



Local Emergency Management Committee Meeting

13 March 2024

Minutes

To: Local Emergency Management Committee Meeting Members and Councillors.

Here within are the Meeting Minutes of the Local Emergency Management Committee Meeting, held on the above-mentioned date in the Shire of Toodyay Council Chambers, 15 Fiennes Street, Toodyay WA 6566.

A handwritten signature in blue ink, appearing to be 'Tabitha Bateman', is located below the text.

Tabitha Bateman

ACTING CHIEF EXECUTIVE OFFICER

Preface

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the next Committee Meeting, where the Minutes will be confirmed subject to any amendments made by the Committee.

The "Confirmed" Minutes are then signed off by the Presiding Person.

Attachments that formed part of the Agenda, in addition to those tabled at the Meeting are incorporated into separate attachments to these Minutes.

Unconfirmed Minutes

These minutes were approved for distribution on 18 March 2024.



Tabitha Bateman

ACTING CHIEF EXECUTIVE OFFICER

Confirmed Minutes

These minutes were confirmed at a meeting held on 12 June 2024.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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1 DECLARATION OF OPENING

Cr D Wrench, Chairperson, declared the meeting open at 10.38am.

1.1 ANNOUNCEMENT OF VISITORS

Nil

1.2 RECORD OF ATTENDANCE AND APOLOGIES

Voting Members

Cr D Wrench	Councillor (Chair)
Mrs T Bateman	Acting CEO/Deputy Local Recovery Coordinator, Executive Manager Corporate and Community Services
Mr C Sullivan	Local Recovery Coordinator, Executive Manager Infrastructure, Assets & Services
Sgt J Borczykewski	Police Officer in Charge - Toodyay
Sgt J Moore	Toodyay Police Station
Mr W Sutton	CDO/Deputy Welfare Liaison Officer
Mr M Phillips	Dept Communities
Mr M Trozzo	St Johns Paramedic Representative
Mr R Koch	Deputy 2 CBFCCO / CESM
Mrs E Francis	Emergency Management Officer
Mr H de Vos	Deputy Local Recovery Coordinator, Executive Manager Development and Regulation
Mrs K Hardie	Welfare Liaison Officer, Economic Development Coordinator

Staff

Mrs M Rebane Executive Assistant

Visitors

Cr R Madacsi Councillor (*via Zoom*)

Apologies

Cr C Duri	Councillor
Ms S Robinson	District Emergency Management Advisor (DEMA)
Mr P Hay	DFES District Officer
Mr A Smith	District Officer Natural Hazards

1.3 DISCLOSURE OF INTEREST

The Chairperson advised that no disclosures of interest in the form of a written notice had been received prior to the commencement of the meeting.

2 MINUTES AND ADDITIONAL INFORMATION

2.1 CONFIRMATION OF MINUTES

2.1.1 Minutes of Meeting held on 8 November 2023

OFFICER'S NO.LEMC001/03/24	RECOMMENDATION/LEMC	RESOLUTION
MOVED	Mr R Koch	
SECONDED	Mrs E Francis	
That the Unconfirmed Minutes of the Local Emergency Management Committee Meeting held on 8 November 2023 be confirmed.		
<u>Voted For:</u>	C Sullivan, Sgt J Borczykewski, W Sutton, M Phillips, R Koch, Mr S Turozo, E Francis, H de Vos, K Hardie, T Bateman and Cr D Wrench	
<u>Voted Against:</u>	Nil	
MOTION CARRIED 11/0		

2.2 REVIEW OF STATUS REPORT

2.2.1 Update of Status Report

Attachments:	1. Updated Status Report ↗
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The LEMC Status report was reviewed.

