



# AVON REGIONAL ORGANISATION OF COUNCILS (AROC)

## Minutes

### 2 October 2017

#### Unconfirmed Minutes

These minutes were approved for distribution on 3 November 2017.

**Stan Scott**  
**Chief Executive Officer**  
**AROC Secretariat**

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Avon Regional Organisation of Councils (AROC) Meeting, where the Minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

#### Confirmed Minutes

These minutes were confirmed at a meeting held on *4 DEC 2017*

Signed:

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*

# AVON REGIONAL ORGANISATION OF COUNCILS

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MONDAY 2 OCTOBER 2017

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*ATTACHMENT with separate index follows Item 9.*

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# AVON REGIONAL ORGANISATION OF COUNCILS

## MINUTES

### 1. DECLARATION OF OPENING

Cr D Dow, Chairperson, declared the meeting open at 9.36am.

### 2. PRESENTATIONS

### 3. RECORD OF ATTENDANCE / APOLOGIES

#### Members:

Cr D Dow	Shire President, Shire of Toodyay
Mr S Scott	CEO, Shire of Toodyay
Mr C Kerp	CEO, Shire of Goomalling
Cr B Haywood	Shire President, Shire of Goomalling
Mr J Whiteaker	CEO, Shire of Northam
Cr S Pollard	Shire President, Shire of Northam
Cr J Williams	Deputy Delegate, Shire of Northam
Mrs A Selvey	CEO, Shire of Dowerin
Cr D Metcalf	Shire President, Shire of Dowerin
Mr A Sheridan	CEO, Shire of Chittering
Cr P Osborn	Deputy Delegate, Shire of Chittering
Mrs G Teede	CEO, Shire of Victoria Plains
Mr P Martin	CEO, Shire of York
Cr D Wallace	Shire President, Shire of York

#### 3.1 Apologies

Cr D Lovelock	Shire President, Shire of Victoria Plains
Cr G Houston	Shire President, Shire of Chittering

### 4. CONFIRMATION OF MINUTES

#### 4.1 Minutes of Meeting held on 7 August 2017

#### **OFFICER'S RECOMMENDATION/AROC RESOLUTION NO. 18/10/17**

**MOVED:** Cr Wallace

**SECONDED:** Cr Metcalf

That the Unconfirmed Minutes of the Avon Regional Organisation of Councils meeting held on 7 August 2017 be accepted as a true and correct record subject to amendments as follows:

- Page 5 under Item 7.1 – removal of heading “7.1.1 Shire of York”;
- the wording of the resolutions 4.3 and 4.4 be amended so that the Recommendation read “the AROC Waste Management Group Meetings” instead of the AROC CEO’s Meetings.

**MOTION CARRIED**

# AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,  
SHIRE OF TOODYAY, ON 2 OCTOBER 2017

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## 5. MATTERS ARISING

### 5.1 From the Minutes of the last AROC meeting.

Nil

### 5.2 From the Notes of the last CEO Meeting (when available)

#### 5.2.1 Inviting Politicians to AROC

AROC CEO's wished to seek Presidents views– are we interested in inviting Politicians such as Hon Christian Porter MP, Hon Darren West MLC and Hon Laurie Graham MLC to AROC meetings.

**Action:** AROC CEO's to write up the charter of what is needed so a plan and structure about what AROC wishes to talk to the politicians about can be put together, before invitations are sent out.

#### 5.2.2 Rescheduling AROC WMG Meetings

To happen two weeks before AROC CEO's meetings.

#### 5.2.3 Signage – Avon Valley Tourism Region

After the AGM in October 2017 liaison with Avon Tourism.

If Avon Tourism falls into hole is it able to be reinvigorated as a regional subsidiary given that 90 per cent of funding comes from local government and three local government officers on the board. One elected Member. Discussion had with W Williams. The AGM falls two days before the October elections. If this loses traction then AROC needs to look at this if there is a possibility. There needs to be something that the Regional Subsidiary needs to do.

Grant Funding prospects will need to be considered if AROC sets up a Regional Subsidiary. Chittering is involved in Avon Tourism. Have a new CDO coming on board who has degree in Tourism and Marketing.

Regional Subsidiary doesn't have to depend on the membership of AROC.

Gathering some information together on CRC's for presentation at December 2017 AROC Meeting.

FAGS Distribution discussion – proportions to local government. Conversation around watching what the State Government were successful with their arguments for funding.

