

**Museum Advisory
Committee Meeting**

Minutes

21 May 2015

Preface

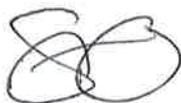
When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Museum Advisory Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are put together as an addendum to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 25 May 2015.



Stan Scott
CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on20-08-2015

Signed:S. Craddock.....

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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Shire of Toodyay

MUSEUM ADVISORY COMMITTEE MEETING – ~~19 February~~ ^{21 MAY} 2015

S. Craddock
SIGN
20-8-15
DATE

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 4.01 pm.

2. RECORDS OF ATTENDANCE / APOLOGIES

2.1 RECORD OF ATTENDANCE

Members

Cr S Craddock

Cr B Lloyd

Ms M Eberle

Museum Curator / Heritage Officer

Ms S Hesse

Mr D Pike

Mrs E Frayne

Mrs J Edgecombe

Ms A Bell

Manager Community Development

Staff

Mrs M Lamb

Corporate Administration Support Officer

2.2 APOLOGIES

Mr S Scott

Chief Executive Officer

Cr P Greenway

3. DISCLOSURE OF INTERESTS

Nil

4. PUBLIC QUESTIONS

Nil

4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1 Museum Advisory Committee Meeting held on 19 February 2015

MOVED Cr Lloyd

That the Unconfirmed Minutes of the Museum Advisory Committee Meeting held on 19 February 2015 be confirmed.

MOTION CARRIED

5.2 Matters arising from previous minutes

5.3.2 Should read the Machinery Shed and not Wicklow Shearing Shed

5.3.2 typo – ‘this’ and not ‘his’

8.1 Resolution for budget consideration regarding the Old Depot site – Ms Bell informed the Committee that this has been included in the budget process

5.3 Review of MAC Status Report

**6. DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
(relating to the purpose of the meeting)**

6.1 Deputations

Nil

6.2 Presentations

Nil

6.3 Submissions

Nil

7. BUSINESS LEFT OVER FROM PREVIOUS MEETING (if adjourned)

Nil

8. REPORTS OF OFFICERS

8.1 Margie Eberle - review of the museum collection being held in the Shearing Shed, Machinery Shed and Stables at the Newcastle Gaol Museum site.

MINUTES OF MUSEUM ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 21 MAY 2015

9. REPORTS OF COMMITTEE MEMBERS

Nil

10. NEW BUSINESS OF AN URGENT NATURE

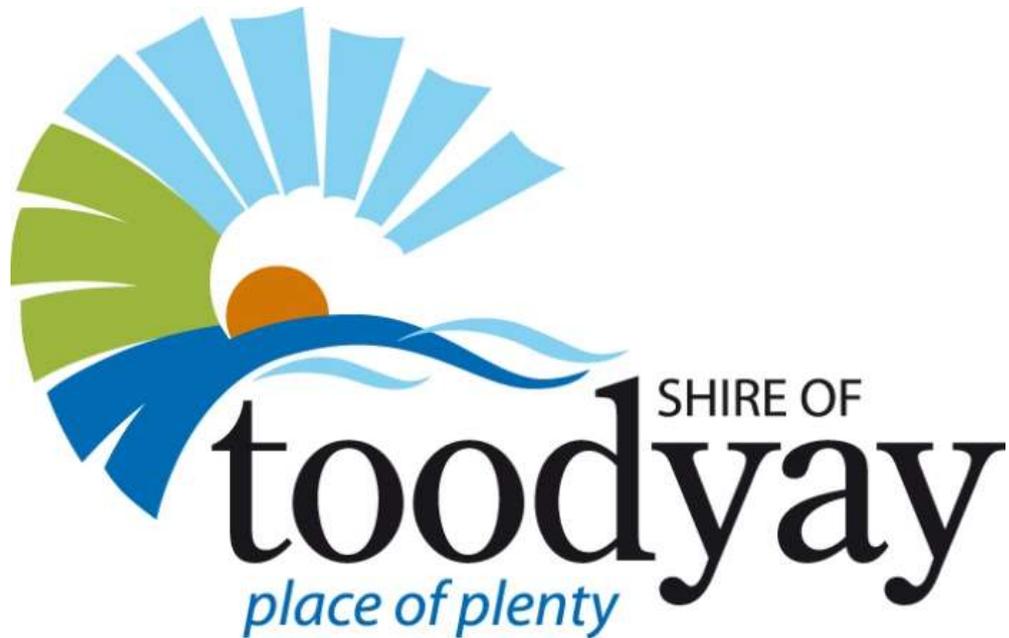
Mrs Hesse commented on the lack of facilities, computers and furnishings, at the Museum office in Clinton Street.

11. NEXT MEETING

Thursday 20 August 2015

12. CLOSURE OF MEETING

The Chairperson declared the meeting closed at 4.55pm.