2.3 INWARD/OUTWARD CORRESPONDENCE

2.3.1 Contacts Register, Incoming and Outgoing Correspondence

Attachments:	<ol style="list-style-type: none">1. DESO Report (DC Wheatbelt LEMC); ⇒2. SEMC / DEMA Acknowledgement of Amended LEMA; ⇒3. ICR94095 Solid Wood Fires (Mr and Mrs MacKenzie) ⇒4. DEMA - Emergency Management Sector Adaptation Plan; ⇒5. Outgoing Correspondence - Solid Wood Fires. ⇒6. Contacts and Resources Register. (confidential) Section 5.23(2) <i>(e)(iii)a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person where the trade secret or information is held by, or is about, a person other than the local government (under separate cover)</i>
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CORRESPONDENCE INWARDS

- DESO Report (Attachment – DC Wheatbelt LEMC Report - November 2023)
- SEMC/DEMA (ICR93699) – Acknowledgement of the Shire of Toodyay's amended LEMA – December 2023)
- ICR94095 – Mr David and Gail Mackenzie – Solid Wood Fires
- DEMA - Emergency Management Sector Adaptation Plan – Out for consultation

CORRESPONDENCE OUTWARDS

- OCR65902 – Mr David and Gail Mackenzie – Solid Wood Fires (attached)

CONTACTS AND RESOURCES REGISTER

Please email EBONY any updates via emo@toodyay.wa.gov.au

The Presiding Member sought any feedback or overview from the EMO

- EMO provided an overview.
- DEMA Yvette Griggs has retired and we have a new DEMA Shelby Robinson.
- LEMC meeting coinciding today with the DEMC Meeting.

3 BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil.

4 OTHER BUSINESS / NEW BUSINESS OF AN URGENT NATURE

4.1 CONTACT LIST

EMO has done a review of the email distribution list and membership

4.2 RISK MANAGEMENT

4.2.1 Monitor and review emerging Risks and mitigation

CESM: the bush fire mitigation program is underway with working through procurement.

4.3 PRESENTATIONS OR EVENTS

4.3.1 Status Report

Item to engage the Shire of Mundaring's Local Recovery Coordinator. Looking at from the LRC

Some Managers, CEO and Welfare Liaison Officer were present. Recording done.

Looking at developing in the future.

4.4 INCIDENT/EXERCISE REPORTS

4.4.1 Post Incident Reports discussion and note any outcomes to be actioned

C Sullivan online 10.50am.

Cr R Madacsi on line at 10.53am.

EMO gave an overview of an Internal staff debrief for the Julimar Bush Fire incident. The overview included review of:

- The Debrief;
- Evacuation Centre Activation;
- Communications/Messaging;
- Resourcing/Administration.

Overall, the Shire managed the Emergency Management aspects adequately, with opportunity for improvement, including internal education and exercising.

Department of Communities and Shire of Chittering will be running an Evacuation Centre exercise on 22 May 2024 in Muchea. EMO will seek interest from appropriate staff/Councillors.

4.4.2 Post exercise reports – discussion and note any outcomes to be actioned

Nil.

4.4.3 Exercise – discuss objectives, scenario and dates

Nil.

4.5 PROJECTS AND GRANT FUNDING

4.5.1 Review Funding Opportunities

Two DRF Grant Agreements have been signed, Projects to commence in 2024.

- Recreation Centre Redundancy Power (1 year)
- Mitigation Works near the Rec Centre and the hill above the gold course (3 year)

Clarification sought with regard to issues with communication and power, and mobile generators..

Executive Manager Development and Regulation departed Council Chambers at 11.11am and returned to Council Chambers at 11.14am.

Discussion around plans for staying and /or leaving during events.

4.6 STRATEGIC REVIEW / PLANNING

4.6.1 Review Local Emergency Management Arrangements – updates as required.

- Accepted in December with the inclusion of the Animal Welfare Plan.
- Next Review date for the LEMA is May 2026.

4.6.2. Review LEMC business plan – monitor progress

Nil.

4.7 ROUNDTABLE DISCUSSION AND AGENCY UPDATES

4.7.1 WAPOL:

Local issues are resourcing and housing.

Training: police based desktop exercise available.

Executive Manager Development and Regulation departed Council Chambers at 11.26am.

