



AVON REGIONAL ORGANISATION OF COUNCILS (AROC)

Minutes

11 March 2019

Unconfirmed Minutes

These minutes were approved for distribution on 12 March 2019.

Stan Scott
Chief Executive Officer
AROC Secretariat


When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Avon Regional Organisation of Councils (AROC) Meeting, where the Minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

Confirmed Minutes

These minutes were confirmed at a meeting held on 10-6-19.....

Signed: .....

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

AVON REGIONAL ORGANISATION OF COUNCILS

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MONDAY 11 MARCH 2019

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ATTACHMENT with separate index follows Item 9.

AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES

11 MARCH 2019

1. DECLARATION OF OPENING

Cr B Rayner, Chairperson, declared the meeting open at 9.32am.

2. PRESENTATIONS

2.1 Radiation Oncology Services for Patients Living in the Wheatbelt

Veronica Connaughton, Business Development Manager from Icon Cancer Centre, Midland wishes to address AROC CEO's and Presidents in relation to their services.

Discussion Points were as follows:

- Centralised Cancer Care Clinic for the Wheatbelt region.
- Making it easier for patients to access medical care of this type.
- The need for Federal funding but this is being hampered by the lack of support from WA Health.
- Midland has the population base to make this centre viable.

Guidance from the AROC Members was as follows:

All members to take this information back to their respective Councils and consider letters of support from each individual Council.

3. RECORD OF ATTENDANCE / APOLOGIES

Members:

Cr B Rayner	Shire President, Shire of Toodyay
Mr S Scott	CEO, Shire of Toodyay
Mr P. Bentley	CEO, Shire of Goomalling
Mr J Whiteaker	CEO, Shire of Northam
Cr C Antonio	Shire President, Shire of Northam
Mrs R McCall	CEO, Shire of Dowerin
Cr D Hudson	Shire President, Shire of Dowerin
Mrs G Teade	CEO, Shire of Victoria Plains
Mr P Martin	CEO, Shire of York
Cr D Wallace	Shire President, Shire of York

3.1 Apologies

Cr D Lovelock	Shire President, Shire of Victoria Plains
Cr B Haywood	Shire President, Shire of Goomalling

AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,
SHIRE OF TOODYAY, ON 11 MARCH 2019

4. CONFIRMATION OF MINUTES

4.1 Minutes of Meeting held on 3 December 2018

OFFICER'S RECOMMENDATION/AROC RESOLUTION NO. 01/03/19

MOVED: Cr Antonio

SECONDED: Cr Wallace

That the Unconfirmed Minutes of the Avon Regional Organisation of Councils meeting held on 3 December 2018 be accepted as a true and correct record.

MOTION CARRIED

4.2 Notes of the CEO Meeting held on 4 February 2019.

Nil

5. MATTERS ARISING

5.1 From the Minutes of the last AROC meeting.

Nil

5.2 From the Notes of the last CEO Meeting (when available)

Presentation to encourage stronger relationships between local businesses and local Chambers of Commerce.

5.3 From the Action List

Nil

6. ITEMS OF BUSINESS

6.1 Financial Report

OFFICER'S RECOMMENDATION/AROC RESOLUTION NO. 02/03/19

MOVED: D Hudson

SECONDED: Cr Antonio

That the financial report be received.

MOTION CARRIED

6.2 Update on Localised Information – presentation given to the AROC CEO's on 4 Feb 2019

The CEO, Shire of Northam gave a verbal update on Localised Information

6.3 Update on the AROC Waste Services RFQ

The CEO, Shire of Northam gave a verbal update with notice of a Tender to be released shortly to be coordinated by Shire of Northam.

AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,
SHIRE OF TOODYAY, ON 11 MARCH 2019

6.4 WALGA – Request from Executive Manager

Date of Report:	8 March 2019
File Reference:	ORG3
Attachments:	1. Local Government Cooperation and Shared Services – January 2019

PURPOSE

To consider correspondence from WALGA in regard to cooperation and Shared Services.

BACKGROUND

An email from Tony Brown, Executive Manager, Governance and Organisational Services, WALGA was sent to all local governments that stated as follows:

“Dear Chief Executive Officers

Last year we surveyed Local Governments to identify the level of cooperation and range of shared services currently occurring across the sector. Attached is a summary of the survey responses and provides a great insight into collaborative arrangements currently operating across WA.

As a resource for Local Government, we plan to share this information on our website, develop useful template tools and resources, and provide support to those Local Governments keen to implement governance arrangements to assist them in the delivery of functions and services. This will extend to the establishment of Regional Subsidiaries and if included in the new legislation, Beneficial Enterprises.

We also intend to share this with the Minister and the Department of Local Government, Sport & Cultural Industries to demonstrate how Local Government is working to increase productivity and service delivery through collaboration.

Our request to you is to review the attached information and:

- Advise of any corrections;*
- Advise of any shared service arrangements not included and provide details; and*
- Advise of any arrangements where large Local Governments are providing support to small regional Local Governments, and provide details.*

Please send your feedback to Anne Banks-McAllister at abanksmcallister@walga.asn.au.”

AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,
SHIRE OF TOODYAY, ON 11 MARCH 2019

OFFICER COMMENT

This is being included in the Agenda so that there can be a “general” discussion about it.

- Potential for sharing of environmental/building services
- York and Northam recognised they are limited on capacity.
- Rangers seem to be problematic and difficult to find a good one. Most Shire’s employ rangers on a contract basis and services provided are not ideal.
- CESM is shared between Toodyay and Goomalling – possibility of other Shire’s forming another user share group.
- CEO Northam J Whiteaker suggested a consultant to review and see where possibilities may lie and to make recommendation.

OFFICER’S RECOMMENDATION/AROC RESOLUTION NO. 03/03/19

MOVED: D Hudson

SECONDED: Cr Antonio

The CEOs to prepare a specification for a consultancy project to consider the potential for collaborative arrangements within the AROC region.

MOTION CARRIED

7. OTHER MATTERS TO BE DISCUSSED

7.1 AROC Subscription

Mr P Martin queried if the budget input for AROC Subscription from each Council will remain the same for the next financial year. The general consensus was that it would remain the same.

8. NEXT MEETING

• AROC CEO MEETING

Date: Monday 6 May 2019

Time: 9.30am

Venue: Shire of Toodyay Admin Meeting Room, 15 Fiennes Street, Toodyay WA 6566

Please note that if any CEO’s wish for items to be included in the Agenda for this meeting, the deadline for items is 29 April 2019.

All items should be sent to aroc@toodyay.wa.gov.au

AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,
SHIRE OF TOODYAY, ON 11 MARCH 2019

- **AROC PRESIDENT'S MEETING**

Date: Monday 10 June 2019

Time: 9.30am

Venue: Shire of Toodyay Council Chambers, 15 Fiennes Street,
Toodyay WA 6566

*Please note that if any CEO's wish for items to be included in the
Agenda for this meeting, the deadline for items is 29 April 2019.*

All items should be sent to aroc@toodyay.wa.gov.au

9. MEETING CLOSURE

The Chairman declared the meeting closed at 10.38am.



AVON REGIONAL ORGANISATION OF COUNCILS (AROC)

11 March 2019

Attachments to Minutes

Matters Arising

5.3 From the Action List 1

Item 6 Items of Business

6.1 Financial Report to 31 Jan 2019 3

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Avon Regional Organisation of Councils

Action List comprising of Status Report and Project List

Action List / Status Report		Responsibility: CEO's
Date	Details	Latest Comments
6 August 2018 AROC Meeting	Waste Collection Services – Tender and Contract Management	<ol style="list-style-type: none"> 1. That an AROC tender for waste collection services be done by WALGA for collective services; 2. The AROC CEO's continue discussions to work collaboratively in respect to respect to tendering for waste collection services; and 3. An update be brought back to the October 2018 AROC Meeting.
11 March 2019 AROC Meeting	WALGA Request regarding cooperation and Shared Services	The CEO's to prepare a specification for a consultancy project to consider the potential for collaborative arrangements within the AROC region.

Action List / Status Report		Responsibility: Secretariat
Date	Details	Latest Comments
4/12/17 24.12.17 ISSUES Endorsed by AROC	<ul style="list-style-type: none"> • Road investment including the Orange Route; • Royalties for Regions; • Water; • Regional development including future of Development Commissions (State) and RDA (Commonwealth); and • How best for Local Government to engage. 	Invite Politicians to talk to AROC around: <ul style="list-style-type: none"> ○ Future funding; ○ Future of RDA/WDC; ○ How best to engage; and ○ Coordination of State Services.

