

Bush Fire Advisory Committee

MINUTES

Section 67 of the Bush Fires Act 1954

4 February 2020

Committee Brief:

To provide advice to the local government on matters pertaining to obligations contained within the Bush Fires Act, organising, managing, resourcing and training volunteer bush fire brigades.

BFAC Membership Composition

Council Representation Primary	Councillor Rayner Councillor Bell
Council Representation Deputy	Councillor Ruthven Councillor Chitty
Chief Bush Fire Control Officer or his Deputy / Deputies	Chief Bush Fire Control Officer Deputy Bush Fire Control Officer (DBFCO) 1 Deputy Bush Fire Control Officer (DBFCO) 2
Captain (or their representative) from Brigades	Bejoording Morangup Coondle-Nunile Julimar Toodyay Central
Supporting Officers or representative	Toodyay Volunteer Fire & Rescue Chief Executive Officer Shire of Toodyay Community Emergency Services Manager Department of Parks & Wildlife Department of Fire & Emergency Services (DFES)

Distribution

These minutes of meeting were approved for distribution on 17 March 2020.



Chileya Luangala
ACTING CHIEF EXECUTIVE OFFICER

Please Note: These Minutes will remain "Unconfirmed" until the next Bush Fire Advisory Committee Meeting, where the Minutes will be tabled and confirmed subject to any amendments made by the Committee.

The "Confirmed" Minutes are then signed off by the Chairperson.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

Confirmation

These minutes of meeting were confirmed at a meeting held on 5 MAY 2020

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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Shire of Toodyay

MINUTES

4 FEBRUARY 2020

1. OPENING PROCEDURES

The meeting was declared open at 6.00pm by Cr Rayner, Chairperson.

1.1 Announcement of Visitors

Nil

1.2 Record of Attendance and Apologies

Members

Cr B Rayner	Presiding Member/Council Member
Mr R Koch	CESM/DBFCO 2
Mr B Rigby	Bejoording Brigade Representative
Mr S Gamble	Morangup Brigade Representative
Mr N Griggs	Coondle-Nunile Representative
Mr W Robson	Julimar Brigade Representative
Mr M McKeown	Toodyay Central Bush Fire Brigade Representative
Mr J Hansen	Bushfire Risk Management Planning
Mr R Hunter	Coordinator Deputy Bush Fire Control Officer
Mr C Stewart	(DBFCO) 1 Chief Bush Fire Control Officer
Mr P Hay	Dept. Fire & Emergency Services (DFES)

Staff

Mr G Warburton	Reserves Management Officer
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Apologies

Mr I McGregor	Toodyay Volunteer Fire & Rescue Representative
Mr S Scott	Chief Executive Officer Shire of Toodyay
Mr M Pasotti	Dept. Parks & Wildlife Representative

Visitors

S Bell (CESM Cunderdin/Quairading/Tammin/Kellerberrin)
K Maddrell (FCO)

2. CONFIRMATION OF MINUTES

2.1 Minutes of Meeting held on 5 November 2019

OFFICER'S RECOMMENDATION/BFAC RESOLUTION NO. 01/01/20

MOVED B Rigby

SECONDED M McKeown

That the Unconfirmed Minutes of the Bush Fire Advisory Committee Meeting held on 5 November 2019 be confirmed subject to two amendments as follows:

1. Attendance Record be amended to record the following apologies:
 - Mr J Venn;
 - Mr H Bohlen;
 - Mr I McGregor;
 - Mr S Scott
2. Attendance Record be amended to record the following visitors:
 - S Bell (DFES); and
 - K Maddrell.
3. On page 4 at 6.1 a typographical error be amended for the Acronym following I MacGregor's name:
 - I MacGregor (Toodyay VFRD should be VFERS).

MOTION CARRIED

3. INFORMATION ADDITIONAL TO THE AGENDA

3.1 Review of the BFAC Status Report

The Status Report was reviewed.

4. PRESENTATIONS OR EVENTS

4.1 Presentation of reports, people coming, topics, et cetera

Nil

4.2 Report on events that took place perhaps

Nil

5. REPORTS FROM SHIRE OFFICERS

5.1 Report(s) from CESM

- Bindoon Range WAERN Repeater now installed VHF 150 – will investigate familiarity drive and range testing post fire season.
- Vodafone to end Pager service by end of year. Notice will be given to brigades. There is no replacement service. This will have negligible effect due to low current usage/relevance.
- Thanks to all volunteers who were part of the deployments to the goldfields.

5.2 Report(s) from CEO

Nil

6. UPDATES AND REPORTS

Brigade Roundtable discussion and reporting

Julimar - W Robson

- New members have been turning out and gaining experience.
- Advocated for use of the Brigade Auxiliary Catering service which is currently lowly used.

DCBFCO1 – R Hunter

- Has missed attendance at several recent fires due to work.
- Added the value of having an Aerial Intelligence run on the Toodyay Road Inc.
- Provided an insight on the roles FCOs play behind the scenes is minimising non-essential callouts to Brigades and aspects of incident management not seen by firefighters.