ADDENDUM

Attachments to Minutes of the

MUSEUM ADVISORY COMMITTEE MEETING

21 May 2015

ADDENDUM

ATTACHMENTS TO MINUTES OF THE MUSEUM ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 21 MAY 2015

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ADDENDUM
ATTACHMENTS TO MINUTES OF THE MUSEUM ADVISORY COMMITTEE MEETING
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ADDENDUM

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8. REPORT OF OFFICERS

8.1 Museum Update

Date of Report:	11 May 2015
Name of Applicant / Proponent/s:	Shire of Toodyay
File Reference:	
Author:	Margaret Eberle – Museum Curator/Heritage Officer
Responsible Officer:	Audrey Bell – Manager Community Development
Previously Before Council:	Nil.
Author's Disclosure of Interest:	Nil
Nature of Committee Role in the matter:	Advisory
Attachments:	1. Museum Update Report
Voting Requirements:	N/A

PURPOSE

The purpose of this discussion paper is to provide information on current activities involving the Shire museums and its collections

SUMMARY OF THE FACTS

Background:

This update follows on from a verbal report presented at the Museum Advisory Committee meeting in October 2014 and the review of the museum collection being held in the machinery shed, shearing shed and stables in February 2015

Current Status:

Collections

- The reversal of the re-numbering project of 1,700 collection items - photographs and objects – continues with voluntary help. (In 2001 instead of resetting the accession numbers back to 1 with a prefix of 2001 the numbering continued on from the year before, which is contrary to documentation procedure prior and post this period. However it has been decided the work involved to renumber all the objects, photographs and database records affected is not at this time justified)

- The ongoing transcription of excerpts from the Lloyd family diary is continuing through the efforts of Nina Paterson.
- Gary Henderson concluded his work in February with the metal objects in the museum collection (removing rust, oiling and restoring to working order of some items). We acknowledge and appreciate his voluntary efforts very much over the last eight months.

On site

- A new major exhibition titled "Remembering Them" was opened at the Newcastle Gaol Museum on ANZAC Day. A preview was offered to members of the public attending the Gunfire Breakfast held in the Year of Youth Park opposite following the Dawn Service. The exhibition then remained open throughout the day. It was officially launched at 2.30pm to accommodate the wishes of the descendants of William Henry Strahan who held a family reunion at Toodyay over that weekend. "Remembering Them": was produced in partnership with Lotterywest, the Western Australian Museum, Museums Australia, the Royal Western Australian Historical Society and the Toodyay Historical Society.
- A project plan for the movement of the large agricultural objects between the Newcastle Gaol site and the Old Works Depot (per review of the museum collection held in the machinery shed, shearing shed and stables presented at the February 2015 Museum Advisory Committee meeting) has been compiled for consideration in the upcoming budget. Estimated internal costs set at approximately \$5,000 (3 men over 2 days, plus use of Shire plant – maintenance truck, backhoe). Availability of Old Works Depot site for this purpose has yet to be confirmed.

Promotion

- Regular updates on Gaol news continue to be posted on Facebook.
- Toodyay Herald - historic photographs from the museum collection continue to be published in each edition along with items in the Shire's pages. Two articles about displays in the Newcastle Gaol Museum – "Love and Scandal" and "Remembering Them" – have been published in separate editions.
- Small display at the Visitors Centre promoting the Remembering Them exhibition at the Newcastle Gaol Museum which includes a wonderful panoramic photograph loaned by Philip Perkins of the AIF soldiers deployed next to pyramids in Egypt prior to the Gallipoli campaign.
- Digital copies of ten photographs from the museum collection have been supplied to the Toodyay Bakery for reproduction and display by them in their upstairs dining room. Labels acknowledging their subject and origin as part of

the Shire of Toodyay collection have been placed with the framed photographs.

Displays

- From November 2014 to April 2015 "Love and Scandal" returned to the Newcastle Gaol's temporary exhibition space with a new interpretive display produced through the efforts of Taia Sinclair.
- On ANZAC Day at the Newcastle Gaol Museum a new major exhibition titled "Remembering Them" opened. A preview was offered to members of the public attending the Gunfire Breakfast held in the Year of Youth Park opposite, following the Dawn Service. The exhibition then remained open throughout the day. It was officially launched at 2.30pm to accommodate the wishes of the descendants of William Henry Strahan who held a family reunion at Toodyay over that weekend. "Remembering Them" was produced in partnership with Lotterywest, the Western Australian Museum, Museums Australia, the Royal Western Australian Historical Society and the Toodyay Historical Society

Public programs

- ANZAC centenary list of Toodyay's World War One service people is being regularly updated on the Shire of Toodyay's website. Also included are details of military service, some family records and the location of memorial sites associated with each person. We acknowledge the work of Beth Frayne from the Toodyay Historical Society for her efforts in compiling this comprehensive list of more than 280 people.
- Connected with the above project is the production of two books in which the service records of the people from the ANZAC centenary list are portrayed. Mainly transcribed by the University of New South Wales, Canberra for its First AIF Project, permission was received for the use of this material in the context of the Remembering Them exhibition. Two copies of these books have been printed for public perusal at the museum exhibition and at the Visitors Centre. At the conclusion of the exhibition one copy will be donated to the Toodyay Historical Society.
- Children's activities in the "Remembering Them" exhibition – colouring in and making poppies for the Remembrance Wall.

Historical material uncovered

Left with the Shire of Toodyay's museum curator late in 2014 was a Police Occurrence book 1878 – 1881 containing a number of references to Newcastle, Western Australia. Research by Beth Frayne established that the police officers named worked at the New Norcia police station during this period. The New Norcia archivist was contacted and expressed an interest in acquiring this artefact. The donor, when subsequently contacted, preferred New Norcia to take ownership of the

book as this is where the object had originated. The artefact was handed on in February 2015 and high quality scanned copies/photographs of the pages of the Occurrence Book are being forwarded to us in the future, as there are a number of references to people and places in what is now the Toodyay region.

Options (i.e. next steps, Officer Comments):

Any help or feedback on the above appreciated by the museum curator.

CONCLUSION (and/or Recommendations)

This report is on current activities – no further actions are recommended.