Elected Member Training was discussed at the last meeting. WALGA put together training. Organised for one day in York and the other in Northam.

# AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,  
SHIRE OF TOODYAY, ON 2 OCTOBER 2017

## 5.3 From the Action List

The Action List was reviewed.

## 6. ITEMS OF BUSINESS

### 6.1 Financial Report

This was tabled at 10.05am.

#### **MOTION/AROC RESOLUTION NO. 19/10/17**

**MOVED:** Cr Pollard

**SECONDED** Cr Haywood

That the financial report be received.

**MOTION CARRIED**

### **6.2 AROC hosting Elected Member Training for new Councillors**

Date of Report:	21 September 2017
File Reference:	ORG3
Author:	P Martin, CEO Shire of York
Responsible Officer:	P Martin, CEO Shire of York
Attachments:	1. Proposal from WALGA to conduct training

#### **PURPOSE**

This report presents AROC an opportunity to host elected member training for new Councillors following the Local Government Elections in October 2017.

#### **BACKGROUND**

At the last CEO's meeting the issue of training for Councillors elected in the 2017 Local Government Elections was discussed. The CEOs saw an opportunity for AROC to host and coordinate some training offered by WALGA to ensure it was hosted in the region and available as soon as possible after the election. Officers contacted WALGA and the attached proposal has been received. It proposes delivering the training in two blocks of two days each as follows:

#### **BLOCK 1**

- Serving on Council
- Meeting Procedures and Debating

#### **BLOCK 2**

- Understanding Financial Reports and Budgets
- Effective Community Leadership

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Officers are recommending that WALGA is engaged to conduct the first block of the training on the following dates:

- Thursday 26 October 2017 in York
- Friday 27 October 2017 in Northam

The second block of training can be scheduled at a future date following feedback on the first training. It would be proposed the second block of training could be delivered at other member LGAs.

The training costs \$3,950 per day. It is proposed to divide the costs of the training by the number of participants. Each LGA would then be charged for elected members' attendance from their LGA.

AROC would engage WALGA and then charge member LGAs the cost of training based upon the number of elected members attending from each respective LGA to recover costs. The Shire of York and the Shire of Northam have offered to provide the venue and refreshments for the training free to elected members from AROC local governments.

## OFFICER COMMENT

Officers are recommending AROC takes up this role of coordinating training by WALGA of elected members for the following reasons:

- It will ensure timely delivery of appropriate training to newly elected Councillors in member LGAs.
- With costs being shared between LGAs depending upon attendance, it will mean costs will be shared compared to WALGA offering the training in each LGA.
- Training will be provided in the region and save elected members travel to Perth or other regional locations.

With hosting LGAs providing rooms and refreshments and costs of training being charged based upon participation AROC should not be out of pocket.

The only issue to be aware of is that if places are not full taken up for a session participating LGAs could be paying a lot per member attending. If this is the case it is proposed to offer the training to elected members from surrounding LGAs to make every effort to achieve maximum numbers in attendance.

Shire of Goomalling have engaged a Consultant to conduct workshops with their Councillors at one fifth of the cost of what WALGA provides it.

## OFFICER'S RECOMMENDATION/AROC RESOLUTION NO. 20/10/17

**MOVED** D Wallace

**SECONDED** G Teede

The AROC:

1. Agrees to engage WALGA to conduct training for elected members.
2. Notes the first block of training will be as follows:
  - Serving on Council in York on Thursday 26 October 2017

# AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,  
SHIRE OF TOODYAY, ON 2 OCTOBER 2017

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- Meeting Procedures and Debating in Northam on Friday  
27 October 2017
- 3. Requests the CEOs to arrange charging of each LGA based upon numbers participating in training.
- 4. AROC Secretariat to invite surrounding Local Government Councillors to attend the training.
- 5. Based upon feedback received from the first block of training requests the CEOs to determine if, when and where the second block of training will be conducted.

**MOTION CARRIED**

## **7. OTHER MATTERS TO BE DISCUSSED**

### **7.1 AROC WMG**

Shire of Goomalling resigning as member on it.

Comment made that the “Tendering for Waste Management going in endless circles.”

### **7.2 Stage I Aged Housing**

Workshop held in respect to retirement village concepts. Goomalling Council has engaged Jackson McDonald to go down that path in respect to the new units being built. Plan would be to charge a premium figure up-front based on the market value of building (i.e. Lease for life model); becoming an interest-free loan from person wishing to reside in units.