Action List / Status Report		Responsibility: Secretariat
Date	Details	Latest Comments
5 Nov 2018 AROC CEO Mtg	Regional Cooperation	<ul style="list-style-type: none"> • It was agreed that the CEO's provide a more information to the next meeting in relation to the potential need within their organisations and an estimated resource requirement (time). • Potential opportunity to have an independent assessment of regional requirements and opportunities in this specific area (Development Services) • Note: Jason Whiteaker identified it may be an opportunity for Northam to coordinate a regional service

Project List				
Funding	Project Name	Project Manager(s)	Current Stage of Project	Done/Yet to do
2016/2017	Regional Recreation Plan / Strategy	AROC CEO's	Regional Facilities Audit completed and circulated.	Stage II brief to be completed Nov 17 – Northam CEO will email it for distribution (3.12.18)

AVON REGIONAL ORGANISATION OF COUNCILS

Statement of Comprehensive Income

Administered by Shire of Northam

	01.07.2018							
	31.01.2019	2018	2017	2016	2015	2014	2013	2012
	\$	\$	\$	\$	\$	\$	\$	\$
Brought Forward	139,323	118,752	95,655	101,543	134,108	80,618	59,367	49,202
Revenue								
Member Contributions	25,000	49,625	30,000	30,000	30,000	30,000	48,000	-
Grants						25,000	26,604	26,604
WDC Contribution								
Fees & Charges				5,391	2,459	636	2,364	9,318
Interest Earnings		-	-	1,914	2,299	2,219	2,611	2,830
Other Revenue		7,900		-	-	-	-	-
Total Revenue	25,000	57,525	30,000	37,305	34,759	57,855	79,579	38,752
Expenses								
Insurance				846	1,158	1,445	1,575	1,488
Recreation Plan		5,000						
Equipment Expenditure				5,897	3,081	2,919	69	495
Shared Services Aged Care Planning							30,000	-
Shire of Chitterung BCF								13,302
Shire of Toodyay BCF							26,684	
Shire of Toodyay Administration		7,500	7,500	7,500	7,500			
Shire of Dowerin BCF min 3.2.2 12.3.12)								13,302
WB Infrastructure Conway Highbury					12,000			
WB Infrastructure refund to WDC					17,273			
Localise Aged Friendly Audit					26,312			
Strategic Waste Management Plan				28,950				
Training		7,900						
Other Expenditure Exit Chittering		16,554						
Total Expenditure	-	36,954	7,500	43,193	67,324	4,364	58,328	28,587
Net Result	25,000	20,571	22,500	(5,888)	(32,565)	53,491	21,251	10,165
Accumulated Funds on hand 31/01/2019	164,323	139,323	118,752	95,655	101,543	134,108	80,618	59,367
Represented by Bankwest Trust Account	164,323							

AVON REGIONAL ORGANISATION OF COUNCILS

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Where local business connects

OVERVIEW JANUARY 2019

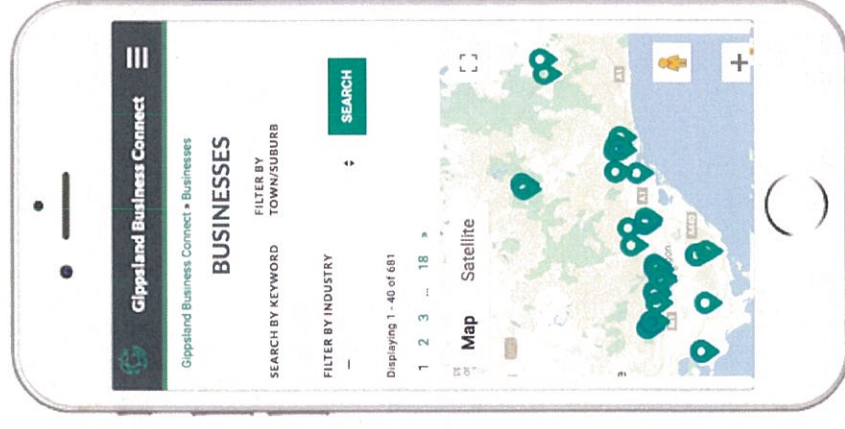


The Challenges

- Existing tools do not meet the needs of local businesses wanting to connect and do business with each other.
- Traditional business directories are costly to market and maintain, and data is often out of date.
- Social media platforms do not cater to the specific needs of B2B engagements and force businesses to pay and filter through a global audience to reach other local businesses.
- Even at a local level there is mass fragmentation of digital information for businesses – creating barriers for businesses wanting to connect to each other, advice, opportunities and events.
- This fragmentation and lack of connectivity and visibility comes at significant cost to local economies.

The Solution

~ Localised is a place-based business network that helps advance local economies by better connecting local businesses to each other, business events, advice, networks and opportunities.



How local businesses can use Localised



Expert Articles

Connect local businesses to a library of articles on business topics authored by local experts



Business Events

Discover networking and professional development events near you



Business Listings

Promote your goods and services in the local business directory



Supplier Quotes

Find local suppliers and get quotes for the things your business needs (e.g. graphic designer, website developer)



Announcements

Where local businesses can share and find good news, like new appointments or milestones

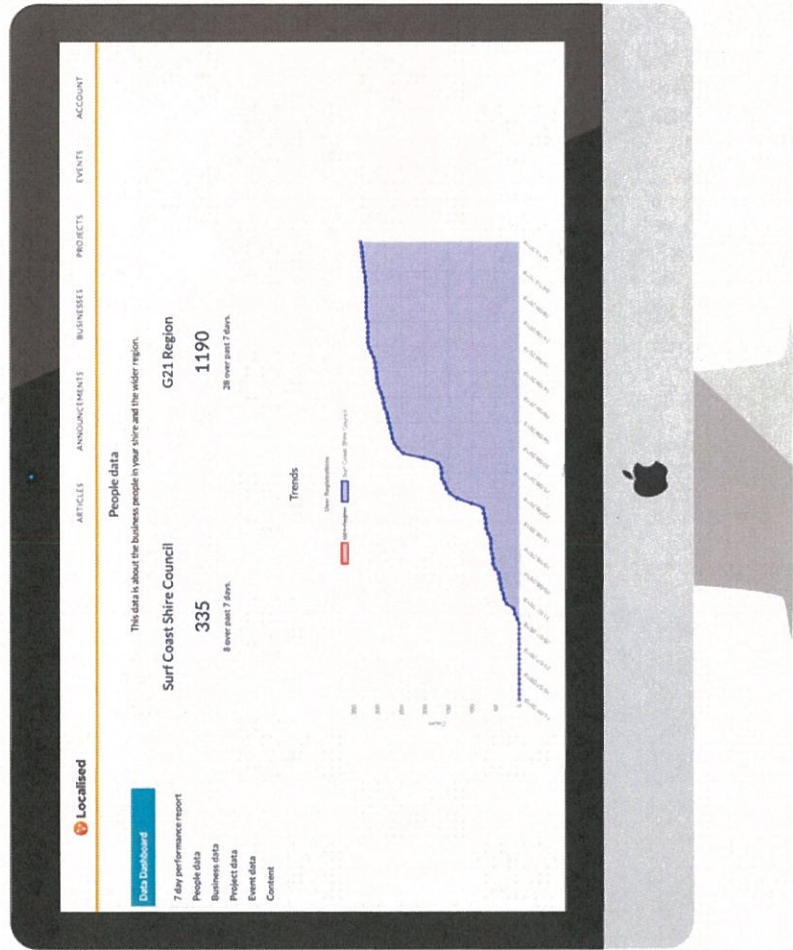


Business Networks

Find local business networks who can support you and help you grow.

Working with Government

- Council is delivered a fully hosted and branded portal into the regional local business network.
- Localised delivers a region-wide platform for local businesses.
- Localised works with Council and local business partners to drive local business registrations, including through email campaigns to ABR data and internal business databases.
- Council has access, under license, to data exports and dashboard reporting on local users, local businesses and B2B activity.
- Localised provides ongoing hosting, support, customer service and platform activation.



