9,000		(9,000)		(95)		(9,000)	0	
113262	Buildings - Sport & Recreation		0		0		0	0	
113263	Infrastructure - Parks & Recreation Q159 Recreation Precinct Siteworks - 628,087 Q164 Water Park Duidgee Park - 0 Q167 Reticulation Hamersley Park - 8,000 Q162 Anzac Park Stage 1 - Memorial Wall - 10,000 Q162 Anzac Park Upgrade Stage 2- 100,000		(1,968,000)		(678,025)		(746,087)	1,221,913	
113270	Showgrounds - Pavilion		0		0		0	0	
113274	Transfer To Swimming Pool Reserve - Interest only		(2,000)		(1,526)		(2,000)	0	
113275	Transfer To Recreation Development Reserve - 95,000 subject to sale of land -35,000 Interest		(130,000)		(26,091)		(35,000)	95,000	
161262	Loan 72 - Principal - Recreation Precinct		(36,377)		(17,989)		(36,377)	0	
161263	Loan 73 - Principal Payments - Multi Purpose Courts		(18,684)		(18,684)		(18,684)	0	
		(2,164,061)		(742,410)		(847,148)		1,316,913	
CAPITAL REVENUE									
113350	Transfer From Recreation Development Reserve Subject to sale of Lot 5/23 Toodyay Street - 95,000	95,000		0		0		(95,000)	
		95,000		0		0		(95,000)	

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	TOTAL REC & SPORT - Capital	95,000	(2,164,061)	0	(742,410)	0	(847,148)	1,221,913
	TOTAL RECREATION & SPORT	1,422,636	(3,107,891)	19,694	(1,328,785)	77,636	(1,661,973)	100,918
RECREATION & CULTURE								
<u>LIBRARIES</u>								
<u>OPERATING EXPENDITURE</u>								
115201	Library - Salaries & Wages			(120,058)		(104,969)		(142,241) (22,183)
115203	Superannuation - Library			(11,406)		(10,332)		(13,728) (2,322)
115204	Other Employee Costs - Library			(10,502)		(19,798)		(24,126) (13,624)
	- Insurance							
	- Conference & Training							
	- Uniforms							
	- Other							
115205	Library Operating Expenses			(15,000)		(11,007)		(15,000) 0
	Stationery & Staff Amenities - 5,000							
	Telephone Charges - 5,000							
	State Library of WA - 5,000							
115206	Library Bldg. Maintenance			(28,249)		(18,091)		(28,249) 0
115207	Library Office Equipment			(8,000)		(3,376)		(8,000) 0
115208	Library Book Purchases			(2,000)		(1,374)		(2,000) 0
115210	Administration Allocation - Library			(31,805)		(22,444)		(31,805) 0
115211	Library - Events			(2,300)		(2,016)		(2,300) 0
161209	Loan 67 - Interest And Charges			(23,158)		(11,283)		(23,158) 0
161211	Loan 69 - Interest And Charges			(8,440)		(3,590)		(8,440) 0
004072	Deprec Of Assets-Library			(38,000)		(28,895)		(38,000) 0
		(298,918)		(237,175)		(337,047)		(38,129)
<u>OPERATING REVENUE</u>								
115330	Sale Of Old Library Books	0		0		0		0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
115331	Grants Income	0		0		0		0
115332	Lib. Photocopying	0		0		0		0
115333	Book Fines	0		(110)		0		0
115334	Library Income/Revenue Sale of library books - 500 Photocopying - 2,000 Fines - 500 Miscellaneous - 500	2,000		2,995		2,000		0
		2,000		2,885		2,000		0
TOTAL LIBRARIES - Operating		2,000	(298,918)	2,885	(237,175)	2,000	(337,047)	(38,129)
CAPITAL EXPENDITURE								
115250	Buildings - Library - J0038 New Office Area- 10,000 - J067 Library toilet Facilities - 40,000		(50,000)		(10,590)		(45,000)	5,000
161258	Loan 67 Principal - Library Upgrade 1		(32,057)		(15,768)		(32,057)	0
161261	Loan 69 Principal - Library Upgrade 2		(29,156)		(14,354)		(29,156)	0
		(111,213)		(40,712)		(106,213)		5,000
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
TOTAL LIBRARIES - Capital		0	(111,213)	0	(40,712)	0	(106,213)	5,000
TOTAL LIBRARIES		2,000	(410,132)	2,885	(277,887)	2,000	(443,261)	(33,129)
RECREATION & CULTURE								
HERITAGE								

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
<u>OPERATING EXPENDITURE</u>								
116201	Museum (Gaol) Maintenance		(56,216)		(35,756)		(56,216)	0
116202	Museum Honariums		(5,200)		(3,300)		(5,200)	0
116203	Museum Displays		(4,000)		(2,020)		(4,000)	0
	- Exhibition of Health & Healing - 2,000.							
	- Object supports for Agricultural Equipment - 2,000							
116204	Museum Subscriptions		0		0		0	0
116205	Mus. Conservation Materials		0		0		0	0
116206	Museum Volunteer Expenses		0		0		0	0
116207	Mus. Office Equip & Stationery		0		0		0	0
116208	Mus Trng & Workshops		0		0		0	0
116209	Mus. - Marketing/Promotion		(5,000)		(422)		(5,000)	0
	- Brochure & Walk Trail booklet							
	- Brochure Reprint/Yearly Exhibit							
116210	Heritage - Preservation & Conservation		(4,200)		(2,320)		(4,200)	0
	- Restore Heritage Furniture - 1,700							
	- Repairs to stables for safety & accessibility - 2,500							
116212	Heritage - Employee Costs		(73,274)		(55,050)		(73,274)	0
116214	Museum Curator - Superannuation		0		0		0	0
116215	Museum Curator - Other Employee Costs		0		0		0	0
	- Insurance							
	- Conference & Training							
	- Other							
116217	Heritage Advisory Services		(20,000)		(9,330)		(20,000)	0
116218	Administration Allocation - Heritage		(39,644)		(27,823)		(39,644)	0
116219	Cultural Heritage Interp Works		(6,200)		(385)		(6,200)	0
116221	Museum Operating Expenses		(4,300)		(2,356)		(4,300)	0
	Subscriptions - 400							
	Conservation Materials - 1,000							
	Volunteer Expenses - 750							
	Office Equipment & Stationery - 1,500							
			(218,034)		(138,764)		(218,034)	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
OPERATING REVENUE								
116330	Lotterywest Grants - Museum Q156 Roof Repair - New Shingles to Old Gaol	100,000		0		0		(100,000)
116332	Admissions To Museum	8,500		7,745		8,500		0
116333	Grant Income - Heritage	15,000		15,455		15,000		0
116335	Wicklow Shed - Flooring Recoups - Heritage Council	10,000		1,988		8,000		(2,000)
		133,500		25,187		31,500		(102,000)
TOTAL HERITAGE - Operating		133,500	(218,034)	25,187	(138,764)	31,500	(218,034)	(102,000)
CAPITAL EXPENDITURE								
117252	Upgrade To Heritage Buildings Q156 Roof Structure Repairs & Drainage Old Gaol - 0		(230,000)		(21,457)		(30,000)	200,000
117254	Q152 Wicklow Upgrade - 30,000 Transfer To Heritage Asset Reserve Sale of Syreds Cottage - 195,000 Interest - 5,000		(200,000)		(151)		(5,000)	195,000
			(430,000)		(21,609)		(35,000)	395,000
CAPITAL REVENUE								
117350	Transfer From Heritage Asset Reserve Gaol Project - 100,000	100,000		0		0		(100,000)
		100,000		0		0		(100,000)
TOTAL HERITAGE - Capital		100,000	(430,000)	0	(21,609)	0	(35,000)	295,000
TOTAL HERITAGE		233,500	(648,034)	25,187	(160,372)	31,500	(253,034)	193,000
RECREATION & CULTURE								

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Shire of Toodyay - Operating Statement by Function & Activity

