

Bush Fire Advisory Committee

MINUTES

Section 67 of the Bush Fires Act 1954

Tuesday 7 May 2019

Committee Brief:


To provide advice to the local government on matters pertaining to obligations contained within the Bush Fires Act, organising, managing, resourcing and training volunteer bush fire brigades.

Members as per Council Resolution No. 171/10/17

- Councillor Welburn, Council Member
- Councillor Rayner, Council Member
- Councillor Twine, Council Member
- Councillor Dow, Council Deputy Member
- Chief Bush Fire Control Officer
- Deputy Bush Fire Control Officer (DBFCO) 1
- Deputy Bush Fire Control Officer (DBFCO) 2
- Bejoording Brigade Representative
- Morangup Brigade Representative
- Coondle-Nunile Representative
- Julimar Brigade Representative
- Toodyay Central Bush Fire Brigade Representative
- Toodyay Volunteer Fire & Rescue Representative
- Chief Executive Officer Shire of Toodyay
- Community Emergency Services Manager
- Department of Parks & Wildlife Representative
- Department of Fire & Emergency Services (DFES) Representative

Distribution

These minutes of meeting were approved for distribution on 13 May 2019.



Stan Scott
CHIEF EXECUTIVE OFFICER

Please Note: These Minutes will remain "Unconfirmed" until the next Bush Fire Advisory Committee Meeting, where the Minutes will be tabled and confirmed subject to any amendments made by the Committee.

The "Confirmed" Minutes are then signed off by the Chairperson.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

Confirmation

These minutes of meeting were confirmed at a meeting held on 6/8/2019

Signed:  CRAIG STEWART

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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ATTACHMENT *with separate index follows Item 7*

Shire of Toodyay

MINUTES

7 MAY 2019

1. OPENING PROCEDURES

The meeting was declared open at 6.05pm by the Chairperson.

1.1 Announcement of Visitors

S. Holding (Julimar BFB)

K. Bowen (Coondle-Nunile BFB)

1.2 Record of Attendance and Apologies

Members

Cr B Rayner	Shire President/Council Member
Cr R Welburn	Council Member
Cr E Twine	Council Member
Cr J Dow	Deputy Council Member
Mr C Stewart	Chief Bush Fire Control Officer
Mr R Hunter	Deputy Bush Fire Control Officer (DBFCO) 1
Mr R Koch	Deputy Bush Fire Control Officer (DBFCO) 2
Mr B Grey	Bejoording Brigade Representative
Mr S Gamble	Morangup Brigade Representative
Mr C Stevens	Coondle-Nunile Representative
Mr J Norgate	Coondle-Nunile Representative
Mr W Robson	Julimar Brigade Representative
Mr M McKeown	Toodyay Central Bush Fire Brigade Representative
Mr I McGregor	Toodyay Volunteer Fire & Rescue Representative
Mr R Steele	Department of Fire & Emergency Services (DFES)
Mr P Hay	Department of Fire & Emergency Services (DFES)

Staff

Mr G Warburton	Reserves Management Officer
Mr P Hay	Department of Fire & Emergency Services (DFES)

Apologies

Cr R Welburn

Visitors

Nil

Signed: 
Presiding Member

Date: 6-8-19

2. TABLING OF MINUTES AND STATUS REPORT

2.1 Minutes of Meeting held on 5 February 2019

OFFICER'S RECOMMENDATION/BFAC RESOLUTION NO. 03/05/19

MOVED M McKeown

That the Unconfirmed Minutes of the Bush Fire Advisory Committee Meeting held on 5 February 2019 be confirmed.

MOTION CARRIED

2.2 Matters arising from previous minutes

2.2.1 Question at February 2019 Meeting (M. McKeown)

This was in regard to the sentencing outcome from the 26 January 2017 fire in Julimar Forrest. CESM via WAPOL confirmed that the sentence was 10 months suspended for 12 months.

2.3. Review of the BFAC Status Report

The Status Report was reviewed.

