



## **Bush Fire Advisory Committee Meeting**

# **Minutes**

**3 FEBRUARY 2015**

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING  
HELD IN COUNCIL CHAMBERS ON 3 FEBRUARY 2015

## Preface

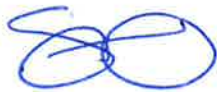
When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Bush Fire Advisory Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the Council.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are put together as an addendum to these Minutes.

## Unconfirmed Minutes

These minutes were approved for distribution on Thursday  
5 February 2015



Stan Scott  
**CHIEF EXECUTIVE OFFICER**

## Confirmed Minutes

These minutes were confirmed at a meeting held on ... 2/6/15 .....

Signed: .....  


*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*

# CONTENTS

## Shire of Toodyay

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1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
  2. **RECORDS OF ATTENDANCE / APOLOGIES**
  3. **DISCLOSURE OF INTEREST**
  4. **PUBLIC QUESTIONS (relating to the purpose of the meeting)**
  5. **CONFIRMATION OF MINUTES**
    - 5.1 Minutes of Meeting held on 17 September 2014
    - 5.2 Matters arising from previous minutes
    - 5.3 Review of the Bush Fire Committee Status Report
  6. **DEPUTATIONS / PRESENTATIONS / SUBMISSIONS (relating to the purpose of the meeting)**
  7. **BUSINESS LEFT OVER FROM PREVIOUS MEETING (if adjourned)**
  8. **REPORTS OF OFFICERS**
  9. **REPORTS OF COMMITTEE MEMBERS**
  10. **NEW BUSINESS OF AN URGENT NATURE**
  11. **NEXT MEETING**
- CLOSURE OF MEETING**

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**ADDENDUM** *with separate index follows Item 11*

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# CONTENTS

## Table of Contents

1. INTRODUCTION	1
2. OBJECTIVES	2
3. SCOPE	3
4. METHODOLOGY	4
5. DATA COLLECTION	5
6. ANALYSIS	6
7. RESULTS	7
8. DISCUSSION	8
9. CONCLUSION	9
10. REFERENCES	10
11. APPENDICES	11
12. BIBLIOGRAPHY	12

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# Shire of Toodyay

## BUSH FIRE ADVISORY COMMITTEE MEETING – 3 FEBRUARY 2015

### MINUTES

#### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 6.10pm.

The Meeting is being Chaired by Felix standing in for Corry Munson

#### 2. RECORDS OF ATTENDANCE / APOLOGIES

##### 2.1 RECORD OF ATTENDANCE

###### Members

Mr F McQuistan	Community Emergency Services Manager (CESM)
Cr B Rayner	Council Representative
Craig Stewart	Chief Bush Fire Control Officer (CBFCO)
Mr M Rogers	Deputy Bush Fire Control Officer (DBFCO) 1
Mr S Gamble	Morangup Brigade Representative
Mr M Middleton	Coondle-Nunile Brigade Representative
Mr P Sapwell	Julimar Brigade Representative
Mr M McKeown	Toodyay Central Bush Fire Brigade Representative
Mr I McGregor	Volunteer Fire and Rescue (Toodyay) Representative
Ms H Wearmouth	Bush Fire Volunteer Training Officer Representative
Mr S Scott	Chief Executive Officer

###### Staff

Mrs M Lamb	Corporate Administration Support Officer
Mr G Warburton	Reserves Manager

###### Visitors

Mr M Bartels  
Mr D Bartels  
Mr B Wearmouth

##### 2.2 APOLOGIES

Mr M Bowen	Department of Fire and Emergency Services (DFES)
Mr C Munson	Deputy 2 CBFCO 2
Cr A McCann	Deputy Council Representative
Cr B Lloyd	Council Representative

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING  
HELD IN COUNCIL CHAMBERS ON 3 FEBRUARY 2015

**3. DISCLOSURE OF INTERESTS**

Nil.

**4. PUBLIC QUESTIONS**

**4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4.2 PUBLIC QUESTION TIME**

Nil.

**5. CONFIRMATION OF MINUTES**

**5.1 Bush Fire Advisory Committee Meeting held on 17 September 2014**

**MOVED** Mr M Rogers

**SECONDED** Mr I McGregor

That the Unconfirmed Minutes of the Bush Fire Advisory Committee Meeting held on 17 September 2014 be confirmed.

**MOTION CARRIED**

**5.2 Matters arising from previous minutes**

Nil.

**5.3 Review of Bush Fire Advisory Committee Status Report**

Nil.

**6. DEPUTATIONS/PRESENTATIONS/SUBMISSIONS  
(relating to the purpose of the meeting)**

**6.1 Deputations**

Nil

**6.2 Presentations**

Nil

**6.3 Submissions**

Nil

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING  
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**7. BUSINESS LEFT OVER FROM PREVIOUS MEETING  
(if adjourned)**

**8. REPORTS OF OFFICERS**

**9. REPORTS OF COMMITTEE MEMBERS**

Cr B Rayner	<ul style="list-style-type: none"> <li>• Julimar Brigade attended 7 assists.</li> <li>• Time wasted sitting around waiting.</li> </ul>
Mr S Gamble	<ul style="list-style-type: none"> <li>• Disappointed that the person caught lighting fires in the Morangup area only received a fine of \$250.</li> <li>• Concrete tanks are ready to start.</li> <li>• FESA / SES Brigade moving in soon.</li> </ul>
Ms M Wearmouth	<ul style="list-style-type: none"> <li>• There is no training on the DEFS calendar for January/February</li> <li>• Training day organised for Feb – short notice</li> <li>• Training in March for 'Introduction to Fire Fighting'.</li> </ul>
Mr M Middleton	<ul style="list-style-type: none"> <li>• Shed up and running.</li> <li>• Member numbers are strong.</li> </ul>
Mr M Rogers	<ul style="list-style-type: none"> <li>• Thank you to SOT, Crews, Rangers – great jobs done by all.</li> <li>• Thank you to new Fire Chief Craig Stewart.</li> </ul>
Mr C Stewart	<ul style="list-style-type: none"> <li>• Thanks to the Brigades and support networks.</li> <li>• Thanks to the company who provided the gen set for the cool room – were to fix old one and provided a new one.</li> <li>• Welfare for fire fighters could be an issue.</li> <li>• SOT fuel trailer issue resolved.</li> <li>• High season units are working well.</li> <li>• MOU with Department of Defence – DFES and SOT to re-work so defence has a stronger presence.</li> <li>• Strike team leaving SOT to help with fires in South.</li> </ul>
Mr F McQuistan	<ul style="list-style-type: none"> <li>• Thanks to Brigade Captains.</li> <li>• 'Hurry up and wait' acknowledged.</li> <li>• Freedom of Entry parade is set for 2 May 2015.</li> <li>• High season units have been working overtime this season.</li> </ul>
Mr M McKeown	<ul style="list-style-type: none"> <li>• 47 shifts through Nov/Dec.</li> <li>• Received delivery of 4x4.</li> </ul>

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING  
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Mr P Sapwell	<ul style="list-style-type: none"><li>• Raised concern over communication with members and accuracy of information.</li><li>• Raised concerns over one truck night patrols.</li><li>• No fire debriefs as yet from the 2 most recent fires in SOT.</li><li>• Julimar Brigade has 17 new members.</li></ul>
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**10. NEW BUSINESS OF AN URGENT NATURE**

Mr F McQuistan presented DEFS Pathway packages to all Brigades.

**11. NEXT MEETING**

The next meeting of the Bush Fire Advisory Committee will be held on 5 May 2015.

**12. CLOSURE OF MEETING**

Meeting closed at 7.15pm