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CULTURE								
OPERATING EXPENDITURE								
004222	Depreciation - Assets - Culture	(98,000)		(79,434)		(98,000)		0
113209	Toodyay St Aboriginal Reserve	(3,339)		(2,474)		(3,339)		0
117201	Festivals - Other - Twilight Movies In The Park - 1,000 - Gyuto Monks Cultural Visit - 2,500 - Miscellaneous - 1,000	(4,500)		(8,280)		(7,000)		(2,500)
117202	Avon Descent - Event in-kind - 5,000 - NADA sponsorship - 10,000 - Avon Descent - L/holders BBQ - 550 - Miscellaneous - 3,282		(18,832)		(16,961)		(18,832)	0
117203	Aust. Day Celebrations - Community Breakfast, Citizenship Ceremony		(7,515)		(8,433)		(7,515)	0
117204	Donegan'S Cottage - Showgrounds		(6,580)		(1,134)		(6,580)	0
117205	Parkers Cottage		(6,124)		(1,646)		(6,124)	0
117206	Moondyne Festival		(2,000)		0		(2,000)	0
117207	Toodyay International Food Festival - IFF Event Expenses - 42,000 - EMRC Admin Fee - 5,000 - Maintenance - 2,000 - Waste Collection - 1,500 - Advertising - Radio & Print - 2,000 - Hire Of Toilets/Emptying - 1,500 - Miscellaneous - 1,000 - Parks & Gardens - 2,463		(57,463)		(53,086)		(57,463)	0
117208	Targa West		(2,500)		(1,744)		(2,500)	0
117210	Toodyay Ag Show - Maintenance - 2,000 - Waste Mgmt & Toilet Hire - 2,900		(9,400)		(7,280)		(9,400)	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
117211	- Generator Hire - 1,000 - Miscellaneous - 1,000 - Parks & Gardens - 2,500 Xmas Street Party - Christmas Decorations - 8,000		(8,000)		(8,127)		(8,000)	0
117212	Toodyay Races - Insurance (Reimbursed) GL; 113357		(4,000)		(3,153)		(4,000)	0
117213	Community Grants & Sponsorships - Culture - Volunteer Recognition Event - 4,000 - Senior's Week - 1,000 - Miscellaneous - 1,000		(6,000)		(918)		(6,000)	0
117214	Administration Allocation - Culture		(44,946)		(31,414)		(44,946)	0
117215	Anzac Commemoration - Expenditure		(3,000)		0		(3,000)	0
117216	Reconcilliation Week		(3,000)		0		(3,000)	0
			(285,199)		(224,084)		(287,699)	(2,500)
<u>OPERATING REVENUE</u>								
117332	Grant Income - EMRC - Avon/IFF Festival - 30,000 - Thank a volunteer Day - 1,000 - Senior's Week - 1,000 - Miscellaneous - 1,000	33,000		30,709		33,000		0
117333	Sponsorship - International Food Festival	3,000		2,955		3,000		0
117334	International Food Festival - Stallholder Fee	7,500		10,533		7,500		0
117335	Events - Miscellaneous Income	2,500		4,885		5,000		2,500
		46,000		49,081		48,500		2,500
TOTAL CULTURE - Operating		46,000	(285,199)	49,081	(224,084)	48,500	(287,699)	0
<u>CAPITAL EXPENDITURE</u>								
			0		0		0	0
			0		0		0	0

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL REVENUE		0		0		0		0
		0		0		0		0
TOTAL CULTURE - Capital		0	0	0	0	0	0	0
TOTAL CULTURE		46,000	(285,199)	49,081	(224,084)	48,500	(287,699)	0
TOTAL RECREATION & CULTURE		1,741,636	(4,757,517)	130,013	(2,185,475)	197,136	(2,947,228)	265,789
TRANSPORT								
CONSTRUCTION								
OPERATING EXPENDITURE								
121201	Crossover Contributions		(15,000)		(6,901)		(15,000)	0
121214	Survey ,Design & Audits		(1,000)		(1,395)		(1,000)	0
121216	Administration Allocation - Transport Construction		(69,003)		(48,665)		(69,003)	0
161210	Loan 68 - Interest & Charges - Stirling Terrace		(2,897)		(1,107)		(2,897)	0
161212	Loan 70 - Interest & Charges - Footbridge		(4,233)		(3,092)		(4,233)	0
161213	Loan 71 - Interest & Charges - Depot		(36,924)		(17,158)		(36,924)	0
004670	Deprec - Transport Assets		(3,750,000)		(2,852,872)		(3,750,000)	0
			(3,879,057)	0	(2,931,190)		(3,879,057)	0
OPERATING REVENUE								
121334	Regional Roads Group (Project) Grants A0004 Julimar Road BSF SLK 1.78 - 4.11- 121,921 C0004 Julimar Road BSF SLK 13.23-15.96 - 137,856 Q0004 Julimar Road BSF SLK 28.93 - 30.03 - 114,357 A0013 Fernie Rd/Toodyay Rd Intersection - 30,521	868,758		683,588		868,758		0

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COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
121337	A0021 Morangup Road - 4,384 A0063 Fiennes St/Clinton St Asphalt - 48,467 A0194 Bindoon Dewars Pool Rd - 196,731 E0194 Bindoon Dewars Pool Rd - 214,521 Roads To Recovery Grants B0010 River Road - 119,385 B0018 - Sandplain Road - 118,944 B0048 Harders Chitty Road - 114,665 B0137 Wattle Way - 118,676 B0153 Wandoo Circle - 116,264	587,934		587,933		587,934		0
121339	Road Const. (Private) Contribution	0		0		0		0
		1,456,692		1,271,521		1,456,692		0
TOTAL CONSTRUCTION - Operating		1,456,692	(3,879,057)	1,271,521	(2,931,190)	1,456,692	(3,879,057)	0
CAPITAL EXPENDITURE								
112122	Footpaths - Construction		(20,000)		(11,700)		(20,000)	0
121211	Y0024 Toodyay Street - Telegraph Road to Oval Regional Road Group Projects - Grant Funded A0004 Julimar Road BSF SLK 1.78 - 4.11- 212,084 C0004 Julimar Road BSF SLK 13.23-15.96 - 206,785 Q0004 Julimar Road BSF SLK 28.93 - 30.03 - 142,333 A0013 Fernie Rd/Toodyay Rd Intersection - 45,782 A0063 Fiennes St/Clinton St Asphalt - 72,700 A0021 Morangup Road - 10,455 A0194 Bindoon Dewars Pool Rd - 295,096 E0194 Bindoon Dewars Pool Rd - 214,521		(1,199,761)		(781,612)		(1,199,761)	0
121212	Roads To Recovery - Grant Works B0010 River Road - 121,758 B0018 Sandplain Road - 118,944 B0048 Harders Chitty Road - 114,665 B0137 Wattle Way - 118,676 B0153 Wandoo Circle - 116,264		(590,310)		(441,846)		(590,310)	0
121213	Road Construction - Own Resources		(427,751)		(198,692)		(427,751)	0