Delivered through Council branded portals



- About Council
- Council Tenders
- Articles
- Announcements
- Businesses
- Projects
- Events
- Account

Colac Otway Localised

Where local business connects

 Localised

CONNECT YOUR BUSINESS (FREE)

Real-time data insights and reporting



Data Dashboard

7 day performance report

- People data
- Business data
- Project data
- Event data
- Content

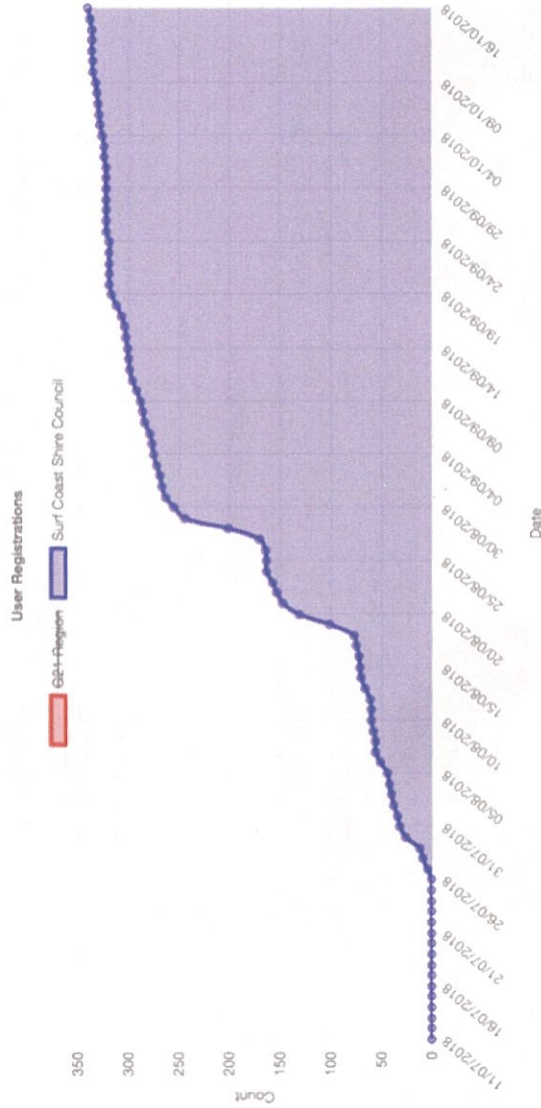
Export

Download the Localised data in CSV format.

- Download Contact data
- Download Business data

Note: Refer to Localised Terms for usage conditions

People: Growth



People: Top 5 Locations

Surf Coast Shire Council

Real-time data insights and reporting

Data Dashboard

- 7 day performance report
- People data
- Business data
- Project data
- Event data
- Content

Export

- Download the Localised data in CSV format.
 - Download Contact data
 - Download Business data
- Note: Refer to Localised Terms for usage conditions

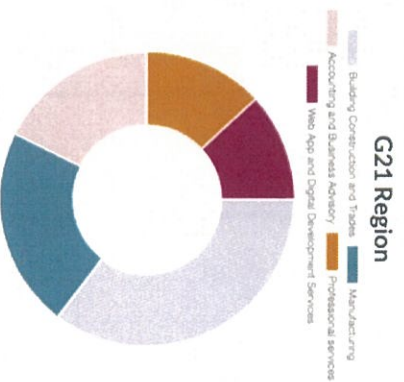
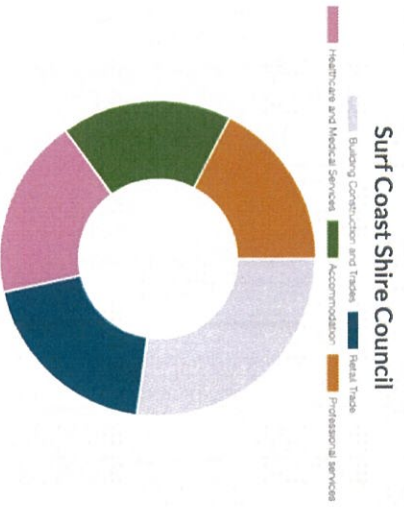
Business data

This data is about the list of Localised registered business in your shire and the wider region.

Surf Coast Shire Council
272
6 over past 7 days.

G21 Region
1743
7 over past 7 days.

Businesses: Top 5 Categories



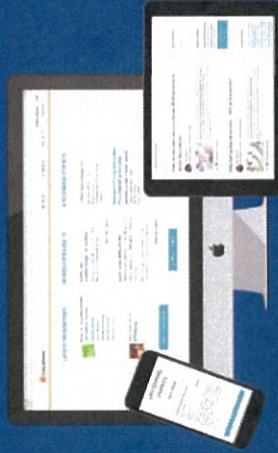
Supported by Local Business Champions



Adroit Insurance & Risk is a proud supporter of Localised. Working in partnership to grow, promote and connect the local business community.

ABOUT ADROIT
INSURANCE & RISK

JOIN YOUR LOCALISED
BUSINESS NETWORK



Localised Business Champions

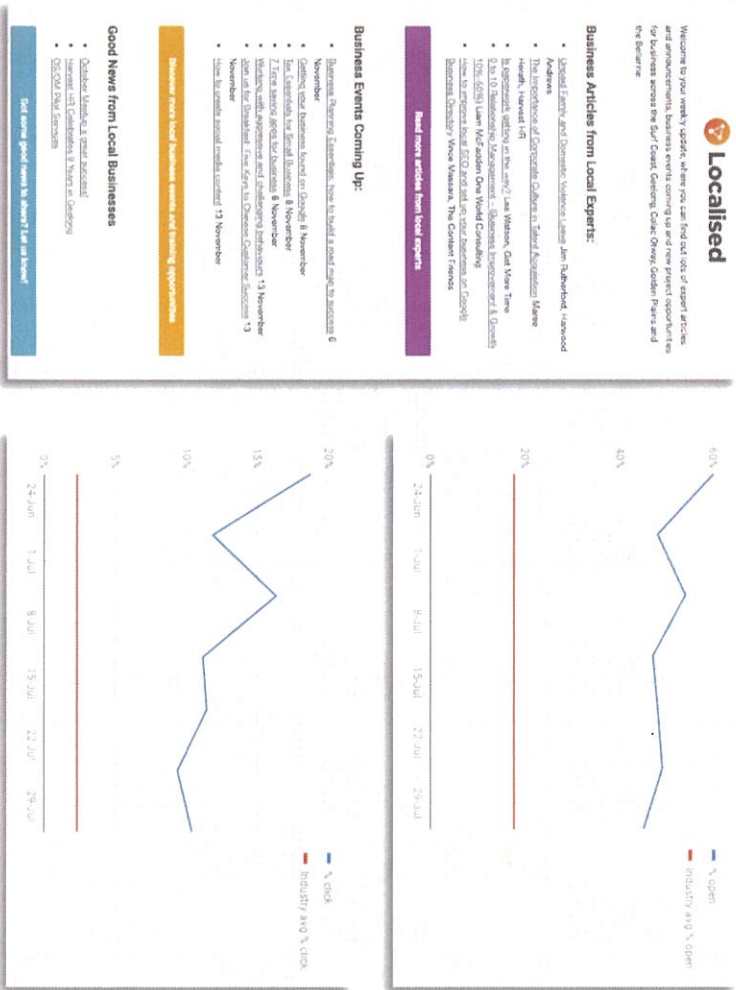


Accountants and Business Consultants



Email Engagement

1. Localised weekly digest emails are a highly effective communication tool
2. Weekly digests from Localised routinely have between 2-3 times the industry average open and click through rates

