



# AVON REGIONAL ORGANISATION OF COUNCILS (AROC)

## Minutes

### Monday 1 October 2018

#### Unconfirmed Minutes

These minutes were approved for distribution on 18 October 2018.

Stan Scott  
**Chief Executive Officer**  
**AROC Secretariat**

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Avon Regional Organisation of Councils (AROC) Meeting, where the Minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into a separate attachment to these Minutes.

#### Confirmed Minutes

These minutes were confirmed at a meeting held on 3-12-2018

Signed:  .....

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*

# AVON REGIONAL ORGANISATION OF COUNCILS

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## CONTENTS

MEETING HELD AT SHIRE OF TOODYAY COUNCIL CHAMBERS ON  
MONDAY 1 OCTOBER 2018

1.	DECLARATION OF OPENING.....	1
2.	PRESENTATIONS.....	1
2.1	WELCOMING REPRESENTATIVE – HON C PORTER’S OFFICE	1
2.2	WALGA’S ECONOMIC DEVELOPMENT PROJECT.....	2
2.3	AROC’S WASTE SERVICE COLLECTION UPDATE.....	2
3.	RECORD OF ATTENDANCE / APOLOGIES .....	2
3.1	APOLOGIES.....	2
4.	CONFIRMATION OF MINUTES.....	3
6.	MATTERS ARISING .....	3
5.1	FROM THE MINUTES OF THE LAST AROC MEETING.....	3
5.2	FROM THE NOTES OF THE LAST CEO MEETING (WHEN AVAILABLE).....	3
5.3	FROM THE ACTION LIST .....	3
7.	ITEMS OF BUSINESS AND OTHER MATTERS TO BE DISCUSSED ..	3
7.1	FINANCIAL REPORT (TO JULY 31, 2018).....	3
8.	NEXT MEETING.....	4
9.	MEETING CLOSURE.....	4

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ATTACHMENT *with separate index follows Item 9.*

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# AVON REGIONAL ORGANISATION OF COUNCILS

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## MINUTES

### 1. DECLARATION OF OPENING

Cr T Chitty, Deputy Shire President and Acting Chairperson, declared the meeting the AROC meeting open at 9.40am.

### 2. PRESENTATIONS

#### 2.1 WELCOMING REPRESENTATIVE – HON C PORTER’S OFFICE

We have been advised (26.09.2018) that Joseph Calabro and Nathan Cera will be in attendance at the AROC Meeting to discuss with AROC matters that AROC are concerned about, including, but not limited to the dot points provided to Hon Christian Porter’s Office on 21 August 2018 as follows:

- Roads to Recovery – 18/19 has been reduced by half compared to what we got in 17/18 – preference to use the 17/18 formulae;

**Question Taken on Notice: Shire of Northam CEO thought that the funds were reduced from \$600,000 to \$380,000**

**(\$350 Million-400 Million per year 2019-2020 onwards)**

- Recommendations from ALGA as follows:
  - Supporting secondary freight network;

**Question Taken on Notice: Shire of Goomalling - Will review of Alice Springs occur?**

- Financial Assistance Grants (FAGS); and

**Feedback - Quantum needs to be increased.**

**Feedback - Timing of FAGS in terms of Budgeting is oddly timed and not consistent.**

- Review of State GST.

**Discussion Points were as follows:**

- State needs to be certain of 70 cent return. Certainty and definition
- Fairer GST deal.
- Sense of vision for his electorate.
- Identify a time for facilitating time separately for the Shire’s that fits into C Porters time.
- Other infrastructure funding other than Roads to Recovery – Local Government Community Infrastructure Program

*(C Porters Representative exited the meeting)*

# AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,  
SHIRE OF TOODYAY, ON 1 OCTOBER 2018

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## 2.2 WALGA'S ECONOMIC DEVELOPMENT PROJECT

Anne Banks-McAllister AM, Regional Capacity Building Manager, WALGA discussed this topic with AROC Members.

## 2.3 AROC'S WASTE SERVICE COLLECTION UPDATE

Dale Chapman, Procurement and Category Manager, Business Solutions, WALGA, WALGA is booked in to discuss this topic with AROC Members.

### Discussion Points were as follows:

- Tender exempt Environment that offers flexibility;
- Preferred Supplier Contracts;
- Potential for third bin system;
- Competitive Response;
- Question/Answer: Implementation date: July 1 2019 to begin;
- General Feedback from Contractors re: Recycling. Increase from contractors;
- Effective recycling;
- Question: When contracts are up and running – If there is a problem, do Local Governments deal directly with the Contractor? and
- Individual contracts will exist with individual service requirements, however issues can be approached individually or as part of the group.