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	D0026 Mount Road/Buligan Road Tree Pruning - 15,000							
	D0036 Long Forrest Road - 36,215							
	D0052 Cobblers Pool Road - 104,495							
	D0058 Duidgee Park Barrier Rail - 10,072							
	D0084 Dawson Road - 26,657							
	D0115 Hermiandra Place - 23,345							
	D0123 Kane Road - 17,395							
	D0166 Everett Street - 33,955							
	D0195 Stirling Terrace - Drainage - 7,432							
	D0153 Wandoo Circle - Drainage - 6,212							
	D0247 Western Road - 75,496							
	D0061 Station Carpark Solar Lighting - 10,000							
	C0061 Anzac Avenue - Tree Removal - 12,500							
	J065 Bowling Club Car Park - 40,000							
	J066 Piesse/Charcoal Lane Street Bins - 8,975							
121215	Bridges & Culverts Works	0		0		0		0
122202	Purchase Of Plant & Equipment	(439,386)		(402,988)		(439,386)		0
	Backhoe - 155,000							
	Multi Tyred Roller - 170,000							
	MPD Vehicle - 42,000							
	BMO Vehicle - 37,000							
	Upgrade Shire Radio System - 35,386							
122203	Transfer To Plant Replacement Reserve	(24,000)		(23,062)		(24,000)		0
	- Interest							
	- Community Bus Replacement Fund - 20,000							
122205	Transfer To Road Contribution Reserve	(34,500)		(33,355)		(34,500)		0
	- Interest & 30,000							
122206	Railway Works & Services Depot - Buildings	0		0		0		0
122207	Remediation Of Old Depot Sites	(20,000)		(7,383)		(20,000)		0
	- Q163 - Parks & Gardens Site - 10,000							
	- Q048 - Harper Road Site - 10,000							
122208	Charcoal Lane	0		0		0		0
122209	Toodyay Townsite - Upgrade	(20,000)		0		(20,000)		0
	- Q140 Street Trees							
123220	Railway Works & Services Depot - Infrastructure Other	0		0		0		0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
122211	Transfer To Newcastle Footbridge Reserve - Interest & 10,000		(10,500)		(10,233)		(10,500)	0
161259	Loan 68 - Principal		(52,412)		(25,788)		(52,412)	0
161269	Loan 70 - Principal Payment		(12,690)		(9,451)		(12,690)	0
161270	Loan 71 - Principal Payment - Depot		(30,153)		(14,908)		(30,153)	0
			(2,881,463)		(1,961,016)		(2,881,463)	0
<u>CAPITAL REVENUE</u>								
121348	Transfer From Road Contribution Reserve	0		0		0		0
122330	Sale Of Plant & Equipment T0005 John Deere Backhoe - 50,000 1CSR493 Bomag Roller - 35,000 T0000 Nissan Pathfinder (MPD) - 25,000 T7030 Toyota Hilux (BMO) - 10,000	120,000		86,909		120,000		0
122331	Transfer From Plant Replacement Reserve	50,000		50,000		50,000		0
		170,000		136,909		170,000		0
TOTAL CONSTRUCTION - Capital		170,000	(2,881,463)	136,909	(1,961,016)	170,000	(2,881,463)	0
TOTAL CONSTRUCTION		1,626,692	(6,760,520)	1,408,430	(4,892,206)	1,626,692	(6,760,520)	0
<u>TRANSPORT</u>								
<u>MAINTENANCE</u>								
<u>OPERATING EXPENDITURE</u>								
123201	Road Maintenance		(770,000)		(517,365)		(770,000)	0
123202	Bridge Maintenance - Annual Maintenance Program - 80,000		(80,000)		(20,319)		(80,000)	0
123204	Tree Maintenance - Own Resources	0		(984)		0		0
123205	Footpath Maintenance		(12,922)		(3,778)		(12,922)	0
123206	Lighting Of Streets		(45,000)		(28,548)		(45,000)	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
123207	Road Verge Spraying - Contract		(30,000)		(23,800)		(30,000)	0
123208	Admin Allocation - Transport Maintenance		(51,113)		(36,144)		(51,113)	0
123209	Depot Maintenance - Security Cameras - 2,500 - Building Maintenance - Parks & Gardens Maintenance - Utilities - Insurance		(62,638)		(46,305)		(62,638)	0
123210	Roman li Subscription		(6,000)		(6,102)		(6,000)	0
123211	Bridge Insurance		(75,000)		(71,343)		(75,000)	0
123212	Signage		(10,000)		(1,420)		(10,000)	0
123213	Road Contribution Refund	0		0		(63,370)		(63,370)
004870	Deprec Of Assets - Maint		(95,000)		(80,317)		(95,000)	0
			(1,237,673)		(836,424)		(1,301,043)	(63,370)
OPERATING REVENUE								
123330	MRWA Street Light Subsidy	1,500		0		1,500		0
123331	Operating Grants - Roads	126,168		126,168		126,168		0
123333	Road Maintenance Contributions	30,000		73,916		68,114		38,114
		157,668		200,084		195,782		38,114
TOTAL MAINTENANCE - Operating		157,668	(1,237,673)	200,084	(836,424)	195,782	(1,301,043)	(25,256)
CAPITAL EXPENDITURE								
		0		0		0		0
		0		0		0		0
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
TOTAL MAINTENANCE - Capital		0	0	0	0	0	0	0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
TOTAL MAINTENANCE		157,668	(1,237,673)	200,084	(836,424)	195,782	(1,301,043)	(25,256)
TOTAL TRANSPORT		1,784,360	(7,998,193)	1,608,514	(5,728,631)	1,822,474	(8,061,563)	(25,256)
ECONOMIC SERVICES								
RURAL SERVICES								
<u>OPERATING EXPENDITURE</u>								
131201	Weed Control - Own Resources		(11,230)		(6,478)		(11,230)	0
131208	Administration Allocation - Rural Services		(22,610)		(16,012)		(22,610)	0
131210	Rural Street Addressing - Other - 1,000 - Folewood, Julimar & Toodyay - 2,000 - Bejoording - 2,000		(5,000)		(3,140)		(5,000)	0
			(38,840)		(25,630)		(38,840)	0
<u>OPERATING REVENUE</u>								
131334	Rural Street Addressing	500	255		500			0
		500	255		500			0
TOTAL RURAL SERVICES - Operating		500	(38,840)	255	(25,630)	500	(38,840)	0
<u>CAPITAL EXPENDITURE</u>								
			0		0		0	0
			0		0		0	0
<u>CAPITAL REVENUE</u>								
			0		0		0	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
		0		0		0		0
TOTAL RURAL SERVICES - Capital		0	0	0	0	0	0	0
TOTAL RURAL SERVICES		500	(38,840)	255	(25,630)	500	(38,840)	0
<u>ECONOMIC SERVICES</u>								
<u>TOURISM & AREA PROMOTION</u>								
<u>OPERATING EXPENDITURE</u>								
132201	Visitor Centre - Employee Costs		(86,997)		(88,271)		(115,881)	(28,884)
132203	Visitor Centre - Superannuation		0		0		0	0
132204	Visitor Centre - Conferences & Training		0		0		0	0
132205	Visitor Centre - Uniforms		0		0		0	0
132207	Visitor Centre - Printing & Stationery		(1,000)		(637)		(1,000)	0
132208	Postage (V.C.)		(1,000)		(663)		(1,000)	0
132210	Telephone/Internet Costs (V.C.)		(10,000)		(3,361)		(10,000)	0
132211	Visitor Centre - Other Employee Costs		0		0		0	0
	- Insurnace							
	- Other							
132212	Other V/C Office Expenses		(10,000)		(8,638)		(10,000)	0
132213	Connors Mill Bldg. Operation (V.C.)		(30,783)		(13,105)		(30,783)	0
	- Maintenance of Machinery Displays							
	- Building Maintenance							
	- Utilities, Insurance etc							
132214	Visitors Ctre. Bldg. Operation		(47,725)		(23,126)		(47,725)	0
	- Storage Shed for event equipment - 2,000							
	- Building Maintenance							
	- Parks & Gardens Maintenance							
	- Utilities, Insurance etc							
132215	Memberships Affiliated Bodies		(1,350)		(2,160)		(1,350)	0
	- Accreditation Of Visitor Centre							

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
132216	Accommodation Expense - Offset By Gl: 132335		(65,000)		(33,562)		(65,000)	0
132217	Accommodation Commission Expenses		(2,000)		(1,896)		(2,000)	0
132221	Tourist Information Bay		(3,156)		(1,893)		(3,156)	0
132222	Transwa Ticket Sales		(5,000)		(3,750)		(5,000)	0
132224	Floor Stock Purchases		(12,000)		(13,914)		(20,000)	(8,000)
132229	Administration Allocation - Tourism		(50,090)		(35,000)		(50,090)	0
005502	Deprec Of Assets-Tourism		(85,000)		(66,113)		(85,000)	0
161204	Loan 64 - Interest And Charges		(6,072)		(2,215)		(6,072)	0
		(417,173)		(298,303)		(454,057)		(36,884)
<u>OPERATING REVENUE</u>								
132330	Admissions Connors Mill	6,000		5,924		6,000		0
132332	Floor Stock Sales	25,000		24,646		39,000		14,000
132333	Misc Visitor Ctre Income	1,000		49		1,000		0
132334	Membership Fees	1,500		2,847		1,500		0
132335	Accommodation Income - Offset By Gl: 132216	65,000		29,128		65,000		0
132336	Accommodation Commission	6,500		4,276		6,500		0
132338	Transwa Ticket Sales	5,500		4,264		5,500		0
132354	Grant Income - Tourism & Area Promotion	40,000		12,000		12,000		(28,000)
		150,500		83,135		136,500		(14,000)
	TOTAL TOURISM & AREA PROMO - Operating	150,500	(417,173)	83,135	(298,303)	136,500	(454,057)	(50,884)
<u>CAPITAL EXPENDITURE</u>								
132339	Economic Services & Tourism - Buildings		(48,000)		(2,900)		(20,000)	28,000
161255	Q142 VC Sustainable Upgrades - 48,000		(15,358)		(7,554)		(15,358)	0
	Loan No. 64 - Principal Payments - Visitor Centre		(63,358)		(10,454)		(35,358)	28,000
	CAPITAL REVENUE	0	0	0	0	0	0	0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
		0		0		0		0
	TOTAL TOURISM & AREA PROMO - Capital	0	(63,358)	0	(10,454)	0	(35,358)	28,000
	TOTAL TOURISM & AREA PROMOTION	150,500	(480,531)	83,135	(308,757)	136,500	(489,415)	(22,884)
	ECONOMIC SERVICES							
	OTHER TOURISM & AREA PROMOTION							
	OPERATING EXPENDITURE							
132230	Area Promotion Advertising Avon Valley Tourism - 5,000 Experience Perth - 3,500 Flora Road/Explore Toodyay Brochures - 5,000 Pioneer Pathway Brochure - 2,000 Promotion of Avon Link - 5,000 Swan Magazine - 800 - (\$200 x 4 events) Valley for All Seasons - 5,000 Visitor Centre Website - 10,300		(36,600)		(17,335)		(36,600)	0
132233	Signs - Tourism, Events & Other		(1,600)		(1,034)		(1,600)	0
132236	Area Promotion - Employee Expenses Salaries & Wages - 79,614 Superannuation - 10,037 Conferences & Training - 2,500 Other Employee Expenses - 2,388		(94,539)		(69,441)		(94,539)	0
			(132,739)		(87,810)		(132,739)	0
	OPERATING REVENUE							
132351	Community Directory	3,000		0		3,000		0
132352	Grants, Contributions & Sponsorships - Valley for All Seasons - \$5,000	5,000		0		5,000		0