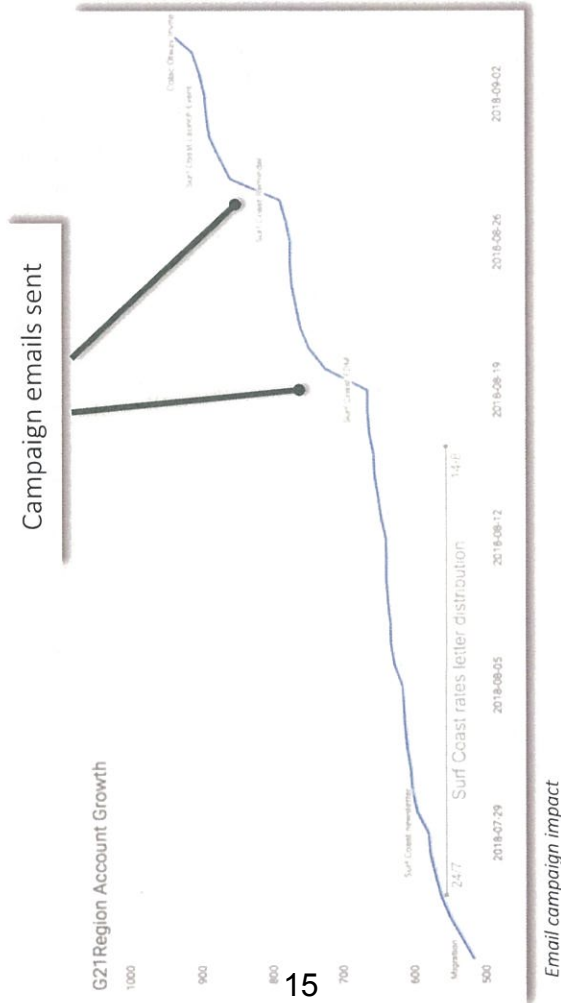


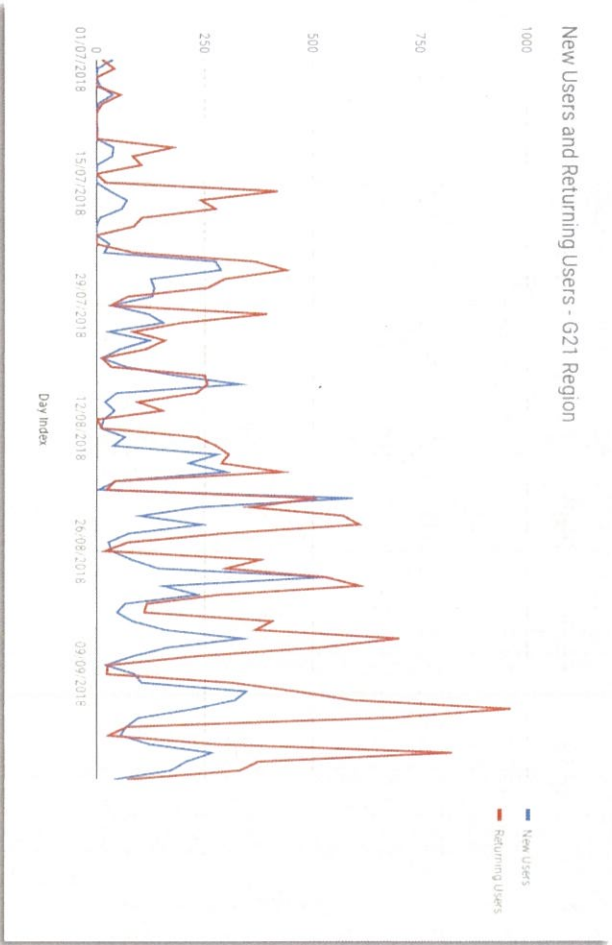
Weekly email to Geelong region users

Weekly email open and click through rates

Proven Activation

1. We have a proven track record of launching with impact, successfully engaging and activating the local business community in Localised.
1. This ensures our partner can expect a reliable and repeatable approach to building and growing Localised.





Ongoing Business Engagement

1. The platform enjoys strong daily returning user statistics ensuring partners benefit from consistent engagement with local businesses.

Case Study: G21 region partnerships

Current Business Partners



Program Partners



Chamber Partners



Local Government Partners



Justin O'Brien
Director
West Carr & Harvey

"Supporting Localised in our region is another way we can help our local business owners and give them the best chance of success."



Bernadette Uzelac
CEO
Geelong Chamber of Commerce

"Partnering with Localised has provided our members with more opportunities to network and promote their business in the region. Together, we're helping connect local businesses and helping to grow the local economy."



Case Study: Surf Coast Shire Council

Surf Coast Shire Council

Population: 31,357



Scott Jardine
Economic Development
Surf Coast Shire

"The Localised platform is a low cost, low risk and big impact tool for Council that provides real time local business data and economic insights."



Branded Surf Coast Shire Landing Page

Case Study: Gippsland Region Statistics (since June launch)



1200+

Registered users

750+

Business profiles published

150+

Business events listed

17

Expert Articles (launched 2nd October)

12

Announcements (launched 9th October)

\$85m+

Value of future project notices

"If we network between small business across the Latrobe Valley that's only going to enhance our opportunities to grow our businesses."

Deborah Williams, KND Services



Features for local businesses

A library business articles by local experts

The Importance of Corporate Culture in Talent Acquisition



A company's culture can be the make or break when it comes to talent acquisition. When job-seekers get a taste of your culture it will either endear them to you or see them say, "thanks but no thanks". And before you say I'm a small business owner, this doesn't apply, Now more than ever it does....

  0 View/Add Comments

Cryptocurrencies – Keep Your Records



In light of the ATO's current position that income from cryptocurrency sales will generally be taxed under capital gains tax (CGT) provisions and increased scrutiny on cryptocurrency transactions, taxpayers should ensure they keep accurate records of cryptocurrency transactions. Its slightly ironic given the nature of most cryptocurrencies, however the CGT record-keeping rules require taxpayers keep...

  0 View/Add Comments

2x the value of your business

- cryptocurrency sales culture
- custom audiences Cyber
- Insurance digital marketing
- email Employee
- Engagement entrepreneur
- facebook advertising
- Facilitation growth
- marketing Human
- Resources Industrial
- Relations Injured Worker
- Leadership marketing
- Procrastination Productivity
- project management
- software Recruitment
- referral marketing
- remarketing scheduling
- small business SME
- social media talent
- acquisition Targeting Tax
- Team Development Time
- Management Small Business
- Productivity vision web
- development Workcover
- Workers Compensation

Recent Posts

- Dealing with Email - Is Inbox Zero a real thing?
- Do I need even need to hire a content agency? - An honest

A feed of good news from local businesses



Maree Herath
Director

Harvest HR Celebrates 9 years in Geelong

Welcome to a behind the scenes look at Harvest HR's nine years in Geelong. Every day, the Harvest HR team is hard at work connecting exceptional people to their dream jobs. Partnering with SME's, start-ups and large organisations we provide specialist talent recruitment, executive search, people and career solutions.

We do what we do best so that you have more time to do what you do best. And really, what's not to like about that?

We look forward to meeting with you soon!



1 0 Views/Add Comments



Vince Massara
Content Marketer - The Content Friends

Free Content Marketing Workshop

Hi guys,
As someone who is new(fish) to the area, I would love to introduce myself to you all with a free

Business Girls night grants
healthy community HR
Lightning Pitch Lightning
Localised
Localised Meetup marketing
Meetup networking
OS/OM Pilot Services to
Scarsdale VIC Provenance
Wines Recruitment social
corporate responsibility
social enterprise
Sponsorship
SurfCoast Localised Surf
Coast Shire Surf Life Saving
Torquay Workplace
Compliance workshop
Cancer Council Victoria
Rydges Geelong

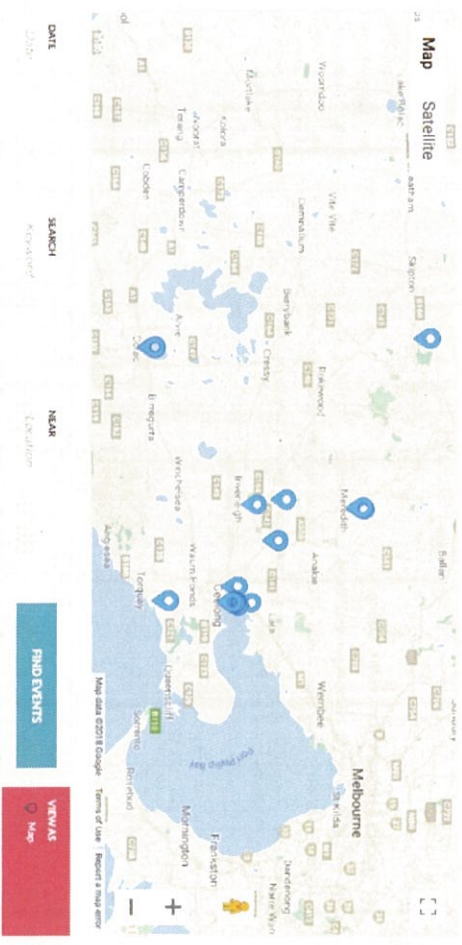
Recent Posts

OS/OM Pilot Services
Harvest HR Celebrates 9
years in Geelong
Free Content Marketing
Workshop
Domna's Desserts presents
Girls Night in 2018 for
cancer council Victoria
Dust off those suits and dust
off those fascinators

Recent Comments

James Baird on Welcome to

An aggregated business events calendar



Map Satellite

SEARCH Melbourne

DATE 23/10/18

NEAR

FIND EVENTS

VIEWAS Map

UPCOMING EVENTS

Previous Events

Stay Smart Online 2018: Small Business Guide: Protect your business in 5 mins
OCTOBER 17, WEDNESDAY | 12:30 PM - 2:30 PM