## 3. RECORD OF ATTENDANCE / APOLOGIES

### Members:

Mr S Scott	CEO, Shire of Toodyay
Cr T Chitty	Deputy President Shire of Toodyay
Mr Peter Bentley	CEO, Shire of Goomalling
Cr B Haywood	Shire President, Shire of Goomalling
Mr J Whiteaker	CEO, Shire of Northam
Cr C Antonio	Shire President, Shire of Northam
Mrs Rebecca McCall	Shire President, Shire of Dowerin
Cr D Lovelock	Shire President, Shire of Victoria Plains
Mrs S Hazlehurst	Acting CEO of York
Cr D Wallace	Shire President, Shire of York

### 3.1 APOLOGIES

Cr B Rayner	Shire President, Shire of Toodyay
Mrs G Teede	CEO, Shire of Victoria Plains
Mr P Martin	CEO, Shire of York

# AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,  
SHIRE OF TOODYAY, ON 1 OCTOBER 2018

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## 4. CONFIRMATION OF MINUTES

### 5.1 Minutes of Meeting held on 6 August 2018

**OFFICER'S RECOMMENDATION/AROC RESOLUTION NO.  
12/10/18**

**MOVED:** Cr Antonio

That the Unconfirmed Minutes of the Avon Regional Organisation of Councils meeting held on 6 August 2018 be accepted as a true and correct record subject to Cr S Penn's name being crossed out as they were not in attendance at the meeting.

**MOTION CARRIED**

### 5.2 Notes of the CEO Meeting held on 3 September 2018

**OFFICER'S RECOMMENDATION/AROC RESOLUTION NO.  
13/10/18**

**MOVED** Cr Hudson

That the Notes of the CEO Meeting held on 3 September 2018 be received.

**MOTION CARRIED**

## 6. MATTERS ARISING

### 5.1 From the Minutes of the last AROC meeting.

*Refer to the excerpt in the Attachments to this Agenda.*

### 5.2 From the Notes of the last CEO Meeting (when available)

*Refer to the excerpt in the Attachments to this Agenda.*

### 5.3 From the Action List

*The Action List was reviewed.*

**Question:**

*Have we received a reply from Melissa Price?*

*Not as yet.*

## 7. ITEMS OF BUSINESS AND OTHER MATTERS TO BE DISCUSSED

### 7.1 Financial Report (to July 31, 2018)

**OFFICER'S RECOMMENDATION/AROC RESOLUTION NO.  
14/10/18**

**MOVED** Cr Haywood

That the Financial Report to 31 July 2018 be received.

**MOTION CARRIED**

# AVON REGIONAL ORGANISATION OF COUNCILS

MINUTES OF MEETING HELD AT THE COUNCIL CHAMBERS,  
SHIRE OF TOODYAY, ON 1 OCTOBER 2018

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## 8. NEXT MEETING

- **AROC CEOs Meeting** **9.30am on 5 Nov 2018**

This meeting is for CEO's only.

CEO's are requested to provide to [aroc@toodyay.wa.gov.au](mailto:aroc@toodyay.wa.gov.au) ALL items they wish to include on the agenda for the AROC CEO Meeting at least one full working week beforehand.

### **Apologies: Shire of Goomalling Peter Bentley**

- **President's Meeting** **9.30am on 3 December 2018**

This meeting is being renamed from here (and in 2019) but it will include all Shire Presidents and CEO's from each member Council of AROC.

Please note that the LGIS are coming to this meeting to give a mini-presentation and training session.

Please also note that Hon Melissa Price MP has also been invited to attend.

All are requested to provide to [aroc@toodyay.wa.gov.au](mailto:aroc@toodyay.wa.gov.au) ALL items they wish to include on the agenda for the meeting at least one full working week beforehand.

## 9. MEETING CLOSURE

The Chairperson will declare the meeting closed. 11:00am.



# AVON REGIONAL ORGANISATION OF COUNCILS (AROC)

## 1 OCTOBER 2018

### Attachments to Minutes

<b>Item 6 Matters Rising (referred also in Item 5)</b>	<b>1</b>
6.3 From the Action List	1
<b>Item 6 Items of Business</b>	<b>4</b>
6.1 Financial Report	4

# Avon Regional Organisation of Councils

## Action List comprising of Status Report and Project List

Action List / Status Report		Responsibility: CEO's
Date	Details	Latest Comments
6 August 2018 AROC Meeting	Interlibrary Loans	The AROC CEO's discuss this issue collaboratively in respect to whether AROC might be able to play a role going forward.
6 August 2018 AROC Meeting	Waste Collection Services – Tender and Contract Management	<ol style="list-style-type: none"> <li>1. That an AROC tender for waste collection services be done by WALGA for collective services;</li> <li>2. The AROC CEO's continue discussions to work collaboratively in respect to respect to tendering for waste collection services; and</li> <li>3. An update be brought back to the October 2018 AROC Meeting.</li> </ol>

