



# Form 2C: Enrolment Eligibility Claim

## Shire of Toodyay Electorate

### Regulation 11A of the Local Government (Elections) Regulations 1997

Under section 4.32(2) of the *Local Government Act 1995* (the Act), you may nominate up to 2 officers or employees of your body corporate to vote for your body corporate using this form at any time. However, if you want to be on the roll for a particular election, you must give your claim form to the Shire of Toodyay more than 57 days before the election date.

You should fill in this form if your body corporate wants your nominees to vote at the Shire of Toodyay elections and you:

- Own or occupy rateable property in the Shire.
- The nominees are not on the residents roll in the Shire.

To qualify as an occupier, your body corporate must:

- Have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of a rateable property in the Shire of Toodyay for at least the last 12 months.
- Have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.

The occupied property must also comply with minimum standards set in the Act and *Local Government (Elections) Regulations 1997*. If you are an occupier and your enrolment eligibility claim is accepted, it will expire in accordance with section 4.33 of the Act (usually 6 months after the second ordinary election after your claim was accepted) or when your lease expires. If you wish to continue to qualify as an elector after that, you will need to make another enrolment eligibility claim and nomination.

Attach this form where you are claiming enrolment eligibility as the nominee of a body corporate alongside either Form 2 or Form 2A.

After you have carefully completed this form and reviewed for correctness, email it to the Shire of Toodyay via [records@toodyay.wa.gov.au](mailto:records@toodyay.wa.gov.au). You may also send it by post or other electronic means so long as it is capable of being printed in its entirety, including a signature. If you send it electronically, you should request confirmation of receipt.

**Please note:** Questions marked with an asterisk (\*) are mandatory, if applicable.

## BODY CORPORATE

\*Body corporate name :

\*Body corporate type :  Body corporate registration number\*   
(e.g Proprietary Limited Company, Incorporated association)  
(Australian Company Number)  
ABN is not sufficient

\*Postal Address :

\*Phone :  \*Email :

## RATEABLE PROPERTY\*

If your body corporate owns or occupies more than one property in the Shire of Toodyay, give details of them all. Add pages if necessary.

Suite/Level/Unit/Building name :

No :  Street Name :

Suburb :  Postcode :

Lot/ Location No :



## OWNERSHIP AND OCCUPIER DETAILS

[Tick one box]

In relation to the rateable property described above, the body corporate is\* :

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The sole owner/occupier of that property</b>	<b>One of 2 co-owners / occupiers of that property</b>	<b>One of 3 or more co-owners / occupiers of that property</b>

### For occupiers only:

[Tick one box]

The body corporate have a right under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months and had a right under a lease, tenancy agreement or other legal instrument, to be in a continuous occupation of a property in the district for the previous 12 months and details of this are provided on the associated Form 2A.

	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

## NOMINATION BY BODY CORPORATE

A nomination must be made in writing and be signed by an officer of the body corporate in accordance with the *Local Government (Elections) Regulations 1997*. An officer of a body corporate is a director or other member of its governing body, a CEO or equivalent or the company secretary or equivalent.

The officer nominating the nominee must be a different officer to the nominee, unless there is only one officer of the body corporate.

If you are a nominee, you must give the nomination to the Shire of Toodyay with this form alongside either Form 2 (for owners) or Form 2A (for occupiers). If a body corporate or group of people owns or occupies more than one property in the Shire of Toodyay, a nomination applies to all those properties.

\*Full name of officer :

\*Office held in body corporate :

This office is the equivalent of :  Director  CEO  Company Secretary

\*Body corporate name :

I nominate the following people to vote on behalf of the body corporate I am an officer of :

\*Full name of Nominee 1 :

\*Address of Nominee 1 :

The nominee is the equivalent of :  Director  CEO  Company Secretary  Other employee

The nominee's term of office in the body corporate ends (complete)  /  /  or  they have a permanent appointment

The title of the nominee's office or employment in the body corporate is:



## NOMINATION BY BODY CORPORATE - CONTINUED

\*Full name of Nominee 2 :

\*Address of Nominee 2 :

The nominee is the equivalent of :  Director  CEO  Company Secretary  Other employee

The nominee's term of office in the body corporate ends (complete)  /  /  or  they have a permanent appointment

The title of the nominee's office or employment in the body corporate is:

/  /

\_\_\_\_\_  
SIGNATURE OF OFFICER\*

DATE\*

## DECLARATION

*Under s. 4.90 of the Act, making a false declaration is an offence.*

- I claim eligibility for the body corporate to have nominees included on any owners and occupiers roll prepared for an election in the Shire of Toodyay .
- The persons I have nominated are officers or employees of my body corporate.
- I have claimed eligibility for the body corporate based upon a right of occupation and that the body corporate genuinely occupies and uses this property to carry out its business, and the body corporate did not obtain a right of occupation purely to nominate voters under the *Local Government Act 1995*.
- I declare that all the details set out above are true and correct to the best of my knowledge and belief.

/  /

\_\_\_\_\_  
SIGNATURE\*

DATE\*

Office held in body corporate\*:

*Confidentiality: Your personal information supplied in this form will be kept confidential and will only be used by the Shire of Toodyay and the Western Australian Electoral Commission for purposes related to the preparation and maintenance of electoral rolls.*

Have any questions?

Contact us

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