The Village Centre - NAB, 43-45 Brougham Street
Coburg, 3220

€0 FREE



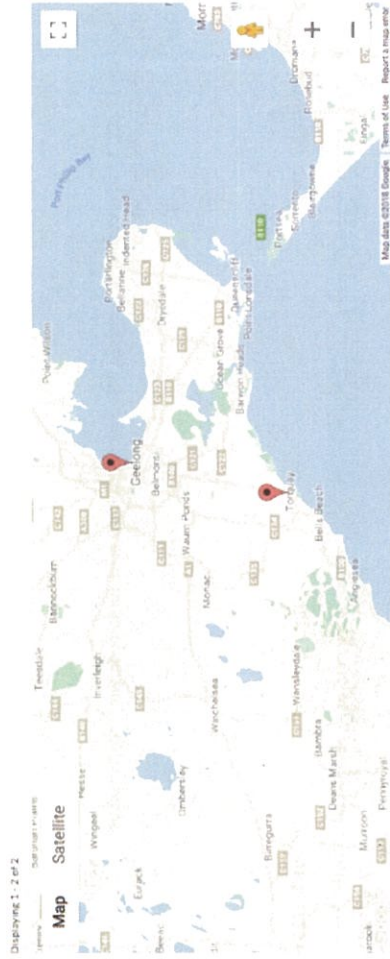
Health Information Security and Privacy Services (ISPS), Xtreme Technology and Geelong Media are proud to support Stay Smart Online Week, an annual online security awareness campaign run by the Australian Government to empower people, business and the community to protect themselves online. This year, Stay Smart Online (SSO) week will take place from 8-14 October and the theme is 'Reverse the Threat', bringing cybercrime out of the shadows and putting cyber security in the national spot light. You can find further information at: <https://www.staysmartonline.gov.au/Being-smart-online...>

A list of business networks across the region



BUSINESS NETWORKS

KEYWORD SEARCH: _____ TOWN/SUBURB: _____ INDUSTRY: _____



The Geelong Chamber of Commerce
[ADVOCACY AND LOBBYING](#) | [BUSINESS AWARDS](#)
[BUSINESS DEVELOPMENT AND REFERRALS](#)
[BUSINESS SUPPORT ADVISORY SERVICES](#) | [MEMBER BUSINESS PROMOTION](#)
[NETWORKING EVENTS](#) | [WORKSHOPS AND TRAINING](#)

PHONE
 03 5222 2234
ADDRESS
 69 Moorabool Street
 Geelong, Victoria 3220
BUSINESS LINK

The Chamber was founded by a group of Geelong businessmen in 1853. The Chamber assisted with the operations of the Geelong Port & was heavily involved in commerce & trade. The Chamber was restructured in 1891 to perform as it now does - to act on behalf of its members...

Find suppliers for local projects



- ARTICLES
 - ANNOUNCEMENTS
 - BUSINESSES
 - PROJECTS
 - EVENTS
- [Create an Account](#) [Login](#)

GRAPHIC DESIGN

Graphic Design - DL Brochure

GEELONG

Seeking a quote for the design of a DL 3-fold Brochure for Localised. This project requires a quick turnaround, with copy and scope provided w/b 24 Sept and final sign off of artwork on 8 October.

[Read more about this project](#)

20/09/2018

APPLICATIONS CLOSE

24/09/2018

BUDGET

<\$1k

MARKETING, PR & COMMUNICATIONS

Help us with our branding - Graphic design needed for NFP partnership in Geelong

GEELONG

We're looking for someone to help a small dedicated team of changemaker's design a logo and suite of marketing material for a service we will be delivering in partnership with a Geelong based provider. This service will be called Wear in Geelong. Will use Geelong volunteers and a small staff in...

[Read more about this project](#)

08/08/2018

APPLICATIONS CLOSE

17/08/2018

BUDGET

<\$5k

BUILDING, CONSTRUCTION & TRADES

Domestic landscaping

02/08/2018

APPLICATIONS CLOSE

04/08/2018

Access an aggregated list of future projects

Expected timing of the project	<p>APPLICATIONS OPEN January 1, 2019</p> <p>APPLICATIONS CLOSE February 28, 2019</p>	Project category, title and location
<p>Client and contact information</p>	<p>CLIENT INFORMATION</p> <p> Client Latrobe City Council</p> <p> Email procurement@latrobe.vic.gov.au</p>	<p>BUDGET ~\$500k</p> <p>EXTERNAL TENDER WEBSITE https://www.eprocure.com.au/latrobe/</p> <p>PRE-QUALIFICATION REQUIREMENTS Commercial Builder Limited.</p> <p>An OH&S Policy and up to date Insurances (Public Liability \$10M and Professional Indemnity) are the necessary pre-qualifications required to work for Latrobe City Council.</p> <p>PROJECT DESCRIPTION New change facility building at Apex Park, Traralgon</p> <p>Trades being sought: Carpenter, Plumber, Electrician, Concretor, Tiler.</p> <p>Project open and close dates are indicative only with projects being subject to final approvals.</p> <p>To ensure you are notified when these projects go to market, ensure you register early with Council's e-tendering platform.</p> <p>For more information about Council Procurement go to: http://www.latrobe.vic.gov.au/About_Us/Accounts_and_Tenders/Tenders_and_Procurement</p> <p>ATTACHED FILES</p> <p>This project does not have any attachments.</p>
<p>Project pre-qualification requirements</p>	<p>PROJECT INFORMATION</p>	<p>Indicative budget</p>
<p>High-level project description and documentation</p>	<p>TRARALGON</p> <p>BUILDING, CONSTRUCTION & TRADES</p> <p>Traralgon: Apex Park Pavilion</p>	<p>External tendering site</p>



Building, Construction & Trades

Finance & Administration Manager

CANDIDATE SKILLS REQUIRED

FINANCIAL MANAGEMENT BUSINESS ADMINISTRATION RISK MANAGEMENT HUMAN RESOURCES
COMMUNICATION ORGANIZATION PUNCTUALITY CRITICAL THINKING INTERPERSONAL COMMUNICATION ADAPTABILITY
FRIENDLY PERSONALITY STRONG WORK ETHIC COMPUTER AND TECHNICAL LITERACY

APPLICATION INFORMATION

Applications open: 29/11/2018
Applications close: 21/12/2018

BUSINESS INFORMATION

Blaze Plumbing and Fitting

WEBSITE

<https://blaze.com.au>

CONTACT

Jane Blaze

EMAIL

jane@blaze.com.au

PHONE

04 2462 0366

JOB INFORMATION

LOCATION

North Geelong

REMUNERATION

Permanent - Full time

<\$150k

PROJECT DESCRIPTION

This is a new position, reporting to the General Manager and will be responsible for providing strong leadership and management in relation primarily to the Company's finance, human resources and risk management functions.

If you are an energetic, positive person with a can-do attitude, we would like you to join our team! Blaze Plumbing is a progressive and growing Commercial Plumbing Contractor operating in Geelong, Ballarat, Melbourne & Brisbane. We are passionate about delivering long term service and maintenance contracts. We require an experienced Finance and Administration Manager based in our North Geelong head office to oversee all finance and administrative functions for the Company.

ATTACHED FILES

[Download attachment](#)

Future Developments

1. Integrated local jobs hub.
1. Connecting local business to the local skills in the community.

CONTACT US



Daley Thompson

Head of Business Engagement
daley@localised.com.au
0428 978 514



James Baird

CEO
james@localised.com.au
0419 158 688

Moyne Shire Council
Population: 16,794



Loren Tuck
Economic Development
Moyne Shire Council

"Localised works for our small businesses right up to our big industries, across all sectors and all communities. It also works for our thriving events scene and encourages not-for-profit groups to post projects too"

Mt Alexander Shire
Population: 18,761



Eva Parkin
Economic Development Officer
Mt Alexander Shire

"Localised has completely modernised our old local business list and delivers Council and local businesses a new way of connecting and growing the local economy."



Maureen Carlsson
Worskil
Bethany Community Support

Uses Localised to promote the services her business provides

"By having a local platform to tell others about my business and identifying new clients, Localised brings value to building business."



Les Watson
Director
Get More Time

Uses Localised as a targeted content marketing tool

Localised is a great way for me to connect with new and existing clients. I use the Expert Articles feature as way to directly communicate with my audience. For me, it's about eyeballs. The more people who can see that I am an expert in my field, when they have a problem that needs solving, I will be top of mind."



Toby Painter
Sales and Operations Manager
Vikon Precast

Gippsland Business Connect helps him find upcoming procurement opportunities

"Gippsland Business Connect helps us quickly find information about local projects that are coming up in the next few months. By getting a heads up on opportunities we can connect with potential clients, better plan our tendering and start to build partnerships with other local suppliers we may want to work with."



Michael Warren
Graphic Designer
3D2D

Uses Localised to raise his business profile to a new local business audience.

"I don't advertise and traditional networking takes a lot of time. The profile I get through Localised is really important. I've been connected to many opportunities that I never would have had visibility of otherwise."



Deb Williams
Owner
KND Services

Uses Gippsland Business Connect to find local suppliers

33 *"I needed new office equipment for our civil works business, so we posted a project in Gippsland Business Connect looking for introductions. We had a number of people respond to our post and we have found a great local business to supply the equipment."*



Graham Fitton,
Director of Local Business Network
Bass Coast & South Gippsland

Gippsland Business Connect helps him run successful events

"The platform gives me a great avenue to promote my business coaching sessions and reach a wider audience. Using this simple digital tool makes it very easy to connect with businesses in our back yard."