3. PRESENTATIONS OR EVENTS

Nil

4. REPORTS FROM SHIRE OFFICERS

4.1 Report(s) from CESM

- New Coondle-Nunile Fire Station commenced, and will include new fire emergency water site. Expected completion late October 2019.
- New Coondle-Nunile 3.4U has been spotted down in Perth so we can expect delivery in the not too distant future. Thanks to FRS for use of their 3.4U in conducting fitment test at existing Coondle-Nunile BFB facility. This view will fit with minor modifications to shed.
- Update on Morangup Co-location Centre - this project is currently at tender with submission due by the end of the month.
- Overview of Morangup AGM/OGM. All operational positions stable. Flagged potential revival of Helipad project which was slated circa 2011-13. To be discussed at LEMC.
- Grants. NDRP application still awaiting feedback on outcome. AWARE funding - CESM proposed to make a submission to support a number of Street Meets in the Shire prior to fire season - foreshadowed need for Brigade involvement.
- Debrief of Army Range fire Scheduled for 28 May 2019.

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 7 MAY 2019

- FDR Sign now up and running in full auto mode - budget request made to shire for an additional sign at the other end of town.
- CHC Process delayed by other administration priorities but is progressing.
- Provided Update on Hydrant infill/expansion project occurring in the Shire courtesy of the Water Corporation.
- Reminder for FCOs/Brigades that FCO nomination will be due to the CESM in writing days from the next BFAC.

4.2 Report(s) from CEO

Nil

5. UPDATES AND REPORTS

5.1 Brigade & BFCO Roundtable discussion and reporting

- Coondle-Nunile BFB (J. Norgate) - Inquired as to the possibility of remotely activated Vehicle Entering lights either side of the New Coondle Fire Station on Bindi-Bindi Road. Action: Taken on notice for follow up by CESM;
- Julimar BFB (W. Robson) - 2 x New Fire Fighters; AGM 08 June 1800;
- Bejoording BFB (B. Grey) - 3 x New Members;
- Toodyay FRS (I. McGregor) - Enquired about willingness for one or more BFB to have Breathing Apparatus capabilities for enhanced structural/vehicle fire response. Some discussion ensued. Brigades to discuss and expressions of interest sought. Further information can be arranged on request;
- CBFCO (C. Stewart) - RBP extended to the 14th of May - due to dry conditions; provided overview of FCO/Captain's Mitigation meeting recently held, by J. Hansen BRMPC; Foreshadowed out of session endorsement of correspondence regarding issues LG encounter with current legislation and cross departmental participation.; Invited brigades to training stubble burn;
- Cr Twine/Cr Rayner - Raised a number of items which came out of a Bejoording community meeting. These regarded the ability for small land holders to access permit during the Autumn RBP/prospect of dividing the Shire with regard to permit issuing considerations/ability to burn small piles. Some discussion ensued;
- Toodyay Central BFB (M. McKeown) - AGM 28 May 2019;
- DBCA (provided for M. Pasotti by R. Koch CESM) - Commencement of mitigation program has commenced in the Shire with priority to Julimar **Forest burn**. Smaller block in the Coondle area are second priority; and

Signed: 
Presiding Member

Date: 6-8-19

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
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- BRMPC (provided for J. Hansen by R. Koch CESM) - BRMP Update. Approximately 40% assets identified. Unlikely to qualify for June round of Mitigation Activity Funding (MAF), more likely the August round. Planning of projects has commenced with FCO/Captain's mitigation meeting recently held.

6. CONFIRMATION OF NEXT MEETING

The next meeting of the Bush Fire Advisory Committee is scheduled to be held on 6 August 2019 commencing at 6.00pm.

7. CLOSURE OF MEETING

The Chairperson declared the meeting closed at 7.10pm.

Attachments to Minutes

Bush Fire Advisory Committee

Tuesday 7 May 2019

CONFIRMATION OF MINUTES

5.3 Update of Bush Fire Advisory Committee Status Report

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STATUS REPORT Bush Fire Advisory Committee

Including Recommendations made to Council, Action List and Completed items

Recommendations made to Council				<i>Responsible Officer CESM / CEO</i>
Meeting Date	Item	Title/Description of Item	Recommendation Made / Other Comment	

Action List				<i>Responsible Officer CESM / CEO</i>
Meeting Date	Item	Title/Description	Actions to be taken	With the Aim of:
7/5/2019	5.1	Remotely activated Vehicle Entering lights either side of the New Coondle Fire Station on Bindi-Bindi Road.	Taken on notice for follow up by CESM.	Bringing it back to next meeting

COMPLETED RECOMMENDATIONS THAT HAVE GONE TO COUNCIL (and ACTIONS Completed)				
Meeting Date	Item	Title/Description of Item	Status / Action / Notes	RESOLUTION NO.
				Completed