Consideration be given to the ‘compliance costs’ for a local government getting involved in retirement villages and the legislative requirements. Aged housing being built is meeting the ‘gold standard’.

### **7.3 Community Resource Centres**

The further the population lives out of the Perth metropolitan area, the more Community Resource Centres are needed.

Information from the Shire of Goomalling will be provided to the Shire of Toodyay for use – *tabled with the minutes*.

## **8. NEXT MEETING**

AROC CEOs	6 November 2017
AROC	4 December 2017

## **9. MEETING CLOSURE**

The Chairman declared the meeting closed at 10.38am.







# AVON REGIONAL ORGANISATION OF COUNCILS (AROC)

## 2 October 2017

### Attachments to Minutes

#### **MATTERS ARISING**

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5.3 From the Action List 1

#### **ITEMS OF BUSINESS**

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6.1 Financial Report 5

6.2 AROC hosting Elected Member Training for new Councillors 6

#### **OTHER MATTERS TO BE DISCUSSED**

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7.3 Community Resource Centres (Tabled Document) 15

# Avon Regional Organisation of Councils

## Action List comprising of Status Report and Project List

<b>Action List / Status Report</b>			
<b>Date</b>	<b>Details</b>	<b>Name</b>	<b>Latest Comments</b>
Ongoing	<p><i>Specialty Staff Meetings</i> to be convened by the nominated Host of Specialty Staff as follows:</p> <p>Rates Officers – Shire of Dowerin                      Planning Managers – Shire of Chittering.                      Rangers Meeting – Shire of Toodyay                      Sharing Opportunities EO/EHO/CESM</p> <p>*Meetings can coincide with the AROC CEO meetings.</p>	CEO's	<ul style="list-style-type: none"> <li>Part of AROC reason for being. Meetings occur on an ad hoc basis.</li> <li>Promoting at CEO Level the importance of talking to neighbours, Resource Sharing, etc. Networking.</li> </ul>
Ongoing	<p>Stage I and II Aged Housing Project</p> <p>Written updates to be provided to all other Members of AROC to keep them abreast of all information in relation to the project.</p>	CEO's	<ul style="list-style-type: none"> <li>(3 year plan ) Goomalling the lead local government for Stage II funding. Announcement through Mia Davies Office – approved and will be coming through in due course to Goomalling. Awaiting response from A MacTiernan's office regarding approval for funding. Should be advised November 2017.</li> <li>Contract signed for design and construction of units (Stage I) with Pindan Consulting Pty Ltd on Friday 28 July 2017.</li> </ul>
06/02/2017 Recommendation made in April 2017	<p>AROC Planning for 2017/2018 - discuss AROC priorities</p> <p><i>Include Transport as an issue and need for adequate funding for commodities but grain freight (Ag-line route) throughout the Wheatbelt (including AROC). Include Education in Wheatbelt.</i></p>	AROC	MOU to be signed officially – now all member Councils have endorsed the MOU.

# Avon Regional Organisation of Councils

## Action List comprising of Status Report and Project List

Action List / Status Report			
Date	Details	Name	Latest Comments
3/4/2017	Dementia Care Unit <i>(first discussed at the February 2017 AROC Meeting)</i>	CEO Goomalling	CEO Goomalling to invite the Department of Health representative to come have a chat with up-to-date statistics if possible as Verso stats may be out-of-date. <i>This will be deferred until the October 2017 AROC Meeting.</i> Nothing in writing but this may be "dead in water" because funding is scarce. Remove from the list.

# Avon Regional Organisation of Councils

## Action List comprising of Status Report and Project List

Project List				
Funding	Project Name	Project Manager(s)	Current Stage of Project	Done/Yet to do
11/12	Steam Train Project Opened on 30 April 2017	Shire of Dowerin	Acquittal being worked on at present.	<p>\$600,000 to 800,000 required to get a train on the track.</p> <p>Insurance costs would vary on timetables (Vicinity of \$75,000/year)</p> <p>Huge interest in people wanting to travel on heritage trains for tourism purposes.</p> <p>Third party involvement in project welcomed by the Shire of Dowerin.</p> <p>The line at Minnivale needs to have new sleepers installed before trains can run on the line.</p>
12/13	Aged Housing Funded through CLGF	Shire of Toodyay		<p>Spend the CLGF Money first.</p> <p>Information on the interest allocations held in trust have been put into relevant accounts.</p> <p>2017/2018 fees are payable as per the agreement.</p>