4.7.2 St Johns

Business as usual. Recruitment drive at present due to lack of volunteers, targeting the youth in the town.

Training: Exercises booked in with DFES. Training with WAPOL would be beneficial.

4.7.3 Dept Communities

3 people in Wheatbelt are servicing 43 local governments.

Attendance at Cunderdin Emergency Services Day, which had a low turnout, to recruit volunteers to give their time to St John and DFES as well.

Welfare Planning: changes in references to the word “relief” as per notification in the Department’s update.

4.7.4 CESH

From a bush fire service perspective: brigades are performing well. Age demographic is a challenge in our community. Lack of DFES representation here today due to significant flooding across regions at present and the holding of the DEMC meeting.

Liaison with new DEMA person (Shelby Robinson) to replace the previous DEMA Yvette Griggs. LEMC will meet her in June.

4.7.5 EMCCS

Still transitioning – new CEO to come on board. Recruitment process being managed and there will be further updates to the contact register.

4.7.6 EMO

The Shire of Toodyay currently has no permanent Rangers. This has possible Emergency Services and Emergency Management implications. This is a scenario we may still face in the future, even if the Shire has two permanent Rangers and is perhaps something to consider for the future.

The Shire has lost two of its four WLOs (Welfare Liaison Officers) and is looking to find suitable replacements.

Generator Issues – In a demonstration of the Memorial Hall Evacuation Centre Generator (manual switch), it failed. During the early January Storms of 2024, the Shire Administration building, Shire Depot and Coondle Fire Station generator failed. This is an Emergency Management consideration.

4.7.7 Local Recovery Coordinator

Procurement process underway for Inspection, testing and maintenance of all generators in the Shire buildings.

Seeking funding for a generator in the admin centre to be the central back up.

5 CONFIRMATION OF NEXT MEETING

The next meeting of the Local Emergency Management Committee Meeting is scheduled to be held on 12 June 2024 commencing at 10:30 AM.

6 CLOSURE OF MEETING

The Chairperson closed the meeting at 11.41am.



ATTACHMENTS MINUTES

**Local Emergency Management
Committee Meeting**

Wednesday, 13 March 2024

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LEMC STATUS REPORT
Local Emergency Management Committee

Supporting Officers
 CESM / EMO / LRC



Meeting Date	Purpose	Resolution / Action	Target date for completion	Actioned by	Completion Date	Meeting Commentary
08/03/2023	Tabled Attachment - LEMC Handbook – Correspondence from DEMA	Tabled Attachment - LEMC Handbook – Action will be: EMO and CESM do an informative report.	Due for completion in October 2023.	CESM/ EMO	8/11/2023	EMO reviewed & discussed with LEMC. Presentation not required, but useful document for new incoming Administrative or Council members.
14/06/2023	Annual Reporting changes expected for 2023 year focusing on legislative reporting requirements	EMO and CESM would work together to submit the annual report	30/06/2023	CESM/ EMO	03/07/2023	Completed. Sent to DEMA
14/06/2023	Animal Welfare Plan in emergencies	Grant expected to be completed and application for a new AWARE Grant cannot take place until the first grant acquittal has concluded.	Dec 2023	EMO	t.b.a.	Updated LEMA with additional chapter for Animal Welfare has been endorsed at the DEMC level (Oct 19) and be taken to the December SEMC for noting.
14/06/2023	Presentation for a future meeting	EMO contacted Shire of Mundaring (title) LRC: to come to speak with the SOT about their experiences. Resource sharing taking place. Once the new MIAS arrives they will invite him to speak.	t.b.a.	EMO	t.b.a.	Ongoing

