



Environment Advisory Committee Meeting

1 February 2023

Commencing at 4.00pm

AGENDA

The next Environment Advisory Committee Meeting will be held at the Shire of Toodyay Council Chambers, 15 Fiennes Street, Toodyay WA 6566 on the abovementioned date and time.

Members are requested to familiarise themselves with the Agenda and prepare notes to help address key issues for the debate during the Meeting.

Members are requested to email questions via email at ceo@toodyay.wa.gov.au at the earliest opportunity so that Officers can respond to those questions prior to the Meeting.

Suzie Haslehurst

CHIEF EXECUTIVE OFFICER



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ATTACHMENTS can be found in the Attachments Paper on the Council website alongside this agenda.

1 DECLARATION OF OPENING

1.1 ANNOUNCEMENT OF VISITORS

1.2 RECORD OF ATTENDANCE AND APOLOGIES

1.3 DISCLOSURE OF INTEREST

2 MINUTES AND ADDITIONAL INFORMATION

2.1 CONFIRMATION OF MINUTES

Minutes of Meeting held on 2 November 2022

OFFICER'S RECOMMENDATION

That the Unconfirmed Minutes of the Environment Advisory Committee Meeting held on 2 November 2022 be confirmed.

2.2 REVIEW OF STATUS REPORT

2.2.1 Status Report and Minutes of previous meeting

Attachments:	<ol style="list-style-type: none"> 1. Extract of EAC Minutes from Nov 2022; ↓ 2. EAC Status Report; and ↓ 3. Committee Member Reporting Form. ↓
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The extract of the EAC Minutes from Nov 2022 are provided for confirmation purposes. The Officer's Recommendation shall read as follows:

That the EAC Minutes of 2 November 2022 are confirmed subject to the following amendment:

- *Cr D Wrench's name being removed from the attending members list, as she is recorded as an apology for that meeting.*

The EAC Status report is provided for review.

The Committee Member Reporting Form is provided with this agenda, and separately via email for members to complete upon receipt of the Agenda for the EAC Meeting and email completed forms to execsec@toodyay.wa.gov.au

Please note that once the meeting is held, the title of this report will change to say update of the Status Report, in the minutes of the meeting.

ENVIRONMENT ADVISORY COMMITTEE MEETING MINUTES 2 NOVEMBER 2022**1 DECLARATION OF OPENING**

Cr P Hart, Chairperson, declared the meeting open at 4.07pm.

1.1 ANNOUNCEMENT OF VISITORS

Nil.

1.2 RECORD OF ATTENDANCE AND APOLOGIESMembers

Cr P Hart	Councillor (Chair)
Cr R Madacsi	Shire President
Cr S McCormick	Councillor
Cr D Wrench	Councillor
Mrs J Hart	Community Member
Mrs E Hall	Community Member
Mr J Von Perger	Community Member
Mr B Foley	Community Member

Staff

Mr H de Vos	Manager Development and Regulation
Mrs M Rebane	Executive Assistant

Visitors

Nil

Apologies

Cr D Wrench	Councillor
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1.3 DISCLOSURE OF INTEREST

The Chairperson advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

2 MINUTES AND ADDITIONAL INFORMATION**2.1 CONFIRMATION OF MINUTES****2.1.1 Minutes of Meeting held on 3 August 2022**

Cr Hart moved the Officer's Recommendation with amendments as follows:

- The attendance record should show Cr Hart as attending (via zoom); and
- On page 8 the name E Hart should read E Hall and the words "E Hall" be included prior to the words "been approached" in the second column to make it clear as to whom was approached.
- The wording "prepare for likelihood of chemical spills" is dealt with by LEMC and not EAC. The words "a request be made to the LEMC to follow up" be inserted in that column, following the words chemical spills.

ENVIRONMENT ADVISORY COMMITTEE MEETING MINUTES 2 NOVEMBER 2022

Cr Madacsi sought clarification in regard to adding in an amendment for the Significant Trees Register on the Status Report in the meeting commentary for the meeting held on 6 December 2021.

Cr Madacsi seconded the motion.

The motion was put.

OFFICER'S EAC014/11/22	RECOMMENDATION/EAC	RESOLUTION	NO.
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MOVED	Cr P Hart		
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SECONDED	Cr R Madacsi		
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That the Unconfirmed Minutes of the Environment Advisory Committee Meeting held on 3 August 2022 be confirmed subject to the following amendments:

- The attendance record should show Cr Hart as attending (via zoom); and
- On page 8 the name E Hart should read E Hall and the words "E Hall" be included prior to the words "been approached" in the second column to make it clear as to whom was approached.
- The wording "prepare for likelihood of chemical spills" is dealt with by LEMC and not EAC. The words "a request be made to the LEMC to follow up" be inserted in that column, following the words chemical spills.
- Include the words "to be considered" preceding the words "Significant Trees Register"

MOTION CARRIED 7/0

2.2 REVIEW OF STATUS REPORT

2.2.1 Review of Status Report

Attachments:	1. Updated Status Report.
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The Status Report was reviewed and updated.