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
132359	Income - Other Tourism & Area Promotion Advertising on Toodyay Information Bay	5,000		2,909		5,000		0	
		13,000		2,909		13,000		0	
TOTAL OTHER TOURISM & AREA PROMO - Operating		13,000	(132,739)	2,909	(87,810)	13,000	(132,739)	0	
CAPITAL EXPENDITURE									
132250	Economic Services - Tourism - Other Infra - Q136 Tourist Info Bay - Signage		(35,000)		(26,673)		(35,000)	0	
			(35,000)		(26,673)		(35,000)	0	
CAPITAL REVENUE									
		0		0		0		0	
		0		0		0		0	
TOTAL OTHER TOURISM & AREA PROMO - Capital		0	(35,000)	0	(26,673)	0	(35,000)	0	
TOTAL OTHER TOURISM & AREA PROMO		13,000	(167,739)	2,909	(114,483)	13,000	(167,739)	0	
BUILDING SERVICES									
OPERATING EXPENDITURE									
133201	Building - Employee Costs		(179,642)		(135,940)		(179,642)	0	
133203	Building - Superannuation		0		0		0	0	
133204	Building - Conferences & Training		0		0		0	0	
133205	Building - Other Employee Costs		0		0		0	0	
133206	Bldg Vehicles Expenses		(10,000)		(8,349)		(10,000)	0	
133207	Building Control Expenses - Additional Tools - 3,000		(3,000)		(1,948)		(3,000)	0	
133208	Legal Expenses - Bldg.		(1,000)		(14)		(1,000)	0	
133209	Administration Allocation - Building		(61,778)		(43,516)		(61,778)	0	

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
133211	Depreciation Of Assets		0	(11,221)			0	0
			(255,420)	(200,987)		(255,420)		0
<u>OPERATING REVENUE</u>								
133333	Building Licences	50,000		23,548		40,000		(10,000)
133334	Building Fees - Other	2,500		990		2,500		0
133337	Grant Income - Community Depot	130,432		130,432		130,432		0
	- Lotterywest - Sheds x 7 - 115,000							
	- L/west - Disabled Toilet 50% - 15,000							
	- Avon Woodturners x 1 shed							
	- Festival, Singers & Theatre Grp x three sheds							
	- Friends of the River x 1 shed							
	- Farmers Market & Road Wise x 2 sheds							
	Community Depot - Contributions, Donations & Rei	22,100		0		0		(22,100)
	- Avon Woodturners - 5,000							
133339	- Community Singers - 1,000							
	- Toodyay Naturalists/Friends of River - 16,000							
	- Road Wise Committee - 100							
		205,032		154,970		172,932		(32,100)
TOTAL BUILDING SERVICES (Operating)		205,032	(255,420)	154,970	(200,987)	172,932	(255,420)	(32,100)
<u>CAPITAL EXPENDITURE</u>								
133332	Community Depot - Capital Works		(57,413)		(72,091)		(75,000)	(17,587)
	- Q126 - Sheds x 7 - 27,413							
	- Q126 - Toilet - 30,000							
133338	Community Depot - Other Infrastructure Works		(44,102)		(25,058)		(44,102)	0
	Q155 Carpark & Driveway - 28,000							
	Q155 Finalise water; power; drainage - 11,102							
	Q155 Community Depot Signage & Lights - 5,000							
		(101,515)		(97,148)		(119,102)		(17,587)

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL REVENUE		0		0		0		0
		0		0		0		0
TOTAL BUILDING SERVICES - Capital		0	(101,515)	0	(97,148)	0	(119,102)	(17,587)
TOTAL BUILDING SERVICES		205,032	(356,935)	154,970	(298,136)	172,932	(374,522)	(49,687)
ECONOMIC SERVICES								
COMMUNITY DEVELOPMENT								
OPERATING EXPENDITURE								
136201	Community Development - Salaries & Wages		(140,219)		(104,528)		(148,319)	(8,100)
136202	Other Employee Costs - Community Development		0		0		0	0
136203	Utilities - Community Development		0		0		0	0
136204	Conferences & Training - Community Development		0		0		0	0
136205	Administration Allocation - Community Development		(51,772)		(36,414)		(51,772)	0
136206	Community Depot - Maintenance & Operations		(10,000)		(5,711)		(10,000)	0
	- Insurance - 2,500							
	- Utilities & Operations - 2,500							
	- Parks & Gardens - 2,500							
136207	Economic Development Vehicle Expense		(5,000)		(6,314)		(5,000)	0
			(206,991)		(152,967)		(215,091)	(8,100)
OPERATING REVENUE								
136301	Community Depot - Income/Revenue	3,000		1,203		3,000		0
	Contributions, Donations & Reimbursements - 1,000							
136302	Community Development - Income/Revenue	0		0		8,100		8,100
		3,000		1,203		3,000		0

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
	Total Community Development - Operating	3,000	(206,991)	1,203	(152,967)	3,000	(215,091)	(8,100)
	CAPITAL EXPENDITURE							
		0		0		0		0
		0		0		0		0
	CAPITAL REVENUE							
		0		0		0		0
		0		0		0		0
	Total Community Development - Capital	0	0	0	0	0	0	0
	TOTAL COMMUNITY DEVELOPMENT	3,000	(206,991)	1,203	(152,967)	3,000	(215,091)	(8,100)
	OTHER ECONOMIC SERVICES							
	OPERATING EXPENDITURE							
137201	Administration Allocation - Other Economic Services		(53,688)		(37,673)		(53,688)	0
137202	Standpipe - Northam Toodyay Road		(115,000)		(40,037)		(75,000)	40,000
137203	Sale Costs - Shire Owned Assets		(55,000)		(1,875)		(10,000)	45,000
	Telegraph Road - 20,000 (including subdivision costs)							
	Telegraph Road - 20,000 (including subdivision costs)							
	Duke Street - 5,000							
	Syreds Cottage - 5,000							
	Toodyay Road - 5,000							
137205	Lot 3 Piesse Street (Connors Cottage)	0		0		0		0
137208	Deprec Of Assets		(12,000)		(9,024)		(12,000)	0
137213	Loss On Sale Of Assets - Economic Development		(30,000)		0		0	30,000
	Telegraph Road - 30,000							

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
		(265,688)		(88,609)		(150,688)		115,000
<u>OPERATING REVENUE</u>								
005853	Profit On Sale Of Assets - Other Economic Services Telegraph Road - 66,164 Duke Street - 20,000 Syreds Cottage - 51,226 Toodyay Road - 10,000	147,390		0		10,000		(137,390)
137330	Standpipes	125,000		60,952		85,000		(40,000)
137331	Extractive Industry Licences	2,500		41,685		41,685		39,185
		274,890		102,637		136,685		(138,205)
	TOTAL OTHER ECONOMIC SERVICES (Operating)	274,890	(265,688)	102,637	(88,609)	136,685	(150,688)	(23,205)
<u>CAPITAL EXPENDITURE</u>								
137255	Other Infrastructure - Other Economic Services Q154- Additional standpipe/water tank		(30,000)		(32,805)		(30,000)	0
			(30,000)		(32,805)		(30,000)	0
<u>CAPITAL REVENUE</u>								
137349	Sale Of Land BLG030 Telegraph Road - 250,000 L002 Telegraph Road - 150,000 Duke Street - 100,000 Syreds Cottage - 200,000 Toodyay Street - 100,000	800,000		0		100,000		(700,000)
		800,000		0		100,000		(700,000)
	TOTAL OTHER ECONOMIC SERVICES (Capital)	800,000	(30,000)	0	(32,805)	100,000	(30,000)	(700,000)
	TOTAL OTHER ECONOMIC SERVICES	1,074,890	(295,688)	102,637	(121,414)	236,685	(180,688)	(723,205)

Shire of Toodyay - Operating Statement by Function & Activity

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For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
	TOTAL ECONOMIC SERVICES	1,446,922	(1,546,724)	345,109	(1,021,387)	562,617	(1,466,295)	(803,876)	
OTHER PROPERTY & SERVICES									
PRIVATE WORKS									
<u>OPERATING EXPENDITURE</u>									
141201	Private Works		(8,500)		(3,450)		(8,500)	0	
			(8,500)		(3,450)		(8,500)	0	
<u>OPERATING REVENUE</u>									
141330	Private Works Income	15,000		6,001		15,000		0	
		15,000		6,001		15,000		0	
TOTAL PRIVATE WORKS - Operating		15,000	(8,500)	6,001	(3,450)	15,000	(8,500)	0	
<u>CAPITAL EXPENDITURE</u>									
			0		0		0	0	
			0		0		0	0	
<u>CAPITAL REVENUE</u>									
			0		0		0	0	
			0		0		0	0	
TOTAL PRIVATE WORKS - Capital		0	0	0	0	0	0	0	
TOTAL PRIVATE WORKS		15,000	(8,500)	6,001	(3,450)	15,000	(8,500)	0	
PUBLIC WORKS OVERHEADS									