LEMC STATUS REPORT
 Local Emergency Management Committee

Supporting Officers
 CESM / EMO / LRC



Meeting Date	Purpose	Resolution / Action	Target date for completion	Actioned by	Completion Date	Meeting Commentary
14/06/2023	Swimming Pool follow up.	Follow up with TRC – look into creating a plan for anything that would have an action in the event of a chlorine spill. Whether they have the PPE available there – and put it as a future exercise topic	t.b.a.	EMO	8/11/2023	EMO discussed TRC responsibilities relating to PPE/Evacuation.
8/11/2023	Swimming Pool follow up.	Separate point to follow up – Reach out to TRC & Chemical Company in regards to possible impact of chemical spill.	Feb 2024	EMO	t.b.a.	What is stored? How much? Risk Radius?
14/06/2023	Call out procedure	That the formalised procedure to call out Shire Officers as required in emergency situations be updated and provided to WAPOL.	Dec 2023	LRC	t.b.a.	EMIAS spoke to this item. Process to be in place by December.
8/11/2023	Updating Landowner Details	Previous Council resolution (OCM249/11/22) raised for follow up. CEO introduce procedure where landowners without a mobile on their rates contacts are contacted by the Shire and requested to update their details.	t.b.a.	EMO	t.b.a.	



Committee Member Reporting form

Committee Member Details

Name(s): _____

Organisation representing
(if applicable): _____

Contact Details: Phone: _____ Email: _____

Request Details

I request for the item noted below to be discussed at the next:

- | | | |
|---------------|---|--|
| Committee | <input type="checkbox"/> Audit & Risk Committee | <input type="checkbox"/> Bushfire Advisory Committee |
| Meeting: | <input type="checkbox"/> Environmental Advisory Committee | <input type="checkbox"/> Heritage Advisory Committee |
| (please tick) | <input type="checkbox"/> Local Emergency Management Committee | |

Date of Committee Meeting: _____

Item Name: _____
(e.g. Subject, title or purpose).

Are you tabling attachments at the meeting? Yes No Copy attached

Background Information OR if you only wish to ask questions please do so (if not enough room please use reverse side of this page)

Proposed recommendation required? Yes No *write some wording below*

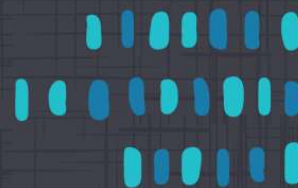


Administration Centre
15 Fiennes Street (PO Box 96)
TOODYAY WA 6566

T (08) 9574 9300
E records@toodyay.wa.gov.au
W www.toodyay.wa.gov.au



Government of **Western Australia**
Department of **Communities**



District Emergency Services Officer – Wheatbelt LEMC Update: November 2023

In the event of an emergency please call the All Hazards - State On-Call Coordinator on **0418 943 853**, this number is manned 24/7. emergencyservices@communities.wa.gov.au. (Not for public distribution)
Meetings, exercise details or information request can be emailed to joanne.spadaccini@communities.wa.gov.au

Notification of Terminology Updates in State Support Plan – Emergency Relief and Support

The State Support Plan – Emergency Relief and Support was endorsed by SEMC in October 2023. Updates that have been incorporated into the State Support Plan, specifically pertaining to Emergency Relief and Support involve changes in the terminology used within the document have been listed below.

To ensure consistency and clarity in our operations, please consider the potential implications for your respective policies, guidelines, and procedures.

Your prompt action and collaboration in ensuring that this information is cascaded effectively is vital for maintaining the integrity and efficacy of our collective emergency management efforts.

Previous Terminology	Updated Terminology (approved as of 4 October 2023)
Welfare	Emergency Relief and Support
Welfare functional areas <ul style="list-style-type: none"> • emergency accommodation • emergency catering • emergency clothing and personal requisites • personal services • registration and reunification • financial assistance. 	Functional domains <ul style="list-style-type: none"> • emergency accommodation • emergency food • emergency clothing and personal requisites • personal support services • registration and reunification • financial assistance.
Welfare Centre/Local Welfare Emergency Coordination Centre	Evacuation Centre
State Welfare Emergency Committee	State Emergency Relief and Support Committee
State Welfare Emergency Committee - Operations	State Emergency Relief and Support Committee - Operations
Emergency Welfare Coordination Groups	Emergency Relief and Support Coordination Groups
Local Emergency Welfare Plan	Local Emergency Relief and Support Plan
Local Welfare Emergency Committee	Local Emergency Relief and Support Coordination Group
Local Welfare Emergency Coordination Centre	Evacuation Centre