Leanne Thom-Leeson,
Office Manager
Bethany Community Support

Uses Localised to discover new suppliers to tender on projects

"Often one of our biggest challenges is not knowing if there is a local supplier for what we require. Localised offers a user friendly platform which quickly identifies and introduces us to local suppliers."



Rob Jennings
Director
We Push Buttons

Uses Localised to discover potential clients

"Our company, We Push Buttons are a fast growing regional business based in Castlemaine, Victoria. I've been thrilled with the opportunities that Localised has given us."

Western Australian Local Government

Cooperation & Shared Services

Local Governments in Western Australia have a strong history of working collaboratively to maximise resources to deliver outcomes that would be difficult to achieve alone. They do this in a number of ways, through formal legislative arrangements for specific services such as Regional Councils, through less formal governance arrangements such as Voluntary Groups of Local Governments (ROCs) for regional planning and projects, and by using a range of other arrangements such as Memorandums of Understanding and Service Delivery Agreements on a fee for service basis for specific services or functions.

They have access to a range of governance arrangements ranging from formal legislative mechanisms to less formal and ad hoc arrangements. The range of mechanisms works to provide Local Governments with flexibility and scalability relative to risk, scope, capacity and capability and the collaborating Local Governments.

REGIONAL COOPERATION

Regional Councils can be established under section 3.61-3.68 of the Local Government Act 1995 for formal entities that operate with the same governance requirements as Local Governments. Regional Councils were established primarily to provide regional waste services, however some have gradually diversified the provision of service delivery to their member Councils.

Regional Local Governments			
Eastern Metropolitan Regional Council (EMRC)	Bassendean Bayswater Belmont Kalamunda Mundaring Swan	Western Metropolitan Regional Council	Claremont Cottesloe Mosman Park Peppermint Grove Subiaco
Rivers Regional Council	Armadale Gosnells Mandurah	Bunbury Harvey Regional Council	Harvey Bunbury

	Murray Serpentine-Jarrahdale South Perth		
South Metropolitan Regional Council (SMRC)	Cockburn East Fremantle Fremantle Kwinana Melville	Murchison Regional Vermin Council	Cue Meekatharra Mt Magnet Sandstone Yalgoo
Tamala Park Regional Council	Cambridge Joondalup Perth Stirling Victoria Park Vincent Wanneroo	Mindarie Regional Council	Cambridge Joondalup Perth Stirling Victoria Park Vincent Wanneroo

A number of voluntary organisations of Councils have been established to work collaboratively for regional planning and shared projects that benefit a region. Governance arrangements can vary, but most operate under a memorandum of understanding with administrative support provided by the members Councils.

Voluntary Regional Organisation of Councils			
4WDL VROC	Lake Grace Wagin West Arthur Williams Woodanilling Dumbleyung	WEROC – Wheatbelt East	Bruce Rock Kellerberrin Merredin Westonia Yilgarn
AROC (Avon)	Chittering Dowerin Goomalling Northam Toodyay Victoria Plains	MZSG (Murchison Zone Strategy Group) MEG (Murchison Executive Group)	Cue Meekatharra Mt Magnet Murchison Sandstone Yalgoo

CMVROC (Central Midlands)	Dalwallinu Moora Victoria Plains Wongan Hills	CAPEROC – Cape Naturaliste & Cape Leeuwin	Augusta-Margaret River Busselton
GVROC (Goldfields)	Coolgardie Dundas Esperance Kalgoorlie-Boulder Laverton Leonora Menzies Ngaanyatjarraku Ravensthorpe Wiluna	Southern Link VROC	Cranbrook Kojonup Plantagenet Broomehill-Tambellup
NEWROC (North Eastern Western Wheatbelt)	Koorda Mount Marshall Mukinbudin Nungarin Trayning Wyalkatchem	WESROC – Western Suburbs	Claremont Cottesloe Mosman Park Nedlands Peppermint Grove Subiaco
ROEROC – Roe District	Corrigin Kondinin Kulin Narembeen	South West Group	Cockburn East Fremantle Fremantle Kwinana Melville Rockingham
EAVROC	Cunderdin & Tammin Quairading	Kimberley Regional Group	Broome Derby-West Kimberley Halls Creek Wyndham-East Kimberley
SEAVROC – South East Avon	Beverley Brookton York		

SHARED SERVICES

Many Local Governments across Western Australia work collaboratively with other Local Governments to maximise their resources for the delivery of specific services. Arrangements may be ad hoc or more formalised through contracts and shared service arrangements, often on a fee for service basis.

In 2018 WALGA undertook a project to identify where Local Governments across the State are working collaboratively with each other to maximise their resources. Forty nine valid responses were received across a wide range of areas including:

- Building Services
- Community Services
- Economic Development
- Emergency Management
- Environmental Health
- Financial Services
- Health and Aged Care Services
- ICT & Communications
- Landcare and Environmental Management
- Library Services
- Planning Services
- Plant & Equipment
- Ranger Services
- Records Management
- Tourism
- Waste Management

Although not exhaustive, the following summary provides a snapshot of the range and longevity of many collaborative arrangements in operation that often respond to capacity challenges. This demonstrates how Local Government as a sector has been consistently looking for innovative ways to create efficiencies, improve productivity, and deliver important services to their communities.

Local Governments identified the following benefits of cooperation:

- Access to cost effective additional expert staff resources
- Increased sharing of knowledge and expertise improves decision-making
- Maximising human, capital and financial resources on an 'as needs' basis
- Increased success with grant funding applications
- Stronger advocacy and negotiating position
- Ability to provide important services that would be otherwise unaffordable

Despite the benefits, the following challenges were identified:

- Resources required or initial start-up of a cooperative arrangement including time, money, shared expectations, agreement on deliverables
- Establishing systems and processes
- Travel distances for shared staff
- Dealing with conflict
- Parochialism

Key success factors:

- ✓ Formalising governance and service delivery arrangements
- ✓ Meeting legislative and compliance requirements
- ✓ Share commitment at all levels (political and administrative)
- ✓ Consistent communication and messaging
- ✓ Flexibility
- ✓ Access to professional staff
- ✓ Community satisfaction with outcomes
- ✓ Council satisfaction with outcomes

Other areas to explore cooperation opportunities were identified as:

- Asset Management
- Road Maintenance
- Community Development

The sector would appreciate assistance with:

- Model Agreement/Template Contracts
- Facilitation of regional cooperation
- Shared portal of useful resources and case studies

Current Shared Services

BUILDING SERVICES

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Chittering	Chittering Gingin	Provision of Building Services by Shire of Chittering	Service Agreement with Fee for Service	Less than 2 years
Cottesloe	Cottesloe Peppermint Grove	Provision of Building Services by Town of Cottesloe	Service Agreement with Fee for Service	2-5 years
Cuballing	Cuballing Broomehill-Tambellup Gnowangerup Katanning	Provision of Building Services by Shire of Cuballing	Service Agreement with Fee for Service	2-5 years
Greater Geraldton	Greater Geraldton Carnamah	Provision of Building Services by City of Greater Geraldton	Memorandum of Understanding	Less than 2 years
Kalamunda	Kalamunda Bruce Rock Corrigin Narembeen Wandering	Provision of Building Services by Shire of Kalamunda	Memorandum of Understanding	2-5 years
Kojanup	Kojanup Cranbrook	Provision of Building Services by Shire of Kojanup	Shared Service with Fee for Service	Less than 3 years
Leonora	Leonora Laverton Menzies	Provision of Building and Environmental Health Services by Shire of Leonora	Shared Service with Fee for Service	2-5 years
Narrogin	Narrogin Wickepin Kent Woodanilling Dumbleyung	Provision of Building Services by Shire of Narrogin	Service Agreement with Fee for Service	2-10 years

Northampton	Northampton Chapman Valley Shark Bay	Provision of Building Services by Shire of Northampton	Service Agreement with Fee for Service	5-10 years
Karratha	Karratha Ashburton	Provision of Building Services by City of Karratha	Service Agreement with Fee for Service	2-5 years
Wagin	Wagin Williams	Provision of Building Services by Shire of Wagin	Service Agreement with Fee for Service	

COMMUNITY SERVICES & COMMUNITY DEVELOPMENT

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Joondalup & Wanneroo	Wanneroo Joondalup	Establishment of the Joondalup Wanneroo Interagency Homelessness Action Group (JWIHAG) which includes 15 local agencies and community groups to develop a Regional Homelessness Strategy	Ad Hoc	5-10 years
Joondalup & Stirling	Joondalup Stirling	Annual Skate & BMX Event	Memorandum of Understanding	?

