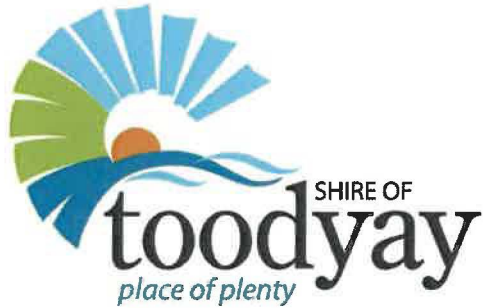




Bushfire Advisory Committee Meeting

6 November 2024

Minutes

To: Bushfire Advisory Committee Meeting Members and Councillors.

Here within are the Meeting Minutes of the Bushfire Advisory Committee Meeting, held on the above-mentioned date in the Shire of Toodyay Council Chambers, 15 Fiennes Street, Toodyay WA 6566.

Aaron Bowman

CHIEF EXECUTIVE OFFICER



Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the next Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the Committee.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into separate attachments to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 13 November 2024.



Aaron Bowman

CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 6 February 2025.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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1 DECLARATION OF OPENING

Cr M McKeown, Chairperson, declared the meeting open at 6.00pm.

1.1 ANNOUNCEMENT OF VISITORS**1.2 RECORD OF ATTENDANCE AND APOLOGIES**Members

Cr M McKeown	Shire President (Chair)
Mr R Koch	Deputy 2 CBFCO / CESM
Mr C Stewart	Chief Bush Fire Control Officer
Mrs E Francis	Emergency Management Officer
Mr N Griggs	Deputy 1 CBFCO
Mr I MacGregor	Toodyay Volunteer Fire & Rescue
Mr L Hayward	Bejoording Brigade Representative
Mr P Hay	DFES District Officer (Teams)
Mr D Canning	Julimar Brigade Representative
Mr J Daniels	Toodyay SES Representative / Morangup BFB representative
Mrs A Zimmermann	Coondle BFB
Mr S Tunncliffe	Coondle-Nunile BFB Representative
Mr W Hort	Toodyay Central BFB Representative
Cr J Prater	Councillor

Staff

Mr A Bowman	Chief Executive Officer
Ms J O'Driscoll	Executive Support Officer
Mr C Sullivan	Executive Manager Infrastructure, Assets & Services
Mr W Sutton	Reserves Management Officer
Mr S Wilcocks	Ranger

Visitors

Cr Dival	Deputy Shire President
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Apologies

Nil

1.3 DISCLOSURE OF INTEREST

The Chairperson advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

2 MINUTES AND ADDITIONAL INFORMATION

2.1 CONFIRMATION OF MINUTES

Minutes of Meeting held on 7 August 2024

OFFICER'S NO.BFAC006/11/24	RECOMMENDATION/BFAC	RESOLUTION
MOVED	Mr I MacGregor	
SECONDED	Mr C Sullivan	
That the Unconfirmed Minutes of the Bushfire Advisory Committee Meeting held on 7 August 2024 be confirmed.		
Amendment: Record of Attendance Ebony Acting CESM		
<u>Voted For:</u>	Crs C Sullivan, M McKeown, R Koch, C Stewart, E Francis, N Griggs, G Warburton, I MacGregor, L Hayward, P Hay, J Venn, S Tunncliffe, S Vlaar, W Hort, J Prater, W Sutton and A Bowman	
<u>Voted Against:</u>	Nil	
MOTION CARRIED 17/0		

2.2 REVIEW OF STATUS REPORT

2.2.1 Confirmation of Minutes and Status Report

Attachments:	1. Extract of Minutes from August 2024; and 2. Updated Status Report. 3. Committee Member Reporting Form.
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The extract of the BFAC Minutes from August 2024 are provided for confirmation purposes.
The BFAC Status report is provided for review.

The Committee Member Reporting Form is provided with this agenda, and separately via email for members to complete upon receipt of the Agenda for the BFAC Meeting and email completed forms to records@toodyay.wa.gov.au

Please note that once the meeting is held, the title of this report will change to say update of the Status Report, in the minutes of the meeting.

2.3 INWARD/OUTWARD CORRESPONDENCE

Nil.

