



Bushfire Advisory Committee Meeting

11 June 2026

Minutes

To: Bushfire Advisory Committee Meeting Members and Councillors.

Here within are the Meeting Minutes of the Bushfire Advisory Committee Meeting, held on the above-mentioned date in the Shire of Toodyay Council Chambers, 15 Fiennes Street, Toodyay WA 6566.

Alan Hart

TEMPORARY CHIEF EXECUTIVE OFFICER



Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the next Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the Committee.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into separate attachments to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 18 June 2026.



Alan Hart

TEMPORARY CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 10 September 2026.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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1 DECLARATION OF OPENING

Mr S Roberts, Chairperson, declared the meeting open at 6:01 pm.

1.1 ANNOUNCEMENT OF VISITORS

1.2 RECORD OF ATTENDANCE AND APOLOGIES

Members

Mr S Roberts	Community Emergency Management Officer (Chair)
Ms A Zimmermann	Emergency Management Officer
Mr I MacGregor	Toodyay Volunteer Fire & Rescue
Mr N Griggs	Deputy 1 Chief Bushfire Control Officer & Coondle-Nunile Bushfire Brigade
Mr M McBride	DFES Representative
Mr J Venn	Morangup Bushfire Brigade
Mr K French	Fire Control Officer
Mr W Hort	Toodyay Central Bushfire Brigade
Mr W Sutton	Julimar Bushfire Brigade
Mr B Fletcher	Coondle-Nunile Bushfire Brigade (Arrived 6:11 pm)

Staff

Ms P Kaur	Executive Support Officer
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Visitors

Nil

Apologies

Cr M McKeown	Shire President (Chairperson)
Cr R Mills	Councillor (Deputy Chairperson)
Mr A Hart	Temporary Chief Executive Officer
Mr C Stewart	Chief Bush Fire Control Officer
Mr D Canning	Julimar Brigade Representative
Mr L Hayward	Bejoording Brigade Representative

1.3 DISCLOSURE OF INTEREST

The Chairperson advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

2 MINUTES AND ADDITIONAL INFORMATION**2.1 CONFIRMATION OF MINUTES****Minutes of Meeting held on 12 March 2026****OFFICER'S RECOMMENDATION**

That the Unconfirmed Minutes of the Bushfire Advisory Committee Meeting held on 12 March 2026 be confirmed.

BFAC RECOMMENDATION NO. BFAC003/06/26**MOVED** Mr N Griggs**SECONDED** Mr W Sutton

That the confirmation of Unconfirmed Minutes of the Bushfire Advisory Committee Meeting held on 12 March 2026 be deferred.

MOTION CARRIED 8/0**2.2 INWARD/OUTWARD CORRESPONDENCE**

Nil.

2.3 REVIEW OF STATUS REPORT**2.3.1 Minutes of Previous meeting**

Attachments:

1. Previous Meeting Minutes

There is no status report prepared for this meeting however the attachment is for the purposes of confirmation of the minutes.

3 BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil.

4 OTHER BUSINESS / NEW BUSINESS OF AN URGENT NATURE**4.1 RISK MANAGEMENT**

S Roberts

- Mitigation Activity Fund (MAF) Application submitted for the 2026/2027 year.
- Not enough funding available to introduce fire mitigation activities to Pelham Reserve.
 - Could possibly explore at engaging volunteers to assist with this task.

4.2 PRESENTATIONS OR EVENTS**4.3 INCIDENT/EXERCISE REPORTS**

S Roberts

- The Shire of Toodyay Local Emergency Management Committee will be conducting its annual exercise for its next gathering on 10 September 2026 at 10:30 am.
 - The Bushfire Advisory Committee (BFAC) is invited to participate.

4.4 PROJECTS AND GRANT FUNDING

S Roberts

- New water tanks at Julimar will not be able to be used within the next 12 months.
- A future project involves moving the public standpipe to another location for better accessibility,

4.5 STRATEGIC REVIEW / PLANNING**4.6 ROUNDTABLE DISCUSSION AND AGENCY UPDATES**

B Fletcher

- The Coondle-Nunile Bushfire Brigade recently had its Annual General Meeting (AGM). As a result, the brigade now has new leadership
 - New members have already started.
 - The brigade is within the rebuilding phase currently.