# Avon Regional Organisation of Councils

## Action List comprising of Status Report and Project List

Project List				
Funding	Project Name	Project Manager(s)	Current Stage of Project	Done/Yet to do
2016/2017	Regional Recreation Plan / Strategy  <i>AROC to develop a Regional Recreation Strategy as part of its 2016/2017 program of activities.</i>	AROC CEO's CEOs agreed at their meeting held on 13 March 2017 that AROC should proceed with the Audit and consider the remainder of the project when the audit has been completed.	AROC Resolution:  1. Shire of Northam get quotes; and  2. AROC CEO's be the Working Group to decide on the engagement of a Consultant for Stage One to a maximum value of \$15,000.	Regional Facilities Audit completed and circulated.

# AVON REGIONAL ORGANISATION OF COUNCILS

## Statement of Comprehensive Income

Administered by Shire of Northam

	2017	2016	2015	2014	2013	2012
	\$	\$	\$	\$	\$	\$
<b>Brought Forward</b>	95,655	101,543	134,108	80,618	59,367	49,202
<b>Revenue</b>						
Member Contributions	30,000	30,000	30,000	30,000	48,000	-
Grants				25,000	26,604	26,604
WDC Contribution						
Fees & Charges	5,391	2,459	636		2,364	9,318
Interest Earnings	1,914	2,299	2,219		2,611	2,830
Other Revenue	-	-	-	-	-	-
<b>Total Revenue</b>	<b>125,655</b>	<b>37,305</b>	<b>34,759</b>	<b>57,855</b>	<b>79,579</b>	<b>38,752</b>
<b>Expenses</b>						
Insurance		846	1,158	1,445	1,575	1,488
Recreation Plan	5,000					
Equipment Expenditure		5,897	3,081	2,919	69	495
Shared Services Aged Care Planning					30,000	-
Shire of Chittering BCF						13,302
Shire of Toodyay BCF					26,684	
Shire of Toodyay Administration	7,500	7,500	7,500			13,302
Shire of Dowerin BCF (min 3.2.2 12.3.12)						
WB Infrastructure Conway Highway			12,000			
WB Infrastructure refund to WDC			17,273			
Localise Aged Friendly Audit			26,312			
Strategic Waste Management Plan		28,950				
Other Expenditure						
<b>Total Expenditure</b>	<b>7,500</b>	<b>43,193</b>	<b>67,324</b>	<b>4,364</b>	<b>58,328</b>	<b>28,587</b>
<b>Net Result</b>	<b>118,155</b>	<b>(5,888)</b>	<b>(32,565)</b>	<b>53,491</b>	<b>21,251</b>	<b>10,165</b>
<b>Accumulated Funds on hand 30/06/2017</b>	<b>118,752</b>	<b>95,655</b>	<b>101,543</b>	<b>134,108</b>	<b>80,618</b>	<b>59,367</b>
	<b>113,752</b>					
Represented by Bankwest Trust Account	<b>113,752</b>					



WALGA

WORKING FOR LOCAL GOVERNMENT

# WALGA Training

Onsite Training Quotation



To see the latest WALGA Training products please visit our website.



4 September 2017

Avon Regional Organisation of Councils  
Attn: Paul Martin

Dear Paul

Thank you for your expression of interest in the Western Australian Local Government Association's (WALGA) training courses for both new and existing Elected Members.

At WALGA we understand that every Council faces its own unique challenges and issues and can therefore modify the content to meet the specific needs of course participants where requested.

WALGA would additionally be happy to promote the scheduled courses for AROC via our WALGA Training electronic eNews publication and [walgatraining.com.au](http://walgatraining.com.au) website.

A list of participants will be required two weeks prior to the scheduled session and will be used to issue individualised 'Certificates of Participation' to attendees for their records.

In order to deliver this presentation effectively, access to a whiteboard, laptop, screen and Multimedia projector is required.

If you have any queries regarding this quote, or wish to discuss it further, please contact me on 9213 2090 or email [jdodd@walga.asn.au](mailto:jdodd@walga.asn.au).