3 BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil.

4 OFFICER REPORTS**4.1 Adoption of Bush Fire Brigades Local Law 2024**

Date of Report:	3 September 2024
Applicant or Proponent:	Shire of Toodyay
File Reference:	LAW1
Author:	R Koch – Community Emergency Services Manager
Responsible Officer:	A Bowman – Chief Executive Officer
Previously Before Council:	Nov 2023 – Local Law Review
Author's Disclosure of Interest:	Nil
Council's Role in the matter:	Executive
Attachments:	1. Gazettal 1946; and 2. Gazettal 1970; and 3. New Bush Fire Local Law 2024.

PURPOSE OF THE REPORT

To consider the new Bush Fire Brigades Local Law (**Attachment 1**) and make a recommendation to Council.

BACKGROUND

Local laws can only be made when authorised by the *Local Government Act 1995* (the Act) or other written laws but cannot be inconsistent with any State or Federal law.

Under the *Bush Fires Act 1954* a local government may establish and maintain one or more bush fire brigades for the purpose of carrying out normal brigade activities. The *Bush Fires Act 1954* also prescribes that a local government may, and in another circumstance shall, operate its bush fire brigade in accordance with local laws.

Two Bush Fire Brigades Local Law entries in the government gazette have been located as follows:

- GG 15 July 1970, page 2101
- GG 6 Dec 1946, page 1499. By-laws Toodyay Rd Board.

Research indicates that neither of these have been repealed.

In 2023 DFES wrote to Local Government's informing them importance of local laws for legislative requirements. Advice from WALGA indicated the Shire's local law was valid, however legislation requires periodic reviews of local laws and this has not occurred.

Officers compared a variety of other local government's bush fire local laws and developed a local law that is Toodyay specific.

COMMENTS AND DETAILS

This report is for the Bush Fire Advisory Committee to consider the attachments and make a recommendation to Council.

The proposed Local Law is intended to compliment current and future planned review of the Shire of Toodyay Bush Fire Operating Procedures.

The implementation of the new local law will provide a basic framework for operation of the Shire's Bush Fire Services and in doing so meet the requirements of the *Bush Fires Act 1954*.

Bush Fire Operating procedures will continue to exist to provide administrative and operational guidance to the Service. This approach will ensure that operating procedures remain adaptable for process refinement within the basic structure (provisions) of the local law).

IMPLICATIONS TO CONSIDER

Consultative:

Nil.

Legal and Statutory:

Section 41(1) of the *Bush Fires Act 1954*:

For the purpose of carrying out normal brigade activities a local government may, in accordance with its local laws made for the purpose, establish and maintain one or more bush fire brigades and may, in accordance with those local laws, equip each bush fire brigade so established with appliances, equipment and apparatus.

VOTING REQUIREMENTS

Simple Majority

Officer's Recommendation/BFAC Resolution No.BFAC007/11/24

Moved Mr C Stewart

Seconded Mr N Griggs

The Bush Fire Advisory Committee recommends to Council the following:

That Council, under absolute majority, pursuant to the provisions of section 3.12(3) of the Local Government Act 1995 resolves its intent to adopt the Shire of Toodyay Bush Fire Brigades Local Law 2024 with the following amendment, replace "Bush Fire Brigade Officers with Elected Officers.

- (a) The purpose of which is to provide for the establishment, organisation and maintenance, administration and funding of bush fire brigades.

- (b) The effect of which will repeal the previous local laws and ensure that bush fire brigades will be organised and managed to comply with this local law.
- (c) The justification of which is that it will provide rules to a bush fire brigade governing the operation of a bush fire brigade pursuant to the Bush Fires Act 1954 and the provisions of its subsidiary legislation.

Voted For: Crs C Sullivan, M McKeown, R Koch, C Stewart, E Francis, N Griggs, G Warburton, I MacGregor, L Hayward, P Hay, J Venn, S Tunnicliffe, S Vlaar, W Hort, J Prater, W Sutton and A Bowman

Voted Against: Nil

Motion carried 17/0

4.2 Bush Fire Service Work Health and Safety

Date of Report:	25 October 2024
File Reference:	FIR1
Author:	R Koch – Community Emergency Services Manager
Responsible Officer:	C Sullivan – Executive Manager Infrastructure, Assets & Services
Attachments:	Nil

PURPOSE

To provide information to the Bush Fire Advisory Committee regarding the introduction of new processes to ensure compliance with the *Work Health and Safety 2020 (WHS Act)* and associated regulations.