ENVIRONMENT ADVISORY COMMITTEE MEETING MINUTES**2 NOVEMBER 2022****2.3 INWARD/OUTWARD CORRESPONDENCE**

Nil.

3 BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)

Nil.

4 OTHER BUSINESS / NEW BUSINESS OF AN URGENT NATURE**4.1. UPDATE ON FLORA VERGE SURVEY**

Manager Development and Regulation reported that due to a lack of resourcing there have been delays.

Does the Flora Verge Project have a project brief?

Cr Madacsi reported the following:

- the brief did exist and a broad overview of binary selection would have been done in regard to native vegetation to be finished before July and nothing more has occurred;
- information was supposed to be forwarded to Cr Hart and J Von Perger to figure out the system of how to record that information.
- The Nunile area has not been done yet.
- Another meeting is needed to find out what has been done.
- The group is to be fairly autonomous under the EAC.
- The onus is on members to ensure that the Manager Development and Regulation is kept up to date.
- The community bit has not occurred because people at the meeting did not follow through. It was supposed to be community led.
- Morangup is done.
- There was communication with various people who did not provide information.

Manager Development and Regulation proposed that the Shire's Community Development Officer be tasked with promotion of the survey.

E Hall advised that the data she was responsible for has been provided however the data is in hardcopy format. *Cr Hart and J Von Perger have agreed to undertake the data entry.*

G Warburton entered Council Chambers at 4.36pm

4.2 FERAL PIG UPDATE – 18 OCTOBER 2022

Cr Madacsi tabled information about trapping that was received from the rangers at 4.37pm.

Attachments

1 Tabled document - Feral Pig Update

ENVIRONMENT ADVISORY COMMITTEE MEETING MINUTES 2 NOVEMBER 2022

4.3 ROADS THE SHIRE AND / OR MAIN ROADS DOES ROADWORKS ON

Question raised as to whether notification of future roadworks being done by Main Roads and/or the Shire can be promoted so that interested people in the community such as the Toodyay Friends of the River and other clubs may have the opportunity to check for nesting hollows and prevent trees from being cut down.

Clarification was sought. Discussion ensued regarding impact to the environment.

G Warburton provided an overview of the maintenance activities of road verges, impacting on roadside vegetation.

4.4 SIGNIFICANT TREE REGISTER

The Shire of Toodyay’s Environmental Advisory Committee (EAC) had been approached by Dr Andrew St. John on behalf of the Safe and Scenic Toodyay Roads Inc. to propose that the Shire considers the implementation of a Significant Tree Register. The initial contact was made in December 2021 and to date there has not been any research done into this due to limited resources being focussed on other priority projects.

The initial approach to the Shire came on the back of an unsuccessful application to the National Trust (WA) to nominate a Powderbark (*Eucalyptus accedens*) at 15 Salt Valley Road, Toodyay located within the Shire of Toodyay for inclusion on the National Trust of Western Australia’s Significant Tree Register.

Information was tabled via email and noted at 5.13pm by the Manager Development and Regulation who provided an overview.

Clarification was sought.

Attachments

- 1 Tabled Information - Significant Trees;
- 2 Tabled document - LPP 2.23 - City of Fremantle Significant Trees and Vegetation Areas - Oct 2020.pdf;
- 3 Tabled document - City of Bayswater OCM_Minutes_03092019.pdf;
- 4 Tabled document - City of Bayswater OCM 20 Sept 2022.pdf; and
- 5 Tabled document - City of Fremantle Nominations for register of significant trees.

ENVIRONMENT ADVISORY COMMITTEE MEETING MINUTES 2 NOVEMBER 2022

4.5 BROCHURE FOR INFORMATION

E Hall provided a brochure that another Shire has produced related to walking trails.

Attachments

- 1 Tabled document - copy of brochure.

5 CONFIRMATION OF NEXT MEETING

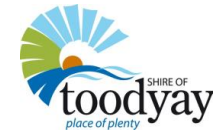
The next meeting of the Environment Advisory Committee is scheduled to be held on 1 February 2023 commencing at 4.00pm.