W Sutton

- The Julimar Bushfire Brigade recently had its Annual General Meeting.
- The main priority for the Julimar Bushfire Brigade currently is recruitment of new members.

W Hort

- The Toodyay Central Bushfire Brigade had its Annual General Meeting on 12 May 2026.
 - Minor changes made to Lieutenant positions.
- Toodyay Central attended 83 incidents during the 2025/26 season, with 45 active responses and operations extending across multiple shires.
- Brigade members contributed 908 operational hours and 1,891 hours to training, administration, meetings, maintenance and preparedness activities, representing an estimated community value of \$153,945.
- A total of 26 members responded to incidents during the season, with 14 members attending more than 10 callouts.
- The 12.2 Appliance experienced lift pump bracket weld failure, identified during routine inspections.
 - The vehicle has since been issued with a fuel card.
 - Support from other brigades is being sought to assist with 12.2 driver availability and roster coverage.
- Two brigade representatives attended the ANZAC Day Dawn Service and laid a wreath on behalf of the brigade.
- Three new members have completed all required training and are now active operational members.
- Nine members attended the Emergency Services Dinner.
 - Appreciation expressed to sponsors, organisers, caterers and support staff for a successful event.
- Brigade acknowledged the strong camaraderie and professionalism demonstrated across all brigades throughout the fire season.
 - Thanked key personnel for their ongoing leadership and support.

M McBride

- Jon Broomhall has been recruited the Deputy Commissioner Operations for DFES.
- Bindoon Defence Base:
 - A full brigade familiarisation exercise is planned for 3 October 2026.
 - BFAC members are invited to attend.
- Will investigate Emergency Vehicle (EV) training opportunities for Bush Fire Brigades.
- An Officers Course is planned to be delivered in Toodyay.
- The Volunteer Management Support Officer, based in Northam, is available to assist brigades with volunteer recruitment and retention initiatives.

I MacGregor

- On behalf of the Chief Bush Fire Control Officer (CBFCO):
 - Congratulations were extended to the Coondle-Nunile Brigade for its progress in overcoming previous challenges, with recognition given to members for their efforts in rebuilding and strengthening the brigade.
- Appreciation expressed to all volunteers who attended the Emergency Services Dinner:
 - Thanks were extended to the organisers for delivering a successful event.

- A total of 86 brigade turnouts were recorded during the reporting period.
- Farmer Response:
 - Would like to organise an event to recognise and appreciate the efforts of individuals.

J Venn

- Thanked the organisers and volunteers involved in the Emergency Services Dinner.
- Advised there are potentially two new members joining the Moondyne Brigade.
- Additional recruitment posters are being organised to assist with attracting new volunteers.

N Griggs

- Expressed appreciation to all brigades for their efforts throughout the season.
- Reaffirmed ongoing support and willingness to assist brigades where required.