Yours sincerely

*Jacqui*

**Jacqueline Dodd**  
Manager, Training

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LV1, 170 Railway Parade, West Leederville, WA 6007  
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[www.walga.asn.au](http://www.walga.asn.au)



## TRAINING COURSE COSTS

Description	Price
<p><b>COURSE/S:</b></p> <p><b>BLOCK 1</b></p> <ul style="list-style-type: none"> <li>Serving on Council</li> <li>Meeting Procedures and Debating</li> </ul> <p><b>BLOCK 2</b></p> <ul style="list-style-type: none"> <li>Understanding Financial Reports and Budgets</li> <li>Effective Community Leadership</li> </ul> <p>Maximum attendees: 20 per course</p>	\$3,950.00 per day

Additional Costs and Information	
Accommodation and Meals	To be covered by <b>Avon Regional Organisation of Councils.</b>
Flights	To be covered by <b>Avon Regional Organisation of Councils.</b>
On the Ground Transport	To be covered by <b>Avon Regional Organisation of Councils.</b> Examples of on-the-ground transport that may be required are taxi fares or a hire car for travel from accommodation to training location and back each day, and/or transport from airport to accommodation and back.
Room Requirements and Set Up	<p>Venue to be arranged by <b>Avon Regional Organisation of Councils.</b></p> <p><b>Important Note:</b> Please ensure that the venue being utilised for the training course has the capacity to fit the maximum number of participants in comfortably to allow for workshop activities and group work. The maximum number of participants will be agreed to between the Council and WALGA Training prior to the commencement of the training course.</p> <p>The training venue would need to be prepared by <b>Avon Regional Organisation of Councils</b> prior to the commencement of the training session (eg course materials, name tags on tables) This will assist in the trainer being able to commence the training in a timely manner, become familiar with your emergency evacuation procedures and make any additional preparations necessary for the session. Use of a computer, overhead projector, screen and a whiteboard (if available) is requested for the day.</p>

## **COURSE OUTLINE**

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### **Serving on Council**

#### **Program Overview**

*Serving on Council* is designed to give Elected Members the confidence to perform their role on Council. This course has been specifically developed to address the unique needs of Elected Members in leading and supporting their communities whilst acting within the processes and procedures imposed on Local Government in general and, more specifically, at the governing body level.

The course provides an overview of the roles and responsibilities of Elected Members, the Local Government environment and Council operating procedures. It recognises both internal and external influences on Councillors and the necessity for them to perform their role in a due diligence environment.

#### **Learning Outcomes**

On completion of this training participants will be able to understand the:

- legislation and regulations within which Councils must operate;
- role of Elected Members and senior management in leading and supporting their communities;
- expectations on Councillors to act in a 'Board-like' manner as the governing body; and
- processes involved in contributing successfully to Council and committee meetings.

#### **Who Should Attend**

Suitable for both newly elected and returning Elected Members who would like to refresh their knowledge and understanding of their role within Local Government.

## COURSE OUTLINE

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### Meeting Procedures and Debating

#### Program Overview

*Meeting Procedures and Debating* is specifically designed for both experienced and newly Elected Members who wish to enhance their meeting skills.

Concentrating on knowledge of meeting procedures and high level debating techniques, this course is a practical tool kit for those who attend Council and committee meetings as members or Presiding Members.

#### Learning Outcomes

As a result of completing this training, participants should be able to:

- critically read the Agenda and evaluate Officer reports;
- use knowledge of meeting procedures to move, second or foreshadow motions, use correct amendment rules where appropriate and take the right of reply;
- correctly use procedural motions and effectively raise 'points of order';
- demonstrate chairmanship skills within legal and ethical requirements; and
- recognise the importance of checking and confirming the minutes.

#### Who Should Attend

Suitable for both newly elected and returning Elected Members who would like to refresh their knowledge and understanding of their role within Local Government.

## **COURSE OUTLINE**

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# **Understanding Financial Reports and Budgets**

## **Program Overview**

*Understanding Financial Reports and Budgets* uses existing legislation as its basis to explore the way in which Local Governments are required to plan for the future, develop an annual budget and monitor, review and interpret financial reports.

The course outlines the linkage between Strategic Planning, Asset Management Planning and Long Term Financial planning so participants gain an understanding of the benefits of undertaking financial forecasting and the impacts key decision making may have on the organisation's financial bottom line.

## **Learning Outcomes**

On completion of this training participants will be able to understand the:

- basic accounting principles and concepts;
- the roles and responsibilities of Council, Councillors and the CEO;
- financial management and the strategic linkages;
- annual budgets; and
- financial management and reporting.