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
<u>OPERATING EXPENDITURE</u>								
143201	Works & Services - Salaries & Wages		(255,607)		(218,127)		(272,741)	(17,134)
143204	Public Works Overheads - Superannuation		(28,965)		(22,597)		(30,702)	(1,737)
143205	Public Works Overheads - Conferences & Training		(7,000)		(2,077)		(7,000)	0
143206	Other Employee Costs - PWO		(30,500)		(26,664)		(30,500)	0
143207	Supervisors Vehicles		(15,000)		(15,962)		(15,000)	0
143208	Engineering Office Expenses		(22,000)		(21,187)		(22,000)	0
143209	Eng. - Printing & Stationery		(3,000)		(359)		(3,000)	0
143210	Wages Staff - Training		(15,000)		(4,120)		(15,000)	0
143211	Wages Staff - Meetings		(15,000)		(4,959)		(15,000)	0
143212	Outside Staff - Wages - Annual Leave		(90,114)		(60,341)		(90,114)	0
143213	Outside Staff - Wages - Public Holidays		(46,356)		(28,986)		(46,356)	0
143214	Outside Staff - Wages - Sick Leave		(41,427)		(22,193)		(41,427)	0
143216	Superannuation - Wages Staff		(134,031)		(90,311)		(134,031)	0
143219	Insurance On Works		(35,400)		(30,336)		(35,400)	0
143220	Salaries (O/S) - L.S.L.		(35,000)		(13,558)		(35,000)	0
143222	Safety Equipment & P.P.E.		(12,500)		(11,906)		(12,500)	0
143223	Communication Costs		(2,500)		(318)		(2,500)	0
143224	Administration Allocation - Pwo		(84,162)		(59,784)		(84,162)	0
143226	Small Plant Operating Costs		(20,000)		(24,389)		(20,000)	0
143228	Building Maintenance - Allowance		(500)		0		(500)	0
143250	Less Allocated To Works & Services (Pwoh)		888,051		730,767		888,051	0
			(6,011)		72,595		(24,882)	(18,871)
<u>OPERATING REVENUE</u>								
143331	P.W.O. Misc Income	1,000		271		1,000		0
		1,000		271		1,000		0
TOTAL PUBLIC WORKS OVERHEADS - Operating		1,000	(6,011)	271	72,595	1,000	(24,882)	(18,871)
<u>CAPITAL EXPENDITURE</u>								

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
143225	Transfer To Employee Entitlement Reserve - Outside Staff - Interest		(2,000)		(2,316)		(2,000)	0	
			(2,000)		(2,316)		(2,000)	0	
<u>CAPITAL REVENUE</u>									
143330	Transfer From LSL Reserve	20,000		20,000		20,000		0	
		20,000		20,000		20,000		0	
TOTAL PUBLIC WORKS OVERHEADS - Capital		20,000	(2,000)	20,000	(2,316)	20,000	(2,000)	0	
TOTAL PUBLIC WORKS OVERHEADS		21,000	(8,011)	20,271	70,279	21,000	(26,882)	(18,871)	
OTHER PROPERTY & SERVICES									
PLANT OPERATION COSTS									
<u>OPERATING EXPENDITURE</u>									
144202	Fuel - Unleaded		(35,000)		(23,451)		(35,000)	0	
144203	Fuel - Diesel/Distillate		(140,000)		(102,136)		(140,000)	0	
144205	Tyres & Tubes		(35,000)		(35,507)		(50,000)	(15,000)	
144206	Plant - Parts & Repairs		(155,000)		(99,396)		(155,000)	0	
144207	Plant Repair - Wages		(140,000)		(112,469)		(140,000)	0	
144208	Ins. & Licences		(60,000)		(78,306)		(78,003)	(18,003)	
144209	Sundry Tool Purchases		(15,000)		(11,141)		(15,000)	0	
	Pole Saw with Interchangeable Head - 2,500								
	Two Brushcutters plus Harness - 2,500								
	Miscellaneous - 10,000								
004425	Less Plant Depreciation Allocated To Works		275,277		190,812		275,277	0	
005012	Loss On Sale Of Assets - Road Plant Purchases		(39,693)		(75,588)		(39,693)	0	
008362	Plant Operation - Expen.Stores		0		(163)		0	0	
008412	Plant Depreciation		(175,000)		(119,338)		(175,000)	0	

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
144250	Less Allocated To Works & Services (Poc)		491,907		420,898		491,907	0
			(27,509)		(45,785)		(60,512)	(33,003)
<u>OPERATING REVENUE</u>								
001523	Profit On Sale Of Assets - Road Plant & Equipment	2,509		0		2,509		0
144330	Misc Revenue & Fuel Tax Credits	25,000		21,334		25,000		0
144331	Reimbursement - Insurance Claims	0		5,373		0		0
		27,509		26,707		27,509		0
TOTAL PLANT OPERATION COSTS - Operating		27,509	(27,509)	26,707	(45,785)	27,509	(60,512)	(33,003)
<u>CAPITAL EXPENDITURE</u>								
		0		0		0		0
		0		0		0		0
<u>CAPITAL REVENUE</u>								
		0		0		0		0
		0		0		0		0
TOTAL PLANT OPERATION COSTS - Capital		0	0	0	0	0	0	0
TOTAL PLANT OPERATION COSTS		27,509	(27,509)	26,707	(45,785)	27,509	(60,512)	(33,003)
<u>MATERIALS IN STORE</u>								
<u>OPERATING EXPENDITURE</u>								
		0		0		0		0
		0		0		0		0
<u>OPERATING REVENUE</u>								

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$	
		Revenue	Expense	Revenue	Expense	Revenue	Expense		
145330	Sale Of Stock Direct	0		0		0		0	
		0		0		0		0	
TOTAL MATERIALS IN STORE - Operating		0	0	0	0	0	0	0	
TOTAL MATERIALS IN STORE - Capital		0	0	0	0	0	0	0	
TOTAL MATERIALS IN STORE		0	0	0	0	0	0	0	
SALARIES & WAGES									
<u>OPERATING EXPENDITURE</u>									
008580	Wages & Allow Default		0		0		0	0	
008570	Workers Compensation Payments		0		(1,612)		0	0	
008571	Parenting Payments To Staff		0		0		0	0	
146201	Salaries & Wages Drawn		(3,683,843)		(2,749,250)		(3,683,843)	0	
146202	Salaries & Wages Allocated To Works & Services		3,683,843		2,749,250		3,683,843	0	
			0		(1,612)		0	0	
<u>OPERATING REVENUE</u>									
143333	Workers Compensation Reimbursements		0	1,898		0		0	
			0	1,898		0		0	
TOTAL SALARIES & WAGES - Operating		0	0	1,898	(1,612)	0	0	0	
<u>CAPITAL EXPENDITURE</u>									
101250	Household Hazardous Waste Project		0		0		0	0	
			0		0		0	0	

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL REVENUE								
		0		0		0		0
		0		0		0		0
	TOTAL SALARIES & WAGES - Capital	0	0	0	0	0	0	0
	TOTAL SALARIES & WAGES	0	0	1,898	(1,612)	0	0	0
OTHER PROPERTY & SERVICES								
UNCLASSIFIED ITEMS								
OPERATING EXPENDITURE								
147201	Administration Allocation - Unclassified Items			(52,506)		(36,680)		(52,506)
147202	Connor'S Cottage - 5 (Lot 3) Piesse Street, Toodyay			(4,498)		(2,646)		(4,498)
	- Building Maintenance							
	- Parks & Gardens							
	- Operational							
147204	6 Duke Street			(1,097)		(741)		(1,097)
147205	Bank Building - Stirling Terrace - Operational			(10,702)		(4,053)		(10,702)
147206	Syreds Cottage			(6,773)		(5,131)		(6,773)
147207	O'Reilly'S - Lots 1A & 1B Stirling Terrace, Toodyay			(6,102)		(3,471)		(6,102)
147212	Lot 46/47 Telegraph Road, Toodyay			(3,387)		(2,795)		(3,387)
	- Building Maintenance							
	- Parks & Gardens							
	- Operational							
149100	Avon Aged Housing Initiative Project - Expenditure			(2,049,014)		(296,999)		(2,049,014)
	Q158A - Avon Aged Housing - Toodyay							
	Q158B - Avon Aged Housing - Victoria Plains							
	Q158C - Avon Aged Housing - Goomalling							
161203	Loan 63 - Interest And Charges			(5,140)		(2,839)		(5,140)
161216	Loan 74 - Interest & Charges - Bank Building Stirling Terrace			(2,444)		(1,533)		(2,444)

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
08682	Depreciation - Unclassified Buildings		(42,000)		(32,333)		(42,000)	0
			(2,183,663)		(389,220)		(2,183,663)	0
<u>OPERATING REVENUE</u>								
147331	Bank Bldg - Recoup Outgoings	2,000		1,260		2,000		0
147332	Bank Bldg - Rent Bank	31,000		20,576		31,000		0
147333	Recoups - Lot 1 A&B Stirling Tce - Insurance - O'Reilly's - 208,000	208,000		199,749		208,000		0
147335	Rental - Lot 1 A&B Stirling Tce	15,000		0		15,000		0
149200	Avon Aged Housing Initiative Project - Revenue	681,818		18,291		681,818		0
		937,818		239,877		937,818		0
TOTAL UNCLASSIFIED ITEMS - Operating		937,818	(2,183,663)	239,877	(389,220)	937,818	(2,183,663)	0
<u>CAPITAL EXPENDITURE</u>								
147252	Transfer To Asset Development Reserve Sale of Telegraph Road - 230,000 Sale of Telegraph Road - 130,000 Sale of Duke Street - 95,000 Interest - 5,000		(460,000)		(2,545)		(5,000)	455,000
147256	Unclassified Heritage (Spec.) Buildings - Capital Works Q146 Connors Cottage Internal Paint - 8,000 J0010 O'Reilly's Cottage Repairs - 100,000 J0010 O'Reilly's Cottage Footings Repair - 20,000		(128,000)		(142,813)		(147,693)	(19,693)
161254	Loan 63 - Principal Payments		(13,856)		(13,856)		(13,856)	0
161264	Loan 74 - Principal - Bank Building Stirling Terrace		(18,920)		(18,920)		(18,920)	0
			(620,776)		(178,134)		(185,469)	435,307
<u>CAPITAL REVENUE</u>								
147253	Transfer From Asset Development Reserve Subject to sale of Duke Street - 20,000	20,000		0		0		(20,000)
147257	Loan Income - Bank Building Stirling Terrace	0		0		0		0