ECONOMIC DEVELOPMENT

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Cue (rotates)	Cue Meekatharra Mount Magnet Murchison Sandstone Yalgoo	Regional cooperation on projects that contribute to regional economic development outcomes. Development of the Murchison sub-Regional Economic Development Plan aligned with Midwest Development Commission Regional Blueprint	Murchison Executive Group (MEG) Voluntary Regional Group	Less than 2 years
Joondalup & Wanneroo	Joondalup Wanneroo	Cooperation and liaison between respective Economic Development Units for information sharing, advocacy and cooperation for the region	Ad Hoc	5-10 years
Toodyay	Toodyay Dowerin Goomalling Northam York	Regional cooperation on projects that contribute to regional economic development outcomes including regional aged care needs, recreation facilities audit, freight network funding, events and distribution of the regional component of the Country Local Government Fund.	Voluntary Regional Group - Avon Regional Organisation of Councils (AROC)	10 years +
Williams	Williams Woodanilling West Arthur Wagin Lake Grace Kent Dumbleyung	Regional cooperation on projects that contribute to regional economic development outcomes including the construction of well-aged housing across all Shires	Voluntary Regional Group – 4WDL ROC	5-10 years

Plantagenet	Broomehill-Tambellup Cranbrook Kojonup Plantagenet	Regional cooperation on projects that contribute to regional economic development outcomes including the construction of well-aged housing across all Shires	Southern Link VROC	
Augusta-Margaret River (rotates)	Augusta-Margaret River Busselton	Regional cooperation on projects that contribute to regional economic outcomes	Voluntary Regional Group - Cape ROC	

EMERGENCY MANAGEMENT

All Local Governments across Western Australia participate in Local Emergency Management Committees and share Local Emergency Management Arrangements in accordance with the Emergency Management Act 2005 in partnership with Department of Fire and Emergency Services (DFES). In addition to their obligations under the Act, many Local Governments work collaboratively to ensure they can meet these obligations and add value to the important task of keeping their communities safe.

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Wanneroo	Wanneroo Joondalup Bassendean Kalamunda Mundaring Stirling Swan	Metro North & East Recovery Group for the provision of mutual aid for recovery during emergencies	Partnering Agreement	10 years +
Carnamah	Carnamah Mingenew Three Springs	Shared Emergency and Ranger Services Officer	Service Agreement with Fee for Service	Less than 2 years
Mosman Park	Mosman Park Peppermint Grove Cambridge Claremont	Shared Emergency Services Manager	Arrangement under the Voluntary Regional Group (WESROC)	Less than 2 years

	Cottesloe Nedlands Subiaco			
Pilbara Region (Shared)	Karratha East Pilbara Ashburton Port Hedland	Shared emergency recover activities in case of a regional emergency recovery event	Memorandum of Understanding	Less than 2 years

ENVIRONMENTAL HEALTH

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Northampton	Northampton Chapman Valley Shark Bay	Provision of Environmental Health Services	Service Agreement with Fee for Service	5-10 years
Joondalup & Wanneroo (Shared)	Joondalup Wanneroo	Midge Management Strategy Partnership for the management of nuisance midges within the wetland system of Yellagonga Regional Park	Midge Partnership Agreement	10 years +
Corrigin	Corrigin Kondinin Kulin Narembeen Lake Grace	Provision of Environmental Health Services to members of RoeROC plus Lake Grace	Agreement under Voluntary Regional Group (RoeROC)	5-10 years
Cottesloe	Cottesloe Peppermint Grove	Provision of Environmental Health Services	Service Agreement with Fee for Service	2-5 years
Irwin	Irwin Carnamah Mingenew Three Springs	Provision of Environmental Health Services – shared environmental health officer	Memorandum of Agreement	Less than 2 years

Kojonup	Kojonup Katanning Kent Woodanilling Broomehill-Tambellup Perenjori	Provision of Environmental Health Services - shared environmental health officer	Contracted Shared Service with Fee for Service	Less than 2 years
Leonora	Leonora Laverton Menzies	Provision of Environmental Health Services – shared environmental health officer	Contracted Shared Service with Fee for Service	2-5 years
Merredin	Merredin Kellerberrin	Provision of Environmental Health Services	Contracted Shared Service with Fee for Service	Less than 2 years
Narrogin	Narrogin Wickepin	Provision of Environmental Health Services	Legal Contract	Less than 2 years
Wagin	Wagin Williams Wandering	Provision of Environmental Health Services	Service Agreement with Fee for Service	10 years +

FINANCIAL SERVICES

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Greater Geraldton	Greater Geraldton Chapman Valley	Provision of Payroll Services	Contracted Shared Service with Fee for Service	2-5 years
Williams	Williams Wandering	Provision of Financial Management Service	Memorandum of Understanding	Less than 2 years

HEALTH & AGED CARE SERVICES

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Cottesloe Peppermint Grove Mosman Park Claremont (Shared)	Cottesloe Peppermint Grove Mosman Park Claremont	Provision of Home and Community Care (HACC) Services (Shine Community Services)	Legal Contract	5-10 years
Pingelly	Pingelly Brookton Beverley	Provision of Aged Support and Care Services	Memorandum of Understanding	2-5 years
Wickepin	Wickepin Corrigin Cuballing Kondinin Kulin Narembeen Narrogin Wandering	Wheatbelt South Aged Housing Alliance (WSAHA) – collaboration for the provision of independent living units in all Shires	Memorandum of Understanding	2-5 years
Williams	Williams Dumbleyung Lake Grace Wagin West Arthur Woodanilling	Provision of Well-Aged Housing	Voluntary Regional Group (4WDL ROC)	5-10 years

Joondalup Wanneroo Stirling (shared)	Joondalup Wanneroo Stirling	Tri-Cities Agreement to align the development of Age-Friendly Strategies, coordinate priorities and collaborate on shared projects.	Ad Hoc	Less than 2 years
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ICT/COMMUNICATIONS

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Swan	Swan Kalgoorlie-Boulder Broome	GIS Mapping Service Provision	Service Agreement with Fee for Service	10 years +

LANDCARE & ENVIRONMENTAL MANAGEMENT

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Joondalup Wanneroo (shared)	Joondalup Wanneroo	Yellagonga Integrated Catchment Management Plan in partnership with Department of Biodiversity, Conservation and Attractions (DCA)	Memorandum of Understanding	5-10 years
Mount Magnet	Mount Magnet Cue Meekatharra Sandstone Yalgoo	Murchison Regional Vermin Council – construction and maintenance of vermin fences	?	10 years +
Nedlands	Nedlands Cambridge Claremont	Cooperation between environmental officers for endorsement of joint projects by regional group of Chief	Voluntary Regional Group – Western Suburbs Regional	10 years +

	Cottesloe Mosman Park Subiaco Peppermint Grove	Executive Officers. Projects include feral animals, corella control, trails and water re-use	Group of Councils (WESROC)	
Williams Wandering Cuballing Boddington (shared)	Williams Wandering Cuballing Boddington	Funding of a Natural Resource Management (NRM) Coordinator who is managed by the Peel Harvey Catchment Council and supports the Local Governments	Memorandum of Understanding	2-5 years
Gosnells Armadale Serpentine-Jarrahdale (shared)	Gosnells Armadale Serpentine-Jarrahdale	Collaboration in the work of a Landcare Group to deliver the environmental education program 'Switch Your Thinking'	Alliance	10 years +
Wagin	Wagin Woodanilling	Provision of a Natural Resource Management Officer	Memorandum of Understanding	10 years +

LIBRARY SERVICES

Many Local Governments across regional Western Australia participate in a Regional Library Scheme under an Agreement with the State Library of WA. Under this arrangement, a regional public library provides support services to small public libraries in accordance with an agreed Annual Activity Plan. Regional Libraries receive funding from the State Government via the State Library for the provision of this service. These arrangements have not been included in the list of examples of cooperation and shared services between public libraries below.

However in addition to these regional services, the City of Albany, the City of Port Hedland, the City of Karratha and the Shire of Merredin seek additional funds from Local Governments within their region for a range of services such as coordinating author visits, providing training and workshops, providing bulk loans and supporting a regional library computer management system (LMS). Some also host an annual professional development forum with contributing funding from libraries in the region and the State Library.