## **Who Should Attend**

Suitable for both newly elected and returning Elected Members who would like to refresh their knowledge and understanding of their role within Local Government.

## COURSE OUTLINE

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### Effective Community Leadership

#### Program Overview

*Effective Community Leadership* principally explores the personal attributes needed by Elected Members to perform their role in Local Government. The course introduces leadership concepts and the behaviours required of Elected Members in their role as leaders of Council and prominent leaders in the community.

Topics covered within the course include the commitments of an Elected Member, how to interact within the community, skills to think strategically, ethics, leadership styles and how to articulate vision.

#### Learning Outcomes

On completion of this training participants will be able to understand the:

- perform at a high level as an Elected Member;
- provide leadership to Council and community groups;
- provide a positive image of Council; and
- initiate and support development programs.

#### Who Should Attend

Suitable for both newly elected and returning Elected Members who would like to refresh their knowledge and understanding of their role within Local Government.

## CANCELLATION POLICY

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WALGA would be disappointed if your training course needed to be cancelled, however the following charges would apply. All cancellations must be received in writing.

10 – 15 business days prior to course:	No charge
9 - 5 business days prior to course:	\$250 Administration fee
5 business days or less prior to course:	\$950 Administration/trainer fee

**Please note:**

- *This offer is valid for 30 days following date of this proposal. To confirm your booking, a Purchase Order number is required.*

## COURSE SET-UP

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Training courses are held at the Individual Local Governments or at a venue chosen by the Local Government. Two weeks prior to the training course, the WALGA Training Team will contact you to discuss participant numbers and answer any queries you may have. WALGA will arrange catering only at the request of the Local Government hosting the training.

### Course Material

Prior to the training course you will receive the training material provided by WALGA. Once you have received this, please inform your contact at WALGA. In some instances, if trainers are required to travel to remote or regional councils, course material will be brought up with the trainer. We ask that in these circumstances everything else required for the day is set up to ensure a timely start.

The following course material will be provided by WALGA:

- Name-cards
- Pens and notepads
- Presenter folder
- Course manuals
- Evaluation forms

### Room Configuration

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Please ensure the training venue is set up the day prior to the training with the following:

- Set the room up in a U-shape or grouped tables if possible
- Laptop, multimedia project, screen and whiteboard and flip board chart ready for the presenters use
- Place the course material on each desk
- Set up tea and coffee facilities (if your Council will be providing).

## Session Times

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Start: 9.00am

Morning Tea: 10.30am – 11.00am

Lunch: 12.30pm – 1.00pm

Afternoon Tea: 3.00pm

Conclude: 4.30pm

**From:** Goomalling CEO  
**Subject:** ICR47511 - FW: Services at CRC

**Sent:** Monday, 2 October 2017 1:44 PM

Tabled Document – post meeting held on 2 October 2017

### 7.3 Community Resource Centres

**From:** Goomalling Community Resource Centre [<mailto:goomtc@westnet.com.au>]

**Sent:** Wednesday, 6 September 2017 10:11 AM

The services the Goomalling Community Resource Centre currently offers are:-

- Editing and Production of local newspaper
- Public Library
- Better Beginnings early literature programme
- Dept. Human Services Access Point
- State Government Information point
- Federal Government Information point
- Video Conferencing
- We are an informal “Tourist” information centre
- Printing, scanning, copying, emailing, faxing
- Public Access Computer Hire
- Desk Top Publishing such as Photo printing, Sporting fixtures, Funeral Service Sheets, brochures, flyers, community phone card
- Laminating
- Binding
- Secretarial Services
- CV Writing
- Job Application writing
- University Exam Supervision
- Computer workshops and one on one formation sessions for customers – Set up MyGov Accounts, Bank Accounts, Email Accounts, and Social Media Accounts etc.
- School Holiday Activities
- Event and Projects such as International Women’s Day, Mental Health Week, Australia’s Biggest Morning Tea, International Tree Day, Small Business Market Day, Community Christmas Tree, Seniors Week,
- Hot Office facility
- Conference Room Hire bookings
- Mobile phone, iPad troubleshooting for customers
- Contracted by DPIRD to Manager the Regional Price Index and Small Towns Price collection 2015 and 2017

We like to think we are the “first point of call” for our community. We don’t know what each day will bring.

*Loretta Johnston*

*Manager*

*Goomalling Community Resource Centre Inc.*

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