Shire of Toodyay - Operating Statement by Function & Activity

31/03/2017

For the Period Ended 31 March 2017

COA	Description	2016/2017 Original Budget		Actual As At 31 March 2017		Reviewed Budget		Net Cash Amount \$
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
		20,000		0		0		(20,000)
TOTAL UNCLASSIFIED ITEMS - Capital		20,000	(620,776)	0	(178,134)	0	(185,469)	415,307
TOTAL UNCLASSIFIED ITEMS		957,818	(2,804,439)	239,877	(567,354)	937,818	(2,369,132)	415,307
TOTAL OTHER PROPERTY & SERVICES		1,021,327	(2,848,459)	294,754	(547,923)	1,001,327	(2,465,026)	363,433

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NEW COMM OPTION 3 MEETINGS

MONTH	SEND REPORTS TO BE INCLUDED IN THE AGENDA TO THE EXEC ASSISTANT AT SHIRE	AGENDA SETTLEMENT (9 days prior to MTG)	DELIVERY DATE OF AGENDA (7 days prior to MTG)	DATE OF MEETING
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE	18/05/2017	23/05/2017	25/05/2017	1/06/2017
JULY				
AUGUST	27/07/2017	1/08/2017	3/08/2017	10/08/2017
SEPTEMBER				
OCTOBER	21/09/2017	26/09/2017	28/09/2017	5/10/2017
NOVEMBER				
DECEMBER	23/11/2017	28/11/2017	30/11/2017	7/12/2017

Meeting Date: 1ST Thursday of chosen months

Meeting Time: 5.00 pm initially

First Meeting: Elect Chairperson

SCHEDULE First THURSDAY of chosen months

NEW COMM OPTION 3 MEETINGS

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Mr Stan Scott
Chief Executive Officer
Shire of Toodyay
PO Box 96
TOODYAY WA 6566

Dear Mr Scott

Request to Leave Vacancy Unfilled

I refer to your email dated 17 March 2017 in which you advised of the resignation of Councillor Kate Wood and your subsequent request to seek my agreement that the vacancy remain unfilled until the October 2017 ordinary elections.

I have considered the information provided in your correspondence and advise that approval is given under section 4.16(4) of the *Local Government Act 1995* to defer filling this vacancy.

Should you require any further information please contact Phil Richards, Manager Local Government Elections on 9214 0443.

Yours sincerely

David Kerslake
ELECTORAL COMMISSIONER

17 March 2017

142455

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Mr Stan Scott
Chief Executive Officer
Shire of Toodyay
PO Box 96
TOODYAY WA 6566

Dear Mr Scott

Local Government Ordinary Election: 2017

I refer to your phone call on 3 April 2017 in which you requested a cost estimate for the Western Australian Electoral Commission to conduct the 2017 Local Government Ordinary Election.

The estimated cost for the 2017 election if conducted as a postal ballot is \$23,000 inc GST, which has been based on the following assumptions:

- 3,400 electors
- response rate of approximately 40%
- 5 vacancies
- count to be conducted at the offices of the Shire of Toodyay
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply.

An additional amount of \$790 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages. Recent experiences with Australia Post indicate that Councils should seriously consider using the regular mail delivery service for the lodgement of the election packages. The additional cost of priority mail does not significantly speed up the delivery of the election packages.

Since the October 2015 Local Government Ordinary Elections were conducted, Australia Post has implemented the following percentage cost increases for its various mail services:

Regular Mail Delivery - 42%
Priority Mail Delivery – 60.5%
Priority Reply Paid – 80.5%

Costs not incorporated in this estimate include:

- non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising)
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day

The Commission is required by the Local Government Act to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2017 for the Shire of Toodyay in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Toodyay also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2017 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the Shire of Toodyay in anticipation of an affirmative vote by Council.

Yours sincerely



David Kerslake
ELECTORAL COMMISSIONER

4 April 2017

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Environmental Advisory Committee

MINUTES

Section 5.8 of the *Local Government Act 1995*

Committee Brief:

To provide:

- (i) *Advice to Council on the implementation of the environmental strategy;*
- (ii) *Develop relevant documents including policies, strategies, leaflets, pamphlets or booklets consistent with the environmental strategy for consideration by Council; and*
- (iii) *Provide advice on relevant matters referred to it by Council.*

**General Meeting of Environmental Advisory Committee
Held in Council Chambers
5.30 pm Thursday 2 March 2017**

Committee Members as per Council Resolution No. 205/10/15

Council Members:	Cr Greenway, Cr Craddock, Cr Twine, Cr J Dow
Community Members:	F Panizza, W Clarke, Z Brown, B Lloyd
Staff Members:	S Acharya - EO, G Warburton - RMO
Deputies:	Cr Wood, Cr Chitty

Preface

When the CEO approves these Minutes for distribution they are in essence "Unconfirmed" until the following Environmental Advisory Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the Committee.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 7 March 2017.

Stan Scott
CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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ATTACHMENTS with separate index follows Item 10

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Shire of Toodyay

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

F Panizza, Chairperson, declared the meeting open at 5.32pm.

2. RECORDS OF ATTENDANCE / APOLOGIES

2.1 RECORD OF ATTENDANCE

Members

Mr F Panizza	Chairperson (Community Member)
Cr S Craddock	Council Member
Cr E Twine	Council Member
Cr J Dow	Council Member
Mr W Clarke	Community Member
Ms B Lloyd	Community Member
Ms Zinnia Browne	Community Member
Mr S Acharya	Environmental Officer

Staff

Mr G Bissett	Manager Planning & Development
Mrs M Rebane	Executive Assistant

Visitors

Nil

2.2 APOLOGIES

Mr G Warburton	Reserves Management Officer
Cr P Greenway	Council Member

3. DISCLOSURE OF INTERESTS

The Chairperson advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

4. PRESENTATIONS

4.1 Rainwater Tanks Presentation

Presenter: Mr Gareth Almond, General Manager, WaterCraft

Mr Almond provided an overview of 'WaterCraft' and the systems and services they provide to the primarily domestic arena. Clarification was sought, questions asked and responded to.

The Chairperson sought a motion to alter the business of the Agenda.

MOTION/EAC RESOLUTION NO 01/03/17

MOVED W Clarke

That the next item of business will be from Section 7 and that Section 5 will be dealt with after that.

MOTION CARRIED 8/0

4.2 Plastic Bag Ban

Presenter: Ms Rebecca Brown, Manager Waste and Recycling, WALGA

Ms Brown provided an overview of correspondence included in the EAC Agenda from WALGA in respect to the 'Plastic Bag Ban' movement. Clarification was sought, questions asked and responded to.

7. REPORTS OF OFFICERS

7.1 The Feasibility of using rainwater in selected Public Buildings in Toodyay

Date of Report:	27 February 2017
File Reference:	COC14
Author:	S Acharya – Environmental Officer
Responsible Officer:	G Bissett – Manager Planning and Development
Attachments:	1. Watercraft Report

PURPOSE

To consider the concept proposal on "The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay".

BACKGROUND

The Shire Environmental Management Strategy recognises the sustainable use and management of all available water resources as one of its water resources objectives. To achieve this objective it outlines few actions, of which one of them includes installing rainwater tanks preferentially plumbed into toilets in appropriate Council buildings. Envisaging the possibility of installing rainwater harvesting tanks to reduce the consumption of Scheme water, a concept proposal of the investigation on the feasibility of using rainwater in the major Council owned buildings is hereby presented to the Environmental Advisory Committee.

Our water resource is increasingly precious. Being smart with the use of our vital water resource is very critical, but doing this well requires expert advice. Considering this fact, Water Craft Consultant was used to prepare a rainwater harvesting proposal for the Shire of Toodyay. Based on the water usage figures, following locations were identified as having the greater benefits of using rainwater for non-potable water use:

- Shire Administration Centre, Fiennes St.
- Toodyay Community Centre, Stirling Terrace
- Toodyay Library, Stirling Terrace
- Visitor Centre, Piesse St
- Shire Works Depot, Railway Rd.

Following a site visit of these buildings on 3rd of November 2016 and subsequent study of water usage figures in these locations, Gareth Almond, General Manager at WaterCraft provide us the following the report. Each of these locations has been reviewed with respect to;

- Water Consumption over the last 10 years
- Proportion of water use predicted to be for non-potable use (e.g. toilet flushing)
- Feasibility of installing a rainwater tank to provide this water
- The likely capital cost of doing this, and cost per kilolitre of using rainwater
- Recommendation of whether this is worthwhile

The matter was then taken to the Environmental Advisory Committee meeting held on 24 November 2015. The Environmental Advisory Committee (EAC) noted the concept proposal on *“The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay”* and request further information on the options contained within the proposal to be brought to the next EAC meeting.