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Dardanup	Dardanup Nannup Manjimup Harvey Donnybrook-Balingup Capel Busselton Bridgetown-Greenbushes Boyup Brook Boddington	South West Libraries Consortia – shared cost of a Library Management System to connect and combine the shared resources of libraries across the South West	Legal Contract	Less than 2 years
Wanneroo Swan Joondalup (shared)	Wanneroo Swan Joondalup	Reciprocal agreement to lend locally owned library materials via inter library loan between the Local Governments.	Memorandum of Understanding	5-10 years
Peppermint Grove	Subiaco Nedlands Claremont Cottesloe Peppermint Grove Mosman Park	Western Suburbs Regional Library Services Group (WSLG) – includes a shared Library Management System hosted by the City of Nedlands and a WSLG Strategic Plan.	Joint Tender process for procurement of LMS. Shared Strategic Plan	10 years +

RANGER SERVICES

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Cottesloe	Cottesloe Peppermint Grove	Provision of Ranger Services	Service Agreement with Fee for Service	2-5 years

Narrogin	Narrogin Cuballing	Provision of Ranger Services	Service Agreement with Fee for Service	Less than 2 years
Carnamah	Carnamah Mingenew Three Springs	Provision of Ranger Services	Service Agreement with Fee for Service	Less than 2 years
	Northam Goomalling Toodyay Victoria Plains	Ad hoc Ranger Relief Services	Ad hoc	Less than 2 years
Merredin	Merredin Nungarin Westonia	Provision of Ranger Services	Memorandum of Understanding	5-10 years
	Laverton Leonora Menzies	Animal Control	Contracted Shared Service with Fee for Service	2-5 years
Narrogin	Narrogin Williams	Shire of Williams occasionally engages Ranger Services from Shire of Narrogin	Service Agreement with Fee for Service	Less than 2 years

RECORDS MANAGEMENT

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Coolgardie	Coolgardie Dundas Esperance Kalgoorlie-Boulder Laverton Leonora Menzies	Storage and Disposal of Records	Administered through the Goldfields Voluntary Regional Group (GVROC)	2-5 years

Broomehill-Tambellup	Broomehill-Tambellup Cranbrook Kojonup	Shared Resource for the Shared Archive Repository	Administered through the Southern Link Voluntary Regional Group	5-10 years
Broomehill-Tambellup	Broomehill-Tambellup Cranbrook Kojonup Plantagenet	Archive Storage Facility	Memorandum Understanding of	2-5 years

TOURISM

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
	East Pilbara Ashburton Karratha Port Hedland	Joint planning, investing and advocacy for the development of key tourist infrastructure including increased accommodation options, tourism attractions and signage	?	Less than 2 years
Joondalup	Joondalup Stirling Wanneroo	Production of the Sunset Coast Holiday Planner	Service Agreement with Fee for Service	5-10 years
Merredin	Merredin Bruce Rock Corrigin Cunderdin Dowerin Kellerberrin Kondinin Koorda Kulin Lake Grace Mt Marshall	Central Wheatbelt Visitor Centre	Memorandum Understanding of	5-10 years

	Mukinbudin Narembeen Nungarin Quairading Tammin Trayning Westonia Wyalkatchem Yilgarn			
	Beverley Chittering Goomalling Northam Toodyay Victoria Plains York	Avon Valley Tourism: Sub-regional Tourism Organisation	Incorporated Association with Local Government representation and funding	More than 10 years
	Broomehill-Tambellup Cranbrook Kojonup Plantagenet Woodanilling Kent Katanning Karratha Gnowangerup	Hidden Treasures: Regional Tourism Organisation	Incorporated Association with Local Government representation, funding and administrative support	

WASTE MANAGEMENT

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Corrigin	Corrigin Kondinin Kulin Narembeen	Shared Waste Contract	Roe Voluntary Group of Councils (RoeROC)	5-10 years
Greater Geraldton	Greater Geraldton Chapman Valley Irwin Northampton	Refuse Removal and Disposal for the Region	Legal Contract	2-5 years
Mindarie Regional Council	Cambridge Joondalup Perth Stirling Victoria Park Vincent Wanneroo	Disposal of kerbside collected domestic waste materials, verge side collected bulk junk materials and the provision of a waste drop off point for residents	Regional Council	More than 10 years
Wagin	Wagin Cuballing Narrogin Williams Wiluna	Great Southern Regional Waste Group (GSRWG) – shared approach to some waste management activities	Ad hoc	More than 10 years
Western Metropolitan Regional Council	Claremont Cottesloe Mosman Park	Disposal of kerbside collected domestic waste materials, verge side collected bulk junk materials and the	Regional Council	5-10 years

	Peppermint Grove Subiaco	provision of a waste drop off point for residents		
Toodyay	Toodyay Dowerin Goomalling Northam Victoria Plains York	Waste Minimisation Plan	Avon Regional Organisation of Councils (AROC)	2-5 years

PLANNING SERVICES

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Chapman Valley	Chapman Valley Carnamah Coorow Mingenew Perenjori Three Springs	Provision of Planning Services on a needs basis	Ad hoc	5-10 years
Narrogin	Narrogin Wickepin	Provision of Planning Services	Legal Contract	Less than 2 years

PROCUREMENT

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
Peppermint Grove	Peppermint Grove Cottesloe Mosman Park	Construction and Management of a Shared Library – The Grove	Legal Contract	5-10years

OTHER

LEAD LOCAL GOVERNMENT	PARTICIPATING LOCAL GOVERNMENTS	DESCRIPTION	GOVERNANCE MECHANISM	PERIOD OPERATING
	Joondalup Stirling Swan South Perth	Shared Strategic Safety Resource	Memorandum of Understanding with Local Government Insurance Services	

MECHANISMS FOR COOPERATION AND THE PROVISION OF SHARED SERVICES

Mechanism	Structure	Purpose
Regional Council	The <i>Local Government Act 1995</i> refers to Regional Local Governments in Part 3 (Division 4) as ‘two or more Local Governments; who may (subject to Minister’s approval) establish a regional Local Government to do things, for the participants, for any purpose for which a Local Government can do things under this Act or any other Act.	Regional Local Governments or Regional Councils (as they are often known) may exist in specialist areas and are formed to oversee management of a particular function, traditionally waste management services. A landfill site, for example, may serve six Local Governments, rather than each of them having individual facilities. A Regional Council may then be established, consisting of members of each Council, to manage this facility. Some Regional Councils have extended the scope of services provided to their member Local Governments beyond the management of waste and waste facilities. There are currently eight Regional Councils in Western Australia in both metropolitan and regional areas.
Voluntary Regional Organisations of Councils (VROCs)	Governance arrangements can vary, but most operate under a Memorandum of Understanding generally with administrative support provided by the members Councils on a rotational basis. Memorandums of Understanding commonly outline the scope of activities, membership arrangements, funding arrangements and administrative support.	VROCs are established to work collaboratively for regional planning and shared projects that benefit a region. Projects are often related to regional service delivery, environmental issues, regional facility planning, tourism projects, waste management and strategic issues in common. There are currently sixteen VROCs operating in Western Australia in both metropolitan, and more commonly, regional areas.
Incorporated Bodies	Some Local Governments participate in associations or alliances formed for a specific purpose under the WA Incorporated Associations Act.	Some Local Governments collaborate to form incorporated associations in order to provide a formal governance arrangement for the conduct of a particular activity most often outside the normal functions of a local government. These associations often include members that are not a Local Government. They may be formed to undertake tourism/economic development activities or to deliver a specific regional project or service, such as aged housing.

<p>Regional Subsidiaries</p>	<p>A Regional Subsidiary is a semi-independent collaborative organisation established by two or more local governments to provide new or existing services that can be more effectively delivered together than by one local government alone.</p> <p>It is established under the Local Government Act 1995 with the agreement of two or more local governments. Local Governments wishing to establish a Regional Subsidiary must develop a Charter and Business Plan and seek feedback from their respective communities. Each Local Government must approve the Charter and Business Plan before seeking the approval of the Minister for Local Government, Sport and Cultural Industries.</p>	<p>A Regional Subsidiary can deliver one or more services currently delivered or functions performed by a local government. These could include rating services, records management, environmental health services, finance functions, procurement to name a few. It can also initiate new opportunities such as tourism, aged care, procurement, etc.</p> <p>The purposes of a Regional Subsidiary are captured in its Charter and Business Plan.</p>
<p>Beneficial Enterprises</p>	<p>Beneficial Enterprises (or Council Controlled Organisations) are arms-length entities that can deliver projects and services required by the community. They provide a vehicle for greater efficiency and improved partnering practices for Local Government and can provide services & facilities that are not attractive to private investors or where market failure occurs.</p> <p>Beneficial Enterprises cannot carry out any regulatory function of a Local Government and have a Skills Based Board. They are not intended for outsourcing essential services.</p> <p>Example activities could be:</p>	<p>WALGA is currently advocating for Local Governments to be able to establish Beneficial Enterprises. This is included in Part 2 of the Review of the Local Government Act 1995.</p>

	<ul style="list-style-type: none">• Affordable housing projects;• Urban regeneration;• Measures to address economic decline in Regional WA• Arts Facilities - Activity requiring flexibility	
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