State Wide Evacuation Centre Review – Evacuation Centre Audits

As requested by the SEMC, by the 30th of November 2023, all premises that are listed as Evacuation Centres are required to have a completed Evacuation Centre Review, including floorplans, held on file by the Department of Communities. The purpose of the review is to collect the essential data that will determine if a facility is suitable as an evacuation centre for specific risks.

To assist this process, it is requested that the attached form be completed for each centre listed in the LEMA and returned to joanne.spadaccini@communities.wa.gov.au by Monday 13th November.

Emergency Relief and Support – Operations Update

- **Review of the State Support Plan** - The draft State Support Plan – Emergency Relief and Support has been endorsed by the State Emergency Management Committee (SEMC) Response Policy Sub-Committee and will be presented to the SEMC for approval on 4 October 2023. Communities is preparing minor consequential changes to the Local Emergency Welfare Plans. This has now been approved and endorsed by SEMC on 11th October 2023.
- **Capability Audit** – Communities procured Nous Group to conduct an audit of Western Australia’s emergency relief and support capability. Nous has completed consultation with partner agencies and is finalising the audit report
- **Disaster Victim Identification (DVI)/Mass Fatality** – Communities is engaging with WA Police and the State Coroner’s Office to strengthen its response to a potential major emergency where mass DVI processes are required.
- **Change Management** - On 21 August 2023, Communities commenced a change process to establish a permanent structure to deliver the Emergency Relief and Support (ERS) function under an enhanced service delivery model.
- **Partners Strategy**- To coincide with the change management process, Communities is exploring new ways to engage with partners. From October, Communities will trial a series of monthly workshops, information circulars and desktop exercises with state partners.

- **Kimberley Floods**
 - Communities continues to provide emergency relief and support services to Fitzroy Valley residents impacted by the Kimberley Floods.
 - As of 20 September 2023:
 - 87 people are in Phase 1 Temporary Accommodation across the Fitzroy Valley: including Humanihuts on Country at Bungardi and Tarunda Caravan Park and in the Derby Hostel.
 - From 11 January 2023 until 20 September 23, Communities has responded to a total of 2,090 calls for assistance.
 - 92 Category 3 Assistance applications have been initiated.
 - Communities has undertaken planning and preparedness activities in the Kimberley Region ahead of the upcoming wet season. Key activities are integrated into the DFES Wet Season Regional Preparedness Strategy and support the Shire of Derby West Kimberley Resilience and Planning Committee activities.

If you would like any further information, please contact me on 0429 102 614 or email joanne.spadaccini@communities.wa.gov.au.

Jo Spadaccini

District Emergency Services Officer – Wheatbelt
0429 102 614
Emergency Relief and Support
Department of Communities



Our Ref: 23/246402 : D27006
Enquiries: Yvette Grigg
Telephone: 96902313

Ms Suzie Haslehurst
Chief Executive Officer
Shire of Toodyay
PO Box 96
TOODYAY WA 6566

Via email records@toodyay.wa.gov.au

Dear Ms Haslehurst

RE: LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Thank you for providing a copy of the Shire of Toodyay Local Emergency Management Arrangements (LEMA). The LEMA has been reviewed against the requirements of the *Emergency Management Act 2005* (the Act). I am pleased to advise that it meets the requirements.

The Shire of Toodyay LEMA was noted at the 6 December 2023 meeting of the State Emergency Management Committee (SEMC) (Resolution 96/2023) in alignment with the State EM Preparedness Procedure. To increase the effectiveness of your arrangements please ensure the LEMA is available on your website and at your local government offices to encourage community familiarity, in accordance with section 43 of the Act.