In order to respond to the queries raised in the last EAC meeting, Gareth Almond, General Manager for WaterCraft who was involved in developing the Rainwater Harvesting proposal for the Shire has been invited to the EAC meeting in February.

The purpose of this paper is therefore to provide further information on the proposal to assist EAC to make relevant recommendations to the Council.

OFFICER'S COMMENTS/RECOMMENDATIONS

The use of rainwater to replace scheme water is seen as part of an overall water use reduction strategy. Although there would be an environmental benefit in converting all buildings to be supplied in part by rainwater, the proposal also takes note of a total saving of over 500,000L of scheme water within these buildings. The greatest savings and lowest costs are related to those buildings with the largest consumption– the Administration Centre, Community Centre and Works Depot.

In fact, the potential savings at the Works Depot appear so significant that they could completely offset the cost of the works at the other two sites resulting in a broadly cost-neutral result over ten years. Whilst technically feasible, use of tank water for smaller buildings with a scheme water supply such as the Library or Visitor Centre is of less financial benefit. The high cost of installing a system cannot be offset by a large saving in water consumption due to the low usage patterns.

S.N	Buildings	Estimated Water Consumption (L/day)	Roof Area (sqm)	Total Rainwater available (kL)	Rain water Use for	Recommended Tanks Size	% of total water use met by rainwater	Estimated installation budget	Approx. cost of rainwater per kilolitre (kL)	Net cost of using rainwater over 10 years
1.	Admin Building	340	160-300	67-125	Toilets	5,000L	52%	\$7,000	\$12.50	\$3,000
						14,000L	76%	\$10,000	\$12.20	\$3,900
2.	Community Centre	570	150-365	67-125	Toilets	10,000L	11%	\$9,000	\$12.00	\$3,700
						23,000L	20%	\$15,000	\$11.00	\$5,500
3.	Library	170	100-210	67-125	Toilets	1,500L	65%	\$5,000	\$33.00	\$3,900
					Toilets & Retic	10,000L	100%	\$6,200	\$24.00	\$4,400
4.	Visitor Centre	130	230	96	Toilets	4,500L	94%	\$6,500	\$15.00	\$3,800
					Toilets	9,500L	100%	\$7,000	\$15.00	\$4,000
5.	Works Depot	1200	1500	625	All non-potable water use	50,000L	100%	\$10,000	\$3.25	\$11,600 (Saving over 10 years)

Please note that the approx. cost of rainwater per kilo litre is based on installation cost / amount of mains water saved over 10 years.

The Net cost deducts the likely price of scheme water saved over the next 10 years, assuming a fixed business charge for water of \$7/kL.

The Shire Administration building is listed in the Category 1 in the State Heritage listing which is defined as “a place of exceptional cultural heritage significance; provide the highest level of recognition and protection available. Recommended for entry into the State Register of Heritage Places; provide maximum encouragement to the owner to conserve the significance of the place”.

Entry in the State Register does not mean a place cannot be changed to meet contemporary needs or adapted for new use. However any maintenance or change in the building structure may require an approval from the State Heritage Office. If development or change to a State Registered place is proposed, it is usually referred to the Heritage Council for advice, usually by the responsible local government. In most cases, the State Heritage Office deals with the referral however major or sensitive developments are dealt with by Heritage Council. If Council decides to install Rainwater Tanks in the Administration Building, it may first require referring it to the Heritage Council for advice.

From a legislative perspective, the rainwater is considered acceptable for non-potable use (including toilet flushing and laundry use inside the home) without any treatment. When treated, disinfected public drinking water supply is also available, however the government position is that rainwater be used as a source for hot water services, bathing, laundry, toilet flushing and gardening but would not recommend use as drinking water due to the higher risk to public health.

OFFICER'S RECOMMENDATION

The Environmental Advisory Committee recommends to Council the following:

That Council:

1. Receives and takes note of the concept proposal on “The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay”; and
2. Acknowledges that the buildings with the largest consumption but associated with greater savings and lowest costs - the Administration Centre, Community Centre and Works Depot be considered for the provision of rainwater harvesting.

Cr Craddock moved the Officer's Recommendation.

Clarification was sought.

Cr J Dow objected to the motion.

Z Browne seconded the motion.

Debate commenced.

The motion was put.

OFFICER'S RECOMMENDATION/EAC RESOLUTION NO 02/03/17

MOVED Cr Craddock

SECONDED Z Browne

The Environmental Advisory Committee recommends to Council the following:

That Council:

1. Receives and takes note of the concept proposal on "The Feasibility of Using Rainwater in Selected Public Buildings in Toodyay"; and
2. Acknowledges that the buildings with the largest consumption but associated with greater savings and lowest costs - the Administration Centre, Community Centre and Works Depot be considered for the provision of rainwater harvesting.

MOTION CARRIED 7/1

7.2 Plastic Bag Ban

Date of Report:	27 February 2017
File Reference:	COC14
Author:	S Acharya – Environmental Officer
Responsible Officer:	G Bissett – Manager Planning and Development
Attachments:	1. WALGA Correspondence

PURPOSE

To consider correspondence regarding local governments interest in the Plastic Bag Ban.

BACKGROUND

According to the Western Australian Local Government Association (WALGA), a number of Local Governments have expressed interest in putting in place Local Laws to ban plastic bags. In response to that, the WALGA through Municipal Waste Advisory Council (MWAC) undertook research on options for plastic bag bans and the range of issues associated with plastic pollution. Based on the research, a Background Paper on the plastic pollution was prepared which has been attached with this paper for EAC's consideration.

Plastic pollution is an issue of global concern, impacting both terrestrial and marine environment, our economy and our health. Research published by the CSIRO has found that approximately three quarters of the rubbish along the Australian coastline is plastic. In coastal and offshore waters, most floating debris is plastic. The density of plastic ranges from a few thousand pieces of plastic to more than 40,000 pieces per square km. There are now overwhelming evidences on the impact that plastic is having on our environment.

In an attempt to ascertain the interest in a plastic bag ban (local or State-wide) and the extent to which the Council considers plastic pollution to be of concern, the MWAC and WALGA has approached the Shire of Toodyay seeking Council's feedbacks and interests mainly on:

- Supporting a state-wide plastic bag ban?
- Introducing a Local Law to ban plastic bags?

The matter was then taken to the Environmental Advisory Committee meeting held on 24 November 2015. The Committee defer consideration of this item pending further information pertaining to clarification in relation to:

- *Plastic tree guards from the clean-up along the River in Toodyay; and*
- *Page 43 of the Attachments to the Agenda concerning the City of Fremantle responded to community concerns by resolving to develop the Plastic Bag Reduction Local Law 2012.*

In order to respond to the questions raised above, Rebecca Brown, Waste and Recycling Manager from WALGA has been invited to the EAC meeting in February 2017.

This paper was therefore prepared to provide further information to EAC regarding the matter and seek the Committee's thoughts on the extent to which the EAC considers of Plastic pollution to be of concern and advise the Council of its opinion in introducing a Local Law to ban plastic bags.

OFFICER'S COMMENTS/RECOMMENDATIONS

Waste management is identified as one of the key environmental themes in Shire's Environmental Management Strategy, the objective of which in relation to it is to:

"Minimise the generation of waste, reduce the amount to the landfill and increase reuse and recycling".

To achieve the objectives the Strategy outlines the following action:

"Educate and promote innovation in waste management, including the waste hierarchy (in order of preference) avoid-reduce-reuse-recycle and assist in local, alternative solutions where possible".

The concept of introducing plastic bag ban, both local and state-wide is therefore consistent with the strategic direction outlined in the Environmental Management Strategy (EMS). The EMS clearly sets out that there is a need to actively minimise and manage waste generated within the Shire by grabbing any available opportunity to improve waste avoidance, re-cycling or re-using. The Shire offers a kerbside recycling collection to its residents including the recycling of the plastics. However not all of the plastic bags are recyclable and much of them ends in the landfills.

There seems to be some community awareness and concern about the pollution the plastic shopping bags can cause however despite the awareness, many consumers still continue to accept lightweight plastic shopping bags each time they purchase goods from a retailer. Plastic Tree Guards that are often used in revegetation programs are another plastic issue identified in the local government including the Toodyay. Ecological restoration without using tree guards can be challenging sometime, especially in hot and dry climate. Tree guards are often considered efficient for a number of reasons including: increasing growth rate, reducing drought stress, protection from pests and herbicides and suppression of lateral growth. However such tree guards are often seen standing long after the seedlings are grown. These plastic guards leaving tiny pieces of shredded plastic strewn across the ground and these ending up in the river and water resources due to storm or other reasons often pose threats to our river and wildlife.

The issue of plastic pollution is therefore far wider than just plastic bags and holistic approach is required to address the problem. As much as the concept of "Plastic Bag Ban" seems to be appealing, many of the Local Governments including the Shire of Toodyay might have very limited capacity to address many of the sources of plastic pollution. In taking action on plastic bags, the Shire should take into the account the type of legislative approach and any intervention that will be taken and how that approach or intervention will affect existing waste treatment systems and community engagement.