BACKGROUND

The WHS Act came into effect March 2022. This new legislation has further formalised the responsibilities of employers which in some respects were implied but not explicitly stated under previous health and safety legislation. This is true for management of volunteers for which the WHS Act clearly defines as workers or employees. In short, whether a volunteer or employee on the payroll, the responsibility of the employer (in this case the Shire) with respect to health and safety in the workplace are considered equal. Both the brigade station and the fire ground are considered the workplace of the bush fire volunteer.

Local government insurers and risk advisors, LGIS, have been raising awareness within the wider local government industry regarding management of volunteers. The Shire has elected to introduce changes to strengthen its management of Bush Fire Service personnel.

COMMENTS AND DETAILS

In a basic form there are three key pillars to achieve good WHS practices:

- Training;
- Doctrine (incorporating administration practices, standard operating procedures, and record keeping); and
- Personal Protective Equipment/Clothing PPE/C.

Training

The Shire of Toodyay utilises DFES developed training packages to train our members in their roles.

However, induction processes are required to ensure WHS compliance and as such a work health and safety induction is being introduced for both new and existing members. This will take the form of the *DFES Work Health and Safety Induction* via the eAcademy. Members will have until 31 December 2024 to complete this requirement.

The DFES induction product was chosen in consultation with LGIS owing to:

- It is contextualised to the emergency services sector.
- It utilises existing (eAcademy) system familiar to most members.
- The eAcademy integrates with the membership database streamlining administration.
- Provides ability for members and supervisors (i.e. Captains) to view completion records of their members.
- Approximately 20% of membership have already completed this course.
- The content is utilised by all DFES brigades, groups and units (BGUs) reducing duplication for BFS members dual listed with SES, VFRS and VMRS.
- Furthermore, a WALGA and DFES combined working group is currently evaluating a draft variant of the chosen package which would be further contextualised to Local Government Bush Fire Service via the eAcademy.

Members have been enrolled in the *DFES Work Health and Safety Induction* in the eAcademy and informed via email and SMS (25 November 2024) of this requirement.

Update of doctrine relating the above process will occur.

Doctrine/Administration

SOPs – The Shire of Toodyay adopted Bush Fire Operating Procedures in 2014, with a number of updates since adoption. A full review of both the administration and operating procedures is underway, with consultation to occur at a future BFAC during drafting and adoption process.

Records – The Shire will shortly undertake a process to confirm and enhance membership records. This will require actions from all members. This process will include:

- Provision of current records to each member for review and confirmation.
- Medical declaration questions.
- Onboarding acknowledgment – this will confirm induction knowledge relating to site (station) and local context (i.e. SOPs and reporting procedures) and will be recorded using the *Volunteer Firefighter Induction* on the eAcademy (as per DFES process).

For simplicity, the above will be carried out in a single document for review, confirmation and acknowledgment, with a completion requirement for all members by 31 December 2024. Members have been informed about this requirement via email. At the date of report writing, DFES is working on a machine-readable report for all LGs to support the streamlining of the current membership confirmation for members (and the administrators). Based on timelines indicated by DFES, the Shire aims to be commencing this process with members mid-November.

Effect on New Membership Applications – To reflect the above requirements, changes to new membership application processes are also being implemented. This will ensure that all new personnel achieve relevant requirements as they move through the registration/onboarding process without retrospective actions from either the member or Shire. Captains will be informed of process changes and doctrine updated accordingly.

Other – The Shire has previously limited access to the BART application to active fire fighters only (or by individual consideration of auxiliary member role). This was due to BART's primary function of indicating availability for turnout. Increasingly BART is being used as a

communication medium and an intranet of sorts via documents function disseminating information, forms and links to systems. As the latter uses have relevance to auxiliary membership as much as firefighters, the Shire is currently considering providing the app to all members with the intent of broadening the rollout. Captains/members will be informed of outcomes/rollout in due course.

PPE/PPC

The Shire currently issues and records PPE/C to all members. The Shire has also implemented diesel particulate matter management to reduce impacts related to stored PPE/C. Update of doctrine relating to PPE/C will occur to reflect current issuing and management standards being practiced.