DFES – P Hay

- Provided summary of Norseman West Complex fires & thanked the Shire for their support in providing volunteers to this protracted incident.
- Thanked CBFCO for his efforts on the State Level Bushfire Operational Committee and his advocacy led the new Bindoon Range repeater.
- Went over a number of aerial assets available in bushfires and documentation on new Bindoon Range Repeater communications plan and use of PAFTACS.

Bejoording – B Rigby

- Good turnouts.
- 2 x New crew working well and gaining experience.

CBFCO – C Stewart

- High praise for recent response to incidents.
- Thank members deploy on strike teams.
- Spoke about the behind the scene efforts of FCOs at the recent Toodyay Road Inc.

Coondle – Nick Griggs

- Complement the new brigade facility. Driveway lines of sight not an issue.
- Lots of new members – partially attributed to prominence of new facility.

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 4 FEBRUARY 2020

- Concern regarding appliance being put on regional stand by when Julimar had an appliance of line.
- CESM: This was considered when planning standby units and Regional Duty Coordinator was aware of the overall situation.
- Raised concern re: recent truck rollovers in eastern state fires.
- Some discussion on this. Reminder to ensure seatbelts are on when in cab.

Central – McKeown

- 7 new members.
- Commended brigades and crews for jumping in and getting the job done at the two recent major fires in Central's district.

FCO – B Rayner

- Lucas McLerie (Julimar BFB) recently awarded Governor's Junior Citizenship award – Congratulations.

Morangup – S Gamble

- New members doing extremely well.
- Build/renovation of facility coming along nicely.

BRMPC – J Hansen

- Recently announced \$1.1m in Mitigation Activity Funding. Work now progressing.

RMO – G Warburton

- Complemented John Hansen on recent efforts.
- RMO work on gates and signs at number of reserves.
- Progressing MAF projects.

FCO – K Maddrell

- Complemented John Hansen on recent efforts.
- Raised Question on making G Warburton RMO full member of BFAC.

MOTION/BFAC RESOLUTION NO. 02/02/20

MOVED C Stewart

SECONDED B Rigby

That Council consider the RMO (Greg Warburton) be given full BFAC Membership status.

MOTION CARRIED UNANIMOUSLY

R Koch CESM

- Proposed as of the new FY that Standard issue Level 1 Trousers be Navy Cargo rather than the older style 'yellows'.

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 4 FEBRUARY 2020

- These are more comfortable, in line with contemporary standards, more universal, training & travel and more likely to be washed.
- Informed BFAC of intent for Permit issuing FCOs to provided up to 28-day duration permits for stubble permits only.

7. CONFIRMATION OF NEXT MEETING

The next meeting of the Bush Fire Advisory Committee is scheduled to be held on 5 May 2020 commencing at 6.00pm.

8. CLOSURE OF MEETING

The Chairperson declared the meeting closed at 7.33pm.

Attachments to Minutes

Bush Fire Advisory Committee

Tues 4 Feb 2020

INFORMATION ADDITIONAL TO THE AGENDA

Review of Bush Fire Advisory Committee Status Report

1



BFAC STATUS REPORT

Bush Fire Advisory Committee

Supporting Officers
CESM / CEO



Recommendations to Council		
Meeting Date	Item and Detail in order of meeting	List the Recommendation here
04/02/2020	N/A – Came up with roundtable reporting	That Council consider the appointment of the RMO (G Warburton) as a member of the BFAC.

Questions taken on notice		
Meeting Date, Item No & Question No.	Questions in order of the meeting	INFORMATION Post meeting (with a view to providing further comment at a future meeting or via email)

Actions to be undertaken prior to the next meeting (or ongoing from a previous meeting)		
Meeting Date	Actions to be taken	With the aim of / further comment or information

STATUS REPORT

Bush Fire Advisory Committee

Responsible Officer CESM / CEO



Completed Items (from Recommendations made to Council, Actions and Questions List.			
Meeting Date, Item No	Item Name / Other Detail	Status / Action / Notes	Item No / Date / Res No. / Other comment
6 August 2019 Item 4.1.1 BFAC Mtg	FCO (and other) Appointments	<p>That Council appoint FCO's as follows: Appointment of (to Position)</p> <ol style="list-style-type: none"> 1. Craig Stewart (Chief Bush Fire Control Officer) 2. Rowan Hunter (Deputy Bush Fire Control Officer 1) 3. Robert Koch (Deputy Bush Fire Control Officer 2) 4. Garry Forsyth (Bush Fire Control Officer) 5. John Hansen (Bush Fire Control Officer) 6. Kim Maddrell (Bush Fire Control Officer) 7. Brian Rayner (Bush Fire Control Officer) 8. Ian MacGregor (Bush Fire Control Officer) 9. Nick Griggs (Bush Fire Control Officer) 10. Jens-Dieter Bartels (Bush Fire Control Officer) 11. Charles Wroth (Bush Fire Control Officer) 	<p>Item No. 15.1 / 27 Aug 2019 OCM 219/08/19</p>