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OFFICER'S RECOMMENDATION

The in relation to the correspondence from Municipal Waste Advisory Council regarding Council's interest in Plastic Bag Ban, the Environmental Advisory Committee recommends to Council the following:

That Council:

1. supports the state-wide plastic bag ban;
2. Authorises the CEO to consider practical measures to minimise the use of plastic tree guards in the Shire of Toodyay.
3. Authorise the CEO to work towards introducing a Local Law to minimise the use of single use-plastic bags;
4. Authorise the CEO to gauge community interest before proceeding to introduce local laws to reduce or ban plastic bags.

Clarification was sought.

B Lloyd moved a motion as follows:

That in relation to the correspondence from Municipal Waste Advisory Council regarding Council's interest in Plastic Bag Ban, the Environmental Advisory Committee recommends to Council the following:

That Council:

1. supports the state-wide plastic bag ban; and
2. Authorises the CEO to consider practical measures to minimise the use of plastic and implement better management practices in respect to plastic in the Shire of Toodyay.

Cr Craddock moved an amendment to the motion as follows:

That at Point 2 the word 'practical' be removed and the words "and policies" be inserted following the words 'better management practices'

B Lloyd accepted the amendments to the motion.

The motion was put.

OFFICER'S RECOMMENDATION/EAC RESOLUTION NO 03/03/17

MOVED B Lloyd

The Environmental Advisory Committee recommends to Council, in relation to the correspondence from Municipal Waste Advisory Council regarding Council's interest in Plastic Bag Ban, the following:

That Council:

1. supports the state-wide plastic bag ban; and
2. Authorises the CEO to consider measures to minimise the use of plastic and implement better management practices and policies in respect to plastic in the Shire of Toodyay.

MOTION CARRIED 8/0

The Officer's recommendation was amended to remove the need for introducing a local law.

7.3 Incentives for Biodiversity Conservation on Private Property

Date of Report:	27 February 2017
File Reference:	COC14
Author:	S Acharya – Environmental Officer
Responsible Officer:	G Bissett – Manager Planning and Development
Attachments:	1. Discussion Paper: Incentives for Biodiversity Conservation on Private Property.

PURPOSE

To consider the Discussion Paper titled “Incentives for Biodiversity Conservation on Private Property”.

BACKGROUND

The Shire Environmental Management Strategy (EMS) recognises “the incentives for the protection of biodiversity on private property which may include engagement with community engagement” as one of the medium priority actions to achieve the Shire biodiversity objectives. This paper is therefore presented to provide Environmental Advisory Committee the information on incentive programs that are currently available to private landholders in Western Australia wishing to conserve biodiversity on private property or to community groups involved in conservation work on private lands. It is intended that the Committee uses the information provided in the Discussion Paper attached to this report to discuss the best practise strategies for the Shire to aid in the management and protection of biodiversity on private and adjacent public lands within its boundary.

OFFICER'S COMMENTS/RECOMMENDATIONS

Toodyay contains a high proportion of remnant native vegetation and fauna habitat compared to other shires in the Wheatbelt Region. Approximately 48% of the Shire is covered by relatively intact remnant vegetation, most of which are located in the western part, of which 23% is held in public reserves, roadside reserves, water reserves, crown land and gravel pits and 25% is owned by private landholders. Unfortunately, the Shire doesn't have a management responsibility for many of the high value remnant native vegetation and fauna habitat that are in private ownership which are now the subject of clearing for ranges of activities including agricultural, life-style blocks, urban development and grazing and stock. It's not that no efforts have been made to protect and conserve these resources on the private property but the individual efforts so far have been inadequate. Many of the local landholders are often privately shouldering the full cost of actively managing these remnants on their property. There are others who are willing to do so but haven't been able to protect these remnants due to financial and other constraints.

The conservation and management of the remnants on the private property shouldn't be only the landholders' individual responsibility, the local government authorities and locally based community groups should also take a share of it. It is evident that the private land conservation is of benefit to all of us, as it helps to maintain our local biodiversity values and is also critical to the protection of the rural lifestyle the Shire is committed to.

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Incentives to private land conservation is not a new concept and there are range of incentives from financial to technical advice that are currently being offered by State Government, Local Councils and different non-profit organisations across Western Australia so as to encourage and achieve conservation on private property. The incentives programs currently operating in WA can be broadly grouped under following headings:

- Financial assistance
- Labour programs
- Land sale, purchase or donation
- Legal protection
- Management agreements
- Technical advice
- Training

The incentive programs doesn't necessarily have to be the financial, it can be the mix of both financial and non-financial programs. However financial incentives are often a clear attractant for landowners considering conservation works on their properties or participation in any incentive Program. Should the Council wish to offer incentive programs to its landholders as part of the implementation of its EMS, it is important to consider the funding from external body or seek a sponsorship. Because considering the Council's budgetary constraints, financial resources could be the major barrier while the number of potentially eligible landowners could be another issue towards the development of an incentive program. Another cost-effective model would be to seek one or more local Councils interested in a partnership and roll the program out regionally.

OFFICER'S RECOMMENDATION

The Environmental Advisory Committee recommends to Council the following:

That Council:

1. Consider providing incentives for the protection of biodiversity on private property.
2. Consider developing a Biodiversity Incentive Strategy that identifies the incentives programs that can be practically implemented within the Shire of Toodyay.

W Clarke moved the Officer's Recommendation as follows:

The Environmental Advisory Committee recommends to Council the following:

That Council:

1. **Consider providing incentives for the protection of biodiversity on private property.**
2. **Consider developing a Biodiversity Incentive Strategy that identifies the incentives programs that can be practically implemented within the Shire of Toodyay.**

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Clarification was sought.

Cr Craddock foreshadowed a motion to defer the matter until the next meeting of the EAC in May 2017.

The Manager Planning and Development advised that the Local Planning Strategy will be presented to Council in March 2017 and then come to the Environmental Advisory Committee. It is at this point that the Committee may consider asking Council to consider a whole 'Biodiversity Strategy.'

W Clarke moved an amendment to the motion as follows:

That Point 1 be deleted and the word 'the' be deleted from Point 2.

The substantive motion was put.

OFFICER'S RECOMMENDATION/EAC RESOLUTION NO 04/03/17

MOVED W Clarke

That Council consider developing a Biodiversity Incentive Strategy that identifies incentives programs that can be practically implemented within the Shire of Toodyay.

MOTION CARRIED 8/0

Point 1 of the Officer's Recommendation was removed because it seemed superfluous to Point No 2.

5. CONFIRMATION OF MINUTES

**5.1 Environmental Advisory Committee Meeting held on
24 November 2016**

OFFICER'S RECOMMENDATION/EAC RESOLUTION NO 05/03/17

MOVED B Lloyd

That the Unconfirmed Minutes of the Environmental Advisory Committee Meeting held on 24 November 2016 be confirmed.

MOTION CARRIED 8/0

5.2 Matters arising from previous minutes

Refer to the attachments

5.2.1 Variation of firebreaks

CESM to provide a formal response to the question taken on notice at the meeting held on 24 November 2016 as follows:

Question One

Can alternative methods be investigated in regards to a setting the area of a firebreak into a different position to avoid erosion?

Response from the CESM, provided post-meeting on 7 March 2017 is as follows:

"The Shire currently considers the 'alternate positioning' of fire breaks, as part of a Firebreak variation request. This is done on a case by case basis and commonly includes consideration

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of factors such as steep terrain, boggy ground, large rocks and protection of shade patches.”

5.3 Review of EC Status Report

Refer to the attachments

5.4 Review of Environmental Management Strategy Action List

This will be reviewed at the next EAC meeting in May 2017 with the Local Planning Strategy.

MOTION/EAC RESOLUTION NO 06/03/17

MOVED Cr Craddock

That Item 5.4 will be reviewed at the next EAC meeting as ‘Business left over from previous meeting’ in May 2017 with the Local Planning Strategy.

MOTION CARRIED 8/0

6. BUSINESS LEFT OVER FROM PREVIOUS MEETING (if adjourned)

Nil.

8. REPORTS OF COMMITTEE MEMBERS

8.1 Waterwise Verge Incentive Scheme

Date of Report:	27 February 2017
File Reference:	COC14
Author:	S Acharya – Environmental Officer
Responsible Officer:	G Bissett – Manager Planning and Development
Attachments:	1. Information – Waterwise Verge Incentive Scheme.

PURPOSE

To consider the attached information paper between March 2017 and the May 2017 EAC Meeting.

Discussion at the EAC Meeting held on 2 March 2017

The Environmental Officer provided an overview of the information from the Waterwise Verge Incentive Scheme, seeking input from the Committee Members. He advised the meeting that he intended to seek an EOI from the public to seek grant funding, garner support or otherwise for the Scheme in 2018.

Action:	The Environmental Officer to consider the information in the Waterwise Verge Incentive Scheme pamphlet and possibly include some of this wording into a future review of “Verge Management Policies” for the Shire of Toodyay.
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9. NEW BUSINESS OF AN URGENT NATURE

Nil.

10. NEXT MEETING

The next meeting of the Environmental Advisory Committee is scheduled to be held on 25 May 2017 at 5.30pm.

11. CLOSURE OF MEETING

The Chairperson declared the meeting closed at 7.49pm.