OFFICER'S RECOMMENDATION/BFAC RESOLUTION NO.BFAC008/11/24

MOVED Mrs E Francis

SECONDED Mr J Venn

That the Bushfire Advisory Committee notes the officers advice contained in this report.

Voted For: Crs C Sullivan, M McKeown, R Koch, C Stewart, E Francis, N Griggs, G Warburton, I MacGregor, L Hayward, P Hay, J Venn, S Tunnicliffe, S Vlaar, W Hort, J Prater, W Sutton and A Bowman

Voted Against: Nil

MOTION CARRIED 17/0

4.3 Facility Scheduled Maintenance

Date of Report:	28 October 2024
File Reference:	FIR1
Author:	R Koch – Community Emergency Services Manager
Responsible Officer:	C Sullivan – Executive Manager Infrastructure, Assets & Services
Attachments:	1. Facility Maintenance Schedule

PURPOSE

To provide information to the Bush Fire Advisory Committee regarding the establishment of a facility maintenance schedule as it applies to Bush Fire Service locations.

BACKGROUND

Over recent years, three of the five bush fire brigades have transitioned from basic fire sheds to fit for purpose fire stations. The new facilities require higher levels of upkeep owing to their enhanced features.

The Bush Fire Advisory Committee first raised issues surrounding preventive maintenance of bush fire stations at the 08 February 2023 meeting. An update providing a proposed list of items and indicative frequencies was tabled at the 7 February 2024 meeting.

COMMENTS AND DETAILS

The Shire has further considered the required maintenance items and timing for each, and has developed a schedule (**Attachment 1**), to which it proposes to carry out works. The purpose of carrying out scheduled maintenance, is to ensure uninterrupted operations, longevity of facilities and to meet compliance standards including workplace safety considerations.

The schedule considers additional items than previously foreshadowed to the committee, and includes details where items exist on both stations and vehicles (i.e. first aid items, fire extinguishers).

The Shire will coordinate the works in line with the schedule. The schedules commencement date is January 2025.

OFFICER'S RECOMMENDATION/BFAC RESOLUTION NO.BFAC009/11/24**MOVED** Mr W Hort**SECONDED** Mr D CanningThat the Bushfire Advisory Committee notes the schedule (**Attachment 1**) of this report.

Voted For: Crs C Sullivan, M McKeown, R Koch, C Stewart, E Francis, N Griggs, G Warburton, I MacGregor, L Hayward, P Hay, J Venn, S Tunnicliffe, S Vlaar, W Hort, J Prater, W Sutton and A Bowman

Voted Against: Nil

MOTION CARRIED 17/0

4.4 Cobbler Pool Camping Restrictions

Date of Report:	1 November 2024
File Reference:	FIR1
Author:	R Koch – Community Emergency Services Manager
Responsible Officer:	C Sullivan – Executive Manager Infrastructure, Assets & Services
Attachments:	Nil

PURPOSE

To provide information to the Bush Fire Advisory Committee regarding the restrictions to camping at Cobbler Pool.

BACKGROUND

Several years ago, a private land holding in the vicinity of Cobbler Pool area underwent subdivision with the area locally known as the Cobbler Pool Camp Site reverting to crown land with Shire management. More specifically this site is now known as Lot 112/P410101 or Reserve 539140.

Since this time, free camping on the land has steadily increased. Fire incidents have also increased with several callouts over the last few years to this site.

Ranger Services have also noted several campfires which have been left unextinguished and unattended during the recent restricted burning period.

The *Land Administration (Land Management) Regulation 2006* Section 15 contains provisions relating to camping. Specifically, but not limited to; a person must not camp on regulated land other than in area designated for camping.

The Bush Fire Advisory Committee has noted the emerging issue surrounding potential fire incidents stemming from this site.

COMMENTS AND DETAILS

The Cobbler Pool site is a degraded environment dominated by high fine (grass) fuel load which is both susceptible to ignition and fast rate of spread of a fire. Being a river/valley-based location, the adjacent upslope adds to the risk of spread of fire (particularly to the north). The greater Julimar subdivision area is situated at the top of this upslope.

The 2023 Avon Valley Fires (caused by rail movement) in this area, highlighted the potential of fire originating in this area.

In addition to management of fire risk the Shire has also considered:

- Sanitation/environmental health risks.
- The uncontrolled railway crossing which both splits the site and represent the main access to riverside locations where most of the camping has been noted as occurring.