6 CLOSURE OF MEETING

The Chairperson closed the meeting at 5.23pm.

EAC STATUS REPORT
Environmental Advisory Committee

Supporting Officer
Manager Development & Regulation



Meeting Date	Purpose	Resolution / Other Comment	Target date for completion	Actioned by	Completion Date	Meeting Commentary and record of Council Meeting Resolution No.



Committee Member Reporting form

Reporting Details

I request for the item noted below to be discussed at the next:

- Committee Meeting: *(please tick)*
- Audit & Risk Committee
 - Bushfire Advisory Committee
 - Environmental Advisory Committee
 - Local Emergency Management
 - Museum Advisory Committee

Date of Committee Meeting: _____

Item Name / Subject / Title / Purpose: _____

Are you tabling attachments at the meeting? Yes No Copy attached

The background information is:

Proposed recommendation required? Yes No *write some wording below*

COMMITTEE MEMBER DETAILS

Name(s): _____

Organisation representing *(if applicable)*: _____

Contact Details: Phone No: _____ Email: _____

OFFICE USE ONLY

- Officer Received Date: _____ Resolution Number: _____
- Council approved Report minuted



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2.3 INWARD/OUTWARD CORRESPONDENCE

Nil.

3 BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)

Nil.

4 OFFICER REPORTS**4.1 Status of Draft Local Biodiversity Strategy**

Date of Report:	27 January 2023
Applicant or Proponent:	Shire of Toodyay
File Reference:	COC14
Author:	H de Vos – Manager Development and Regulation
Responsible Officer:	H de Vos – Manager Development and Regulation
Previously Before Council:	3 August 2022
Author's Disclosure of Interest:	Nil
Council's Role in the matter:	Review
Attachments:	Nil

PURPOSE OF THE REPORT

To provide an update on the Draft Local Biodiversity Strategy.

BACKGROUND

The Shire of Toodyay continues to work with the Environment Advisory Committee to prepare a Local Biodiversity Strategy.

COMMENTS AND DETAILS

This project has stalled due to resourcing issues. Whilst it is a priority, there are other priorities higher on the list which are consuming time and resources. This is predominantly due to a full policy review being conducted. And other significant works such as the Draft Local Planning Scheme No. 5.

The policy review is to be completed by June 2023 and the Draft Local Planning Scheme No. 5 will be before Council at the March 2023 Ordinary Council Meeting.

IMPLICATIONS TO CONSIDER**Consultative:**

The aim is to have a workable draft to then put out to the community and stakeholders in accordance with the Shire's recently adopted Community Consultation and Engagement Policy.

Strategic:

Shire of Toodyay Community Strategic Plan – Toodyay 2028

Objective 1: Preserve and protect our natural assets for future generations

Objective 2: Ensure sustainable operating practices

Shire of Toodyay Environmental Management Strategy 2015

The Local Biodiversity Strategy is a key objective of the EMS in order to:

- Protect, conserve and enhance biodiversity values in Toodyay;
- Actively manage threats to biodiversity values; and
- Recognise the importance of private land conservation.

Policy related:

Community Consultation and Engagement Policy.

Risk Management Policy

Financial:

Funds have been allocated in the budget to be used towards an environmental consultant.

Legal and Statutory:

Local Government Act 1995

Risk related:

The most significant risk the Shire of Toodyay faces by not having sound environmental stewardship of its lands is the uncontained, irreversible impact to the environment particularly with regards to loss of biodiversity which is considered to be a catastrophic impact. Given the issues of climate change, population growth and land clearing as well as a reduction in water resources, the negative impact on the environment is therefore considered likely. Together in accordance with the Shire's Risk Policy, the risk by not acting is extreme.

Workforce related:

The strategy does take a moderate amount of officer time. With the reduction in staffing including the loss of the Environmental Officer position, this has meant that environmental matters have not been given the attention they truly deserve. The EAC should make a recommendation to Council to consider budget allocations for more staff resources for environmental matters.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION 1

That the Environment Advisory Committee recommends to Council the following:

That Council:

1. Notes the delays associated with the Draft Local Biodiversity Strategy.
2. Considers allocating funds in future budgets for the provision of either a dedicated Environmental Officer or a contractor to facilitate, implement and monitor Environmental strategies within the Shire of Toodyay.

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5 OTHER BUSINESS / NEW BUSINESS OF AN URGENT NATURE

6 CONFIRMATION OF NEXT MEETING

The next meeting of the Environment Advisory Committee is scheduled to be held on 3 May 2023 commencing at 4.00pm.

7 CLOSURE OF MEETING

The Chairperson will close the meeting.