It is commendable that you have worked with a broad range of stakeholders to achieve this milestone. Congratulations. Please pass on my thanks to your Local Emergency Management Committee for their contribution to the arrangements.

Emergency Management is premised on a shared responsibility between stakeholders, with each individual and agency playing a critical role in keeping themselves and others safe. The shared responsibility does not end with your LEMA being approved and I trust you will continue to work closely with others to continuously improve emergency management within Shire of Toodyay

I encourage you to visit the SEMC website (www.wa.gov.au/organisation/state-emergency-management-committee) to keep updated on SEMC meeting outcomes and updates on key state projects. Your District Emergency Management Advisor, Yvette Grigg, is available to provide information and tools to help you support Shire of Toodyay.

Emergency Services Complex | 20 Stockton Bend Cockburn Central WA 6164 | PO Box P1174 Perth WA 6844
Tel (08) 9395 9300 | Fax (08) 9395 9384 | ABN 39 563 851 304

E: info@semc.wa.gov.au
W: www.semc.wa.gov.au

Thank you for contributing to building a better prepared, safer and more resilient Western Australia.

Yours sincerely

A handwritten signature in black ink, enclosed within a large, hand-drawn oval. The signature appears to be 'Rick Curtis'.

Rick Curtis
EXECUTIVE OFFICER
STATE EMERGENCY MANAGEMENT COMMITTEE

14/12/2023

cc Yvette Grigg, District Emergency Management Advisor, Wheatbelt



PO BOX 1750 MIDLAND DC 6936 WA
Office: +61 8 9279 0608
E-mail · admin@morangup.com.au
2/12/2023 10:11:03 AM

RE: Inquiry Regarding Use of Wood-Fired Appliances During Restricted Fire Season

Dear Toodyay Shire CEO, Chair of LEMC Cr D Wrench, Cr R Madacsi, Cr C Duri, Cr M McKeown, Community Emergency Services Manager (CESM), Deputy WLO - Planning and Compliance Officer, and DFES District Officer Avon,

I trust this message finds you well. We, Mr. and Mrs. David and Gail Mackenzie, representing media interests Morangup Community Group as FB admins, our domains for Morangup.* / and so on, are writing to address a critical matter related to fire safety within our community.

Our inquiry revolves around the use of wood-fired appliances, specifically solid wood water heaters and internally housed solid-fuelled combustible stoves, ranges, ovens, pizza ovens, and BBQ appliances capable of utilizing wood or other solid fuels such as coal briquettes, during the ongoing fire season, specifically in the restricted period (November 1 to March 8) when not, in a TFB, or declared a Harvest, Vehicle Movement and Hot Works Ban period.

The community is seeking clear and authoritative guidance on these matters, as they involve regulatory provisions in fire control that may lead to prosecutions under various regulations and enforcements. As administrators of the Morangup Community Group, with over 800 residents, we believe it is imperative for the proper authorities to provide unambiguous mandates on these issues and questions posed.

With the increasing prevalence of social media, there has been a surge in unauthorized and invalid advice circulating on platforms like Facebook. We strongly advocate for the establishment of clear guidelines and regulations to prevent misinformation and ensure the dissemination of accurate advice to all residents, new and old.

We kindly request that the Local Emergency Management Committee (LEMC) takes notice of this matter and considers fostering proper public discourse on these questions. Such discussions and establishment of clear guidelines are of paramount importance, given the frequency with which these inquiries arise on social media groups throughout the Toodyay Shire.

Your attention to this matter is highly appreciated, and we look forward to receiving guidance from the committee.

Best Regards
Mr. and Mrs. David and Gail Mackenzie
Morangup 6083 ABN 45 088 29 1121

Saturday, 2 December 2023

External]-Emergency Management Sector Adaptation Plan - out for consultation. Mon 18/12/2023 10:05 AM

Dear colleague,

On the behalf of the State Emergency Management Committee (SEMC) Business Unit, I am pleased to announce the release of the WA Emergency Management Sector Adaptation Plan (EM-SAP) Discussion Paper for consultation <https://engagewaem.com.au/wa-emergency-management-sector-adaptation-plan-discussion-paper>

You are being contacted in your role within District and/or Local Emergency Management Committees (DEMC/LEMCs).