The Shire is currently liaising with LGIS (local government insurers and risk advisors) to further understand the risks associated with continued unauthorised camping on the site.

As an initial action, the Shire has decided to restrict (prohibit) camping during the Prohibited Burning Period (nominally 01 November – 08 March annually).

The Shire may consider further restricting camping once LGIS advice is received and considered.

Staff are currently undertaking the following immediate actions:

- Organising signage
- Repairing fencing/gates to restrict vehicle access.
- Ranger Service patrols
- Advertising

Locked gates will utilise the Shire 'fire' lock to ensure Bush Fire Service access to the site is maintained.

Arc Infrastructure, who have a proximity interest in the site, and occasionally use the site as a temporary material and plant lay-up area, are being liaised with regarding the changes. There is no intention of restricting Arc Infrastructure use of the site.

OFFICER'S RECOMMENDATION/BFAC RESOLUTION NO.BFAC010/11/24

MOVED Mr N Griggs

SECONDED Cr J Prater

That the Bushfire Advisory Committee notes the contents of this report.

Voted For: Crs C Sullivan, M McKeown, R Koch, C Stewart, E Francis, N Griggs, G Warburton, I MacGregor, L Hayward, P Hay, J Venn, S Tunnicliffe, S Vlaar, W Hort, J Prater, W Sutton and A Bowman

Voted Against: Nil

MOTION CARRIED 17/0

5 OTHER BUSINESS / NEW BUSINESS OF AN URGENT NATURE**5.1 RISK MANAGEMENT****5.2 PRESENTATIONS OR EVENTS**

5.3 INCIDENT/EXERCISE REPORTS

EXERCISE BY VOLUNTEERS AT COONDLE – GREAT ATTENDANCE AND SUCCESS.

5.4 PROJECTS AND GRANT FUNDING

MITIGATION SCHEDULE MODIFIED DUE TO LATE RAINS IN OCTOBER, FMS DOING BULK OF WORK AND COMMENCED WITH EXTRACTS AND WELLARDS POOL

SMALLER JOBS HAVE GONE TO CONTRACTORS

AVON RIVER – DFES ARE CURRENTLY WORKING THROUGH ISSUES TO GET PROGRAM RUNNING, SLIGHT DELAY.

DRF GRANT – STARTING TO GET QUOTES FOR MITIGATION QUOTES TO START NEXT YEAR ON LAND NEAR GOLF COURSE.

PHIL HAYES – ISSUES WITH ABORIGINAL PERMITS – MITIGATION WORK WILL NOT BE COMPLETE BEFORE SUMMER – THIS IS A HUGE RISK.

5.5 STRATEGIC REVIEW / PLANNING**5.6 ROUNDTABLE DISCUSSION AND AGENCY UPDATES**

Lawrence Hayward – Bejoording Brigade Representative

Thanks Ebony for the training day, would like to see more of it.

Raised the matter of fire breaks at Beejoording fire station – to be made a priority.

Will Hort – Toodyay Central

BFAC Meeting 6 November 2024 Captains report

Since last BFAC our Brigade received 20 callouts of which 7 were stand downs (bulk being 7 in September and 9 in October).

In total these callouts amounted to 104 crew hours deployed.

On Sunday 20th October a combined round robin training activity was conducted at Coondle station at which all brigades were represented.

Topics covered included collar tank deployment, drafting, shipping a hydrant, map reading, turnover and radio procedures.

18 of our members attend the training which was a good turnout.

The training proved an invaluable refresher for all who attended across the brigades and was very well received by all.

Many thanks to Coondle brigade for putting on an enjoyable lunch.

Toodyay Central has two new members who have commenced as active fire fighters in October and three more new members completing their training in November.

We will have a Christmas lunch on Sunday 1 December at the station (in case of a callout) where some of our members will be presented with service awards. Rob Koch has been invited to present these awards.

Dale Canning – Julimar

Both trucks back after servicing. New members need familiarising with appliances. 1 new member ready to go another almost ready. Julimar represented at Toodyay Show, well attended by the crew. Thanks to leadership team for their support.

Jayden Daniels – Morangup

Trucks back after servicing, 1 new member ready to go. Water tanks all full at the station. Christmas function on 16th November in Morangup at local distillery. Driver shortage just like Coondle, will do what we can.