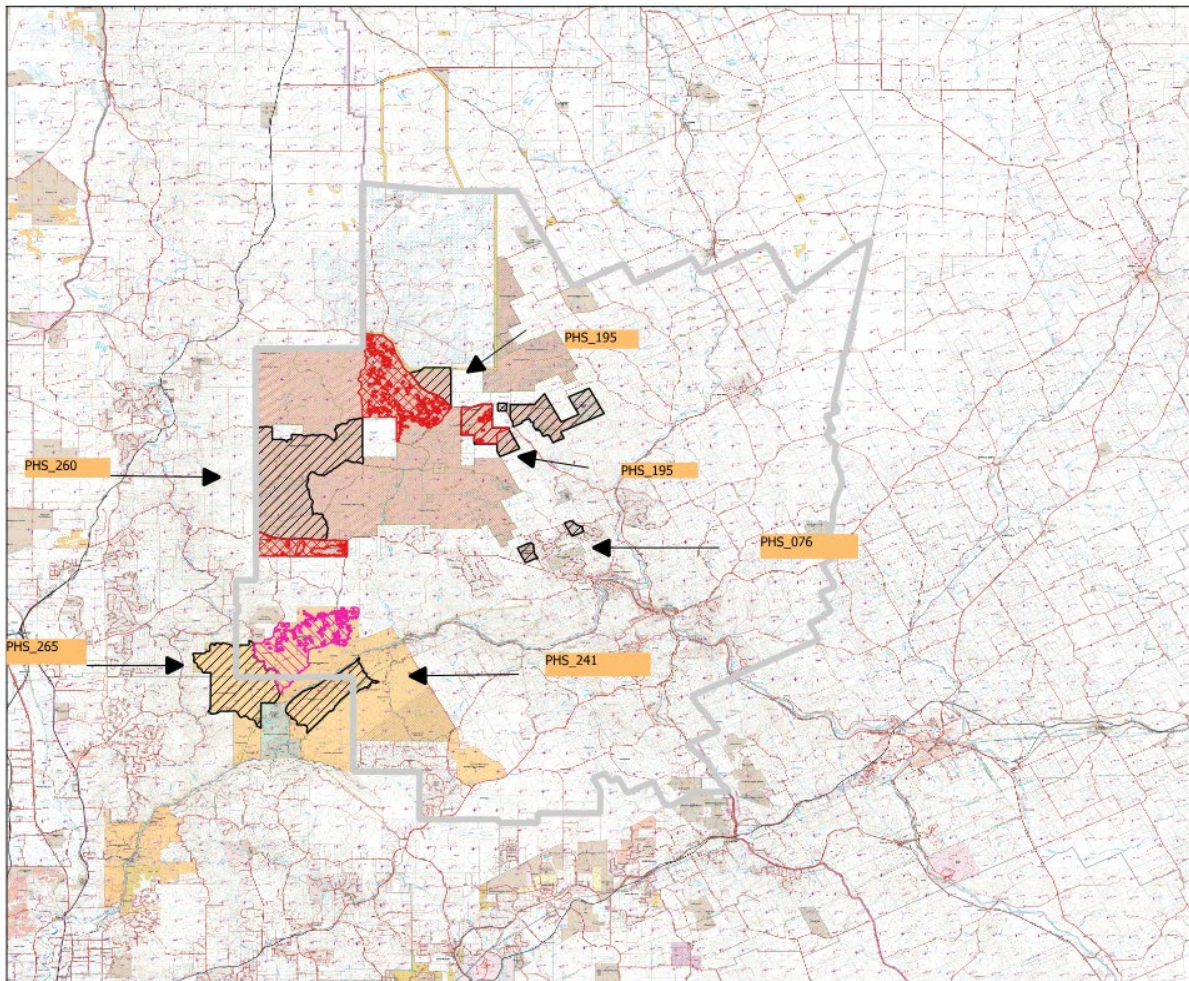
K French

- Raised concerns regarding the water tanks at the Recreation Centre, noting they are currently unable to be used for filling purposes.
 - S Roberts
 - Advised the issue has been assessed and can be resolved once a quotation is obtained from a plumber.
 - M McBride
 - DFES able to offer assistance to ensure any proposed solution is compliant with relevant requirements and standards.

S Roberts

- Department of Biodiversity, Conservation and Attractions (DBCA) Perth Hills Report:
 - Reported a successful 2026 prescribed burning season, achieving almost 50,000 hectares of prescribed burning across DBCA-managed land.
 - Only two bushfire incidents occurred within the Shire of Toodyay during the last quarter, both being small campfires in Julimar State Forest.
 - Five prescribed burns were included in the 2026 burn program within the Shire of Toodyay:
 - PHS_076 Rugged Hills – nil ignition.
 - PHS_195 Munyerring – 239.1 hectares completed, with one cell remaining.
 - PHS_241 Bald Hill – nil ignition.
 - PHS_260 Morley – 3,406.7 hectares completed, with remaining areas subject to seasonal exclusion.
 - PHS_265 Moondyne – 1,711.7 hectares completed, with one cell remaining.
 - Approximately 5,357.5 hectares of prescribed burning was completed within the Shire of Toodyay.

- Advised of favourable seasonal conditions enabled the completion of priority fuel reduction activities within the district.



- Community Engagement:
 - The Emergency Management Officer will focus on this as a priority.
- Fire Control Officers:
 - Nominations will open on 1 July 2026.
 - Final nominations are required no later than two weeks prior to the next BFAC meeting on 10 September 2026.

5 CONFIRMATION OF NEXT MEETING

The next meeting of the Bushfire Advisory Committee Meeting is scheduled to be held on 10 September 2026 commencing at 6:00 PM.

6 CLOSURE OF MEETING

The Chairperson closed the meeting at 6:43 pm.