Action List / Status Report		Responsibility: Secretariat
Date	Details	Latest Comments
4/12/17 24.12.17 ISSUES Endorsed by AROC	<ul style="list-style-type: none"> <li>• Road investment including the Orange Route;</li> <li>• Royalties for Regions;</li> <li>• Water;</li> <li>• Regional development including future of Development Commissions (State) and RDA (Commonwealth); and</li> <li>• How best for Local Government to engage.</li> </ul>	Invite Politicians to talk to AROC around: <ul style="list-style-type: none"> <li>○ Future funding;</li> <li>○ Future of RDA/WDC;</li> <li>○ How best to engage; and</li> <li>○ Coordination of State Services.</li> </ul>
4/12/17 24.12.17 Target Politicians	<ul style="list-style-type: none"> <li>• Minister for Local Government, Sport and Cultural Industries David Templeman (with cc to Darren West, Laurie Graham);</li> <li>• Minister of Transport; and</li> <li>• Shane Love and Mia Davies.</li> </ul>	<ul style="list-style-type: none"> <li>• Deferred any action on this until the business plan is set.</li> </ul>



Action List / Status Report		Responsibility: Secretariat
Date	Details	Latest Comments
AROC CEO Meeting on 7 May 2018	At their May Meeting the AROC CEO's asked that an invitation be extended so that you could attend an upcoming AROC meeting to make a presentation on risk management in the context of Council decision making.	<ul style="list-style-type: none"> <li>Jordan Reid -   Strategic Development Manager has advised that he will make a commitment to attend the AROC Meeting scheduled to be held on 13 August 2018 at 9.30am in the Council Chambers at the Toodyay Administration Building, 15 Fiennes Street, Toodyay.</li> </ul>
AROC CEO Meeting on 7 May 2018	They wish to invite Hon Christian Porter to an upcoming AROC Meeting to <i>discuss your visions for your electorate in the context of AROC.</i>	<p>On 5 June 2018 his office advised as follows:</p> <p>He is unavailable on 11 June 2018 and will be in Canberra for the sitting week on the 13<sup>th</sup> of August 2018.</p> <p>Annette Livesey, Executive Officer, from his office will be in touch with me closer to the time in respect to the AROC Meeting scheduled for 1 October 2018.</p>
AROC CEO Meeting on 7 May 2018	They wish to invite Hon Melissa Price MP (Member for Durack) to an upcoming AROC Meeting to <i>discuss your visions for your electorate in the context of AROC.</i>	Have not heard back yet from Hon Price's electorate office.
6 August 2018 AROC Meeting	Interlibrary Loans	That AROC write to the responsible bodies in relation to declaring its support for the importance of interlibrary loans to country library services.
6 August 2018 AROC Meeting	Minister Porter's visit in October 2018	<p>That the dot points for Minister Porter's Visit are as follows:</p> <ul style="list-style-type: none"> <li>Roads to Recovery – 18/19 has been reduced by half compared to what we got in 17/18 – preference to use the 17/18 formulae;</li> <li>Supporting secondary freight network;</li> <li>Financial Assistance Grants (FAGS); and</li> <li>Review of State GST.</li> </ul>

<b>Project List</b>				
<b>Funding</b>	<b>Project Name</b>	<b>Project Manager(s)</b>	<b>Current Stage of Project</b>	<b>Done/Yet to do</b>
2016/2017	Regional Recreation Plan / Strategy	AROC CEO's	Regional Facilities Audit completed and circulated.	Stage II brief to be completed Nov 17 – Northam

## AVON REGIONAL ORGANISATION OF COUNCILS

### Statement of Comprehensive Income

Administered by Shire of Northam

	<b>01.07.2018</b>							
	<b>31.07.2018</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Brought Forward</b>	139,323	118,752	95,655	101,543	134,108	80,618	59,367	49,202
<b>Revenue</b>								
Member Contributions		49,625	30,000	30,000	30,000	30,000	48,000	-
Grants						25,000	26,604	26,604
WDC Contribution								
Fees & Charges				5,391	2,459	636	2,364	9,318
Interest Earnings		-	-	1,914	2,299	2,219	2,611	2,830
Other Revenue		7,900		-	-	-	-	-
<b>Total Revenue</b>	-	57,525	30,000	37,305	34,759	57,855	79,579	38,752
<b>Expenses</b>								
Insurance				846	1,158	1,445	1,575	1,488
Recreation Plan		5000						
Equipment Expenditure				5,897	3,081	2,919	69	495
Shared Services Aged Care Planning							30,000	-
Shire of Chitterung BCF								13,302
Shire of Toodyay BCF							26,684	
Shire of Toodyay Administration		7,500	7,500	7,500	7,500			
Shire of Dowerin BCF min 3.2.2 12.3.12)								13,302
WB Infrastructure Conway Highbury					12,000			
WB Infrastructure refund to WDC					17,273			
Localise Aged Friendly Audit					26,312			
Strategic Waste Management Plan				28,950				
Training		7900						
Other Expenditure Exit Chittering		16554						
<b>Total Expenditure</b>	-	36,954	7,500	43,193	67,324	4,364	58,328	28,587
<b>Net Result</b>	-	20,571	22,500	(5,888)	(32,565)	53,491	21,251	10,165
<b>Accumulated Funds on hand 31/07/2018</b>	139,323	139,323	118,752	95,655	101,543	134,108	80,618	59,367
Represented by Bankwest Trust Account	139,323							