Ian MacGregor – TVFRS

Will be out of action for 3 months due to knee replacement.

Members could not attend Ebony's training as they were busy with the show, it is great to see all the training. It comes through with the professionalism on the fire ground and it is only going to get better. A few car accidents.

Craig Stewart - Fire Chief

Thanked all brigades and to Rob for keeping up with appliance maintenance. Prompt action on aging fleet.

BOC update on SES act next week, no information to discuss yet.

Thanks to 12-2 roster, been busy. Lots of vehicle fires on the highway.

Nick Griggs – Deputy Fire Chief

Training great success. VRFS was also great.

Showing skills before getting back out on fire ground. I have an issue that ongoing training is not required before turning up to fires. Would like to see that people need to demonstrate skills before going on fire ground. If you are a crew without a driver, contact incident control via the radio to advise that, we may be able to match up drivers with crews and crews with drivers. Don't just rely on your brigade.

No dramas with roadworks.

Phil Hay – DFES District Officer

Air support grain harvest operations in full swing, we have two sets of fixed wings one based in Geraldton and one at Narrogin. They will be moved around as required.

Heletanks moved to Northam, will continue to move around.

Two type 1 Heletanks secured by government. 2 based in Serpentine and two at Gingin, great response time for Toodyay, don't be scared to call air support early.

Staffing, DFES are light on. Rural is ok but Urban is a problem.

Mitigation big hold up on permits waiting to be authorised, Avon River is a huge risk. Mobilise air support early.

New portable radios being rolled out. Early next year to replace hand held vertexes, used in Kimberly.

Establishing a working group with DPIRD. CSIRO and DPIRD confirmed fire behaviour is far more intense than it was. Research burns planned for next year for crops.

Yesterday's fire at York 3.5km in the first half an hour, reminder to be safe.

Christmas off for the first time in 19 years, thank you and have a safe Christmas.

Rob Koch - CESM

Driver shortages, reminder there is an ability to fund upgrades from car to truck. We don't have restrictions on numbers and can fund the cost of a lesson.

Only 11 filters to be replaced, brigades know who they are and are following up.

Wes

During permit season we had 60 applications in, and only a couple rejected towards the end.

There are no reported issues from the permit burns.

Committee Member Reporting form

Reporting Details

☐ I request for the item noted below to be discussed at the next:

Committee

Meeting:

(please tick)

- ☐ Audit & Risk Committee ☒ **Bushfire Advisory Committee**
☐ Environmental Advisory Committee
☐ Local Emergency Management ☐ Museum Advisory Committee

Date of Committee Meeting: **06/11/2024**

Item Name / Subject / Title / Purpose: Coondle Round Table

Are you tabling attachments at the meeting? ☐ Yes ☐ No ☒

The background information is:

We've acknowledged the fact that the Shire is conducting roadworks on Toodyay Bindi-Bindi Road, the members have been briefed regarding the communication with traffic management (on channel 10 UHF) and how to navigate the roadworks safely when turning out to an incident.

Training has been focused on the appliances and equipment to keep things fresh in the minds of our firefighters.

Weekly vehicle checks are well attended, the anticipation is building for the summer months.

Driver shortages are still an issue, not just for Coondle but I'm sure all brigades are in a similar position, don't see a short term fix for this however, new membership may provide licenced people but will have to undergo DFES/Local Government driver training.

We've only had one new applicant since the last BFAC meeting, would have liked more but one is better than none, he is booked to undergo the second part of basic training this month and will be good to go thereafter.

Proposed recommendation required? ☐ Yes ☐ No write some wording below

N/A

COMMITTEE MEMBER DETAILS

Name(s): Steve Tunncliffe,

Organisation representing

(if applicable): Coondle Nunile VBFB

Contact Details: Phone No: 0424 033 313 Email: steve.tunncliffe@hotmail.com

OFFICE USE ONLY

- ☐ **Officer Received Date:** _____ **Resolution Number:** _____
☐ **Council approved** ☐ **Report minuted**

6 CONFIRMATION OF NEXT MEETING

The next meeting of the Bushfire Advisory Committee Meeting is scheduled to be held on 6 February 2025 commencing at 6pm .

7 CLOSURE OF MEETING

The Chairperson closed the meeting at 7.03pm.