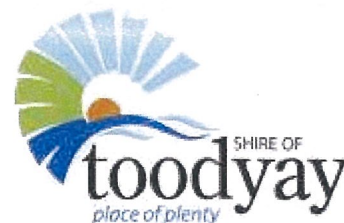


MEMORANDUM



MEMO TO: Suzie Haslehurst
Chief Executive Officer

FROM: Shire President

DATE: 19 November 2020

FILE NO: MTG8

SUBJECT: **Calling a Special Council Meeting**

Administration Centre

15 Fiennes Street
PO Box 96
TOODYAY WA 6566

T (08) 9574 9300

F (08) 9574 2158

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Dear CEO

This memorandum is notice, in accordance with the *Local Government Act 1995 5.4(a)(i)*, that I am calling a Special Council Meeting in the Council Chambers, 15 Fiennes Street, Toodyay as follows:

Date: Tuesday 24 November 2020

Time: 3.00pm

Venue: Council Chambers, Shire of Toodyay Administration Centre,
15 Fiennes Street, Toodyay WA 6566

For the purpose of considering all matters related to the following:

1. Endorsing Council's written advice to the Minister for Local Government regarding the Inquiry Report; and
2. Considering a recommendation to employ a Senior Officer.

Yours sincerely

(Sign)

(Print Name)

ROSEMARY MADACSI

Shire President – Shire of Toodyay