Background

The State Emergency Management Committee (SEMC) is developing the EM-SAP to support the Western Australian emergency management sector to accelerate climate change adaptation. The SEMC recognises the risks posed by climate change and is committed to delivering strong action to enhance the resilience of Western Australian communities and the emergency management sector.

The EM-SAP will represent a major part of the implementation of the Western Australian Climate Adaptation Strategy and fulfils SAP requirements under the *Climate Change Bill 2023*.

The purpose of the Discussion Paper is to invite you to have your say on the design and content of the EM-SAP. *Please note that the content of the Discussion Paper is proposed for consideration only and is intended as a starting point to stimulate discussion.*

Have your say

Visit our dedicated engagement portal here: <https://engagewaem.com.au/wa-emergency-management-sector-adaptation-plan-discussion-paper>

The consultation period will be open from **13 December 2023 to 29 March 2024**.

Submit your feedback into the required fields. You will be sent an email confirming your submission.

Note: WALGA will lead a Local Government consultation process, due to start in the New Year.

We understand that your time is valuable, and we sincerely appreciate your willingness to participate in this important process. Successful climate change adaptation requires a coherent and coordinated approach, and the emergency management sector to work together with Western Australian communities and other sectors to promote a resilient, safe, and prosperous future. **Your feedback will help us achieve that goal.**

Further information

Please contact Dr. Neville Ellis (Manager - Emergency Management Climate Adaptation Program) for further information Neville.ellis@dfes.wa.gov.au

Thank you for joining the conversation – we look forward to hearing your thoughts.

Yours sincerely,

Regards

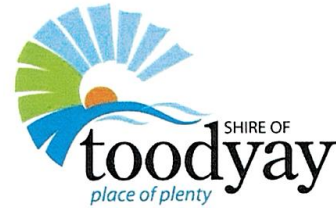


Yvette Grigg

District Emergency Management Advisor | Wheatbelt and Goldfields-Esperance Districts
Department of Fire and Emergency Services | 79 Newcastle Street Northam WA 6401

Redacted Information

@dfes.wa.gov.au www.dfes.wa.gov.au



Our Ref: LEG059//OCR65902

12 December 2023

Mr David MacKenzie
Morangup Progress Association
Lot 3 Wallaby Way
MORANGUP WA 6083

Via email: admin@morangup.com.au;
david@morangup.com.au

Administration Centre

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W www.toodyay.wa.gov.au

Dear David

Inquiry LEMC - regarding use of wood-fired solid fueled - Appliances during Restricted Fire period

Thank you for your correspondence dated 02 December 2023 regarding the use of solid-fuel appliances.

The use of solid fuel appliances is permitted year round, provided they are operated in fully enclosed structures (for example within a house), this includes during the Prohibited Burning Period 01 November – 08 March (or as seasonally adjusted) annually. This usage scenario is outside of the scope of the *Bush Fires Act 1954* and associated regulations (noting the Total Fire Ban exception below). Please note, an enclosed structure does not include use in semi-enclosed areas such as verandas or patios or sheds with any openings.

While excluded from your correspondence scenario, the Department of Fire and Emergency Services has advised a bush fire starting from any solid-fuel appliance during a Total Fire Ban would be investigated with possible prosecution/penalty.

The use of solid-fuel appliances within a structure during the Prohibited Burning Period would likely emit visible (or odour of) smoke which may cause concern to the community and false alarm callouts to volunteer emergency services. Therefore, the Shire encourages residents to consider such wider implications of such use.

Yours sincerely

Suzie Haslehurst
Chief Executive Officer

c.c. Cr Wrench; Gail Harrison touchingsoles@hotmail.com