



Bush Fire Advisory Committee Meeting

Minutes

2 June 2015

Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Bush Fire Advisory Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the Council.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are put together as an addendum to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 11 June 2015



Stan Scott
CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 4-8-15

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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Shire of Toodyay

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BUSH FIRE ADVISORY COMMITTEE MEETING – 2 JUNE 2015

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 6.00 pm.

The Meeting is being chaired by Stan Scott.

2. RECORDS OF ATTENDANCE / APOLOGIES

2.1 RECORD OF ATTENDANCE

Members

Mr R Koch	Community Emergency Services Manager (CESM)
Mr M Rogers	Deputy Bush Fire Control Officer (DBFCO) 1
Mr C Stewart	Chief Bush Fire Control Officer (CBFCO)
Mr M Middleton	Coondle-Nunile Brigade Representative
Mr G Scobie	Julimar Brigade Representative
Mr L Hayward	Bejoording Brigade Representative
Mr S Scott	Chief Executive Officer
Mr M Bowen	Department of Fire and Emergency Services (DFES)
Mr M McKeown	Toodyay Central Bush Fire Brigade Representative
Mr S Gamble	Morangup Brigade Representative
Cr B Rayner	Council Representative
Ms H Wearmouth	Bush Fire Volunteer Training Officer Representative
Cr B Lloyd	Council Representative
Mr M Passoti	Department of Parks & Wildlife

Staff

Mrs N Rodger	Accountant
Mr G Warburton	Reserve Management Officer

Visitors

Mr D Bartels
Mr B Wearmouth
Mr J Hansen

2.2 APOLOGIES

Nil

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS ON 2 JUNE 2015

3. DISCLOSURE OF INTERESTS

Nil

4. PUBLIC QUESTIONS

4.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.2 PUBLIC QUESTION TIME

Nil.

5. CONFIRMATION OF MINUTES

5.1 Bush Fire Advisory Committee Meeting held on 3 February 2015.

MOVED Mr M Rogers

SECONDED Mr C Stewart

That the Unconfirmed Minutes of the Bush Fire Advisory Committee Meeting held on 3 February 2015 be confirmed.

MOTION CARRIED

5.2 Matters arising from previous minutes

Nil

5.3 Review of Bush Fire Advisory Committee Status Report

Nil.

**6. DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
(relating to the purpose of the meeting)**

6.1 Deputations

Nil

6.2 Presentations

Nil

6.3 Submissions

Nil

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
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**7. BUSINESS LEFT OVER FROM PREVIOUS MEETING
(if adjourned)**

Nil

8. REPORTS OF OFFICERS

Mr R Koch	<ul style="list-style-type: none">• FCO reviews have commenced• FCO will receive a letter regarding the role & responsibility plus any training completed etc. Response required if they wish to be considered for the position.• Review/Audit on WAERN Radios.• There are some planned burns but restricted due to weather conditions
Mr S Scott	<ul style="list-style-type: none">• Council has agreed to hire a consultant to review the Access/Egress Tracks/Strategic Firebreaks to ensure that the work is being carried out correctly/adequately ie correct signage etc• Feedback will be sort from the brigades• Internal review of the mapping provided such as burn scar scape files• Greg Warburton is reviewing reserves in the Shire assessing risks.• Fire & Ranger resources are to be located at the one place being the Shire Depot on Railway Road.

9. REPORTS OF COMMITTEE MEMBERS

Mr M McKeown	<ul style="list-style-type: none">• Gary Holland passed away in April.• Annual elections have been held with only one change. R Koch has been replaced with M Devlin.• Lost five experienced fire fighters for varying reasons.• Fire blinds have been fitted.
Mr C Stewart	<ul style="list-style-type: none">• Acknowledge the service of G Holland• Have received numerous call outs which have been frustrating with the public not accessing the dangers.• Information is going into the Herald to encourage more care when conducting burns.• FCO meetings had great feedback regarding the change to permit procedures. This was a trial and will wait and see if it's adopted for next year.

MINUTES OF BUSH FIRE ADVISORY COMMITTEE MEETING
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	<ul style="list-style-type: none"> • Meetings to be held regarding appointment of deputies. May look into job sharing. • Changes to SOP's and brigades conducting permit burns.
Mr G Scobie	<ul style="list-style-type: none"> • 6 new members and all will still need training. • We have had great feedback from turnouts for burns. • AGM in 2 weeks' time and Mr G Scobie will be stepping down as Captain.
Mr M Bowen	<ul style="list-style-type: none"> • Complete review and checks of the WAERN radios will be conducted over the next few months in buildings and vehicles. • Debrief will be held with Defence on 17 June. • Regional burns will be conducted shortly. • Major review of the Boddington and Northcliffe fire. Debrief was conducted and information passed on. • Better co-ordination of extra resources. • Freedom of Entry was a great day and thanks for the support in assisting with incidents across the state.
Mr M Rogers	<ul style="list-style-type: none"> • Thanks to all brigades and their members. • Mr M Rogers will be standing down as deputy.
Mr M Middleton	<ul style="list-style-type: none"> • Have had a few new members, one with experience from Wanneroo. • AGM has been held. • Might be issues next year for volunteers due to work commitments.
Mr S Gamble	<ul style="list-style-type: none"> • Have had the AGM and have a couple of new members. • 15 people have put hand up for the SES. • The SES Truck and trailer are in the shed
Mrs H Wearmouth	<ul style="list-style-type: none"> • Training has been cancelled more often than not due to participation numbers. • Participants must advise by the due date if they want to attend.
Mr M Pasotti	<ul style="list-style-type: none"> • Thanks to the district for the support given.

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10. NEW BUSINESS OF AN URGENT NATURE

Nil

11. NEXT MEETING

The next meeting of the Bush Fire Advisory Committee will be held on 4 August 2015.

12. CLOSURE OF MEETING

Meeting closed at 6.41 pm

